

IUPUI Staff Council News

Volume 1, Issue 4

April 11, 2008

Flex Time Responses

Thanks to those of you who responded to the flex time question in the last newsletter. To recap, a staff member asked how various units across campus handle flex-time for their staff, especially during the summer. Below are the responses:

- Unit allowed employees to flex time to work longer hours during the day to take time off without using vacation time.
- Unit wants to wait until employees are able to "clock in" to keep better track of the time. Flex time will be considered at that time.
- Flex time is used if a meeting is held at the end of the day and will go past 5 p.m., so that overtime is not needed.

Excused Absences for 4/16

Reminder: If you are a voting Staff Council Member planning to attend the HRA seminar on "When Generations Collide" that coincides with the April 16 Staff Council Meeting, your absence for that meeting is excused. Please notify Karen (keeckert@iupui.edu) if you are registered.

Blood Drive is Next Week!

Staff Council is hosting a campus-wide blood drive on Thursday, April 17. The goal this year is to receive 200 plus units. Bloodmobiles will be distributed as follows:

Safeco building (downtown)

One bloodmobile in the parking lot 9 a.m. - 3 p.m.
The interview/assessment area will be in the lobby of the building.

University College "breezeway area"

Two bloodmobiles 9 a.m. - 3 p.m.
The interview/assessment area will be in UC 115.

Fesler Hall

Two bloodmobiles 12 noon - 5 p.m.
The interview/assessment area will be in FH 215 (Hurty Hall B).

In the event construction in front of Fesler Hall is not completed, the bloodmobiles will be positioned outside of the Medical Science building with the interview/assessment area being in the atrium of the building.

You can begin to register for a time at the following site:

http://www.mysignup.com/cgi-bin/view.cgi?datafile=iupui_sc_blood_drive

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Please thank Chris Walthers for his work as Second Vice President and Chair of the Membership Committee. Chris has resigned his position on the Council as his position becomes more demanding of his time. Chris worked tirelessly on Staff Council Awareness Week along with his committee. Please take a moment to thank Chris for his hard work and dedication. He will support us from the wings!

Caring for our Employees: Suffering a Loss

If you know of someone in the IUPUI family that has suffered a loss, please let Maggie Stimming know. Maggie is in charge of Work/Life Balance in Human Resources, and is able to offer a grieving support booklet along with a letter of condolence from IUPUI. Maggie says, "It is important to let those who have suffered a loss know that their IUPUI family cares and the help of Staff Council members in doing this is very much appreciated." Contact Maggie one of these ways:

Maggie Stimming

Work/Life Balance
IUPUI Human Resources Administration
620 Union Drive, Room 340
Indianapolis, IN 46202

t - 317-274-5466

f - 317-274-5481

mstimmin@iupui.edu

EVENTS/DEADLINES

STAFF COUNCIL MEETING: APRIL 16

PLACE INLOW HALL, ROOM 100

TIME 3:00 – 5:00 P.M.

BLOOD DRIVE: APRIL 17, 2008

Event Listing can be found here:

<http://www.iupui.edu/~sldweb/campus-center/dedication/>

STAFF COUNCIL MEETING DATES

May 21 – IH 100

June 18 – IH 100

FINE ARTS CRAFT FAIR: NOVEMBER 22, 2008

PLACE IUPUI CAMPUS CENTER

TIME 10 A.M. – 4 P.M.

What's on the agenda for future Staff Council meetings?

May 21 Discussion with Chartwells
June 18 Indiana Members Credit
Union

Still to come!

VC Karen Whitney to talk about the
State of Diversity Report

IUPUI Emergency Preparedness

Staff Council News is published every Friday morning. Articles or items for inclusion may be submitted to Karen Eckert at ke Eckert@iupui.edu. Deadline for submission is Thursday at 5:00 p.m. Let's spread the word about Staff Council! Permission is not needed to forward the newsletter.

Karen Eckert

Editor

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Indiana University–Purdue University Indianapolis
620 Union Drive, UN 403, Indianapolis, IN 46202
Phone: (317) 274-2215
<http://www.iupui.edu/~scouncil/>



IUPUI History Wall Celebration

Please join us in celebrating the ribbon cutting for the IUPUI Campus History Wall display as part of the Campus Center Dedication festivities.

Guest Speaker:

Dr. Paul Mullins, Associate Professor and Chair of the Department of Anthropology at IUPUI

Snacks & Refreshments will be provided.

**Sunday, April 13
4:00 - 6:00 PM**

**IUPUI Campus Center
Room 268**



IUPUI First Annual Arts & Craft Fair

You are invited to participate in the Staff
Council's First Annual Juried Fine Arts & Craft
Fair.



November 22, 2008

10:00 am—4:00 pm

Campus Center Multipurpose Room

Booth Rental:

\$50 (without table)

\$65 (with table)



Please go to www.iupui.edu/~scouncil to print off
the application and instructions.

Applications are due June 1, 2008

**(Proceeds will go toward scholarships &
university projects)**



**FINE ARTS & CRAFTS FAIR
PRESENTED BY
IUPUI STAFF COUNCIL**

Place: INDIANA UNIVERSITY-PURDUE UNIVERSITY INDIANAPOLIS
IUPUI Campus Center
Multi-purpose Room, 450
420 University Boulevard
Indianapolis, IN 46202

Date: **Saturday, November 22, 2008**
10:00 a.m. to 4:00 p.m.

