

M I N U T E S

JOINT MEETING OF THE NATIONAL BOARD OF DIRECTORS

AND

NATIONAL OFFICERS OF THE FUTURE FARMERS OF AMERICA

ALEXANDRIA, VIRGINIA

JANUARY 26 - 29, 1981

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M I N U T E S

JOINT MEETING OF THE NATIONAL BOARD OF DIRECTORS AND NATIONAL OFFICERS OF THE FUTURE FARMERS OF AMERICA

Alexandria, Virginia
January 26 - 29, 1981

Monday Morning, January 26, 1981

The meeting of the Board of Directors and National Officers of the Future Farmers of America was called to order at 8:30 a.m. in the Washington Room of the National FFA Center, Alexandria, Virginia, by the Chairman, Mr. Byron F. Rawls. Those present in addition to Mr. Rawls included:

Board of Directors

John W. Buntin, Chief, Accountability Branch/DSVP, U. S. Department of Education, Washington, D. C.
J. C. Hollis, State Specialist, Agribusiness Education, Montgomery, Alabama
Sidney Koon, Jr., Supervisor, Agricultural Education, Denver, Colorado
Larry Nelson, State Supervisor, Agricultural Education, Pierre, South Dakota
Duane Nielsen, Chief, Personnel Development Branch, Division of National Vocational Programs, Washington, D. C.
James A. Sheaffer, State Director, Agriculture/Agribusiness/Natural Resources Education, Trenton, New Jersey
Les Thompson, Specialist, Accountability Branch/DSVP, U. S. Department of Education, Washington, D. C.
J. W. Warren, Chief, Program Access Branch/DSVP, U. S. Department of Education, Washington, D. C.

Ex-Officio Members

Byron F. Rawls, Chairman, Board of Directors, Office of Vocational and Adult Education, U. S. Department of Education, Washington, D. C.
C. Coleman Harris, Secretary, Board of Directors, Office of Vocational and Adult Education, U. S. Department of Education, Washington, D. C.
J. M. Campbell, Treasurer, FFA, State Department of Education, Richmond, Virginia

Board of National Officers

Mark Herndon, National President, Oklahoma City, Oklahoma
Bob Quick, National Secretary, Bement, Illinois
David Pearce, National Vice President, Warrensburg, Missouri
Susie Barrett, National Vice President, Vincent, Ohio
Glenn Caves, National Vice President, Laurel, Mississippi
David R. Alders, National Vice President, Macogdoches, Texas

Consultants

Dale Butcher, Vice President, Region IV, NVATA, West Lafayette, Indiana
Tom Jones, President, NVATA, Marana, Arizona
Layton Peters, Vice President, Region III, NVATA, New Ulm, Minnesota
Albert Timmerman, Past President, NVATA, Rockdale, Texas

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Herman D. Brown, Professor, Agricultural Education, Texas A & M University,
College Station, Texas

Ira A. Dickerson, Acting Head, Department of Agricultural Education, University
of Georgia, Athens, Georgia

Richard I. Carter, Associate Professor, Agricultural Education, Iowa State
University, Ames, Iowa

Ronald J. Seibel, Associate Professor, Agriculture & Extension Education,
University of Maryland, College Park, Maryland

Douglas Rinker, Past National FFA President, Winchester, Virginia

Donald L. Trimmer, Jr., Past National FFA Vice President, Woodsboro, Maryland

Others present for all or portions of the meeting

Edward J. Hawkins, Administrative Director, FFA, Alexandria, Virginia

Wilson Carnes, Editor, The National FUTURE FARMER Magazine, Alexandria, Virginia

Robert W. Cox, Executive Director, National FFA Alumni Assn., Alexandria, Va.

