



**KIWANIS INTERNATIONAL**

KIWANIS INTERNATIONAL BUILDING, 3636 WOODVIEW TRACE, INDIANAPOLIS, IN 46268  
317-875-8755-CABLE ADDRESS: KIWANINTL—IND TELEX/TWX 810-341-3471

December 3, 1986

**TO:** Recipients of Minutes of June 20-21  
and June 26, 1986, Meeting of the  
Board of Trustees in Houston, Texas

**FROM:** Donald E. Williams  
Acting International Secretary

**SUBJECT:** Corrections to Minutes

The following corrections should be made to the June 20-21 and June 26, 1986 minutes:

On page 4 of the minutes, a new recommendation should be added following "Criteria for Distinguished Lieutenant Governors for 1986-87," as follows:

**RESOLVED,** That a district be given the option to establish a governor's award of merit program for lieutenant governors sponsoring at least three new members and achieving 1,200 or more points in the distinguished lieutenant governor award program.

On page 5 of the minutes, the second line of the Treasurer's Report, "The average current interest rate is 5.0%," should be deleted.

A revised Exhibit #5, Report of the Board Committee on Administration-Constitution and Bylaws, is attached. Please insert this as a new Exhibit #5.

A revised Exhibit #8, "1986-87 Distinguished Lieutenant Governor Award," is attached. Please insert this as a new Exhibit #8.

Thank you for making these corrections.

DEW/pn

*extra copy of  
minutes filed  
in Board file  
June 86*

**June 20-21, 1986**

Present: Members - W. Donald Goodfellow, Q.C., Avelino V. "Beling"  
Tanjuakio, Robert A. Wagner  
Chairman - Noris A. Lusche  
Other - Frank J. DiNoto  
Staff - Donald R. Collins, W. Thomas Nelson Jr.

Restatement of Kiwanis International Employees' Salary Savings Plan  
- 401(k)

The Committee discussed the recommendations of staff to approve an Employer match to improve participation in this employee benefit plan. Due to the uncertainty of consideration at the federal level to revise the income tax program, it was decided to defer consideration of this recommendation until the October meeting.

### Criteria for Distinguished Lieutenant Governor Award

The Committee reviewed and discussed a revised program for recognizing Distinguished Lieutenant Governors as submitted by President-elect Frank DiNoto.

#### Recommendation #2:

The Committee recommends adoption of the attached (Exhibit B), as corrected, as the criteria for the 1986-87 year.

I move that Recommendation 2 be adopted.

### Formation of the Netherlands District

The Committee reviewed the progress of the Netherlands clubs toward district status. Currently, there are 29 chartered clubs with 759 dues paying members within the country. Additionally, there are 16 clubs in formation with 154 members. At least three of these clubs will be chartered by October 1, 1986.

It is anticipated that the Board's criteria of 20 clubs and 800 members will be met in the early fall.

#### Recommendation #3:

The Committee recommends that the formation of the Netherlands District effective October 1, 1986, be approved.

I move that Recommendation 3 be adopted.

### Consideration of Proposed Convention Standing Rules.

The Committee considered several proposed Convention standing rules. After discussion, it was determined that these proposals require further study and were tabled accordingly.

### Abuse Prevention

The Committee reviewed a request from the Alpine Kiwanis Club of Rockford, Illinois, that both the Kiwanis International Bylaws and Standard Form of Club Bylaws be amended to require that every club create a standing committee on abuse prevention of alcohol, drugs, and smoking.

The Committee decided to take no action on the request because the International Youth Service and Community Services Committees have active programs in the area. Activities can be conducted at the club level by the youth services, community services, or a special club committee.

Republic of China Bylaws

Staff reported that slow progress continues to be made in working with the ROC district and Ministry of Interior in the Republic of China toward the amendment of the District's Bylaws. It is still anticipated that this task will be finalized at the District's August 16-18, 1986, convention.

Respectfully submitted,

W. DONALD GOODFELLOW, Q.C.  
AVELINO V. "BELING" TANJUAKIO  
ROBERT A. WAGNER  
NORIS A. LUSCHE, Chairman

RESOLUTION

At a meeting of the Board of Directors of Kiwanis International, Indianapolis, Indiana, duly held \_\_\_\_\_, 198\_\_, at which a quorum was present, the following resolutions were duly adopted:

WHEREAS, Kiwanis International Employees' Salary Savings Plan (hereinafter referred to as "Plan") was established by Kiwanis International, Indianapolis, Indiana (hereinafter referred to as "Employer"), effective as of April 30, 1983; and as last amended by a First Amendment, effective as of April 30, 1984; and

WHEREAS, Trust Agreement for Kiwanis International Employees' Salary Savings Plan (hereinafter referred to as "Trust Agreement") by and between the Employer and Merchants National Bank & Trust Company of Indianapolis, Indiana, was executed on May 11, 1983; and

WHEREAS, pursuant to Section 10 of the Trust Agreement, the Employer has appointed Peoples Bank & Trust Company, Indianapolis, Indiana (hereinafter referred to as "Trustee"), as successor to Merchants National Bank & Trust Company of Indianapolis as Trustee under the Trust Agreement; and

WHEREAS, by Section 8.01 of the Plan, the Employer reserved the right to amend the Plan by action of its Board of Directors; and

WHEREAS, by Section 12 of the Trust Agreement, the Employer and the successor Trustee reserved the right to amend the Trust Agreement; and

WHEREAS, the Employer desires to amend the Plan in its entirety by continuing the Plan in the form of a restated Plan and to amend the Trust Agreement in the form of a restated Trust Agreement;

NOW, THEREFORE, BE IT RESOLVED, that the Plan (see attached exhibit No. \_\_\_\_\_) is hereby amended in its entirety, effective as of April 30, 1984, by the adoption of a restated Plan and that the Trust Agreement (see attached exhibit No. \_\_\_\_\_) is amended in its entirety by the adoption of a restated Trust Agreement; and

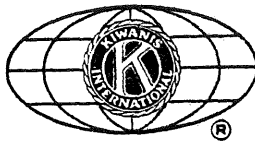
RESOLVED FURTHER, that the officers of this Employer are hereby authorized to execute documents embodying the restated Plan and the restated Trust Agreement; and

RESOLVED FURTHER, that full power and authority is hereby conferred upon the officers of this Employer to execute amendments to said Plan and Trust Agreement within the general intent and purpose thereof and to execute such curative amendments to the Plan and Trust Agreement as may be required by the Internal Revenue Service in order that the Plan and Trust shall qualify under the provisions of Sections 401(a) and 501(a), respectively, of the Internal Revenue Code and to do things, including the funding of the Trust, that may be necessary in order that the Plan and Trust become and continue to be fully effective in accordance with the terms and conditions of the Plan and Trust Agreement and the provisions of any applicable state or federal law or regulation; and

RESOLVED FURTHER, that G.H. "Gil" Zitzelsberger, Donald R. Collins and Anton J. Kaiser are hereby appointed as the members of the administrative committee of the Plan, to serve for such terms and to have such powers and duties as set forth in the Plan and Trust Agreement; and

RESOLVED FURTHER, that the Secretary of Kiwanis International, 3636 Woodview Trace, Indianapolis, Indiana, 46268, is hereby designated as agent for service of legal process with respect to the Plan.

Exhibit B of the Report of the Board Committee on Administration - Constitution and Bylaws, "1986-87 Distinguished Lieutenant Governor Award," is now Exhibit #8 of the June 20-21 and June 26 Minutes.



Revised (Old)

1986-87DISTINGUISHED LIEUTENANT GOVERNOR AWARD

The following criteria must be met for a lieutenant governor to achieve a Distinguished Lieutenant Governor's Award:

- A. The lieutenant governor must achieve a score of 1320 or more points in the criteria hereinafter listed. (For the year 1986-87 only, not less than 20% of the lieutenant governors in each district earning the highest number of points will receive the distinguished lieutenant governor's awards, provided he has sponsored the three new members as hereinafter requested.)
- B. During the administrative year, the lieutenant governor personally must sponsor at least three new active members, including one in his own Kiwanis club.

CRITERIA

1. DISTRICT LEADERSHIP TRAINING: By September 15, 1986, the lieutenant governor must have attended the regular or a special training conference provided by the governor for the training of lieutenant governors. (Mandatory - 100 points)
2. LEADERSHIP EDUCATION CONFERENCE: By October 1, 1986, the lieutenant governor must have provided the prescribed training of all club officers at a divisional training conference or at prearranged meetings with club officers. The required report must be filed by November 15, 1986. (100 points - Deduct 25 points for each club not trained.)
3. CLUB LEADERSHIP TRAINING: By October 15, 1986, all incoming club presidents must have provided the educational training of their club officers, directors and committee chairmen. (100 points)\*
4. CLUB CONTACT VISITS: By October 1, 1986, the lieutenant governor must complete a contact visit to each club in his division. (If the club is more than 100 miles distant, then the contact visit may be combined with the official club visit, and the dates in section 5 apply.) The required report must be filed by October 15, 1986. (100 points - Deduct 25 points for each club where a contact visit was not made.)
5. OFFICIAL CLUB MEETING VISITS: By June 1, 1987, the lieutenant governor must complete an official club meeting visit to each club in his division. The required reports must be filed by June 15, 1987. (100 points - Deduct 25 points for each club visit not completed.)

( continued )



6. BOARD MEETING VISITS: By June 1, 1987, the lieutenant governor must complete a visit to a meeting of the board of directors of each club in his division. The required reports must be filed by June 15, 1987. (100 points - Deduct 25 points for each club board visit not completed.)
7. CONVENTIONS AND MEETINGS: The lieutenant governor must have been in attendance at the International Convention (if the Convention is held on the continent on which the lieutenant governor resides), all district board meetings, and the official visit of the governor to his division. (100 points - Deduct 25 points for each event not attended.)
8. LIEUTENANT GOVERNOR REPORTS: The lieutenant governor must file the following reports with the district and International Office by the dates specified, such dates being for the purpose of this award only. (Maximum 150 points)
  - Leadership education conference - November 15, 1986 (25 points)
  - Division evaluation reports:
    - 1st Quarter Report (Oct., Nov., Dec.) - January 31, 1987 (25 points)
    - 2nd Quarter Report (Jan., Feb., Mar.) - April 30, 1987 (25 points)
    - 3rd Quarter Report (Apr., May, June) - July 31, 1987 (25 points)
  - All club contact, official club and board meeting visits (50 points - Deduct 10 points for each report which is not timely filed.)
    - Club contact visits - October 15, 1986
    - Official club meetings - June 15, 1987
    - Club board of directors meetings - June 15, 1987
9. CLUB REPORTS: Required reports of all clubs in the division must be filed with the district and International Office by the dates specified, such dates being for the purpose of this award only. (100 points)\*
  - Club Election Report - July 1, 1987
  - Annual Club Report - November 15, 1987
  - March 1987 Monthly Report - April 20, 1987
  - September 1987 Monthly Report - October 20, 1987
10. INTERNATIONAL CONVENTION ATTENDANCE: The division must achieve the quota for membership attendance as established by the district governor. (50 points)\*\*
11. CLUB REPRESENTATION - INTERNATIONAL CONVENTION: The district must achieve the quota for club representation as established by the district governor. (50 points)\*\*
12. DISTRICT CONVENTION ATTENDANCE: The division must achieve the quota for membership attendance as established by the district governor. (50 points)\*\*
13. CLUB LEADERSHIP REPRESENTATION - DISTRICT CONVENTION: The percentage of clubs in the division represented by the club president and/or the president-designate at the district convention. (50 points)\*\*

14. MAJOR EMPHASIS PROGRAM: The percentage of clubs in the division which participated in the current Major Emphasis Program as reported on the club's Official Monthly Reports and Annual Club Report. (50 points)\*\*
15. DUES: All active clubs in division must have paid Kiwanis International and district dues by the dates specified, such dates being for the purpose of this award only. (100 points)\*

1st Half Semi-Annual Dues - December 31, 1986

2nd Half Semi-Annual Dues - June 30, 1987

16. MEMBERSHIP GROWTH: From September 30, 1986 through September 30, 1987, the division must attain a net gain in membership based on the number of active clubs and certified membership in the division as of September 30, 1986.

Membership growth will be based on a gain equal to the number of clubs in the division.

<u>Membership Growth</u>	<u>Points</u>
None or loss	Zero
1 per club	50
2 per club	100
3 per club	150
4 or more per club	200

NOTE: Points for membership growth will be prorated.

If the total membership is less than 4 members per club, and a new Kiwanis club has been organized, up to 100 points will be added.

(Maximum 200 points)\*\*\*

- - - - -

\*One point for each percentage point achieved; for example, if 90% of criteria is achieved, 90 points are earned.

\*\*One-half (1/2) point for each percentage point achieved; for example, if 90% of criteria is achieved, 45 points are earned.

\*\*\*Examples: As of September 30, 1986, a division has 10 clubs and 400 members. As of September 30, 1987, the division has:

- a. 10 clubs and 425 members - no new clubs were built. Total points = 125  
(Membership growth  $425 - 400 = 25$  or 2.5 members per club; no points for new clubs;  $2.5 \times 50 = 125$  points)
- b. 10 clubs and 390 members - 1 new club was built and 1 existing charter revoked. Total points = 100  
(No membership growth = 0; new club = 100 points)
- c. Same as "a" above, except 1 new club was built. Total points = 200  
(Membership growth = 125 points and new club = 75 points)

*Bob Scrogger*

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MINUTES  
OF THE MEETING OF  
THE KIWANIS INTERNATIONAL BOARD OF TRUSTEES  
June 20-21 and June 26, 1986

A meeting of the Board of Trustees of Kiwanis International was held at the Westin Galleria Hotel in Houston, Texas, June 20-21 and June 26, 1986. Those present: Donald E. Williams, President; Frank J. DiNoto, President-elect; Raymond W. Lansford, Immediate Past President; Raymond B. Allen and Gene R. Overholt, Vice-Presidents; Anton J. "Tony" Kaiser, Treasurer; G. H. "Gil" Zitzelsberger, Secretary; Morton O. Alper D.D.S., Wilbur J. Blechman, M.D., C.A. Dillon, Jr., W. Donald Goodfellow, Q.C., Kurt K. Huber, M.D., J. Donovan Jackson, William L. Lieber, Noris A. Lusche, John D. Morton, Sr., Robert G. Sinn, Avelino V. "Beling" Tanjuakio, Robert A. Wagner, Trustees.

Also present were: Donald R. Collins, Assistant Secretary for Administration; Larry J. Horney, Assistant Secretary for Communications and Education; and W. Thomas Nelson Jr., Assistant to the Secretary and Director of Research and Development.

The meeting was called to order by President Donald E. Williams on June 20, 1986, at 9:00 a.m. The invocation was given by Trustee Sinn.

The Message of the President was presented by Donald E. Williams and is attached as "Exhibit 1."

**MESSAGE OF  
PRESIDENT**

The Message of the President-elect was presented by Frank J. DiNoto and is attached as "Exhibit 2."

**MESSAGE OF  
PRESIDENT-ELECT**

The Report of the Secretary was presented by G. H. "Gil" Zitzelsberger. It is attached as "Exhibit 3."

**REPORT OF  
SECRETARY**

The Board reviewed the report of Administrative Action taken by staff since the last Board Meeting, a copy of which is attached as "Exhibit 4." It was moved by Trustee Dillon, supported by Trustee Huber, and duly carried as follows:

**ADMINISTRA-  
TIVE ACTION**

**RESOLVED**, That the Administrative Action taken by staff since the last Board Meeting be and hereby is approved.

It was moved by President-elect DiNoto, supported by Trustee Morton, and duly carried as follows:

**RESOLVED**, That the action of the Committee on Resolutions be confirmed and,

**ACTION OF  
RESOLUTIONS  
COMMITTEE  
CONFIRMED ON  
"EVERY CHILD  
A SWIMMER"  
PROGRAM**

**BE IT FURTHER RESOLVED**, That the "Every Child a Swimmer" program resolution, which was not recommended by the Resolutions Committee, not be presented at the 1986 Houston convention.

Trustee Blechman abstained from the voting.

The report of the Board Committee on Administration - Constitution and Bylaws, Noris A. Lusche, Chairman, was presented. (See "Exhibit 5.")

**ADMINISTRATION  
- CONSTITUTION  
AND BYLAWS**

It was moved by Trustee Lusche, supported by Trustee Wagner, and duly carried as follows:

"WHEREAS, Kiwanis International Employees' Salary Savings Plan (hereinafter referred to as 'Plan') was established by Kiwanis International, Indianapolis, Indiana (hereinafter referred to as 'Employer'), effective as of April 30, 1983; and as last amended by a First Amendment, effective as of April 30, 1984; and

**KI EMPLOYEES'  
SALARY SAVINGS  
PLAN AND  
TRUST AGREEMENT**

"WHEREAS, Trust Agreement for Kiwanis International Employees' Salary Savings Plan (hereinafter referred to as 'Trust Agreement') by and between the Employer and Merchants National Bank & Trust Company of Indianapolis, Indiana, was executed on May 11, 1983; and

"WHEREAS, pursuant to Section 10 of the Trust Agreement, the Employer has appointed Peoples Bank & Trust Company, Indianapolis, Indiana (hereinafter referred to as 'Trustee'), as successor to Merchants National Bank & Trust Company of Indianapolis as Trustee under the Trust Agreement; and

"WHEREAS, by Section 8.01 of the Plan, the Employer reserved the right to amend the Plan by action of its Board of Trustees; and

"WHEREAS, by Section 12 of the Trust Agreement, the Employer and the successor Trustee reserved the right to amend the Trust Agreement; and

"WHEREAS, the Employer desires to amend the Plan in its entirety by continuing the Plan in the form of a restated Plan and to amend the Trust Agreement in the form of a restated Trust Agreement;

"NOW, THEREFORE, BE IT RESOLVED, that the Plan (see "Exhibit 6") is hereby amended in its entirety, effective as of April 30, 1984, by the adoption of a restated Plan and that the Trust Agreement (see "Exhibit 7") is amended in its entirety by the adoption of a restated Trust Agreement; and

"RESOLVED FURTHER, that the officers of this Employer are hereby authorized to execute documents embodying the restated Plan and the restated Trust Agreement; and

"RESOLVED FURTHER, that full power and authority is hereby conferred upon the officers of this Employer to execute amendments to said Plan and Trust Agreement within the general intent and purpose thereof and to execute such curative amendments to the Plan and Trust Agreement as may be required by the Internal Revenue Service in order that the Plan and Trust shall qualify under the provisions of Sections 401(a) and 501(a), respectively, of the Internal Revenue Code and to do things, including the funding of the Trust, that may be necessary in order that the Plan and Trust become and continue to be fully effective in accordance with the terms and conditions of the Plan and Trust Agreement and the provisions of any applicable state or federal law or regulations; and

"RESOLVED FURTHER, that G. H. "Gil" Zitzelsberger, Donald R. Collins and Anton J. Kaiser are hereby appointed as the members of the administrative committee of the Plan, to serve for such terms and to have such powers and duties as set forth in the Plan and Trust Agreements; and

"RESOLVED FURTHER, That the Secretary of Kiwanis International, 3636 Woodview Trace, Indianapolis, Indiana, 46268, is hereby designated as agent for service of legal process with respect to the Plan."

It was moved by Trustee Lusche, supported by Trustee Tanjuakio, and duly carried as follows:

**RESOLVED, That the Criteria for the Distinguished Lieutenant Governors for 1986-87 is adopted. (See "Exhibit 8.")**

**CRITERIA FOR  
DISTINGUISHED  
LIEUTENANT  
GOVERNORS FOR  
1986-87**

It was moved by Trustee Lusche, supported by Trustee Huber, and duly carried as follows:

**RESOLVED, That approval is given for formation of the Netherlands District effective October 1, 1986.**

**APPROVAL FOR  
FORMATION OF  
NETHERLANDS  
DISTRICT**

This completed the action on the recommendations of the Board Committee on Administration - Constitution and Bylaws.

The report of the Board Committee on Communications, W. J. "Wil" Blechman, M.D., Chairman, was presented. (See "Exhibit 9.")

**COMMUNICATIONS**

It was moved by Trustee Blechman, supported by Trustee Lieber, and duly carried as follows:

**RESOLVED, That district attendance goals for the 1987 International Convention, based upon past statistical averages, are adopted for all non-North American districts, and attendance goals for all U.S. and Canadian districts are based on geographic distance from Washington, D.C. with the following minimums: East 5%, mid-North American 3.5%, and West 2%. In cases where the goal based on averages is higher than the minimum percentage, the higher number will apply. (See "Exhibit 10.")**

**ATTENDANCE  
GOALS FOR  
1987 INTER-  
NATIONAL  
CONVENTION**

It was moved by Trustee Blechman, supported by Trustee Lieber, and duly carried as follows:

**RESOLVED, That the general program agenda for the 1986 Council meeting is accepted. (See "Exhibit 11.")**

**PROGRAM AGENDA  
FOR 1986  
COUNCIL  
ACCEPTED**

This completed the action on the recommendations of the Board Committee on Communications.

The Report of the Board Committee on Program Services - Education, J. Donovan Jackson, Chairman, was presented. (See "Exhibit 12.")

**PROGRAM  
SERVICES -  
EDUCATION**

The report was received.



The Report of the Board Committee on Long Range Planning, Anton J. Kaiser, Chairman, was presented. (See "Exhibit 13.")

**LONG RANGE  
PLANNING**

The report was received.

The Report of the Board Committee on Member Services - International Extension, Robert G. Sinn, Chairman, was presented. (See "Exhibit 14.")

**MEMBER SERVICES  
- INTERNATIONAL  
EXTENSION**

The report was received.

The meeting recessed at 11:32 a.m. for lunch.

The meeting reconvened at 1:30 p.m.

