

Indianapolis Faculty Council (IFC)
Minutes
February 3, 2009 ~ CE 409 ~ 3:00 – 5:00 p.m.

Faculty and Guests Present: William Agbor-Baiyee, Rachel Applegate, Simon Atkinson, Sarah Baker, Charles Bantz, Martin Bard, Robert Barrows, Margaret Bauer, Terry Baumer, Anne Belcher, Ed Berbari, Robert Bigsby, Jacqueline Blackwell, Bonnie Blazer-Yost, William Blomquist, Polly Boruff-Jones, Janice Buelow, John Butterworth, Philip Cochran, Todd Daniels-Howell, Andre De Tienne, Nancy Eckerman, Marsha Ellett, Mary L. Fisher, Philip Goff, Carlos Gonzalez-Cabezas, Joseph Harmon, John Hassell, Sue Herrell, Kathy Johnson, Joan Kowolik, Julie Lash, David Lewis, Lia Logio, Chris Long, Diane Mack, Brenna McDonald, C. Subah Packer, Gary Pike, William Potter, Stephen Randall, Dan Rives, Romil Saxena, Charles Schalliol, Armando Soto, Uday Sukhatme, Richard Ward, Stuart Warden, Jeff Watt, Christy Wheeler, Kim White-Mills, Jack Windsor, Andrew Winship, Marianne Wokeck, Oner Yurtseven

Agenda Item I: Welcome and Call to Order

IUPUI Faculty Council Vice President, Jeff Watt, called the meeting to order at 3:02 p.m.

Agenda Item II: Adoption of the Agenda as the Order of Business for the Day

The Agenda was adopted as the Order for the Business of the Day.

Agenda Item III: [Action Item] Approval of IFC January 13, 2009, Minutes

Hearing no objections, the IFC January 13, 2009, minutes stood as written and were entered into record.
(http://www.iupui.edu/~fcouncil/minutes/Minutes_IFC-1-13-09.htm)

Agenda Item IV: Updates/Remarks from the Chancellor

Chancellor Bantz gave the following report:

- VC Rhodes will cancel classes this evening due to snowy weather.
- The 40th anniversary dinner honoring Senator Lugar with the Chancellor's Medallion was this past Saturday. Senator Lugar encouraged the attendees to work on conserving energy.
- The President has been briefed by the Master Planners one additional time. The Foundation Board and the Board of Trustees will also hear the report during this month.
- The Foundation's winter meeting will be held on the IUPUI campus beginning February 4 and 5.
- February 5 is an open house for Ron Hunter at University Place Hotel in Scholars Hall. Hunter is being honored as ABC's Man of the Year for his fundraising for Samaritan's Feet. Admission is \$25 or a pair of shoes.
- VC Varahramyan is working to bring personnel from the Department of Defense the week of April 3 for the DARPA meeting. This group does research in areas the government approves.
- April 24 is the IUPUI Research Day (<http://research.iupui.edu/events/researchday2009/>).
- President McRobbie has established a committee to work on how we serve veterans when they return to their families. Becky Porter will be the liaison with the committee for our campus.
- The Governor has pulled back 1% of the funds we were to receive from the state. 1% of the actual expenditures of the administrative units and .53% of the appropriations of the academic units will be cut (cash). Every school is able to cover their percentage. \$1.9M is the total cost. April 29 is the last day of the legislative session and a budget will not be known until that time. The state began to incentivize our research funding performance a few years ago. As research funding went up, funding went up from the state. We have incentivized in our budget for the increase in graduates. We are receiving funds for this as well. Other incentives they will put in place are rewarding students who finish in four years. We will begin to encourage student to

finish in a timely fashion. More controversial, we have been funded for enrollment growth. There is data analysis that they have noticed that the number at census does not equal the number at the end of the semester. There is a proposal for enrollment growth to be funded only for successful completions. We do not know that this will happen, but it is something we should watch.

- There will be a stimulus package in the legislative workings that will benefit higher education facilities. The university's representative in Washington is watching this legislation and has a list of facilities that are "shovel ready." We will pursue the buildings with whatever means we can. There is also an immediate proposal to invest more funds in the NIH and NSF.
- Visit the Crispus Attucks Museum. It has just reopened from a remodeling.

