

SLA Tech Committee Minutes

March 28, 2008

Present: Cochrane, Scott, Bivin, Duerksen, Teach, Banerjee

Location: Basement old bookstore space, Cavanaugh Hall

Approval of Minutes:

The minutes from the last meeting were approved with one exception: change *Barbara* Teach to **BEVERLY** Teach.

Update from sub-committee for SLA Lab use, (Bivin and Banerjee):

The sub-committee visited CA 425, the English Lab, asked questions about how software is chosen and purchased for the lab. They also discussed how to create a policy for prioritizing the use of the labs by classes or units. Mike Scott is in the process of making a software request form for use in SLA labs and classrooms. The sub-committee will continue to deliberate on these two issues and probably will not make any recommendations to the Committee until Fall 2008.

Update on clock initiative, Scott:

Cavanaugh Hall will be the *beta* tester for new clocks on campus. Campus Facility Services are searching for different clocks (like atomic ones) to test. This might happen during the summer but no date was confirmed.

Discussion on old bookstore space, Scott:

Our meeting was held in the old bookstore space, which comprises about one quarter of the ground floor space. This space has been encumbered for the technology (lab) needs of Cavanaugh Hall and will house, eventually, all labs except for the ASL and Sony Labs.

Although we saw a floor plan consisting of seven rooms and a hallway, this plan was only a start. Currently there is no money for the renovation of this area, which could demand up to \$600,000+ to completely renovate. Right now we can pay only for a preliminary drawing that would include the code fixes (entry, exit, electrical, sprinklers, asbestos abatement, etc.) necessary to begin the process. The same architect that designed CA 001G, the Speaker's Lab, will redesign this space based on feedback from a committee. The new Dean of SLA will be instrumental in how quickly this project is completed.

If anyone wants a meeting space, (or a dance hall), Mike Scott will arrange for you to use the chairs and table in this huge space. SLA Tech Services will continue to use the Bat Cave for repair and storage space (CA005) and decisions about the use of the old Canteen are in the works.

Old Business:

- **Scott:** CA 319, the Sony Lab is now usable and rewired. You can use the tape decks and eventually the Digital Lab may be moved there as well. Schedule the Lab with Wayne Husted AND Mike Scott.

New Business:

- The air handlers in the basement of Cavanaugh and the first and second floors will be remodeled beginning May 8. Through July 6.
- There will be no classes in Cavanaugh for SSI and SSII.
- There will be no Speaker's Lab in CA 001G for SSI and SSII. See Steve LeBeau for possible options.
- **Scott:** If faculty workstations need to be repaired and files transferred, Mike wants our permission to tell faculty that he will not be able to transfer excessive personal files such as I-tunes music and video downloads. Previous experience with this issue involves having to free up extreme amounts of server space to house these files, making it almost impossible and unreasonable to deal with. The Committee agreed. **(Acting chair's comment: we need to communicate this to SLA as a whole, maybe through the listserv, so we can protect Mr. Scott from any fur that flies his way...)**

NEXT MEETING: Scheduled for April 25 or at the will of the Committee.

Respectfully submitted by:

Jennifer Cochran, Acting Chair