G. H. "Gil" Zitzelsberger, Secretary of Kiwanis International, presented the minutes of the meeting of the Kiwanis International Board of Trustees held in Indianapolis, Indiana, April 25-29, 1986.

**APPROVAL OF  
MINUTES OF  
BOARD MEETING  
OF APRIL  
25-29, 1986**

It was moved, supported, and duly carried as follows:

**RESOLVED, That the Minutes of the Board Meeting of April 25-29, 1986, be and hereby are approved.**

Anton J. Kaiser, Treasurer of Kiwanis International, presented his report as follows:

**TREASURER'S  
REPORT**

"On May 31, 1986, Kiwanis International had cash and investments totalling \$5,722,533. The average current interest rate is 5.0%.

"On May 31, 1986, Kiwanis International had uncollected dues, magazine subscriptions, and liability insurance revenues of \$621,270. Operations to date are within budget, and the projected budget surplus should be realized."

President Williams asked to be excused so that he might meet with the Committee of Past Presidents. Vice-President Allen was elected to preside in his absence.

The Board Committee on Finance, Gene R. Overholt, Chairman, presented its report. (See "Exhibit 15.")

**FINANCE**

It was moved by Vice-President Overholt, supported by Trustee Huber, and duly carried as follows:

WHEREAS, funds are needed for the increased costs for liability insurance premiums, which are estimated at between 35-40%, as well as an increase in the present claim deductibles from \$100,000 for individual claims to \$250,000, and our aggregate deductible from \$300,000 to \$500,000,

**ANNUAL PER  
MEMBER  
LIABILITY  
INSURANCE  
COSTS  
INCREASED  
TO \$4.80**

THEREFORE, BE IT RESOLVED, That the annual per member liability insurance cost be increased from \$2.10 to \$4.80 to be billed semi-annually at \$2.40 per member.

It was moved by Vice-President Overholt, supported by Trustee Morton, and duly carried as follows:

WHEREAS, difficulties have been caused by the untimely submission of expense reports,

**NEW PROCEDURE  
893.7 --  
EXPENSE  
ACCOUNT  
SUBMITTALS**

THEREFORE, BE IT RESOLVED, That a new Procedure 893.7 is created to read as follows:

**893.7 -- Expense Account Submittals**

Each member of the Board of Trustees, the Past International Presidents, Secretaries Emeriti, Governors, Governors-elect, District Secretaries, and Special International Committees shall submit an expense account for all events for which they are entitled to any expense reimbursement. The expense account shall be submitted postmarked no later than sixty (60) days following the conclusion of the event/trip in order to be eligible for said reimbursement.

AND BE IT FURTHER RESOLVED, That this Procedure is referred to the Board Committee on Administration - Constitution and Bylaws for insertion in the Procedures.

It was moved by Vice-President Overholt, supported by Trustee Lusche, and duly carried as follows:

RESOLVED, That the 1986-87 budget is approved with the exception of Departments 14 and 94 and the Kiwanis International Foundation grant requests.

**1986-87  
BUDGET APPROVE  
WITH EXCEPTION  
OF DEPARTMENTS  
14 and 19 AND  
FOUNDATION  
GRANT REQUESTS**

It was moved by Vice-President Overholt, supported by Trustee Lusche, and duly carried as follows:

**RESOLVED, That approval is given to the 1986-87 proposed capital expenditures totaling \$121,633. (See "Exhibit 16.")**

**APPROVAL OF  
1986-87  
CAPITAL  
EXPENDITURES**

The meeting recessed at 3:10 p.m. until Saturday, June 21, at 9:00 a.m., President Donald E. Williams presiding.

The meeting was reconvened at 9:00 a.m. on Saturday, June 21, 1986.

The Report of the Board Committee on Youth Services, Raymond B. Allen, Chairman, was presented. (See "Exhibit 17.")

**YOUTH  
SERVICES**

It was moved by Vice-President Allen, supported by Trustee Wagner, and duly carried as follows:

**RESOLVED, That the Key Club International convention budget for 1986 is approved. (See "Exhibit 18.")**

**KEY CLUB  
CONVENTION  
BUDGET FOR  
1986 APPROVED**

It was moved by Vice-President Allen, supported by Trustee Blechman, and duly carried as follows:

**RESOLVED, That the criteria for standards for the Circle K sponsorship program are adopted. (See "Exhibit 19.")**

**CRITERIA FOR  
CIRCLE K  
SPONSORSHIP  
PROGRAM**

It was moved by Vice-President Allen, supported by Trustee Morton, and duly carried as follows:

**RESOLVED, That the 1985-86 Circle K budget is amended to reflect the grants approved by the Kiwanis International Foundation, and specifically that the \$2,000 overages in each expense and revenue account for regional training conferences are approved.**

**1985-86  
CIRCLE K  
BUDGET  
AMENDED TO  
REFLECT KI  
FOUNDATION  
GRANTS**

This completed the action on the recommendations of the Board Committee on Youth Services.

It was moved by Trustee Morton, supported by Trustee Lieber, and duly carried as follows:

**RESOLVED, That the program for the 1986 International Convention at Houston, Texas, is approved as printed.**

**PRINTED  
PROGRAM FOR  
1986 INTER-  
NATIONAL  
CONVENTION  
APPROVED**

It was moved by President-elect DiNoto, supported by Trustee Morton, and duly carried as follows:

WHEREAS President Don has expressed his intent to request the House of Delegates to permit a reasonable amount of time for debate on Proposed Amendment #2,

THEREFORE BE IT RESOLVED, That this Board supports the president's request.

The meeting recessed at 11:40 a.m. on June 21 until Thursday, June 26.

The meeting reconvened at 9:00 a.m. on June 26, with President Williams presiding. The following Past International Presidents attended this meeting: Wes H. Bartlett, Roy W. Davis, William M. Eagles, M.D., Merald T. Enstad, Maurice Gladman, Aubrey E. Irby, John T. Roberts, Mark A. Smith Jr., and Hilmar L. "Bill" Solberg. L. A. "Larry" Hapgood, Associate Secretary Emeritus, was also in attendance.

The Report of the Kiwanis International Foundation was presented by Foundation President George Engdahl. The report is attached as "Exhibit 20."

The Report of the Committee of Past International Presidents was presented by Past International President John T. Roberts. A copy of the report is attached as "Exhibit 21."

It was moved by Trustee Dillon, supported by Trustee Lusche, and duly carried as follows:

RESOLVED, That the Board of Trustees of Kiwanis International instructs staff to include feature articles on Kiwanis activities outside of North America in many future issues of the Kiwanis magazine.

REASONABLE  
AMOUNT OF  
TIME FOR  
DEBATE ON  
AMENDMENT  
#2 IN HOUSTON  
APPROVED

JOINT  
MEETING WITH  
PAST INTER-  
NATIONAL  
PRESIDENTS --  
JUNE 26, 1986

REPORT OF  
KI FOUNDATION

REPORT OF  
COMMITTEE OF  
PAST INTER-  
NATIONAL  
PRESIDENTS

STAFF TO  
INCLUDE  
FEATURE  
ARTICLES ON  
ACTIVITIES  
OUTSIDE NORTH  
AMERICA IN  
MANY FUTURE  
ISSUES OF  
KIWANIS  
MAGAZINE

It was moved by Trustee Wagner, supported by Trustee Jackson, and duly carried as follows:

**RESOLVED, That the Board of Trustees of Kiwanis International keep the Committee of Past International Presidents informed periodically of the progress being made in implementation of the recommendations contained in the Long-Range Study of Circle K International.**

Immediate Past President Lansford, Vice-President Allen, and Trustee Sinn made farewell remarks to the Board. The Past International Presidents and Secretaries Emeriti also contributed remarks regarding the convention and other issues of Kiwanis International.

President-designate DiNoto called attention to the appointments for the 1986-87 Administrative Year: Counselors to Districts ("Exhibit 22"), District Convention Assignments ("Exhibit 23"), and Board Committee Appointments ("Exhibit 24").

He also referred to the Proposed Calendar for 1986-87 ("Exhibit 25").

The Board Meeting was adjourned sine die at 10:15 a.m. on June 26, 1986.

PAST INTERNATIONAL  
PRESIDENTS  
TO BE KEPT  
INFORMED OF  
PROGRESS IN  
IMPLEMENTATION  
OF LONG-RANGE  
STUDY OF  
CIRCLE K

COUNSELORS  
TO DISTRICTS  
FOR 1986-87;  
DISTRICT CON-  
VENTION  
ASSIGNMENTS:  
BOARD COMMITTEE  
ASSIGNMENTS:  
PROPOSED CAL-  
NDAR FOR  
1986-87

ADJOURNMENT  
SINE DIE

MESSAGE OF THE PRESIDENTto theInternational Board of TrusteesJune 20, 1986

This being the last officially scheduled Board meeting of the 1985-86 administrative year, I want to take this opportunity to congratulate the members on their dedication and devotion to duty. Three months of the administrative year still remain, and the final result of our efforts is yet to be determined. However, there can be no question about the way that this Board has responded to its leadership responsibilities. Several key issues have been addressed and will be presented to the Convention delegates for their consideration. Regardless of the outcome of these issues, we must as a Board continue to recognize and respond to those factors which will keep Kiwanis a dynamic service organization. One of the notable accomplishments this year has been the "turn around" of the Circle K organization and the continued growth of Key Club. I hope this trend can continue indefinitely. One area that we must continually work on is the internationalization of our organization. As we continue to expand on a global basis, language, cultures, government, etc. will play an increasingly important role in both administrative and service areas.

It is important that the "rank and file" membership understand what is happening and why. This should be an active part of our internal public relations program.

I am pleased to see the new Department of Education established and am looking forward to the inauguration of the Student Exchange program. This is a very positive move in the direction of a truly international program. Secretary Gil is to be commended for the fine professional staff that he has assembled. All of this augurs well for the future.

I want to thank each member of the Board and Staff for their tireless efforts to make Kiwanis a more dynamic community service organization. I extend best wishes to Frank DiNoto and his team for an outstandingly successful year in 1986-87.

Respectfully submitted,

Donald E. Williams  
President

MESSAGE OF THE PRESIDENT-ELECTto theInternational Board of TrusteesJune 20, 1986

The critical issue of our forthcoming Convention involves the amendment to permit women to become members of Kiwanis. A highly emotional issue, it is essential that the delegates discuss the amendment based on facts and merit and not emotion. It will be of benefit to Kiwanis to have future actions by the Board guided by the vote of the delegate body. Regardless of the outcome of the vote, the task that faces our Board will be to unite our organization -- to build strength on service and to build service on strength.

After our last Board meeting, Gil Zitzelsberger, Larry Horney, Dave Williams, and I attended a meeting of CONPOR. Kiwanis is providing a leadership role for a public relations program to be sponsored by the members of CONPOR, to emphasize our right to freedom of association, a Constitutional right that the United States judiciary system often seems to disregard as non-existent. Members of CONPOR are very much concerned over recent court decisions, especially those adverse rulings involving Kiwanis, Rotary, and Lions.

A special committee was formed, with Dave Williams as chairman, to seek implementation of the public relations program. In addition, some members of CONPOR agreed to file an amicus brief in support of Kiwanis, and to exchange certain convention information for our mutual benefit.

During the Children's Miracle Network Telethon, Kiwanis had three international publicity spots at very favorable telecast times. Mary Jane and I were delighted to represent Kiwanis, and I was interviewed twice. The third spot involved Past Governor Jack Harten (New York), chairman of the special telethon committee, and Jack Kellenberg (California), winning district contest chairman. Many Kiwanians appeared in local segments of the telethon.

Before the telethon started, Kiwanis districts reported that more than 800 clubs were participating and over \$310,000 had been raised for local children's hospitals. Final figures will increase these numbers, and Kiwanis anticipates even greater involvement next year.

At the request of the governors-elect, a point scoring system for the distinguished lieutenant governor award program has been developed, and it will be presented for consideration at at this Board meeting.

As plans continue to be made for the coming year, the cooperation and guidance received from President Don and the International Office staff is very beneficial and most appreciated. We must not lose sight of the fact that our current administrative year has more than three months remaining. I commend President Don and his team on the excellent progress they have made, and I pledge to do everything possible to assure him that his plans will be carried out.

Respectfully submitted,

Frank J. DiNoto  
President-elect



REPORT OF THE SECRETARY  
to the  
International Board of Trustees

June 20, 1986

The seven weeks since our last meeting have been consumed by the usual feverish preparation for Convention. It appears that Convention registrations for Houston will be roughly the same as Vienna. Remarks contained in a flurry of recent cancellations evidence a certain lack of enthusiasm for the Convention site. This suggests the possibility that we need to exercise greater objectivity in site selection.

Recent information in regard to liability insurance mandates our taking a hard look now at the realities attendant to our present position. State legislatures in the United States are starting to address the problem. If there is light at the end of the tunnel, it is a long tunnel indeed.

I wish to thank the Board of Trustees for its continued leadership, support, and encouragement during the administrative year.

Respectfully submitted,

G. H. "Gil" Zitzelsberger  
International Secretary

INTERNATIONAL OFFICE ADMINISTRATIVE ACTION

June 19-20, 1986

A. ELIMINATION OF MEMBERSHIP OF NON-MEETING CLUBS FROM ACTIVE MEMBERSHIP

<u>CLUBS BY DISTRICT</u>	<u>KEY #</u>	<u>DATE</u>	<u># MEMBERS</u>	<u>DIV.</u>	<u>ACCOUNTS RECEIVABLE</u>
<u>KENTUCKY-TENNESSEE</u>					
Loyall, KY	02483	06-01-85	8	6	\$ 343.40
Rockcastle, Mt. Vernon, KY	09248	10-01-84	4	6	169.20
<u>LOUISIANA-MISSISSIPPI-W. TN</u>					
Collierville Area, TN	11191	04-07-86	19	1C	585.90
Cordova, TN	11056	04-10-86	17	1C	165.75
Madison-Ridgeland, MS	11201	05-01-86	11	5	-0-
<u>MICHIGAN</u>					
Albion, MI	03424	03-31-86	10	12	-0-
<u>MISSOURI-ARKANSAS</u>					
Blue Ridge, Kansas City, MO	07007	04-25-86	2	4	31.75
Saint Louis-Spanish Lake, MO	05744	04-07-86	24	7	224.25
<u>NEW ENGLAND</u>					
Hanover, MA	07020	05-01-86	6	7	62.85
<u>PACIFIC NORTHWEST.</u>					
Hillside, Victoria, BC	10500	05-07-86	10	17	107.25
<u>PHILIPPINE LUZON</u>					
Gintong Silangan	11341	05-17-86	22	3B	527.50
Kalakhang Maynila	11388	05-17-86	25	3B	562.50
Kaunlaran	11401	05-17-86	14	2B	363.75
Makati West	11409	02-15-86	25	3A	580.12
Marulas, Valenzuela,					
Metro Manila	11382	05-17-86	29	3B	435.00
Tiaong	09595	05-17-86	31	4B	927.50
<u>WISCONSIN-UPPER MICHIGAN</u>					
Janesville-Morning, WI	11554	04-03-86	2	2E	19.50
<u>TOTAL:</u>	17				<u>\$5,106.22</u>

**B. NEW KIWANIS CLUBS ORGANIZED SINCE THE APRIL MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES**

<u>CLUBS</u>	<u>COMPLETION DATE</u>	<u>MEMBERSHIP</u>
Coon Rapids, MN	04-24-86	25
Caracas, Venezuela	04-23-86	20
Daungang Maynila, Philippines	04-24-86	20
Janesville-Breakfast, WI	05-01-86	27
Wagoner, OK	05-02-86	25
Farmington-Victor, NY	05-01-86	44
Bedford Stuyvesant, Brooklyn, NY	05-06-86	30
East Pasadena, CA	05-06-86	27
Huntsville-Golden K, AL	05-07-86	25
Odebolt, IA	05-08-86	26
Huntsville West, AL	05-08-86	48
Milaor, Philippines	05-05-86	28
Balatan, Philippines	05-06-86	28
Sagnay, Philippines	05-09-86	30
Golden K, Benson, NC	05-13-86	25
Onitsha, Nigeria	04-23-86	26
Midtown Quezon City, Philippines	05-14-86	20
Carmel Golden K, IN	05-15-86	27
Sumagang, Iriga City, Philippines	05-14-86	26
Caceres, Naga City, Philippines	05-15-86	29
Masbate, Philippines	05-10-86	27
Sturtevant, WI	05-16-86	28
Abidjan, Ivory Coast	05-01-86	29
Weert, Netherlands	05-12-86	22
Zevenaer "De Liemers", Netherlands	04-11-86	20
Nijmegen, Netherlands	04-28-86	22
Mont de Marsan, France	04-19-8	20
Ratzeburg, Germany	05-12-86	20
Elsberry, MO	05-19-86	28
National Trace of Pickerington-Reynoldsburg, OH	05-21-86	27
East St. Mary Parish, LA	05-22-86	26
Aras-Asan, Philippines	04-13-86	23
Sulphur Springs Golden K, TX	05-27-86	32
Gilbert, AZ	05-27-86	25
Spring Creek, Brooklyn, NY	05-27-86	25
North Lakeland, FL	05-28-86	28
Scarborough, ME	05-29-86	27
Riverview, Wenatchee, WA	05-29-86	26
<b><u>TOTAL:</u></b>	<b>38</b>	

**C. KIWANIS CLUBS REACTIVATED SINCE THE APRIL MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES**

<u>CLUBS</u>	<u>COMPLETION DATE</u>	<u>MEMBERSHIP</u>
Balanga, Philippines	04-13-86	20
Bordentown, NJ	04-03-86	13
<b><u>TOTAL:</u></b>	<b>2</b>	

**D. CLUBS MERGED SINCE THE APRIL MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES**

**CLUBS**

None

E. CLUB INCORPORATIONS

St. Henry, Ohio  
Anderson Breakfast, Indiana  
Cary Golden K, North Carolina  
Grady Golden K, Cairo, Georgia

F. CLUB NAME CHANGES

From: Tarheel-Golden K, Chapel Hill, North Carolina  
To: Chapel Hill-Tar Heel Golden K, North Carolina

From: East Winter Park, Florida  
To: Winter Park, Sunrise, Florida

From: Lansing-Everett, Michigan  
To: Everett-Lansing, Michigan

G. CANCELLED MEETING

None

H. DISTRICT BYLAW AMENDMENTS

Pacific Northwest District

ARTICLE XII, Section 2a - change written notice to the club presidents  
from 10 days to 30 days.

I. CLUB STATUS IN LITIGATION

Ridgewood, New Jersey

J. CIRCLE K CLUBS COMPLETED SINCE APRIL REPORT

NEW CLUBS

Mildand Lutheran College  
Lawrence University  
Marquette University  
Western Connecticut State University

SPONSORS

Fremont, NE  
Appleton Northside, WI  
Milwaukee, WI  
Danbury, CT

TOTAL 4

K. KEY CLUBS COMPLETED SINCE APRIL REPORT

KEY CLUBS

St. Catherine's High School  
Lahser High School  
Whitmore Lake High School  
Capital High School  
Springfield Catholic High School  
Carl Brablec High School  
Warren County Senior High School  
Clark High School  
LaSalle High School  
Ponderosa High School  
Bayside High School  
Winston Churchill High School  
Mahomet Seymour High School  
Rockford Jefferson High School  
Newtown High School

KIWANIS SPONSORS

Greater Racine, WI  
Birmingham & Birmingham Central, MI  
Whitmore Lake, MI  
Helena-Last Chance, MT  
Springfield Downtown, MO  
Roseville Knights, MI  
Warren County, TN  
Greater Plano, TX  
Coral Gables, FL  
Parker, CO  
Bayside, NY  
Eugene, OR  
Champaign-Urbana, Noon, IL  
Alpine, Rockford, IL  
La Guardia Airport, NY

K. KEY CLUBS (cont'd)

KEY CLUB

Lincoln High School  
Vista High School  
Wilson Magnet High School  
A.G. Berner High School  
Eastside High School  
Los Amigos High School  
Donald Quarrie Secondary School  
John Adams High School  
Findlay Senior High School  
Walla Walla High School  
Bonnevillle High School  
John Marshall High School

TOTAL 27

KIWANIS SPONSORS

Sioux Falls East, SD  
Sunrise Vista, CA  
Southwest Rochester, NY  
Massapequa, NY  
Greenville, SC  
Fountain Valley, CA  
Easter Kingston, Port Royal, Jamaica  
Howard Beach, NY  
Findlay, OH  
Walla Walla, WA  
Idaho Falls, ID  
East Hollywood-Los Feliz, CA

L. INCORPORATION OF KIWANIS CLUB OR DISTRICT FOUNDATIONS

None

**June 20-21, 1986**

Present: Members - W. Donald Goodfellow, Q.C., Avelino V. "Beling"  
Tanjuakio, Robert A. Wagner  
Chairman - Noris A. Lusche  
Other - Frank J. DiNoto  
Staff - Donald R. Collins, W. Thomas Nelson Jr.

Restatement of Kiwanis International Employees' Salary Savings Plan  
- 401(k)

The Committee recommends that the Board approve the attached resolution (Exhibit A) and authorize the International Secretary to complete the necessary procedure, including modifications as recommended by our actuarial and legal advisors.

Employer Match Kiwanis International Employee Salary Savings - 401(k)

The Committee discussed the recommendations of staff to approve an Employer match to improve participation in this employee benefit plan. Due to the uncertainty of consideration at the federal level to revise the income tax program, it was decided to defer consideration of this recommendation until the October meeting.

### Criteria for Distinguished Lieutenant Governor Award

The Committee reviewed and discussed a revised program for recognizing Distinguished Lieutenant Governors as submitted by President-elect Frank DiNoto.

#### Recommendation #2:

The Committee recommends adoption of the attached Exhibit B as corrected, as the criteria for the 1986-87 year.