Harry J. Andrews, Director, National FFA Supply Service, Alexandria, Virginia

Glenn D. Luedke, Advertising Manager, The National FUTURE FARMER Magazine,
Alexandria, Virginia

John M. Pitzer, Manager, Official FFA Calendar, The National FUTURE FARMER
Magazine, Alexandria, Virginia

Jeffrey Tennant, Associate Editor, The National FUTURE FARMER Magazine,
Alexandria, Virginia

Ted Amick, Program Specialist/Contests, FFA, Alexandria, Virginia

Tony Hoyt, Program Specialist/Leadership, FFA, Alexandria, Virginia

K. Elliott Nowels, Director of Information, FFA, Alexandria, Virginia

Lennie Gamage, Program Specialist/International Activities, FFA, Alexandria, Va.

Robert A. Seefeldt, Program Specialist/Awards, FFA, Alexandria, Virginia

Bernie Staller, Executive Director, National FFA Foundation Sponsoring Committee,
Madison, Wisconsin

Kim Havens, Asst. Executive Director, National FFA Foundation Sponsoring
Committee, Madison, Wisconsin

Thaine McCormick, Director, Office of Occupational Specialties, Office of Adult
and Vocational Education, U. S. Department of Education, Washington, D. C.

Sam Stenzel, Executive Director, NVATA, Inc., Alexandria, Virginia

Stan Kingma, Director, National FFA Chorus, Vineland, New Jersey

Harvey Mays, Vineland, New Jersey

1. INVOCATION -- The Invocation was given by Mark Herndon, National FFA
President, Oklahoma City, Oklahoma.

2. SEATING OF NEWLY ELECTED NATIONAL OFFICERS & CONSULTANTS OF DIRECTORS --
The Chairman introduced the 1980-81 National FFA Officers and new Consultants
to the Board. The are:

National Officers

Mark Herndon, National President

Bob Quick, National Secretary

David Pearce, National Vice President

Susie Barrett, National Vice President

Glenn Caves, National Vice President

David R. Alders, National Vice President

Consultants

Dale Butcher, Vice President, Region IV, NVATA, West Lafayette, Indiana
Layton Peters, Vice President, Region III, NVATA, New Ulm, Minnesota
Tom Jones, President, NVATA, Marana, Arizona
Ira A. Dickerson, Acting Head, Department of Agricultural Education,
University of Georgia, Athens, Georgia
Douglas Rinker, Past National FFA President, Winchester, Virginia
Donald L. Trimmer, Jr., Past National FFA Vice President, Woodsboro, Md.

3. BRIEFING ON BOARD PROCEDURES -- The Chairman briefly explained the Board's function, purposes and operating procedures. He reviewed the role of the Members, Officers and Consultants and indicated that they represent all FFA chapters and members across the country and do not represent any particular organization or region.
4. APPROVAL OF MINUTES -- Coleman Harris, Secretary, reviewed the November Board Meeting Minutes. President Herndon asked the Board if there were any deletions or additions. There was one correction on Page 6, Item 10; Article VI, Section D, Item 3 -- the word "fair" should read "fail." It was moved by Glenn Caves (Mr. Koon)* seconded by Susie Barrett (Mr. Nelson) and carried that the November Board Meeting Minutes of November 9 - 10, 1980, be approved as corrected.
5. EXPLANATION OF STANDING COMMITTEES FOR 1981 -- Mr. Harris next reviewed the Standing Committee Structure, the purpose and the role of the Standing Committees in regard to the Board. He then distributed the current National Program of Activities and the 53rd National FFA Convention Proceedings. Also distributed was the outcome of the retreat for combined staff and officers and a document of Where we Stand on Membership Development Program for the Board's review. The 1981 Convention Highlights Outline was also distributed for the Board to analyze.
6. COMMITTEE TO NOMINATE REPLACEMENT OF MR. BUNTEN ON GOVERNING COMMITTEE -- The Chairman next stated that Messrs. Bunten (Chairman), Warren, Nelson and Susie Barrett were to serve on the Committee to nominate a replacement for Mr. Bunten on the Governing Committee (7/81 - 6/83).
7. INTRODUCTION -- Mr. Rawls introduced, Sam Stenzel, Executive Director, NVATA, Inc., and welcomed him to the Board Meeting.