Agenda Item V: Updates/Remarks from the IFC President

IUPUI Faculty President Simon Atkinson gave the following report:

- The UFC met last week. The main topic was recommendations from the university-wide Promotion and Tenure Task Force. The recommendations will not alter what is done on this campus and involves more practices on the regional campuses and the Bloomington campus. The next step is to turn the recommendations into practices that would be put into the Academic Handbook. The co-Presidents of the UFC will work on the recommendations for the Handbook and discussed on each of the campuses. They will be brought to the IFC at that time.
- The budget hearings are in progress. A focus of the hearings is how to address the financial challenges of the climate and the unknown direction of the state budget for the university. Be active in your units and campus wide to advocate the academic priorities.
- The Academic Affairs Committees is working on the Fall Break proposal.
- Provost Hanson is putting together a committee on the review of the Dean of the School of Education. The committee will have representatives from IUB and IUPUI. The IFC-EC has recommended names, working with leadership in the SOE here. It is not known the deadline for the completion of the work of the review.
- The Honors College Town Hall meetings have gone well. Dean Sukhatme said they were well attended and suggested taken. Dean candidates will be coming in on campus soon.

Agenda Item VI: [Discussion Item] Chancellor's Review

Charles Schalliol, Chair, Chancellor's Review Committee

Attachment: http://www.iupui.edu/~fcouncil/documents/Bantz_Review_Com_Charge.pdf

Schalliol discussed the attachment (linked above).

Questions:

- Are there external reviewers? There will be interviews with persons outside the campus and they are also receiving letters. Peer reviews will be persons in comparable positions at other universities.
- The committee meets monthly.
- Atkinson encouraged everyone to thoughtfully complete the survey when it is received. If contacted by the committee, please make time to meet with them.
- Surveys, by Trustee policies, are not allowed to have open ended questions. You are welcome to submit letters and feedback to JoAnn Bush in the President's Office.

Agenda Item VII: [Action Item] Voting on NTTF Proposal

Attachment: <http://www.iupui.edu/~fcouncil/Circulars/IFC Circular 2008-5 NTTF.pdf>

Cornelis de Waal (Chair of the IFC Constitution and Bylaws Committee) led discussion on the NTTF (non tenure-track faculty).

The NTTF constitutional change was passed by 2/3 majority vote.

The NTTF revision to the Bylaws was passed by 2/3 majority vote.

A mail ballot will be held to change the constitution.

Agenda Item VIII: [Discussion Item] Tenured Faculty Phased Retirement Option

Dan Rives, Associate Vice President, University Human Resources

Rives discussed the following:

- The University Faculty Council (UFC) had asked what can be done for faculty (after 1989) who do not fall under the 18/20 plan.
- Phased Retirement is a plan for faculty to phase into retirement.
- The challenges are how we can provide services for faculty who want to leave or phase out and still get money from the plan. We cannot allow persons to draw from the retirement account while they are still employed.
- When an individual decides to retire and signs an agreement (of retirement age), we can allow them to draw money from their retirement account while being on a leave without pay status. For tenured faculty to take leave before they retire, they may do so. The benefit is to take money from the base account. At 65 with 10 years of services with a period of 12-36 months, they sign an agreement that they will leave at the end of the period agreed upon, they can draw money from their retirement account. This will allow for a leave of 20-50%. The percentage is decided upon by the chair, dean, and faculty member.
- At the Board of Trustees meeting in December, the IU Retirement Plan was amended to allow this to occur. At this time, a plan is being worked on as to how to roll this out. This is not a reduced work effort, but a leave without pay. For the period of leave, the faculty member is treated like any other employee and can receive full benefits.

Questions:

- For a 30% leave, would the academic salary go into retirement as well? Today the IU Retirement plan is based on salary. You only get contributions on your actual salary. 70% of your salary would go to the retirement plan.
- Faculty eligible for 18/20 are not eligible for this plan. Faculty who are eligible for the plan can take advantage of the plan at any age as long as they meet retirement criteria.