I move that Recommendation 2 be adopted.

As a further inducement, a governor's award of merit may be given at the discretion of the district to those lieutenant governors achieving 1,200 or more points and sponsoring at least three new members.

#### Recommendation #3:

The Committee recommends that a district be given the option to establish a governor's award of merit program for lieutenant governors sponsoring at least three new members and achieving 1,200 or more points in the distinguished lieutenant governor award program.

I move that Recommendation 3 be adopted.

### Formation of the Netherlands District

The Committee reviewed the progress of the Netherlands clubs toward district status. Currently, there are 29 chartered clubs with 759 dues paying members within the country. Additionally, there are 16 clubs in formation with 154 members. At least three of these clubs will be chartered by October 1, 1986.

It is anticipated that the Board's special criteria of 20 clubs and 800 members will be met in the early fall.

#### Recommendation #3:

The Committee recommends that the formation of the Netherlands District effective October 1, 1986, be approved.

I move that Recommendation 3 be adopted.

### Consideration of Proposed Convention Standing Rules.

The Committee considered several proposed Convention standing rules. After discussion, it was determined that these proposals require further study and were tabled accordingly.

Abuse Prevention

The Committee reviewed a request from the Alpine Kiwanis Club of Rockford, Illinois, that both the Kiwanis International Bylaws and Standard Form of Club Bylaws be amended to require that every club create a standing committee on abuse prevention of alcohol, drugs, and smoking.

The Committee decided to take no action on the request because the International Youth Service and Community Services Committees have active programs in the area.

Republic of China Bylaws

Staff reported that slow progress continues to be made in working with the ROC district and Ministry of Interior in the Republic of China toward the amendment of the District's Bylaws. It is still anticipated that this task will be finalized at the District's August 16-18, 1986, convention.

Respectfully submitted,

W. DONALD GOODFELLOW, Q.C.  
AVELINO V. "BELING" TANJUAKIO  
ROBERT A. WAGNER  
NORIS A. LUSCHE, Chairman



RESOLUTION

At a meeting of the Board of Directors of Kiwanis International, Indianapolis, Indiana, duly held \_\_\_\_\_, 198\_\_, at which a quorum was present, the following resolutions were duly adopted:

WHEREAS, Kiwanis International Employees' Salary Savings Plan (hereinafter referred to as "Plan") was established by Kiwanis International, Indianapolis, Indiana (hereinafter referred to as "Employer"), effective as of April 30, 1983; and as last amended by a First Amendment, effective as of April 30, 1984; and

WHEREAS, Trust Agreement for Kiwanis International Employees' Salary Savings Plan (hereinafter referred to as "Trust Agreement") by and between the Employer and Merchants National Bank & Trust Company of Indianapolis, Indiana, was executed on May 11, 1983; and

WHEREAS, pursuant to Section 10 of the Trust Agreement, the Employer has appointed Peoples Bank & Trust Company, Indianapolis, Indiana (hereinafter referred to as "Trustee"), as successor to Merchants National Bank & Trust Company of Indianapolis as Trustee under the Trust Agreement; and

WHEREAS, by Section 8.01 of the Plan, the Employer reserved the right to amend the Plan by action of its Board of Directors; and

WHEREAS, by Section 12 of the Trust Agreement, the Employer and the successor Trustee reserved the right to amend the Trust Agreement; and

WHEREAS, the Employer desires to amend the Plan in its entirety by continuing the Plan in the form of a restated Plan and to amend the Trust Agreement in the form of a restated Trust Agreement;

NOW, THEREFORE, BE IT RESOLVED, that the Plan (see attached exhibit No. \_\_\_\_\_) is hereby amended in its entirety, effective as of April 30, 1984, by the adoption of a restated Plan and that the Trust Agreement (see attached exhibit No. \_\_\_\_\_) is amended in its entirety by the adoption of a restated Trust Agreement; and

RESOLVED FURTHER, that the officers of this Employer are hereby authorized to execute documents embodying the restated Plan and the restated Trust Agreement; and

RESOLVED FURTHER, that full power and authority is hereby conferred upon the officers of this Employer to execute amendments to said Plan and Trust Agreement within the general intent and purpose thereof and to execute such curative amendments to the Plan and Trust Agreement as may be required by the Internal Revenue Service in order that the Plan and Trust shall qualify under the provisions of Sections 401(a) and 501(a), respectively, of the Internal Revenue Code and to do things, including the funding of the Trust, that may be necessary in order that the Plan and Trust become and continue to be fully effective in accordance with the terms and conditions of the Plan and Trust Agreement and the provisions of any applicable state or federal law or regulation; and

RESOLVED FURTHER, that G.H. "Gil" Zitzelsberger, Donald R. Collins and Anton J. Kaiser are hereby appointed as the members of the administrative committee of the Plan, to serve for such terms and to have such powers and duties as set forth in the Plan and Trust Agreement; and

RESOLVED FURTHER, that the Secretary of Kiwanis International, 3636 Woodview Trace, Indianapolis, Indiana, 46268, is hereby designated as agent for service of legal process with respect to the Plan.

Exhibit B of the Report of the Board Committee on Administration - Constitution and Bylaws, "1986-87 Distinguished Lieutenant Governor Award," is now Exhibit #8 of the June 20-21 and June 26 Minutes.

The entire Restated Employees' Salary Savings Plan contains 69 pages and is included in the International Secretary's official copy of the minutes. It is not included in your copy of the minutes because of its size.

The entire Restated Trust Agreement contains 21 pages and is included in the International Secretary's official copy of the minutes. It is not included in your copy of the minutes because of its size.

1986-87DISTINGUISHED LIEUTENANT GOVERNOR AWARD

The following criteria must be met for a lieutenant governor to achieve a Distinguished Lieutenant Governor's Award:

- A. The lieutenant governor must achieve a score of 1320 or more points in the criteria hereinafter listed. (For the year 1986-87 only, not less than 20% of the lieutenant governors in each district earning the highest number of points will receive the distinguished lieutenant governor's awards, provided he has sponsored the three new members as hereinafter required.)
- B. During the administrative year, the lieutenant governor personally must sponsor at least three new active members, including one in his own Kiwanis club.

CRITERIA

- 1. DISTRICT LEADERSHIP TRAINING: By September 15, 1986, the lieutenant governor must have attended the regular or a special training conference provided by the governor for the training of lieutenant governors. (Mandatory - 100 points)
- 2. LEADERSHIP EDUCATION CONFERENCE: By October 1, 1986, the lieutenant governor must have provided the prescribed training of all club officers at a divisional training conference or at prearranged meetings with club officers. The required report must be filed by November 15, 1986. (100 points - Deduct 25 points for each club not trained.)
- 3. CLUB LEADERSHIP TRAINING: By October 15, 1986, all incoming club presidents must have provided the educational training of their club officers, directors and committee chairmen. (100 points)\*
- 4. CLUB CONTACT VISITS: By October 1, 1986, the lieutenant governor must complete a contact visit to each club in his division. (If the club is more than 100 miles distant, then the contact visit may be combined with the official club visit, and the dates in section 5 apply.) The required report must be filed by October 15, 1986. (100 points - Deduct 25 points for each club where a contact visit was not made.)
- 5. OFFICIAL CLUB MEETING VISITS: By June 1, 1987, the lieutenant governor must complete an official club meeting visit to each club in his division. The required reports must be filed by June 15, 1987. (100 points - Deduct 25 points for each club visit not completed.)

( continued )

6. BOARD MEETING VISITS: By June 1, 1987, the lieutenant governor must complete a visit to a meeting of the board of directors of each club in his division. The required reports must be filed by June 15, 1987.  
(100 points - Deduct 25 points for each club board visit not completed.)
7. CONVENTIONS AND MEETINGS: The lieutenant governor must have been in attendance at the International Convention (if the Convention is held on the continent on which the lieutenant governor resides), all district board meetings, and the official visit of the governor to his division.  
(100 points - Deduct 25 points for each event not attended.)
8. LIEUTENANT GOVERNOR REPORTS: The lieutenant governor must file the following reports with the district and International Office by the dates specified, such dates being for the purpose of this award only.  
(Maximum 150 points)  
  
Leadership education conference - November 15, 1986 (25 points)  
Division evaluation reports:  
    1st Quarter Report (Oct., Nov., Dec.) - January 31, 1987 (25 points)  
    2nd Quarter Report (Jan., Feb., Mar.) - April 30, 1987 (25 points)  
    3rd Quarter Report (Apr., May, June) - July 31, 1987 (25 points)  
All club contact, official club and board meeting visits  
(50 points - Deduct 10 points for each report which is not timely filed.)  
    Club contact visits - October 15, 1986  
    Official club meetings - June 15, 1987  
    Club board of directors meetings - June 15, 1987
9. CLUB REPORTS: Required reports of all clubs in the division must be filed with the district and International Office by the dates specified, such dates being for the purpose of this award only. (100 points)\*  
  
Club Election Report - July 1, 1987  
Annual Club Report - November 15, 1987  
March 1987 Monthly Report - April 20, 1987  
September 1987 Monthly Report - October 20, 1987
10. INTERNATIONAL CONVENTION ATTENDANCE: The division must achieve the quota for membership attendance as established by the district governor.  
(50 points)\*\*
11. CLUB REPRESENTATION - INTERNATIONAL CONVENTION: The division must achieve the quota for club representation as established by the district governor.  
(50 points)\*\*
12. DISTRICT CONVENTION ATTENDANCE: The division must achieve the quota for membership attendance as established by the district governor.  
(50 points)\*\*
13. CLUB LEADERSHIP REPRESENTATION - DISTRICT CONVENTION: The percentage of clubs in the division represented by the club president and/or the president-designate at the district convention. (50 points)\*\*

14. MAJOR EMPHASIS PROGRAM: The percentage of clubs in the division which participated in the current Major Emphasis Program as reported on the club's Official Monthly Reports and Annual Club Report. (50 points)\*\*
15. DUES: All active clubs in division must have paid Kiwanis International and district dues by the dates specified, such dates being for the purpose of this award only. (100 points)\*

1st Half Semi-Annual Dues - December 31, 1986  
2nd Half Semi-Annual Dues - June 30, 1987

16. MEMBERSHIP GROWTH: From September 30, 1986 through September 30, 1987, the division must attain a net gain in membership based on the number of active clubs and certified membership in the division as of September 30, 1986.

Membership growth will be based on a gain equal to the number of clubs in the division.

<u>Membership Growth</u>	<u>Points</u>
None or loss	Zero
1 per club	50
2 per club	100
3 per club	150
4 or more per club	200

NOTE: Points for membership growth will be prorated.

If the total membership growth is less than 4 members per club, and a new Kiwanis club has been organized in the division, up to 100 points will be added. (Maximum 200 points)\*\*\*

- - - - -

\*One point for each percentage point achieved; for example, if 90% of criteria is achieved, 90 points are earned.

\*\*One-half (1/2) point for each percentage point achieved; for example, if 90% of criteria is achieved, 45 points are earned.

\*\*\*Examples: As of September 30, 1986, a division has 10 clubs and 400 members. As of September 30, 1987, the division has:

- 10 clubs and 425 members - no new clubs were built. Total points = 125 (Membership growth  $425 - 400 = 25$  or 2.5 members per club; no points for new clubs;  $2.5 \times 50 = 125$  points)
- 10 clubs and 390 members - 1 new club was built and 1 existing charter revoked. Total points = 100 (No membership growth = 0; new club = 100 points)
- Same as "a" above, except 1 new club was built. Total points = 200 (Membership growth = 125 points and new club = 75 points)



REPORT OF BOARD COMMITTEE ON COMMUNICATIONS  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

June 20-21, 1986

Date of Committee Meeting: June 19, 1986

Place of Committee Meeting: Westin Oaks Hotel, Houston, Texas

Present: Members - Morton O. Alper, D.D.S., William L. Lieber, John D. Morton, Sr.  
Chairman - W. J. "Wil" Blechman, M.D.  
Staff - Larry J. Horney, John E. Johnson, and A. G. Terry Shaffer

CONVENTION

District Attendance Goals, 1987 Kiwanis International Convention in Washington, D.C.

Staff distributed three alternatives for establishing District Attendance Goals for the 1987 Washington, D.C. Convention. Quotas were based upon New York, New York (1965), Atlantic City, New Jersey (1972). (See Exhibit A) Following discussion, the Committee recommended:

Recommendation #1:

The District Attendance Goals, based upon past statistical averages, be adopted for all non-North American districts, and that for all U.S. and Canadian districts attendance goals shall be based on geographic distance from Washington, D.C. with the following minimums: East @.05, mid-North American @.035 and west @.02. In cases where the goal based on averages is higher than the minimum percentage, the higher number will apply.

I move that Recommendation 1 be adopted.

COUNCIL

1986 Council Agenda

Staff presented a general program agenda for the 1986 Council Meeting. Following discussion, the Committee recommends:

Recommendation #2:

That the general program agenda for the 1986 Council meeting be accepted. (Exhibit B)

I move that Recommendation 2 be adopted.

Respectfully submitted,

MORTON O. ALPER, D.D.S.  
WILLIAM L. LIEBER  
JOHN D. MORTON, SR.  
W. J. "WIL" BLECHMAN, M.D., Chairman

Exhibit A of the Report of the Board Committee on Communications,  
"Quotas for Washington, D.C.," is now Exhibit #10 of the  
June 20-21 and June 26 Minutes.



Exhibit B of the Report of the Board Committee on Communications,  
"Agenda for October 1986 Council Meeting," is now Exhibit #11 of  
the June 20-21 and June 26 Minutes.

QUOTAS FOR WASHINGTON, D.C.

ALABAMA	273
ANDEAN AND CENTRAL AMERICA	16
AUSTRALIA	9
AUSTRIA-GERMANY	7
BENELUX-FRANCE-MONACO	23
CALIFORNIA-NEVADA-HAWAII	750
CAPITAL	1,415
CAROLINAS	563
EASTERN CANADA & THE CARIBBEAN	424
FLORIDA	797
GEORGIA	569
ICELAND	7
ILLINOIS-EASTERN IOWA	699
INDIANA	458
ITALY	4
JAPAN	6
KANSAS	155
KENTUCKY-TENNESSEE	430
PROVISIONAL DISTRICT OF KOREA	4
LOUISIANA-MISSISSIPPI-W. TENNESSEE	303
MICHIGAN	554
MINNESOTA-DAKOTAS	298
MISSOURI-ARKANSAS	321
MONTANA	61
NEBRASKA-IOWA	306
NETHERLANDS	6
NEW ENGLAND	463
NEW JERSEY	418
NEW YORK	973
NEW ZEALAND	12
NORDEN	7
OHIO	768
PACIFIC NORTHWEST	291
PENNSYLVANIA	619
PHILIPPINE LUZON	63

PHILIPPINE SOUTH	13
REPUBLIC OF CHINA	13
ROCKY MOUNTAIN	156
SOUTHWEST	215
SWITZERLAND-LIECHTENSTEIN	8
TEXAS-OKLAHOMA	614
UTAH-IDAHO	97
WESTERN CANADA	52
WEST VIRGINIA	110
WISCONSIN-UPPER MICHIGAN	319
<b>TOTAL</b>	<b>13,669</b>

AGENDA FOR OCTOBER 1986 COUNCIL MEETINGWEDNESDAY, OCTOBER 2, 1986

9:00 A.M. - NOON	KIWANIS INTERNATIONAL-EUROPE MEETING Presiding: KI-E President Raymond de Meulemeester	Room: _____
10:00 A.M. - 5:00 P.M.	HOSPITALITY	Room: _____
2:00 P.M. - 5:00 P.M.	KIWANIS INTERNATIONAL-EUROPE MEETING (cont'd.)	
2:00 P.M. - 5:00 P.M.	ASIA-PACIFIC AREA GOVERNORS' MEETING Presiding: President Frank J. DiNoto	Room: _____
4:00 P.M. - 8:00 P.M.	REGISTRATION	Main Lobby
8:00 P.M. - 10:00 P.M.	PRESIDENT'S INFORMAL RECEPTION	Suite: _____

FRIDAY, OCTOBER 3, 1986

8:00 A.M. - 1:30 P.M.	REGISTRATION	
8:30 A.M. - 11:30 A.M.	PAST PRESIDENTS' MEETING Presiding: Past President John T. Roberts Chairman, Committee of Past International Presidents	Room: _____
8:30 A.M. - 11:30 A.M.	DISTRICT GOVERNORS' MEETING Presiding: President Frank J. DiNoto	Room: _____
8:30 A.M. - 11:30 A.M.	DISTRICT SECRETARIES' MEETING Presiding: Secretary J. Ellis Stroup, Chairman, Committee of District Secretaries William A. Brown, Director, Club Services	Room: _____
9:00 A.M. - 11:00 A.M.	LADIES' VISIT TO INTERNATIONAL OFFICE (bus departs from Radisson lobby at 8:30 A.M.)	
11:30 A.M. - 1:00 P.M.	LADIES' LUNCHEON	Location: <u>The Greenhouse</u>
9:00 A.M. - 6:00 P.M.	SUPPLIES BOOTH	
11:45 A.M. - 1:00 P.M.	INTERNATIONAL BOARD, PAST PRESIDENTS AND SECRETARIES EMERITI LUNCHEON	Room: _____
11:45 A.M. - 1:00 P.M.	DISTRICT GOVERNORS LUNCHEON	Room: _____
11:45 A.M. - 1:00 P.M.	INTERNATIONAL COMMITTEE CHAIRMEN LUNCHEON	Room: _____



11:45 A.M. - 1:00 P.M. DISTRICT SECRETARIES LUNCHEON

1:30 P.M. - 3:30 P.M.

OPENING COUNCIL SESSION

Room: \_\_\_\_\_

Presiding: President Frank J. DiNoto

Singing: Led by Verrollton C. "Vic" Shaul  
The Star-Spangled Banner

(Pianist: \_\_\_\_\_)

Invocation: Governor \_\_\_\_\_

Welcome to Council: Immediate Past President  
Donald E. Williams

Purpose and Plan of the Council: Trustee  
Wilbur J. Blechman, M.D., Chairman, 1985-86  
Board Committee on Communications

Greetings from Kiwanis International-Europe:  
President Raymond de Meulemeester

Remarks: President \_\_\_\_\_,  
Circle K International

BUSINESS SESSION

International Bylaw Changes: \_\_\_\_\_,  
Chairman, Board Committee on Administration -  
Constitution and Bylaws

MNO Presentation

Announcements

4:15 P.M. - 5:00 P.M.

ROUND-ROBIN DISCUSSIONS

GROUP I

Presiding: President-elect Anton J.  
"Tony" Kaiser

Room: \_\_\_\_\_

GROUP II

Presiding: (Treasurer)

Room: \_\_\_\_\_

GROUP III

Presiding: Immediate Past President  
Donald E. Williams

Room: \_\_\_\_\_

5:00 P.M. - 5:30 P.M.

MNO WRAP-UP SESSION

Presiding: President Frank J. DiNoto

COUNCIL MEMBERS AND GUESTS, BY INDIVIDUAL INVITATION, VISIT WITH INTERNATIONAL  
BOARD MEMBERS FRIDAY EVENING.

SATURDAY, OCTOBER 4, 1986

8:00 A.M. - 9:30 A.M.	REGISTRATION	Main Lobby
9:00 A.M.	BREAKFAST FOR ALL WIVES Hostess: Mary Jane DiNoto	Room: _____
8:30 A.M. - 9:45 A.M.	SECOND COUNCIL SESSION  Presiding: President Frank J. DiNoto  Invocation: Governor _____  Remarks: President _____, Key Club International  "On To Washington!" Jackson N. Krill, General Host Committee Chairman, 1987 Kiwanis International Convention  "Music in Washington, D.C.": Verrollton C. "Vic" Shaul  "Your Kiwanis International Foundation": Robert F. Weber, President, Kiwanis International Foundation  Report of the International Secretary: G. H. "Gil" Zitzelsberger  Announcements	Room: _____
10:00 A.M. - 11:45 A.M.	GROUP DISCUSSIONS  GROUP I Presiding: Vice President J. Donovan Jackson  GROUP II Presiding: Vice President Noris A. Lusche  GROUP III Presiding: <u>(Incoming Board Committee on Communications)</u>  GROUP IV Presiding: <u>(Incoming Board Committee on Communications)</u>  GROUP V Presiding: <u>(Incoming Board Committee on Communications)</u>  GROUP VI Presiding: <u>(Incoming Board Committee on Communications)</u>	Room: _____ Room: _____ Room: _____ Room: _____ Room: _____ Room: _____
1:00 P.M. - 2:30 P.M.	LADIES' FORUM	Room: _____
12:00 NOON - 1:45 P.M.	LUNCHEON HONORING THE PAST PRESIDENTS Presiding: Immediate Past President Donald E. Williams	Room: _____

Prayer of Thanks: Past President Roy Davis

Luncheon

Introductions

Address: Past President Maurice Gladman

Announcements

2:00 P.M. - 3:00 P.M. GROWTH WORKSHOP FOR GOVERNORS OF NORTH Room: \_\_\_\_\_  
AMERICAN DISTRICTS WITH FULL-TIME FIELD  
SERVICE REPRESENTATIVES  
Presiding: Lee P. Riggin, Field Service  
Representative

2:00 - 3:00 P.M. GROWTH WORKSHOP FOR GOVERNORS OF NORTH Room: \_\_\_\_\_  
AMERICAN DISTRICT WITH PART-TIME CONTRACTED  
FIELD SERVICE REPRESENTATIVES  
Presiding: Speegle Berry, Assistant  
Secretary for Membership

2:00 P.M. - 3:00 P.M. GROWTH WORKSHOP FOR GOVERNORS OF NORTH  
AMERICAN DISTRICTS UTILIZING ONLY VOLUNTEER  
KIWANIS IN NEW CLUB BUILDING  
Presiding: Raymond G. Jeanes, Director,  
Growth Americas

2:00 P.M. - 3:00 P.M. GROWTH WORKSHOP FOR GOVERNORS OF ASIA- Room: \_\_\_\_\_  
PACIFIC AREA  
Presiding: Anton J. "Tony" Kaiser, President-  
elect and Bill D. Santos, Field Service  
Representative

2:00 P.M. - 3:00 P.M. GROWTH WORKSHOP FOR GOVERNORS OF KIWANIS Room: \_\_\_\_\_  
INTERNATIONAL-EUROPE  
Presiding: (Treasurer) \_\_\_\_\_  
and James L. Sheets, Director, Growth -  
Africa/Asia-Pacific

2:00 P.M. - 3:00 P.M. DISTRICT SECRETARIES' MEETING Room: \_\_\_\_\_

3:15 P.M. - 4:30 P.M. BOARD COUNSELORS' MEETINGS WITH DISTRICT  
GOVERNORS AND SECRETARIES  
(rooms of individual Board Counselors)

6:00 P.M. RECEPTION Location: \_\_\_\_\_  
for Members of the Council and All Guests

(Certificates of Election will be presented  
to Governors and their ladies by President Frank  
DiNoto and First Lady Mary Jane in individual  
photographs taken during the Reception.