The meeting recessed for photographs for the Hall of Achievement and for Standing Committee work at 9:07 a.m.

Tuesday Morning, January 27, 1981

Standing Committee meetings were continued at 8:30 a.m.

*Parentheses indicate joint action by the National FFA Officers and Board of Directors.

(OVER)

Tuesday Afternoon, January 27, 1981

The meeting was reconvened at 1:00 p.m. by President Herndon.

3. PROGRAM ADJUSTMENTS -- Mr. Rawls requested that the discussion regarding Alan Damann's study scheduled for Thursday afternoon be postponed until July; that later in today's session time be given for a brief discussion regarding AATEA's suggestion that a Research Committee be formed for the National FFA Organization and further requested that Mr. Harris be given time to report on his meeting with the National Association of Secondary School Principals regarding the dates of the National FFA Convention. He indicated that Mr. Thaine McCormick, Director, Office of Occupational Specialties, Office of Vocational and Adult Education, U. S. Department of Education, was unable to meet with the group on Monday noon, but plans called for him to be at the Center on Thursday noon, to give brief remarks.

Mr. Thompson reported that Dr. Carter had an evaluation report that students filled out this year on the Contests, and that this should be worked in as a part of the Standing Committee on Contests and Awards.

9. PRAYER -- A brief prayer was then given by Mark Herndon.
10. REPORT OF NVATA -- Tom Jones, President, NVATA, brought greetings on behalf of the Association and expressed appreciation for the opportunity to have four consultants on the Board of Directors. He briefly reported on activities of the NVATA Executive Committee and other plans--past and future. He said they completed a very successful convention in New Orleans in December, with over 650 agricultural educators and others registered. He further stated that they appreciated representatives of the FFA staff at their regional conferences and urged the continuation of this activity. Appreciation was expressed for the assistance and cooperation given to Mr. Sam Stenzel, Executive Director of the NVATA.

Some of the goals and concerns of the NVATA are decline in membership, teacher shortage, FFA's continued participation in Regional Conferences (Mr. Harris indicated that this would be continued), legislation on federal and state levels, communications and public relations to improve as a professional organization, strengthening relations with agricultural businesses, continue to further move current programs and expand programs for members, and efficiency and effectiveness of NVATA national headquarters and staff.

Mr. Rawls expressed appreciation to the NVATA for their fine work and continued efforts.

MOTION -- It was moved by David Alders (Mr. Koon), seconded by Susie Barrett (Mr. Nelson) and carried to accept the report of the NVATA.

11. NATIONAL OFFICER REPORTS -- Each officer reported on their activities since election, touching briefly on their experience tours, Greenhand Motivational Conference, SOEP Model Workshop Committee (attended by one officer), NVATA Convention (attended by two officers), Sophomore Motivational Conference in Oklahoma and meetings at the Center. Susie Barrett remarked that it had been a wonderful experience to date and she felt the other officers would agree that this year out of college by no means stopped their educational

process; they were learning by leaps and bounds. Mr. Rawls commended the officers on their dedication, preparation and commitment. He stated that he found total commitment on the part of the whole officer team. He witnessed the performance of the two officers at the AVA and commended them on their outstanding performance.

MOTION -- It was moved by Dr. Nielsen, seconded by Mr. Thompson and carried to commend the officers on their reports, performance and to wish them a lot of healthy "highs" during the rest of their term.

