Minutes of Meeting
Technical Committee
October 19, 2007

Convened: 11:32a.m.

Present: Marc Bilodean, David Bivin, Jennifer Cochrane, Aye Nu Duerkson, David Ford,
               John Gosney, Kim Murday, Helen Ralph, Mike Scott

I.   Introductions were made.

II.   Election of chairs: Kim Murday and Jennifer Cochrane will co-chair.

III.   Minutes were approved.

IV.   Oncourse
       A.   Discussed the overall negative feelings toward Oncourse CL.
       B.   It only supports FireFox.
       C.   It's so big it's unwieldy and is not intuitive i.e. predictable in learning.
       D.   Students are fragmented because professors are using other systems in place of
            Oncourse CL.
       E.   Funds are used for something that doesn't work instead of investing in something
            that has proven to work. It was suggested that UITS use Angel, that the university
            has already invested in and UITS can do all that they can to sway people over to
            Oncourse CL. Right now, 'Wait until the next version' is no longer acceptable.
       F.   John said that the old Oncourse would not have lasted much longer.
       G.   John strongly urged everyone to send responses – they are looked at.

V.   Lab Committee
       A.   The Lab Committee recommended that the Technical Committee allocate $11,500
            to upgrade the equipment for the ComTech lab. The Technical Committee
            unanimously agreed.
       B.   The Speakers Lab will need $20,000 more for upward revisions and that's before
            installing equipment.
       C.   Software policy
            1.   Single seat license that cost less thane $1000 the committee would pay for
            2.   A multiple site license that costs more than $5000 the committee would take
                 into consideration.
       D.   The Lab Committee tabled lab scheduling

VI.   Facilities
       A.   319 & 319A:
            1.   In 319 the construction people will be installing in each carrel data and power
                 so it will be possible to put a computer in each carrel
            2.   Mike asked the Technology Committee and Lab Committee to go to their
                 colleagues and find out what there is a need for.

B. R110: changing from VHS to digital station to work on multimedia. Each station will have data

VII. Goals
    A. Strategic Plan
        1. Help to prioritize when funds are low.
        2. Should labs be consolidated?
    B. Budget
    C. Contact departmental chairs to see what the lab and technology needs are for classes

VIII. Next Meeting: Nov. 30th 11:30-1pm. Will decide spring semester's schedule of meetings.

Adjourned: 1:35p.m.