7:15 P.M. COUNCIL BANQUET

Dress: Men - Black Tie  
Women - Cocktail Dress or Evening Gown

Presiding: President-elect Anton J. "Tony" Kaiser

Prayer of Thanks: Governor \_\_\_\_\_,  
Chairman, 1986-87 Class of Governors

Dinner

Introductions

Message of the President: Frank J. DiNoto

Entertainment: \_\_\_\_\_

Announcements

SUNDAY, OCTOBER 5, 1986

8:30 A.M. - 9:30 A.M.

CLOSING COUNCIL SESSION

Room: \_\_\_\_\_

Presiding: President Frank J. DiNoto

Invocation: Governor Luther M. Smith,  
Alabama District

DEVOTIONS

Hymn: \_\_\_\_\_

Old Testament Reading: \_\_\_\_\_

New Testament Reading: \_\_\_\_\_

Reading from the Buddhist Religion: \_\_\_\_\_

Address: L. A. Hapgood, Associate Secretary Emeritus

Acknowledgement: \_\_\_\_\_, Chairman,  
Board Committee on \_\_\_\_\_

Remarks: \_\_\_\_\_, Chairman, 1986-87  
Class of Governors

Closing Comments: President Frank J. DiNoto

Announcements

Benediction: Governor \_\_\_\_\_

Singing: Auld Lang Syne

10:00 A.M. - 12 NOON

AU REVOIR BUFFET

Location: \_\_\_\_\_

REPORT OF BOARD COMMITTEE ON PROGRAM SERVICES - EDUCATION  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

June 20-21, 1986

Date of Committee Meeting: June 19, 1986

Place of Committee Meeting: Westin Oaks Hotel, Houston, Texas

Present: Members - W. J. "Wil" Blechman, M.D., Raymond W. Lansford,  
William L. Lieber, Avelino V. "Beling" Tanjuakio

Chairman - J. Donovan Jackson  
Staff - Larry J. Horney, John E. Johnson

INFORMATION ITEMS

Kiwanianne Program

It should be noted that the Kiwanianne program is to be continued regardless of the outcome of voting on the resolution pertaining to women.

Leadership Training

Staff presented results of the most recent Leadership Training Program (New England District, June 13-14). New England participants, like those who previously had participated from the Florida, Kansas, and Rocky Mountain districts, rated the program as being either extremely or very valuable with none ranking the program as only moderately valuable or of no value. (See Exhibit A) Rather than content, the major issues which now must be addressed are related to the successful implementation of the action plan through 1989 as presented at the April, 1986 Board meeting. These issues include the establishment of criteria for selecting the 10 participating districts for 1987 and selection criteria for district trainers to be trained and certified in 1988. The Committee also discussed the close interrelationship between leadership training, the manual for officers, and the operations training of club presidents and secretaries by lieutenant governors.

Respectfully submitted,

W. J. "WIL" BLECHMAN, M.D.  
RAYMOND W. LANSFORD  
WILLIAM L. LIEBER  
AVELINO V. "BELING" TANJUAKIO  
J. DONOVAN JACKSON, Chairman

PARTICIPANT EVALUATION  
NEW ENGLAND DISTRICT

June 13-14, 1986

1. Overall value of the workshop for you as:

<u>Club Presidents</u>	<u>Lt. Gov./ Observers</u>	
45%	56%	5 (Extremely Valuable)
55%	33%	4 (Very Valuable)
-0-	11%	3 (Valuable)
-0-	-0-	2 (Moderately Valuable)
-0-	-0-	1 (Not Valuable)

2. Useful tips learned:

- \* Be able to recognize behavioral styles.
- \* Revise my anticipations; concentrate on planning; select chairs and committees carefully.
- \* Organization of work projects (chunking down).
- \* Most clubs have the same problems, and now I have better understanding of those problems.
- \* Demotivation responses - never exposed to this before
- \* Understanding others' feelings.
- \* I have a better understanding of various types of people and how to work with each type.
- \* Turn from negativism into a positive, more productive environment.
- \* Improving the thought process can be an inspiration to club members.
- \* How to attack problems and solve them.
- \* Too numerous to mention!
- \* Better ways to evaluate members for club positions.
- \* The course showed the methodology of Leadership as a useful tool.

## 3. Assessment of:

## A. Program content of the seminar -

<u>Club Presidents</u>	<u>Lt. Gov./ Observers</u>	
36%	67%	5 (Excellent)
55%	22%	4 (Very Good)
9%	11%	3 (Good)
-0-	-0-	2 (Fair)
-0-	-0-	1 (Poor)

## B. Trainer competency -

<u>Club Presidents</u>	<u>Lt. Gov./ Observers</u>	
64%	67%	5 (Excellent)
36%	33%	4 (Very Good)
-0-	-0-	3 (Good)
-0-	-0-	2 (Fair)
-0-	-0-	1 (Poor)

## Comments regarding workshop leadership:

- \* Include how to stop membership fallout.
- \* Although it was for club presidents, I profited as a lieutenant governor.
- \* Thank you! This was a personally critical program for me at this point in my life. Very helpful. (Saturday all day - Sunday 1/2 day preferred.)
- \* It is more oriented to Kiwanis this year (than last, I'm told), but even more would be helpful. Additional role modeling would be positive.
- \* Relating to Kiwanis presentations that were obviously originally pointed to corporate management kept the interest and enhanced individual participation.
- \* Linda and John worked well together. Well informed, prepared, confident.
- \* Excellent and informative presentations.
- \* Friday/Saturday arrangement o.k. (Do in winter months - more people around.)  
Have dessert at lunch - we need the sugar to keep going.
- \* Both leaders did excellent job - right blend of interaction with participants.
- \* Should be early in year - perhaps March.
- \* Linda has the ability to examine a situation thoroughly, understand obstacles, and move toward a positive, resourceful solution. Brilliant!
- \* A bit late on Friday night - maybe close out by 6:30-7:00 P.M.

Evaluation of Content

	<u>Most Valuable</u>	<u>Least Valuable</u>
Outcome Thinking/Goal Setting	30%	5%
Managing Club Leaders/Committee Chairs	5%	10%
Motivation	10%	-0-
Communication Styles	30%	10%
No Response	25%	75%

Comments Regarding Sections:

Outcome Thinking/Goal Setting -

- \* Without the other sections, this one is of no value.
- \* Provides organized approach to club administration.
- \* We as a club are not doing this now; we appear to have no general direction.
- \* Helps us continue beyond obstacles.
- \* Taught me how to recognize a problem and what to do about it.
- \* This gives a method to make problems manageable.

Managing Club Leaders/Committee Chairs -

- \* I need the help - can't do it all.
- \* Already familiar with this information.
- \* I do not manage people.

Motivation -

- \* I've had some previous exposure to motivation; I am interested in the demotivation theory.

Communication Styles -

- \* Now have more confidence to deal with people who are hard to communicate with.
- \* One's style of communication, for a mature individual, is not easily flexible on a conscious level.
- \* Will help me establish rapport with others.
- \* Very helpful to me especially as it relates to other members.
- \* Learned to "flex" my style to fit the situation.
- \* I don't like to try to fit people into categories. We just need to learn to know a person well to find his strengths and weaknesses. It's a matter of respect.
- \* Communication skills most helpful in my profession.

Suggestions for additions, deletions, clarification:

- \* All the sections are thought provoking and none is abstract. Where terminology was "strange" in terms of everyday language, the definitions were clear so the questions could be positively filled out rather than by guess of what was expected. It is important to continue to relate each section to Kiwanis involvements. It is most important to have the manual written in Kiwanis "language" instead of the original corporate language.
- \* Keep it exactly the same. Best training session I've been to in years.
- \* I'll write you when I've thought about it.
- \* I would recommend the course to future officers in my district.
- \* I like the Friday/Saturday times. Maybe hold earlier in the spring.
- \* Seminar should be Saturday/Sunday to avoid attendance problems.
- \* Add some comments about the XYZ theory of managing.



REPORT OF BOARD COMMITTEE ON LONG RANGE PLANNING  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

June 20-21, 1986

Date of Committee Meeting: June 19, 1986

Place of Committee Meeting: Westin Oaks Hotel, Houston, Texas

Present: Members - Raymond B. Allen, Raymond W. Lansford, and Gene R. Overholt  
Chairman - Anton J. "Tony" Kaiser  
Staff - W. Thomas Nelson, Jr.

Review of Kiwanis International's Strategic Planning Program

The Committee reviewed progress to date in the implementation of Kiwanis International's Strategic Planning Program. It was noted that the remainder of the program's proposed action strategies will be presented for Board review and approval at the October 1986 Board meeting.

Review of the Golden K Club Study

Staff presented a study of Golden K clubs. (See Exhibit A) It was noted that these clubs constitute less than 4% of Kiwanis' 8,600 clubs worldwide and that the rate at which they are being built has declined in the last two years.

Interim Report on the Study of Ways to Attract Young Men Into Kiwanis

Staff presented an interim report on the study of ways to attract young men into Kiwanis International. (See Exhibit B)

Among the many findings, the Committee noted in particular that while 95% of young North American males recognize the name "Kiwanis", only 42% have even a minimum understanding of our organization, its programs, and its membership benefits.

The Committee was informed that work on the study will continue throughout the summer and that final report will be available at the October Board meeting.

Respectfully submitted,

RAYMOND B. ALLEN  
RAYMOND W. LANSFORD  
GENE R. OVERHOLT  
ANTON J. "TONY" KAISER, Chairman

## A STUDY OF GOLDEN K CLUBS

### BACKGROUND

At its January 23-28, 1986 meeting, the International Board of Trustees requested that a descriptive study of Golden K clubs be conducted. This action was in response to a growing need to know more about the number, geographic location, and growth trends of these clubs in North America.

At their March 21-23, 1986 meeting, District Secretaries were provided with a list of clubs in their district and asked to identify the Golden K clubs. Periodic written and telephone reminders were subsequently employed until responses were obtained.

### Presentation and Analysis of Results

The summary results of the Golden K club data are provided in Exhibit A.

The 31 North American districts claim 311 Golden K clubs, or only 4.5% of all Kiwanis clubs. (Given the unique demographic characteristics of Florida, the Florida District was unable to ascertain how many of its clubs were Golden K clubs.)

Sixteen of 30 districts have five or fewer Golden K clubs; given its size, Cal-Nev-Ha's 10 clubs are negligible.

The "Big 8" districts in terms of Golden K clubs are:

Minnesota-Dakotas	37
Carolinas	33
Eastern Canada and the Caribbean	33
Wisconsin-Upper Michigan	31
Illinois-Eastern Iowa	28
Nebraska-Iowa	19
Pacific Northwest	18
Texas-Oklahoma	18

Together, these districts have 217 Golden K Clubs or 69.7% of the total.

There does not appear to be any geographic or demographic relationship among Golden K clubs. For example, we might have hypothesized that most

clubs would exist in Sunbelt states with large numbers of retirees. But, the data does not support such a notion; not only are Golden K clubs negligible or non-existent factors in several Sunbelt districts, but, in contrast, they also reach their greatest density in such improbable districts as Eastern Canada and the Caribbean, Minnesota-Dakotas, and Wisconsin-Upper Michigan. In terms of Golden K club age analysis, it is noteworthy that 45.8% of clubs are five or more years old; 69.2% are four or more years old. Thus, the pace of new Golden K club building appears to have slackened over the last few years. With four exceptions (Carolinas, Eastern Canada and the Caribbean, Minnesota-Dakotas, and Texas-Oklahoma), most districts have built no more than a handful of viable clubs in the last three years. Eleven districts have built none during that period.

	Initials	Date
Prepared by		
Approved by		

## Number of Years in Existence

#	GK CLUBS	DISTRICT	1 YEAR OR LESS	2-3 YEARS	4-5 YEARS	OVER 5 YEARS
1						
2	2	Alabama		1		1
3	10	California-Nevada-Hawaii			2	8
4	4	Capital				4
5	33	Carolinas	12	4	8	9
6	33	Eastern Canada and the Caribbean	4	7	6	16
7	0	Florida				
8	10	Georgia	3	4	3	
9	28	Illinois-Eastern Iowa	1	3	9	15
10	4	Indiana	1	1	1	1
11	0	Kansas				
12	1	Kentucky-Tennessee		1		
13	0	Louisiana-Mississippi-W. Tenn.				
14	5	Michigan			2	3
15	37	Minnesota-Dakotas	1	10	17	9
16	13	Missouri-Arkansas	1	1	1	13
17	2	Montana	1	1		
18	19	Nebraska-Iowa	3	4	5	7
19		New England		1		
20		New Jersey			1	8
21	11	New York	1	2	2	6
22	2	Ohio		1	1	
23	18	Pacific Northwest	1	1	2	14
24	2	Pennsylvania		1	1	
25	4	Rocky Mountain	1	1	1	7
26	3	Southwest				3
27	18	Texas-Oklahoma	7	7	2	2
28	6	Utah-Idaho			2	4
29	3	Western Canada			1	2
30	2	West Virginia		1		1
31	31	Wisconsin-Upper Michigan	1	6	6	18
32						
33						
34	311		38	58	73	142
35		%	12.2	18.6	23.4	45.8
36		Cumulative %	12.2	30.8	54.2	100.0
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48						
49						
50						

## MEMORANDUM

June 19, 1986

TO: Board Committee on Long Range Planning

FROM: W. Thomas Nelson, Jr.  
Assistant to the International Secretary

SUBJECT: Interim Report on the Study of Ways to Attract Younger Men  
Into Kiwanis

At this time, Staff is submitting an interim report on the study of ways to attract younger men into Kiwanis (hereafter referred to as the Study). Presented here is an overview of progress to date, summary research data, and a few preliminary conclusions. A final report will be prepared at the conclusion of the Study and made available at the October, 1986 Board meeting.

## BACKGROUND ON THE STUDY

The study, approved by the Board of Trustees at its January, 1986 meeting, has the following as its mission:

"Through an ad hoc staff task force, develop a comprehensive plan to more successfully market Kiwanis International service club experience to 25-45 year old North American males; demonstrate the efficacy of this plan through a pilot study."

The first (and current) phase of the Study deals with the definition of specific research and marketing problems relative to the aforementioned mission and the collection of a wide range of data regarding younger men (both Kiwanian members and non-members ages 25 to 40) and Kiwanis clubs which have demonstrated success in attracting them into membership.

For more information on the Study's overall experimental design, see the January, 1986 Report of the Board Committee on Long Range Planning.

## Demographic Profile of Younger Men

Staff has assembled a sizeable collection of demographic information (and an even more extensive reading list) regarding North American adults born between 1946 and 1963. This growing data base will be continuously analyzed as the Study progresses not only for its intrinsic value but also as a means of cross-referencing findings from other areas of inquiry, particularly opinion research. (See below)

### Preliminary Finding:

While the 1946-1963 age group possesses distinct demographic and attitudinal characteristics, no evidence has emerged thus far of a significant, much less insurmountable, value conflict between these young adults and the Objects and various programs of Kiwanis International. Put another way, there is no indication they are summarily rejecting Kiwanis and what it stands for because of their basic values and orientations. This is good news. First, it means that Kiwanis can theoretically be marketed successfully among younger men. Second, it means that the explanations for this group's current overwhelming non-membership in Kiwanis lies in another area.

## Exchange of Membership Marketing Information With Other Service Organizations

Last December and January, Staff informed the members of the Service Clubs Leadership Conference (SCLC) of Kiwanis' intention to study service club membership marketing among younger North American adults. We demonstrated that the sharing of our respective membership data and marketing programs could yield important insights into the decisions of younger men to join or not join a service club. Finally, we invited SCLC members to join us in this undertaking.

Six months later, we have heard from only one member organization, and their response was most uncommittal. (One non-SCLC member - the Shrine of North America - has been most helpful in sharing information and wants to remain involved as the Study progresses.)

### Preliminary Finding:

Kiwanis is essentially going it alone for the remainder of the Study. While information from other SCLC members would have been helpful, it is not pivotal to the successful conclusion of our research. It is noteworthy that, as with the women issue, most service organizations have a marked inability or unwillingness to work together cooperatively even at the sacrifice of obvious and substantial benefit to themselves.

### Opinion Research - Preliminary Results

Over the last twenty weeks, Staff has conducted opinion survey research involving 412 non-Kiwanian males in the 25 to 40 year old age category. The interviews, utilizing all or parts of the sequence of questions presented below, were held spontaneously in the Albuquerque, New Mexico; Denver, Colorado; St. Louis, Missouri; and Cleveland, Ohio airports and three Indianapolis, Indiana suburban shopping malls.

1. Name Recognition: Have you ever heard of Kiwanis International or a Kiwanis club?

A full 95% of respondents claim to recognize the Kiwanis name.

Marketing Implication: Our name, if not exactly a household word, means something to most males of this age group.

2. Product Recognition: What's Kiwanis all about?

If the good news is our name recognition, the bad news is our product recognition. Only 14% of respondents could summon a reasonably good description of Kiwanis programs and activities. The results break down as follows:

Possess a good understanding of Kiwanis	14%
Can at least place Kiwanis in the service club movement and have some sense of our service involvement	28%
Possess only the faintest notion of Kiwanis	43%
Possess no understanding of Kiwanis	15%

To a related question - What do Kiwanis clubs do? - the responses were as follows:

Not Sure/Don't Know	55%
Weekly Meetings/Programs/Meals <u>only</u>	18%
Service Within the Community <u>only</u>	14%
Weekly Meetings/Programs/Meals <u>and</u> Service	13%

Marketing Implication: First, this is a generation which does not know who Kiwanis is. Second, no one is going to buy a product he doesn't understand; before we can sell, we must educate the prospective member.

3. Predisposition To Joining Kiwanis: Based upon what you know of the organization, would you join a Kiwanis Club, if you had the chance?

No	78%
Yes	14%
Not Sure	8%

Marketing Implication: Hardly surprising in light of our findings on product recognition, but sobering nonetheless. Whatever the reasons (as of yet not established), it is clear this age group is not "naturally" attracted to Kiwanis the way earlier generations were. As our membership performance in the last decade amply demonstrates, they will not beat a path to our door.

As a follow-up, we asked those who said "no" to Kiwanis, "Why Not?" The responses were as follows: (Many respondents made comments in more than one category.)

Not enough time/too busy	64%
Don't see the benefits	52%
Kiwanis is for older men	51%
It doesn't sound like fun	40%
It's just not for me/I'm not a joiner	38%
It costs too much	16%

Marketing Implication: Now things get somewhat more complicated. We already know the generation does not have a good understanding of Kiwanis, but it becomes clear that they also have significant misperceptions. This too results from our inability thus far to tell the Kiwanis story to this generation. At any rate, these six categories shape up as the sales objectives we will have to overcome on a mass scale in the years ahead if we hope to achieve greater membership penetration within this age group.



#### 4. Cross reference Analysis

Here we approached the question of service club membership from a different, more neutral approach.

Would the following situation be of interest to you? Meet weekly with young business and professional leaders over a light meal, short brief program, and periodically do things as a group to help your community.

The responses were as follows:

Yes	78%
No	17%
Not Sure	5%

#### Marketing Implications

It would appear that younger men are quite willing to buy the service club experience, but not while it is wrapped in the current Kiwanis package. This means we have a product perception problem. When coupled with aforementioned results, these data strongly suggest the need to alter current perceptions regarding Kiwanis if we seek any chance of attracting greater numbers of younger men.

#### SURVEY OF KIWANIS CLUBS WHICH ARE SUCCESSFULLY ATTRACTING YOUNGER MEN

Thus far six Kiwanis clubs have been investigated in depth. Research activity included interviews with new, younger members as well as club officers and those who were responsible for attracting the new members. As mentioned in the original Study proposal, the inquiry methodology was been entirely naturalistic. We have not approached these clubs with pre-established hypotheses regarding their success in attracting younger members. In contrast, we've simply asked the clubs and interviewees to tell us about themselves, and then wait for patterns and common demoninators to emerge from the analysis of data.

Thus far our results have been inconclusive; no consistent common demonerators among these clubs have yet emerged. This indicates that many more clubs will have to be surveyed in the weeks ahead. Yet the findings from part of the Study, once completed, will be of exceptional value as we develop the pilot project for the 1986-87 administrative year.

#### The Next Step

The next aspect of the Study will be what we are calling the "flirter"

survey. We want to know something about the values and orientations of younger men who have been exposed to Kiwanis but did not become or persist as members for more than a few months. What did they like? What didn't they like? Was their decision either to not join or not remain as a member based upon understanding the assessments of the Kiwanis experience or upon misperception, a lack of knowledge, etc.?

