

**Council on Retention and Graduation Steering Committee**

**April 28, 2011**

**UC 3171**

**Presiding: Rick Ward**

**Present:** Enrica Ardemagni, Cathy Buyarski, Julie Elkins, Mary Fisher, John Gosney, Steve Graunke, Kathy Johnson, Susan Kahn, Howard Mzumara, Gary Pike, Rebecca Porter, David Sabol, Khalilah Shabazz, Rick Ward, Jeff Watt, and Gayle Williams

**Regrets:** Sarah Baker, Michele Hansen, and Sarah Lang

**Guest:** Khaula Murtadha

1. Ward welcomed committee members. Ward and committee members congratulated Johnson on her new position as dean of University College and associate vice chancellor of undergraduate education.
2. Update on Testing Center:
  - Mzumara reviewed the collaboration model and the technology partnership model used by the Testing Center. He told about new testing sites for the Testing Center: ES 2121 (only May 16 through August 13), BS 3000, and SL 070 (opens fall 2011). The administrative offices will be in SL 064 and in the SAFECO Building.
  - Mzumara reviewed design goals for the new testing sites. He told about the renovation, construction, and business continuity plans during the relocation. Students will be provided a packet of information explaining the appropriate locations for testing. The Testing Center will continue to monitor the placement test flow for each test date. Mzumara told about his plan to reduce no-shows. There was discussion about how students in orientation take placement tests.
  - Mzumara showed the layout of SL 070 with 124 seats (can expand to 142 during peak times) and BS 3000 with 34 seats (can expand to 55 seats during peak times). SL 070 will have a queuing area and front desk for students. He told how they visited other institutions to see how their testing centers operated.
  - Several schools have expressed a need for dedicated facilities, which would be a shared resource and centrally managed. Mzumara discussed current ongoing operations, including placement testing, orientation, and national tests. There was discussion about remote testing, the COMPASS system, and taking tests in high schools.
  - The committee discussed the capacity of the Testing Center. Currently, the IUPUI Testing Center administers a total of approximately 19,000 tests per fiscal year; the School of Science Testing Center administers approximately 59,000 per year. Fisher noted that the Testing Center saves faculty time. Instead of proctoring tests, faculty can use the time to teach.
  - Off-campus sites are available for students, including Park 100, Greenwood, Ivy Tech campuses, high schools, and a national consortium of college testing centers. Mzumara told about the consortium, which IUPUI belongs to, and how they work.
  - The committee discussed resources, funding, fees, and UITS. Mzumara reviewed handouts about how students are doing in placement testing. Watt explained how the math placement

test works. The committee discussed areas at the high end of the math course spectrum and the low end (M118) where the COMPASS test is perhaps not doing as well as might be expected. The committee thanked Mzumara.

3. CRG-EMC Summit:

- A handout of breakout group notes was distributed electronically before the meeting.
- Ward asked for feedback on how to provide the IU Academic Roadmap Committee feedback from the summit. Pike suggested forming a smaller committee to select the best ideas. Volunteers were asked for. Ward, Buyarski, and Porter agreed to serve on the committee with Ward and Buyarski drawing up the first draft.
- The committee discussed the roadmap and IUPUI's culture, PDP, first-year seminars, PULs, PDP's name, LEAP, technology issues, and early warning system.

4. Other:

- Pike announced that IMIR is tentatively scheduled to move to Waterway, probably in July. Servers will be down during the days of the move. There will be no point-in-cycle reports or any other IMIR reports during those two days.
- Murtadha announced that they are working to develop an online and onsite center for adult learning. She gave Ward a draft of their report, which will be presented to Dean Sukhatme.
- Ward gave an update on the General Education Committee, which has just completed a draft report. After Ward shared the recommendations from the report, the committee discussed the recommendations.

5. Ward adjourned the meeting.

Submitted by:  
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