Agenda Item IX: [Discussion Item] Emergency Preparedness and CAPS Response

Diane Mack, Emergency Preparedness Manager

Julie Lash, Director, Counseling and Psychological Services

Attachment: http://www.iupui.edu/~fcouncil/documents/emergency_0209.pdf

Attachment: http://www.iupui.edu/~fcouncil/documents/emhe_grant_0209.pdf

Attachment: http://www.iupui.edu/~fcouncil/documents/behavior_team_0209.pdf

Mack's job is to work with the campus to prepare for a potential emergency. She works with faculty to help prepare them for what may occur in their classrooms. She reviewed the information on the attached handouts.

Questions:

- Watt asked about the timing of the alerts during the large snow storm. Phone calls were received, email alerts were sent later. Mack said the vendor had a patch installed the night before and it delayed some of the notifications. The problem has been fixed.
- Belcher said the Nursing students need earlier notice than 6 AM to decide to cancel classes. Rhodes and Bantz said the decision is usually made at 4:00 a.m., but in the hopes the weather would turn around, they delayed the decision.
- Barrows asked about what would occur on the emergency cards in the rooms. Because personnel changes all the time, shouldn't there be an emergency card be right inside the door to let persons know where the "safe rooms" or how to evacuate in an emergency. Mack said that is part of the plan. It was also suggested to create a symbol for persons to be aware of to find emergency information.

Lash discussed the Behavioral Consultation Team. The BCT is to assist in addressing situations where students, faculty, or staff are displaying behavior which may not be appropriate for the IUPUI campus environment. The Team is not punitive.

Questions:

- Is the fax site to send the form confidential? It is a confidential fax machine and they will make the change on the form to indicate that.
- How much access do students have to CAPS? CAPS has an initial \$15 fee which includes intake session and six sessions thereafter. After the six visits, \$10 is the fee per visit. Appointments are desired, but not required.
- Why no email addresses listed on the forms? Lash said they are not accepting emails at this time, but that will occur in the future.
- Fisher relayed that she has had to use the service and it was very helpful.
- Bantz increased CAPS' budget through student fees because "we know we are grossly understaffed. The students are under a lot of stress and assistance is needed. If you have a reason to use this, please do."
- Atkinson said a recommendation of the Virginia Tech report is a policy on students dealing with distress. Lash said the Student Affairs Committee was looking at a proposed policy, but ran into legal issues. There may be guidelines by the fall semester. For now, contact the BCT if you aren't sure how to handle a student.
- Atkinson asked if there are other recommendations from the task force as things we need to work on? Mack said the grant addresses 31 of the 63 recommendations. The governor's report will be shared with Atkinson.
- Ward asked if a change in traffic flow (consideration by the Master Planners) would help emergency situations? Bantz said it is a huge problem and they are working on ways to make it better. The planners have a computer model of our streets. They can run modules with the program to see how snow and increased traffic work.

Agenda Item X: [Discussion Item] NSSE Survey

Gary Pike, Executive Director, IMIR

Pike said students were beginning to be asked to participate in the survey. The survey last year was completed by thousands of students on hundreds of campuses. It is a measure to see how our students are doing. We use the data in the annual planning reports, diversity reports, and academic program reviews. This year we are trying to increase the response rate to more than 20-30%. Faculty and staff will be key in getting students to fill out the survey. Pike asked everyone to encourage students to complete the survey and mention in class if you feel comfortable.

Agenda Item XI: Report from the IUPUI Staff Council

Sue Herrell, President

Herrell reported on the following:

- The new website has been launched. The Staff Council members receive a weekly Newsletter which highlights events and opportunities for the staff. If you would like something featured in the Newsletters, please let Karen Eckert know.
- A Panel of Vice Chancellors was held at the January meeting the Staff Council. For one hour, they addressed questions posed by the staff. Attendance was large and they appreciated the face time with the VCs. The audio link is on the Staff Council website (<http://www.iupu.edu/~scouncil>).
- March is Staff Council Awareness Month. We will highlight our 30th Anniversary and the Legacy Project. The Legacy Project is to highlight Staff Council and how they work to benefit the campus. The Council has adopted the portal to campus (Michigan and West Streets). The Council will maintain the flowers and greenery and maintenance of the landscaping.
- The SC is continuing to support the Komen Race for the Cure. Rachel Sipes is the coordinator (School of Social Work).
- Our next meeting will highlight a presentation by Scott Evenbeck on student success as well as Dan Rives who will talk about changes for PAO and PAU staff.