This information will be invaluable as we come closer to understanding the motivation of younger men as they pertain to membership in Kiwanis.

REPORT OF THE BOARD COMMITTEE ON MEMBER SERVICES - INTERNATIONAL EXTENSION  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

June 20-21, 1986

Date of Committee Meeting: June 19, 1986

Place of Committee Meeting: Westin Oaks Hotel, Houston, Texas

Present: Members - C. A. Dillon, Jr., Kurt K. Huber, M.D.,  
J. Donovan Jackson  
Chairman - Robert G. Sinn  
Staff - Speegle Berry

Suspended Meetings for Golden K Clubs

The Committee discussed a letter which requested consideration of a bylaw change that would allow Golden K clubs to suspend meetings during specified periods. Some Golden K clubs want to meet six months of the year, omitting meetings during summer vacation periods and during holidays such as Christmas and Thanksgiving. The Committee is not making a recommendation until further investigation.

Banner Patch for Increased Club Membership

The Committee considered awarding an automatic banner patch to any active club that has achieved a net increase of one or more members during an administrative year. Staff was requested to submit a proposed recommendation at the October Board Meeting.

Respectfully submitted,

C. A. DILLON, JR.  
KURT K. HUBER, M.D.  
J. DONOVAN JACKSON  
ROBERT G. SINN, Chairman

REPORT OF THE BOARD COMMITTEE ON FINANCETO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEESJune 20-21, 1986

Date of Committee Meeting: June 19, 1986

Place of Committee Meeting: Westin Oaks Hotel, Houston, Texas

Present: Members - Frank J. DiNoto, Kurt K. Huber, M.D., Anton J. Kaiser,  
Noris Lusche, Robert G. Sinn

Chairman - Gene R. Overholt

Staff - Donald Collins, Kathy Cadwell, Robert Scroggin

Liability Insurance

Extensive discussion was given to the increased costs for liability insurance premiums, which are estimated to be between 35 and 40 percent, as well as an increase in the present claim deductibles from \$100,000 for individual claims to \$250,000, and our aggregate deductible from \$300,000 to \$500,000.

Recommendation #1:

In order to provide funds to pay for the increase in liability insurance, the Committee recommends that the annual per member liability insurance cost be increased from \$2.10 to \$4.80 to be billed semi-annually at \$2.40 per member.

I move that Recommendation 1 be adopted.

Expense Report Deadlines

The Committee discussed the difficulties caused by untimely submission of expense reports.

Recommendation #2:

The Committee recommends that a new Procedure 893.7 be created to read as follows:

893.7 -- Expense Account Submittals

Each member of the Board of Trustees, the Past International Presidents, Secretaries Emeriti, Governors, Governors-elect,

District Secretaries, and Special International Committees shall submit an expense account for all events for which they are entitled to any expense reimbursement. The expense account shall be submitted postmarked no later than sixty (60) days following the conclusion of the event/trip in order to be eligible for said reimbursement.

I move that Recommendation 2 be adopted and referred to the Board Committee on Administration - Constitution and Bylaws for insertion in the Procedures.

#### Budget for 1986-87

The Committee reviewed the changes that had been submitted by staff subsequent to the April 1986 Board Meeting where intensive review of the 1986-87 budget occurred.

#### Recommendation #3

The Committee recommends that the 1986-87 budget be approved with the exception of Departments 14 and 94 and the Kiwanis International Foundation grants.

I move that Recommendation 3 be adopted.

#### 1986-87 Capital Expenditures

The Committee reviewed a revised list of 1986-87 capital expenditures.

#### Recommendation #4:

The Committee recommends that the 1986-87 proposed list of capital expenditures as attached in Exhibit A totaling \$121,633 be approved.

I move that Recommendation 4 be approved.

Respectfully submitted,

FRANK J. DiNOTO  
KURT K. HUBER, M.D.  
ANTON J. KAISER  
NORIS LUSCHE  
ROBERT G. SINN  
GENE R. OVERHOLT, Chairman

Exhibit A of the Report of the Board Committee on Finance, "1986/87 Proposed Capital Expenditures," is now Exhibit #16 of the June 20-21 and June 26 Minutes.

KIWANIS INTERNATIONAL  
1986/87 PROPOSED BUDGET1986/87 Proposed Capital Expenditures

<u>Description</u>	<u>Cost</u>
(43) Outdoor Flags	\$ 6,025
Laser Printer	5,000
Communication (Black Box) Interface	1,695
(1) Megabyte Memory	6,300
Nixdorf PC	3,100
Telephone System	78,945
Postage Machine	6,490
Used AB Dick Offset Press	2,000
UPS Manifest System	820
(2) Standard Five-Drawer File Cabinets	1,200
<u>A/V EQUIPMENT</u>	
Zenith Video Projection System	1,875
Bell/Howell Ringmaster Projector	654
Merlin Electronic Lettering Machine	1,800
Elmo Slot Load 16mm Projector	729
Emergency Contingency	<u>5,000</u>

TOTAL 1986/87 PROPOSED  
CAPITAL EXPENDITURES:\$121,633

REPORT OF THE BOARD COMMITTEE ON YOUTH SERVICES  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

June 20-21, 1986

Date of Committee Meeting: June 19, 1986

Place of Committee Meeting: Westin Oaks Hotel, Houston, Texas

Present: Members - W. Donald Goodfellow, Q.C., John D. Morton Sr.,  
Morton O. Alper, D.D.S., C. A. Dillon Jr., and  
Robert A. Wagner  
Chairman - Raymond B. Allen  
Staff - Speegle Berry and James L. Sheets

KEY CLUB INTERNATIONAL

Approval of 1986 Key Club International Convention Budget

The Committee examined the proposed budget for the annual Key Club International Convention to be held in Phoenix, Arizona, June 29-July 2, 1986, attached as Exhibit A. The budget was found to be in order.

Recommendation #1

The committee recommends that the Key Club International Convention budget submitted as Exhibit A be approved.

I move that recommendation #1 be adopted.

CIRCLE K INTERNATIONAL

Minimum Standards for Circle K Sponsorship

Kiwanis International President Don Williams requested that staff develop methods to strengthen Kiwanis clubs sponsorship of Circle K clubs. The need to improve sponsorship ties has been evident in recent years. Sponsorship fee payments have steadily declined. Officer and leadership training and education from Kiwanians to Circle K'ers are also in need of improvement. A program, which received provisional approval from the International staff and Circle K Board of Officers, was developed and submitted to the Committee for consideration. The program was studied by the Committee and with two minor amendments is attached as Exhibit B.

Kiwanis clubs meeting the standards of sponsorship would be awarded banner patches, with the cost of the banner patches allocated from the Kiwanis budget (approximately \$600). The program will be administered by the Circle K Department of Kiwanis International.



Recommendation #2

The Committee recommends that the criteria for standards for Circle K sponsorship program presented as Exhibit B be adopted.

I move that recommendation #2 be adopted.

Amendment to the Circle K Budget for Kiwanis International Foundation Grants

At the October 1985 meeting of the Kiwanis International Foundation Board of Trustees, grant requests of \$12,000 for the Regional Training Conference and \$14,000 for the Leadership Training Conference, were approved. In order to follow procedures of Kiwanis International, the current budget should be amended.

Recommendation #3

The Committee recommends that the 1985-86 Circle K Budget be amended to reflect the grants approved by the Kiwanis International Foundation, and specifically that the \$2,000 overages in each expense and revenue account for regional training conferences be approved.

I move recommendation #3 be adopted.

Informational Items

1. Attached as Exhibit C are thirty proposed amendments to the Circle K International Constitution and Bylaws. Among several "housekeeping" changes is a proposal to change the structure of the Circle K International Board. Such amendments as approved by the Circle K House of Delegates will be considered by this Committee at the October Board Meeting.
2. A revised alcohol use resolution and policy for the violation of the resolution has been previously approved by the Circle K Board of Officers. However, the Committee requested staff to submit these to the Kiwanis legal counsel for further review. This resolution will be reviewed by the Committee once this opinion has been received. The resolution that has been presented to legal counsel is attached as Exhibit D.
3. This Committee requests International Secretary Gil to direct staff to develop plans to implement the principles approved by this Board for the 5 year operating objectives for Circle K International, taking into account those recommendations from the Roberts' Long Range Planning Committee on Circle K that are consistent with the 5 year operating objectives.

Respectfully submitted,

MORTON O. ALPER, D.D.S.  
C. A. DILLON, JR.  
W. DONALD GOODFELLOW, Q.C.  
JOHN D. MORTON SR.  
ROBERT A. WAGNER  
RAYMOND B. ALLEN, Chairman

Exhibit A of the Report of the Board Committee on Youth Services,  
"Proposed Budget - Key Club International Convention - Phoenix,  
Arizona, June 29-July 2, 1986," is now Exhibit #18 of the  
June 20-21 and June 26 Minutes.

Exhibit B of the Report of the Board Committee on Youth Services,  
"Standards of Kiwanis Sponsorship for Circle K Clubs," is now  
Exhibit #19 of the June 20-21 and June 26 Minutes.

AMENDMENT TO CIRCLE K CONSTITUTIONPREAMBLECurrent ReadingProposed Reading - Article VI, Section 6, Clubs,  
International Constitution

Any club whose membership falls below charter strength shall be placed on probation for one administrative year. At the end of that administrative year the club shall be reinstated as a fully recognized club if its membership is at or above charter strength. The club shall have its membership charter revoked if membership has not increased to charter strength by the end of one administrative year.

Submitted by: 1985-86 Texas-Oklahoma District Board.

The Circle K International Board of Officers does not endorse this proposed amendment.

AMENDMENT TO CIRCLE K CONSTITUTION

PREAMBLE This amendment reflects the move to an April - March 31 administrative year for clubs and districts. This amendment will allow all club and district officers further training and education prior to assuming their duties and responsibilities. It will provide a more consistent transition on the club and district levels of our organization as well.

Current Reading - International Constitution,  
Article VII, Districts, Section 5:

Each district shall hold an annual convention, before the first weekend in May, the exact time and place of which shall be determined by the Circle K District Board of Officers and the Kiwanis Circle K District Administrator. ...the dates of said convention.

Proposed Reading - International Constitution,  
Article VII, Districts, Section 5

Each district shall hold an annual convention prior to March 31, the exact time and place of which shall be determined by the District Administrator. A District may petition the International Board of Officers to hold their annual convention at a later date; however, no convention shall be held after April 15 in any given year. If...  
...the dates of said convention.

AMENDMENT TO CIRCLE K CONSTITUTIONPREAMBLE

This amendment adjusts the election and installation of club officers in order to comply with the April 1 - March 31 administrative year for clubs and districts.

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Current Reading - International Bylaws,  
Article III, Club Structure, Section 2

The election, installation, term and duties of the officers of a club shall be defined in the club bylaws. The outgoing president and secretary of the club shall promptly certify to the administrator of Circle K International the names and addresses of the newly elected officers.

Proposed Reading - International Bylaws,  
Article III, Club Structure, Section 2

The election, installation, duties, and manner of filling vacancies of club officers shall be defined in the club bylaws. In no case shall club elections be held later than February 15. All officers shall assume their official duties the first day of April following their election. If the annual convention of their district is held later than March 31 in any given year, all officers shall assume their official duties on April 15.  
The outgoing president and secretary of the club shall promptly certify to the Administrator of Circle K International the names and addresses of the newly elected officers.

AMENDMENT TO CIRCLE K CONSTITUTION

PREAMBLE This amendment adjusts the installation of district officers in order to comply with the April 1 - March 31 administrative year for clubs and districts.

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Current Reading - International Bylaws,  
Article V, Districts, Section 6

All Officers shall begin their official duties immediately on their induction into office at the conclusion of the annual district convention, and shall serve for one (1) year or until their successors are duly elected.

Proposed Reading - International Bylaws,  
Article V, Districts, Section 6

All Officers shall assume their official duties the first day of April following the annual convention at which they are elected, and shall serve for one ((1) year or until their successors are duly elected and installed. If the annual convention is held later than March 31 in any given year, all officers shall assume their duties on April 15.

AMENDMENT TO CIRCLE K CONSTITUTION

PREAMBLE This amendment is intended to do away with the antiquated title of "International Vice President" and replace it with the more appropriate title of "International Trustee". This move would bring Circle K International more in line with Kiwanis and Key Club (Key Club International did away with the last of their "Vice Presidents" 2 years ago). The title "International Trustee" more aptly fits the job description in question.

Current Reading - International Constitution,  
Article VIII, Officers, Section 1.

The officers of Circle K International shall be  
President, a Secretary, nine (9) Vice Presidents, the  
Administrator of Circle K International and the District  
Governors....

Proposed Reading - International Constitution  
Article VIII, Officers, Section 1.

The officers of Circle K International shall be a  
President, a Secretary, nine (9) Trustees, the Administrator  
of Circle K International and the District Governors...

All subsequent references to the office of International  
Vice President shall be altered to reflect this change.

Submitted by: The Circle K Club of the University of Miami - Coral Gables

The Circle K International Board of Officers endorses this proposed amendment.



AMENDMENT TO CIRCLE K CONSTITUTION

PREAMBLE The primary focus of Circle K International should be placed at the club level and the opportunity of leadership and service development for a weak club is better served by retention of talent at the club level.

Current Reading - International Constitution, Article VIII, Officers, Section 1.

The officers of Circle K International shall be a President, a Secretary, nine (9) Vice Presidents, the Administrator of Circle K International and the District Governors. Each officer, except the Administrator of Circle K International, shall be an active member in good standing of a club within a member district during his term of office. No officer of this organization shall serve concurrently in any other office in a member club of a district within this organization, and no offices shall be combined in one person."

Proposed Reading - International Constitution, Article VIII, Officers, Section 1.

The officers of Circle K International shall be a President, a Secretary, nine (9) Vice Presidents, the Administrator of Circle K International and the District Governors. The Administrator shall not have the right to vote. Each officer, except the Administrator of Circle K International, shall be an active member in good standing of a club with verifiable membership of no less than the minimum number required to charter a new Circle K club as defined in Bylaws, Article I, Section 1. No officer of this organization shall serve concurrently (any) other office in a member club of a district within this organization, and no offices shall be combined in one person."

Submitted by: The Circle K Club of Oklahoma Baptist University

The Circle K International Board of Officers does not endorse this proposed amendment.

AMENDMENT TO CIRCLE K CONSTITUTION

PREAMBLE This amendment is meant to clarify the exact lieutenant governors that will be eligible for voting privileges. It is felt that the immediate past lieutenant governor is the most qualified and easiest to verify as a past officer of his/her division. Currently, this amendment is unfair to most other past district officers who are not eligible for this right. Conversely, if this privilege was extended to all past district officers, the influence of the clubs in the House of Delegates would be diluted by past officers.

---

Current Reading - International Constitution,  
Article XII, Conventions, Section 2

..No delegate shall be certified unless his name appears on the official membership lists submitted during the year. A lieutenant governor, or past lieutenant governor, for a club in his division, or District secretary, District treasurer, or District secretary/treasurer, for any club in the District...

..The status of the past lieutenant governor as a past lieutenant governor shall be certified in writing by the District Governor or the Circle K District Administrator.

Proposed Reading - International Constitution,  
Article XII, Conventions, Section 2

No delegate shall be certified unless his name appears on the official membership lists submitted during the year. A lieutenant governor, or immediate past lieutenant governor, for a club in his division, or District secretary, District treasurer, or District secretary/treasurer, for any club in the District.

The status of an immediate past lieutenant governor as an immediate past lieutenant governor shall be certified by the District Governor or the Circle K District Administrator.

AMENDMENT TO CIRCLE K CONSTITUTION

PREAMBLE The important aspect of this amendment is to encourage clubs to be represented at the International Convention by their members. This section currently is unfair to these clubs who bring the appropriate number of delegates to the convention. The additional past or current officers further dilutes club influence in the House of Delegates.

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Current Reading - International Constitution,  
Article XII, Conventions, section 2

Lieutenant governor, or past lieutenant governor, for a club in his division, or District secretary, District treasurer, or District secretary/treasurer, for any club in the District, may represent, by vote, a club not otherwise represented by two (2) voting delegates at the International Convention, providing he has the authority to do so in writing from the club he is to represent.

Proposed Reading - International Constitution,  
Article XII, Conventions, Section 2

A lieutenant governor, or past lieutenant governor, for a club in his division, or District secretary, District treasurer, or District secretary/treasurer, for any club in the District, may represent, by vote, a club not otherwise represented at the International Convention providing he has the authority to do so in writing from the club he is to represent.

(Delete by two (2) voting delegates)

AMENDMENT TO CIRCLE K CONSTITUTION

PREAMBLE To provide greater numbers of Circle K clubs with a means to be represented at the International Convention. To allow the elected District Editors the same rights and privileges enjoyed by other elected District Officers and past lieutenant governors.

Current Reading - International Constitution,  
Article XII, Section 2

Each member Circle K Club in good standing with Circle K International and its respective District shall be entitled at any Circle K International Convention to two (2) voting delegates, two (2) alternate voting delegates and as many non-voting delegates as may be allowed by the Administrator and the Board of Officers. Each member Circle K Club is expected to have representation at each Circle K International Convention. No delegate shall be certified unless his name appears on the official membership lists submitted during the year. A lieutenant governor, or past lieutenant governor, for a club in his division, or District secretary, District treasurer, or District secretary/treasurer, for any club in the District, may represent, by vote, a club not otherwise represented by two (2) voting delegates at the International Convention, provided he has the authority to do so in writing from the club he is to represent. The status of the past lieutenant governor as a past lieutenant governor shall be certified by the District Governor or District Circle K Administrator.

Proposed Reading - International Constitution,  
Article XII, Section 2

Each member Circle K Club in good standing with Circle K International and its respective District shall be entitled at any Circle K International Convention to two (2) voting delegates, two (2) alternate voting delegates and as many non-voting delegates as may be allowed by the Administrator and the Board of Officers. Each member Circle K Club is expected to have representation at each Circle K International Convention. No delegate shall be certified unless his name appears on the official membership lists submitted during the year. A lieutenant governor, or past lieutenant governor, for a club in his division, or District secretary, District treasurer, or District secretary/treasurer, or District Editor, if one is elected, for any club in the District, may represent, by vote, a club not otherwise represented by two (2) voting delegates at the International Convention, provided he has the authority to do so in writing from the club he is to represent. The status of the past lieutenant governor as a past lieutenant governor or Editor as an elected Editor shall be certified by the District Governor or the Circle K District Administrator.

Submitted by: The Minnesota-Dakotas District Board of Officers

The Circle K International Board of Officers does endorse this amendment

AMENDMENT TO CIRCLE K CONSTITUTION

PREAMBLE This dues increase is being proposed by the International Board of Officers in order to make Circle K a more fiscally responsible and financially secure organization. We can no longer continue to function without a more balanced budget. The member benefits that would result are well worth this minimal increase.

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Current Reading - International Constitution,  
Article XIV, Revenue, Section 1.

Each Circle K Club shall pay to Circle K International for every club member, except Honorary members, the sum of five dollars (\$5.00 U.S. currency) per annum, due October 1 of each year and payable no later than thirty (30) days thereafter, for International dues. Members of clubs chartered or reactivated between August 1 and September 30 shall pay the sum of five dollars (\$5.00 U.S. currency) for International dues and shall be in good standing for the remainder of the current year and the following administrative year.

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Proposed Reading - International Constitution,  
Article XIV, Revenue, Section 1

Each Circle K Club shall pay to Circle K International for every club member, except Honorary members, the sum of eight dollars (\$8.00 U.S. currency) per annum, due on October 1 of each year and payable no later than thirty (30) days thereafter, for International dues. Members of clubs chartered or reactivated between August 1 and September 30 shall pay the sum of eight dollars (\$8.00 U.S. currency) for International dues and shall be in good standing for the remainder of the current year and the following administrative year.

AMENDMENT TO CIRCLE K CONSTITUTION

PREAMBLE This amendment would raise the limit on district dues. Greater financial flexibility would be allowed as Districts would be given the opportunity to generate more revenue, if needed. Any district dues increase must be approved by the district's House of Delegates prior to implementation.

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Current Reading - International Constitution,  
Article XIV, Revenue, Section 4

Each club shall pay to the district of which it is a member, a sum for each member of the club, as established by the delegates at the district convention. In no case shall the total district dues exceed \$7.00 per annum per member.

Proposed Reading - International Constitution,  
Article XIV, Revenue, Section 4

Each club shall pay to the district of which it is a member, a sum for each member of the club, as established by the delegates at the district convention. In no case shall the total district dues exceed \$10.00 per annum per member.

AMENDMENT TO CIRCLE K CONSTITUTIONPREAMBLE

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Current Reading - International Constitution,  
Article XVII, Bylaws and Amendments to Bylaws,  
Section 1

...and shall be received at least ninety (90) days prior  
to the opening of the Convention. The Administrator  
shall send a copy of the proposed amendments to every club  
and every District Officer not less than sixty (60) days  
prior to the opening of the Convention registrants from each chartered club no  
less than fifteen (15) days prior to the Convention....

Proposed Reading - International Constitution,  
Article XVII, Bylaws and Amendments to Bylaws,  
Section 1

...and shall be received at least sixty (60) days prior  
to the opening of the Convention. The Administrator  
shall send a copy of the proposed amendments to every club  
and every district officer not less than thirty (30)  
days and Convention registrants from each chartered  
club no less than fifteen (15) days prior to the  
Convention...

