

I N D E X

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April 30-May 3, 1972

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SUMMARY OF MINUTES

MEETING OF BOARD OF TRUSTEES

April 30-May 3, 1972

A meeting of the International Board of Trustees was held at the General Office in Chicago, April 30-May 3, 1972. Those present: Wes H. Bartlett, President; Lorin J. Badskey, President-elect; T. R. Johnson, Immediate Past President; Roy W. Davis and Ted R. Osborn, Vice-Presidents; William M. Eagles, M.D., Treasurer; James C. Brooks, P. Blair Ellsworth, M.D., Maurice Gladman, T. Ben Hagler, Ph.D., Aubrey E. Irby, H. Lee Powell, Jr., S. Clark Pyfer, Charles M. Roberts, Stanley E. Schneider, Mark A. Smith, Jr., Hilmar L. Solberg, Frank Summerhayes, Trustees; R. P. Merridew, Secretary; L. A. Hapgood, Associate Secretary.

1. Proposed Resolutions To Be Presented to Atlantic City Convention

(See Exhibit #1)

2. Presentation of Interim Report on MNO Young Adult Potential Study

Dr. Don Webb and Dr. M. Godfrey Parsons, both Kiwanians and partners in the MNO Division of Organization Program Dynamics, Columbia, Missouri, made this presentation in person. It consisted of a brief interim report on the special study their organization has been commissioned to conduct for Kiwanis International. The specific purpose of the survey is "To gain insights, through mail and personal interview survey procedure and analysis, as to the reasons why young people (18 - 30 years of age) have positive or negative reactions to an interest in, desire to join and to become productive members of KIWANIS to the end that a "market oriented" program using proper and appropriate appeals can be developed which will aid KIWANIS Clubs in retaining and increasing membership in the 18 - 30 year old age group."

After relating some of the initial responses they have received, both gentlemen concluded by answering questions asked by members of the Board. The final report is to be made to the Board at its June meeting in Atlantic City.

3. Message of the President

Message of the President is attached as Exhibit #2.

4. Message of the President-elect

Message of the President-elect is attached as Exhibit #3.

5. Report of the Secretaries

Report of the Secretaries is attached as Exhibit #4.

6. Approval of Summary of Minutes of February Board Meeting

Voted, that the minutes of the February Board Meeting be approved.

7. Consideration and Approval of General Office Administrative Action

Voted, that the action of the General Office in approving the following be confirmed:

Change of Territorial Limits of Established Clubs
Clubs Meeting Outside Its Territorial Limits
Elimination of Membership of Non-Meeting Clubs from Active Membership Files
Organization of New Clubs, Including Territorial Limits and Charter Membership
Change of Names of Kiwanis Clubs
Circle K Clubs Completed
Key Clubs Completed
Club Incorporations Completed
Incorporation of Kiwanis Club Foundations
Clubs Suspending Meetings Because of Circumstances Affecting Entire Community
Amendments to District Bylaws

8. Honor Club and District Achievement Winners

Attention was called to the Honor Club and District Achievement Winners. President Bartlett suggested that the Counselors write letters of congratulations to their districts and clubs therein.

(See Exhibit A of Report of Board Committee on Program Development, Exhibit 13.)

9. Report on Annual Board Meeting of the National Center for Voluntary Action

Report attached as Exhibit #5.

10. Report on Foreign Policy Conference for National Non-Governmental Organizations

Report attached as Exhibit #6.

11. Reports of Board Committees

Administration and Structure

Report is attached as Exhibit #7. This was presented by Chairman Gladman.

Recommendation 1. That the award for the Distinguished Club President be a lapel pin, redesigned in the same manner in which a lapel pin was designed for the Distinguished Lieutenant Governor and containing the words "Distinguished President," and a medallion be developed of the same design as the medallion utilized for the Distinguished Governor and Distinguished Lieutenant Governor, but smaller in size, using the words "Distinguished Club President" and investigation be made on the propriety of displaying this as a paper weight or some similar object.

Voted, that this recommendation be adopted.

Recommendation 2. That the liability insurance proposal as presented by Donchin-Hecht & Company be accepted and that the Board Committee on Laws and Policies be requested to draft the necessary amendment to the International Constitution which would provide a total sum of 25¢ per member per year to underwrite the cost of this coverage.

Voted, that this recommendation be adopted and referred to Laws and Policies Committee. (See Report of Laws and Policies Committee)

It was suggested that the insurance representative be available at Atlantic City to answer any questions as well as possibly a representative of the carrier.

Recommendation 3. That the guidelines for Counselors to Districts, with an addition of a paragraph on reporting, be approved and utilized by the Board and the district leadership.

Voted, that this recommendation be adopted.

Recommendation 4. That the Policy Statement regarding the structure of the General Office and the Organization Chart, attached as Exhibit A to this report, be approved.

Voted, that this recommendation be adopted in principle and referred to the Laws and Regulations Committee for inclusion of pertinent items in the Board Policies.

Recommendation 5. That item 4, on page A20 of the Policies, dealing with Presidential Travel, be adjusted to retain current sections "a" and "b", elimination of sections "c", "d", and "g"; and relettering of "e", "f", and "h" to become "c", "d", and "e".

Voted, that this recommendation be adopted and referred to the Laws and Policies Committee. (See Recommendation 2 of the Laws and Policies Committee)

Recommendation 6. That the statement attached as Exhibit B to this report on long-term club projects be added to the policies.

Voted, that this recommendation be adopted and referred to the Laws and Policies Committee.

Recommendation 7. That the name of the Ontario-Quebec-Maritime District be changed to Eastern Canada and the Caribbean, with the clear understanding that the Caribbean is not permanently a part of the district and, when separated, the name of the district will become Eastern Canada.

Voted, that this recommendation be adopted.

Report received.

Convention

Chairman Roy Davis presented the report of the Committee. This is attached as Exhibit #8.

Recommendation 1. That special recognition be given to Al Skean at the combined luncheon for Board and Past International Presidents on Friday, June 16.

Voted, that this recommendation be adopted.

Recommendation 2. That Governors of Provisional Districts be introduced on Sunday evening.

Voted, that this recommendation be adopted.

Recommendation 3. That the invitation from Dallas for 1977 be confirmed predicated on the receipt by the Convention Manager of an acceptable contract for the new hall.

Voted, that this recommendation be adopted.

Report received.

International Extension

Chairman Johnson presented the report of the Committee. This is attached as Exhibit #9.

Recommendation 1. That Egon L'Eplattenier be brought to the United States for indoctrination and training during late September and early October for a maximum period of four weeks in lieu of the dates specified in our Recommendation 1 of the February Board meeting.

Voted, that this recommendation be adopted.

Recommendation 2. That a Tenth Anniversary European Mission be undertaken at the time of the Kiwanis International-Europe 1973 Convention with close coordination between Kiwanis International and Kiwanis International-Europe, and that it be on a pay-as-you-go basis, at no cost to Kiwanis International.

Voted, that this recommendation be adopted.

Recommendation 3. That Haiti be opened as a Kiwanis country.

Voted, that this recommendation be adopted.

Report received.

Laws and Policies

Report of the Committee is attached as Exhibit #10. It was presented by Chairman Eagles.

Amendments

The Committee presented proposed amendments to the International Constitution and Bylaws. These are attached as Exhibit A to this report.

Voted, that these amendments be approved and submitted to the convention with the support of the Board, with the following exceptions:

Article XII, Section 3, of the Constitution. Voted, that this proposed amendment be submitted to the convention without recommendation by the Board.

Article IV, Section 2, of the Bylaws. Voted, that this recommendation be presented to the convention in accordance with the rules and regulations, but Voted, that the Board oppose its passage.

Voted, that the Proposed Amendment with reference to liability insurance coverage to Article XII, adding Section 7, be amended by placing a period after "...cost of liability insurance." and striking the balance of the wording as originally proposed.

Voted, that Article IX, Section 9 of the International Bylaws be amended by striking the words in parentheses "(provided such lieutenant governor or district secretary is not otherwise a delegate or alternate)" and that this proposed amendment be submitted to the convention with the support of the Board.

Policies

Recommendation 1. That the action taken in regard to the title of the chief administrative officer, as contained in Recommendation 13 of this Committee's Report to the January-February 1972 meeting of the Board, be rescinded.

Voted, that this recommendation be adopted.

Voted, that the changes in the Policies as to International Extension be approved.

Recommendation 2. That the Policies as adjusted be approved as presented.

Voted, that this recommendation be adopted and that the General Office be empowered to proceed with the modification of the Policies.

Recommendation 3. That there be no change in the current wording of the established policy on alcoholic beverages.

Voted, that this recommendation be adopted.

Recommendation 4. That officers and members of the New England District be informed that it is in violation of the International Constitution and Bylaws and the Standard Form for District Bylaws to allow any absentee voting, and there shall be no voting by proxy.

Voted, that this recommendation be adopted.

Report received.

Leadership and Council

Report of Committee was presented by Chairman Frank Summerhayes. This is attached as Exhibit #11.

Recommendation 1. That the agenda for the International Council Meeting in Atlantic City, as attached to this report, be accepted.

Voted, that this recommendation be adopted.

Report received.

Membership Development and New Club Building

Report was presented by Chairman Clark Pyfer. It is attached as Exhibit #12.

Recommendation 1. That the Charters of the fourteen clubs listed in the body of the report be revoked.

Voted, that this recommendation be adopted.

Recommendation 2. That the New Member Sponsor Award Program be approved to aid in the promotion of Membership Development.

Voted, that this recommendation be adopted.

Recommendation 3. That no change be made in the Constitution and Bylaws as to the admission of women into Kiwanis.

Voted, that this recommendation be adopted.

Recommendation 4. That the changes proposed in individual membership records be studied and augmented as soon as possible.

Voted, that this recommendation be adopted.

Report received.

Program Development

Chairman Roberts presented the report of the Committee. This is attached as Exhibit #13.

Recommendation 1. That instructions provided clubs for filing the 1971-72 Annual Club Report specify that each club reporting in the Multiple Service category shall submit a maximum of ten of what it considers its best service projects.

Voted, that this recommendation be adopted.

Recommendation 2. That Phase #5 and that section of Phase #6 dealing with Club Representation at District Convention in the District Achievement Grading Plan be computed in the same manner as in the Distinguished Governor Criteria.

Voted, that this recommendation be adopted.

Recommendation 3. That effective for the 1971-72 administrative year, a special category be established to recognize clubs in International

Extension (exclusive of clubs in Kiwanis International-Europe) in the Annual Club Report program.

Voted, that this recommendation be adopted.

Recommendation 4. That the Minutes of the Meeting of the 1971-72 International Committee on Achievement (April 21-23, 1972) be accepted and be distributed with our Board minutes.

Voted, that this recommendation be adopted.

Recommendation 5. That at a time and in a manner which the Staff deems appropriate, and especially in support of the 1972-73 "Share Your Life" Major Emphasis Program, Kiwanis Clubs be informed of Board policy and Board decisions which govern the creation and continuing sponsorship of youth organizations other than Circle K and Key Clubs, and for information purposes only cite the Service Gents and Spades Clubs programs as illustrations of acceptable activities, provide minimal information on their purpose and operation, and indicate sources in districts from which more detailed information can be obtained.

Voted, that this recommendation be adopted.

Recommendation 6. That the Secretary survey Governors and District Secretaries to determine what youth organizations in addition to Circle K and Key Clubs are solely sponsored by Kiwanis Clubs in the various districts.

Voted, that this recommendation be adopted.

Recommendation 7. That the week of October 22-28, 1972, be established as the dates for the 1972-73 observance of Mexico-United States Friendship Week and that subsequent annual observances be the calendar week which includes October 28.

Voted, that this recommendation be adopted.

Recommendation 8. That proposed Policy changes affecting Definition of Service Project, Community Service Activities, Endorsements, Disaster or Emergency Areas, Policy on Expansion of Government Services, Boundary Markers - Canada and Mexico, and Contributions for Charitable Purposes be approved as submitted to the Committee for review.

Recommendation 9. That the Secretary convey to the Chairman and Members of the Committee on Resolutions the thanks and high commendation of the Kiwanis International Board of Trustees for the superior quality of the Resolutions which they drafted for submission to the House of Delegates at Atlantic City on June 21.

Voted, that this recommendation be adopted.

Report received.

Property and Supplies

Chairman Schneider presented the report of the Committee. This is attached as Exhibit #14.

Recommendation 1. That, based upon the facts presented in the Property Study Report, the General Office remain at 101 East Erie Street, Chicago, Illinois.

Voted, that this recommendation be adopted.

Recommendation 2. That, based on the findings in the Property Study Report, the Committee on Property and Supplies be authorized to continue a study on the full utilization of the land at 101 East Erie Street to best serve the interests of Kiwanis International, including the possibility of expansion of the present building.

Voted, that this recommendation be adopted.

Report received.

Publications and Advertising

Report of the Committee is attached as Exhibit #15. It was presented by Chairman Lorin J. Badskey.

Report received.

Public Relations

Chairman H. Lee Powell, Jr., presented the report of the Committee on Public Relations. This is attached as Exhibit #16.

Recommendation 1. That the promotional plan for "Share Your Life" be accepted, that the various items in the plan be implemented as that program develops, and that the budget requirements of the plan be referred to the Committee on Finance for funding.

Voted, that this recommendation be adopted.

Recommendation 2. That broadcast personality Art Linkletter be granted a Kiwanis Decency Award, to be presented at the 57th annual convention of Kiwanis International.

Voted, that this recommendation be adopted.

Recommendation 3. That the nomination of Dr. William Hombach for a Connelly Medal be rejected on the grounds that his actions did not meet the qualifications for a Connelly Medal as officially set forth. The Committee notes, however, that his action was heroic and it recommends that Dr. Hombach be considered by the Nebraska-Iowa District as a recipient of a Medal for Valor.

Voted, that this recommendation be adopted.

Report received.

Sponsored Youth

Chairman James C. Brooks presented the report of the Committee. This is attached as Exhibit #17.

Recommendation 1. That the dates of June 29-July 2 at the Marriott Hotel, New Orleans, Louisiana, be approved for the 1975 Key Club International Convention.

Voted, that this recommendation be adopted.

Recommendation 2. That the Board extend its compliments to the Key Club International Board for the soundness of their deliberations on the matter of female membership and our support of their decision in that regard.

Voted, that this recommendation be adopted.

Recommendation 3. That a special meeting of the Committee on Sponsored Youth Organizations be approved for Atlantic City for the purpose of determining the proper implementation of the changes in the structure of Circle K as finally adopted by this Board.

Voted, that this recommendation be adopted.

Report received.

12. Report of Treasurer

Report of the Treasurer is attached as Exhibit #18.

Report received.

13. Report of Committee on Finance

Report of the Finance Committee is attached as Exhibit #19.

Recommendation 1. That the write-off of the accounts receivable listed in the body of the report, totaling \$2,580.40, be made.

Voted, that this recommendation be adopted.

Recommendation 2. That the revised financial policies be referred to the Committee on Laws and Policies for their recommendation.

Voted, that this recommendation be adopted.

Recommendation 3. That the expenses involved for the meeting of the Circle K International Board on May 21, 1972, be charged to Kiwanis International.

Voted, that this recommendation be adopted.

Report received.

14. Report on Proposed Career Awards

Report of the Special Committee on Camelot Proposal is attached as Exhibit #20.

Recommendation: That the Camelot proposal be approved in principle and that appropriate departments of the General Office begin laying the groundwork for announcement and promotion of the program at the appropriate time.

Voted, that this recommendation be adopted. (13 for, 1 opposed) balance abstaining)

15. Report of Special Committee on Circle K Structure

This is attached as Exhibit 21. It was reviewed with the Board and discussed.

Voted, that this report be adopted, referred to the Sponsored Youth Board Committee, to the Circle K Department for implementation and then to the Laws and Policies Committee for proper form to place in the Policies.

16. Kiwanis International Foundation Board Vacancies

It was reported that the terms of Harry Himmel and Walter Moore would expire this year.

Voted, that Harry Himmel and Walter Moore be asked to serve another term.

17. Next Board Meeting

Next Board Meeting is scheduled to begin on Thursday, June 15, with Board Committee meetings.

18. Other Business

Resolution re J. Edgar Hoover

Voted, that the following resolution be adopted:

"WHEREAS, for the incredible term of almost half a century, J. Edgar Hoover as director of the Federal Bureau of Investigation of the United States Department of Justice provided the honest, dedicated, aggressive leadership which made the Bureau one of the most revered law enforcement agencies in the world,

"AND WHEREAS, by his own integrity, incorruptibility, and professionalism he insured that the Federal Bureau of Investigation was an instrument for the protection of American freedom and institutions, respected rather than feared, honored rather than reviled,

"AND WHEREAS, his contribution to the security of the United States through the Federal Bureau of Investigation cannot be

overestimated, or even adequately assessed, and his passing on Monday, May 1, 1972, will leave a void which will be felt in some way by every one of his fellow citizens;

"THEREFORE, BE IT RESOLVED, that the Kiwanis International Board of Trustees, meeting in Chicago on this date, does express its respect and admiration for a great American who lived his life and discharged his responsibility in the finest tradition of the nation's most honored leaders of the past."

Adjournment.

BYLAW PROVISIONS

The Bylaws of Kiwanis International set forth the procedure for the submittal of resolutions for acceptance at International conventions as follows:

ARTICLE X

"Section 2. All proposed resolutions shall be submitted to the Secretary of Kiwanis International by the International Board of Trustees, districts or chartered clubs, at least sixty (60) days prior to the date of the Annual Convention. Within two weeks thereafter the International Committee on Resolutions shall meet to consider such proposed resolutions as well as any resolutions which may be initiated by the committee. The International Secretary shall send a copy of all resolutions recommended by the committee, other than memorial and appreciation resolutions, to each chartered club not later than thirty (30) days prior to the convention.

"No resolutions other than those so sent to chartered clubs shall be considered unless the International Board of Trustees shall recommend by a two-thirds (2/3) vote, consideration of such resolutions by the Resolutions Committee."

INTERNATIONAL COMMITTEE ON RESOLUTIONS

CHAIRMAN, HARRY A. SPENCER

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57TH ANNUAL CONVENTION OF KIWANIS INTERNATIONAL



ATLANTIC CITY, NEW JERSEY

JUNE 18-21, 1972

RESOLUTIONS

These resolutions will be presented for action by the delegates to the 57th Annual Convention of Kiwanis International in Atlantic City, New Jersey, June 21, 1972, and are not effective unless adopted by the delegate body. They are presented by the International Committee on Resolutions in accordance with the International Bylaws and are recommended by the Resolutions Committee.

PREAMBLE

There is an epitaph in a New England cemetery which reads:

MY SON,
THAT WHICH THY FATHER
HAS BEQUEATHED
YOU MUST EARN ANEW
IF YOU WOULD KEEP.

Acceptance of this philosophy is essential if we would perpetuate and build on our heritage for the benefit of future generations, for indeed we have inherited the fruits of toil and sacrifice of our forebears and as such we enjoy freedoms to a large degree unearned by us.

Despite the growing complexity of economic, social and political affairs, which at times presents baffling problems, we cannot shirk our responsibility for the present state of our society nor our responsibility for earning anew that which we would keep.

Many years ago, H. G. Wells wrote:

The past is but the beginning of a beginning, and all that is and has been is but the twilight of the dawn. A day will come when beings who are now latent in our thoughts and hidden in our loins shall stand upon this earth as one stands upon a footstool and shall laugh and reach out their hands amid the stars.

The scientific progress made during our lifetimes has been much greater than that made during all of the preceding centuries. Yet what has gone before is but a foundation on which we must build a far more imposing structure. To accomplish this, we must do three things: achieve a fully improved understanding of our world and ourselves; gain a greater command of nature's powers and reflect a more responsible stewardship of nature's resources; and, with God's guidance, find our own destinies in working for each other's welfare.

It is in this spirit that we present the following Resolutions. They are dedicated essentially to the principle that we are in truth our brother's keeper and that peace, progress, mutual respect, and, above all, understanding demand that Kiwanians everywhere share their time, their talents and their lives with their fellowmen.

ening a government of the people, by the people, and for the people.

Lack of education and the consequent lack of understanding breed strife, yet men cannot brawl their way to either economic security or mutual respect. The economic and social well-being of man is essential to a productive and satisfying role in society.

We are cognizant of the fact that technology—developing so rapidly that ultimately each generation lives in a society vastly different from that into which it was born—places constantly increasing demands upon educational systems.

While education has become increasingly expensive, once properly understood, supported and energized, it remains the best guarantee for the development of worthy ideals, preparation for satisfying and remunerative occupations, the prevention of crime, the fulfillment of civic responsibilities and the opportunity for a full and productive life.

THEREFORE BE IT RESOLVED:

That Kiwanis clubs give increased emphasis to education at every level so that youth and adults may come to possess the career training, skills and civic understanding essential not only to their economic security but also to their roles as responsible citizens.

11

INTERNATIONAL RELATIONS

GOOD WILL, understanding and the hope for permanent peace rest upon person-to-person attitudes. With the expansion of Kiwanis throughout the world, Kiwanis clubs and Kiwanians through their contacts with people have distinctive opportunities for manifesting that love of mankind which undergirds these essentials of good international relations.

THEREFORE BE IT RESOLVED:

- 1. That Kiwanis clubs provide maximum opportunities for continuing social and cultural contacts between people of all ages from all countries through locally sponsored international exchange and visitation programs.*
- 2. That each Kiwanian serve as a Kiwanis Ambassador of Good Will, sharing his enthusiasm for peace and understanding in all of his contacts with people from other countries.*

agencies in educational programs directed toward the prevention of alcoholism and the rehabilitation of alcoholics to useful lives.

- 2. That Kiwanis clubs institute programs which convey to the public the causes, dimensions and characteristics of the problem of alcoholism.*

8

TRAFFIC SAFETY

THERE IS AN unnecessary loss of life, plus an appalling amount of disability and suffering resulting from the improper and unlawful operation of motor vehicles by careless drivers and those under the influence of alcohol or drugs.

THEREFORE BE IT RESOLVED:

- 1. That Kiwanis clubs intensify participation in local traffic safety programs and work more earnestly to maintain an aggressive accident prevention program.*
- 2. That Kiwanis clubs survey and bring to the attention of appropriate authorities the traffic hazards and high accident locations within their communities.*
- 3. That Kiwanians urge the strengthening and enforcement of laws that prohibit driving while under the influence of alcohol or drugs.*

9

VENEREAL DISEASE

The alarming spread of venereal disease throughout our society has become a serious threat to the quality of life and to life itself.

THEREFORE BE IT RESOLVED:

That Kiwanis clubs and Kiwanians actively support and cooperate with health authorities and organizations interested in health problems in order to eradicate venereal disease.

10

UNDERSTANDING THROUGH EDUCATION

AN EDUCATED and responsive citizenry at all levels of society offers the best hope for maintaining and strength-

1

SPIRITUAL RESPONSIBILITY

THE SHARING OF LIFE is a celebration of the spirit. Man does not live alone. He is a steward of all that has been entrusted to him. However, there are forces at work seeking to undermine spiritual strength by ridiculing religious belief and practice, and by placing temporal things above spiritual values.

THEREFORE BE IT RESOLVED:

That as stewards of God's precious gifts, we pledge ourselves to overcome these forces by placing God first in our lives, by obeying His laws and by sharing through our respective religious institutions our resources of finance, time and talent.

2

PERSONAL SERVICE

DOING FOR OTHERS as we would have others do for us demands the sharing of our time, our talents, our experience, our love and our funds.

The raising and direct distribution of money, although essential, is increasingly becoming the predominant approach to problem-solving in our society. This can lead to impersonal and detached service, rather than to that mutual understanding, respect and love among all peoples which results from actually sharing our lives.

THEREFORE BE IT RESOLVED:

- 1. That Kiwanis International place major emphasis in its 1972-73 programs on projects and activities which offer every Kiwanian the opportunity to share his time, his talents and his experience with those whom he serves through Kiwanis.*
- 2. That Kiwanis clubs continue to place emphasis on ways and means by which every Kiwanian can experience more frequent and more purposeful involvement with the members of Circle K and Key Clubs.*
- 3. That every Kiwanis club promote the principle of life-sharing among all youth and adults of the community.*

3

DRUGS AND ENVIRONMENT

KIWANIS is dedicated to the idea that to build means to grow.

To meet new challenges, we must continuously expand our horizons while promoting the activities and programs which have been the measure of our growth.

While we have made excellent progress with Operation Drug Alert and a good beginning on Project Environment, the need for and importance of these programs continue.

THEREFORE BE IT RESOLVED:

That we re-endorse the sponsorship of Operation Drug Alert and Project Environment, urging all Kiwanians to increase their efforts to implement these programs.

4

ADULT AND YOUTH: PARTNERS IN SHARING

BY LONG TRADITION, Kiwanis clubs have been working in projects together with youth and young adults, especially members of Circle K and Key Clubs. True partnership demands joint commitment so that skills, manpower and energies are focused on providing for human needs and the fostering of personal sociological growth.

THEREFORE BE IT RESOLVED:

1. *That each Kiwanis club move from discussion to action in sharing with youth and young adults in the selection, planning and implementation of community projects.*
2. *That each Kiwanis club expand the scope of its programming to include all worthy efforts of youth and young adults to meet the challenges of our society, especially in the area of cooperation with Circle K and Key Clubs.*

5

SHARING OUR LIVES WITH AGING CITIZENS

BETTER medical care, nutrition, sanitation and housing are responsible for increased longevity to the point where

ten percent of our population is 65 years of age or older, and many are retiring before reaching that age.

These citizens possess an abundance of leisure time, experience and talent. They are in need of greater association with other people and a continued life of activity. They represent a great source of strength to our nations and to their fellowmen.

Kiwanis recognizes both the needs and the potential of our aging citizens.

THEREFORE BE IT RESOLVED:

1. *That Kiwanis clubs enrich the lives of our aging citizens by sharing with them increased opportunities for association, recreation and spiritual fulfillment.*
2. *That Kiwanis clubs utilize the talents and experience of our aging citizens through programs and projects which involve them in community life.*
3. *That Kiwanis clubs stimulate community action to provide adequate residential facilities for aging citizens.*

6

CITIZENSHIP RESPONSIBILITY— RESPECT FOR LAW

WITHOUT ORDER there is no real freedom. The cornerstone of a lawful and just society is the individual's willingness to respect and be governed by the rule of law.

THEREFORE BE IT RESOLVED:

1. *That Kiwanians, as responsible citizens, reaffirm support for the rule of law.*
2. *That Kiwanis clubs cooperate with local law enforcement agencies to reduce crime.*
3. *That Kiwanis clubs implement action programs to dispel general apathy and make the public more knowledgeable of the inherent dangers of crime to our people, to the economy and to the future progress of our nations.*

7

ALCOHOLISM

STATISTICAL EVIDENCE indicates that the disease of alcoholism is a widespread problem and that the number of chronic alcoholics is increasing.

THEREFORE BE IT RESOLVED:

1. *That Kiwanis clubs cooperate with public and private*

MESSAGE OF THE PRESIDENT
TO THE
INTERNATIONAL BOARD OF TRUSTEES
April 30, 1972

With today completing the seventh month of this administrative year it is time to assess our total program. Each Board Committee Chairman shall see that agenda items are completed insofar as it possible so that such considerations are not left undone for a new Board Committee when this administrative year ends.

Also, it is of vital importance that each counselor review the accomplishments of the districts he counsels to review their status and attainment of goals to date.

During the five remaining months of this administrative year are the real challenges and opportunities -- your active relationship with the governor of the districts you counsel, your relating to the international committee you counsel and your finalizing the concerns of your Board committee assignments -- are all vital. When these are attained we will see our purpose fulfilled and our goals attained. Though Board Committee meetings at the pre-convention Board Meeting are held to a minimum, if there are agenda items needing attention by your committee you should so indicate in order to include your committee in the schedule.

Special Committees

The two special committees were appointed according to Board action at the February Board Meeting. For your information the personnel is as follows:

Special Committee on Structure of Circle K International

Ralph W. Kalish, Jr., President, Circle K International
Michael F. Adams, Past President, Circle K International
David L. Garling, Past Vice-President, Circle K International
James C. Brooks, Chairman, Board Committee on Sponsored Youth
Roy W. Davis, Member, Board Committee on Sponsored Youth

Staff: R.P. Merridew, L.A. Hapgood and Robert F. Lucas

As President, I convened and moderated the committee meeting on April 9. They have met and after many long hours developed a proposed structure plan for the organization. You have a copy of the report in your folder. It is important that you study and digest the contents of this report so that we may discuss its plan intelligently when it is presented later in this Board session.

Special Committee on Camelot Proposal

Lorin J. Badskey, President-elect
Roy W. Davis, Vice-President
Stanley E. Schneider, Trustee
Staff: R.P. Merridew, L.A. Hapgood, Percy H. Shue and John L. McGehee

As President, I convened and moderated the committee meeting on April 8. They have developed this study and will present a report at this Board session.

MNO

You have heard the preliminary report by the MNO organization this evening. It includes many factors related to membership, in particular young men. From the study there are many by-products developing which will give us, I believe, a good overview of Kiwanis International.

As we look forward to a final report at the Board Meeting prior to the International Convention in Atlantic City, there are indications that we may have some old traditions and customs often referred to as "Sacred Cows" that may need to be disposed of. Change for change's sake alone has no merit - but change to increase relevance and meet today's needs is necessary. It is my sincere belief that when we have the final report that we accept the study with an open mind and willingness to make effective such recommendations as will make Kiwanis International more effective and will result in growth and development.

We must not be so concerned with the past that we fail to see the problems and opportunities of the present so that we may mold them into a great future. This MNO report will challenge all of us as it comes in its final form.

President Nixon Visit

The visit with President Nixon on March 13 was an outstanding experience. Though I had been advised due to the China situation and upcoming conferences in Canada and Russia that very probably there would not be the customary 8 to 10 minutes. However, the visit generated into 25 minutes where we discussed real concerns of society's needs today. It was most gratifying to be received in such a relaxed manner and to visit with this degree of informality.

President Nixon commented early in the conversation that he was aware of our Operation Drug Alert program and commended us for being a leader in this area. I gave him one of the booklet "What If They Call Me Chicken." This interested him very much and stressed the need for it to reach all school students of proper age. Also, he commented that he hoped we continue it as we are rendering a great service through O.D.A.

Then, he wanted to know what else we were doing so we discussed our Project Environment. Here he was greatly interested, too, as it also is an area of National and International concern.

I commented to the President that it was my hope we could soon determine how Kiwanis can fit into the Bicentennial Observance in 1976. As a result of this area of discussion, arrangements are being made for me to meet with the Chairman of the Bicentennial Commission. Out of this we hope will come an overview of how others are planning to fit into the observance and what we may be able to do. An appropriate gift was presented to the President on behalf of Kiwanis International.

District Visitations

As we come to this point in the year, official visits have been completed in 27 of the 30 districts as well as the pre-October 1 visitation and leadership education tour of the South Pacific and Far East. The districts remaining to be done are: Minnesota-Dakotas, Pennsylvania and Wisconsin-Upper Michigan. They will all be completed by May 16.

Participation has been outstanding, with more than 26,000 total attendance to date.

The program of Presidential Induction of New Members on the occasion of the visit has taken fire and as a result, I have inducted approximately 800 new Kiwanians. There have been many unusual situations - perhaps the most unusual was the induction of the second longest living heart transplant patient.