Agenda Item XII: [Discussion Item] Announcement of Slate for the At-Large Representatives

Jacqueline Blackwell, Chair, IFC Nominating Committee

The slate is as follows:

Primary Last Name	Primary First Name	Primary Middle Name	Department Level	Department Level
Acheson	Douglas	C.	IN-ENGT	IN-ENGT
Agbor-Baiyee	William		IN-MED	IN-FAMM
Ando	Masatoshi		IN-DENT	IN-DSOH
Baumer	Terry	L.	IN-SPEA	IN-SPEA
Boland	Susan	Maureen	IN-LAW	IN-LAWL
Boruff-Jones	Polly	D	IN-LIBR	IN-LIBR
Chernoff	Ellen	A. G.	IN-SCI	IN-BIOL
Cowan	David	Jan	IN-ENGT	IN-ENGT
Crumrin	Robin	A.	IN-LIBR	IN-LIBR
Daniels-Howell	Todd	J	IN-LIBR	IN-LIBR
Eckerman	Nancy	L	IN-MED	IN-IRET
Farrow	Vance	W	IN-HERR	IN-HERR
Froehlich	Janice	C.	IN-MED	IN-MDEP
Garcia Herring	Crystal	A	IN-SPEA	IN-SPEA
Hehman	Jennifer	L	IN-LIBR	IN-LIBR
Ho	Thomas	I.m.	IN-ENGT	IN-ENGT
Hundley	Stephen	P.	IN-ENGT	IN-ENGT

Ironside	Pamela	M	IN-NURS	IN-NURS
Jackson	Richard	Dennis	IN-DENT	IN-DSOH
Jafari	Maymanat	Montaser	IN-LIBR	IN-LIBR
Jones	Alan	S	IN-ENGT	IN-ENGT
Justiss	Michael	D	IN-AHLT	IN-AHLT
Kennedy	Sheila	S	IN-SPEA	IN-SPEA
Mosier	Kristine	M	IN-MED	IN-RADY
O'Bryan	Ann	B	IN-LIBR	IN-LIBR
Packer	C	Subah	IN-MED	IN-PBIO
Palakal	Mathew	J.	IN-INFO	IN-INFO
Randall	Stephen	Karl	IN-SCI	IN-BIOL
Schmetzer	Alan	David	IN-MED	IN-PSYC
Schneider	William	H.	IN-LART	IN-HIST
Song	Fengygu		IN-DENT	IN-DSOB
Soto	Armando		IN-DENT	IN-DSOH
Vander Gheynst	John	R.	IN-ENGT	IN-MUS
Vermette	Rosalie	A.	IN-LART	IN-LANG
Watson	John	Charles	IN-SCI	IN-BIOL
Watt	Jeff	X	IN-SCI	IN-MATH
Whipple	Elizabeth	Chuan-Fei	IN-MED	IN-IRET
Woceck	Marianne	S.	IN-LART	IN-HIST
Wooden	William	Arthur	IN-MED	IN-SURG
Worley	Wanda		IN-ENGT	IN-ENGT

Blackwell said four persons are still needed to fill the slate for the University Faculty Council. Voting will be by electronic ballot for the at-large representatives.

Agenda Item XIII: Question and Answer Period

De Tienne asked if the university will promote the bill that allows student to carry concealed weapons. Bantz said he will need to check the position of the University with Amy Warner. Whitney said her colleagues have corresponded with the legislature about why the bill is not a good thing. She pointed out that the bill has never made it out of the House before. Fisher said we need to think of what faculty rights would be if students did carry weapons into the classroom. We need to have some positions as a faculty as to our rights.

Barrows asked if there are discussions about ice that is falling off the Campus Center which is closing entrance doors to the building. Bantz said the architect for the building was in the building last week when the ice did fall and break glass. They will explore other alternatives. Whitney said we get to test the effectiveness of the building each year and this year we failed.

Agenda Item XIV: Unfinished Business

No business.

Agenda Item XV: New Business

No business.

Agenda Item XVI: Adjournment

A motion to adjourn was made and seconded. The motion carried. Vice President Watt adjourned the meeting.

Minutes prepared by Faculty Council Coordinator, Karen Eckert

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