---

Submitted by: Whitworth College Circle K

The Circle K International Board of Officers does endorse this proposed amendment

AMENDMENT TO CIRCLE K CONSTITUTIONPREAMBLE

Current Reading -- International Constitution,  
Article XVIII, Amendments to the Constitution,  
Section 4

Proposed amendments may be submitted by Circle K Clubs in good standing, Circle K Districts, and by the Board of Officers of Circle K International and shall be received by the International Administrator at least ninety (90) days prior to the opening of the Convention. The Administrator shall then send a copy of all proposed amendments to every club and every District Officer not less than sixty (60) days and Convention registrants from each chartered club not less than fifteen (15) days prior to the Convention...

Proposed Reading - International Constitution,  
Article XVIII, Amendments to the Constitution,  
Section 4

Proposed amendments may be submitted by Circle K Clubs in good standing, Circle K Districts, and by the Board of Officers of Circle K International and shall be received by the International Administrator at least sixty (60) days prior to the opening of the Convention. The Administrator shall then send a copy of all proposed amendments to every Club and every District Officer not less than thirty (30) days and Convention registrants from each chartered club not less than fifteen (15) days prior to the Convention...

Submitted by: Whitworth College Circle K

The Circle K International Board of Officers endorses this proposed amendment



AMENDMENT TO CIRCLE K CONSTITUTION

PREAMBLE

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Current Reading - International Bylaws,  
Article I, Section 1

petition for a charter will be made on a standard form  
provided by the Administrator of Circle K International  
and shall be signed by at least twenty (20) students  
eligible...

Proposed Reading - International Bylaws,  
Article I, Section 1

..and shall be signed by at least fifteen (15) students  
eligible...

---

Submitted by: The Florida District Board of Officers

The Circle K International Board of Officers does not endorse this proposed amendment

AMENDMENT TO CIRCLE K CONSTITUTION

PREAMBLE Current standard practice is for districts to approve club bylaws first, then to send them on to Circle K International. This practice helps keep the district informed and the clubs more responsible and active on the district level. This amendment formalizes the existing procedure by placing it in the International Bylaws.

---

Current Reading - International Bylaws,  
Article I, Clubs, Section 7

Each club shall adopt the Standard Form of Club Bylaws, modified only as approved by the Board of Officers of Circle K International. All such amendments must be consistent with the Constitution and Bylaws of this organization and shall become effective only after submission to and approval by the Board of Officers of Circle K International.

Proposed Reading - International Bylaws,  
Article I, Clubs, Section 7

Each club shall adopt the Standard Form of Club Bylaws, modified only as approved by their District Board of Officers and the Board of Officers of Circle K International. All such amendments must be consistent with the Constitution and Bylaws of this organization and shall become effective only after submission to and approval by their District Board of Officers and by the Board of Officers of Circle K International.

AMENDMENT TO CIRCLE K CONSTITUTION

PREAMBLE

Current Reading

None

Proposed Reading - International Bylaws,  
Article I, Section 8

Each club must maintain a membership of ten (10) dues  
paid members to be considered an active Circle K Club.  
Inactive clubs must attain a membership of ten (10)  
to be considered reactivated.

Submitted by: The Florida District Board of Officers

he Circle K international Board of Officers does not endorse this proposed amendment

AMENDMENT TO CIRCLE K CONSTITUTION

PREAMBLE It is felt that giving each club one vote would allow some divisions to over-power others. By limiting the clubs in each division to one vote on the district board, this amendment gives weaker divisions equal representation against larger, stronger divisions. A second concern stems from the fate of lieutenant governors under a dual system where each club votes on the district board as they please. This amendment preserves some authority for the lieutenant governors in the district without reducing the influence clubs should have in their district's affairs.

Current Reading - International Bylaws,  
Article V, Districts, Section 3, Subsection a

A district may operate under a dual system of both lieutenant governors and a council of club presidents, subject to the approval of the House of Delegates of said district by a two-thirds (2/3) vote and upon concurrence of the Kiwanis District Board of Trustees. Each club shall have one representative with one vote.

Proposed Reading - International Bylaws,  
Article V, Districts, Section 3, Subsection a

A district may operate under a dual system of both lieutenant governors and a council of representatives, subject to the approval of the House of Delegates of said district by a two-thirds (2/3) vote and upon concurrence of the Kiwanis District Board of Trustees. Each club shall have one representative, and the clubs in each division shall collectively have one vote.

Submitted by: The Circle K Club of Mankato State University

The Circle K International Board of Officers does not endorse this proposed amendment

AMENDMENT TO CIRCLE K CONSTITUTION

PREAMBLE This amendment is meant to clarify a discrepancy in the International Bylaws. District dues are the responsibility of district treasurers, not district secretaries.

Current Reading - International Bylaws,  
Article V, Districts, Section 14, Subsection D

At the beginning of each school year, but no later than October 1, the governor, in cooperation with the District secretary/treasurer (or District secretary) will notify all clubs of the amount of established dues. These dues are due October 1, and shall be considered delinquent if not paid within thirty (30) days thereafter.

Proposed Reading - International Bylaws,  
Article V, Districts, Section 14, Subsection D

At the beginning of each school year, but no later than October 1, the governor in cooperation with the District secretary/treasurer (or District treasurer) will notify all clubs of the amount of established dues. These dues are due October 1, and shall be considered delinquent if not paid within thirty (30) days thereafter.

AMENDMENT TO CIRCLE K CONSTITUTION

PREAMBLE There will be no procedural change with this amendment, it is merely being proposed to clarify this section and make it easier to understand and implement.

Current Reading - International Bylaws,  
Article X, Nomination and Election of Officers,  
Section 5

When the number of candidates for the office of International President shall exceed two (2), the following procedure shall be followed: In the event that no one candidate shall receive a majority of those ballots cast, those two (2) candidates receiving the highest number of votes, whose combined votes equal at least 50% plus one, the candidate receiving the lowest number of votes shall be eliminated. This procedure shall be continued until two (2) candidates have a combined total of 50% plus one of those ballots cast. The names of those two nominees shall appear on the official ballot for the office of president. The nominee for the office of president receiving the largest number of votes cast for that office shall be elected.

Proposed Reading - International Bylaws,  
Article X, Nomination and Election of Officers,  
Section 5

When the number of candidates for the office of International President shall exceed two (2), the following procedure shall be followed:

a. In the event that one candidate receives a majority (50% plus one) of those votes cast on the first ballot, that candidate shall be elected.

b. In the event that no one (1) candidate receives a majority of those votes cast on the first ballot, those two (2) candidates receiving the highest number of votes, whose combined total constitutes a majority of those votes cast on the first ballot, shall appear on the final ballot. The candidate receiving the highest number of votes cast on the final ballot shall be elected.

c. In the event that no one (1) candidate receives a majority of those votes cast on the first ballot, and the combined total of those two candidates receiving the highest number of votes does not constitute a majority of those votes cast, the candidate receiving the lowest number of votes shall be eliminated.

This procedure shall be continued until two (2) candidates have a combined total which constitutes a majority of those votes cast. Those two candidates shall appear on the final ballot. The candidate receiving the highest number of votes cast on the final ballot shall be elected.

AMENDMENT TO CIRCLE K CONSTITUTIONPREAMBLE

Current Reading - International Bylaws,  
Article XI, Vacancies in Office Between Conventions,  
Section 2

In the event of a vacancy in one of the offices of Vice-President or the office of Secretary between conventions the Board of Officers shall elect an active member in good standing of a club within a member district as soon as possible after the creation of the vacancy, to serve in that capacity for the unexpired term, except that in any year in which no annual convention is held, the International Council shall elect a qualified member of a club to serve for the succeeding administrative year.

Proposed Reading - International Bylaws, Article  
XI, Vacancies in the Office Between Conventions,  
Section 2

In the event of a vacancy in one of the offices of Vice-President or the office of Secretary between convention and before April 1st, the Board of Officers shall elect an active member in good standing of a club within a member district as soon as possible after the creation of the vacancy, to serve in that capacity for the unexpired term. In any year in which no annual convention is held, the International Council shall elect a qualified member of a club to serve for the succeeding administrative year. In the event a vacancy occurs after April 1, the Board of Officers may vote to leave the office vacant until the next succeeding convention of Circle K International.

Submitted by: The Florida District Board of Officers

The Circle K International Board of Officers endorses this proposed amendment

AMENDMENT TO CIRCLE K CONSTITUTIONPREAMBLE

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Current Reading - International Bylaws,  
Article XVII, Section 2, Subsection C

Amendments adopted by the Board of Officers of Circle K International and approved by the Board of Trustees of Kiwanis International shall remain in force unless disapproved at the next succeeding convention of Circle K International.

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Proposed Reading - International Bylaws,  
Article XVII, Amendments, Section 2, Subsection C

Amendments adopted by the Board of Officers of Circle K International and approved by the Board of Trustees of Kiwanis International shall remain in force until the next succeeding convention of Circle K International. Such amendments must be adopted by a two-thirds (2/3) affirmative vote of all certified and voting delegates and delegates at large at the House of Delegates of the next succeeding convention of Circle K International for said amendment to remain in force.

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Submitted by: The Florida District Board of Officers

The Circle K International Board of Officers does not endorse this proposed amendment



AMENDMENT TO CIRCLE K CONSTITUTION

PREAMBLE Apparent weaknesses which exist in the ability of some International Officers to effectively counsel, combined with increasingly demanding financial constraints upon Circle K International requires responsible organizational and fiscal modifications by the membership.

Current Reading - International Constitution,  
Article VIII, Section 1

The officers of Circle K International shall be a President, a Secretary, nine (9) Vice Presidents, the Administrator of Circle K International and the District Governors. The Administrator shall not have the right to vote. Each officer, except the Administrator of Circle K International, shall be an active member in good standing of a club within a member district during his term of office. No officer of this organization shall serve concurrently in any other office in a member club of a district within this organization, and no offices shall be combined in one person.

Proposed Reading - International Constitution,  
Article VIII, Section 1

The officers of Circle K International shall be a President, a Vice President, a Secretary, and three (3) Trustees, the Administrator of Circle K International and the District Governors. The Administrator shall not have the right to vote. Each officer, except the Administrator of Circle K International, shall be an active member in good standing of a club within a member district during his term of office. No officer of this organization shall serve concurrently in any other office in a member club of a district within this organization, and no offices shall be combined in one person.

Submitted by: The Circle K Club of Oklahoma Baptist University

The Circle K International Board of Officers does not endorse this proposed amendment

AMENDMENT TO CIRCLE K CONSTITUTIONPREAMBLECurrent Reading - International Constitution,  
Article VIII, Section 2

The President, Secretary, and Vice Presidents shall be elected by the voting delegates at the annual International Convention of this organization in the manner prescribed in the Bylaws, Article X. They shall assume office immediately following their election and shall serve for a term of one (1) year or until their successors are duly elected and qualified.

Proposed Reading - International Constitution,  
Article VIII, Section 2

The President, Vice President, Secretary, and Trustees shall be elected by the voting delegates at the annual International Convention of this organization in the manner prescribed in the Bylaws, Article X. They shall assume office immediately following their election and shall serve for a term of one (1) year or until their successors are elected and qualified.

Submitted by: The Circle K Club of Oklahoma Baptist University

The Circle K International Board of Officers does not endorse this proposed amendment

AMENDMENT TO CIRCLE K CONSTITUTIONPREAMBLE

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Current Reading - International Constitution,  
Article IX, Section 1

The Board of Officers of Circle K International shall consist of the President, the Secretary, and the nine (9) Vice Presidents; in addition, the Kiwanis Counselor to Circle K International and the Administrator of Circle K International shall serve as ex-officio members of regular Board membership except the right to vote.

Proposed Reading - International Constitution,  
Article IX, Section 1

The Board of Officers of Circle K International shall consist of the President, the Vice President, the Secretary, and the three(3) Trustees; in addition, the Kiwanis Counselor to Circle K International and the Administrator of Circle K International shall serve as ex-officio members of regular Board membership except the right to vote.

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Submitted by: The Circle K Club of Oklahoma Baptist University

The Circle K International Board of Officers does not endorse this proposed amendment

AMENDMENT TO CIRCLE K CONSTITUTIONPREAMBLE

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Current Reading - International Constitution,  
Article X, Section 4

In any year in which no Circle K International Convention is held, the International Council shall have the right to enact and amend the Bylaws of Circle K International in accordance with the procedure set forth in the Bylaws, Article XVIII, and shall have the responsibility of electing the President, the Secretary and the nine (9) Vice Presidents for the coming administrative year of Circle K International. In all years, the Council shall confer with and advise the Board of Officers of Circle K International on matters relating to Circle K International.

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Proposed Reading - International Constitution,  
Article X, Section 4

In any year in which no Circle K International Convention is held, the International Council shall have the right to enact and amend the Bylaws of Circle K International in accordance with the procedure set forth in the Bylaws, Article XVIII, and shall have the responsibility of electing the President, the Vice President, the Secretary, and the three (3) Trustees for the coming administrative year of Circle K International. In all years, the Council shall confer with and advise the Board of Officers of Circle K International on matters relating to Circle K International.

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Submitted by: The Circle K Club of Oklahoma Baptist University

The Circle K Board of Officers does not endorse this proposed amendment

AMENDMENT TO CIRCLE K CONSTITUTION

PREAMBLE

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Current Reading - International Constitution,  
Article X, Section 5

The President of Circle K International shall preside over meetings of the International Council. In his absence, the Council, upon recommendation of the Board of Officers, shall elect one of the Vice Presidents to preside.

Proposed Reading - International Constitution,  
Article X, Section 5

The President of Circle K International shall preside over meetings of the International Council. In his absence, the Vice President shall preside.

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Submitted by: The Circle K Club of Oklahoma Baptist University

The Circle K International Board of Officers does not endorse this proposed amendment

AMENDMENT TO CIRCLE K CONSTITUTIONPREAMBLECurrent Reading - International Constitution,  
Article XIII, Section 1

The Standing Committees of the Board of Officers of  
Circle K International shall be listed in the Bylaws,  
Article XII.

Proposed Reading - International Constitution,  
Article XIII, Section 1

The Standing Committees of Circle K International shall be  
listed in the Bylaws, Article XII. (Delete) of the Board  
of Officers.

Submitted by: The Circle K Club of Oklahoma Baptist University

The Circle K International Board of Officers does not endorse this proposed amendment

AMENDMENT TO CIRCLE K CONSTITUTIONPREAMBLECurrent Reading - International Constitution,  
Article XIII, Section 2

The Standing Committees shall be appointed by the President of Circle K International, with the advice and consent of the Board of Officers, one member of each committee being designated by the President to chair the committee. Each committee shall consist of at least three (3) but no more than five (5) members of the Board of Officers. The duties of the Standing Committees shall be defined in the Bylaws.

Proposed Reading - International Constitution,  
Article XIII, Section 2

The Standing Committees shall be appointed by the President of Circle K International, with the advice and consent of the Board of Officers, one member of each committee being designated by the President to chair the committee. Each committee shall consist of at least three (3) but no more than eight (8) members of the International Council. The duties of the Standing Committees shall be defined in the Bylaws.

Submitted by: The Circle K Club of Oklahoma Baptist University

The Circle K International Board of Officers does not endorse this proposed amendment

AMENDMENT TO CIRCLE K CONSTITUTIONPREAMBLECurrent Reading - International Bylaws,  
Article VI, Duties of Officers, Section 2

The Vice Presidents: In the event of the inability of the President to perform his duties, the Board of Officers shall elect one of the Vice Presidents to perform the duties of and have the same authority as the President. Each Vice President shall counsel one or more Districts, as assigned by the President. The Vice Presidents shall communicate by correspondence throughout the year with the governors and districts they are assigned to counsel, and shall relieve the President of routine detail related to the administration with the governors and other district officers they counsel, as is agreed upon with the district governors. They shall attend the annual convention of Circle K International, as well as meetings of the Board of Officers and the International Council. They shall represent the Board of Officers at the district conventions, for the districts they counsel when practical, but as assigned by the President. The Vice President shall assist the governor and other district officers in establishing and maintaining tangible involvement of the clubs within the district in the affairs of this organization, and shall evaluate the overall effectiveness of the programs of the clubs in those districts. They shall be responsible for the collection of program sharing materials from the district they counsel, and they shall serve as the official representative of this organization at such functions as the President may determine. Vice Presidents shall also serve on one or more of the committees listed in Article XII of these Bylaws. Each Vice President shall have such other duties as usually pertain to the office or as may be assigned by the Board of Officers.

Proposed Reading - International Bylaws,  
Article VI, Duties of Officers, Section 2

The Vice President: In the event of the inability of the President to perform his duties, the Vice President shall perform the duties of and have the same authority as the President. The Vice President shall counsel one or more Districts, as assigned by the President. The Vice President shall communicate by correspondence throughout the year with the governors and districts. He is assigned to counsel, and shall relieve the President of routine details related to the administration with governors and other district officers he counsels, as is agreed upon with the district governors. He shall attend the annual convention of Circle K International, as well as meetings of the Board of Officers and the International Council. He shall represent the Board of Officers at the district conventions for the districts he counsels when practical, but as assigned by the President. The Vice President shall assist the governor and other district officers in establishing and maintaining tangible involvement of the clubs within the district in the affairs of this organization and shall evaluate the overall effectiveness of the programs of the clubs in those districts. He shall be responsible for the collection of program sharing materials from the district he counsels, and he shall serve as the official representative of this organization at such functions as the President may determine. The Vice President shall also serve on one or more of the committees listed in Article XII of the Bylaws. The Vice President shall have such other duties as usually pertain to the office or may be assigned by the Board of Officers.

Submitted by: The Circle K Club of Oklahoma Baptist University

The Circle K International Board of Officers does not endorse this proposed amendment



AMENDMENT TO CIRCLE K CONSTITUTIONPREAMBLECurrent Reading

None

Proposed Reading - International Bylaws,  
Article VI, Section 8

The Trustees: Each Trustee shall counsel one or more Districts as assigned by the President. The Trustees shall communicate by correspondence throughout the year with the governors and districts they are assigned to counsel and shall relieve the President of routine details related to the administration with the governors and other district officers they counsel, as is agreed upon with the district governors. They shall attend the annual convention of Circle K International, as well as meetings of the Board of Officers at the district conventions for the districts they counsel, when practical, but as assigned by the President. The Trustees shall assist the governor and other district officers in establishing and maintaining tangible involvement of the clubs within the district in the affairs of this organization, and shall evaluate the overall effectiveness of the programs of the clubs in those districts. They shall be responsible for the collection of program sharing materials from the district they counsel and they shall serve as the official representative of this organization at such functions as the President may determine. Each Trustee shall have such other duties as usually pertain to the office or as may be assigned by the Board of Officers.

Submitted by: The Circle K Club of Oklahoma Baptist University

The Circle K International Board of Officers does not endorse this proposed amendment

CIRCLE K INTERNATIONAL  
RESOLUTION ON THE  
RESPONSIBLE USE OF ALCOHOL

WHEREAS, The abuse and mis-use of alcoholic beverages has had a significant negative impact on our society, our economy and on our strength and the resolve of the nations of Circle K International; and

WHEREAS, Circle K International has a mission to assist our members in attaining their educational goals, thus enabling them to assume the duties and responsibilities of leadership and service; and

WHEREAS, Circle K International supports the principle of individual freedom and choice, and believes that our members are responsible for their individual actions and decisions;

THEREFORE, BE IT RESOLVED, by the Circle K International Board of Officers, on behalf of the Circle K International member clubs, that the following positions are adopted:

- 1) Possession, sale, use and/or consumption may only be in accordance with the applicable law. No alcohol may be served to or consumed by minors. Only moderate legal consumption will be permitted.
- 2) That the virtues of personal worth and character be the primary focus of membership recruitment efforts, and that alcohol not be used as a method or vehicle during the recruitment process.
- 3) That each individual member is encouraged to make a responsible decision about alcohol use, and that all members respect such decisions as sacred to spirit and conscience. However, if it is reasonably apparent that a member has consumed alcoholic beverage to the point of intoxication, all reasonable efforts should be made to prevent that member from consuming any further alcohol.
- 4) That every member consider the impact that his decision and his actions have on his club and Circle K International, and that members choose behavior that adds to the considerable prestige of Circle K International.
- 5) That each club, under the leadership of the President and Membership Development and Education Chairman, is encouraged to include alcohol awareness education as part of the Membership Development and Education Program.
- 6) That all volunteers and professional leaders of Kiwanis International working with Circle K International are encouraged to obtain continuing education in alcohol awareness and are further encouraged to provide a positive role model for our undergraduate members.

AND, BE IT FURTHER RESOLVED, that this Resolution be distributed among the clubs of Circle K International and shared with all Kiwanis International professional leaders working with member clubs and also with the dedicated professionals who work with Circle K International clubs on campuses throughout our membership.

CIRCLE K INTERNATIONAL  
POLICY FOR  
VIOLATION OF THE ALCOHOL RESOLUTION

EXHIBIT D - page 2

WHEREAS, the Circle K International Board of Officers has adopted a Policy Resolution on the "Responsible Use of Alcohol"; and

WHEREAS, any implementation of this policy must be accompanied by affirmative actions for violation of that policy;

THEREFORE, BE IT RESOLVED, that the Circle K International Board of Officers adopt action to be taken in response to the Policy Resolution on the "Responsible Use of Alcohol". Any club found in violation of the policy, (upon consultation with the Circle K club, and sponsoring Kiwanis club), will be subject to the following reprimands:

- A) FIRST OFFENSE - A letter of reprimand will be sent to the Circle K club in question by the Circle K International Administrator.
- B) SECOND OFFENSE with one (1) year of first offense - A letter of reprimand and notification shall be sent by the Circle K International Administrator to:
  - 1) the Circle K club
  - 2) the sponsoring Kiwanis club
  - 3) the Circle K District Board of Officers
  - 4) the Kiwanis District Board of Officers
- C) THIRD OFFENSE within one (1) year of the second offense - The Circle K International Administrator will notify the club that they are to be placed on "suspended status" for six (6) months. Notification of this suspension shall be to the same officials notified for the second offense.
- D) FOURTH OFFENSE within one (1) year of the third offense - The Circle K International Administrator shall notify the Circle K club that they are to be placed on suspended status for a period of one (1) year and that they will be considered for revocation at the next succeeding meeting of the Board of Officers of Circle K International. Notification of this suspension shall be to the same officials notified for the second offense.
- E) Since the vast majority of cases will be covered by the above stated procedures, extenuating circumstances will be handled appropriately by the Circle K International President and Administrator.

