

**AGENDA**  
**IUPUI Staff Council**  
**Wednesday, March 19, 2014**  
**2:00 – 4:00 p.m. ~ Campus Center 405**

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<b>I.</b>	2:00 p.m.	<b>Welcome and Call to Order</b> Jim Klenner, IUPUI Staff Council First Vice President, <a href="mailto:jklenner@iupui.edu">jklenner@iupui.edu</a>
<b>II.</b>		<b>Adoption of the Order of Business for the Day</b> Jim Klenner
<b>III.</b>		<b>[Action Item] Approval of the Minutes of the February 19, 2014, Meeting</b> <a href="http://www.iupui.edu/~scouncil/documents/minutes/2013-2014/minutes_SC_2-19-14.pdf">http://www.iupui.edu/~scouncil/documents/minutes/2013-2014/minutes_SC_2-19-14.pdf</a> Please read the minutes and be prepared for approval. No copies are being made.
<b>IV.</b>	2:05 p.m. 10 minutes	<b>Report from the President</b> Jim Klenner
<b>V.</b>	2:15 p.m. 10 minutes	<b>[Information item] Introduction of Melissa Lavitt, Senior Associate Vice Chancellor for Academic Affairs</b> Christine Fitzpatrick, Chief of Staff, Office of the EVC/CAO, <a href="mailto:cfitzpat@iupui.edu">cfitzpat@iupui.edu</a> Melissa Lavitt, Senior Associate Vice Chancellor for Academic Affairs, <a href="mailto:mlavitt@iupui.edu">mlavitt@iupui.edu</a>
<b>VI.</b>	2:25 p.m. 10 minutes	<b>Report from Human Resources Administration</b> John Murray, Director, Employment and Compensation, <a href="mailto:jpmurray@iupui.edu">jpmurray@iupui.edu</a> Jennie Paton, Benefits Specialist, <a href="mailto:jenpaton@iupui.edu">jenpaton@iupui.edu</a>
<b>VII.</b>	2:35 p.m. 5 minutes	<b>Report from IUPUI Faculty Council Liaison</b> Kristi Palmer, <a href="mailto:klpalmer@iupui.edu">klpalmer@iupui.edu</a>
<b>VIII.</b>	2:40 p.m. 15 minutes	<b>Update from the Vice Chancellor for Finance and Administration</b> Dawn Rhodes, Vice Chancellor for Finance and Administration, <a href="mailto:dawnrhod@iupui.edu">dawnrhod@iupui.edu</a>
<b>IX.</b>	2:55 p.m. 15 minutes	<b>Standing and Ad Hoc Committee Reports and Other Standing or University Committee Reports</b> Submitted as written reports following this agenda unless business needs discussed in person. <ul style="list-style-type: none"><li>• Membership Committee (Alicia Gahimer, Chair)</li><li>• [Ad Hoc] Technology Committee (Andrew Myers, Chair)</li></ul>
<b>X.</b>	3:10 p.m. 5 minutes	<b>Unfinished Business</b> Jim Klenner
<b>XI.</b>	3:15 p.m. 5 minutes	<b>New Business</b> Jim Klenner
<b>XII.</b>	3:20 – 4:00 p.m.	<b>Final Remarks and Adjournment – Next Meeting: April 16, 2014, CE 450A</b> Jim Klenner

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**Staff Council Foundation Accounts:** Poffenberger Work/Life Program Fund: 32-P023-024; Staff Council General Account: 32-P000-12-1

**Meetings:**

The **IUPUI Staff Council** will meet on the following Wednesdays from 2-4 p.m.

- April 16, 2014 / CE 450A
- May 21, 2014 / CE 450A
- June 18, 2014 / CE 450A

**OVER**

## **Committee Reports:**

**[Ad Hoc] Staff Development Committee (Caitie Deranek, Chair):** The Staff Development Committee met on Tuesday, February 25<sup>th</sup>. We generated ideas for the next few months of Member Features and members volunteered to draft the article. The group reviewed the information for the internal Staff Council awards and approved the process and awards as presented. Group members expressed interest in beginning work on an “employee of the month” type award that acknowledges excellence across the campus. The Rewards and Recognition Committee will be invited to collaborate on this idea.

The group reviewed the documents for the staff development grant applications. Concerns were expressed about how long the application for both the applicant and reviews, so elements were trimmed. The maximum length of the application is now 9 ½ pages but can be shorter. The documents were then presented to the Executive Committee for their consideration and are under revision.

Work is also underway on the Staff Development training opportunity in June. Lindsey Mosier has reached out to Stephen Hundley’s staff in regards to a leadership presentation. Suggested topics are leading up and discovering your leadership style. The group also expressed interest in putting on a half-day leadership conference later in 2014. This will be explored further at our March 25<sup>th</sup> meeting and a more formal idea will be presented to the Executive Committee for their consideration.

**[Ad Hoc] Academic Affairs Committee (Laura Masterson, Chair):** Academic Affairs last met at the end of February. We have been discussing ways our committee can keep staff informed about the dramatic academic changes happening on campus, including the merging of academic schools, regulations from the Indiana Commission for Higher Education, and the Student Success Initiatives at IUPUI. Providing information to the rest of staff through the newsletter is one way that our committee can meet the needs of staff. Additionally, we are seeking ways to connect students to staff. Several mentoring programs are already available on campus. One role of our committee could be to better inform staff of these opportunities. Lastly, we hope to follow up on our presentation on working with faculty to enhance the understanding among faculty of staff issues. Our next meeting will be March 20 at 2 pm.