

2006-2007 Academic Affairs - International Affairs

Section

Document Name

Mission

Goals and Objectives

☒ **GOAL III. Encourage and support international scholars in visiting IUPUI for the purposes of research, teaching, lecturing, and professional development.**

☒ **Goal III. Objective 1. Provide an efficient visa services infrastructure for facilitating the visits of international scholars.**

Campus Planning Theme: Research, Scholarship and Creative Activity, Campus Climate for Diversity

Secondary Goals:

Sub Unit: Scholar Services

Time Frame: One year

Actions taken for 2006-2007:

Held 4-part workshop series on hiring foreign employees. Attendance ranged from 25-40 at each event. This was the first time we had had a presentation from FMS on foreign taxation on this campus in more than 9 years!

Evidence of Progress for 2006-2007:

Positive department feedback.

Activities planned for 2007-2008:

Continue to offer the 4-part workshop series on hiring foreign employees.

Offer hands-on training workshops in conjunction with more electronic visa request forms.

☒ **Goal III. Objective 2. Fully utilize iOffice options to more actively monitor scholar actions: termination, change in visa status, change in job title, change in salary so as to comply with federal regulations.**

Campus Planning Theme: Best Practices

Secondary Goals:

Sub Unit: Scholar Services

Time Frame:

Actions taken for 2006-2007:

Office of International Services in Bloomington made modifications to the system to better accommodate the procedures on our campus.

Evidence of Progress for 2006-2007:

Activities planned for 2007-2008:

Continue modify iOffice so that it can be used to track our scholar actions without other back-up systems.

Complete trouble-shooting of backlog system of alerts; identify system problems so that iOffice tools can be better utilized.

- ☒ Goal III. Objective 3. Assist in building additional iOffice functionality so that it reflects IUPUI's employment needs and procedures and provides basis of shared information between campuses.

Campus Planning Theme: Collaboration

Secondary Goals:

Sub Unit: Scholar Services

Time Frame:

Actions taken for 2006-2007:

IUB OIS has completed some of these builds.

Evidence of Progress for 2006-2007:

Activities planned for 2007-2008:

Continue to work with OIS on additional builds to accommodate IUPUI visa procedures.

- ☒ Goal III. Objective 4. Revise website to reflect electronic procedures through iOffice once fully implemented.

Campus Planning Theme: Best Practices

Secondary Goals:

Sub Unit: Scholar Services

Time Frame:

Actions taken for 2006-2007:

Website is up to date with current procedures.

Evidence of Progress for 2006-2007:

Additional functionality of iOffice is needed before requiring everyone to use electronic forms.

Activities planned for 2007-2008:

Fully implement the electronic forms and redesign website to reflect new process.

- ☒ Goal III. Objective 5. Develop complete e-mail contacts list for departments and for scholars.

Campus Planning Theme: Best Practices, Collaboration

Secondary Goals:

Sub Unit: Scholar Services

Time Frame:

Actions taken for 2006-2007:

Done.

Evidence of Progress for 2006-2007:

Basic list completed.

Activities planned for 2007-2008:

Seek to incorporate this feature into iOffice so individuals can be linked with their departmental contacts.

☑ Goal III. Objective 6. Facilitate on-going orientation to the permanent resident process for IUPUI's scholars and departments.

Campus Planning Theme: Collaboration

Secondary Goals:

Sub Unit: Scholar Services

Time Frame:

Actions taken for 2006-2007:

In addition to workshop series, facilitated presentations for scholars and their departments by Robert Aronson of Aronson and Associates.

Evidence of Progress for 2006-2007:

Activities planned for 2007-2008:

Work with OIS in Bloomington to offer three workshops/year via polycom for the IUPUI campus.

Continue workshops presented by external immigration attorneys.

☑ Goal III. Objective 7. Chart annual statistics to note trends and activity in the scholar population.

Campus Planning Theme: Campus Climate for Diversity

Secondary Goals:

Sub Unit: Scholar Services

Time Frame: One year

Actions taken for 2006-2007:

Data collected.

Evidence of Progress for 2006-2007:

Activities planned for 2007-2008:

We need to evaluate what we are tracking to make sure that it is the best information to follow and see if we need to reorganize it to see other trends, i.e. tracking permanent residency.

☑ Goal III. Objective 8. Explore means to catalog and archive regulatory information.

Campus Planning Theme: Best Practices

Secondary Goals:

Sub Unit: Scholar Services

Time Frame: N/A

Actions taken for 2006-2007:

This has perhaps become less vital now that the NAFSA Advisors manual is online and linked to relevant legislation. As more sources have gone online, it has become easier to reference for our scholars.

Evidence of Progress for 2006-2007:

We feel better apprised of changing regulations and better able to send information on them to our scholars.

Activities planned for 2007-2008:

N/A

☑ Goal III. Objective 9. Provide cross-cultural training opportunities as they relate to scholars and work in the U.S.

Campus Planning Theme: Campus Climate for Diversity

Secondary Goals:

Sub Unit: Scholar Services

Time Frame: One year

Actions taken for 2006-2007:

Evidence of Progress for 2006-2007:

Activities planned for 2007-2008:

We plan to offer a cross-cultural workshop for employees on work in the U.S. and plan to work with HR to plan a workshop on appreciating and working with other cultures for staff.

☑ Goal IV. Support and encourage world class international research, professional activity, and applied projects by IUPUI faculty and

GOAL VI. Support and encourage world-class international research, professional activity, and applied projects by IUPUI faculty and students.

RE: GOAL VII. Lead and support efforts to internationalize the IUPUI curriculum.

Goal VII. Objective 1. Create list of possible gateway courses as inroads of internationalization and continue to explore building international perspectives into them.

Campus Planning Theme: Teaching and Learning, Campus Climate for Diversity

Secondary Goals:

Sub Unit: Curriculum Internationalization

Time Frame: One year

Actions taken for 2006-2007:

Director of Curriculum Internationalization position was revised; new director hired August 2007.

Evidence of Progress for 2006-2007:

Activities planned for 2007-2008:

Develop an informative website with tip sheets, articles, and other material to provide support for faculty and their internationalization efforts

Develop links from our website with information on Kenya, Mexico, and China to support further internationalization with the inclusion of material pertaining to IUPUI's strategic partners in individual courses.

Goal VII. Objective 2. Work with the Consortium on Learning and Scholarship to present a series of faculty development workshops on curriculum internationalization.

Campus Planning Theme: Research, Scholarship and Creative Activity, Campus Climate for Diversity

Secondary Goals:

Sub Unit: Curriculum Internationalization

Time Frame: One year

Actions taken for 2006-2007:

Evidence of Progress for 2006-2007:

Activities planned for 2007-2008:

Curriculum internationalization workshop planned for faculty in March/April of 2008

Creation of curriculum internationalization tips sheets to be made available on the Office of International Affairs website and the Consortium on Learning and Scholarship website

Fiscal Health

Reallocation Plan

Other Question(s)

1) *Diversity*. In the past year (July 1, 2006–June 30, 2007) what actions have you taken and what results have you achieved in retaining and graduating a diverse student body; enhancing diversity in research, scholarship, and creative activity; and recruiting, developing, and supporting diverse faculty and staff?

2) *International activities*. Over the past year, in what international projects and activities have your faculty, staff, and students engaged? What new efforts have been undertaken to internationalize the curriculum?