AND, BE IT FURTHER RESOLVED, that the responsibilities and decisions for implementation and execution will be at the discretion of the Circle K International Administrator in conjunction with the Circle K International President subject to approval by the Circle K International Board of Officers.

ProposedBudgetKey Club International Convention

Phoenix, Arizona  
June 29 - July 2, 1986

INCOME (95-926-08)

Registration Fees: 2,100 x \$60.00	\$126,000
Ticket Sales	<u>250</u>
TOTAL	<u>\$126,250</u>

EXPENSES (15-153)

01 - Keynote Breakfast (2,000 X \$8.50	\$ 17,000
02 - Farewell Luncheon (2,000 X \$12.50	25,000
03 - Board Dinner (25 X \$24.00)	600
04 - Post Convention Dinner (for convention dignitaries, old and new board, host committee, staff, guests; 70 X \$20.00; includes transportation)	1,400
05 - Awards (includes trophies, plaques, VIP kits, certificates, etc.)	5,000
06 - Program Materials (includes armbands, picture frames, convention music, badge ribbons, piano rental, signs, etc.)	2,260
07 - Entertainment/Dance (includes disc-jockey, Monday morning entertainment, and Monday night entertainment)	4,100
08 - Staff Expenses (housing, transportation, expenses)	13,500
09 - Forms/Badges (includes registration form, plastic badge holders, computerized badge printing, gold badges, meal tickets, etc.)	3,400
10 - Printed Program	4,000
11 - Production Charges (includes microphones, audio- visual equipment, pager rental, insurance, decorating labor, etc.)	11,400
12 - Postage/Express	400

13 - Theme Buttons (one for each attendee)	4,550
14 - Office Supplies (includes desks, typewriters, chairs, computer rental, and other office furniture)	2,355
15 - Telephone (includes line hook-up, purchase of 3 additional phones, and long distance charges)	925
16 - Host Expenses (for souvenirs, host chairmen expenses flowers, other "host-initiated" decorations, etc.)	7,500
17 - Judges Lunches (for talent and achievement report contests)	340
18 - Receptions (for International President reception and adult reception)	1,200
19 - Speakers (fees and expenses)	6,270
20 - Gifts	600
21 - Miscellaneous	350
22 - Uncollectibles (for room charges and unpaid hotel room bills)	500
23 - Guest Expenses	2,200
24 - Convention Center Charges (includes total room rental less \$1,500 rebate from hotels; also includes security @ \$100)	1,600
25 - Temporary Help (includes registration assistance and clerical support)	600
26 - Administrator Orientation/Reception	200
27 - Printing (includes reception invitations, copier rental, copying charges, etc.)	1,300
28 - Forum Binders	4,700
29 - Convention Promo A-V (for production of convention finale audio-visual and convention promotion A-V to be used for future conventions)	2,500
30 - Communication Systems (used by sergeant-at-arms, staff, and production personnel)	<u>500</u>
<b>GRAND TOTAL</b>	<b><u>\$126,250</u></b>

STANDARDS OF KIWANIS SPONSORSHIP  
FOR CIRCLE K CLUBS

PURPOSE

To set a standard for a sponsoring Kiwanis club and to recognize those Kiwanis clubs which achieve this standard.

PROGRAM

Any Kiwanis club which meets all the criteria can submit the documentation form signed by the Kiwanis president or secretary, and the Circle K president to the Kiwanis International Office (Circle K Department). The form may be submitted in May or June of the academic school year (October 1 to June 15). A banner patch will be made available to those Kiwanis clubs meeting the established criteria.

CRITERIA

1. Sponsorship fee paid by November 1
2. There are both an active Kiwanis advisor and active faculty advisor for the Circle K club.
3. The Kiwanis advisor (or Kiwanis representative) attends at least 50% of all Circle K meetings and/or projects.
4. The Kiwanis club interclubs at least 4 times per year with the Circle K club.
5. Circle K'ers attend or participate in at least 10 Kiwanis meetings and/or projects during the administrative year.
6. Hold one joint board meeting per year to approve the Circle K club's budget and share project plans for the year.
7. Ensure that the Circle K club officers are trained,  
i.e. Divisional Fall Training Conference (Circle K)  
District wide officer training conference (Circle K)  
District Convention (Circle K)  
International Convention (Circle K)  
Kiwanis club officers hold training session for  
Circle K officers

## RECOGNITION OF ACHIEVEMENT

### MINIMUM STANDARD FOR A KIWANIS CLUB SPONSORING A CIRCLE K CLUB

The Kiwanis club of \_\_\_\_\_  
sponsors the \_\_\_\_\_ Circle K club  
and has met the following criteria:

1. Sponsorship fee paid by November 1
2. Both an active Kiwanis advisor and active faculty advisor for the Circle K club.
3. The Kiwanis advisor (or Kiwanis representative) attends at least 50% of all Circle K meetings and/or projects.
4. The Kiwanis club interclubs at least 4 times per year with the Circle K club.
5. Circle K'ers attend or participate in at least 10 Kiwanis meetings and/or projects during the academic year.
6. Hold one joint board meeting per year to approve the Circle K club's budget and share project plans for the year.
7. Ensure that the Circle K club officers are trained (either by a Circle K leadership training conference or by the Kiwanis club officers).

I certify that the above criteria have been met.

\_\_\_\_\_  
Kiwanis club president or secretary

\_\_\_\_\_  
Circle K club president

REPORT OF THE KIWANIS INTERNATIONAL FOUNDATION  
KIWANIS INTERNATIONAL BOARD OF TRUSTEES MEETING

JUNE 26, 1986

On behalf of the Kiwanis International Foundation Board of Trustees, it is my privilege to bring you this report on the current status of your Kiwanis International Foundation.

First of all, let me thank you, the members of the Kiwanis Board and the staff, for the visibility you have provided the Foundation throughout this convention. We appreciate this exposure and realize that through this means the Foundation will become better known and better funded in the future.

I noted with pleasure the many references to the Hixson Fellowship in the various nominating speeches on Wednesday. This acknowledgment in its own way conveys even more directly the growth and prestige of the Foundation.

President Elect Frank's commitment to have districts make gifts to the Foundation for his major emphasis program in lieu of gifts to he and Mary Jane will also improve the relationship between the two organizations and positively reinforce the importance and role of the Foundation throughout Kiwanis International.

Financially the Foundation remains strong. As I reported to you earlier, contributed income (almost \$767,000) has already surpassed all of last year and is well within reach of our all-time record set in 1983/84.

Various planned giving commitments will guarantee the Foundation over \$200,000 in future gifts, and this program has only been in place since October, 1985.

By establishing the Founders Circle as a part of the planned giving program, we have guaranteed an even greater and more rapid growth pattern for the Foundation's permanent endowment fund. Through a contribution of \$15,000 or more (either cash or through your will) Kiwanians will be able to endow various Kiwanis programs and projects, forever. Gentlemen, through proper utilization, promotion and identification of donor prospects, we can guarantee the underwriting of many other Kiwanis programs and projects which you now struggle to budget.

The Foundation's asset value is \$1.8 million and meeting our annual 10% growth rate objective.

500 people now make up the Hixson Fellowship. The initiation of the Lady Hixson program and promotion of the Diamond Hixson program has had an extremely positive result as many of you witnessed Tuesday afternoon.



45 new Tablets of Honor were also established this year. It is important to remember that the Tablet program is a program in which we can honor our fellow Kiwanians and friends. The Hixson Fellowship is a major donor program aimed at the individual donor, something he or she does for himself or herself.

Probably the most exciting program the Kiwanis International Foundation board approved this week was our new Challenge Grant Program. Through this program the Foundation has finally found a way to promote the Hixson Fellowship at the club level throughout the world, and I stress throughout the world.

When a club member makes a commitment to become a Hixson Fellow, through the Challenge Grant program, the Foundation will give back to the club \$1,250 to be used for a club project related to Kiwanis International's Major Emphasis Program, the Youth Exchange Program, or any other worthy service project. This year, 200 grants at a total of \$250,000 will be available for this program. Guidelines and restrictions will be announced at the Council Meeting in October. Together with the challenge grant program related to our sponsored youth scholarships, we feel that this new program has great potential and will spark the interest of clubs throughout the world.

The Foundation Board also understands the important role it plays in funding the many activities of the Kiwanis International Family. Last year approximately \$217,000 was contributed to the Kiwanis International Family. Given our commitment to the club-oriented challenge grant program and the potential of returning a portion of Kiwanis International Foundation donations to clubs throughout the world, I should caution you and the staff to be realistic in your funding expectations for this coming year. I think it is safe to say that the Foundation will try to maintain its current level of funding but to go much beyond it is not realistic.


The changes the Board has made in staff this past year have been beneficial. The role of the Executive Director has been more carefully defined. He is to manage the office, carry out the policy of the Foundation Board, interact with the International Staff and Board, as well as cultivate and solicit major gift prospects. The role of our administrator is to carry out the day to day administrative detail of the Foundation including gift processing, records, acknowledgments & recognition. We believe this organizational structure meets the needs of your Foundation.

In conclusion, let me emphasize the role of the smaller donor and the importance of the club birthday celebration participants. Sometimes we talk so much about the major donor prospects that we fail to recognize that the thousands of smaller donors are our backbone and should not go unrecognized.

Furthermore, let me express my personal thanks to each of you for the support you have given to me this year. President Don and I have never hesitated to pick up the telephone and discuss mutual problems and opportunities. I hope that Bob and Frank will continue to have that important communication link. Through communication, Don, you have established an important guideline for others to follow and build upon. We have gone from a situation of "we" and "they" to a situation of "us" and "our". I personally feel good about "my" year and "our" year.

The future is bright and for at least one more year I will be a part of that future. Thank you for what you do and give, but, more importantly, thank you for who you are. May your year ahead be a blessed one filled with lots of success. God's speed in all that you do.

Respectfully submitted,



George Engdahl  
President

REPORT OF COMMITTEE OF PAST PRESIDENTSTO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEESJune 26, 1986

Date of Committee Meeting: June 20, 1986

Place of Committee Meeting: Houston, Texas

Present: Members - Wes H. Bartlett, Roy W. Davis, William M. Eagles, M.D., Merald T. Enstad, James M. Moler, Ted R. Osborn, Stanley E. Schneider, Mark A. Smith, Jr., Hilmar L. "Bill" Solberg, Merle H. Tucker, and O.E. Peterson (Honorary Member)

Chairman - John T. Roberts

Absent - Reed C. Culp, Maurice Gladman, Aubrey E. Irby, Edward C. Keefe, E.B. "Mac" McKittrick, Walter J.L. Ray, Charles A. "Nick" Swain, Albert J. Tully, Robert F. Weber, I.R. "Whitey" Whitthunn

Staff - Steven W. Baker, Patrick Hatcher, Charles Jonak, Donald Knebel, G. H. "Gil" Zitzelsberger

Others - Raymond B. Allen, Frank J. DiNoto, Anton J. "Tony" Kaiser, Donald E. Willaims

The agenda for the Meeting is attached as Exhibit A. The Committee approved the minutes for the meeting of the Past International Presidents held October 4-5, 1985.

Reports on the health and well-being of those Past Presidents not in attendance, and their wives, and the widows of Past Presidents, were received. The Committee directed the Chairman to send greetings to these fellow members, spouses and widows, expressing how much they were missed.

The death of Past President Donald T. Forsythe on January 25, 1986 saddened the committee. An "In Memoriam" resolution (Exhibit B, attached) was adopted. Copies of the resolution will be sent to members of Past President Don's family.

In-depth discussions were held regarding the several amendments and resolutions to be presented to the convention delegates. Synopses of the discussions are noted in the following paragraphs.

1. Amendment 1 .- Magazine Subscription Increase.

Patrick Hatcher, Director of Advertising/Sales, and Charles Jonak, Editor of KIWANIS Magazine, addressed the Committee to explain and justify the need for a \$2.00 per member increase in the magazine's annual subscription.

The Board has proposed a \$6.50 subscription price to offset rising costs, particularly in the areas of paper, printing and postage.

Several Committee members questioned the need for a subscription increase when the magazine has reportedly produced a 1.3 million dollar surplus over the seven-year period since the last increase.

Committee members expressed concern that this surplus has been included in the general fund with no provisions made to return equivalent funds to the magazine when needed to forestall a subscription increase.

Staff noted that the surplus was included in the general fund to cover the Magazine Department's building maintenance and administrative costs; however, no one has determined what these costs have been, nor is any other activity charged at present, for such costs. Following discussion, the Committee decided to hold further questions regarding the handling of the magazine's surplus for the International President-elect and the International Treasurer.

2. Administrative Resolution on International Board Representation.

Immediate Past President Raymond W. Lansford addressed the Committee regarding the proposed Administrative Resolution on International Board Representation. Following discussion, the Committee members expressed their support of the resolution as an important first step in strengthening international representation on the Board.

Several Committee members, however, cautioned that, if the resolution passes in Houston, delegates to the Washington, D.C. Convention should be given every opportunity to vote on specific changes in the representation and not be required to accept a package without amendment (i.e., the action in Houston cannot prevent a somewhat different action in Washington, D.C.). Committee members also expressed the belief that the resolution should not preclude plan alternatives that represent clear improvements over the document submitted in Houston.

3. Amendment 2 - The Admittance of Women Members

The Counsel for Kiwanis International in its current litigation, Donald Knebel, and International Secretary G. H. "Gil" Zitzelsberger reviewed the current status of the organization's appeal in the Third District Court of Appeals.

Mr. Knebel explained that there are three issues to be decided upon by the Appeals Court, and that Kiwanis International could win or lose any one of them.

- Trade mark/charters winning would give Kiwanis International the right to control its trademark (the right to pull the charter of a club that violates the Constitution and Bylaws). 50% + chance of winning
- New Jersey Public Accommodation Statute (i.e., that Kiwanis is not a "public accommodation") - winning would establish the right to exclude women as members in New Jersey. 40-50% chance of winning
- Federal/Constitutional First Amendment Rights (the right to set membership requirements) - winning would establish the right to limit membership to men in all 50 states. 10-20% chance of winning because the U.S. Supreme Court may not choose to review

Mr. Knebel cautioned that, though there is a good chance of prevailing in New Jersey, similar lawsuits will have to be fought in many other states with public accommodation statutes. He added that recent state court decisions in California and Oregon against Rotary's and Lions' membership policies, respectively, have set a precedent for similar rulings in other states. On the other hand, the Great Neck, New York, case sets a different precedent.

He added that he believed the Board's decision to introduce and support Amendment No. 2 was based on factors other than the New Jersey case, including the potential financial burden and continued adverse publicity.

Committee members expressed their concern with the amendment, with the great majority of the members favoring postponement of the decision until the New Jersey case has been settled. The majority feel that

the reaffirmation of our right to set our membership requirements is a principle that transcends the question of female membership -- a principle that must not be relinquished voluntarily.

#### Report of the International Secretary

International Secretary G.H. "Gil" Zitzelsberger reviewed current office operations with the Committee and discussed the recent charter deletions in the Philippine Luzon District. Regarding the charter deletions, Secretary Gil reports that the current Governor was concerned with the number of paper clubs in the district and therefore pulled their charters. Secretary Gil noted that the district's new Field Service Representative, Bill Santos, leads the other field representatives in new club building and will assist the governor in building strong clubs. Committee members and Secretary Gil discussed the current status of other service organizations with mixed gender membership, though accurate figures were not available.

#### Report of the International President

International President Donald E. Williams reviewed the events of the 1985-86 administrative year. President Don expressed his pleasure with the number and types of service projects performed by Kiwanis clubs, especially in developing nations. He reported that the youth exchange program has been implemented and that the long-range study on the recruitment of members under the age of 40 will be completed in the near future. A committee to review the International By-laws has been appointed jointly by President Don and President-elect Frank. The Committee's first report has raised a number of questions requiring further study. President Don and President-elect Frank also have jointly appointed a committee

to study possible federation models, with the Committee to be chaired by President Don.

President Don also expressed his disappointment with the lack of membership growth during this administrative year. He stated that Kiwanis must be more attuned to the needs of Non-North Americans in order to encourage growth, and he suggested that North American Kiwanians should learn more about their fellow Kiwanians in other countries. Several Committee members suggested that KIWANIS Magazine should include more international coverage, with which President Don agreed.

Recommendation #1:

The Board of Trustees of Kiwanis International should instruct staff to include feature articles on Kiwanis activities outside of North America in many future issues of the KIWANIS Magazine.

President Don, I move the adoption of Recommendation #1.

Regarding Amendment No. 2, President Don stated that the Board made its decision on the basis of the potential financial burden of continued lawsuits and the adverse publicity the organization has received and will continue to receive. Committee members again expressed their belief that the decision should be postponed until the New Jersey case is settled, once and for all.

Report of International President-elect

International President-elect Frank J. DiNoto met with the Committee to review his plans for the 1986-87 administrative year. President-elect Frank will establish eight Board committees with each board member serving



on two committees. He will then establish liaisons between International and Board committees so they can work together. For those willing to serve, President-elect Frank will assign the Past Presidents as liaisons to the International and Board Committees to assist in their efforts.

Several Committee members expressed their concern that the administrative resolution proposed in Houston will bind the delegates in Washington to its passage without change next year. President-elect Frank assured the Committee that the resolution can be changed as needed before the 1987 convention, and next year's delegates may defeat all or part of it if they are not satisfied. However, he was of the opinion that neither he nor the Board would favor significant deviation from the terms of the administrative resolution without compelling reasons.

Regarding the Magazine, President-elect Frank stated that, though there has been a surplus in Magazine income, the Magazine is actually running in a deficit this year because the Magazine Department's overhead expenses have exceeded the amount of the surplus for the past few years. However, no figures were available for the Committee. Several Past Presidents expressed the view that the magazine operations and accounts should be kept completely separate from the General Fund. Questions from the IRS regarding "taxable profit" on magazine surpluses will still arise, whether the surplus is transferred to the General Fund or maintained in a separate fund and used to offset future deficits.

President-elect Frank reiterated President Don's statements regarding the position of the Board on Amendment No. 2. He also stated that the Board may consider the possibility of tabling the Amendment.

Report of the International Treasurer

International Treasurer Anton J. "Tony" Kaiser reviewed Kiwanis International's current financial status for the Committee. Treasurer Tony reported that the financial condition of the organization was currently sound, though a potential deficit could occur as early as the 1987-88 administrative year. The surplus of income over expenses in 1985-86 may be \$290,000, bringing total Unrestricted Reserves to over 3.25 million dollars. Regarding questions concerning annual increases in the organization's operating budget, it was noted that several new programs have been implemented in the last year, as well as the addition of some new staff members; however, he did not have the details of these increases, nor the specific justifications. It was noted that the major cost increases have occurred in the past two administrative years.

Treasurer Tony stated that his plans for the 1987-88 administrative year will include a back-to-basics approach to the strengthening clubs. This will include programs in both membership recruitment and retention.

He also asked Committee members for their opinion regarding a proposed amendment to establish a five-year Major Emphasis Program. The Committee agreed with the Board that the difficulties of finding an appropriate MEP for a five-year period would be extremely difficult and supports the Board's opposition to the amendment. More education about, and promotion of, the overall service program umbrella "Underprivileged Children -- A Kiwanis Concern" is needed to forestall such amendments.

Report of the International Vice President Raymond B. Allen

International Vice-President Raymond B. Allen reviewed the current status of the recommendations proposed in the Long-Range Study of Circle K International. Essentially, no actions have been taken yet. Following discussion, the following recommendation was adopted:

Recommendation #2:

It is recommended and requested that the Board of Trustees keep the Committee of Past International Presidents informed periodically of the progress being made in the implementation of the study's recommendations.

President Don, I move the adoption of Recommendation #2.

Report of the Sub-Committee on Board Terms

Sub-Committee Chairman James M. Moler presented the sub-committee's proposal for representation on the Board of Trustees (see Exhibit C).

Board Representation

The Committee of Past International Presidents commends to the Board of Trustees for its consideration and recommendation the information contained in the Sub-Committee's report on Board representation (Exhibit C).

The Chairman asked that this and all other sub-committees continue functioning with the goal of making final reports at the next Past Presidents Committee Meeting.