Through every opportunity I have stressed relevance in today's society and the constant necessity to re-appraise our communities and adapt our services to today's needs of society. This has prompted an approach to stress the philosophy of "No Deposit - No Return" and the "need to have a vision and making it become a reality."

Botany Village

It was my privilege to be a part of a dedication ceremony in Clifton, New Jersey where several blocks of the business area are being preserved and restored in order to retain the historic significance of the area and preserve the custom and tradition of the early years of the city. This will be an historic restoration.

Being a part of the dedication was excellent public relations for Key Club and Kiwanis in particular locally, and for Kiwanis as an International organization. The Kiwanis Club of Clifton contributed twelve trees to beautify the area, and the investment totaled about \$600 to the club. The club is active in the work of restoration, too.

The Key Club of Clifton High School is also active in the restoration project. They have had a big hand in the development of the dedication ceremony.

A bronze plaque is to be mounted on the center corner indicating the dedication by the President of Kiwanis International and the participation by the Kiwanis and Key Clubs of Clifton. The program involved:

- Key Club Band Preliminary
- The National Anthem
- Opening - Lt. Governor Morris M. Meislik
- Welcome - Mayor of Clifton
- Presentation of Trees - Tom Bizub
- Dedication - Wes H. Bartlett
- Acceptance - Mayor Latten
- God Bless America and Benediction

National Boy Scout Headquarters

It was my privilege to be a guest in the National Boy Scout Headquarters in North Brunswick, New Jersey on April 18. It gave me an opportunity to see the facilities, observe their services in action and above all, to meet with key staff people to review our relationship to Scouting and to reassess our situation to move in a direction of greater cooperation.

Kiwanis, being an organization dedicated to youth services, built a great relationship with scouting. As of the latest figures supplied me on this visit, Kiwanis clubs sponsor 2,047 Boy Scout units.

A luncheon was hosted for key staff people at noon with a program of recognition and tribute. I was presented a beautiful thermometer - barometer as a token for scouting service. The top staff man hosting the meeting advised they had searched the records and found that this was the first visit of an International President at the National Headquarters. It is excellent public relations in view of our close association.

State Department Foreign Policy Briefing Conference

Kiwanis was invited to participate in a Foreign Policy Briefing Conference. In addition to myself, we were represented by the International Secretary, the President of Circle K International, the Governor of the Capital District of Key Club and the Chairman of the Special International Committee on Public Relations.

The conference was informative in the realm of general interpretation of many areas of problems and policies. A more detailed report will be presented to you.

Luncheon - Congressional and Senatorial

On March 17th, it was my privilege to meet with one of President Nixon's staff aids to discuss preliminary plans for a meeting with the Chairman of the Bicentennial Commission. Also, at noon on that date there was a luncheon meeting with several congressmen and senators who are Kiwanians. This was a good public relations media as it gave an opportunity to discuss our programs and direction in today's society. Also, personal calls on some of these men added to the total benefit of the day.

It is my recommendation that such meetings be held in future years and that they be kept small in size as much more is accomplished.

Administration and Structure

At this Board session I refer to this Committee a few matters that need to be finalized.

The matter of General Office departmental structure should be finalized.

Some districts have made a request that they feel copies of reports by Board representatives to conventions and conferences should be provided to the district. I would ask that you discuss the pro and con features of such a request.

International Extension

As we look to the future, there are two matters I wish to call to your attention and refer to the Board Committee on International Extension for their consideration.

As we approach the 10th anniversary of the European Mission, I find there is interest in an anniversary mission in 1973. This is not too early to start consideration of such, even though details will be developed at a later date.

Secondly, I refer for your consideration a proposal that the President, the Chairman of the Board Committee on International Extension and proper staff personnel meet with appropriate leadership from the Ontario-Quebec-Maritime District to discuss matters relating to the Caribbean.

New Club Extension

The first seven months have brought great results in growth, with a total of 132 new clubs as of this date.

After considerable study of the use and operation of Accredited Representatives, some definite conclusions are evident as to the manner of selection of personnel and effectiveness of their use.

I am referring to the New Club Building Board Committee and ask that they review the manner of selection and preparation of Accredited Representatives. A more restricted number, carefully selected and properly trained, would expedite club

extension. A current governor is in a better position than a governor-elect to see potential accredited representatives function. Also, consider a plan whereby a Field Service Representative would hold a training session for accredited representatives at district conventions.

Program Development

There have been some potential program suggestions which I refer to this committee for consideration.

When in California, I met with the Chairman of the Exploratory Committee for "American Career Awards Program." They are interested in Kiwanis relating to this program. Its philosophy is recognition of those who aim at careers that do not require a baccalaureate degree. Your investigation of this program is important.

Contact has also been received from the National Director of "U.S. People for the United Nations, Inc." requesting relating with their organization in their program of art benefits for the United Nations Drug Control Fund. The contact is such that a meeting with their representative is possible if we determine we can relate with it or need more information to make such a decision. I have advised them I will reply after we have more time to give consideration to the feasibility.

Public Relations

As it is planned I shall be meeting with representatives of the Bicentennial Commission. It would be helpful if this Board Committee would consider and provide me with potential ways in which Kiwanis International might participate in the Bicentennial Observance. I am told the commission will be interested in ways we believe we can be a part, and they can coordinate various organizations to avoid unnecessary duplication.

Consideration might well be given to a Kiwanis Decency award to Art Linkletter for his contribution to decency. Also, I would request you consider recognition of "The Boy Scouts of America" as their contribution to decency is tremendous in youth.

Governor Ed Schwartz

You are well aware of the misfortune that befell Governor Ed Schwartz of Montana. You would be interested that I have made frequent phone calls to Carol and that she knows we are concerned and interested. I talked with her yesterday and she is in good spirits and plans to go ahead with the original plan they had for a buying trip to New York. She has the business intact. She fully realizes the situation and being a strong person accepts the matter well and maintains her cheerful attitude. I visited with her about the appointment of Earl Genzberger as Interim Governor. She is very pleased with the selection and has met with him to provide transfer of information relative to the district.

Respectfully submitted,

WES H. BARTLETT, President

MESSAGE OF THE PRESIDENT-ELECT
TO THE INTERNATIONAL BOARD OF TRUSTEES

April 30, 1972

President Wes: Members of the Board

Much work and attention has gone into the plans for the 1972-73 administrative year. I want to thank the various Board Committees for their cooperation in assisting in many areas which will affect next year's administration. I especially want to thank the Board Committee on Membership Development and New Club Building for their efforts in helping to establish methods that will encourage the future growth of Kiwanis.

Plans are well organized for the Educational Conference for Governors-Elect which will start Wednesday afternoon. The Governors-Elect will arrive in time for the joint luncheon with the Board. The purpose of this lunch is to give the Board an opportunity to get acquainted with the Governors-Elect and we hope that you will mix and mingle.

I am pleased with the plans and agenda for the Educational Conference for Governors-Elect. I want to express my appreciation to the Board Committee on Leadership and Council and staff for their outstanding efforts in preparing for this conference. Following this conference there will be another conference held on Saturday preceding the convention in Atlantic City and then an informal session on the final afternoon of the convention.

In preparation for the Saturday conference, the Board Committee on Leadership and Council is recommending that the Board and Past Presidents with their wives be invited to join with the Governors-Elect and their wives in the reception which Ruby and I will host on Friday afternoon from 4:00 to 5:30. We are looking forward to having you with us.

The Major Emphasis, Theme and Objectives are well established, and meaningful aids for implementing these are being developed and will be completed in time for the convention.

Travel schedules for the President's visits to all districts have been completed and each Governor-Elect has received a letter from me giving him the date of our official visit to his district.

A considerable amount of time has been given to planning for Board Committee structure, Counselors to International Committees, Counselors to Districts, and assignments of Board Representatives to District Conventions. These assignments will be finalized and given to you at the Post-Convention Board Meeting in Atlantic City on June 22.

I would like to take this opportunity to thank President Wes for sharing with me information from his experiences, which has been most helpful as plans are being completed for next year.

Lorin J. Badskey
President-Elect

REPORT OF THE SECRETARIESTO THEINTERNATIONAL BOARD OF TRUSTEESApril 30, 1972

This meeting of the Board, coming as it does just a few weeks into the second half of our administrative year, is always a most appropriate opportunity to evaluate the health of our organization. President Wes has brought us his message and touched on the highlights of his first seven months of leadership. Each of us knows from our own contacts throughout the organization of the warm reception and excellent cooperation being given President Wes wherever he and Mary have visited in the two founding countries and in other Kiwanis countries in the free world. We share his great satisfaction in seeing the hundreds of new Kiwanians he has been asked to induct in the districts he has visited to date. There are other signs of increasing activity among Kiwanis clubs. New clubs are being built at a record-breaking pace; membership shows signs of improving; our literature orders are up 25% over this period last year; club subscriptions to the Bulletin for Kiwanis Officers are up more than 10% over last year and more are coming in daily; and the annual birthday contributions to the Kiwanis International Foundation now total over \$45,000, which is 22% ahead of last year's record total and contributions are still coming in. These pluses combine to indicate the continuing good health of our organization. There are minuses too, of course, but on balance the state of Kiwanis International is excellent. The interim report on our Young Adult Potential Study has been eagerly awaited by all of us and it has given us many challenges -- challenges which, if properly met, can only bring Kiwanis to newer heights of service.

Now for the details on areas of special interest.

ATLANTIC CITY CONVENTION

Registration figures for the 51st day before the convention show advance registration to be ahead of Detroit at a comparable time and somewhat less than San Francisco. As of April 28, 1972, we had advance registrations for 4,647 men; 3,654 ladies; and 180 young adults, for a total of 8,481. Junior guests registered to date total 1,017. General Convention Committee Chairman Alan Angelo, Host District Governor Morris Silver and District Secretary Royle Eddy are using every possible device to meet their district quota of 1550 but the present figure stands at 494. Complete details of the exciting Atlantic City Convention story will be contained in Chairman Roy's report.

INTERNATIONAL EXTENSION

Our fortieth Kiwanis country was added when Bangkok, Thailand was organized on February 25. This is certainly a plus. On the minus side we must report a mounting problem of tight money and international exchange from all parts of the world. This has had its influence on international extension payments and delinquencies. We are continuing to work with international bank experts and the embassies on these matters but the members of this Board should be aware of the problem. In the interests of brevity new clubs organized from 1/22/72 to 4/21/72 in international extension are listed in the next part of this report and the rest of the complete tabulation on international extension as of April 28, 1972 is attached as Exhibit A.

EUROPE

Orebro, Sweden
Kopavogur-Eldey, Iceland
Fana, Norway
Sud-Luxembourg Arlon, Belgium
Nyon/La Cote, Switzerland
Ruhr, Germany
Grenland, Norway

Brabant Wallon, Nivelles, Belgium
Leuven, Belgium
Ghent, Belgium
Neskaupstadur-Gerpir, Iceland
Rouen, France
Toulon-Iles D'Or, France

PACIFIC AREA

Butuan City, Philippines
Bangkok, Thailand

Paranaque, Rizal, Philippines
Avondale, New Zealand

This is the extent of newly organized clubs in international extension since January 22 of this year. It should be noted that once again all efforts to build our first Kiwanis Club in the British Isles have failed, despite what seemed to be several excellent prospects, particularly in Scotland. Some new approach must be developed here in order that Kiwanis may begin to develop where our official language had its origin.

NEW CLUB BUILDING

In the field of New Club Building, there is a continuing success story. At the last meeting of the Board, we mentioned that fifty new clubs had been organized; the figure can now be stated as 132. By comparison, 97 clubs had been organized in the same period last year. Of these 132 clubs, 106 have been organized in districts comprising the United States and Canada; 18 in Kiwanis International-Europe and eight in International Extension.

We have at the present time, 24 Kiwanis clubs in formation - ten of these are in districts comprising the United States and Canada; seven in Kiwanis International-Europe; and seven in International Extension.

Pertinent data regarding the clubs already organized this year is found in the Administrative Action section to be considered by the Board during this current session.

Only two districts, New York and West Virginia, have not built clubs so far this year.

Texas-Oklahoma continues to lead in clubs built with seventeen; Pacific Northwest has eleven; Southwest, nine; California-Nevada-Hawaii, nine. There is certainly also much information of interest in any listing of clubs built to date when we look at districts which have built no clubs or a very minimum number of clubs over the years, which have now blossomed and have a very effective New Club Building effort in evidence.

Certainly the projection for the year of 200 to 225 clubs continues to be realistic.

MEMBERSHIP DEVELOPMENT

At this particular meeting of the Board, we have no alternative except to appraise trends as we see them in membership. We will not have another certified figure until June 15. As of September 30, 1971, the ARPS certified membership figure was 261,162, including 3695 members in Kiwanis International-Europe. The last count made of our membership, done on April 6, showed the ARPS membership as 267,548, including 4091 members in Kiwanis International-Europe.

Consequently, the membership growth indicated by trend reports for the first six months of this administrative year reflect a growth of 6386 members. This compares with 3714 increase in the first six months of 1970-71.

Obviously, the trend membership figures are encouraging; however, the full impact of the reconciliation of rosters as of March 31, may take its toll.

We must also be aware that we still have districts that are not showing good growth in membership - either from a gain in established clubs, or from new clubs built.

It is also interesting to note that our membership seems to peak in the months of June or July and that membership growth turns downward in the summer months, usually hitting a low point in September. This is a point which may well be discussed by the Board Committee on Membership Development and New Club Building, with the thought in mind of taking appropriate action to overcome these established trends.

A pilot project in membership development in Pennsylvania appears to have been successful. It is our desire to watch this situation closely and also to study the possibility of our Field Service Representatives taking the type of format used and applying it in the districts in which they are involved.

LEADERSHIP EDUCATION
CONFERENCE FOR
GOVERNORS-ELECT

The plans are complete for the Educational Conferences for Governors-elect, with special emphasis on the first sessions to be held on Wednesday and Thursday, May 3 and 4.

The Board Committee on Leadership and Council has prepared an excellent agenda and the Board is reminded that the educational session will open with a joint luncheon of the Board and the Governors-elect on Wednesday noon, the third of May.

Plans are finalized also for the agenda items to be covered at the conferences scheduled for governors-elect at Atlantic City and details regarding the fall Council session will be finalized by the Board Committee at this session of the Board.

SPONSORED YOUTH

Since the beginning of this administrative year 145 new Key Clubs have been chartered which is just about equal to last year's growth. Membership stands at 88,089. Dues collections give every indication of being under budget by about \$10,000. This could be a serious development, revealing as it does the effects of school consolidations and the ever-increasing pressure caused by drastic changes in high school class scheduling. We are told that many high schools, lacking additional funds to meet rising costs, have class schedules running from early in the morning to very late in the afternoon so that Key Clubs are having difficulty fitting in their meetings and activities in those schools. The Board Committee on Sponsored Youth will want to examine this matter closely. Plans for the Key Club International Convention to be held in Washington, D. C., are well under way. Herb Klein has been confirmed as one of the speakers and we are awaiting word from Kingman Brewster of Yale University.

Circle K is going through a tremendously difficult period, complicated by the resignation of John Mockenhaupt as its Director. The special committee on

re-structuring of Circle K met on Sunday, April 9 and we all hope that decisions resulting from that meeting between top leadership of Circle K and Kiwanis will bring the improvement in Circle K that is so sorely needed. We are searching for the best possible person as our new Circle K director and would appreciate any suggestions for this key role. We are deeply indebted to Key Club Director Bob Lucas who pitched in immediately as Acting Director of Circle K and is attempting to handle both youth organizations in the interim. The departure this week of the secretary who was one of the mainstays of the Circle K office operation for the past several years complicated matters but we have found a replacement and are confident that we can get the organization back on the track with the continuing excellent cooperation of the Circle K International officers, present and past, the members of this Board and our Sponsored Youth staff.

In conclusion, it is interesting to note that, despite current difficulties, 51 new Circle K clubs have been chartered thus far this administrative year. This is 15 more than were built during this period last year. Paid membership is indicated at 6,251 so that dues revenue is a little over \$8,000 under budget. Having foreseen this earlier, all controllable expenditures were immediately cut off at the close of our February Board meeting so that the year can end up on budget with one exception. The Circle K International Convention is budgeted to break even. If, as a result of current difficulties, attendance should be below expectations, the resultant excess of expense over income would of necessity be an over-expenditure of the Circle K budget. This, too, must be carefully considered by the affected committees of this Board.

FINANCES

The effect of the dues increase which was approved in San Francisco, only to be frozen for ninety days by federal action, is now beginning to be felt. The additional fifty cents for the second half of the administrative year, plus the additional thirty-eight cents for the first half allowed by subsequent government action, has brought our income up considerably. Some few of our clubs did not fully understand the special procedures made necessary by the temporary freeze but the large majority have followed instructions to the letter. As of today 3,469 clubs have sent in their dues and our financial condition is very good, with the total operation proceeding within budget. Individual areas of concern exist, of course, including Circle K and indications supporting the statement of the Board Committee on International Extension at our last meeting that the fifty cents per member is not sufficient to cover presently planned operations. We are particularly concerned about the cost of providing part-time and eventually full-time professional staff in Australia and New Zealand. There is no question about the need for it but the finances presently available are not sufficient to meet the indicated costs without sharp cutbacks elsewhere in the budget for international extension. We are looking forward to the guidance of the Committees on Finance and International Extension in this area of concern.

GOVERNOR ED SCHWARTZ

We regret the fact that there is nothing new to report in connection with the disappearance on March 22 of Governor Ed Schwartz of the Montana District and his New Club Building Chairman, Howard Schmid of Missoula. We have been in

constant touch with the situation, both through conversations with their families and especially with Trustee Clark. He informed us that Earl Genzberger, Jr. has agreed to serve as Acting District Governor. The prayers of all of us are with the Schwartz and Schmid families in their tragic and increasingly apparent loss.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "R P Merridew". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

R. P. "REG" MERRIDEW
International Secretary

A handwritten signature in dark ink, appearing to read "L A Hapgood". The signature is cursive and somewhat stylized, with the first letters of the first and last names being capitalized and prominent.

L. A. HAPGOOD
Associate Secretary

INTERNATIONAL EXTENSION

Exhibit A

ORGANIZED CLUBS	AS OF 9/30/71	1971-72	TOTAL	CLUBS IN FORMATION
Bermuda	1		1	
Puerto Rico	<u>7</u>		<u>7</u>	
Grand Total	8		8	
<hr/>				
CARIBBEAN				
Bahamas	7		7	
Jamaica	8		8	
Martinique		1	1	
Netherlands Antilles	2		2	
Trinidad	<u>1</u>		<u>1</u>	
Grand Total	18	1	19	
<hr/>				
EUROPE				
Austria	7		7	Hamar, Norway
Belgium	14	4	18	Kilmarnock, Scotland
Denmark	1		1	Winterthur, Switzerland
France	22	3	25	Orleans, France (1971-72)
Germany	11	3	14	Mosbach, Germany (1971-72)
Holland	3		3	
Iceland	13	2	15	
Italy	1		1	
Luxembourg	1		1	
Norway	20	2	22	
Scotland				
Sweden	3	1	4	
Switzerland	<u>24</u>	<u>3</u>	<u>27</u>	
Grand Total	120	18	138	
<hr/>				
LATIN AMERICA				
Argentina	5		5	Santa Fe, Argentina
Colombia	5		5	Palmira, Colombia
Costa Rica	1		1	Cucuta, Colombia (1971-72)
Ecuador	1		1	
El Salvador	1		1	
Guyana	1		1	
Mexico	6		6	
Nicaragua	1		1	
Panama	<u>1</u>		<u>1</u>	
Grand Total	22		22	
<hr/>				
PACIFIC AREA				
Australia	11	2	13	Bunbury, Australia
Hong Kong	1		1	Nunawading, Australia
Japan	6		6	Whyalla, Australia
Korea	5		5	Geelong, Australia (1971-72)
New Caledonia	1		1	
New Zealand	16	3	19	
Philippines	13	2	15	
Singapore	1		1	
Taiwan	1		1	
Thailand		<u>1</u>	<u>1</u>	
Grand Total	55	8	63	

INTERNATIONAL EXTENSION

page 2

Current 1971-72 total International Clubs Organized: 27
Current 1971-72 total International Clubs in Formation: 4

Grand total International Clubs Organized: 250
Grand total International Clubs in Formation: 12

Total International Countries Organized: 38
United States and Canada: 2

Total Kiwanis countries: 40

Countries with clubs in Formation: 1 (Scotland)

REPORT OF THE ANNUAL BOARD MEETING AND AWARDS BANQUET
OF THE
NATIONAL CENTER FOR VOLUNTARY ACTION

WASHINGTON, D.C., FEBRUARY 10, 1972

It was my pleasure to attend the Board Meeting at 2:00 P.M. in the Congressional Room of the Statler Hilton.

Edwin D. Etherington, President presided in absence of Henry Fort II. Ted Etherington made an inspiring report of the activities of the National Center that had transpired during his term of office. His year produced more results than the forecast he had made when he assumed office on April 27, 1971, when he hoped to have 20 active centers in operation by September 15, 1971. At that date there were 31 centers in operation and 51 in operation at 12-31-71. As of February 10, 1972 there are 55 centers fully operating and 66 in various stages of completion for a total of 121. There are in addition 100 other centers preparing to be established.

Etherington who retires as President effective February 10th will assume the Chairmanship replacing Henry Ford II who is retiring. He then related the goals of the Center for '72 which includes:

- Expanded Services from the Center
- Personal Contacts with each center from 4 Regional Centers
- Conferences in each of the 4 Regions
- Sharing of Program ideas
- National and Local Fund Raising
- Upgrading local visibility

National Emphasis will include and concentrate upon:

1. The right to read
2. Aid to the Elderly
3. Volunteers in Government
4. Encouragement of Student Volunteer effort
5. Involvement of Directors
6. Defense of the Private Sector
7. Cooperation with Government

It was announced that Mr. Douglas Kinzie had been elected President to succeed Ted Etherington, and that Lenore Romney had been nominated for a Vice-President. As the nominations were made and seconded they were unanimously voted upon.

I have placed on file in the General Office:

1. Report of the Nominating Committee
2. Financial statements for 9-30-71
3. Report for 1971
4. Program for 1972
5. NCVA News

Mrs. Lenore Romney gave a beautiful capsule sketch of the Volunteer efforts of Cabinet wives and an appeal for more activity nationwide.

The Board meeting adjourned at 4:15 P.M.

The John F. Kennedy Center for the Performing Arts was the scene of the Annual Awards Banquet with more than 400 in attendance. President Nixon who attended with Mrs. Nixon was the Principal speaker of the evening and presented plaques to the major recipients.

The two major awardees later received checks for \$5,000.00 each. The checks were donated by Lane Bryant. They were presented by Arthur S. Fleming, White House assistant for the Aging, and Mrs. Eunice Kennedy Shriver of the Kennedy Foundation for the Mentally Retarded.

This was an inspiring evening with many notables among those present including George Romney, Secretary HUD; Rogers Morton, Secretary of the Interior; Elliot Richardson, Secretary HEW, Donald Rumsfeld, White House Assistant and Robert Finch, Presidential Advisor. Several Congressmen were also present as was Mayor Washington of Washington, D.C. and Sargent Shriver.

Henry Ford II had flown in from London for the evening and gave his retiring remarks as he installed Edwin D. Etherington as his successor.

Thus it has been my pleasure to have attended two Board meetings of the National Center, and wish for those succeeding me equal pleasure in serving the N.C.V.A,

Respectfully submitted,

T. R. JOHNSON

REPORT ON FOREIGN POLICY CONFERENCE
FOR NATIONAL NON-GOVERNMENTAL ORGANIZATIONS
TO THE INTERNATIONAL BOARD OF TRUSTEES

Date of Meeting: March 28-29, 1972

Place of Meeting: Washington, D.C.

Kiwanis International was well represented at the Foreign Policy Conference for National Non-governmental Organizations at the State Department in Washington on March 28-29 1972. President Wes Bartlett had suggested that, in addition to himself, Kiwanis be represented by your Secretary and Darrell Coover, Chairman of the International Committee on Public Relations; that Circle K International be represented by President Ralph W. Kalish, Jr., who is a student at George Washington University; and by Charles E. Chamberlain, Jr., Capital District's Key Club Governor who also resides in the Washington area.

The first session dealt with "Issues in National Security" and presented James F. Leonard, Associate Director of ACDA for International Relations and Thomas R. Pickering, Deputy Director, Bureau of Politico-Military Affairs as the two panel members. We were brought up to date on the SALT talks and the Geneva Committee. While SALT is bi-lateral, the Geneva committee envisions representations from twenty-four countries, discussing biological weapons, chemical weapons and conventional weapons and the limitation of their use in our future society. Carl Salans also spoke in interesting detail on the bill which would grant limited war powers to the President of the United States. To put it briefly, he was definitely opposed to it, stating that it is much too limited.

Another presentation gave us considerable information on the topic "Prisoners of War: A Cause for Concern." The speaker was Frank A. Sieverts, Special Assistant for Prisoner of War Matters, Office of The Under Secretary. He told us that there are some 1600 persons missing, 500 of whom are civilians and about 500 of whom are prisoners of war. The rest are presumed dead.

We were all very much impressed by Christian A. Herter, Jr., Director of the Office of Environmental Affairs, and Special Assistant to the Secretary of State. He spoke on "The Global Environment and the Stockholm Conference," and impressed Ralph Kalish so much that he has invited Mr. Herter to be the principal speaker at the Circle K International Convention in Denver. Mr. Herter told us that the Stockholm Conference is planned for two weeks in June and that some twenty-seven nations will participate. They hope to set up a monitoring system on a worldwide basis; to establish criteria on the effects of various pollutants; and to accomplish agreement on a ban on ocean dumping. We learned that eighty countries have prepared reports on their environmental status for discussion at this Stockholm Conference. He was without doubt the best speaker we heard during all the sessions.

Without going into too much more detail, we would like to report that Willis C. Armstrong, Assistant Secretary of State for Economic Affairs spoke on "Economics as a Force in Foreign Policy." He revealed the spectacular growth of Japan in just twenty years. It is now the second power in the free world. He also went into the effects of price control and the change in the value of the dollar, plus important resultant changes in export and import balances. Another excellent speaker was John Richardson, Jr., Assistant Secretary of State for Educational and Cultural Affairs who discussed "Communications and the National Interest."

The high point, of course, was the appearance of Secretary of State Rogers who spoke for about twenty minutes and answered questions for more than an additional half hour. He spoke of the reduction in the size of our military forces and was very proud of the fact that, while in 1969 human needs received only 32¢ of the average American dollar and defense received 45¢, the situation is exactly reversed in the 1973 budget with human needs scheduled to receive 45% and defense reduced to 32%. We learned that H.E.W. now has the largest budget in government, considerably exceeding that for defense. In Secretary Rogers' opinion the concept of a generation of peace is certainly within reach now among the major powers. He feels that people to people contacts with Russia and the Republic of China can only bring improvement in this area. He touched on concern for the population explosion, ocean-bed pollution, plane hijackers and the United Nations. In the latter case he concluded by describing the State Department's strong support of efforts to get U.S. participation in the cost of the U.N. reduced in order to effect a better balance of support among all the participating nations.

In summary, all of our representatives were unanimous in their appreciation of the opportunity to represent Kiwanis, Circle K and Key Club in this excellent conference designed to bring representatives of non-governmental organizations up to date on the various subjects felt to be of prime importance by the State Department.

Respectfully submitted,

R. P. MERRIDEW
International Secretary

REPORT OF BOARD COMMITTEE ON ADMINISTRATION AND STRUCTURE
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 30-May 3, 1972

Date of Committee Meeting: May 1, 1972

Place of Committee Meeting: General Office

Present: Members - Roy W. Davis, William M. Eagles, M.D., Hilmar L. Solberg
Chairman - Maurice Gladman
Staff Members - Fay H. McDonald, L. A. Hapgood
Others - Wes H. Bartlett, Mark A. Smith, Jr., Mr. Donchin and
Mr. Stone, Insurance Representatives

Award for Distinguished Club President

The Committee agreed that the award for a Distinguished Club President be based upon the same criteria utilized in establishing the recognition of Distinguished Governors and Distinguished Lieutenant Governors. Two elements are involved: one, the award should be something personal; and second, the award should provide some item for display in home or office.

In the light of these criteria, the Committee makes the following recommendation:

Recommendation #1:

The Committee recommends that the award for the Distinguished Club President be a lapel pin, redesigned in the same manner in which a lapel pin was designed for the Distinguished Lieutenant Governor and containing the words "Distinguished President," and a medallion be developed of the same design as the medallion utilized for the Distinguished Governor and Distinguished Lieutenant Governor, but smaller in size, using the words "Distinguished Club President" and investigation be made on the propriety of displaying this as a paper weight or some similar object.

I move that recommendation 1 be adopted.

Liability Insurance

The Committee has had under study the matter of liability insurance and had for its review a proposal submitted through the counselors on insurance utilized by Kiwanis International. The Committee had an opportunity to question in depth those who had been responsible for developing the insurance proposal.

Recommendation #2:

The Committee recommends that the liability insurance proposal as presented by Donchin-Hecht & Company be accepted and that the Board Committee on Laws and Policies be requested to draft the necessary

amendment to the International Constitution which would provide a total sum of 25¢ per member per year to underwrite the cost of this coverage.

I move that recommendation 2 be adopted.

Guidelines for Counselors to Districts

At the last meeting of the Board, the Committee had an opportunity to review the first draft of a working paper on guidelines for counselors to districts. With the agreement of President Wes, this working paper was shared with all members of the Board.

The Committee feels that, with very minor adjustments in the wording, the guidelines should be fully utilized.

There was also the feeling that, in the light of a comment made by President Wes at the Sunday night meeting, a short section on reporting should be added, utilizing the following concept: "The Counselor, Governor-elect and District Secretary should have the opportunity to review the strengths and weaknesses of the district on every occasion possible, inasmuch as the Counselor's formal reports on his visits to the district, or the report of the Board member who serves as the International Representative to the District Convention, would not be forwarded to the district. These shall be considered confidential between the Counselor and/or International Representative and the President and Board of Kiwanis International."

Recommendation #3:

The Committee recommends that the guidelines for Counselors to districts, with an addition of a paragraph on reporting, be approved and utilized by the Board and the district leadership.

I move that recommendation 3 be adopted.

General Office Structure

Attached as Exhibit A is a policy statement regarding the structure of the General Office; attached to this policy statement is an organization chart indicating the responsibilities and functioning of the General Office.

Recommendation #4:

The Committee recommends that the policy statement and organization chart, attached as Exhibit A, be approved.

I move that recommendation 4 be adopted and referred to Committee on Laws and Policies.

Criteria for Distinguished Lieutenant Governor

Several districts have raised the question as to whether or not the item in the Criteria for Recommendation as a Distinguished Lieutenant Governor, relating to percentage of clubs which should be in attendance at district conventions, was fair. Research has been done on this question; and even in the case of some of

the districts which had raised the question, additional study has been done by the district leaders, themselves.

After reviewing all of the material submitted, it is the considered opinion of the Committee that the criteria should not be changed as of this time.

Policies

The Committee had two particular policy matters to consider; one had to do with a redrafting of the policy on Presidential Travel.

Recommendation #5:

The Committee recommends that item 4, on page A20 of the Policies, dealing with Presidential Travel, be adjusted to retain current sections "a" and "b", elimination of sections "c", "d" and "g"; and relettering of "e", "f", and "h" to become "c", "d" and "e".