12. AATEA REPORT -- Ronald Seibel extended greetings on behalf of the AATEA. He began by commending the officers and staff for the quality of work performed at the Center and by the national organization. The AATEA consultants are pleased with the continuation of the Standing Committee meetings prior to the regular sessions of the Board, since it gives them an opportunity for greater participation in the activities of the Board. He indicated AATEA continues to be concerned about the teacher shortage and commended the FFA for its increased activities in developing an awareness among students of the opportunities in agriculture and agricultural education. He said at their meeting in New Orleans, the teacher educators developed a proposal for a Research Committee for the National FFA Organization and hoped the Board would take whatever action was necessary regarding this committee. He concluded his remarks by stating AATEA appreciated the opportunity to have consultants to the Board and that they stand ready to assist in any way possible.

Mr. Rawls expressed his thanks for the fine work AATEA is doing and their offer to help, together with their suggestion of the Research Committee to assist in the review of any curriculum materials that the FFA might become involved in.

MOTION -- It was moved by Susie Barrett (Mr. Nelson), seconded by Bob Quick (Mr. Koon) and carried to accept the report of the AATEA.

13. REPORT OF NATIONAL FFA TREASURER -- J. M. Campbell, National FFA Treasurer, reported on the consolidated statement of income and expenses for the period September 1, 1980 through December 31, 1980, and then briefly reviewed FFA investments.

MOTION -- It was moved by David Pearce (Mr. Warren), seconded by Glenn Caves (Mr. Thompson) and carried to accept the interim report of the National FFA Treasurer.

14. NATIONAL POSTSECONDARY AGRICULTURAL STUDENT ORGANIZATION (NPASO) -- The NPASO is an organization of students in two-year postsecondary technical programs. It began its operation with funds that came through the FFA Foundation and the efforts of Mr. Staller and Mr. McDowell. Mr. Rawls said the Boards of Directors and Trustees agreed to continue to ask that the Foundation be aware of any possible support for this organization but to date still lacked funds through the Foundation. The organization is attempting to retain operations through their dues which are very low, but it is hoped at their annual meeting in March in Kansas City, the delegates will see fit to increase dues. Mr. Rawls said he believed more interest was growing in the organization and that we will see it become solid.

(OVER)

Mr. Cox said that last year the Alumni Association presented the outgoing NPASO officers with retiring officer plaques, of which they were very appreciative and also sponsored a reception for them at the Center when they were here for the Board of Directors meeting. Mr. Stenzel said that the National President of NPASO attended the NVATA meeting in New Orleans and that they would sponsor a social for the NPASO advisors and provide plaques for the retiring officers this year at the meeting in March.

MOTION -- It was moved by Bob Quick (Mr. Koon), seconded by David Alders (Mr. Nelson) and carried to accept Mr. Rawls' report on the NPASO. Mr. Nelson commended the National FFA Foundation for their efforts and fine support of this organization.

15. REPORT AND RECOMMENDATIONS--STANDING COMMITTEE ON NATIONAL FFA CONSTITUTION --

Mr. Koon, Chairman, said the committee reviews to see that everything is submitted correctly and in compliance with PL-740, before going to the delegates at the National FFA Convention. The following was discussed in depth and it was recommended to amend Article IV, Procedure for Determining Standing of State Associations, Chapters and Members - Section A. Item 1, to read:

"All current annual national dues have been paid to the National FFA Treasurer, or shown by postmark or other reliable evidence to have been mailed to the National FFA Treasurer on or before February 15."

MOTION -- It was moved by Glenn Caves and seconded by David Pearce to accept the report of the Constitutional Standing Committee. It was then moved by David Pearce and seconded by Susie Barrett to amend this motion by changing the date from February 15 to March 15. David Alders moved to postpone this motion until the July Board meeting. This died for lack of a second.

MOTION -- After considerable discussion, it was moved by Glenn Caves (Mr. Koon), seconded by David Pearce (Mr. Hollis) and carried to refer this motion and amendment to a committee to be appointed by the Chairman of the Board in cooperation with the National FFA President and that they report back to the July Board meeting.