Respectfully submitted,

John T. Roberts, Chairman

AGENDAMEETING OF THE COMMITTEE OF PAST INTERNATIONAL PRESIDENTSJUNE 20, 1986CHEVY CHASE ROOM, WESTIN GALLERIA HOTELHOUSTON, TEXAS

1. Call to Order John T. Roberts
2. In Memorium  
     --Donald T. Forsythe John T. Roberts
3. Report on Past International Presidents and Wives, and  
Widows of Past International Presidents not in Attendance Steven W. Baker
4. Distribution of Minutes of Previous Meeting
5. Discussion of Convention Amendments and Resolutions
  - A. Administrative Resolution on Representation on  
the International Board of Trustees Raymond W. Lansford
  - B. Magazine Subscription Increase (Amendment I) Larry J. Horney
  - C. Admittance of Women in Kiwanis (Amendment II)  
     --Status of current litigation (10:00 am) Donald Knebel  
     --Discussion of proposed amendment
  - D. Additional Amendments
6. Report of Sub-Committees  
     --Committee on Long-Range  
     International Board Terms/Numbers James M. Moler
7. Invitation to Board Officers to Meet with the Committee
  - A. International President Donald E. Williams  
     --Report on current status of Kiwanis International  
     --Report on addition of new countries
  - B. International President-elect Frank J. DiNoto  
     --Review of plans for 1986-87  
     --Ways the Past International Presidents can assist
  - C. International Treasurer Anton J. Kaiser  
     --Current financial status of Kiwanis International  
     --Preview of plans for 1987-88

D. International Vice-President  
--Status of long-range Circle K International study

Raymond B. Allen

E. International Secretary  
--Staff changes (possible introductions)  
--Status of office operations  
--Review of charter deletions for  
Philippine Luzon District  
--Review of similar organizations with mixed  
gender membership

G. H. Zitzelsberger

8. Distribution of Updates of Policies and Procedures

9. Review of Past Presidents' Convention Assignments

Steven W. Baker

10. Additional Business

11. Adjournment

John T. Roberts

IN MEMORIAM  
to  
PAST INTERNATIONAL PRESIDENT  
DONALD T. FORSYTHE

Since our last meeting, it has been God's will that our fellow Past President, Donald T. Forsythe, go to be with Him. We remember Don with thankful and loving hearts -- for his leadership -- for his wisdom and counsel -- for his love of us and his love of Kiwanis -- for his joy of life and his good humor. We shall miss him, but he will remain close to us because of the many happy memories we have shared.

To Katherine and son James, we extend our deepest sympathy and our trust that God will ease their sorrow and comfort them in the days to come. We assure them of our continuing love and concern, and we hope that we shall be together many times in the years ahead.

Given in meeting on January 20, 1986  
in Houston, Texas



## REPORT

(Sub-Committee Past International Presidents Committee)

## DEMOCRATIC PLAN for SELECTING INTERNATIONAL BOARD MEMBERS

## --- HISTORY ---

During the first fifty years of Kiwanis International board members were chosen from emerging leadership limited only to nominations by districts and no more than one board member from a district. Gentlemen's agreements provided for distribution of board members among the districts.

When districts were created outside the U.S. and Canada, the matter of "representation" and "participation" was presented. A carefully designed Federation Plan was adopted and instituted in Europe. As districts were further added outside the U.S. and Canada, Kiwanis leadership advised that the Federation Plan did not provide for proper representation and substituted a plan of "specified representatives" including the two Canadian districts. The shift to a "representative plan" introduced the concept of equal voice in management and programing.

## --- REVIEW OF STUDIES ---

During the past few years seven studies and/or suggestions have been submitted to the International Board. The most intense study was done by President Solberg's Commission when the structure of other civic groups was covered. These studies and suggestions had the following common conclusions:

1. Make the term for trustees 3 years without re-election thereby doing away with the re-election process.
2. Eliminate the office of elected Treasurer and have treasurer appointed thereby eliminating the popular move of Treasurer to President-elect.
3. Zone non-U.S. areas.
4. Have all districts and zones observe a "dark year" (no succession of candidates for Board Members).

Common to several but not to all were:

1. Zone all of Kiwanis
2. Elect trustees by members in zone
3. Rotate zones
4. Add a third Vice President
5. Eliminate the Immediate Past President



Several years back the Past International Presidents Committee concluded that the most urgent problem was the selection of trustees and the elimination of costly campaigns and political postures not representative of Kiwanis principles. The Committee recommended that trustees be elected by home-area (zones or districts) and that a rotation plan be adopted to eliminate district vs district campaigns. Past Presidents have reaffirmed this recommendation.

#### --- THE PROBLEM ---

The problem is equal participation by Kiwanians in the management and programing of Kiwanis through a structure of disproportionate size districts or zones.

- (a) Reduce political type campaigning among districts (power politics) and excessive costs.
- (b) Provide for the selection of trustees by members within a district/zone as opposed to delegates from all districts making choices from among candidates they do not know.

#### --- RECOMMENDATIONS ---

- I. Make no change in the selection of Kiwanis International Board officers.
- II. Establish the term for trustees at 3 years without re-election.
- III. Arrange for the selection of trustees "back home" within district and zoned areas.

#### --- THE PLAN ---

- (1) Use eighteen Board Members (as of present) and add four dark years making twenty-two positions to be filled.
- (2) Zone Europe as two zones (north-south, east-west or some other).  
Zone Asia Pacific as one and establish one at-large zone making a total of four zones outside the U.S. and Canada.
- (3) Use 30 districts of U.S. and Canada
- (4) 18 Board members  
+4 dark years  
22 positions for 34 district/zones.

Rotation of these 34 district/zones would provide that the ten largest districts including Asia Pacific would have a member on the Board except for the dark year. The remaining 24 districts/zones would be paired and alternate to fill their position-vacancy.

The 22 district/areas would be:

1. California
2. T-O
3. Florida
4. Ohio
5. Pacific N. West
6. New York
7. I-I
8. Carolinas
9. ECC
10. Asia Pacific
11. Capital + at large
12. N. England + Montana
13. Georgia + W. Canada
14. Wisc. Up Mich. + W.Va.
15. Indiana + Utah + Idaho
16. Missouri - Ark. + Kansas
17. Michigan + Rocky Mt.
18. Pennsylvania + N. Jersey
19. Neb. - Iowa + Alabama
20. Minn. - Dakotas + So. West
21. Ky. - Tenn. + La.- Miss. - W.T.
22. Europe I + Europe II

Note: The above listing would not be the order of rotation. The order would be established by those already on the Board at time of adoption.

FLEXIBILITY -- If the Board had a President, President Elect, three Vice Presidents and fifteen trustees with five dark years there would be twenty-five positions for thirty-four districts/zones.

Rotation would provide that the sixteen largest districts would be represented on the Board except for the dark year. The remaining eighteen district/zones would pair and alternate filling vacancies. The formula works with any number of Board Members if trustees are elected for three years and the number of trustees is divisible by three.

## Discussion ---

This plan is a basic formula that provides for the selection of trustees by home districts/zones and rotation of districts/zone by weighting district/zones proportionally according to number of Kiwanis members in the district/zone.

The ten largest districts would be represented on the board at all times except for the dark year. Currently eight of these ten are on the board and the remaining two are seeking election. If these two are successful in election of trustees, 1986-87 will show all ten on the board.

The next largest districts/zones are paired with the smallest in that order. This provides the larger of the two more board member years due to the historic facts that the larger the district the more often a trustee moves to higher office. At the same time it guarantees every district a three year term when its paired district comes off the board. There will be no campaigning among districts for trustee spots.

The plan eliminates costly contests at the trustee level and the influence of trustee contests on officer election. In turn this will provide a more meaningful election for officers.

The plan provides for an at-large trustee which location would be determined by the board as needed. The plan also provides a motivation within the seventeen smallest district/zones to develop leadership potential for international level.

How acceptable would this plan be? It should be acceptable to at least two-thirds of the districts. The ten largest districts should favor the plan because it puts in place their current practices. The eleven smallest districts should welcome the plan since it guarantees each a three year term on the board when their paired district comes off. Several of the middle size districts may object because they may have power alignments with larger districts but most of them will welcome the guarantee which is a better position than they have enjoyed during the past few years.

The end result is a Kiwanis International Board made up of the best leadership districts can develop.

1986-87 BOARD COUNSELORS TO DISTRICTS

ALABAMA .....	Arthur D. Swanberg
ANDEAN AND CENTRAL AMERICA .....	W. Donald Goodfellow, Q.C.
AUSTRALIA .....	Avelino V. "Beling" Tanjuakio
AUSTRIA-GERMANY .....	Anton J. "Tony" Kaiser
BENELUX-FRANCE-MONACO .....	Morton O. Alper, D.D.S.
CALIFORNIA-NEVADA-HAWAII .....	Gene R. Overholt
CAPITAL .....	Donald E. Williams
CAROLINAS .....	Robert A. Wagner
EASTERN CANADA AND THE CARIBBEAN .....	William L. Lieber
FLORIDA .....	Noris A. Lusche
GEORGIA .....	W. Donald Goodfellow, Q.C.
ICELAND .....	J. Donovan Jackson
ILLINOIS-EASTERN IOWA .....	Morton O. Alper, D.D.S.
INDIANA .....	C. A. Dillon, Jr.
ITALY .....	Kurt K. Huber, M.D.
JAPAN .....	Gene R. Overholt
KANSAS .....	C. A. Dillon, Jr.
KENTUCKY-TENNESSEE .....	Morton O. Alper, D.D.S.
LOUISIANA-MISSISSIPPI-WEST TENNESSEE .....	Avelino V. "Beling" Tanjuakio
MICHIGAN .....	Don Miles
MINNESOTA-DAKOTAS .....	Avelino V. "Beling" Tanjuakio
MISSOURI-ARKANSAS .....	(E.C. & C. Trustee)
MONTANA .....	Kurt K. Huber, M.D.
NEBRASKA-IOWA .....	(E.C. & C. Trustee)
NEW ENGLAND .....	William L. Lieber
NEW JERSEY .....	Arthur D. Swanberg
NEW YORK .....	J. Donovan Jackson
NEW ZEALAND .....	Noris A. Lusche
NORDEN .....	J. Donovan Jackson
OHIO .....	Kurt K. Huber, M.D.
PACIFIC NORTHWEST .....	Anton J. "Tony" Kaiser
PENNSYLVANIA .....	Anton J. "Tony" Kaiser
PHILIPPINE LUZON .....	W. J. "Wil" Blechman, M.D.
PHILIPPINE SOUTH .....	W. J. "Wil" Blechman, M.D.
REPUBLIC OF CHINA .....	Noris A. Lusche
ROCKY MOUNTAIN .....	Robert A. Wagner
SOUTHWEST .....	John D. Morton, Sr.
SWITZERLAND-LIECHTENSTEIN .....	Donald E. Williams
TEXAS-OKLAHOMA .....	W. J. "Wil" Blechman, M.D.
UTAH-IDAHO .....	W. Donald Goodfellow, Q.C.
WEST VIRGINIA .....	Don Miles
WESTERN CANADA .....	Robert A. Wagner
WISCONSIN-UPPER MICHIGAN .....	John D. Morton, Sr.
PROVISIONAL DISTRICT OF KOREA .....	John D. Morton, Sr.
NETHERLANDS (when applicable).....	Gene R. Overholt

1986 DISTRICT CONVENTIONS  
AND 1987 SPRING DISTRICT CONVENTIONS

EXHIBIT #23 p. 1

<u>District</u>	<u>Convention City</u>	<u>Convention Dates</u>	<u>Date of Convention Board Meeting</u>	<u>Representative</u>
Nebraska-Iowa	Okoboji, Iowa	4/25-27	4/25	Robert A. Wagner (Unable to Attend)
Pacific Northwest	Seattle, Washington	5/2-4	5/2	Kurt K. Huber, M.D.
Alabama	Birmingham, Alabama	8/1-3	7/31	Arthur D. Swanberg
Rocky Mountain	Golden, Colorado	8/6-10	8/7	Robert A. Wagner
Eastern Canada & Caribbean	London, Ontario	8/7-10	8/7	William L. Lieber
West Virginia	Wheeling, West Virginia	8/8-10	8/8	Don Miles
Minnesota-Dakotas	Mankato, Minnesota	8/8-10	8/9	Avelino V. Tanjuakio
Kansas	Great Bend, Kansas	8/8-11	8/8	C. A. Dillon, Jr.
Illinois-Eastern Iowa	Peoria, Illinois	8/14-16	8/14	Morton O. Alper
Michigan	Port Huron, Michigan	8/14-17	8/17	Don Miles
Missouri-Arkansas	Fayetteville, Arkansas	8/14-17		(E.C.& C. Trustee)
Ohio	Cleveland, Ohio	8/14-17	8/16	Kurt K. Huber, M.D.
Pennsylvania	Pittsburgh, Pennsylvania	8/14-17	8/14	Anton J. Kaiser
Texas-Oklahoma	Tulsa, Oklahoma	8/14-16	8/14	W. J. Blechman, M.D.
Indiana	Fort Wayne, Indiana	8/15-17	8/15	C. A. Dillon, Jr.
Louisiana-Mississippi-W. Tenn.	Lake Charles, Louisiana	8/15-17	8/15	Avelino V. Tanjuakio
Utah-Idaho	St. George, Utah	8/15-17	8/15	W. Donald Goodfellow
Wisconsin-Upper Michigan	Eau Claire, Wisconsin	8/15-18	8/16	John D. Morton, Sr.
Western Canada	Lethbridge, Alberta, Canada	8/17-19	8/16	Robert A. Wagner
Republic of China	Lao-Tung City, Taiwan, ROC	8/16-17		Noris A. Lusche

EXHIBIT #23, p. 1

<u>District</u>	<u>Convention City</u>	<u>Convention Dates</u>	<u>Date of Convention Board Meeting</u>	<u>Representative</u>
California-Nevada-Hawaii	Sparks, Nevada	8/21-23	8/21	Gene R. Overholt
Montana	Whitefish, Montana	8/21-24	8/21	Kurt K. Huber, M.D.
New England	Manchester, New Hampshire	8/21-24	8/24	William L. Lieber
New York	Rochester, New York	8/21-24	8/21	J. Donovan Jackson
Australia	Tanundra, S. Australia	8/22-24	8/21 or 8/22	Avelino V. Tanjuakio
Capital	Hagerstown, Maryland	8/22-24	8/22	Donald E. Williams
Georgia	Jekyll Island, Georgia	8/22-24	8/23	W. Donald Goodfellow
New Zealand	Ashburton, New Zealand	8/23-25	8/22	Noris A. Lusche
Andean & Central America	Girardot, Colombia	8/28-31		W. Donald Goodfellow
Kentucky-Tennessee	Nashville, Tennessee	8/29-31	8/29	Morton O. Alper
Carolinas	Charlestown, South Carolina	9/5-8	9/5	Robert A. Wagner
Florida	Orlando, Florida	9/4-7	9/4	Noris A. Lusche
New Jersey	Atlantic City, New Jersey	9/5-7	9/4 or 9/5	Arthur D. Swanberg
Korea	Gwang-ju City, Korea	9/6-7		John D. Morton, Sr.
Philippine Luzon	Metro Manila, Philippines	9/11-13	9/14	W. J. Blechman, M.D.
Southwest	Mesa, Arizona	9/18-21	9/18	John D. Morton, Sr.
Philippine South	Cagayon de Oro City, Philippines	9/19-21		W. J. Blechman, M.D.
Japan	Fukuoka-shi, Fukuoka-ken, Japan	9/20	9/20	Gene R. Overholt

KIWANIS INTERNATIONAL-EUROPE

<u>District</u>	<u>Convention City</u>	<u>Convention Dates</u>	<u>Date of Convention Board Meeting</u>	<u>Representative</u>
Austria-Germany	Bregenz, Austria	5/3/86		*
Benelux-France-Monaco	Luxembourg	5/8-11/86		Gene R. Overholt
Switzerland-Liechtenstein	Geneva, Switzerland	5/24/86	5/23	*
Italy	Milazzo (Messina), Italy	5/1-4/86		W. J. Blechman, M.D.
Iceland	Reykjavik, Iceland	8/28-30/86		J. Donovan Jackson
Norden	Oslo, Norway	9/5-7/86	9/5-6	J. Donovan Jackson

\*There was no International Representative Assigned to the Spring District Conventions for the Austria-Germany and Switzerland-Liechtenstein districts because President Williams made an Official Visit to these districts in 1985-86.

1987 SPRING DISTRICT CONVENTIONS

Netherlands (If organized)		4/4/87		Gene R. Overholt
Switzerland-Liechtenstein	Langenthal, Switzerland	4/4/87		Donald E. Williams
Nebraska-Iowa	Grand Island, Nebraska	4/24-26/87		(E.C. & C. Trustee)
Austria-Germany	Aachen, Germany	5/1-2/87		Anton J. Kaiser
Benelux-France-Monaco	Strasbourg, France	5/2/87		Morton O. Alper
Pacific Northwest	Penticton, British Columbia	5/22-24/87	5/22	Anton J. Kaiser
Italy		Date Unavailable		Kurt K. Huber, M.D.

EXECUTIVE

Frank J. DiNoto, Chairman

W. J. "Wil" Blechman, M.D.  
J. Donovan Jackson  
Anton J. "Tony" Kaiser

Noris A. Lusche  
Gene R. Overholt  
Donald E. Williams

EX-OFFICIO MEMBER OF ALL COMMITTEES

Anton J. "Tony" Kaiser

GROUP IFINANCE

Noris A. Lusche, Chairman  
Gene R. Overholt  
W. J. "Wil" Blechman, M.D.  
William L. Lieber

COMMUNICATIONS AND CONVENTIONS

John D. Morton, Sr., Chairman  
J. Donovan Jackson  
C. A. Dillon, Jr.  
Don Miles

MEMBER SERVICES

Morton O. Alper, Chairman  
Avelino V. "Beling" Tanjuakio  
Robert A. Wagner  
(E.C. & C. Trustee)

LONG RANGE PLANNING

W. Donald Goodfellow, Q.C., Chairman  
Donald E. Williams  
Kurt K. Huber, M.D.  
Arthur D. Swanberg

GROUP IIADMINISTRATION

W. J. "Wil" Blechman, M.D., Chairman  
Noris A. Lusche  
W. Donald Goodfellow, Q.C.  
Don Miles

EDUCATION AND LEADERSHIP DEVELOPMENT

J. Donovan Jackson, Chairman  
Morton O. Alper, D.D.S.  
C. A. Dillon, Jr.  
John D. Morton, Sr.

INTERNATIONAL EXTENSION

Donald E. Williams, Chairman  
Anton J. "Tony" Kaiser  
Kurt K. Huber, M.D.  
Avelino V. "Beling" Tanjuakio

PROGRAM SERVICES

Gene R. Overholt, Chairman  
William L. Lieber (Circle K)  
Robert A. Wagner (Key Club)  
Arthur D. Swanberg  
(E.C. & C. Trustee)



KIWANIS INTERNATIONAL  
PROPOSED CALENDAR OF EVENTS  
ADMINISTRATIVE YEAR 1986-87

OCTOBER 1986

2-5	International Council Meeting, District Secretaries Meeting, and Foundation Board Meeting, all at Indianapolis, Indiana
4	ROSH HASHANAH
6-7	Field Service Representatives Meeting, Indianapolis, Indiana
5-9	Kiwanis International Board Meeting, Indianapolis, Indiana
13	YOM KIPPUR
13	THANKSGIVING DAY, CANADA
17-20	Key Club Board Meeting, Indianapolis, Indiana
18-19	KI-E Board Meeting, Zurich, Switzerland

NOVEMBER 1986

4	ELECTION DAY, U.S.A.
14-16	K-Family Conference, Massanetta Springs Harrisonburg, Virginia (Anton J. "Tony" Kaiser will represent Kiwanis)
19-22	Service Club Leaders Conference, Atlanta, Georgia
20-21	CONPOR (Location Undecided)
27	THANKSGIVING DAY, U.S.A.

DECEMBER 1986

12-14	Key Club Executive Committee Meeting, Indianapolis, Indiana
25	CHRISTMAS
27	HANUKKAH

JANUARY 1987

Dec. 30-Jan. 1      Rose Bowl Festivities, Pasadena, California

2-9                      Circle K Board of Officers Meeting (tentative)

5-6                      Regional Governors Meeting, Salt Lake City, Utah

7-8                      Regional Governors Meeting, St. Louis, Missouri

9-10                     Regional Governors Meeting, Atlanta, Georgia

12-13                    Regional Governors Meeting, Indianapolis, Indiana

18-19                    Detroit #1 Birthday, Detroit, Michigan

23-27                    Kiwanis International Board Meeting,  
Indianapolis, Indiana

FEBRUARY 1987

Jan. 31-Feb. 1      KI-E Board Meeting, Zurich, Switzerland

6-9                      Key Club Board Meeting, Indianapolis, Indiana

12                       Farm-City Planning Conference, Indianapolis, Indiana

MARCH 1987

6-8                      Achievement Committee, Indianapolis, Indiana

20-22                    District Secretaries Meeting, Indianapolis, Indiana

27-29                    Circle K Regional Training Conference I,  
St. Louis, Missouri (tentative)

APRIL 1987

3-5                       Asia-Pacific Conference, Manila, Philippines

14-21                    PASSOVER

19                       EASTER (Western Tradition)

20                       EASTER MONDAY (Europe/Philippines)

22-26                    Governors-elect Meeting, Indianapolis, Indiana

24-26                    Circle K Regional Training Conference II,  
Denver, Colorado

MAY 1987

10 MOTHER'S DAY (U.S.A.)

12-16 Resolutions Committee and Board of Trustees  
Meeting, Indianapolis, Indiana

18 VICTORIA DAY/SOVEREIGN BIRTHDAY (CANADA)

May 25-June 1 Circle K Board of Officers Meeting,  
Indianapolis, Indiana (tentative)

JUNE 1987

1-4 KI-E Board Meeting, Marseilles, France

4-7 KI-E Convention, Marseilles, France

14 FATHER'S DAY (U.S.A.)

JULY 1987

1-3 Pre-Convention Board of Trustees Meeting,  
Washington, D.C.

5-9 Kiwanis International Convention, Washington, D.C.

10 Post Convention Board Meeting, Washington, D.C.

12-15 Key Club International Convention,  
Toronto, Ontario, Canada

\*(See Note)

AUGUST 1987

11-14 Circle K Pre-Convention Board Meeting, St. Louis, Missouri

15-19 Circle K International Convention,  
St. Louis, Missouri

SEPTEMBER 1987

24 ROSH HASHANAH

25-27 Circle K Leadership Training Conference,  
Indianapolis, Indiana (tentative)

OCTOBER 1987

3 YOM KIPPUR

NOTE: 1988 Convention Planning Conference dates have not been set.  
However, they are tentatively planned for the last week in July.