I move that recommendation 5 be adopted.

The second policy matter had to do with long-term club projects. In regard to this, the Committee makes the following recommendations:

Recommendation #6:

The Committee recommends that the statement attached as Exhibit B, on long-term club projects, be added to the policies.

I move that recommendation 6 be adopted and referred to Committee on Laws and Policies.

Change of Name of the Ontario-Quebec-Maritime District

The Committee has again reviewed all the facts in relationship to the requests of the Board of the Ontario-Quebec-Maritime District that the name of that district be adjusted.

Recommendation #7:

The Committee recommends that the name of the Ontario-Quebec-Maritime District be changed to "Eastern Canada and the Caribbean," with the clear understanding that the Caribbean is not permanently a part of the district and, when separated, the name of the district will become "Eastern Canada."

I move that recommendation 7 be adopted.

District Grading Plan

For some time, thought has been given to the possibility of suggesting guidelines to districts in the establishment of grading plans. No thought is entertained that every district would be required to follow the exact pattern established in such guidelines; but the districts, themselves, have been asking for some help in order that greater uniformity might be developed and such would make comparisons between districts easier on a continuing basis.

In the light of this, a working paper has been developed on grading plans and it is the intention of the Committee to share this grading plan with governors, governors-elect and district secretaries. In this way, opinions of various groups can be obtained with the thought in mind of eventually establishing the informal guidelines for a district grading plan which hopefully will be helpful to all districts.

I move this report be received.

Respectfully submitted,

ROY W. DAVIS

WILLIAM M. EAGLES, M.D.

HILMAR L. SOLBERG

MAURICE GLADMAN, Chairman

ORGANIZATIONAL STRUCTURE OF GENERAL OFFICE

I. General Principles and Board Responsibilities

It is the responsibility of the Board of Trustees of Kiwanis International to enforce the Constitution and Bylaws, establish policy, and see that they are adhered to by administrative personnel.

The Board of Trustees is directly responsible for the functioning of the General Office.

The Constitution and Bylaws of Kiwanis International set up the structure. Article VII, Section 5, of the Constitution charges the Board with power to appoint the Secretary, and any other administrative officers as are necessary in its judgment.

The International Bylaws specifically state in Article VI, Section 6, that the Secretary is designated as the active managing officer. His management shall be at the direction of the Board. He shall be responsible to the Board. He shall operate within the framework of the Policies as established by the Board.

Philosophically and in application, the International President is the chief executive officer and the Secretary is the chief administrative officer.

The appointment of Associate Secretary is made by the Board to whom he is responsible. The Board shall be sole authority for his selection, employment, salary, and shall fix his responsibilities in administration of the office. These responsibilities will be reviewed with the Secretary. The Associate Secretary will attend all Board meetings.

The selection and employment of key staff members will be the responsibility of the Secretary, but will require confirmation by the Board.

Day to day functioning of the General Office is the responsibility of the officers in charge. Conduct of these functions must be in line with the directions from the Board. Such responsibilities are spelled out graphically by the attached administrative chart and by accompanying explanation.

II. General Organizational Procedure

A. The Secretary is the managing officer under the direction of the Board and in this capacity is the chief administrative officer. However, he must also be an innovator and planner. The Secretary shall:

1. Be a long range planner. He shall develop new ideas for program content, etc. He shall consistently present constructive planning for the future to the Board for its consideration.
2. Plan constructively in the development of effective public relations which will build the image of Kiwanis throughout the world.
3. Maintain proper working relationship between Kiwanis International and other organizations with which we have a working relationship, and develop new contacts where desirable.

4. Be alert to new administrative techniques to increase efficiency in the total organization and maintain harmonious, productive operation within the General Office.

The Secretary shall be guided by responsibility as established in the Constitution and Bylaws; also, Policies as established by the Board shall be management directives.

B. The Associate Secretary shall:

1. Be responsible for administrative detail within the General Office and with the structure of Kiwanis International as set by the Constitution and Bylaws.
2. Implement policies as established by the Board.
3. Have direct relationship with department heads as shown in the organization chart. This will enable the Associate Secretary to deal directly with more limited staff personnel on a day to day basis, thus making him available for conduct of the administrative responsibilities directed to him by the Board.
4. Develop new techniques of management and program implementation which will assist directors in their areas of responsibility.

C. Summation

All development of new technique by Secretary and Associate Secretary shall be in conformity with the Constitution, Bylaws and Board Policy before implementation.

III. Communication

- A. The philosophy of this organization is the use of the team concept and implementation of the administrative and operational programs by this team concept. The success of the program is wholly dependent on keeping lines of communication open and having the team function within guidelines established.
- B. In order to carry out his responsibility, the Secretary must be free to contact and work with members of the elected Board and Staff in order to assemble ideas, appraise ideas and proposals that develop recommendations for Board consideration.
- C. In order to effectively and efficiently handle this administrative detail, the Associate Secretary must maintain constant communication with directors of the various areas and with members of the Board of Trustees.
- D. It is imperative that there be effective communication between the Secretary and Associate Secretary and the Board of Trustees.

IV. Organizational Chart

A. The purpose of the organizational chart is to delineate the relationship of divisions to administrative areas. Due to specified responsibilities, four general office areas will have a functional relationship to both the Secretary and the Associate Secretary. These are as follows:

1. Administrative Services

Many of the details of this director's functioning are administrative in character. He serves as an administrative assistant to both the Secretary and the Associate Secretary and thus a joint relationship exists.

2. Convention

Program relationships shall be maintained through the Secretary. Physical arrangements and operational detail are handled by the Associate Secretary. This represents no changes from the present functional arrangement.

3. Comptroller

Overall budget control must be maintained with the Secretary, although the administrative functions of Kiwanis contribute much to the input for budget development, as well as day to day control to see that the budget provisions are maintained. Consequently, there is a need for a joint relationship. In aspects of the area including supplies, data processing, bureau of accounts, and the activities of the senior programmer, the Comptroller's relationships are with the Associate Secretary.

4. Public Relations

The director has the task of maintaining relationships with other organizations and the public. Image building is one of his tasks and, as such, comes under the direction of the Secretary.

Public relations, on the other hand, must also be maintained at a high level within the framework of the organization and its general office. In this relationship, he is responsible to the Associate Secretary.

B. Relationship in other areas

1. Magazine

Copy for the magazine shall be reviewed by both the Secretary and Associate Secretary. As far as production is concerned, magazine-related personnel relate to the Associate Secretary through the Director of Publications.

In view of the fact that the Secretary is the Editor, he shall be concerned with the printed content of the magazine.

2. Personnel

Although the Manager of the Department of Membership and Personnel would work with the Director of Field Service in regard to membership promotion, his personnel responsibilities would be handled through the Associate Secretary.

3. Program for Sponsored Youth

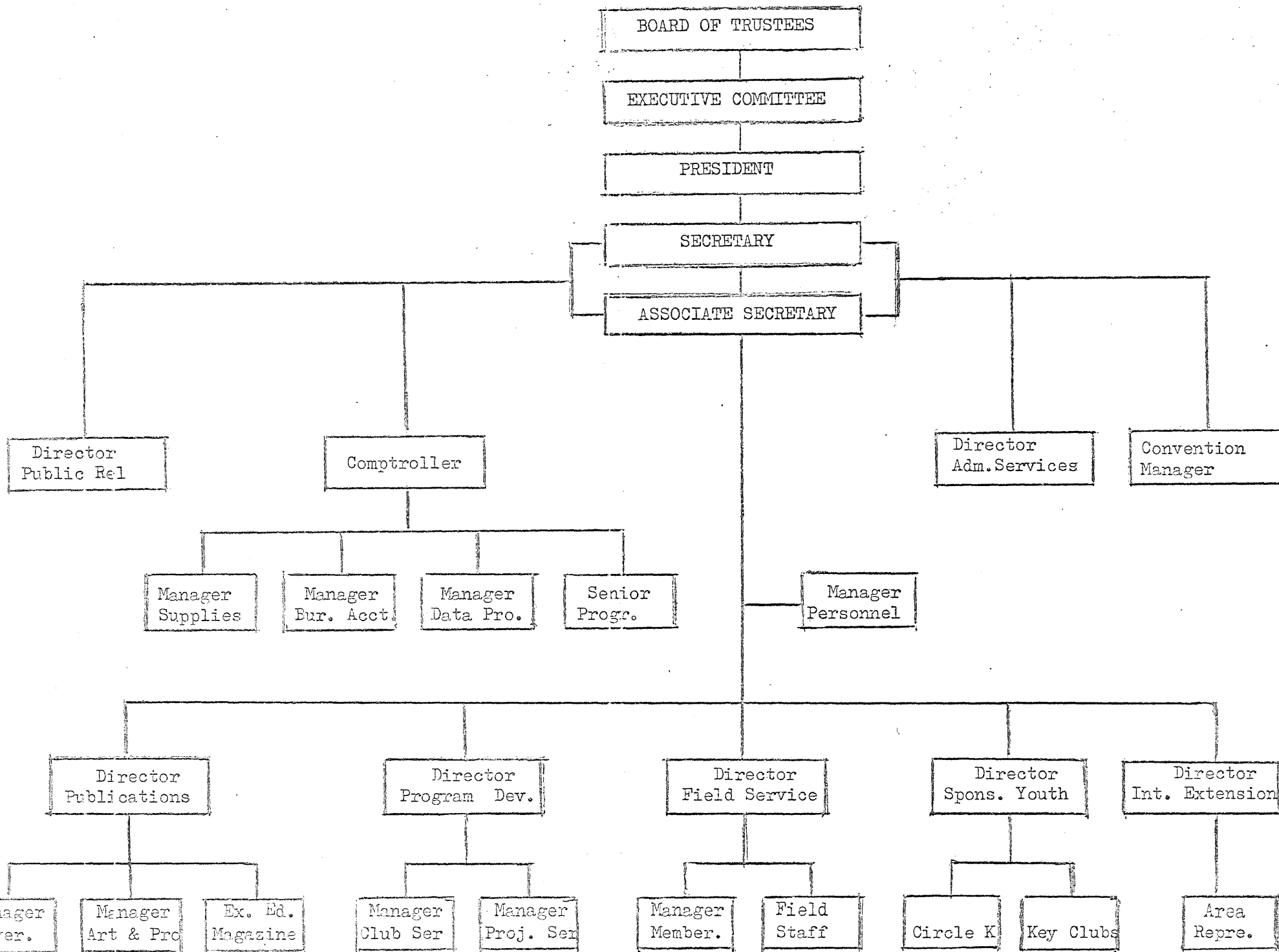
It is natural for the program relationships of both Key Club and Circle K to be related to the Director of Program Development. The administrative aspects of the sponsored youth groups would relate to the total operation through the Associate Secretary.

C. Areas of Responsibility

1. The director of a division shall be responsible for the proper and efficient functioning of his departments. (The divisions directly relating to the Associate Secretary shall be the Director of Publications, the Director of Program Development, the Director of Field Service, the Director of Sponsored Youth, the Director of International Extension. Those divisions that are related to both the Secretary and Associate Secretary, as previously mentioned, are Director of Publications, Comptroller, Director of Administrative Services, Convention Manager.)
2. Staff personnel shall be assigned to Board Committees for close working relationship. The Secretary and Associate Secretary will be available to participate in Board Committee meetings as required and as related to their administrative responsibility. They will be available for consultation and direct assistance to members of the Board of Trustees.

The Secretary may, at times, need to consult with various directors of divisions or department heads in order to develop organization direction and philosophy for Board consideration.

All matters of functioning shall follow direct responsibility as delineated in the organizational chart.



Recommended New Policy in Section A

PROJECTS, LONG TERM, CLUB

Since the club board of directors in any given administrative year is autonomous in the approval of club projects, and since there are always annual changes in the membership of the board, there is no way whereby the current board of directors can bind succeeding boards to any action or to assure the continuation of a project. Therefore, if it is the will of the club to undertake a project which will continue indefinitely, or at least beyond one administrative year, the adoption of such a project must be by vote of the club membership. Such action commits the entire club, including succeeding boards of directors, to continue the project until it is completed, or the club membership reverses its original action.

REPORT OF BOARD COMMITTEE ON CONVENTION
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 30-May 3, 1972

Date of Committee Meeting: May 2, 1972

Place of Committee Meeting: General Office

Present: Members - Lorin J. Badskey, Ted R. Osborn, Frank W. Summerhayes
Chairman - Roy W. Davis
Staff Members - A. P. Kelly, R. B. Crippen, W. L. Aune, A. G. Shaffer,
L. A. Hapgood, R. P. Merridew
Others - Wes H. Bartlett, Hilmar L. Solberg, H. Lee Powell,
T. R. Johnson

PROGRAM

The program was reviewed in detail and finalized in almost every respect. As a result of the meeting, the Governor of the State of New Jersey will now be invited to speak on Sunday night rather than Monday morning, as it was ascertained that he was unavailable on Monday. We also draw your attention to the fact that the Sammy Kaye Orchestra will now be the feature band orchestra at the President's Dance on Tuesday night. Originally Dick Jurgens & His Orchestra had been scheduled.

The Reception for Candidates for International Office was reviewed in detail and it was determined that the reception will be set up on an island basis, and positioned at random. Island locations will be determined by a drawing at the end of the Council Breakfast on Sunday morning by the governors of the districts presenting candidates. The Sergeant at Arms will be asked to assist crowd control at this reception.

It was determined that the International Guests should be introduced at the Reception for World Wide Kiwanians.

Convention Manager Andy Kelly reported that he had seen a preview of the Miss America Pageant production "Celebration" and commented that the show was bound to be a great success. Please find attached a list of musical groups and their appearance on the convention program. This list is subject to change.

HOST COMMITTEE

It was reported that the host committee is in excellent form. All committees appear to be fully manned and they have a tremendous esprit de corps under the able leadership of Alan Angelo and we are assured of a warm and hospitable welcome to the seashore.

DISTRICT FUNCTIONS

There is a total of twenty-three (23) District Receptions, Dinners and Breakfasts scheduled this year. Vic Shaul is in the process of assigning musical groups to these events.

AL SKEAN

Al Skean, Kiwanis Club of Atlantic City, New Jersey who is 86 years old, still works on a full time basis for the Atlantic City Convention Bureau. He has now handled five Kiwanis International Conventions and was Chairman of the 1963 Convention Committee.

Recommendation #1:

The Committee recommends that special recognition be given to Al Skean at the combined luncheon for Board and Past International Presidents on Friday, June 16.

I move that recommendation 1 be adopted.

ARRIVAL DATES

Some Board members will need to adjust their arrival dates depending upon the finalized meeting schedule that will be forthcoming following the May Board Meeting.

PROVISIONAL GOVERNORS

There was a thorough discussion regarding the role of Governors of Provisional Districts at the International Convention.

Recommendation #2:

The Committee recommends that Governors of Provisional Districts be introduced on Sunday evening.

I move that recommendation 2 be adopted.

PRE AND POST CONVENTION ACTIVITIES

There was a thorough discussion of the Pre and Post Convention Activities and a revised list of those activities will be mailed with the Board Minutes.

1977 CONVENTION SITE

In February, the cities bidding on the 1977 convention were narrowed down to two choices, Dallas and New Orleans. A thorough discussion took place regarding convention facilities and during this meeting we once more reviewed the advantages of both cities. The committee determined that it would recommend Dallas as the site of the 1977 Kiwanis International Convention and there is good evidence that New Orleans will sustain their interest for a future year.

Recommendation #3:

The Committee recommends that the invitation from Dallas for 1977 be confirmed predicated on the receipt by the Convention Manager of an acceptable contract for the new hall.

I move that recommendation 3 be adopted.

MONTREAL CONVENTION

The Convention Manager reported on his latest visit to Montreal and indicated that he had found very strong support amongst the Montreal Kiwanis clubs. Laurent Girouard is already hard at work developing strong support from all the clubs in the metropolitan area.

The romance of Montreal assures us of having what is bound to be one of the larger conventions in 1973, and we doubtless will tax the housing accommodations in the entire metropolitan area.

It was the committee's feeling that study should be given to the possibility of working out a special host district registration fee. However, this would be the responsibility of next year's convention committee.

Respectfully submitted,

LORIN J. BADSKEY

TED R. OSBORN

FRANK W. SUMMERHAYES

ROY W. DAVIS, Chairman

REPORT OF BOARD COMMITTEE ON INTERNATIONAL EXTENSION
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 30-May 3, 1972

Date of Committee Meeting: May 1, 1972

Place of Committee Meeting: General Office

Present: Members - P. Blair Ellsworth, Ted R. Osborn, H. Lee Powell, Jr.

Frank Summerhayes

Chairman - T. R. Johnson

Staff Members - J. Frank McCabe, Merrill K. Gregory, R.P. Merridew

Others - Wes H. Bartlett, Lorin J. Badskey, Charles M. Roberts

Mark A. Smith, Jr.

Since the last meeting of this Committee there has been much activity, a tremendous amount of correspondence, and a considerable volume of reports emanating from many sources.

I. Europe:

- A. J. Frank McCabe brought the Committee to a current status on matters pertaining to Kiwanis International-Europe and the progress being made. There are now 138 Organized clubs and five clubs in Formation in Kiwanis International-Europe.

A question was raised at the last meeting of our Committee regarding the countries included in Kiwanis International-Europe. For the information of the Board these are: Austria, Belgium, Denmark, France, Germany, Holland, Iceland, Italy, Luxembourg, Norway, Sweden, and Switzerland. There are several other countries including Great Britain which would be added when and if there is definite interest shown. The decision for their inclusion rests with Kiwanis International-Europe, subject to the approval of the Board of Kiwanis International.

- B. It has been suggested by Kiwanis International-Europe that Egon L'Eplattenier, their Assistant Administrator, could be made available for training more conveniently in late September and early October than at the time of our International Convention as was approved at our last Board meeting. As you recall, the expense for bringing him to Chicago for the purpose of indoctrination and training will be shared equally by Kiwanis International and Kiwanis International-Europe.

Recommendation #1:

The Committee recommends that Egon L'Eplattenier be brought to the United States for indoctrination and training during late September and early October for a maximum period of four weeks in lieu of the dates specified in our Recommendation #1 of the February Board meeting.

I move that recommendation 1 be adopted.

- C. Kiwanis will have been in Europe for ten years in 1973. This is a milestone and perhaps should be recognized and planned for accordingly.

Many Kiwanians have inquired if special emphasis would be forthcoming. This is mainly from those who participated in the 1963 European Mission.

There is a distinct possibility that various tours to Europe will be announced. The Committee was advised of and provided with a copy of a letter from Escort Tours of Cleveland, Ohio regarding the sponsoring of tours.

The Committee is of the opinion that the Tenth Anniversary should call for a special celebration, possibly at the time of the Oslo Convention, with close coordination between Kiwanis International and Kiwanis International-Europe, and that participation be encouraged only within the limits of space accommodations in Europe, and that cognizance be taken of the errors of omission and commission that occurred at the time of the 1963 European Mission.

Recommendation #2:

The Committee recommends that a Tenth Anniversary European Mission be undertaken at the time of the Kiwanis International-Europe 1973 Convention with close coordination between Kiwanis International and Kiwanis International-Europe, and that it be on a pay-as-you-go basis, at no cost to Kiwanis International.

I move that recommendation 2 be adopted.

- D. The Committee was advised that Kiwanis International-Europe will consider the matter of rotating its international officers from district to district. Nationalistic feelings in Europe seem to dictate that this procedure will work very well.

We were further advised that Kiwanis International-Europe will consider various changes in their Bylaws. It is proposed that dues will be increased by \$1.25 per member effective October 1, 1972, of which .50 would be for the increase in dues for International Extension effective October 1, 1973. You will recall that at our last meeting we adopted a .50 dues increase for International Extension effective October 1, 1973.

The Committee has no objection to their proposed changes and will anxiously await the decision of their delegate body.

- E. The Committee received with interest a report from Ken Greenaway in which he has recommended that every Kiwanis club in Europe pay dues for a minimum number of members (no less than twenty). This is a unique approach and we will be interested in the results.

II. Caribbean:

- A. The Committee was briefed by J. Frank McCabe and Merrill K. Gregory.

Since our last meeting we have been advised that the political situation in Haiti is much improved. This was substantiated by the U.S. State Department at the time President Wes Bartlett and Secretary R. P. Merridew

attended a briefing on Policy. They were given the green light to proceed with extension in Haiti. At our October Board meeting the Board withheld the opening of Haiti as a Kiwanis country due to political reasons in existence. Haiti now being cleared by the U.S. State Department, the Committee is of the opinion that we should now open Haiti.

Recommendation #3:

The Committee recommends that Haiti be opened as a Kiwanis country.

I move that recommendation 3 be adopted.

- B. The Board had previously approved the inclusion of Martinique in Division 24 of the Ontario-Quebec-Maritime District. The news of this caused considerable comment from Kiwanians and Kiwanis clubs in France, who apparently felt their national heritage was being overlooked. After considerable correspondence between Frank McCabe, Ken Greenaway, Pall Palsson, Leonard Hands, Emile Blaimont, and Bernard Schmitt this matter was amicably settled for the present, but has been placed on the agenda for discussion at the next World Secretariat meeting.
- C. 1. A very thorough discussion ensued regarding the relationship of Kiwanis International, Ontario-Quebec-Maritime, and the Caribbean during which the financial analysis submitted by Past District Governor Ray Allen was a point of reference regarding the expenditure of Ontario-Quebec-Maritime funds in the Caribbean since 1963.

The Committee expressed on behalf of Kiwanis International its thanks to the Ontario-Quebec-Maritime District for the tremendous interest they have shown toward the development of Kiwanis in the Caribbean since 1963, and the District is to be commended for its stewardship these past years. The Committee found, however, that there are no budgeted funds that can be diverted to assist in the Caribbean beyond what Kiwanis International does now toward extension.

2. The Committee was presented a letter dated March 8, 1972, from O. Edwin Loberg requesting approval of a name change for Ontario-Quebec-Maritime District to Eastern Canada and Caribbean District. This request is also on the agenda of the Board Committee on Administration and Structure and the Committee concurs in their recommendation.

- D. President Bartlett is scheduling a meeting of the Board Committee on International Extension, staff, and representatives of Ontario-Quebec-Maritime after the International Council meeting at Atlantic City for the purpose of discussing a time table for separation of the Caribbean from Ontario-Quebec-Maritime. Correspondence will immediately be undertaken between our staff and the Ontario-Quebec-Maritime District to establish an agenda for this meeting. The Caribbean clubs will eventually revert to Kiwanis International as set forth in revised International Extension Policies Section L-1.

III. Latin America:

Merrill K. Gregory briefed the Committee on developments since our last meeting. (see Exhibit A)

IV. Far East:

The Committee acknowledges with thanks the very complete reports submitted by Jack Delf, President Bartlett's special representative for the Far East. This personal representation is invaluable and the Committee is once again impressed by Delf's magnanimous gestures and the very complete reporting he submitted on the following:

- A. The Philippines on new club development, monetary problems, and delinquencies. The Committee was advised that Digos and the General Santos Kiwanis Clubs are in financial difficulty and have not responded to repeated billings and if these delinquencies are not paid by the next billing period, the General Office should proceed with charter revocation.
- B. The Organization of the Bangkok Club and its plans for Chartering.
- C. Singapore and new club possibilities.
- D. Taiwan (the Republic of China) and new club possibilities.
- E. Korea and their many problems.
- F. Japan, growth of membership and new clubs anticipated.

V. Southwest Pacific:

Frank McCabe reported that extensive correspondence and reports have been received. We thank William Patterson, member of the International Relations Committee for his letters and reports both during and since his return from New Zealand where he visited every club and numerous other Kiwanis activities.

The Committee acknowledges the request of John Griffen that the time is ripe for the formation of a Kiwanis Commission. This is abetted by William Patterson.

At the February meeting the Board approved our recommendation #3 that the leadership of Australia and New Zealand be requested to survey their membership for a man or men who could be trained in Chicago and return to Australia or New Zealand to act in an administrative capacity for Kiwanis Clubs in those districts. This is in process and we anticipate that this effort will produce the desired results, and if the districts have made their selection, it is possible that Frank McCabe could train them on the spot rather than bringing them to Chicago.

A plan for remuneration for such man or men has been considered, and will be included in the International Extension budget for 1972-73.

The staff was authorized by our recommendation #4 of the February Board meeting to implement the plan for a man or men in Australia and New Zealand.

VI. Convention Activity:

- A. A reception for world-wide Kiwanians will be held in the Ballroom of the Holiday Inn immediately following the memorial service on Sunday night, June 19. The Convention Committee will provide us the details in their report.

- B. A banquet is planned for Tuesday evening for all world-wide Kiwanians attending the Convention. President Bartlett is contacting each district requesting that at least one couple attend from that district.
- C. Arrangements for introductions, seating in the House of Delegates, and space in the Meetin' House will be announced by the Convention Committee.

VII. World Secretariat Meeting, July 16, 17, 18, 1972, Chicago, Illinois:

- A. An agenda is being developed for this meeting as well as a program for free time of the participants and their wives. Those in attendance will be the representatives from Kiwanis International, the representatives from Kiwanis International-Europe, and the staff.
- B. An invitation is being sent to the governors of provisional districts and the chairmen of all commissions and councils to attend as observers at their own expense. It is hoped that several will attend, as it is in our interest as well as their own.

VIII. Long Range Policy for Executive and Staff Travel:

- A. At the suggestion of President-elect Lorin J. Badskey, a plan for such travel has been developed. The idea of dividing the world (less U.S. and Canada) into five zones has merit and the suggested five year plan for visitations is excellent except for Zone 1 (Kiwanis International-Europe). Past practice has been for the Kiwanis International president (or his representative) to attend the annual convention of Kiwanis International-Europe. If any change is envisioned, great caution and close coordination is advised with Kiwanis International-Europe. Any travel to Europe by the president of Kiwanis International should be undertaken only at the invitation of and in company with the president of Kiwanis International-Europe, or his representative.
- B. It is suggested that each year at the February Board meeting, the Committee on International Extension advise the president-elect the zones where international travel is desired.
- C. The Committee was advised by President Bartlett that he plans to attend the Convention of Kiwanis International-Europe in Milano, Italy, in June, 1972, prior to our own Convention. Through President Wes we extend to all those attending the Convention our very best wishes for a most successful convention, and we envy him the opportunity to mingle with these fine men.

- IX. President Bartlett requested that this Committee leave no carry-over items on its agenda. We have complied with this request to the extent that only the ratification of the Ontario-Quebec-Maritime/Caribbean discussion on separation will remain for the 1972-73 Committee.

This Committee cannot justify holding a meeting during the pre-Convention Board meeting, so for all intents and purposes the work of this Committee as presently constituted will end with this report, but will remain available for interim developments in international extension.

The entire Committee wishes to express to President Bartlett and the Board its thanks for the opportunity to delve into the many facets and the knotty problems of international extension this year. We are especially grateful for the understanding and guidance of Frank McCabe and Merrill Gregory, and extend to future Board Committees on International Extension our very best wishes.

Respectfully submitted,

P. BLAIR ELLSWORTH

TED R. OSBORN

H. LEE POWELL, JR.

FRANK SUMMERHAYES

T. R. JOHNSON, Chairman

LATIN AMERICAN SUMMARY - 1 May 1972

MEXICO: NO IMMEDIATE CHANGE, BUT SOME NEW POSSIBILITIES HAVE BEEN INDICATED.

The Upla-Monterrey club itself is doing very well, and have apparently captured a good public image as they are frequently covered in the newspapers. Raul Martinez, of this club, is vigorously trying to promote new club building, two sites being Reynosa and Matamoros. However, no club is in formation yet. Raul also has kept in close touch with Guadalajara, where this club was put on a non-meeting status some months ago. It will be a slow turn about, despite real efforts by Raul Martinez and other Monterrey Kiwanians.

Mexico City would appear, on the basis of reports, to be more active than in recent years.

There exist some possibilities for a club in Acapulco, but there is no concrete news yet.

CENTRAL AMERICA: NO MAJOR CHANGE.

San Jose, Costa Rica continues with good activities, reported in their Monthly Reports. Managua and San Salvador are very poor in communications. Managua, to the best of our information, is doing alright, but San Salvador remains rather weak. A recent revolution effort in San Salvador can't have been helpful.

PANAMA: REMAINS THE BIGGEST BRIGHT SPOT.

This is unquestionably the premier club in Latin America. President Wes will probably set a date for his trip to Panama for a first Latin American meeting. We expect this to be sometime during the last two weeks of July. Our plan is to try and get key representatives from Central America, Colombia and Ecuador, in particular, to come to Panama where President Wes and I, with good help from key Panama Kiwanians, will try and knit together a stronger sense of cooperation among these clubs, help resolve questions or problems they might have, and give leadership guidance. We do not plan to pressure Argentinine Kiwanians to make the long trip north, but anticipate a similar sort of venture in perhaps another 18-24 months for Argentina and any clubs added since then in the southern area of the continent.

COLOMBIA: APPARENTLY GROWING.

Word suggests that Bogota may be reviving - very good news indeed. A new club is in formation at Cucuta, a city on the border of Colombia with Venezuela, and hopefully a future help in going over to the neighboring city of San Cristobal, Venezuela. Cucuta (Colombia) and San Cristobal (Venezuela) are both cities over 100,000. I have had no recent news from Palmira, Colombia, also in formation.

ECUADOR: QUITO IS A VERY ACTIVE CLUB.

This club is doing well in its service projects and has recently completed a major job, the construction of a grade school in a country community that previously lacked such facilities.

Miguel Claire, our Panama friend, has told me that he has had active contact with interested people in Guayaquil, the major port of Ecuador.

ARGENTINA: This cannot be so readily covered in a key phrase. Basically, we understand things are okay with our five organized clubs. As in almost all areas of the world today, Argentina is troubled with its radical elements who from time to time are a serious problem. The Santa Fe club, currently in formation, was to have been organized in March by Special Representative Antonio Dominguez Parra. This was postponed due to a radical political problem that arose from the kidnapping of a visiting Brazilian Rotarian who was held for large ransom. The club chairman received an anonymous telephone threat saying that if he got involved in anything similar to Rotary or Lions he would have trouble. Needless to say this has slowed things down, at least for the moment. It even delayed establishment of another group in the nearest city to Santa Fe, called Parana. That too was to have been placed in formation during Tony's later cancelled trip.

A second club in metropolitan Buenos Aires should be a reality in the not-too-distant future.

If conditions permit, Argentina should be a tremendous area for growth for Kiwanis.

BRAZIL: New leads, from two sources, may have been the break we were waiting for. Miami, Florida put us in touch with a Col. O'Neill, recently assigned to Brazil. Correspondence with him brought his agreement to cooperate. Then more recently, Darrel Coover sent us a copy of the Kapital Kall club bulletin through which we learned from past Lt. Governor Paul Beatley about a Captain Laubach, of the navy, who will soon be going to Rio de Janeiro on assignment. We will be hearing further from Paul Beatley and hope to get both Col. O'Neill and Captain Laubach to cooperate in a joint venture to try and start a future club in Rio de Janeiro.

GUYANA: Georgetown is holding up on a charter banquet until political factors are more favorable.

GENERAL: Latin America (somewhat as Asia and Africa) remains a complex area. But within our means, and resources, we are doing our best to build the basis for long range growth. Hopefully the future will more clearly reveal the value of these patient efforts.