It was the feeling of the group that this should be discussed at the NVATA Regional Leadership Conferences, the Regional Agricultural Education Conferences and by the national officers on their state and other visits to get feedback for the committee. Information should also be sent to Board members and consultants regarding the rationale for this amendment so that they could discuss it with the various groups they visit. It was further felt that this committee should meet a day or at least one-half day prior to the July Board meeting to give thorough thought and consideration to this amendment.

American Farmer Degree Requirements -- Mr. Koon said the committee also discussed the Constitutional requirements governing the American Farmer Degree requirements which were to go before a committee appointed in July, 1980, by the Board of Directors and National Officers (See Appendix B - November, 1980 Minutes). The American Farmer Committee took four requirements and broke them down into 11. This was referred to the Contests and Awards Committee for consideration.

Collegiate Chapters -- A recommendation to amend Article III, Section C, Paragraph 1, of the National FFA Constitution regarding Collegiate Chapters was made by the Collegiate Ag Ed Development Committee at the 53rd National Convention. Mr. Koon indicated this will be considered at the July, 1981, meeting.

Mr. Koon then thanked his committee for their excellent work.

16. REPORT AND RECOMMENDATIONS -- STANDING COMMITTEE ON INTERNATIONAL--HALL OF ACHIEVEMENT -- Mr. Warren, Chairman, made the following report of the International--Hall of Achievement Standing Committee:

WEA Scholarships -- Last July it was proposed and approved by the Foundation Board of Trustees to establish WEA scholarships through the Foundation that would allow companies to sponsor one or more FFA members on a WEA Program. It was recommended that a sincere effort be made to secure sponsors so that scholarships could be made available in all states.

MOTION -- It was moved by Susie Barrett (Mr. Hollis), seconded by David Alders (Mr. Koon) and carried to accept this recommendation.

WEA--British Summer and British Semester Programs -- The International Committee at the 53rd National FFA Convention asked that there be a follow-through to provide attendance at every agricultural school whose programs are now available through the British Summer and British Semester Programs. This program is designed specifically for college-age FFA members and offers the opportunity for a direct exchange with an English student and family. No action necessary.

USAID Project in Panama -- It was recommended to support Mr. Gamage in the renewal of the Panama AID project for another three years.

MOTION -- It was moved by Glenn Caves (Mr. Bunten), seconded by David Pearce (Mr. Hollis) and carried to accept this recommendation.

III World Conference -- The importance of the National FFA Advisor attending the III World Conference if at all possible was briefly discussed. It was the committee's recommendation that Mr. Rawls, National FFA Advisor, attend the III World Conference on behalf of the FFA.

MOTION -- It was moved by David Alders (Mr. Thompson), seconded by Bob Quick (Dr. Nielsen) and carried to accept this recommendation.

It was the feeling of the Boards that any Young Farmer or any of the Alumni membership who wished to attend the III World Conference at their own expense be given that opportunity.

Puerto Rico Participation -- The committee recommended that we use Puerto Rico as an intermediate step for participants going to Spanish speaking countries and we implement this by sending the group from Ohio to Puerto Rico before they continue to Panama for the AID Project. An evaluation to be made and reported back to the committee. The Board accepted this recommendation.

(OVER)

WEA Pin -- It was recommended that Mr. Andrews check into the feasibility of creating a WEA pin. Mr. Andrews recommended that since this would be such a low volume item that if such a pin is created it be handled directly by the International Department. No action necessary.

Domestic Exchange Program -- The committee felt that it would not be feasible to implement a domestic exchange program between chapters and coordinate nationally, but that chapters be encouraged to do this on their own. No action necessary.

HALL OF ACHIEVEMENT--Eligibility Criteria for Nominating Achievers for the National FFA Hall of Achievement. -- The committee recommended that the following list of criteria for the FFA Achievers be accepted:

- "1. Nominees must be former vocational agriculture students and former FFA/NFA members unless FFA/NFA was not yet chartered in the nominee's home state.
- "2. Five persons will be selected representing leadership, agricultural production, agribusiness, agricultural education, and one chosen at large.
- "3. The Achievers should be contemporary or be an individual that would provide motivation and inspiration to today's FFA members."

