

**Graduate Affairs Committee
Minutes
October 2nd, 2007**

Present: Margaret Adamek, Paul Carlin, Subir Chakrabarti, Pamela Crowell, Anthony Faiola, David Ford, Dominique Galli, Andrew Hsu, Roger Jarjoura, Michael Klemsz, Jane Lamber, Jackie O'Palka, Robert Osgood, Daniel Pesut, Sherry Queener (Chair), Simon Rhodes, Sharon Sims, Tony Stamatoplos, Soren Svanum, James Williams, Marianne Wokeck

Guests: Sarah Brandenburg, Bob Dittmer, Jim Brown, Amy Reynolds, Susan Cauble, Ben Boukai & Barry Katz

Staff: David Koerner, Sue Wheeler, Beth Young

Approval of Minutes – Dr. Sherry Queener

Minutes for May 22, 2007 approved.

Update: NRC survey is completed!

Hopefully in November, the institutional coordinators, David Daleke in Bloomington & Sherry Queener for IUPUI, will receive copies of the data for the whole institution. If we do receive the data in November, the Graduate Office will talk to each program to make sure the office has the right things to say about the data because there will be an interpretation that will be released in February 2008 from the NRC.

We have declined to pick up another data analysis study. This was put forth by Academic Analytics, which is a company that makes money from their product but places the workload on the institutions. The CIC Deans, as a group, have absolutely rebelled against this and so we are not participating.

IU Dean's Report – Dr. James Wimbush

Dean Wimbush was unable to attend today's meeting and sends his regrets.

Graduate Council has been reconstituted and beginning to discuss what the permanent shape of it will be and what functions it will take on. Dr. Queener has made it clear that she would like to retain the designated power of GAC for review and approval of degrees originating on the IUPUI campus.

Associate Dean's Report – Dr. Sherry Queener

Board of Trustees – They have reorganized their meeting schedule. In the past, the Board of Trustees designated two meetings to consider new curriculum proposals. At this time, new degrees will be considered in December meeting. Deadline to place items on the December Board of Trustees agenda is November 14th.

Dr. Queener has spoken with Dr. Bob Sandy, who deals with the Academic Leadership Council (ALC) calendar and agenda; he is currently pushing for a meeting before November 14th so there may be a smooth transition for new degrees to be placed on the Board of Trustees agenda in December.

Dr. Queener also shared that we are still having some uncertainty with the ALC and the issue of degree assessment. The ALC is having difficulty making it clear what they are truly looking for when it comes to degree assessment but a matrix is under construction, which should be very helpful.

Currently, Dr. Queener is not aware of the spring meeting where the Board of Trustees will consider more new curriculum proposals.

Graduate Office Report – Mr. David Koerner

The Graduate Office is currently searching for a new Assistant Dean. The Search and Screen Committee met last week and is in the process of sorting through resumes. Interviews will begin in early October. The Graduate Office hopes to fill the position as soon as possible.

The priority deadline for Spring Admissions is **December 15th**. We will still process admissions after December 15th, but the more admissions we have processed before we leave, the fewer students will be delayed in January. Please be aware that the Graduate Office will be closed during the week of December 24, 2007.

Reminder: MAGS Thesis competition – deadline for the Graduate Office is November 5th, but please turn them into the Graduate Office by November 1st.

GSO Report – Mr. David Koerner

Student Activity Fees – Vice Chancellor Whitney has shared the distributions for fall based upon her newly re-engineered activity fee process.

Vice Chancellor Whitney has met with the GSO 4 times. The GSO is not happy with this new activity process and they feel as if their voice is not being heard.

Dr. Queener suggested that GAC members take a look at this new activity process and if the committee would like to see this as an agenda item in the near future so we may discuss it as a group and come to a resolution to share with the Vice Chancellor.

Committee Business

Curriculum Subcommittee – Dr. Jackie O’Palka

The Curriculum Subcommittee met on September 13th and approved 2 course changes and 24 new courses. The committee will now provide a print out of courses that have been approved by the committee at the GAC meetings from here on out.

If you have any questions about curriculum, please check out the Graduate Office website; contact Beth Young in the Graduate Office, or Jackie O’Palka, chair of the Curriculum Subcommittee.

Fellowship Subcommittee – Mr. David Koerner

The fellowships for University Fellows are being paid on a regular schedule.

The Fellowship Committee will meet in October to talk about issues and the direction of the committee.

Program Review – Dr. Sherry Queener

- **Voting**

- Master of Arts in Public Relations – Approved unanimously
- PhD in Biostatistics – Approved unanimously

Discussion

- **New Track in Anatomy & Cell Biology PhD** – The GAC approved the track in March 2007. The Graduate Office attempted to forward this on to the ALC. Dean Wimbush had some reservations about whether the content as it was described was a PhD, an Ed.D, or some hybrid there of. He wanted more discussion of the degree and asked the Graduate Council to look at the track. At the Graduate Council, there was a clarification that this new track is in fact preserving content that is described in the original CIP code. The IBMG degree program is very valuable but the modern degree does not preserve everything that was in the original degree; thus, there is a need for the distinct track for anatomy education. The national disciplinary society for anatomy is sending supportive documents. When all parties agree, the Graduate Office will forward the proposal to the ALC..
- **Certificate in Community Building in Urban Education** – The GAC has approved this certificate. The certificate is interdisciplinary so it needs to appear in the Graduate Bulletin. Unfortunately, this has been on hold because Bloomington felt that School of Education programs do not belong in the Graduate School. Dr. Queener is prepared to advocate to get this certificate added to the Graduate School Bulletin.

Next Meeting

October 23rd, 2007

Meeting Adjourned 2:40pm