MERRILL K. GREGORY
Director for Latin American Extension

REPORT OF BOARD COMMITTEE ON LAWS AND POLICIES
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 30-May 3, 1972

Date of Committee Meeting: May 1, 1972

Place of Committee Meeting: General Office

Present: Members - Roy W. Davis, S. Clark Pyfer, Charles M. Roberts
Chairman - William M. Eagles, M.D.
Staff Members - Fay H. McDonald, L. A. Hapgood
Other - Wes H. Bartlett

Amendments to be presented at Atlantic City

Drafts of amendments, as approved by the Board at its May meeting, have been prepared and are ready for printing and mailing to clubs. See attached un-numbered draft.

Two other amendments have been presented and are in proper order and, therefore, must go to the delegate body in Atlantic City. One, having to do with lotteries, has been presented by the Belleville, New Jersey Club; and the other, regarding an adjustment in the upper limits of district dues as permitted by the Constitution, has been submitted by the Southwest District.

It is suggested that the International Board determine what its position shall be regarding the amendments which it is not sponsoring. Shall they be presented without endorsement; shall they be endorsed; or shall they be opposed?

In regard to amendments, we are also reporting to the Board that the Kiwanis Club of Hattiesburg, Mississippi has completely withdrawn its proposal to amend Article I, Section 2, involving the Objects of Kiwanis International. The Board will recall that this was withdrawn temporarily in San Francisco with the full assurance that if the club wished to present it, it would be given to the delegates at Atlantic City.

At the instruction of the Board, negotiation has taken place with the club and their withdrawal is on file.

Policies

The Committee first reviewed an action taken and included in Recommendation 13, in the Minutes of the January-February, 1972 Board Meeting in regard to the work of this Committee. The following action is recommended:

Recommendation #1:

The Committee recommends that the action taken in regard to the title of the chief administrative officer, as contained in Recommendation 13 of this committee's report to the January-February, 1972 meeting of the Board, be rescinded.

I move that recommendation 1 be adopted.

The Board will be interested to know that a full review of all the Policies has been completed. Various Board committees have been alerted to adjustments that are required; in many instances, adjustments were purely housekeeping in nature.

Recommendation #2:

The Committee recommends that the Policies as adjusted be approved as presented.

I move that recommendation 2 be adopted.

The Committee has a specific request that an adjustment be made in the policy on alcoholic beverages. The request was that the policy be softened by substituting the word "should" for the word "shall."

Recommendation #3:

The Committee recommends that there be no change in the current wording of the established policy on alcoholic beverages.

I move that recommendation 3 be adopted.

The Request of the Ames, Iowa Kiwanis Club

The club has requested that the requirements in the Standard Form for Club Bylaws for senior membership be adjusted so that any active member of a club reaching 65 years of age be automatically elected to senior membership upon application.

The Committee is not in agreement with this; however, even if they were in agreement, no such adjustment could be made without changes in the International Constitution and Bylaws, as well.

The Committee intends to inform the Ames, Iowa Club in this regard.

Resolution from Sandia, Albuquerque, New Mexico

This club has requested that the Standard Form for Club Bylaws be adjusted so that it would be optional with the local club to prevent smoking at any official function of Kiwanis.

The Committee is of the opinion that this is not a logical matter to be included in the Standard Form for Club Bylaws, but should be left to local option. The Committee intends to inform the Sandia, Albuquerque Club of this action.

New England Convention Situation

During the interim period since the last meeting of the Board, several letters have been exchanged with the General Office by representative members of the New England District, requesting that proxy voting or a voting by ballot might be in some way authorized to allow for greater representative vote at the district convention which is to be held on board a ship this coming fall.

A recent telegram and letter specifically requested action on the part of the International Board to allow an absentee ballot in order that the district officers might be elected.

Recommendation #4:

The Committee recommends that officers and members of the New England District be informed that it is in violation of the International Constitution and Bylaws and the Standard Form for District Bylaws to allow any absentee voting and there shall be no voting by proxy.

I move that recommendation 4 be adopted.

Amendment to Key Club International Constitution and Bylaws

The amendments have been reviewed and found in order. We concur in the recommendation of the Key Club International Board in regard to their action on the amendment of Article VI, Section 1, of the Constitution.

I move this report be received.

Respectfully submitted,

ROY W. DAVIS

S. CLARK PYFER

CHARLES M. ROBERTS

WILLIAM M. EAGLES, M.D., Chairman

PROPOSED AMENDMENTS

to the Constitution and Bylaws of Kiwanis International

Submitted to the Fifty-seventh Annual Convention

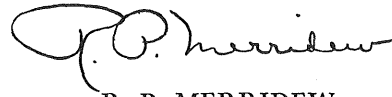
Atlantic City, New Jersey—June 18-21, 1972

May 15, 1972

To All Kiwanis Clubs:

The following proposed amendments to the Constitution and Bylaws of Kiwanis International will be officially presented for action at the Annual Convention in Atlantic City, New Jersey, June 21, 1972.

Copy of the proposed amendments is being sent to the secretary of each chartered club in accordance with provisions of Articles XVI and XVII of the Constitution. You will note that in the column parallel to the proposed amendments are included the sections and articles of the present Constitution and Bylaws referred to in the proposed amendments.



R. P. MERRIDEW
Secretary



INTERNATIONAL CONSTITUTION

PROPOSED AMENDMENT NO. 1

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to eliminate the reference to countries in which districts exist since clubs and districts are now in other countries.

Amend Article VI, Section 2, of the Constitution of Kiwanis International by rewording the section to read as follows:

Section 2. Each district shall hold an Annual Convention in accordance with the Bylaws, unless in any year the International Board of Trustees shall determine that there exists a condition of national emergency, and because of such an emergency the holding of such convention would be prejudicial, in which case the International Board of Trustees by further resolution shall have power to establish and fix provisions and procedures for transacting, by any means deemed best by such Board of Trustees, any or all business that would normally be transacted by and at such convention.

PRESENT PROVISIONS

Article VI, Section 2

Section 2. Each district shall hold an Annual Convention in accordance with the Bylaws, unless in any year the International Board of Trustees shall determine that there exists a condition of national emergency in the United States, Canada, or Mexico, and that because of such emergency the holding of such convention would be prejudicial, in which case the International Board of Trustees by further resolution shall have power to establish and fix provisions and procedures for transacting by any means deemed best by such Board of Trustees, any or all business that would normally be transacted by and at such convention.

PROPOSED AMENDMENT NO. 2

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to eliminate the reference as to when the two meetings of the International Council are to be held so as to conform to current practices in harmony with the administrative year.

Amend Article IX, Section 1, of the Constitution of Kiwanis International by rewording the section to read as follows:

Section 1. There is hereby created the International Council, which shall hold two (2) regular meetings each year, as called by the Board of Trustees.

PRESENT PROVISIONS

Article IX, Section 1

Section 1. There is hereby created the International Council, which shall hold two (2) regular meetings each year, one to be known as the first meeting, to be held in October or November, and one to be known as the second meeting, to be held on the date of the opening session of the Annual Convention, or within two (2) days prior thereto, as fixed by the Board of Trustees.

PROPOSED AMENDMENT NO. 3

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to eliminate identifying the District Governor as a District Governor-designate, since the first meeting of the International Council will not be held until after the District Governors have assumed office.

Amend Article IX, Section 2, of the Constitution of Kiwanis International by rewording the section to read as follows:

Section 2. The International Council shall consist of the Board of Trustees, the Past Presidents of Kiwanis International, and the District Governors. In case any District Governor cannot be present at a meeting of said Council, he may, with the approval of the International Board of Trustees, appoint the District Governor-elect or a Lieutenant Governor to attend in his stead with like powers.

PRESENT PROVISIONS

Article IX, Section 2

Section 2. The International Council shall consist of the Board of Trustees, the Past Presidents of Kiwanis International, and in addition thereto, at the first meeting, the District Governors-designate, and at the second meeting, the District Governors. In case any District Governor-designate cannot be present at the first meeting of said Council, he may, with the approval of the Board of Trustees, appoint the District Governor-elect-designate, if there be one, or a Lieutenant Governor-designate to attend in his stead with like powers. In case any District Governor cannot be present at the second meeting of said Council, he may, with the approval of the Board of Trustees, appoint the District Governor-elect, if there be one, or a Lieutenant Governor to attend in his stead with like powers.

PROPOSED AMENDMENT NO. 4

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to give delegate-at-large status at an International Convention to District Treasurers, District Secretaries and Lieutenant Governors.

Amend Article X, Section 4, of the Constitution of Kiwanis International by rewording the section to read as follows:

Section 4. Elective Officers, Past Presidents, Chairmen of current Standing and Special Committees of Kiwanis International, Governors-elect, District Treasurers, District Secretaries, Lieutenant Governors and Past District Governors who are active, privileged, or senior members shall be delegates-at-large to all conventions.

PRESENT PROVISIONS

Article X, Section 4

Section 4. Elective officers, Past Presidents, Chairmen of current Standing and Special Committees of Kiwanis International, Governors-elect and Past District Governors who are active, privileged or senior members shall be delegates-at-large to all conventions.

PROPOSED AMENDMENT NO. 5

Submitted by the Southwest District

This amendment proposes to increase the maximum amount of dues which districts are permitted to collect from clubs.

Amend Article XII, Section 3, of the Constitution of Kiwanis International to read as follows:

Section 3. Each member club shall pay to the district with which it is affiliated, for each and every member, with the exception of honorary members, a sum of at least one dollar (\$1.00) and not exceeding eight dollars (\$8.00) per annum, such amount to include all district charges other than registration fees paid by those in attendance at district conventions or conferences; and which shall be payable annually or semi-annually as fixed by the district bylaws. If these dues are payable annually, they shall be due on the first day of the first month of each administrative year and payable not later than sixty (60) days thereafter and shall be based upon the membership of the respective clubs as shown on their semi-annual reports to Kiwanis International as of the last day of the twelfth month of the administrative year; if payable semi-annually, they shall be due on the first day of the first and seventh months of each administrative year and payable not later than sixty (60) days thereafter and shall be based upon the membership of the respective clubs as shown by the semi-annual reports to Kiwanis International as of the last day of the twelfth and the sixth months of the administrative year respectively.

PROPOSED AMENDMENT NO. 6

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to provide the funds necessary to defray the cost of liability insurance coverage for members, clubs and districts.

Amend Article XII of the Constitution of Kiwanis International by adding a new Section 7, to read as follows:

Section 7. Each member club in each of the states and provinces of the United States and Canada, and in other geographic areas when participation is requested by delegate action, shall pay to Kiwanis International the sum of twenty-five cents (25c), in U.S. funds, per member per annum, due on the first day of the first month of the administrative year, to defray the cost of liability insurance.

PROPOSED AMENDMENT NO. 7

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to state the exact locations where being a subscriber to The Kiwanis Magazine is a condition of membership.

Amend Article XIII, Section 2, of the Constitution of Kiwanis International by rewording the section to read as follows:

Section 2. Each chartered club in the United States and Canada shall make it a condition of membership that each of its active, reserve, honorary, privileged, and senior members shall be a subscriber to said official publication and shall continue as such as long as he remains a member. The subscription price of the official publication shall be such as is prescribed in the Bylaws.

PRESENT PROVISIONS

Article XII, Section 3

Section 3. Each member club shall pay to the district with which it is affiliated, for each and every member, with the exception of honorary members, a sum of at least one dollar (\$1.00) and not exceeding seven dollars (\$7.00) per annum, such amount to include all district charges other than registration fees paid by those in attendance at district conventions or conferences; and which shall be payable annually or semi-annually as fixed by the district bylaws. If these dues are payable annually, they shall be due on the first day of the first month of each administrative year and payable not later than sixty (60) days thereafter and shall be based upon the membership of the respective clubs as shown on their semi-annual reports to Kiwanis International as of the last day of the twelfth month of the administrative year; if payable semi-annually, they shall be due on the first day of the first and seventh months of each administrative year and payable not later than sixty (60) days thereafter and shall be based upon the membership of the respective clubs as shown by the semi-annual reports to Kiwanis International as of the last day of the twelfth and the sixth months of the administrative year respectively.

PRESENT PROVISIONS

Article XIII, Section 2

Section 2. Each chartered club shall make it a condition of membership that each of its active, reserve, honorary, privileged, and senior members shall be a subscriber to said official publication and shall continue as such as long as he remains a member. The subscription price of the official publication shall be such as is prescribed in the Bylaws.

PROPOSED AMENDMENT NO. 17

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to identify the United States and Canada as the area in which the two dollars (\$2.00) per annum subscription price applies.

Amend Article XVIII, Section 3, of the Bylaws of Kiwanis International by rewording the section to read as follows:

Section 3. The subscription price of the official publication of Kiwanis International in the United States and Canada shall be two dollars (\$2.00) per annum, to be paid in semi-annual installments, due on the first day of the first and seventh months of each administrative year, and payable not later than sixty (60) days thereafter. Billing shall be based upon the membership of the respective clubs as shown in their semi-annual reports to Kiwanis International as of the last day of the twelfth and the sixth months of each administrative year. The official publication of Kiwanis International may be made available to Kiwanis clubs in bulk orders of ten (10) or more copies at a cost to be determined by the Board of Trustees of Kiwanis International for distribution to Key Club and Circle K members only.

PROPOSED AMENDMENT NO. 18

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to clarify the matter of the collection of the subscription price of the official publication and make such collection mandatory where being a subscriber is a condition of membership.

Amend Article XVIII, Section 4, of the Bylaws of Kiwanis International by rewording the section to read as follows:

Section 4. Each chartered club in the United States and Canada shall collect from each of its members the subscription price of the official publication as part of the regular membership dues. Such subscription shall be duly entered upon the books of the club in a special subscription account, and the subscriptions for the official publication shall be forwarded to the Secretary of Kiwanis International.

PRESENT PROVISIONS

Article XVIII, Section 3

Section 3. The subscription price of the official publication of Kiwanis International shall be two dollars (\$2.00) per annum, to be paid in semi-annual installments, due on the first day of the first and seventh months of each administrative year, and payable not later than sixty (60) days thereafter. Billing shall be based upon the membership of the respective clubs as shown in their semi-annual reports to Kiwanis International as of the last day of the twelfth and the sixth months of each administrative year. The official publication of Kiwanis International may be made available to Kiwanis clubs in bulk orders of ten (10) or more copies at a cost to be determined by the Board of Trustees of Kiwanis International for distribution to Key Club and Circle K members only.

PRESENT PROVISIONS

Article XVIII, Section 4

Section 4. Each chartered club shall collect from each of its members the subscription price of the official publication as part of the regular membership dues. Such subscription shall be duly entered upon the books of the club in a special subscription account, and the subscription for the official publication shall be forwarded to the Secretary of Kiwanis International.

INTERNATIONAL BYLAWS

PROPOSED AMENDMENT NO. 8

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to clarify the reference to the term of office for club directors.

Amend Article I, Section 5, of the Bylaws of Kiwanis International by rewording this section to read as follows:

Section 5. A chartered club shall hold its annual meeting and election of officers and directors not earlier than the first meeting in April and not later than the second meeting in June. The officers shall serve for one (1) year or until their successors are duly elected and qualified. The directors shall serve for the term prescribed in the Club Bylaws or until their successors are duly elected and qualified. The terms of the officers and the directors shall begin on the first day of October.

PROPOSED AMENDMENT NO. 9

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to reduce the number of members to charter a new club from twenty-five to twenty.

Amend Article III, Section 3, of the Bylaws of Kiwanis International by rewording the section to read as follows:

Section 3. The minimum number of members of a prospective club for organization and charter shall be determined by the Board of Trustees on the basis of size and conditions of the community in which the club is to be built. The organization and charter membership shall not be less than twenty (20) active members.

PROPOSED AMENDMENT NO. 10

Submitted by the Kiwanis Club of Belleville, New Jersey

This amendment proposes to make it permissive to utilize lotteries, drawings and games of chance, where permitted by law, and with the approval of the District Board of Trustees.

Amend Article IV, Section 2, of the Bylaws of Kiwanis International by rewording the section to read as follows:

Section 2. No chartered club shall sponsor or participate in any manner in a lottery, raffle, drawing, or game of chance for the purpose of raising funds, or shall employ a lottery, raffle, drawing, or game of chance in connection with any fund-raising activity, except as hereinafter provided, or shall engage directly or indirectly in any activity which may impugn or reflect unfavorably on the good name of Kiwanis. Nothing herein shall prevent any club chartered in a state or province, wherein lotteries, bingo and other games of chance have been legalized, to employ these activities for the purpose of raising funds, provided that the club complies with the local rules and regulations, obtains the legal permits where required by local or state ordinance, as well as approval of the Board of Trustees of the District, where said state or province is located. Clubs violating the provisions of this section may have their charter revoked or be otherwise disciplined as prescribed by the Board of Trustees, pursuant to the provisions of Sections 3 and 4 of this Article.

PRESENT PROVISIONS

Article I, Section 5

Section 5. A chartered club shall hold its annual meeting and election of officers and directors not earlier than the first meeting in April and not later than the second meeting in June. The officers shall serve for one (1) year or until their successors are duly elected and qualified. The directors shall serve for . . . years or until their successors are duly elected and qualified. The terms of the officers and the directors shall begin on the first day of October.

PRESENT PROVISIONS

Article III, Section 3

Section 3. The minimum number of charter members of a prospective club shall be determined by the Board of Trustees on the basis of the size and conditions of the community in which the club is to be built. The charter membership shall not be less than twenty-five (25) active members.

PRESENT PROVISIONS

Article IV, Section 2

Section 2. No chartered club shall sponsor or participate in any manner in a lottery, raffle, drawing, or game of chance for the purpose of raising funds, or shall employ a lottery, raffle, drawing, or game of chance in connection with any fund-raising activity, or engage directly or indirectly in any activity which may impugn or reflect unfavorably on the good name of Kiwanis. Clubs violating the provisions of this section may have their charter revoked or be otherwise disciplined as prescribed by the Board of Trustees, pursuant to the provisions of Sections 3 and 4 of this Article.

PROPOSED AMENDMENT NO. 11

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to add a procedure on the dissolution of a club incorporation, when the charter of an incorporated club is revoked.

Amend Article IV, Section 4, of the Bylaws of Kiwanis International by rewording the section to read as follows:

Section 4. If the Board of Trustees shall suspend or revoke the charter and membership of any chartered club or shall otherwise discipline any such club, the Secretary of Kiwanis International shall send, by registered mail within fifteen (15) days, a notice of such action to the last reported president and secretary of said club; and the club, within sixty (60) days from the date of mailing such notice, may file with the Secretary of Kiwanis International written notice of appeal, which shall be considered and decided at the next convention of Kiwanis International. Upon final determination of revocation of the charter, and if the club is incorporated, said corporation shall be dissolved in accordance with local statutes; or in the event the corporation is not dissolved within one hundred and twenty (120) days, Kiwanis International has the right to petition and obtain proper orders of dissolution.

PROPOSED AMENDMENT NO. 12

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to clarify the documents issued by Kiwanis International which must be signed by the Secretary.

Amend the third paragraph of Article VI, Section 6, of the Bylaws of Kiwanis International by rewording the paragraph to read as follows:

Section 6. He shall sign all documents issued by Kiwanis International when required; shall affix the corporate seal of the organization when required; shall keep the accounts; shall receive all monies paid to Kiwanis International, and shall turn the same over to the Treasurer within thirty (30) days after receipt thereof, taking the Treasurer's receipt therefor.

PROPOSED AMENDMENT NO. 13

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to allow a lieutenant governor or a district secretary to represent a club at an International Convention even though said officers are delegates-at-large.

Amend Article IX, Section 9, of the Bylaws of Kiwanis International by rewording the section to read as follows:

Section 9. Each chartered club in good standing shall, at the time of electing its delegates for a convention as herein specified, choose two (2) alternates, designated as alternate number one (1) and alternate number two (2), who will serve in the numerical order certified, for either of the two (2) delegates of the club, if either or both of such delegates shall be absent from the convention. Each delegate and alternate shall be an active, privileged or senior member in good standing of the chartered club he represents, or occupy the office of lieutenant governor for the division of which the club is a member, or occupy the office of district secretary in which case the lieutenant governor may represent any one club in his division not otherwise represented or the district secretary may represent any one club in his district not otherwise represented by two delegates; and they shall be elected by such clubs not less than sixty (60) days prior to the date of any Annual Convention, and not less than twenty (20) days prior to the date of any special convention, and their elec-

PRESENT PROVISIONS

Article IV, Section 4

Section 4. If the Board of Trustees shall suspend or revoke the charter and membership of any chartered club or shall otherwise discipline any such club, the Secretary of Kiwanis International shall send, by registered mail within fifteen (15) days, a notice of such action to the last reported president and secretary of said club; and the club, within sixty (60) days from the date of mailing such notice, may file with the Secretary of Kiwanis International written notice of appeal, which shall be considered and decided at the next convention of Kiwanis International.

PRESENT PROVISIONS

Article VI, Section 6

Section 6. He shall sign all documents issued by Kiwanis International; shall affix the corporate seal of the organization when required; shall keep the accounts; shall receive all monies paid to Kiwanis International, and shall turn the same over to the Treasurer within thirty (30) days after receipt thereof, taking the Treasurer's receipt therefor.

PRESENT PROVISIONS

Article IX, Section 9

Section 9. Each chartered club in good standing shall, at the time of electing its delegates for a convention as herein specified, choose two (2) alternates, designated as alternate number one (1) and alternate number two (2), who will serve in the numerical order certified, for either of the two (2) delegates of the club, if either or both of such delegates shall be absent from the convention. Each delegate and alternate shall be an active, privileged or senior member in good standing of the chartered club he represents, or occupy the office of lieutenant governor for the division of which the club is a member, or occupy the office of district secretary (provided such lieutenant governor or district secretary is not otherwise a delegate or alternate) in which case the lieutenant governor may represent any one club in his division not otherwise represented or the district secretary may represent any one club in his district not otherwise represented by two delegates; and they shall be elected by such clubs not less than sixty (60) days prior to the date of any Annual

PROPOSED AMENDMENT NO. 13
(continued)

tion shall be evidenced by a certificate duly authenticated by the president and the secretary of the club. In the event any chartered club shall fail to certify the election of its delegates and alternates as herein set forth, then the Committee on Credentials shall have the right to determine as to the seating of the delegates or alternates for such chartered club.

PROPOSED AMENDMENT NO. 14

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to clarify what is meant by the first day of an Annual Convention.

Amend Article XII, Section 3, of the Bylaws of Kiwanis International by rewording the section to read as follows:

Section 3. The President of Kiwanis International shall at the first business session of an Annual Convention give notice of, and cause to be called, a conference of representatives of the several districts to determine and to submit to the convention nominations for the several offices to be filled at the convention. The conference is to be constituted and to proceed as follows:

PROPOSED AMENDMENT NO. 15

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to have the announcement of the complete list of the representatives to the conference on nominations to be made at the business session of the second day of the convention rather than at the afternoon session of that day. For many years there has been no afternoon session on the second day of the convention.

Amend Article XII, Section 3, e, of the Bylaws of Kiwanis International by rewording the section to read as follows:

e. It shall be the duty of the Secretary of Kiwanis International at the business session of the second day of the Annual Convention to announce to the convention the posting or publication, or both, of the complete list of the representatives selected by the districts to the conference called by the President.

PROPOSED AMENDMENT NO. 16

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to eliminate the limitation of one mover and one seconder only for a nomination from the floor of the convention.

Amend Article XII, Section 3, j, of the Bylaws of Kiwanis International by rewording the section to read as follows:

j. Nothing contained in this section shall be construed as limiting the right to make further nominations from the floor of the convention, provided the written consent of persons so nominated has been obtained.

PRESENT PROVISIONS
(continued)

Convention, and not less than twenty (20) days prior to the date of any special convention, and their election shall be evidenced by a certificate duly authenticated by the president and the secretary of the club. In the event any chartered club shall fail to certify the election of its delegates and alternates as herein set forth, then the Committee on Credentials shall have the right to determine as to the seating of the delegates or alternates for such chartered club.

PRESENT PROVISIONS

Article XII, Section 3

Section 3. The President of Kiwanis International shall on the first day of an Annual Convention give notice of, and cause to be called, a conference of representatives of the several districts to determine and submit to the convention recommendations for nominations for the several offices to be filled at the convention. The conference is to be constituted and to proceed as follows:

PRESENT PROVISIONS

Article XII, Section 3, e

e. It shall be the duty of the Secretary of Kiwanis International at the afternoon session of the second day of the Annual Convention to announce to the convention the posting or publication, or both, of the complete list of the representatives selected by the districts to the conference called by the President.

PRESENT PROVISIONS

Article XII, Section 3, j

j. Nothing contained in this section shall be construed as limiting the right to make further nominations from the floor of the convention, provided the consent of such persons has been obtained, but any nomination so made shall be done by one mover and one seconder only.

Date of Committee Meeting: April 30, 1972

Present: Members - H.Lee Powell, Jr.; Charles M. Roberts; Mark A. Smith, Jr.;
Hilmar L. Solberg
Chairman - Frank Summerhayes
Staff - Fay H. McDonald, L. A. Hapgood
Others - Wes H. Bartlett; Lorin J. Badskey; Aubrey Irby

The Committee reviewed the program for the Council meeting to be held on Sunday morning, June 18, in Atlantic City, starting with devotions. Attached as Exhibit A is a copy of this agenda.

The Committee recommends that the agenda for the International Council Meeting in Atlantic City, as attached to this report, be accepted.

Educational Conferences

The Committee studied in depth the procedures and agenda to be used at the first session of the Conference for Governors-elect to start with a luncheon with the International Board of Trustees on Wednesday, May 3.

Attached as Exhibit B is a copy of the agenda which will be used at the sessions on May 3 and 4. This is provided to you for your information.

The Committee also has completed the tentative agenda for the Conference for Governors-elect to be held in Atlantic City. We will be working on the final draft of this between now and the time of that conference.

The Committee also reviewed the agenda for the educational conferences for lieutenant governors, district chairmen and club leadership. These are in order and already being processed to the printer so that everything may be completed for use by the district officers and club officers this fall.

Special emphasis will be placed with the governors-elect on the full utilization of the suggested outlines. Board members, as Counselors to districts, will be asked to check the outline submitted by the governors-elect, by June 1, indicating how the conferences for lieutenant governors and district committee chairmen will be handled at the district level. If there is no compatibility between the outlines suggested by the Board with the outlines being proposed by the districts, then the Counselors are asked to assist the General Office in conferring with the district leadership in improving the outlines.

This may necessitate that Counselors to districts where there are problems will need to meet with the governors-elect during the review of this particular topic on training agenda on Saturday morning, June 17, during the Conference for Governors-elect in Atlantic City.

October Council Session

The Committee is giving full study to the format for the Council session starting on October 1 and being completed prior to noon on October 3.

The final agenda for the Council will be finalized and presented at the time of the Board meeting in Atlantic City.

I move this report be received.

Respectfully submitted,

H. LEE POWELL, JR.

CHARLES M. ROBERTS

MARK A. SMITH, JR.

HILMAR L. SOLBERG

FRANK SUMMERHAYES, Chairman

AGENDA FOR INTERNATIONAL COUNCIL
Atlantic City, New Jersey

June 18, 1972 - 8:15 A.M.

Holiday Inn
Wes H. Bartlett, President, Presiding

ANTHEMS

Verrollton C. "Vic" Shaul, Director of Convention Music

INVOCATION

Merald T. Enstad, Chairman, International Committee on Support of Churches
in Their Spiritual Aims

BREAKFAST

DEVOTIONS

Presiding - Frank Summerhayes, Trustee
Scripture Readings
Old Testament -
New Testament -
Devotions -
Musical Selection -

GREETINGS FROM THE PRESIDENT

Wes H. Bartlett

THE CONVENTION PROGRAM

Roy W. Davis, Chairman, Board Committee on Convention

REMARKS ON CONVENTION MUSIC

Verrollton C. "Vic" Shaul, Director of Convention Music

GROUP SINGING

KIWANIS ELECTION PROCEDURE

Ted R. Johnson, Chairman, Conference on Recommendations

DISCUSSION

CONVENTION RESOLUTIONS

Judge Harry A. Spencer, Chairman, International Committee on Resolutions

PROPOSED AMENDMENTS TO THE INTERNATIONAL CONSTITUTION AND BYLAWS

William M. Eagles, M.D., Chairman, Board Committee on Laws and Policies

DISCUSSION

REPORTS

Wm. A. Oughterson, Chairman, International Committee on Membership Development
Russell A. Pearson, Chairman, International Committee on New Club Building

DISCUSSION

MAJOR EMPHASIS PROGRAMS - Coordinators, Ralph C. Keyes and John T. Roberts

ADJOURNMENT

EDUCATIONAL CONFERENCE
FOR
GOVERNORS-ELECT

May 3-4, 1972

AGENDA

Wednesday
May 3, 1972

12:00 Noon -- Joint Luncheon of the International Board and the Governors-elect
Promenade "B" - Water Tower Hyatt House

Presiding: Wes H. Bartlett, President
Message: Lorin J. Badskey, President-elect

2:30 P.M. -- Opening Session - Promenade "A"

Presiding: Lorin J. Badskey, President-elect

Plan of the Conference - Frank Summerhayes, Chairman, Board
Committee on Leadership and Council

The District Officers Look at the Year Ahead -
Trustee Charles M. Roberts and L. A. Hapgood

Duties and Responsibilities of the District Governor -
Trustee H. Lee Powell, Jr. and Fay H. McDonald

The Governor-elect Prepares for His Year -
Trustees Mark A. Smith, Jr., Hilmar L. Solberg and
Percy H. Shue

General Office Staff and its Relationship to Efficient District
Administration -
R. P. Merridew

Dinner

Session -- Cotillion A and B - Water Tower Hyatt House

Setting the Stage for an Outstanding Year of Growth in All
Districts

New Club Building - Mark A. Alexander, Chairman International
Committee

Membership Development - Ernest Sturch, Jr., Chairman
International Committee

Thursday
May 4, 1972

8:30 A.M. -- Preparing for the Leadership Education of District Leaders,
Lieutenant Governors and Committee Chairmen -
Trustee Frank Summerhayes and L.A. Hapgood

The Role of the Lieutenant Governor -
Trustee Charles M. Roberts

Rewards for Effective Leadership -
Trustee Mark A. Smith, Jr.

Working with Sponsored Youth Organizations -
Robert Lucas, Percy Shue, R. P. Merridew

The Division Council -
Trustee Frank Summerhayes and Fay McDonald

Materials to Aid the Governor-elect in his planning -
Fay McDonald

The Major Emphasis Program for 1972-73 -
Percy H. Shue

International Extension -
J. Frank McCabe

Review of the Conference Agenda for Sessions for Governors-
elect to be held at the International Convention -
L. A. Hapgood

Overview of the International Council Session -
Trustee Frank Summerhayes

ADJOURNMENT

REPORT OF BOARD COMMITTEE ON MEMBERSHIP DEVELOPMENT AND NEW CLUB BUILDING
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 30-May 3, 1972

Date of Committee Meeting: May 2, 1972

Place of Committee Meeting: General Office

Present: Members - Maurice Gladman, Aubrey E. Irby, Stanley E. Schneider,
Mark A. Smith, Jr.
Chairman - S. Clark Pyfer
Staff Members - Alonzo J. Bryan, Richard A. Misch, L.A. Hapgood
Others - Wes H. Bartlett, Lorin J. Badskey, P. Blair Ellsworth, M.D.,
Hilmar L. Solberg

NEW CLUB BUILDING PHASE

1. Revocation of Charters

The Committee reviewed information provided by the Staff relating to the proposed revocation of Charters. The following fourteen (14) clubs are recommended to the Board for the revocation of the respective Charters:

Sand Mountain, Boaz, Alabama	Beartooth, Red Lodge, Montana
Kennesaw, Georgia	Opheim, Montana
Worth-Palos, Illinois	Norwalk, Iowa
La Follette, Tennessee	Winthrop, Massachusetts
Poplarville, Mississippi	Cliffside Park-Fort Lee, N.J.
Greater Garrison, North Dakota	Broomfield Heights, Colorado
Oronoco, Minnesota	Fritch, Texas

Recommendation #1:

The Committee recommends that the Charters of the above listed fourteen (14) clubs be revoked.