MOTION -- It was moved by Glenn Caves and seconded by Bob Quick to accept this criteria with the deletion in No. 1 the words "unless FFA/NFA was not yet chartered in the nominee's home state."

It was moved by David Alders (Dr. Nielsen), seconded by Glenn Caves (Mr. Thompson) and carried to amend the motion by striking No. 2 and inserting in its place "One person will be selected from each of the following areas: leadership, agricultural production, agribusiness, agricultural education, and one at large."

It was moved by David Alders (Mr. Koon), seconded by Glenn Caves (Mr. Thompson) and carried to amend the main motion by striking No. 3 of the criteria.

It was moved by Glenn Caves (Mr. Nelson), seconded by Bob Quick (Mr. Koon) and carried that the eligibility criteria for nominating achievers for the National Hall of Achievement be accepted as amended. The criteria would then read:

- "1. Nominees must be former vocational agriculture students and FFA/NFA members.
- "2. One person will be selected from each of the following areas: leadership, agricultural production, agribusiness, agricultural education, and one at large."

Nomination Forms for Achievers -- It was recommended that nomination forms for FFA Achievers will be sent to each state association for nomination of one person from each category. All Board members may submit a nominee for each category. The Standing Committee for the National Hall of Achievement shall recommend to the Board an individual for each category for the FFA Achievers every year beginning in 1981.

MOTION -- It was moved by David Pearce (Mr. Nelson), seconded by Susie Barrett (Mr. Thompson) and carried to accept the recommendation regarding Nomination Forms for FFA Achievers.

Committee Nominations for FFA Achievers -- The committee recommended the following individuals for FFA Achievers for 1981:

Agricultural Leadership:	Jimmy Carter
Agricultural Production:	Jerry Litton
Agricultural Education:	H. N. Hunsicker
Agribusiness:	R. M. Hendrickson
At Large:	Donald N. McDowell

MOTION -- It was moved by Glenn Caves (Mr. Nelson), seconded by Susie Barrett (Mr. Koon) and carried that the individuals recommended for the FFA Achievers for 1981 by the Hall of Achievement Standing Committee be accepted.

Publicity for Introduction of Achievers -- It was recommended that the Magazine Editor and Information Specialist shall develop publicity for the introduction of Achievers at the Grand Opening at the National Hall of Achievement and annually thereafter. No action necessary.

Financial Breakdown--Hall of Achievement -- Mr. Staller then gave a brief unaudited financial breakdown as of December 31, 1980, for the Hall of Achievement.

MOTION -- It was moved by Bob Quick (Mr. Warren), seconded by David Alders (Mr. Koon) and carried to accept Mr. Staller's report on the Hall of Achievement.

17. RESEARCH COMMITTEE -- AATEA -- At the AATEA meeting in New Orleans in December a motion was passed concerning the establishment of a Research Committee to assist in establishing priorities and in securing researchers for needs in FFA. The committee to be composed of the four teacher educator consultants, one teacher consultant, one state supervisor serving on the Board and one National FFA staff.

MOTION -- It was moved by Glenn Caves (Mr. Koon), seconded by Susie Barrett (Mr. Thompson) and carried to accept the offer of AATEA to establish a Research Committee to assist in future efforts of the National FFA Organization.

The following committee members were then appointed:

Four Teacher Education Consultants to the Board
Tom Jones, President, NVATA, Arizona
James Sheaffer, State Director, Agriculture/Agribusiness/Natural Resources Education, New Jersey
C. Coleman Harris, National FFA Executive Secretary, Washington, D. C.

The meeting was recessed at 5:30 p.m.

(OVER)

Wednesday Morning, January 28, 1981

The meeting was reconvened at 8:30 a.m. with all members of the Boards present.