Booth Rental: 10 x 10 ft. Space \$50.00 without tables
 \$65.00 with table rental
 No refunds given after September 1, 2008

Attached you will find an application for IUPUI Staff Council's First Annual Juried Fine Arts & Crafts Fair. We have approximately 60 booths available. All applications will be judged by a committee of Staff Council members and must be accompanied by four pictures of your art or craft. We reserve the right to limit the number of spaces in any particular craft category. Please remember to include an accurate description of your art or craft on the application. We are only accepting items which are hand-crafted by you. The sale of candles, potpourri, clothing, etc., that are not hand-made or not contained in a hand-crafted item are prohibited. Commercially made or mass-produced items for resale will not be allowed. If we find you have commercially made items, you will be asked to remove those items or tear down immediately and you will forfeit your booth fee. We also require that all tables be skirted or covered to the floor. Vendors will not be allowed to sell any homemade food items.

Please return the completed application, four (4) pictures of your art or craft, and a **business size, self-addressed, stamped envelope to the name and address listed at the top of the application by Monday, June 1, 2008.** Please do not send the booth fee with your application. If your application is accepted, you will receive a confirmation letter which will indicate the amount you owe for the reservation of a booth(s). Participation in the 2008 show does not constitute automatic participation in future shows.

Our fair will be advertised in area newspapers and at various businesses. Chartwells Dining Services will be serving a variety of menu items throughout the day of the fair for the convenience of vendors and customers. Barnes & Noble Bookstore featuring Starbucks Coffee will be open beginning at 8:00 a.m. Parking will be available for vendors in the Vermont Street Garage as well as one designated surface lot. Visitor passes will be provided for your parking needs, 1 pass per vendor for Friday evening set-up and all day Saturday. IUPUI Staff Council reserves the right to make necessary changes without prior notification. More information about the Campus Center can be found on-line at: <http://www.iupui.edu/~sldweb/campus-center>

All proceeds from booth rental will go towards scholarships and university projects.

If you have any questions, please contact Michelle Simmons [asimmon@iupui.edu / 317.278.2277] or the IUPUI Staff Council office at 317.274.2215.

“The Trustees of Indiana University, IUPUI and the IUPUI Staff Council are not responsible for any items left unattended.”

**IUPUI STAFF COUNCIL
FINE ARTS & CRAFT FAIR
APPLICATION**

For Staff Council Use Only

Application Received: _____
Booth#: _____ Amount Due: _____
Date Paid: _____ Check # _____
of Table _____ # of Chairs _____
Electricity _____

**IUPUI Staff Council
Fine Arts and Craft Fair Application
Attn: Sue Herrell
355 North Lansing Street, AO 126
Indianapolis, IN 46202**

To submit electronically:
Michelle Simmons
asimmon@iupui.edu

DATE: _____

*Name _____

*Address _____
(Please include city, state, and zip)

*Phone _____ (Please include area code)

*Email _____

Type of Art/Craft(s) _____

No. of Tables (1) _____ (2) _____ No. of Chairs: _____ Electricity: Yes ____ No ____
Parking: Yes ____ No ____ (1 pass per vendor)

Additional Comments: _____

We are providing security and the building will be locked, however, IUPUI and Staff Council are not liable for lost or stolen items. By signing this application, you are agreeing to hold the University and Staff Council harmless.

Signature

Date

Booth size is approximately 10 x 10. Please use the back of this application to sketch the layout of your booth. We use this information to help place vendors in booths according to their display and set-up design.

On behalf of IUPUI Staff Council, thank you for your interest in our First Annual Fine Arts and Crafts Fair. We look forward to working with you!

**The information on this application will be kept strictly confidential.*

IUPUI STAFF COUNCIL

BLOOD DRIVE



The IUPUI Staff Council invites you
to

SPRING INTO LIFE

by donating blood and receiving someone's *undying gratitude*
at the Spring Blood Drive

on April 17, 2008 at the following locations and times:

- ☀ University College 9:00 a.m. – 3:00 p.m.
- ☀ Fesler Hall 12:00 p.m. – 5:00 p.m.
- ☀ Safeco Building 9:00 a.m. – 3:00 p.m.

Register for your time to give blood now! Register at this site:

http://www.mysignup.com/cgi-bin/view.cgi?datafile=iupui_sc_blood_drive



DonorPoint



Give blood. Get rewarded.

Introducing DonorPoint at Indiana Blood Center.

**Donating at Indiana Blood Center just got a lot more rewarding.
As if saving a life isn't rewarding enough.**

DonorPoint, an online portal to link you to your Indiana Blood Center, makes giving blood and blood components as easy as it is rewarding. Register at www.DonorPoint.org to schedule appointments, check your health statistics and verify your eligibility. Plus, DonorPoint includes a rewards system where you will earn points each time you donate. Redeem points for cool gifts like pedometers, USB flash drives and stadium blankets. The more you donate, the more points you earn and the better the rewards. The most frequent donors will see such VIP rewards as premier concert tickets and elite access to special promotions.

Getting started couldn't be easier:

1. Go to www.DonorPoint.org.
2. Click on: "I have donated and would like to create my DonorPoint account."
3. Complete the donor profile to set up account.
4. Once your account is activated, be sure to click on "Enroll in DonorPoint Rewards" to get access to the Rewards Store.

That's it. Once you register, you can return to DonorPoint as often as you like to check your rewards, shop, and even find a mobile blood drive or donation center near you to schedule your next appointment.

To thank our regular donors, anyone who has donated blood since January 1, 2008 and who creates a DonorPoint account will earn corresponding points for those donations and be even closer to redeeming a reward.

Registration kiosks and brochures will be available at all Indiana Blood Center donation centers beginning in April, giving everyone the opportunity to join our life-saving network of blood donors.

For more information call 800-632-4722 extension 5135 or visit our website at www.indianablood.org.