I move that recommendation #1 be adopted.

2. New Club Building Statistics

As of May 1, 1972, one hundred and thirty-four (134) new Kiwanis clubs have been organized in the 1971-72 Administrative Year. This compares to ninety-nine (99) clubs organized in the same period in 1970-71.

One hundred and seven (107) clubs have been organized in the districts comprising the United States and Canada; eighteen (18) have been organized in Kiwanis International-Europe; and nine (9) under International Extension.

Three thousand five hundred and forty-one (3,541) new Kiwanians have been brought in through the organization of these one hundred and thirty-four (134) new Kiwanis clubs. In addition there are twenty-one (21) Kiwanis Clubs In Formation. Ten (10) are in the districts comprising the United States and Canada; five (5) in Kiwanis International-Europe; and six (6) under International Extension.

From all indications we are experiencing one of the best years in new club growth since 1954. The projection of 200-225 new Kiwanis clubs for the 1971-72 Administrative Year continues to be realistic. Only two (2) districts have not organized new Kiwanis clubs this year. It is projected that each district will have at least one (1) new club prior to the Atlantic City Convention, which will be a new milestone.

Three (3) Kiwanis clubs previously listed as "not meeting" have been reactivated and reorganized: Mexicali, Baja California, Mexico; Fairborn, Ohio; and Clifton-Morenci, Arizona. There are five (5) additional clubs that are in the process of reactivation and should be reported at the next meeting of the Board.

The Committee is most appreciative of the work being done by the Field Service Representatives and Staff. A personal commendation should go out to each of these men on behalf of this Board.

3. Promotion

1971-72 Administrative Year - Under the leadership of Russell E. Pearson, the International Committee has a continuing promotional effort going. The Committee is most appreciative of the effort being put forth and especially has taken note of the personal contribution of Russ Pearson in the efforts to make this year one of the greatest in recent history.

1972-73 Administrative Year - Chairman Mark Alexander has made his initial contacts with the Governors-elect. A personal presentation will be made to these district leaders when they gather at the close of this meeting of the Board.

The matter referred to this Committee by President Wes relating to the selection of Accredited Representatives was discussed. The Staff contacted all Governors-elect on March 14, 1972 for their suggested appointments for 1972-73. The Governors-elect were requested to limit their selections to qualified Kiwanians, located in geographical areas throughout the district. Through the use of the Field Service Representatives an endeavor will be made to meet with these Accredited Representatives at district conventions so that they might be made acquainted with the current procedures being followed. The Governors-elect were also requested to discuss these appointments with the current Governor and District Secretary.

The Committee suggests that Governors be encouraged to invite the Field Service Representatives to attend and participate throughout the entire period allotted to the district conventions and Mid-Winter Conferences. It was felt that more could be accomplished at this time with all the Lieutenant Governors together, and with the great majority of club Presidents assembled than at any other opportunity. It was further suggested that the Board Representative assigned to these conferences and conventions formally introduce the Field Service Representative early in the session explaining the purpose of his attendance and the assistance that he can give in the extension of Kiwanis to new areas and in the strengthening of established clubs.

MEMBERSHIP DEVELOPMENT PHASE

1. Membership Statistics

Membership statistics for the first and second quarters of the 1971-72 administrative year were reviewed by the Committee in conjunction with membership trends.

The Board Committee in reviewing these statistics found that there are still some areas of concern, one district for the first six month period has shown a loss in membership on the trend reports. Exhibits A & B.

2. 1972-73 New Member Sponsor Award Program

The Committee considered at great length the types of recognition for the sponsorship of new members.

The Committee is of the opinion that the award program should be one of recognition at the club level at the time a new member is inducted and should be in the following form:

- a. An International President's Citation card for sponsoring one new member. Usage 40,000. Cost \$7.00 per thousand. Total minimum cost \$280.00.
- b. Award for the sponsorship of 3 new members in the form of a tie tac. Estimated number of awards 2,500. Cost 30¢ - Total cost \$750.00.
- c. Award for the sponsorship of 5 or more members. A tie tac in the form of a "K" with a synthetic ruby, size equivalent to a 12 pt. diamond. Estimated number required 500 @ \$1.88 = \$940.00.

The balance of the New Member Sponsor Award program would be the same as this year's program in which the Presidential Citation in the form of a plaque is awarded to the Kiwanian in each district who sponsored the highest number of new members, the club which shows the greatest percentage of net gain and the district which has the greatest percentage of net gain in membership for the 1972-73 administrative year.

Total estimated cost of program \$2,570.00.

Recommendation #2:

The Committee recommends that the New Member Sponsor Award Program be approved to aid in the promotion of Membership Development.

I move that recommendation #2 be adopted.

3. Membership Requirement Change

The Committee reviewed resolutions from the Kiwanis Clubs of Northwest Washington, D.C. and Williston, North Dakota pertaining to the admission of women into Kiwanis.

Recommendation #3:

The Committee recommends that no change be made in the Constitution and Bylaws.

I move that recommendation #3 be adopted.

4. Senior Membership

The Board Committee reviewed the concerns expressed by Lieutenant Governor George F. Laning of the Pennsylvania District regarding the Senior membership classification.

The Committee reviewed Senior member status and felt that emphasis should be placed on having the Kiwanis club review their awarding of the classification of Senior member and also stress that the club's Board of Directors review this each year.

5. Attendance Credits and Make-ups

The Committee discussed proposed changes in the attendance rules regarding make-ups of regular meetings. It was the opinion of the Committee that the attendance rules regarding attendance credit and make-ups should not be changed.

6. Individual Membership Record

The Committee discussed various changes in the manner in which individual membership records are kept in the General Office. It was the feeling of the Committee that the individual member's Social Security number should be used to expedite and keep more accurate records with regard to members moving and the number which rejoin another club. The Committee felt that this would be the most practical method of identification.

The Committee also discussed deletions and urges that a system of coding be developed to identify the reason for deletion, and the finds of the MNO survey to be studied when developing this program.

Recommendation #4:

The Committee recommends that these proposed changes in individual membership records be studied and augmented as soon as possible.

I move that recommendation #4 be adopted.

7. Promotion

1971-72 Administrative Year - The Board Committee commends and wishes to express its thanks to Chairman Wm. Oughterson and members of the International Committee on Membership Development for their outstanding efforts in the promotion of membership development throughout the thirty districts.

1972-73 Administrative Year - Chairman Ernest Sturch has been in contact with the Governors-elect. He will make a presentation to these district leaders at the close of this meeting of the Board.

8. Pennsylvania Project

The trip which was authorized for special study in the Pennsylvania District has resulted in the report which is attached as Exhibit C. We feel that this has been a worthwhile pilot program and that we have received excellent response from Governor Jim Richard.

The Committee Chairman wishes to express his sincerest appreciation to the Committee members and staff men Alonzo J. Bryan and Richard A. Misch, for their continued diligent and dedicated efforts on behalf of the Kiwanis Administrative areas with which this Board Committee is concerned.

I move the adoption of this report.

Respectfully submitted,

MAURICE GLADMAN

AUBREY E. IRBY

STANLEY E. SCHNEIDER

MARK A. SMITH, JR.

S. CLARK PYFER, Chairman

REPORT OF TRENDS IN MEMBERSHIP FOR DISTRICTS

DISTRICT	CERTIFIED MEMBERSHIP 9-30-71	MEMBERSHIP 10-31-71	MEMBERSHIP 11-30-71	MEMBERSHIP 12-31-71	NET GAIN or (LOSS)*
ALABAMA	4293	4290	4292	4304	11
CAL.-NEV.-HAW.	23804	24194	24230	24269	465
CAPITAL	8296	8332	8331	8331	35
CAROLINAS	8699	8762	8811	8835	136
FLORIDA	12056	12182	12253	12335	279
GEORGIA	7335	7414	7407	7376	41
ILLINOIS-EASTERN IOWA	11269	11408	11454	11414	145
INDIANA	8287	8381	8410	8463	176
KANSAS	4097	4197	4183	4189	92
KENTUCKY-TENNESSEE	7519	7620	7617	7623	104
LA.-MISS.-WEST TENN.	5883	5957	5986	5982	99
MICHIGAN	8686	8789	8818	8852	166
MINNESOTA-DAKOTAS	6984	7105	7088	7069	85
MISSOURI-ARKANSAS	8226	8392	8395	8454	228
MONTANA	1929	1947	1954	1986	57
NEBRASKA-IOWA	7206	7336	7429	7415	209
NEW ENGLAND	11162	11327	11291	11309	147
NEW JERSEY	6617	6653	6645	6628	11
NEW YORK	13435	13517	13535	13496	61
OHIO	16567	16767	16851	16904	337
ONT.-QUEBEC-MARITIME	8865	9010	9025	8952	87
PACIFIC NORTHWEST	14175	14391	14396	14444	269
PENNSYLVANIA	9498	9547	9601	9601	103
ROCKY MOUNTAIN	4227	4252	4289	4301	74
SOUTHWEST	3857	3882	3879	3956	99
TEXAS-OKLAHOMA	16217	16480	16539	16599	382
UTAH-IDAHO	3081	3086	3102	3124	43
WESTERN CANADA	2569	2622	2612	2644	75
WEST VIRGINIA	2236	2291	2288	2282	46
WISCONSIN-UPPER MICHIGAN	7433	7553	7570	7557	124
TOTALS	254,508	257,684	258,281	258,694	4,186
INTERNATIONAL EXTENSION	2,959	2,912	2,940	2,923	(36)*
KIWANIS INT.-EUROPE	3,695	3,695	3,695	3,695	-
TOTALS	261,162	264,291	264,916	265,312	4,150

REPORT OF TRENDS MEMBERSHIP FOR DISTRICTS

DISTRICT	CERTIFIED MEMBERSHIP 9-30-71	MEMBERSHIP 1-31-72	MEMBERSHIP 2-29-72	MEMBERSHIP 3-31-72	NET GAIN or (LOSS)
ALABAMA	4293	4316	4287	4339	46
CAL.-NEV.-HAWAII	23804	24142	24146	24250	446
CAPITAL	8296	8362	8361	8385	89
CAROLINAS	8699	8861	8832	8821	122
FLORIDA	12056	12392	12416	12495	439
GEORGIA	7335	7525	7598	7643	308
ILLINOIS-EASTERN IOWA	11269	11356	11424	11433	164
INDIANA	8287	8457	8505	8530	243
KANSAS	4097	4201	4241	4261	164
KENTUCKY-TENNESSEE	7519	7605	7639	7614	95
LA.-MISS.-WEST TENN.	5883	5936	5939	5913	30
MICHIGAN	8686	8782	8801	8785	99
MINNESOTA-DAKOTAS	6984	7071	7074	7128	144
MISSOURI-ARKANSAS	8226	8451	8467	8495	269
MONTANA	1929	1978	1971	2009	80
NEBRASKA-IOWA	7206	7405	7390	7394	188
NEW ENGLAND	11162	11282	11295	11251	89
NEW JERSEY	6617	6597	6613	6606	(11)*
NEW YORK	13435	13501	13516	13581	146
OHIO	16567	16976	17003	17152	585
ONT.-QUEBEC-MARITIME	8865	8977	8982	9034	169
PACIFIC NORTHWEST	14175	14450	14478	14560	385
PENNSYLVANIA	9498	9570	9590	9615	117
ROCKY MOUNTAIN	4227	4288	4309	4363	136
SOUTHWEST	3857	4020	4074	4134	277
TEXAS-OKLAHOMA	16217	16637	16651	16911	694
UTAH-IDAHO	3081	3125	3125	3157	76
WESTERN CANADA	2569	2634	2624	2668	99
WEST VIRGINIA	2236	2270	2275	2287	51
WISCONSIN-UPPER MICHIGAN	7433	7560	7612	7652	219
TOTALS	254,508	258,727	259,238	260,466	5,958
INTERNATIONAL EXTENSION	2,959	2,965	2,958	2,991	32
KIWANIS INT.-EUROPE	3,695	3,695	3,695	4,091	396
TOTALS	261,162	265,387	265,891	267,548	6,386

Report to Board Committee on Membership Development and New Club Building - regarding program of assistance in membership development to Pennsylvania District as authorized by the International Board.

During the months of February and March I made three trips to the Pennsylvania District and had the opportunity of visiting 19 of the 22 divisions, at divisional meetings and also visiting many of the clubs throughout the district at their regular meetings. The main purpose of these trips was to assimilate as much information as possible with regard to a district that was experiencing membership development problems over a number of years. Moreover, I wanted to ascertain if it would be possible to develop a pilot program that could be used with other districts that were experiencing the same problem and if the problem related to economic conditions in the area or possible apathy of the membership of the district with regard to membership.

I would be remiss if I did not state that the Governor of the Pennsylvania District, Jim Richard, was very instrumental in any success that this program might have in that district this administrative year; he is a hard working, dedicated governor of his district and is striving to reverse the downtrend the Pennsylvania District has experienced over the past ten years. My observations from these trips are as follows:

1. There is no reason why the Pennsylvania District should not have a good growth factor each and every year nor why it should not have reflected this over the past ten years. Economically, the state seems very sound. The communities I had the privilege of visiting were reflecting good growth in business from the standpoint of growth of the community and also the development of areas surrounding the community. I found that there were many sites for new clubs; one fine example is a community over 17,000 where there is no Kiwanis club. I feel it is mainly a matter of motivation and bringing these problems out in divisional meetings where you are talking to club officers and discussing them on a level where they have a chance to ask questions and give vent to what they feel are problems and their solutions.
2. There is no reason why any Lieutenant Governor could not accomplish basically the same thing I was doing by the use of qualified men in his district speaking on the subject. Even in the Pennsylvania District you will find success stories in membership development, but these should be brought to light and explained. Many times if we just make a point of stating a simple fact-- for example: all too often Kiwanis clubs spend more time in the preparation and planning for fund-raising activities than they do in membership development, yet no club will ever argue with the fact that they are successful in fund-raising --- club presidents are quick to get the point when you ask them the following question: "How many of you would give the same amount of preparation and planning to your fund-raising activities of your club as you do to membership development?" Invariably, there wasn't one president in the room who would raise his hand unless he had a very excellent active membership development program going in his club. But the evidence that it really comes across to the Kiwanis officers was that they know they are successful in fund-raising activities for various reasons but the most important reason of all is that they give it the necessary preparation and planning.

This brought to light one other factor quite clearly: The District Governor's training of the Lieutenant Governor with regard to membership development has to be very explicit and down to earth and give the Lieutenant Governor the nuts and bolts of membership development...so that he can be an effective liaison between the club and the district and give that club or the clubs of his division the necessary aid and tools and ideas to become successful in membership development. Too often we overlook the most valuable source of membership development we have within a club....the new member; we can apply the same rule or principle that we follow in new club building---use the new member. Have him bring someone from his circle of friends or business acquaintances into the club.

3. One other point became quite evident. You will recall at one time we had a "Let's Match Program." The program and the idea behind it was extremely good and did bring some results but, after having the opportunity of visiting many clubs in the Pennsylvania District and some with membership that is getting older, it became evident that when you ask a Kiwanian of 55 or 60 years old to suggest younger men for membership from his circle of friends, it becomes a rather difficult task due to the following reasons: a) neither economically or socially is he very much in contact with the younger element in the community, and to bear out this thought just look around your Church on a Sunday morning and see how the congregation fragments into age groups of people of like concerns and economic structures. Many times this happens in a Kiwanis club. Thus, older clubs in order to develop younger men, will have to work much harder and diligently at it and not hope to bring in only one young man but possibly bring in five or six at one time so that these men have something in common within the club with regard to fellowship and what transpires in that club.

I could ramble endlessly about my findings to the Pennsylvania District but I personally feel it boils down to two basic fundamentals that I'm sure the committee is aware of. The first is leadership. The leadership of the Governor of the district is the ultimate and most important key as we all recognize. The second is the training that the Governor gives his Lieutenant Governors in the know-how of membership development. I feel that we can motivate from the General Office, but without the cooperation of the Governor and a trained staff of district officers, the job will be entirely futile. When a district realizes that membership development is the key to the success of the individual clubs in that district, then we will have accomplished our task, because it is through membership development that a club remain vibrant and alive to continue relevant community service, have the manpower necessary to raise the funds to give that service, and, lastly and probably one of the most important, develop the future leadership of the individual Kiwanis club.

Needless to say I learned as much from the Pennsylvania District as I was able to contribute to them, which was probably very small; as a result of the knowledge I gained from my experience in the district, I hope to be able to develop aids to be used by the Governors in training their district officers.

Respectfully submitted,

RICHARD A. MISCH

REPORT OF BOARD COMMITTEE ON PROGRAM DEVELOPMENT
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 30-May 3, 1972

Date of Committee Meeting: May 1, 1972

Place of Committee Meeting: General Office

Present: Members - James C. Brooks, T. Ben Hagler, Aubrey E. Irby,
Frank Summerhayes
Chairman - Charles M. Roberts
Staff Members - William H. Jepson, A. G. Terry Shaffer, Percy H. Shue
Others - Wes H. Bartlett, Lorin J. Badskey, Ted R. Osborn, Maurice
Gladman, Hilmar L. Solberg

I. 1972-73 Annual Club Report Form, and Report of the Committee on Achievement

The Minutes of the Meeting of the 1971-72 International Committee on Achievement (April 21-23, 1972) are attached to this report as Exhibit A.

The Board Committee on Program Development concurs in the recommendations of the Committee on Achievement as set forth on page 4 of these minutes.

Recommendation #1:

The Committee recommends that instructions provided clubs for filing the 1971-72 Annual Club Report specify that each club reporting in the Multiple Service category shall submit a maximum of ten of what it considers its best service projects.

I move that recommendation 1 be adopted.

Recommendation #2:

The Committee recommends that Phase #5 and that section of Phase #6 dealing with Club Representation at District Convention in the District Achievement Grading Plan be computed in the same manner as in the Distinguished Governor Criteria.

I move that recommendation 2 be adopted.

The Committee adds one additional phrase to the Committee on Achievement's third recommendation for clarification of the intent of the Committee on Achievement.

Recommendation #3:

The Committee recommends that, effective for the 1971-72 administrative year, a special category be established to recognize clubs in International Extension (exclusive of clubs in Kiwanis International-Europe) in the Annual Club Report program.

I move that recommendation 3 be adopted.

Recommendation #4:

The Committee recommends that the Minutes of the Meeting of the 1971-72 International Committee on Achievement (April 21-23, 1972) be accepted and be distributed with our Board minutes.

I move that recommendation 4 be adopted.

II. Kiwanis Sponsored Youth Organizations Other Than Circle K and Key Clubs

The Committee is aware that there are, in addition to Key Clubs and Circle K Clubs, several youth organizations created within the Kiwanis International organization and sponsored locally by more than one Kiwanis Club. These include at least: Service Gents (California-Nevada-Hawaii District primarily), Spades Clubs (Pacific Northwest District primarily), and Builders Clubs (Kentucky-Tennessee District).

Without any desire whatsoever to change Board policy regarding Kiwanis sponsorship of youth organizations above club level, the Committee believes that the Board has a responsibility to remain fully acquainted with the operations of such organizations and to evaluate them in terms of the desirability of local club sponsorship. The Committee has initiated such a study and plans to continue doing so.

As an initial step, the members of the Committee, in advance of this meeting, carefully reviewed detailed information on organization procedures, objectives, and operating procedures of the Service Gents (whose members are high school males) and Spades Clubs (whose members are both high school males and females). The Committee is of the opinion that these clubs, locally sponsored, offer additional and acceptable opportunities for Kiwanians to support the "Share Your Life" Theme in 1972-73.

Recommendation #5:

The Committee recommends that at a time and in a manner which the staff deems appropriate, and especially in support of the 1972-73 "Share Your Life" Major Emphasis Program, Kiwanis Clubs be informed of Board policy and Board decisions which govern the creation and continuing sponsorship of youth organizations other than Circle K and Key Clubs, and for information purposes only, cite the Service Gents and Spades Clubs programs as illustrations of acceptable activities, provide minimal information on their purpose and operation, and indicate sources in districts from which more detailed information can be obtained.

I move that recommendation 5 be adopted.

With reference to Builders Clubs, the Committee has been favorably impressed with the concept of Kiwanis Club sponsorship of these clubs for boys at the junior high school level as expressed in a working paper submitted by Vice-President Ted Osborn. The Committee strongly encourages the Kentucky-Tennessee District to develop a standard form for Builders Club bylaws, recommendations for organizational and operational procedures, and a plan for promoting Builders Clubs within the district and to provide the Committee with such detailed information. If these can be provided by the Kentucky-

Tennessee District (or other source) and if such detailed materials can be later provided directly to inquiring clubs by an office other than the General Office, the Committee hopes to make a comparable assessment of the potential of Builders Clubs and cite them as examples of locally sponsored Kiwanis youth organizations.

The Committee recognizes the appreciable and growing number of such organizations sponsored locally by Kiwanis Clubs and believes a study and evaluation at this time is warranted. To that end, it wishes to determine whether there are additional organizations created by Kiwanis Clubs and solely sponsored by Kiwanis Clubs.

Recommendation #6:

The Committee recommends that the Secretary survey governors and district secretaries to determine what youth organizations in addition to Circle K and Key Clubs are solely sponsored by Kiwanis Clubs in the various districts.

I move that recommendation 6 be adopted.

III. Mexico-United States Friendship Week

In previous action, the Board approved the establishment of an annual observance of a Mexico-United States Friendship Week but deferred establishment of the annual date of the observance until this meeting. After a review of a number of possible dates suggested by the Southwest and California-Nevada-Hawaii Districts, the Committee favors the week which includes October 28, commemorating October 28, 1967, when the Chamizal lands were formally transferred to Mexico, known as the Chamizal Settlement.

Recommendation #7:

The Committee recommends that the week of October 22-28, 1972, be established as the dates for the 1972-73 observance of Mexico-United States Friendship Week and that subsequent annual observances be the calendar week which includes October 28.

I move that recommendation 7 be adopted.

IV. The Salvation Army Project in Hong Kong

The Kiwanis Club of Hong Kong gives financial support to a Salvation Army project (known as the "Kowloon Project"), whereby each \$30 contribution enables the Salvation Army to meet the needs of one person. President Wes has personally visited the project and commends it highly. The Kiwanis Club of Hong Kong has suggested that Kiwanis Clubs could enlarge the services by sending funds to the Kiwanis Club of Hong Kong, and these funds would also be turned over to the Salvation Army there.

The Committee is reluctant to encourage any project whereby any Kiwanis Club abroad acts as a receiver of funds from other Kiwanis Clubs for its own project or any other. The Committee does believe the project offers opportunities for Kiwanis Clubs and has asked the staff to inquire

of the Salvation Army whether it can suggest a plan whereby contributions can be made directly to the Salvation Army in somewhat the same manner as Kiwanis Clubs now support the Foster Parents and similar plans.

Meanwhile the Committee will retain this item on its agenda.

V. Progress Report on Development of 1972-73 Major Emphasis Program and Other Materials

The staff briefly reviewed the status of preparation and production of 1972-73 program materials and the meeting of the 1972-73 Committee on Major Emphasis Programs. The Board Committee on Public Relations will indicate some of the proposed materials for carrying the "Share Your Life" Theme to the general public. The Program Development Department will coordinate the production of a 1972-73 Major Emphasis Program kit for distribution to all clubs.

The 1972-73 Theme, Objectives, and Major Emphasis motion picture, to be first shown on Wednesday night at the Convention, is in production by The TALM Company of Toledo. It will be a briefer film (six to eight minutes), all color, and all motion. Scenes are being shot in the areas of St. Petersburg, Toledo, and Chicago. The same firm will also produce a film-strip on the program which will be made available to lieutenant governors for club showings.

VI. Summary of Kiwanis Activities in 1970-71

The statistical summary of selected Kiwanis activities as tabulated from approximately 4700 Annual Reports (1970-71), especially with reference to Operation Drug Alert and The Quality of Our Environment programs, is attached as Exhibit B. This information will be provided clubs in the 1972 edition of "Kiwanis In Action," to be first distributed at the Atlantic City Convention.

VII. Progress Report on Convention Exhibits and Conferences

The staff briefed the Committee on plans for the Club Clinic, Special Exhibits, and Tuesday afternoon conferences at the Atlantic City Convention, June 18-21. Progress is normal for this date.

VIII. Departmental Budget Report

The Committee reviewed the Comparative Statement of Expenses for Program Development and Club Service (Division K) for March 1972. No concern is apparent.

IX. Policies

The Committee specifically reviewed proposed changes in Board Policy under the following headings:

- Service Project, Definition of
- Community Service Activities
- Endorsements
- Disaster or Emergency Areas

Government Services, Policy on Expansion of
Boundary Markers - Canada and Mexico
Contributions for Charitable Purposes

With the understanding that the Board Committee on Laws and Policies will recommend the deletion of the last two paragraphs of the Policy on Expansion of Government Services, the Committee concurs in the changes recommended for the above listed Policies. It does, furthermore, suggest that, on page A8a under Endorsements (9-a), the word "officially" be deleted so that the Policy will read "Clubs should avoid endorsing....."

Recommendation #8:

The Committee recommends that proposed Policy changes affecting Definition of Service Project, Community Service Activities, Endorsements, Disaster or Emergency Areas, Policy on Expansion of Government Services, Boundary Markers - Canada and Mexico, and Contributions for Charitable Purposes be approved as submitted to the Committee for review.

I move that recommendation 8 be adopted.

X. American Career Awards Program (AMCAP)

The American Career Awards Program (AMCAP) is designed for students in grades eleven and twelve who are aiming for careers that do not necessarily require a college degree. Each student who participates in the program will receive a Career Guidance Profile which should be of considerable value to him when he seeks employment, and silver and gold medallions will be awarded to the top 35% of achievers. As such, it will be the first national program of its kind. It is hoped that cash awards can be made to the top 1%.

The Committee is very favorably impressed with the plan of AMCAP but in view of the fact that it is not now operable and probably will not be for at least another year, the Committee believes that it is undesirable for Kiwanis International to lend its name as an endorser of the program at this time or to commit itself to participation. The Committee does believe that the program may have much to offer us as a cooperative program once it become operable.

In view of this decision, the Committee further believes it inadvisable for a representative of AMCAP to have a booth or to make any special presentation on it at the Atlantic City Convention as was requested. Our Kiwanis contact for AMCAP is William E. Baker, a member of the Kiwanis Club of East San Jose, California.

XI. Drug Education Booklet for Parents

At the request of Frank Koelsch, the President of the Kiwanis Club of West Allis, Wisconsin, the Committee reviewed a publication entitled The Abusable Drugs, produced by a Milwaukee firm. The distributor has offered to give Kiwanis International exclusive rights to distribution among service clubs if we will commit ourselves to purchasing 250,000 copies at about 36¢ a copy. President Koelsch is of the opinion that

it is desirable for Kiwanis to purchase these in quantity, list the item in the Official Supplies Catalog, promote the sale, and process orders and shipments.

The booklet is an exceptionally attractive one, and the Committee has no concern about the content nor the appropriateness of distribution by Kiwanis Clubs in local Operation Drug Alert programs. There are, however, several reasons why the Committee does not recommend Kiwanis International's adoption of the publication: (1) it would require a commitment of \$85,000 to purchase 250,000 copies; (2) we already have a large inventory of You, Your Child and Drugs, which is for distribution to parents; (3) the sale of printed drug education materials has sharply declined since the first year of the Operation Drug Alert program; and (4) Operation Drug Alert will not be the Major Emphasis Program for next year, although we shall continue to promote it.

The Wisconsin-Upper Michigan District will immediately give intensive promotion to The Abusable Drugs. It may be that the District experience will indicate a potential not now apparent to the Committee but, in the meantime, the Committee does not recommend any commitment on the part of Kiwanis International.

The Committee has no objection to President Koelsch having a booth in the special exhibit area of the Atlantic City Convention to publicize the booklet among delegates with the understanding that he cannot sell the booklets or take orders for them.

XII. Kiwanis-sponsored Art Shows on Behalf of the United Nations Drug Program

The U. S. People for the United Nations is a non-profit organization, supporting the United Nations humanitarian projects. In the New Jersey District, the organization has had a successful experience in cooperation with a Kiwanis Club whereby funds were raised through an art show in Edison, New Jersey. On the basis of this, the National Director has proposed that Kiwanis International will "form an alliance with PFUN" and that a series of three meetings be held with Kiwanis officers and staff for this purpose. It would involve no financial or time commitment other than that volunteered by Kiwanis International.

The art show and sales is apparently only one method of cooperation which might be worked out. As for income, the PFUN would benefit from the registration fees paid by exhibiting artists, the artists would benefit from sale of their paintings, and Kiwanis Clubs could solicit funds during the show for the Operation Drug Alert program. A public drawing, where permitted, would also net additional funds for PFUN.

The proposal generated no enthusiasm from the Committee and it has no recommendations to make in support of the proposal.

XIII. The Jim Walters Corporation, a reputable Florida-based firm, has invited Kiwanis cooperation in their newly announced awards program whereby Kiwanis Clubs (or other organizations in the community) could nominate an outstanding young entrepreneur for a national award.

The Committee would prefer to retain this on its agenda and has asked the staff to determine insofar as possible precisely how Kiwanis Clubs could be involved. We are uncertain how many Kiwanis Clubs could be involved in the program nationally, and we would be cautious about promoting any national awards program unless there were opportunities for broad participation by our clubs throughout the nation beyond the mere submission of nominations.

XIV. The Proposed Resolutions

The Committee feels that the 1971-72 Committee on Resolutions has drafted an exceptionally fine set of Proposed Resolutions to be submitted to the House of Delegates at Atlantic City. We are especially impressed with the positive approach, the scope of subjects covered, the quality of the composition, and, perhaps above all, the special attention and support which the Resolutions give to the 1972-73 Theme of "Share Your Life."

Recommendation #9:

The Committee recommends that the Secretary convey to the Chairman and Members of the Committee on Resolutions the thanks and high commendation of the Kiwanis International Board of Trustees for the superior quality of the Resolutions which they drafted for submission to the House of Delegates at Atlantic City on June 21.

I move that recommendation 9 be adopted.

I move this report be received.

Respectfully submitted,

JAMES C. BROOKS

T. BEN HAGLER

AUBREY E. IRBY

FRANK SUMMERHAYES

CHARLES M. ROBERTS, Chairman

MINUTES OF THE MEETING OF THE 1971-72 INTERNATIONAL COMMITTEE ON ACHIEVEMENT
CHICAGO, ILLINOIS

APRIL 21-22-23, 1972

The 1972 meeting of the International Committee on Achievement convened on Friday evening, April 21, at 9:00 p.m., in the Board Room of the General Office. Present were: Chairman Walter M. Christopher, Lee W. Bishop, Henry L. Myers, Jr., James E. Walkley, William B. Watts, and Staff Representative A.G. Terry Shaffer.

At that time Chairman Walt and the Committee previewed the agenda to be covered on Saturday and Sunday and agreed upon procedures for final grading to select International Annual Club Report Honor Clubs and Honorable Mention Clubs for 1970-71.

The Committee then considered the grading for selecting district winners in Achievement for 1970-71. The points for determining the district winners and honorable mentions were computed in the General Office previous to the Committee meeting. The scoresheets were shared with the Committee and explanatory comments were offered by A.G. Terry Shaffer.

The winners and honorable mentions in each section are as follows:

Gold Group
(216 clubs or more)

- Winner: Illinois-Eastern Iowa
- Honorable Mention: California-Nevada-Hawaii
Texas-Oklahoma

Silver Group
(161 to 215 clubs)

- Winner: Florida
- Honorable Mention: Capital
Kentucky-Tennessee

Orange Group
(116 to 160 clubs)

- Winner: Carolinas
- Honorable Mention: Indiana
Louisiana-Mississippi-
West Tennessee

Blue Group
(115 clubs or fewer)

- Winner: Rocky Mountain
- Honorable Mention: Southwest
Utah-Idaho

(Honorable Mentions are listed in alphabetical order, by district)

The presentation of District Achievement Awards at the Atlantic City Convention was discussed in detail. It was agreed that the Honorable Mention districts would be listed in alphabetical order, by district.

The Friday evening session adjourned at 10:50 p.m.

The second session of the Committee began at 8:30 a.m., April 22, in the Board Room of the General Office with the same personnel as were present Friday evening.

I. GRADING OF CLUBS FOR 1970-71 ANNUAL CLUB REPORT HONORS

The first item of business involved the determining of the Honor Clubs and Honorable Mention clubs for Multiple Service and Single Service, Diamond and Emerald Sections. The Committee, after some discussion, decided to follow the precedent set by last year's Committee in selecting three Honor Clubs and three Honorable Mentions in each category and section. It was agreed that each of the Honor Clubs and Honorable Mention clubs would be listed in alphabetical order by club name, and that this procedure be read and followed when presenting the awards at the Atlantic City Convention.

The Honor Clubs and Honorable Mention clubs in each category and section in alphabetical order by club name are as follows:

MULTIPLE SERVICE

Diamond Section

Honor Clubs: Birmingham, Alabama
 Missoula, Montana
 Morgantown, West Virginia

Honorable Mention: Capital City, Boise, Idaho
 Grand Junction, Colorado
 Monroe, Wisconsin

Emerald Section

Honor Clubs: Birmingham, Michigan
 Clinton, Wisconsin
 North Hennepin, Minneapolis, Minnesota

Honorable Mention: Bethel Park, Pennsylvania
 Elmwood District, Winnipeg, Manitoba
 The Rampart Range, Colorado Springs, Colorado

SINGLE SERVICE

Diamond Section

Honor Clubs: Bethany, Oklahoma
 Garden Grove, California
 Little Rock, Arkansas

Honorable Mention: Nashville, Tennessee
 Metropolitan Baton Rouge, Louisiana
 Westbrook, Maine

Emerald Section

Honor Clubs: New Boston, Ohio
 North Vancouver, British Columbia
 Palmyra, Missouri

Honorable Mention: Delbarton, West Virginia
 Miami-Northside, Florida
 South Winnipeg, Manitoba

Possibilities for presentation of Honor Club Awards at the Atlantic City Convention were discussed by the Committee.

The Committee then reviewed correspondence and an accompanying Annual Club Report from the Kiwanis Club of Davao City, Philippines. After considerable discussion, it was agreed that a letter of commendation should be sent by the International Chairman to the Davao City club. It was further decided that this club could not be recognized in the present awards program inasmuch as the format of said program is designed for districted clubs, and only said districted clubs have received the official set of Annual Club Report forms on which it is mandated that this Annual Club Report be made.

The Saturday session of the meeting adjourned at 2:00 p.m.

Committee personnel and the Staff representative convened for the final session at 9:30 a.m., Sunday, April 23, in the Board Room.

At that time the Committee reviewed the Annual Club Report form and discussed the District Achievement Grading Plan in further detail.

Each International Committeeman was asked to man the Club Clinic booth on Achievement at the Atlantic City International Convention, taking charge of a specific day of the Convention. Members of the 1972-73 International Committee on Achievement and representatives from clubs who are Annual Club Report Honor Clubs and Honorable Mentions will be asked to assist.

The General Office Staff was directed to prepare an abbreviated summary of the main service project or projects undertaken by the Honor Clubs in each category and section. Said summary is to be used for the purpose of selective distribution at the Club Clinic booth on Achievement at the International Convention.

Chairman Christopher closed by thanking all Committee members and the Staff representative for their contributions thus far during the administrative year and in the meeting itself, and all present pledged to continue their efforts.

The final session adjourned at 12:30 p.m.

RECOMMENDATION TO INTERNATIONAL BOARD COMMITTEE ON CONVENTION

Comment: The Committee discussed at great length the procedure on stage for presentation of Achievement and, especially, Annual Club Report awards. A review of said procedure and the time involved led the Committee to unanimously conclude that the presentations are done as expeditiously as possible while still giving the proper recognition to those who have performed the work of Service, the reason for which Kiwanis primarily exists.

RECOMMENDATION

The Committee recommends that the procedure currently followed for presenting Achievement and Annual Club Report awards be continued.

RECOMMENDATIONS TO INTERNATIONAL BOARD OF TRUSTEES

1. Comment: It is felt by the Committee that in the Multiple Service category, a judgment can best be made by District Committees on Achievement and by the International Committee on Achievement if a club selects a given number of its most meaningful service projects for competition. The quality of service provides a clear picture of a club's true impact upon the community.

RECOMMENDATION

Each club shall submit a maximum of what it considers to be its ten (10) best service projects in the Multiple Service category.

2. Comment: With regard to the District Achievement Grading Plan, the Committee strongly feels that the fifth phase - International Convention Representation - should be computed in the same manner as the criteria for recognition of Distinguished Governor so as to eliminate any confusion. As it stands now, two sets of figures are being used, one for Distinguished Governor and another for District Achievement. The Committee also feels that, under phase six - District Convention - the section dealing with club representation should be computed in the same manner as that comparable criteria for recognition of Distinguished Governor.

RECOMMENDATION

Phase #5 and that section of Phase #6 dealing with Club Representation at District Convention in the District Achievement Grading Plan be computed in the same manner as in the Distinguished Governor Criteria.

3. Comment: The Committee discussed at great length the possibility of having a special category in the Honor Club Program for International clubs, exclusive of Kiwanis International-Europe, and concluded that it would be very beneficial to include said clubs.

RECOMMENDATION

Effective for the 1971-72 administrative year, a special category be established to recognize International clubs (exclusive of Kiwanis International-Europe) in the Annual Club Report program.

Respectfully submitted,

LEE W. BISHOP
HENRY L. MYERS, JR.
JAMES E. WALKLEY
W. B. WATTS
WALTER M. CHRISTOPHER, Chairman

SUMMARY OF SELECTED
MAJOR EMPHASIS ACTIVITIES

October 1, 1970 - September 30, 1971

In raising and expending funds for service projects ---

\$11,854,993 was netted through club fund-raising projects
 \$13,131,932 was expended by clubs in community service activities
 \$ 875,292 was raised by clubs as part of their Kids' Day activities
 \$ 1,963,561 was granted or loaned to students
 \$ 826,107 was expended by clubs in Operation Drug Alert projects

In supporting Kiwanis-sponsored observances ---

1,590 clubs organized Kids' Day activities
 2,121 clubs sponsored Farm-City Week observances
 1,026 clubs participated in Freedom of Enterprise Week
 1,664 clubs observed Canada-United States Goodwill Week
 1,870 clubs promoted the observance of Family Reunion Day

THE QUALITY OF OUR ENVIRONMENT PROGRAM

3,774 clubs had one or more meeting programs primarily related to environmental improvement
 1,050 clubs made a systematic survey of the environmental concerns of the community
 1,345 clubs planted trees or shrubs
 2,117 clubs conducted a clean-up program
 850 clubs participated in a glass, paper, or metal recycling program
 678 clubs distributed printed environmental tips to citizens
 1,467 clubs carried out other kinds of environmental improvement projects

OPERATION DRUG ALERT PROGRAM

2,056 clubs played a substantial cooperative or leadership role in a coordinated community-wide drug abuse prevention program
 913 other clubs carried out one or more Kiwanis Operation Drug Alert projects independently
 1,464 other clubs had one or more club meeting programs related to drug abuse
 1,542,493 copies of the Kiwanis booklet Deciding About Drugs were distributed to teenagers
 884,470 copies of the Kiwanis booklet What If They Call Me Chicken? were distributed to children
 3,848,092 copies of other miscellaneous printed items were distributed
 12,678 public drug abuse meetings or forums were sponsored
 685 drop-in centers - 164 methadone maintenance operations - 600 half-way houses - 349 crisis intervention programs - 764 hot lines - and 1,843 other counseling or rehabilitation programs were either initiated, financially assisted, or otherwise significantly supported by Kiwanis Clubs
 63,574 Kiwanians gave at least one hour of their time to Operation Drug Alert activities in their communities

REPORT OF BOARD COMMITTEE ON PROPERTY AND SUPPLIES
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 30-May 3, 1972

Date of Committee Meeting: May 1, 1972

Place of Committee Meeting: General Office

Present: Members - P. Blair Ellsworth, M.D., S. Clark Pyfer, Mark A. Smith, Jr.
Chairman - Stanley E. Schneider
Staff Members - James G. Smith, Thomas W. Fitzgerald, L. A. Hapgood
Others - Wes H. Bartlett, H. Lee Powell, Jr., Hilmar L. Solberg

Report on Operations

The Committee was pleased to receive an optimistic report on the manner in which the Supplies Department and General Office is operating. The effectiveness of an appropriate price schedule is having a favorable effect upon the operation. We were also pleased to note a decrease in expenses.

The Committee also approved the utilization of a new patch, to be applied to the club banner, in which the designation of a lieutenant governor would include the name of the lieutenant governor on the patch.

The Committee also approved the addition of a watch to the list of supply items available, and established a price for the watch as a guide to the Supplies Department, and this price corresponds with the normal supplies mark-up now being maintained.

Property

The Committee was pleased to note the condition of the building, and compliments our building engineer, Joseph Papp, and all associated with him in the maintenance of the building. Additional improvements are anticipated, and these will be in the range of our current budgeted expenditures for painting and similar improvements.

The Committee is happy to note that our building engineer, although hospitalized with a severe eye infection, is much improved and will soon be back on the job full time.

This Committee, and the Board, has had an opportunity to study the preliminary draft of the Property Study Report. At this time, the Committee makes the following recommendations:

Recommendation #1:

The Committee recommends that, based upon the facts presented in the Property Study Report, the General Office remain at 101 East Erie Street, Chicago, Illinois.

I move that recommendation 1 be adopted.

Recommendation #2:

The Committee also recommends that, again based on the findings in the Property Study Report, the Committee on Property and Supplies be authorized to continue a study on the full utilization of the land at 101 East Erie Street, to best serve the interests of Kiwanis International, including the possibility of expansion of the present building.

I move that recommendation 2 be adopted.

The full report is attached as Exhibit A.

Exhibits at Conventions

The Committee is examining all details relating to the possibility of exhibits at district conventions of supplies items. The feasibility study should reveal to the Board the advisability or lack of feasibility of having such supplies exhibits at district conventions.

I move this report be received.

Respectfully submitted,

P. BLAIR ELLSWORTH, M.D.

S. CLARK PYFER

MARK A. SMITH, JR.

STANLEY E. SCHNEIDER, Chairman

May 2, 1972

TO: BOARD OF TRUSTEES
KIWANIS INTERNATIONAL

SUBJECT: Report on Property Study as prepared by the Board Committee on
Property and Supplies

The Members of this Committee would wish to point out to all concerned certain guidelines that were used in the preparation of this Report.

1. The assignment and authorization for this Property Study was given this Committee by International President, Wes H. Bartlett, upon recommendation of the Past President's Committee.
2. Purpose was to provide pertinent information relative to the physical facilities for the operation of Kiwanis International. Facts were to be ascertained upon which future Board decisions might be based.
3. This Report makes no effort to express the personal opinions or recommendations of individual members of this Committee.
4. Funds for obtaining outside professional surveys, inspections, appraisals or other services were not authorized. Therefore all opinions expressed should be considered only as information for consideration and not exact professional cost estimates.

The Committee wishes to express to President, Wes H. Bartlett and to all Members of the Board their thanks for the privilege of conducting this Property Study. It is sincerely hoped that the information provided may serve present and future Board of Trustees of Kiwanis International.

Respectfully submitted,

P. Blair Ellsworth, M.D.

S. Clark Pyfer

Mark A. Smith, Jr.

Stanley E. Schneider, Chairman

REPORT OF THE BOARD COMMITTEE ON PROPERTY AND SUPPLIES
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

Plan of Study used in Development of Report to the Board of Trustees of Kiwanis International on Property:

- A. REVIEW OF REPORTS OF FORMER PROPERTY STUDY COMMITTEES
- B. POSSIBLE EFFECT ON SERVICE TO KIWANIS CLUBS IN GENERAL BY THE LOCATION OF THE INTERNATIONAL OFFICE
- C. ESTIMATE OF PRICE THAT COULD BE EXPECTED FROM SALE OF PRESENT PROPERTY
- D. ESTIMATED COST OF NEW FACILITIES
- E. CONSIDERATION OF QUESTION OF LEASING VERSUS OWNING. INCLUDING CONSIDERATION OF GIFTS AND DONATIONS THAT WERE GIVEN AND USED IN PRESENT BUILDING
- F. ESTIMATE OF POSSIBLE ANNUAL EXPENSE SAVINGS AT OTHER LOCATIONS
- G. POSSIBLE EFFECT ON STAFF AND THEREBY KIWANIS OVERALL OPERATION
- H. IS PRESENT BUILDING ADEQUATE FOR USE? HOW LONG WILL IT REMAIN SO?
- I. ESTIMATE OF COST OF ADDING ADEQUATE SPACE TO THE PRESENT BUILDING
- J. TAX DATA FOR SELECTED CITIES

A. REVIEW OF REPORTS OF FORMER PROPERTY STUDY COMMITTEES

The 1966 Special International Committee on Building Study, on which Past President H. Park Arnold served as Chairman, made certain findings and recommendations approximately five (5) years ago. The present Committee realizes times and needs sometimes change but feels that the Board would wish to be advised of certain parts of the 1966 Building Study Report. The following quotes are taken from the October 14, 1966, and June 23, 1967, reports of that committee.

OCTOBER 14, 1966 REPORT

"At what time, due to growth, international extension and other needs, will the present building become inadequate for office use? The consensus was three to five years from now if the Supplies Department can be accommodated outside the building.

"It was noted that when the Kiwanis International Building was originally designed, it was projected that the facilities would be adequate to serve an organization of up to 7500 clubs. We now have 5400 Kiwanis Clubs, 3000 Key Clubs and 800 Circle K Clubs. Although the two sponsored youth movements require less service and employed personnel, we are fast approaching a maximum use of existing quarters.

"To be fair in comparative space requirements, we divided Key Clubs and Circle K Clubs in half, and adding these totals to the Kiwanis Clubs, we have a club load of 7300. With the present overcrowded conditions, we find the original projection of the useful size of the building was not too far wrong. "

.....

"At such time as space is inadequate, will best move be to extend upward, to provide additional space, a plan that was incorporated into the design of the present building? The committee is inclined to lean strongly toward remaining in this prestige location. Renderings of possibilities of future expansion were prepared at the time of construction of this building. This plan was to build up over the rear patio area a given number of floors, cantilevering high enough over the roof of the existing upper level to produce 7500 sq. ft. per floor and light for patio.

"It appears that further study will show that three such floors would add a sufficient space for another eight to ten years and other floors above that should be roughed in but not finished to provide for future expansion thereafter. As then required, one or two floors could be finished inside at a time. Caissons to bedrock could be large enough to support at least fifteen stories if needed in the future. "

.....

"...should we recommend that the present property be offered for sale and a new site be located, purchased and improved?

"Continued study will likely support the present thinking that this would be ill-advised. True, we could probably sell this property for two to three times its cost of \$15.00 per sq. ft. Property in this area has sold for \$25.00 to \$30.00 per sq. ft. with now but few parcels remaining.

"Owners of adjacent property on Michigan Avenue would likely pay well to acquire this land. The building would be of little value to purchasers because of its institutional special purpose nature. It would be unlikely that the depreciated value of the building could be recovered if we should offer the property for sale. The money received from such a sale would likely provide property inferior to this. The reaction of our membership to disposing of the present land and building which is not ten years old, might be a cause of concern."

JUNE 23, 1967 REPORT

"To review briefly the details that were employed to produce our permanent home office building, it will be recalled that the land (approximately 22,500 sq. ft.) was purchased for \$335,000 and the construction costs and equipment added, brought our investment to \$1,285,000."

.....

"By means of one dollar a year extra dues paid for five years, it was dedicated free and clear of any debt or incumbrance whatsoever and is carried, as you know, on our books for \$1.00.

"Original estimates forecast ample space for staff and operations to a time when our growth should reach 7,000 clubs."

.....

"If current trends continue, the staff estimates conservatively that our membership could reach 300,000 and new clubs, 1,000 within a tenyear period.

"All of which leads the Committee to recommend that the Board begin plans at an early date to put into motion arrangements to finance by additional dues of \$1.00 per member each year for a period of years necessary to cover construction costs, with a definite cut-off of such raise when adequate funds are secured."

.....

"Committee member, Larry Smith, architect of the Permanent Home Office Building, has made some sketches showing a well planned addition, part of which is above the patio and part on the parking lot. If required, additional parking could be found in a nearby area. Such new structure could be built from four to seven stories high with possibly the interior of the upper two or three stories being left unfinished and used for rough storage until circumstances suggests completion."

REASONS FOR LOCATION OF PRESENT INTERNATIONAL OFFICE
BUILDING AS TAKEN FROM FEBRUARY, 1954, REPORT OF THE
SPECIAL COMMITTEE ON PERMANENT HOME TO THE BOARD OF
TRUSTEES

"As to location, it is the firm conviction of the committee that the proposed Permanent Home be built in Chicago. This opinion is based on the following reasons:

- (a) Chicago is the transportation center of the continent.
- (b) Moving to suburban areas would deprive out of town Kiwanians the privilege of visiting the General Office.
- (c) The International Offices of other major service clubs are in the Chicago area.
- (d) Moving to another metropolis would cause undue hardship to the staff and personnel. "

B. POSSIBLE EFFECT ON SERVICE TO KIWANIS CLUBS IN GENERAL BY THE LOCATION OF THE INTERNATIONAL OFFICE. (How it might improve or hinder).

Probably most important of items to be considered in the location of the General Office of Kiwanis International would be that of Service to Kiwanis clubs. It is important that this be uppermost in all considerations, as the reason for maintaining an International Office.

Postal Mailing Zones, Cost of Telephone Calls, Travel of Kiwanians and elapsed time for communications by mail are all to a degree influenced by distance. Charts are provided for study of service to Kiwanis clubs at different possible locations.

1. Geographical Service Center for United States Clubs

If a line is drawn from northern Maine to southern California and another line drawn from northern Washington to southern Florida, we find they intersect in northcentral Kansas. (Geographical Center of United States.)

2. Kiwanis Clubs Population Service Center for United States Clubs

Establishing the approximate center point of Kiwanis clubs in the U.S. is accomplished by use of a zone method in which clubs are first zoned in an east and west division and then in a north and south division. This method establishes that the Club Population Center is in the general area of Evansville, Indiana.

<u>Distance from U.S. Geographical Center (Approximate Miles)</u>		<u>Distance from U.S. Club Population Center (Approximate Miles)</u>
Chicago	700 miles Northeast	296 miles North
Kansas City	230 miles East	423 miles West
Denver	350 miles West	1027 miles Southwest
Dallas	560 miles South	734 miles Southwest
Atlanta	1070 miles Southeast	415 miles South
Richmond	1400 miles East	700 miles East
Oklahoma City	340 miles South	750 miles West
Omaha	200 miles Northeast	622 miles West
Memphis	525 miles East	230 miles South

The committee believes that from a study of these charts possible service to clubs can be projected. Upon request, other cities can be plotted in reference to Geographical and Clubs Population Centers.

If the 267 clubs in Canada (Ontario-Quebec-Maritime and Western Canada Districts) were plotted into the center locations, the centers would obviously move to more northerly points.

The reason for not plotting the Canadian districts into the original format is that the Canadian clubs have their own supply center in Toronto and the

delivery of other information to clubs in Canada is not greatly affected by a matter of several hundred miles, more or less. Such is not the case with such items as are included in supply orders.

3. Below are Charts showing the method used in zoning Kiwanis clubs in first Eastern and Western Divisions and then in Northern and Southern Divisions:

Method Used in Dividing Kiwanis Clubs of U.S. in Two Zones (Eastern & Western)

<u>Eastern Zone (14 Districts)</u>	<u># of Clubs</u>
New England	249
New York	322
New Jersey	171
Pennsylvania	228
Capital	167
Carolinas	142
Georgia	138
Florida	208
Ohio	345
West Virginia	59
Kentucky-Tennessee	175
Alabama	84
Indiana	156
Michigan	205
Total Number of Clubs	2649

<u>Western Zone (14 Districts)</u>	<u># of Clubs</u>
Wisconsin-Upper Michigan	155
Illinois-Eastern Iowa	258
Minnesota-Dakotas	134
Missouri-Arkansas	209
Nebraska-Iowa	152
Kansas	110
Texas-Oklahoma	399
Montana	42
Rocky Mountain	93
Pacific Northwest	347
Utah-Idaho	63
California-Nevada-Hawaii	562
Southwest	89
Louisiana-Mississippi-W. Tenn.	123
Total Number of Clubs	2736

Total Number of Kiwanis Clubs in U.S. = 5385

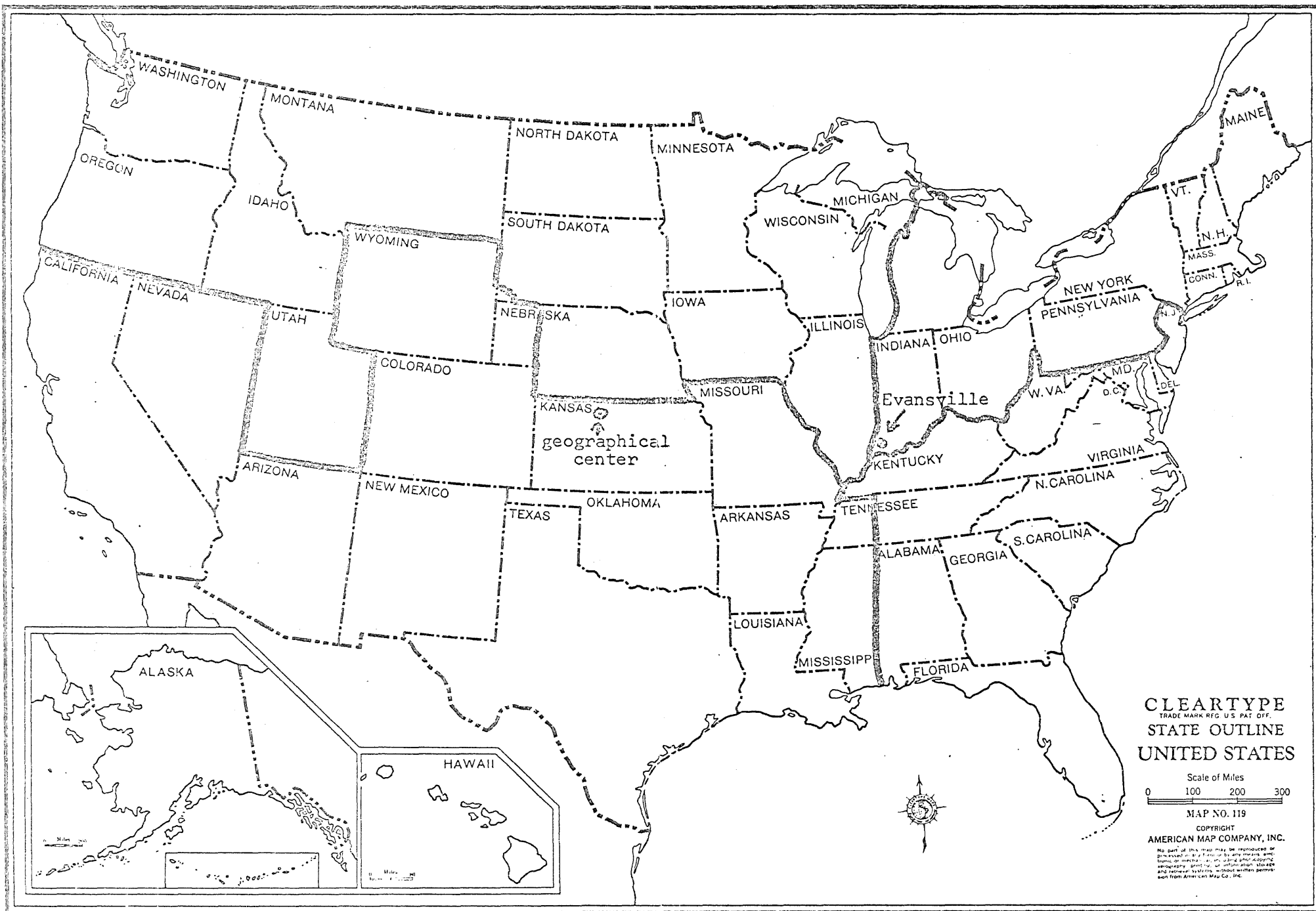
Considering the Clubs in Hawaii and British Columbia, we find this East & West Division almost equal in number of clubs.

Method Used in Dividing Kiwanis Club of U.S. in Two Zones (Northern & Southern)

<u>Northern Zone</u> <u>(13 Districts)</u>	<u># of Clubs</u>
New England	249
New York	322
Pennsylvania	228
Ohio	345
Indiana	156
Michigan	205
Illinois-Eastern Iowa	258
Wisconsin-Upper Michigan	155
Minnesota-Dakotas	134
Nebraska-Iowa	152
Pacific Northwest	347
Utah-Idaho	63
Montana	<u>42</u>
Total Number of Clubs	2656

<u>Southern Zone</u> <u>(15 Districts)</u>	<u># of Clubs</u>
New Jersey	171
Capital	167
West Virginia	59
Carolinas	142
Georgia	138
Florida	208
Kentucky-Tennessee	175
Alabama	84
Louisiana-Mississippi-W. Tenn.	123
Missouri-Arkansas	209
Kansas	110
Texas-Oklahoma	399
Rocky Mountain	93
Southwest	89
California-Nevada-Hawaii	<u>562</u>
Total Number of Clubs	2729

Total Number of Kiwanis Clubs in U.S. = 5385



CLEARTYPE
TRADE MARK REG. U.S. PAT. OFF.
STATE OUTLINE
UNITED STATES

Scale of Miles
0 100 200 300

MAP NO. 119

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C. ESTIMATE OF PRICE THAT COULD BE EXPECTED FROM SALE OF
PRESENT PROPERTY

It is important that all realize that the Board Committee on Property and Supplies was not authorized to spend funds for a professional detailed real estate inspection and appraisal of the present property. Therefore, estimates of property value are based only upon area real estate sales of recent years and unofficial opinions of qualified real estate firms.

It would appear that the 22,500 sq. ft. of land owned by Kiwanis International might be worth as much as \$100 per sq. ft. On the bases of that figure, the property would be worth \$2,250,000.

A letter of opinion from the Sudler and Company Real Estate Firm is on file. Also, a list of some area real estate sales of the past 5 years is available.

On file is a letter of opinion from Attorney David H. Brill stating that if property were sold, profits could be taken out of the State of Illinois. (This was clarified, since Kiwanis International is a registered non-profit corporation in the State of Illinois.)

As of September 30, 1971, \$109,315 is in the Building Reserve Fund.

D. ESTIMATED COST OF NEW FACILITIES

Listed herein are estimates developed by the Committee on possible new Office Building costs. These estimates are based upon the following opinions and information:

1. Projected on an increased gross building area of approximately 20%. (Area of present building is 36,369 sq. ft.; projected area of new building, 44,000 sq. ft.)
2. Marshall & Stevens cost index on Class A "Excellent" office construction (November, 1971) is used.
3. Opinion of Lawrence L. Smith, architect of our present building, was obtained and is on file.
4. Estimated cost projection for a new unit includes Architect's Fees (7%), legal surveys, insurance, and contingency (10%). Cost of land or site development not included.
5. No effort has been made by the Committee to estimate cost of land as this would no doubt vary greatly depending on selection of city, location of site, and many other factors.

<u>CITY</u>	<u>COST OF CONSTRUCTION</u>	<u>TOTAL COST</u>
	<u>PER SQ. FT.</u>	<u>(Exclusive of Land)</u>
Chicago, Illinois	\$ 45.60	\$ 2,407,488
Kansas City, Missouri	42.72	2,259,226
Denver, Colorado	41.82	2,212,894
Dallas, Texas	40.70	2,155,236
Atlanta, Georgia	39.00	2,067,720
Memphis, Tennessee	40.30	2,134,644
Richmond, Virginia	39.40	2,088,312
Oklahoma City, Okla.	40.30	2,134,644
Omaha, Nebraska	41.40	2,191,272

These estimates are provided only for planning purposes and are not intended to express exact professional cost analysis.

D - continued (2)

Procedure for Developing Cost Factors included in this section of the Report

The figures represent a computation based upon 44,000 sq. ft.

Minimum Construction Cost (_____ per sq. ft.) \$_____

Architect's Fees (7%) _____

Legal, insurance, surveys, etc. _____ 60,000.00

Contingency (10%) _____

Estimated Total Cost (Exclusive of Land) \$_____

E. CONSIDERATION OF QUESTION OF LEASING VERSUS OWNING,
INCLUDING CONSIDERATION OF GIFTS AND DONATIONS THAT
WERE GIVEN AND USED IN PRESENT BUILDING

The suggestion has been made that perhaps consideration should be given to selling the present Home of Kiwanis International and leasing. The following information is provided for review:

1. Taken from February, 1954, Report of the Special Committee on
Permanent Home to the Board of Trustees

"As of January 5, 1954, the committee has received replies from 2,143 of the 3,367 clubs. Of the clubs replying, 1,869 indicated a desire for a permanent home for Kiwanis International; 245 clubs voted against such a project; and 29 were undecided. These figures indicate that 87.2% of the clubs voting are in favor of securing a Permanent Home for Kiwanis International."

2. Taken from April, 1954, Report of the Special Committee on Permanent
Home

"For the forty-year period a new building involves estimated total expenditures of \$1,251,000 less than for renting of space and \$880,000 less than for obtaining an existing building. Thus, by purchasing property and erecting a new office building, Kiwanis International can realize a net savings of \$1,251,000 over the next forty years."

It has been pointed out that money obtained from the sale of the present property could be invested and the returns used against the cost of a lease. It was also suggested that such funds could be used for service activity, Kiwanis Foundation or general operation expense.

The Committee wishes to point out that should funds obtained from the sale of the property not be reinvested in other property, an opinion on possible taxes owed has not been obtained from the International Revenue Service.

The amendment to the Constitution and Bylaws of Kiwanis International (as passed by the delegates at the 39th Annual Convention in Miami, Florida, in May, 1954) specifically stated that monies collected under that amendment must be used for the purpose of providing a Permanent Home Office and equipping same. Legal opinion would need to be obtained if sold and used for any other purpose.

In the process of constructing and furnishing the property at 101 East Erie Street in Chicago, Illinois, many specific donations were made by individuals, clubs, and districts to enhance the beauty of the building and make it more comfortable and efficient. Should the property be sold, consideration would have to be given to the reactions of those who made such donations - especially those whose donations resulted in permanent installations in the building.

F. ESTIMATE OF POSSIBLE ANNUAL EXPENSE SAVINGS AT OTHER LOCATIONS

Probably most difficult to estimate of all items being considered in this Property Study is that of possible expense reduction at some other location. This item, like land value and construction cost, depends on many factors and will of course vary in different areas. The Committee has noted below certain thoughts for your consideration:

1. An overall expense reduction would be next to impossible at any selected location as certain expense items would not vary regardless of location. A list of this type of expense would probably include Staff Salaries, Stationery and Supplies, Literature, Maintenance of Furniture & Equipment, and I. B. M. Equipment Rental.
2. Certain expenses are of the type that might be reduced in an area of lower overall costs. A list of this type of expense would probably include Stenographic and Clerical Salaries, Building Maintenance, Insurance, Taxes, and possibly Printing of Materials.
3. Also to be considered are the possibilities that certain expenses might even be increased if a location were selected that was further from the center of activity. A list of these would probably include Postage, Telephone and Travel.

After studying the 1971-72 Kiwanis Budget, it is estimated that perhaps \$800,000 of the \$2,660,000 expense budget might be effected to some degree. If a savings of 10% could be realized on this amount, it would be approximately \$80,000 annually. In fact, it should be pointed out that any percent of savings would have to be on the part of the budget upon which such savings could be effected, rather than on the total budget in any one year.

It is also worth noting that even if expense reduction is possible on a short term projection, it may not be possible to depend on same over a longer period at that same location.

Your Committee realizes that opinions may differ on this most difficult item to estimate but believes that even though other surveys may differ to a degree, they will probably not vary too greatly in final estimate.

G. POSSIBLE EFFECT ON STAFF AND THEREBY KIWANIS OVERALL OPERATION

No one can project with certainty all the problems that might be encountered in the period of a move to any location, regardless of whether it be another location in the Chicago area or one more distant. It is, however, reasonable to assume that certain things could be anticipated.

1. Your Committee has not, of course, made any attempt to conduct a survey as to how many of the General Office Staff might elect to move to another area. It is to be assumed that some would; but it would also only be realistic to assume some skilled personnel would be lost. We are reminded that this factor was one of the reasons given for the selection of the present location in 1954. It is also to be assumed that no savings on salaries of those moving could be anticipated, as few, if any, would probably move to another area with a reduction in pay.
2. We can no doubt predict that few stenographers or clerical personnel would elect to move outside the Chicago area due to family ties, etc.
3. It is reasonable to assume that Kiwanis funds would be needed for hiring and training new personnel. Directly or indirectly, this expense and task must be anticipated.
4. It is also reasonable to assume that Kiwanis International would be expected to participate to some degree in the moving expense of at least some employees.
5. Even with the most optimistic view we would need to realize that Kiwanis service to clubs would be effected. It is doubtful that anyone could project to what degree or how long.

Kiwanis service, more than buildings and equipment, is people and this item is not to be taken lightly. No man, or woman, is indispensable; but neither can his services be ignored in the planning for the future of Kiwanis. It is reasonable to assume that the short range period after moving would be effected even more than the long range.

Your Committee offers no recommendations in this matter, but does urge that the matter of the availability of personnel, with appropriate background, education and experience, be given due consideration.

H. IS PRESENT BUILDING ADEQUATE FOR USE? HOW LONG WILL IT REMAIN SO?

High on any list of items to be considered in planning for future housing of the headquarters of Kiwanis International would be a review of the present facilities.

Two major concerns about the present property were expressed in the report of the Past Presidents Committee to the Board on June 25, 1971. Your Committee has taken action by investigation of these concerns. The Committee's findings are listed below.

1. First concern was that the Kiwanis International Office Property on East Erie Street might be in danger of being absorbed under the right of eminent domain in the near future and, therefore, at considerable financial loss to Kiwanis.

Your Committee wishes to assure the Board that this concern has been investigated. Information is on file that there is not presently, nor will there be in the immediate future, any possibility of intent on the part of the party reported to be interested in acquiring the Kiwanis property, either by negotiation or condemnation.

2. Second concern expressed was the possible danger of decreasing Real Estate values in the area now occupied by Kiwanis.

The Committee is of the opinion, after investigation, that not only are Real Estate values in the area of the present location excellent, but are almost certain to reach even higher values in the years ahead. It is worth noting that even now value of our present property far exceeds that anticipated by the 1966 Property Study Committee. The Committee bases it's opinion on the following information on file:

- a. Sudler & Company Real Estate Report to Kiwanis International, dated September 28, 1971
- b. The Greater North Michigan Avenue Association Report of May 28, 1971
- c. "1969-70 Outlook for Chicago's Near Northside," by Nelson Forrest, Executive Director, the Greater North Michigan Avenue Association
- d. The published study of the North Michigan Avenue Area, entitled, "Streeterville Today" (Published August, 1971)

The 1966 Building Study Committee estimated the present building might be inadequate in three to five years, based upon their estimated growth of Kiwanis.

H - continued (2)

Original design of present building projected that the facilities would be adequate to serve up to 7500 clubs. The following growth pattern of clubs compares 1971 with 1966.

<u>1966</u>		<u>1971</u>	
Kiwanis Clubs	5415	Kiwanis Clubs	5857
Circle K Clubs	800	Circle K Clubs	802
Key Clubs	3000	Key Clubs	3558

Circle K Clubs and Key Clubs require less service and employed personnel. For the purpose of analyzing space requirement, we have used 1/2 for Circle K Clubs and Key Clubs. We find the present club load to be 8037 clubs.

It is to be noted that total membership is approximately the same as 1966, while the number of clubs has increased. Work load of the International Office is effected more by the number of clubs than even by membership strength.

The actual need and adequacy of present facilities can probably best be analyzed by those who use them. The Committee has asked Secretary R. P. Merridew and Associate Secretary L. A. Hapgood to submit a current status report on need. Their report is hereby attached.

APPRAISAL OF THE UTILIZATION OF SPACE AT 101 EAST ERIE STREET
AND A PROJECTION ON FUTURE NEEDS

At the time of the Report of the Special International Committee on Building Study made to the International Board, June 23, 1967, the prediction was made, based upon staff analysis, that the facilities would be adequate for five years or longer.

We are now approaching the fifth year mentioned in the report and it is, therefore, timely that a new appraisal be made.

For the five years involved since 1967, there has been a continual study of the utilization of space plus a re-evaluation of services and the space and personnel required to provide such service.

As was the case in 1967, the General Office is still short on storage space - both for general needs and for the Supplies Department. Certainly there are other areas where additional space could enhance the total operation. Such areas involve archives as well as additional space for the Youth Services Departments. Leased space off the premises still continues to be used.

With some relief for storage and supplies operations, current facilities can be adequate for another five years or longer. However, it must be remembered that this eliminates consideration of space for such new areas as archives.

Nevertheless, under current conditions of growth in Kiwanis, Key Club and Circle K, and in the light of increasing costs, it seems more desirable to consolidate operations and increase efficiency than to plan on expansion.

Submitted by

R. P. MERRIDEW

L. A. HAPGOOD

at the request of the Board Committee
on Property and Supplies

I. ESTIMATE OF COST OF ADDING ADEQUATE SPACE TO THE PRESENT BUILDING

By direction of the International Board, the General Office was asked to obtain rough estimates on the cost of building usable space under the present patio on the southside of the present building.

The estimate offered by a reputable builder of the Chicagoland areas, as of May, 1971, was \$75,000.

In consulting with the General Office on future planning, the builder asked questions about the possibility of building over the patio at some time since planning for such would necessitate placing footings in the corners of the room or rooms which would be built under the patio. Such would reduce the total space available for use. Also, the practicality of completing one aspect of the work and then in a few years making further additions which would disrupt the first addition in a major way was fully discussed.

This resulted in the same builder being asked to submit a rough estimate on the cost of filling in the entire area between the two wings of the present building. The estimate offered, again in May of 1971, was \$235,000.

These estimates were made available to the International Board for information purposes only.

J. TAX DATA FOR SELECTED CITIES

Upon recommendation of Past International President, I. R. Witthuhn (who serves as Correspondent to the Property Study Committee), it was deemed advisable to consider tax structure at selected possible locations. This is certainly most desirable, but it would seem most impossible to present in Comparison Chart Form, as accomplished with other items in this report.

Comparison of tax information is most difficult to analyze, as no common denominator seems to exist between different localities. Many different taxes, methods of taxation, methods of appraisals and per cent of value to be taxed are in use.

Attached is "Tax Data For Selected Cities" which may be used in evaluation of this concern. However, it should be pointed out that taxes and methods of taxation are often changing. Today's information might not be appropriate for future consideration.

TAX DATA
FOR
SELECTED CITIES

<u>ATLANTA, GEORGIA</u>	<u>1971</u>	<u>1970</u>	<u>1969</u>
City Property Tax Per \$1,000 at 40% of Fair Market Value -	\$53.03	\$44.75	\$41.50
Atlanta Occupation and Business Tax -	Depends on dollar sales and number of employees.		
Atlanta Insurance Gross Premium Tax -	1% of gross in addition to license fee.		

DALLAS, TEXAS

Property Tax Rates - The levy for municipal purposes may not
exceed \$2.50 per \$100 true full value.
The levy of the independent school dis-
tricts is based on a percentage of debt
and may not exceed \$2.00 per \$100 true
full value.

<u>DENVER, COLORADO</u>	<u>1972</u>	<u>1971</u>	<u>1970</u>
General Property Tax - (Per \$1,000 of Assessed Value)	\$84.09	\$80.28	\$74.19
Cigarette Tax -	2¢ per pack.		
Earning Tax -	1.4%		
Lodger's Tax -	3%		
Business Occupational Privilege Tax -	\$2.00 per month per owner, partner, manager or employee.		
Employee Occupational Privilege Tax -	\$2.00 per month.		
Sales and Use Tax -	3%		

KANSAS CITY, MISSOURI

	<u>1971</u>	<u>1970</u>	<u>1969</u>
State and County Tax rates in Kansas City, rate per \$1,000 -	\$67.70	\$59.20	\$58.90
City and Town Tax rate per \$1,000 -	\$15.20	\$15.20	\$15.20
Earnings (Income) Tax -	1%		
License Requirements -	Depends on type of firm.		
Gasoline Tax -	2¢ per gallon.		
Cigarette Tax -	\$2.50 per 1,000 cigarettes; 5¢ per pack.		

MEMPHIS, TENNESSEE

Taxes levied by the Board of Commissioners at a rate not to exceed \$2.25 per \$100. If school levy tax exceeds \$.65, the total City rate may be increased to cover a maximum school levy of \$.85 per \$100 of assessed value.

OKLAHOMA CITY, OKLAHOMA

	<u>1971</u>	<u>1970</u>	<u>1969</u>
Property Taxes (rate per \$1,000)	\$93.51 (25%)	\$90.73 (25%)	\$95.90 (25%)

OMAHA, NEBRASKA

Property Tax - \$3.60 per \$100.

	<u>1971</u>	<u>1970</u>	<u>1969</u>	<u>1968</u>
County Property Tax - (rate per \$1,000)	\$96.01	\$93.33	\$88.75 (35%)	\$84.47 (35%)

RICHMOND, VIRGINIA

General Property Tax -
(rate per \$1,000)

	<u>1971</u>	<u>1970</u>
Real Estate	\$20.10 (100%)	\$20.10 (100%)
Tangible Plus Property	23.50 "	22.00 "
Machinery and Tools	19.00 "	15.00 "

CHICAGO, ILLINOIS

	<u>1971</u>	<u>1970</u>	<u>1969</u>	<u>1968</u>
City Property Tax - (rate per \$100)	7.85	6.89	6.582	6.272

Equilization Factor 1.59*

Cigarette Tax -	5¢ per 20 cigarettes or fraction thereafter
Amusement Tax -	3% on Gross Receipts
Parking Tax -	15¢ per day, 75¢ per week, \$3.00 per month
Utility Tax -	1%
Sales Tax -	1% of the 5% Sales Tax

*In the State of Illinois, the fair market value is considered to be 50% of the current value of real and personal property, and the factor of 1.59 applied to Chicago indicates that property is being assessed at about 1/3 of its value for the year indicated.

REPORT OF BOARD COMMITTEE ON PUBLICATIONS AND ADVERTISING
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 30-May 3, 1972

Date of Committee Meeting: May 1, 1972

Place of Committee Meeting: General Office

Present: Members - James C. Brooks, P. Blair Ellsworth, M.D.,
Hilmar L. Solberg
Chairman - Lorin J. Badskey
Staff Members - R. Bruce Crippen, Dennis Moore, Wayne Aune,
Burton Harris

The Committee reviewed the Comparative Statement for March and found it to be in order with no exceptional items of expense. The new manufacturing contract with Mid-America Webpress Inc. has established a scale of prices that permits more use of full color and the addition of pages to the standard 48-pages, without jeopardizing the budget. Bruce Crippen assured the committee that a list of budget adjustments would be prepared for the Finance Committee in advance of the June meeting and that this list would be made available to the members of the Board Committee on Publications and Advertising as well. The budgeted amount for publication postage will have to be increased due to the heavy advertising content of recent issues and to the additional pages as well as to the increase in postage rates but this and other adjustments in the expense items should be more than covered by the additional revenue forecast for advertising income.

Advertising on the June issue is closed but Burt has reported that advertising scheduled for the Summer and September issues of 1972 are now substantially ahead of the scheduled advertising one year ago. The May 1972 issue was the second largest in advertising revenue in the history of THE KIWANIS MAGAZINE, up 62% over a year ago. Space reservations for Summer 1972 are currently up 70% over Summer 1971 and September was also up approximately 105% on April 28, 1972 as compared with April 30, 1971.

Wayne Aune reported on some of the difficulties experienced in dealing with the new printer. Most of these are in the area of typesetting and processing and none is unsurmountable. Liaison, mutual understanding, and communications are improving with every issue.

Dennis Moore noted that Mid-America manufacturing prices will permit us to go back to the 64-page combined July/August (Summer) 1972 issue with a 16-page section devoted exclusively to the Atlantic City Convention as well as additional coverage in Kiwanis Scene. The magazine staff is planning the use of color on the cover of that issue and possibly in the body as well. The Key Club convention will be featured in the September issue and the Circle K convention in either the October or November issue.

Chairman Badskey commented favorably on Percy Shue's editorial in the May issue and the entire committee felt that he should be commended. Returning to the matter of planning for future issues Dennis Moore told the committee that he was going to develop a picture story for the October issue based on a Kiwanian delegate at each of the national political conventions, following each man's participation, from the opening of the convention to its close. Members of the committee were most enthusiastic about the idea and urged Dennis to proceed, promising him whatever assistance necessary in locating the two Kiwanis delegates.

Your committee has no recommendations to make to the Board at this time.

I move this report be received.

Respectfully submitted,

JAMES C. BROOKS

P. BLAIR ELLSWORTH, M.D.

HILMAR L. SOLBERG

LORIN J. BADSKEY, Chairman

REPORT OF BOARD COMMITTEE ON PUBLIC RELATIONS

TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 30-May 3, 1972

Date of Committee Meeting: May 1, 1972

Place of Committee Meeting: General Office

Present: Members - T. Ben Hagler, Aubrey E. Irby, Stanley E. Schneider
Chairman - H. Lee Powell, Jr.
Staff Member - John L. McGehee
Others - Wes H. Bartlett, Mark A. Smith, Jr., R. P. Merridew

1. The Committee heard a report from the staff director of public relations relative to progress on projects assigned to the department:
 - The special "public relations piece" requested by the president has gone to all clubs. It is a folder entitled "Kiwanis is a Continuing News Story."
 - Logotypes identifying winners in the 1970-71 International club bulletin contest have been sent to appropriate clubs for incorporation in their printed mastheads.
 - Connelly Medals have been sent to nominators for use in conducting presentation ceremonies to Myrl Greiman of Belleville, Illinois; Donald Fritts, Chatham, New Jersey; and Donald Pettijohn, Lakewood, California. A fourth medal will be presented posthumously to Malcolm Popp, Bowie, Maryland. This will be done at the Atlantic City convention. Mrs. Popp will accept the medal. She and the nominating club agreed to this. Charles Wells, Bradenton, Florida, has been recommended for a Medal for Valor inasmuch as he was not deemed qualified for a Connelly Medal.
 - The Biloxi, Mississippi club was advised that no approval had been given its suggestion for a Vince Lombardi football trophy inasmuch as one is currently in existence.
 - Family Reunion Day planning: - - A two-page kit (fact sheet and how-to-do-it sheet) and cover have been sent to all Kiwanis clubs. The same kit, together with a picture of Honorary Chairman Bob Hope (recruited by Freedoms Foundation) and a picture of the convention logotype, are being sent to a number of (1) brother and sister organizations, and (2) other national organizations, suggesting their participation, and that they publicize the event in their publications. The kit and pictures have also been sent to a number of national news media to encourage national backup publicity.
 - National Radio Month kits have been sent to more than 600 clubs . . a marked increase over previous years.
 - Promotion of current theme, "Unite for Progress": - - A kit has been distributed to all clubs. Also, an editorial mat and proofsheets were sent out by Special Correspondents to 6500 U.S. and Canadian newspapers to encourage supporting material.

- Convention promotion: - - The department developed, with the publications department, the full-color brochure on the Atlantic City convention. Routine promotional mailings have gone to district bulletins promoting attendance. Two or three special stories have appeared in the Atlantic City press . . and the department prepared a proposed promotional speech to be made by lieutenant governors and on-to chairmen in the New Jersey District. The staff public relations director also announced that a special Kiwanis convention section will be carried by the Atlantic City Press at the time of the convention there.

2. The Committee studied the current budget statement of the department and found it to be in order.
3. The Committee discussed the current stature of the Medal for Valor, together with ways of making the medal better known throughout Kiwanis, and insuring more prestige for it and events surrounding its presentation.

It was suggested that a report form should be sent to districts or clubs presenting Medals for Valor as an added spur to them to give the presentations prestigious treatment and intensive publicity.

It was also suggested that the public relations department be advised by the supplies department each time a Medal for Valor is ordered so that the public relations department can take steps to insure proper usage of, and publicity for, the presentation of the medal. The Committee directed that these steps be implemented by the staff.

4. The Committee discussed a proposal for promoting and publicizing the 1972-73 major emphasis program, "Share Your Life." Proposal and a budget are attached as "Exhibit A."

It was noted that \$4500 in non-recoverable expense was projected along with \$7700 in potentially recoverable expense.

The Committee approved of the plan as submitted, and felt that the projected expense was reasonable and necessary. It noted, however, that the expense could not be defrayed by the "special promotion" item in the departmental budget, which stands at about \$4800 and which must also bear some projected Family Reunion Day and National Newspaper Month expense.

Recommendation #1:

The Committee recommends that the promotional plan for "Share Your Life" be accepted, that the various items in the plan be implemented as the program develops, and that the budget requirements of the plan be referred to the Committee on Finance for funding.

I move that recommendation 1 be adopted.

5. The Committee discussed potential Kiwanis Decency Award nominees with the provision that if a nominee were approved by the Board, he would receive a Kiwanis Decency Award at the 57th annual international convention.

The Committee accepted the nominations of several persons or organizations.

Recommendation #2:

The Committee recommends that broadcast personality Art Linkletter be granted a Kiwanis Decency Award, to be presented at the 57th annual convention of Kiwanis International.

I move that recommendation 2 be adopted.

6. The Committee devoted considerable time to a discussion of projects which U. S. clubs might undertake as their contribution to the overall observance of the Bicentennial of the American Revolution in 1976. President Bartlett advised the Committee that President Nixon recommended that he discuss Kiwanis' plans for the observance with Bicentennial Commission Chairman David J. Mahoney. At this meeting, a date for which has still to be finalized, President Bartlett would like to have definite Kiwanis projects to discuss. President Bartlett felt that a regular timetable of procedure should be developed, and various types of projects carefully considered before a final list or individual project was developed. Accordingly, it was decided to request time for a meeting of the Board Committee on Public Relations to be held at the time of the 57th annual international convention, at which time the Committee would arrive at a proposed project or projects to support President Bartlett on a visit with Mr. Mahoney.
7. The Committee considered the nomination of Dr. William Hombach of Council Bluffs, Iowa who was wounded in an attempt to trap a bank robber who was holding the doctor's daughter as hostage at gun point.

Recommendation #3:

The Committee recommends that the nomination of Dr. William Hombach for a Connelly Medal be rejected on the grounds that his actions did not meet the qualifications for a Connelly Medal as officially set forth. The Committee notes, however, that his action was heroic and it recommends that Dr. Hombach be considered by the Nebraska-Iowa District as a recipient of a Medal for Valor.

I move that recommendation 3 be adopted.

8. The Committee discussed the appropriateness of the current Robert P. Connelly Medal qualifications, and agreed that they were appropriate and that they should stand as currently written. The Committee noted that a strength of the qualifications and the selection system is the necessity for judgment decisions which the qualifications and system impose.
9. The Committee discussed the concept that membership, new club building, and Kiwanis acceptance are dependent upon proper and continuous news of Kiwanis in local media. The "form for reporting club meetings" will be distributed to all clubs again with the suggestion that clubs use the forms to announce, and report upon, club meetings and other affairs. A covering letter and/or

an article in The Bulletin for Kiwanis Officers should point out that good public relations in a community will enhance, perhaps even more than other direct approaches, both membership and new club building growth.

I move this report be received.

Respectfully,

T. BEN HAGLER

AUBREY E. IRBY

STANLEY E. SCHNEIDER

H. LEE POWELL, JR., Chairman

Preliminary Suggestions for Promotion of
SHARE YOUR LIFE

General: It seems to me that the promotional job for SHARE YOUR LIFE is twofold:

1. We must promote it INTERNALLY which we can do with:
 - A kickoff at the Atlantic City convention. (This, of course, is already planned.)
 - An explanatory seminar at Atlantic City for governors, hopefully public relations chairmen, and others who will be involved in the active promotion of the program when it starts on October 1, 1972. (This, too, is already in the planning stage.)
 - Necessary follow-up promotion at training conferences, and during official visits of governors and lieutenant governors.
 - A series of regularly issued newsletters mimeographed on special SHARE YOUR LIFE masthead paper.
 - A SHARE YOUR LIFE Manual which, I understand, you will prepare.
 - BKO announcements and follow-ups.
 - Kiwanis Magazine announcement, follow-ups, and, perhaps, a regular, purchased article or two with SHARE YOUR LIFE connotations.
 - Promotion in the monthly Public Relations Bulletin which my office produces and distributes.
2. We must promote it EXTERNALLY, as well. It appears to me that most of the SHARE YOUR LIFE programs and projects which can be undertaken by a club are of the internal type which can be expanded - through publicity - into community-wide programs and projects. The name, itself, SHARE YOUR LIFE, is an attention-getter. Publicizing this name, and supplementing the publicity with a series of suggestions on "how to SHARE YOUR LIFE" should make for a successful, nationwide major emphasis program. External promotion should employ as many of the following as possible:
 - An announcing "fill-in-the-blanks" press release which should go out to clubs so it can be distributed at the time of the start of the administrative year, or perhaps, shortly before it. If an appropriate picture can go with this . . so much the better. Such a picture might show incoming president Badskey discussing the new program at the Atlantic City convention . . or we might rig a picture.
 - A press kit similar to the one developed for ODA which would contain a fact sheet, suggested fill-in-the-blanks releases for various phases of SHARE YOUR LIFE, written spot announcements for radio and TV, and, perhaps, a suggested feature article, and brief speech, explaining SHARE YOUR LIFE which could be used in appearances by Kiwanians before other civic groups.
 - TV spot announcements (20 seconds in duration) which can be purchased by clubs for public service airing (should start with two).

- TV slide with accompanying mimeographed messages for public service service airing. Should be distributed in the manner of the Family Reunion Day and ODA TV slides . . sufficient for all TV stations in the U.S. and Canada, sent to selected clubs in "TV cities."
- Platter of six or eight recorded SHARE YOUR LIFE messages, 30 seconds in duration. These would be sold to clubs for submission to radio stations with a request for public service airing.
- 24-sheet billboard poster. An attractive, hard-hitting design should be produced. Posters should be made available to clubs at low cost for public service display.
- Window cards. (One card, with a design similar to that on the billboards, for purchase by clubs and use in windows, on bulletin boards; with easels - in banks, savings and loan offices, etc.)
- Logotypes. The standard, dramatic SHARE YOUR LIFE design would be reproduced in glossy prints, suitable for use in the offset printing process, and in mat form. One mat and one glossy print should be furnished each club, free, with the press kit, unless cost made such distribution impossible. In that case, the items should be available for sale.
- Editorial mats (probably two) similar to those used to support ODA. These would be distributed on two different occasions by a professional service . . Derus or Special Correspondents. We have used this technique in ODA, Farm-City, and Family Reunion Day, each time with outstanding results.
- Suggested advertisements. We could have a sheet of suggested advertisements prepared. There could be five or six. Each would be in the form of a rough layout. They would be in various sizes. Suggested copy would accompany the sheet. Copy would dramatize and explain SHARE YOUR LIFE, each ad ending with the suggestion that "You Can Share Your Life" - and make it better. Contact your Kiwanis club for challenges and ideas. These ads could be placed by the Kiwanis clubs themselves - paid for - or by sponsoring merchants.
- Bumper strips . . for Kiwanians, and for sale or distribution by Kiwanians to others of the community.
- Buttons . . for Kiwanians, Key Clubbers and Circle K men and their families, and for sale or distribution to others of the community.
- Suggested inserts for church bulletins and one or two sermonettes or at least some quotable quotes for sermons on SHARE YOUR LIFE. These might be produced by the Support of Spiritual Aims Committee for distribution to local Spiritual Aims Committees and transmittal by them to all churches of the community.

- Other promotional devices and techniques could and should be developed as the program proceeds, and as experience dictates what will and what will not "sell."

Note: This is a maximum promotional program. It can be pared down, of course, as budget and circumstances permit.

Exhibit

	<u>Cost</u>	<u>Selling Price</u>	<u>Estimated Income</u>
10 or 12 monthly Newsletters to all clubs. Cost for paper with mastheads (these would be distributed with general mailings).	(1 color) \$744.00 (2 color) 977.00	----- -----	----- -----
Covers for press kits	\$200.00	-----	-----
TV spot announcements, 20 second, sound, color, semi-automated. We furnish announcer and original script.	Production \$500.00 ea. Copies 5.00 ea. Cost for 3 spots & 200 copies of each 4500.00	\$8.00 ea.	(600) \$4800.00
TV slides	Production \$ 60.00 600 copies 600.00 \$660.00 Mailing 90.00 \$750.00	-----	-----
Recordings (6 or 8 messages)	Original \$600.00 500 records @\$1.00 ea. 500.00 \$1100.00	\$3.00 ea.	(500) \$1500.00
24-sheet billboard poster	Original & 1000 \$5500.00 (plus streamer, if desired)	\$6.00 ea. \$3.85 ea.	(1000) \$6000.00 (streamer cost not involved)
Window cards	(1 color) original & 1000 copies \$547.50 (1 color) original & 5,000 copies \$1271.00	\$.65 ea.	(1000) \$650.00
Logotypes	\$300.00	-----	-----
Editorial mats (2)	\$2000.00	-----	-----

(continued)

Exhibit (c tinued)

	<u>Cost</u>	<u>Selling Price</u>	<u>Estimated Income</u>
		-----	-----
Sheet of suggested ads	(1 color) 6000 copies \$537.00		
	(2 color) 6000 copies \$782.00		
Bumper strips	1000 @ \$.14 ea. \$140.00 5000 @ .09 ea. 450.00	\$.25 ea.	(1000) \$250.00
Buttons	(2 color) 1000 copies \$ 31.00	\$.05 ea.	(5000) \$250.00

REPORT OF BOARD COMMITTEE ON SPONSORED YOUTH ORGANIZATIONS
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 30-May 3, 1972

Date of Committee Meeting: April 30, 1972

Place of Committee Meeting: General Office

Present: Members - Roy W. Davis, Maurice Gladman, T. Ben Hagler
Chairman - James C. Brooks
Staff Members - Robert F. Lucas, Gary R. McGord, R.P. Merridew
Others - Wes H. Bartlett, Lorin J. Badskey, William M. Eagles,
S. Clark Pyfer

The Committee reviewed the departmental budget for Key Club. We noted that Key Club would experience a drop in membership this year which will make it impossible to reach the expected revenue of \$170,000 by some \$10,000. However, plans are being made to affect savings in some budgeted areas such as salaries, over-time, staff travel, and promotional accounts and it is anticipated that the over-all budget for Key Club will be in order at the end of the current year.

At their meeting last February the Key Club International Board of Trustees selected New Orleans as the site of their 1975 convention. The Committee has concurred with their decision and recommends the board do so as well.

Recommendation #1:

The Committee recommends that the dates of June 29-July 2 at the Marriott Hotel, New Orleans, Louisiana be approved for the 1975 Key Club International Convention.

I move that recommendation 1 be adopted.

Proposed amendments to the Key Club International Constitution and Bylaws were received by the Committee for general review and they are attached as Exhibit A. The only proposed change that would be a concern is the first amendment allowing for female membership which was submitted by the New York District of Key Club.

Trustee Maury Gladman who serves as board counselor to the Key Club International organization pointed out that this matter has been discussed at both meetings of the Key Club Board of Trustees and they have definitely taken a position against support or encouragement of this amendment. The specific recommendation to the Board made by their Executive Committee, was to "go on record as opposing an amendment in Washington to admit girls into Key Club."

In view of this action, this Committee feels that our board should take a position in support of the Key Club Board's action.

Recommendation #2:

The Committee recommends that the Board extend our compliments to the Key Club International Board for the soundness of their deliberations on the matter of female membership and our support of their decision in that regard.

I move that recommendation 2 be adopted.

The policies of our board require that all amendments for Key Club or Circle K be reviewed by the Board Committee on Laws and Policies prior to submission to convention and the attached amendments have been referred to the Laws and Policies Committee without reservation.

Plans for the Key Club International Convention in Washington, D.C. are moving along well. Secretary Reg has already pointed out that Herb Klein has been confirmed as one of two outside speakers, registration is expected to be 2,500, the host committee is providing excellent support and we anticipate no unusual problems.

The Committee also reviewed the policies concerning the functioning of Key Club and has suggested several revisions which we feel will strengthen these guidelines, although we do not consider these to be major adjustments. Our specific comments have been sent to the Board Committee on Laws and Policies who will present the actual revisions. We stand in full agreement on the suggested revisions that have been so referred. No review of Circle K policies was made at this time pending the outcome of the results of the Special Committee on Circle K Structure which the board will be receiving at this meeting.

We then moved on to a review of departmental expenses for our Circle K organization. We were encouraged to note that slightly over \$30,000 has been collected in dues for the current year and that the staff has made every effort to control spending in all areas. It appears at this time that the Circle K budget can be brought into balance or that any deficit experienced will be minimal, depending on how much additional income can be realized.

The matter of convention budgeting was also reviewed and the need for accurate budgeting is totally understood. All expenses will be matched as accurately as possible to income and we have no reason to feel that convention financing will be handled in any other fashion.

Our major concern in the administration of our Circle K department at this time is the problem of selecting a new director. As of this date, six specific applications have been received and given careful consideration. It is the general feeling that one candidate in particular, Don Hoss from California, stands out as a most promising possibility. The Committee has urged the Secretary to proceed with plans to arrange a personal interview, keeping in mind all concerns about the type of person and qualifications necessary, which were discussed. It is our hope to see this position filled as soon as possible although we must be positive that the right person is selected. We feel the staff is proceeding in good fashion.

President Wes shared with the Committee the highlights of the Report of the Special Committee on Circle K Structure since the Sponsored Youth Committee will be responsible for assisting in the implementation of any changes finally decided upon by this board. In order to implement these changes effectively, we recommend that a special meeting of the Sponsored Youth Committee be held in Atlantic City prior to the full board meeting.

Recommendation #3:

The Committee recommends that a special meeting of the Committee on Sponsored Youth Organizations be approved for Atlantic City for the purpose of determining the proper implementation of the changes in the structure of Circle K International as finally adopted by this board.

I move that recommendation 3 be adopted.

I move this report be received.

Respectfully submitted,

ROY W. DAVIS

MAURICE GLADMAN

T. BEN HAGLER

JAMES C. BROOKS, Chairman

PROPOSED AMENDMENTS TO KEY CLUB INTERNATIONAL CONSTITUTION AND BYLAWS
To be presented at Washington, D.C. Convention - July, 1972

CONSTITUTION

ARTICLE 6, Section 1

The membership of individual Key Clubs shall consist of young men and women from the four upper classes (or the five upper classes in the Canadian Provinces where high school is of a five year duration) of the high school in which they are enrolled, interested in service, qualified scholastically, of good character, possessing leadership potential, and approved by the school principal or his official representative.

ARTICLE 13, Section 1

The Key Club International Board Committees shall be the Executive Committee, the Committee on Finance, the Committee on Laws and Regulations, the Committee on Conventions, the Committee on Awards, the Committee on Public Relations, the various convention committees, and other special committees.

Add new section seven

The Committee on Public Relations shall consist of three (3) members of the Board of Trustees, one of whom shall be designated chairman, appointed by the President and confirmed by the Board of Trustees.

ARTICLE 16, Section 1 (BYLAWS)

The latest edition of "Robert's Rules of Order" shall be the parliamentary authority for all matters of procedure not specifically defined by the Constitution and Bylaws of Key Club International.

Current Article

The membership of individual Key Clubs shall consist of young men from the four upper classes (or the five upper classes in the Canadian Provinces where high school is of a five year duration) of the high school in which they are enrolled, interested in service, qualified scholastically, of good character, possessing leadership potential, and approved by the principal or his official representative.

Current Article

The Key Club International Board Committees shall be the Executive Committee, the Committee on Finance, the Committee on Laws and Regulations, the Committee on Conventions, the Committee on Awards, the various convention committees, and other special committees.

Current Article

"Roberts' Rules of Order" shall be

REPORT OF THE TREASURER
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 30-May 3, 1972

Attached is the Statement of Financial Position for Kiwanis International.

Total Current Assets for the first half of the 1971-72 administrative year amounted to \$402,414. As you know, our current Cash position has been minimal in the past two years. Now with the dues increase being collected in full for the second six months, and the 38¢ due from the first six months of this year, the current Cash position will improve considerably in the next few months.

Current Liabilities amounted to \$383,609. Deposits and Advances are added to Working Capital to give us a Total of Unrestricted Funds of \$57,994. With the Reserve Funds, Funded \$301,885 and the Building Expansion of \$109,415, the Total of All Funds for Kiwanis International at March 31, 1972 was \$469,295.

Respectfully submitted,

WILLIAM M. EAGLES, M.D.
Treasurer

KIWANIS INTERNATIONAL
STATEMENT OF FINANCIAL POSITION
MARCH 31, 1972 & 1971

	<u>1 9 7 2</u>	<u>1 9 7 1</u>
UNRESTRICTED FUNDS:		
CURRENT ASSETS:		
Cash	\$ 22,765	\$ 24,212
Accounts receivable	163,280	174,885
Inventories	197,000	196,334
Prepaid expenses	<u>19,369</u>	<u>24,498</u>
Total current assets	<u>402,414</u>	<u>419,929</u>
CURRENT LIABILITIES:		
Accounts payable	336,848	301,051
Accruals	42,011	38,477
Deferred income	<u>4,750</u>	<u>5,455</u>
Total current liabilities	<u>383,609</u>	<u>344,983</u>
Working capital	18,805	74,946
OTHER ASSETS:		
Deposits	26,176	25,425
Advances	<u>13,013</u>	<u>10,382</u>
Total--unrestricted funds	57,994	110,753
RESERVED FUNDS:		
Funded	301,885	303,039
Building Expansion--savings deposit	109,415	93,431
Kiwans International Building	<u>1</u>	<u>1</u>
Total--all funds	<u>\$469,295</u>	<u>\$507,224</u>

REPORT OF BOARD COMMITTEE ON FINANCETO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEESApril 30-May 3, 1972

Date of Committee Meeting: April 30 & May 2, 1972

Place of Committee Meeting: General Office

Present: Members - William M. Eagles, M.D., Charles M. Roberts
 Chairman - Ted R. Osborn
 Staff Members - Thomas W. Fitzgerald, J. Frank McCabe,
 L. A. Hapgood, R. P. Merridew
 Others - Wes H. Bartlett, Lorin J. Badskey

The Statement of Income and Expenses for the period ended March 31, 1972 and 1971 was reviewed, found in order and approved. The attached summary of that statement represents the first half of our 1971-72 administrative year.

Income for the first six months of this year amounted to \$1,408,644, which is approximately \$153,000 more than last year at this same time. As we have indicated in previous reports, the main reason for the increase in income this year is the \$1 dues increase, the increase of processing fees from \$2 to \$3, and increased gross income from the sale of supplies, primarily because of catalog price increases.

Except for charter fee income which is a minimal figure to the overall total income picture, the Committee noted that the additional income received this year was realized because of rate increases. In other words, improvement or growth does not play a part in this increased income.

Expenses at March 31, 1972 amounted to \$1,228,253 and are still running behind last year's figure by approximately \$24,000. With rising costs each year, we are delighted to be able to report to you this decrease in expenses and we would like to commend Secretary Reg and the entire staff for their excellent cooperation during the past year.

The excess of income over expense figure at March 31, 1972 was \$180,000; however, this figure will be reduced as we proceed through the year and experience our heavier expenditure months for such disbursements as Leadership Training materials and Convention.

There are a few areas of concern at this time, but every effort is being made to be on budget at year end.

The write-off of accounts receivable totaling \$2,580.40 was reviewed and approved. With the exception of the Clifton, Arizona; Sutherlin-Oakland, Oregon, and Radcliffe, Iowa Clubs; the charters of all other clubs listed below were revoked at the January Board Meeting.

Kiwanis Club of

Clifton, Arizona	\$ 226.75
College Area, California	11.20
Holly Park, Los Angeles, California	71.50

Radcliffe, Iowa	\$ 279.75
Belpre, Kansas	58.50
England, Arkansas	58.50
West Shreveport, Louisiana	42.25
Bucksport, Maine	88.31
Millbury, Massachusetts	435.11
Lima West, Ohio	118.60
Goodlettsville, Tennessee	29.25
Lakeside, Chattanooga, Tennessee	35.75
South Salem, Oregon	52.00
Sutherlin-Oakland, Oregon	287.75
Andrews, Texas	54.75
Del Rio, Texas	91.00
Dickinson, Texas	543.18
Butler, Wisconsin	39.00
Port Stanley, Ontario	<u>57.25</u>
Total	<u>\$2,580.40</u>

Recommendation #1.

The Committee recommends that the write-off of the accounts receivable listed above totaling \$2,580.40 be made.

I move that recommendation 1 be adopted.

The Committee reviewed the quarterly reports of cash receipts and disbursements of Key Club and Circle K for the three-month period ended March 31, 1972. It was noted that the cash balance in the Key Club account was \$107,138, and for Circle K the bank balance at March 31 was \$8,893.

The Committee reviewed the first draft of the Proposed Budget for the 1972-73 administrative year. This draft was prepared by the department heads in cooperation with Comptroller Tom Fitzgerald, and reviewed by the Secretaries. We have directed the Comptroller to mail to each Board member a copy of the Proposed Budget well in advance of the Atlantic City Convention so that we may have your comments before recommending the adoption of the Budget for the 1972-73 administrative year.

The Secretaries' contingent expense reports for the period ended March 31, 1972, were reviewed, found in order and approved.

The financial policies were reviewed by the Committee, necessary changes made, and the revised policies were referred to the Board Committee on Laws and Policies for their approval and insertion into the overall policies of Kiwanis International.

Recommendation #2.

The Committee recommends that the Revised financial policies be referred to the Committee on Laws and Policies for their recommendation.

I move that recommendation 2 be adopted.

It has been brought to our attention that the May 21 meeting of the Circle K International Board was requested by Kiwanis International. Therefore, the Committee is in agreement that the expenses involved be charged entirely to Kiwanis International.

Recommendation #3.

The Committee recommends that the expenses involved for the meeting of the Circle K International Board on May 21, 1972, be charged to Kiwanis International.

I move that recommendation 3 be adopted.

I move this report be received.

Respectfully submitted,

WILLIAM M. EAGLES, M.D.

CHARLES M. ROBERTS

TED R. OSBORN, Chairman

KIWANIS INTERNATIONAL

SUMMARY STATEMENT OF INCOME & EXPENSES

PERIOD ENDED MARCH 31, 1972 & 1971

	<u>1972</u>	<u>1971</u>
INCOME:		
Dues-General	\$ 601,601	\$ 478,325
Dues-Int'l. Extension	64,750	66,200
Charter Fees	9,100	7,300
Interest	3,009	10,282
Processing Fees	49,657	29,244
Magazine Subscriptions	265,607	261,580
Magazine Advertising	92,666	94,685
Gross Profit on Sale of Supplies	200,430	157,315
Convention Registration Fees	95,701	110,449
Convention Dues	22,694	36,869
Mailers	<u>3,429</u>	<u>3,653</u>
Total Income	<u>1,408,644</u>	<u>1,255,902</u>
EXPENSES:		
Board, Council & Comm. Admin.	138,163	132,970
Executive	67,122	66,956
Office Management	66,690	63,050
Public Relations	23,681	24,369
Int'l. Extension	54,323	45,921
Field Service	90,059	91,162
Records & Data Processing	52,762	71,048
Program Development & Club Service	60,858	64,554
Circle K	19,688	21,266
Key Clubs	28,779	32,345
Bureau of Accounts	8,287	5,685
Publications	42,554	39,071
Magazine	363,071	371,093
Supplies	158,981	170,169
Convention	<u>53,235</u>	<u>52,760</u>
Total Expenses	<u>1,228,253</u>	<u>1,252,419</u>
EXCESS OF INCOME OVER EXPENSES	<u>\$ 180,391</u>	<u>\$ 3,483</u>

REPORT OF SPECIAL COMMITTEE ON CAMELOT PROPOSAL
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 30-May 3, 1972

Date of Committee Meeting: May 1, 1972

Place of Committee Meeting: General Office

Present: Members - Roy W. Davis, Stanley E. Schneider, Lorin J. Badskey
Chairman - Wes H. Bartlett
Staff Members - John L. McGehee, Percy H. Shue, L. A. Hapgood,
R. P. Merridew

The Committee met in the Board room of the General Office in an all day session on Saturday, April 8, 1972. Homer Shoop, whom you will remember as the originator of this proposal, participated in the conference by amplified telephone so that we were able to clear up many previous concerns. Foremost among these was the feeling of the Committee that direct association with and participation in the operation of the building to be known as the International Palace of Sports presented too many hazards, at least during the early years of the project. It is now fully understood by Mr. Shoop that the extent of any interest Kiwanis may have in the International Palace of Sports itself is the fact that those boys and girls who are designated Knights and Ladies of the Royal Court of Sports will have their pictures and names placed on permanent display there.

Another concern was the method of selection of the King of Sports, to be chosen each year as the outstanding athlete in the world. It has now been agreed that the King of Sports will be selected by the Sportswriters and Sports Broadcasters Association from a number of nominees, each of whom meets specific criteria. That criteria will include willingness to cooperate with the Kiwanis career awards program with a view to encouraging young people to develop into exemplary citizens. Athletic ability is not a requirement but having it could be an additional factor in their ultimate selection.

Kiwanis clubs would be urged to grant career awards in their high schools to one boy and/or girl who best meets the indicated criteria. They would then be named Knights of the Royal Court of Sports (or Ladies, in the case of the girls) and receive at least \$500 as a career award, with the only requirement for its use being that it be used to further the winner's career.

The King of Sports would be chosen in January of each year by vote of the Sportswriters and Broadcasters Association. The cost of \$3,000 involved here will be paid by the International Palace of Sports. It is proposed that special coins will then be struck, probably by The Franklin Mint. The standard coins will be made available to participating Kiwanis clubs to be used in fund-raising efforts. Purchase price of a supply of the coins by the Kiwanis club will include the base cost of production plus whatever amount is needed to defray the cost of hardware such as the Knights' and Ladies' pins and appropriate trophies for display in the high schools themselves. Those who do not wish to use the Coins of the Realm will be charged only the cost of the hardware to be determined. However, since the coins will have the likeness of the King of Sports for that year plus Kiwanis identification on the reverse side, it is strongly urged that use of the coins be made.

The role of the King of Sports is a key factor in this program. He will be asked to tape-record and video-tape special material for use on local radio and television stations, telling about this Kiwanis program to recognize citizenship on the part of our boys and girls by participating in their communities. He will be invited to appear at the Kiwanis International Convention for appropriate crowning ceremonies. Plans include the annual preparation of a yearbook which would contain in its opening pages photographs and special material on the King of Sports himself. The rest of the yearbook would contain pictures and identification of that year's class of Knights and Ladies of the Royal Court of Sports as a further honor to the recipients of the award.

The special committee has evaluated this proposal most carefully and studied it from every possible angle. It was also presented to a special committee of the Kiwanis International Foundation to determine whether interest might be found there. That committee, although it cannot speak for the full Board of the Foundation, indicated interest and the likelihood that seed money for this program would be forthcoming if the concept meets with the approval of this Board.

It is the consensus of the Special Committee on the Camelot Proposal that it has considerable merit and should be developed as one of the programs of Kiwanis International at the appropriate time. The earliest possible starting date at the high school level would be the 1973-74 school year if the selection of the annual King of Sports is to be made in January of 1973. The committee therefore recommends that the Camelot proposal be approved in principle and that appropriate departments of the General Office begin laying the groundwork for announcement and promotion of the program at the appropriate time.

Respectfully submitted,

LORIN J. BADSKEY

ROY W. DAVIS

STANLEY E. SCHNEIDER

WES H. BARTLETT, Chairman

COPY

April 25, 1972

TO: MEMBERS OF THE SPECIAL COMMITTEE ON THE
STUDY OF STRUCTURE OF CIRCLE K

FROM: WES H. BARTLETT, PRESIDENT

Attached you will find the report which I shall plan to present to the Board as a result of the study made by our special committee. In the event you have any questions or comments relative to the content of the report you may call be in Chicago. I shall plan to arrive the afternoon of the 28th for the Board meeting. Should you desire to discuss anything it would be wise to do so either the 28th, 29th or 30th. The General Office number is Area Code 312, 943-2300. If the switchboard is not open you might try 943-2307. I will be staying at the Water Tower Hyatt House where you could call me in the evening, Area Code 312, 943-5600.

I believe the content of the report is in full agreement with our decision as we met for it was prepared directly from the notations made during our committee meeting and which were all read back to you before we adjourned our meeting. I am anticipating there will be no particular reason why any of you would need to contact me but wanted you to know where I would be in the event that there was.

Mike Adams
Dave Garling
Ralph Kalish
Jim Brooks
Roy Davis

REPORT OF SPECIAL COMMITTEE ON CIRCLE K STRUCTURE

TO THE BOARD OF TRUSTEES, KIWANIS INTERNATIONAL

May 2, 1972

Place of Meeting: General Office

Date of Meeting: April 9, 1972

Present: Ralph Kalish, President, Circle K International
Mike Adams, Past President, Circle K International
Dave Garling, Past Vice-President, Circle K International
James C. Brooks, Trustee, Kiwanis International
Chairman Board Committee on Sponsored Youth, Roy Davis,
Vice-President, Kiwanis International
Robert Lucas, Acting Director, Circle K International
R. P. Merridew, Secretary, Kiwanis International
L. A. Hapgood, Associate Secretary, Kiwanis International
Wes H. Bartlett, President, Kiwanis International

We must all recognize that any organization needs to analyze itself and its agencies periodically in order that it is structured in a manner to enable an effective implementation of its programs and services if it is to be current and relevant to the times.

The Board of Trustees of Kiwanis International has long recognized the need to study the structure of Circle K International as one of its sponsored youth organizations but never before has set itself to the task of such a study. The action of the Kiwanis International Board at its February meeting, 1972, called for the appointment of a special committee by the President to conduct such study of Circle K International structure. Personnel of the committee was selected to give representation to Circle K in a manner that present and past key leaders be a part of the committee, along with representation from the Kiwanis International Board.

Such committee study specifically was for the purpose of structural analysis. The report herein submitted we believe will (1) make Circle K more meaningful and better identified with Kiwanis, (2) place emphasis at the local level where its true purpose must be implemented, (3) give personalization to Circle K International.

Proper implementation of programs by Circle K on the college campus and in the community is essential that the objects of the organization are meaningful and if it is to fulfill its purposes of rendering service on the campus and in the community providing leadership education, promoting good fellowship, and attainment of proper scholastic standards.

The committee reviewed all structural aspects and related factors including (1) basic requirement of the individual Circle K Club at the local level, (2) basic elements of a District structure, (3) basic elements of International structure, (4) role of the International Committee on Circle K, (5) role of the Director of Circle K, (6) role of International and District officers, (7) leadership education needs and how to accomplish them at all levels, (8) elements of sponsorship by a Kiwanis Club, (9) financial matters.

To make the total picture more meaningful the recommendations are submitted in major areas.

1. Club level
2. District level
3. International level
4. International Committee on Circle K
5. Role of the International Board
6. Role of the Director of Circle K (staff person)

LOCAL CLUB STRUCTURE

1. Number of members required for chartering of a Circle K Club will be no less than fifteen. It is the opinion of the committee that a lesser number would result in an organization that would find proper functioning difficult. Program implementation and number involved in Circle K is vital to creating the proper image on the campus and in the community.

2. The officers of a Club shall be a President, Vice-President and Secretary-treasurer.

3. There shall be no committee structure except the President shall have the power to appoint such special committees as needed and when needed, as is determined by the President in consultation with a faculty adviser.

4. Meeting requirements shall continue as is currently stated in Article III, Section 8, of the Constitution. During the school year each Club will hold one weekly meeting on such day and at such place as shall be determined by the officers. It may hold such other meetings as the officers or the membership may desire. In the event that unusual conditions prevent a weekly meeting a Club may hold a minimum of two meetings per month with the officers meeting on all other weeks.

5. Provisions for leadership education.

A. There shall be an adequate and complete manual for Club officers to serve as their guideline.

B. There shall be a workshop for Club officers at the District Circle K Convention.

C. The Circle K District Governor shall be responsible to conduct the leadership education for Club officers.

6. The relationship to the General Office:

A. Finance.

(1) There shall be instituted an "annual sponsorship fee" in the amount of \$100.00.

(2) This shall be submitted at the beginning of each year to the Circle K department of the General Office by the sponsoring Kiwanis Club.

(3) The individual Circle K member International dues shall be retained at \$5.00.

- (4) The sponsoring Kiwanis Club receives these membership dues from the Circle K Club to provide the \$100.00 annual sponsorship fee.
- (5) If the membership is less than twenty, then the sponsoring Kiwanis Club shall be required to subsidize the membership dues to remit the total annual sponsorship fee.
- (6) If there are more than twenty members the dues collection will exceed the annual sponsorship fee. In such case any excess above the \$100.00 fee shall remain in the Circle K Club treasury for the purpose of project activity and administrative needs.
- (7) A sponsoring Kiwanis Club is free to deal with its Circle K Club in any way that it wishes in support of the Circle K Club in matters of finance.

- B. There shall be instituted an "Annual Certificate of Continuing Sponsorship" to be submitted each year with the "annual sponsorship fee."

Such "Annual Certificate of Continuing Sponsorship" shall contain a statement of the responsibilities of the sponsoring Club. It shall be signed by the President of the sponsoring Kiwanis Club.

There shall also be a statement of responsibility and purpose of the Circle K Club. It shall be signed by the President of the Circle K Club.

Such "Annual Certificate of Continuing Sponsorship" will make the two Presidents aware of their respective organizations responsibilities and create initial communication between the two Presidents that will create a continuing strong communication and sponsorship relationship between Kiwanis and Circle K

7. Membership

- A. It is essential that a full and complete list of membership of the Circle K Club be submitted with the "Annual Certificate of Continuing Sponsorship" and the "annual sponsorship fee." When there are in excess of twenty members it is vital that all names be submitted, not just the first twenty, in order that all members will receive publications and that all members may be properly certified for Convention attendance.
- B. A second such list shall be submitted at mid-year in order to update the membership roster so it is complete and current.

8. Publications. Communication should be maintained to Clubs by development of adequate publications to bring administrative aid to the Club officers. Also there should be an appropriate publication go to all members. This is one of the reasons a full and complete membership certification by name shall be submitted semi-annually that all members receive such publication.

DISTRICT STRUCTURE

1. The officers of the District shall be:
 - A. A District Governor to be elected by the House of Delegates at a District Convention.
 - B. A District Secretary-Treasurer appointed by the District Governor to assist him in communications, normal record keeping, and such other assistance as the Governor may assign him in serving as the Governor's District Secretary.
 - C. There shall be no other District Officers elected by the District Convention than the District Governor.
 - D. The basis of eligibility, nomination and election, shall be his demonstration of leadership ability.
 - E. The Governor may appoint assistants or individuals of special committees to serve at his direction in helping him in his administrative responsibilities where it will improve the operation of the District. This responsibility must be spelled out.
 - F. The structure of all Districts, regardless of the size, shall be the same.
 - G. In summation, International will recognize only two District officers, namely, the District Governor elected by the Convention, and the District Secretary-Treasurer appointed by the Governor.
 - H. The District may recognize special committees established for special purposes.
2. The relationship of the Circle K District to Kiwanis Districts shall be as currently spelled out and to be implemented if not now in effect.
3. The relationship to the Kiwanis District Chairman: The Kiwanis District Chairman shall be the right hand man of the District Governor of Kiwanis. He shall be charged with promotion of new growth and growth within existing clubs of Circle K and in planning and operation of the Circle K District Convention.
4. Leadership Education:
 - A. Training of the District Governor shall be
 - (1) By regional conferences to be held shortly after the completion of the election of the Governors at their respective District Conventions. Such conferences shall be held during May or June.
 - (2) Leadership education workshops shall be conducted at the Circle K International Convention.
 - B. The Director of Circle K International shall be responsible for the training of the District Governors.

C. Such training shall adequately equip the District Governor to

(1) Administer his District.

(2) Prepare him to properly train his Club Presidents.

5. There shall be an annual District Convention for education, inspiration, fellowship, and election of a Governor.

The Convention shall be between the last week in March and the first week in May of each year.

When a District Convention attendance and participation is too small to be practical a Regional Convention may be used in adjustment to a local situation.

6. Finances.

A. Financial support will be derived from the following procedure:

(1) The Circle K Governor shall present his proposed income and expense budget to the Kiwanis District Board for approval.

(2) Any allocation by the Kiwanis District to the income budget of the Circle K District shall be deducted from their expense budget. Any balance of expense in the Circle K expense budget shall be shared on an equal basis by each Circle K member.

(3) District Dues upper limit shall be established.

B. Expenses shall include provision for a District publication, necessary Governor's travel, and some allocation for District Convention overhead expense.

INTERNATIONAL STRUCTURE

1. The officers of Circle K International shall be:

A. An International President and six Vice-Presidents.

B. Election shall be at the annual International Convention.

2. The basis of eligibility for nomination and election shall be his demonstration of leadership ability.

3. Responsibilities of the International Officers:

A. The President shall assign to each of his six Vice-Presidents five Districts for which he will be Counselor to the Governor. In making assignments consideration will be given to geographic location of the Vice-President's home campus, insofar as possible.

B. The responsibilities of the Vice-President shall be:

- (1) Communicate by correspondence throughout the year with the Governors he is assigned to counsel.
- (2) Relieve the President of much routine detail related to administration with the Governors he counsels as is agreed upon with the District Governor.
- (3) Utilization of the title Vice-President not only increases the importance of the office in terminology, but better denotes his relationship to the total organization.

C. The Board total responsibility.

- (1) Program development and implementation.
- (2) Serve as Convention committee.
- (3) Serve as Laws and Policies committee.
- (4) Serve as Counselor to Governors, Districts, without travel.
- (5) Where possible the Counselor to the Governor shall attend the Convention of that District. In event he is unable to attend the President and the Director of Circle K shall make necessary adjustments to have representation present.
- (6) There shall be two meetings of the International Board each year, one in the spring and one in the fall.
- (7) The Board shall be active in development of the International Convention.
- (8) The Board shall be trained by the Director of Circle K.

D. International Convention:

- (1) There shall be an International Annual Convention for inspiration, education and fellowship, and election of officers.
- (2) Timing shall be late August or such other time during the summer as deemed best by the Board and the Director of Circle K.

E. Kiwanis International Committee:

- (1) Relate to program development.
- (2) Provide and supervise the development of publications to aid the Circle K Governor in his administrative responsibilities and a publication to reach the full membership.

F. Responsibilities of the Director of Circle K:

- (1) Program development.
- (2) Plan and conduct International Convention.
- (3) Develop proper and adequate publications.
- (4) Train the International Board.
- (5) Train the District Governors.
- (6) Responsible for mailings to clubs.
- (7) Responsible for budget control.
- (8) To train the International President.

This report is very extensive and comprehensive. We believe it will result in a streamlined effect to make the operation more efficient and effective and result in fulfillment of the purpose of Circle K.

It is the recommendation of this committee that this report be adopted, referred to the Sponsored Youth Board Committee, to the Circle K Department for implementation, and then to the Laws and Policies Board Committee for proper terminology for those things that become a part of written policy.

I move this report be adopted, referred to the Sponsored Youth Board Committee, to the Circle K Department for implementation, and then to Laws and Policies Board Committee for proper form to place in Policies. I move this report be received as submitted by the committee.

Respectfully submitted,

RALPH KALISH

MIKE ADAMS

DAVE GARLING

JAMES C. BROOKS

ROY W. DAVIS

R. P. MERRIDEW

L. A. HAPGOOD

ROBERT LUCAS

WES H. BARTLETT, Chairman

SUPPLEMENTAL REPORT RE:

CIRCLE K STRUCTURE

Though not directly related to the structure of Circle K, there are factors that do relate to the total organization and upon which Circle K International structure may have a bearing.

In addition to the study of structure, the special committee discussed related concerns.

We might well afford to look at the matter of Auxiliary organizations.

Our current Board policy is that we do not recognize any auxiliary. At the same time, we know they exist and have consented to their existence on a local level but unrecognized. It appears to be shortsightedness to consent to their existence and at the same time not recognize them; at least it is not a very realistic way to face a situation.

The committee has concluded that under the permissive program by which we have operated, we are displaying a dual attitude. Therefore, we propose that we reassess our current attitude in this matter.

We might well consider recognition of auxiliaries on a local basis only, with no structure beyond the club level.

The organization then, in effect, may exist on a college campus as an auxiliary (composed of women only) to the Circle K club. Their membership would be entirely separate with no structure. The Circle K club and the auxiliary may work cooperatively on activities and projects where jointly they could accomplish what neither could accomplish alone.

California-Nevada-Hawaii District of Kiwanis has moved as a district to recognize auxiliaries to the extent that they express their willingness to work with those local auxiliaries which local clubs have a desire to form.

Since this is an area of major concern and a departure from our traditional pattern, considerable analysis should be made in order to arrive at a decision. Therefore, we are referring the proposal for consideration to the Board at this meeting so that we might be better able to take action at the Pre-Convention Board Meeting in June.

At the conclusion of the Special Committee meeting, I brought up the matter of possible additional concerns related to structure. One of them was the possibility of recognition of Auxiliaries. I submit this matter to you for your thought.

WES H. BARTLETT, President

PRE- AND POST- CONVENTION MEETINGS

ATLANTIC CITY

PRE- CONVENTION MEETINGS

THURSDAY June 15	1:00-4:30 P.M.	Board Committee Meetings	Ventnor Rooms A & B Holiday Inn
	5:45 P.M.	Reception for Board and Wives	Pres. Bartlett's Suite Holiday Inn
	6:30 P.M.	Dinner for Board Wives	Casa del Sol - Starlight Room Holiday Inn
	6:30 P.M.	Opening Board Dinner	Casa del Sol - VIP Room
FRIDAY June 16	9:00 A.M.	Past International President's Meeting	Wildwood Room Holiday Inn
	9:00 A.M.	Board Meeting	Ventnor Room Holiday Inn
	11:00 A.M.	Joint Meeting, Board and Past Presidents	Ballroom "A" Holiday Inn
	12:00 Noon	Joint Board and Past Presidents Luncheon	Ballroom "C" Holiday Inn
		(Board will return to meeting in Ballroom "C" until conclu- sion) Past International Presidents will return to meeting in the Ventnor Room until conclusion)	
	12:00 Noon	Ladies' Luncheon for Board Wives, Past International Presidents' Wives and Widows, Wife of Host Governor, Staff Wives, Ladies' Chairman, Wife of General Convention Chairman	Freehold Barn Quail Hill Smithville Village
	4:00 P.M.	Governors-elect "Get Acquainted" Reception	Ballroom "A" Holiday Inn
	6:00 P.M.	President's Reception for Board, Past International Presidents and Wives	Pres. Bartlett's Suite Holiday Inn
	7:00 P.M.	International Board Dinner	Ballroom "C" Holiday Inn
	7:00 P.M.	International Past Presidents' Dinner	Ballroom "A" Holiday Inn

SATURDAY June 17	8:30 A.M.	Conference for Governors-elect	Grand Ballroom "B" Holiday Inn
	9:00 A.M.	Continental Breakfast for Board Members, Past Presidents' Wives and Widows	Pres. Bartlett's Suite Holiday Inn
	12:00 Noon	Governors-elect and Wives Luncheon	Casa del Sol - Holiday Inn
	2:00 P.M.	Conference for Wives of Governors-elect	Wildwood Room Holiday Inn
	6:00 P.M.	Reception for 1971-72 Governors and Wives	Pres. Bartlett's Suite Holiday Inn

POST- CONVENTION MEETINGS

THURSDAY June 22	8:30 A.M.	Board Breakfast Meeting	Wildwood Room Holiday Inn
	9:00 A.M.	Continental Breakfast for Wives of Board, including New Board Members, Past International Presidents and Widows	Pres. Bartlett's Suite Holiday Inn