18. REPORT AND RECOMMENDATIONS -- STANDING COMMITTEE ON PUBLICATIONS, INFORMATION AND SUPPLY SERVICE -- Dr. James Sheaffer, Chairman, recognized his Committee and then presented the following recommendations:

Souvenir Items -- It was recommended to continue the sale of souvenir items at the National FFA Convention.

MOTION -- It was moved by David Alders (Mr. Koon), seconded by Susie Barrett (Mr. Warren) and carried to accept this recommendation.

Additional Supplier for Official FFA Jacket -- It was recommended that an additional supplier of the Official FFA Corduroy Jacket be sought to supplement existing supplier.

MOTION -- It was moved by Glenn Caves (Mr. Warren), seconded by Susie Barrett (Mr. Thompson) and carried to accept this recommendation.

Price of Official FFA Jacket -- It was recommended that the price of the Official FFA Jacket be increased \$2.50, making the cost of the jacket, \$25.00, effective with the new catalogue--August 15, 1981.

MOTION -- It was moved by Susie Barrett (Mr. Koon), seconded by David Alders (Mr. Thompson) and carried to accept this recommendation.

New Items for Sale through Supply Service -- It was recommended that the following items be approved for sale through the Supply Service: small road sign, clip-folio or travel folder, Theme "T" shirts, Robert's Rules of Order, Alumni audio, inexpensive items for chapters and others to use as "advertising give-aways."

MOTION -- It was moved by David Pearce (Mr. Warren), seconded by David Alders (Mr. Nelson) and carried to accept this recommendation.

Board's Action on Inexpensive Items at July, 1980, Meeting -- Mr. Rawls reminded the Board of the action taken at the July, 1980, meeting regarding the use of a small "stick-on" FFA patch.

MOTION -- It was moved by David Alders (Mr. Koon), seconded by Glenn Caves (Mr. Nelson) and carried to rescind the action of the Board at their July, 1980, meeting regarding the "stick-on" patch.

"Think Tomorrow" Brochure -- It was recommended to make this brochure available as a sale item through the FFA Supply Service. No action.

19. REPORT AND RECOMMENDATIONS -- STANDING COMMITTEE ON POLICIES -- Mr. John Buntten, Chairman, expressed thanks to his Committee and presented the following recommendations:

Requirements for Career Show Exhibits -- It was recommended that the first two present requirements (drops advertisers and Star, Gold or Silver sponsors as a requirement) for Career Show exhibits be eliminated but keep the present remaining criteria for the Career Show.

The requirement for Career Show exhibits would then be:

"An agricultural or agriculture-related trade organization, professional society, or governmental agency concerned with:

- "a. The advancement of agricultural education.
- "b. The promotion of agricultural careers.
- "c. The advancement of agricultural technology."

MOTION -- It was moved by David Pearce (Mr. Nelson), seconded by Glenn Caves (Dr. Nielsen) and carried to accept this recommendation.

Operating Policies (Board of Directors) - C. National FFA Convention (Page 9, No. 6) -- It was recommended that the policy be changed to read: "There shall be no items sold or solicitations by Career Show exhibitors at the national convention. Educational exhibits of agricultural trade associations, professional societies, governmental agencies and commercial companies may be included in the Career Show provided they meet the Career Show criteria." It was further recommended that the aforementioned new policy be adopted as a preamble to Official Policies.

MOTION -- It was moved by Susie Barrett (Mr. Thompson), seconded by David Pearce (Mr. Koon) and carried to accept this recommendation.

STATEMENT FOR PUBLICATION -- It was recommended that the following statement be used in publications: "Prepared and published by the National FFA Organization in cooperation with the U. S. Department of Education as a service to state and local vocational agriculture education agencies."

New Policy -- It was recommended that the following policy be written: "In order to carry out the primary purpose of developing agricultural leadership, citizenship and cooperation, the National FFA Organization makes available to state and local education agencies, program resources and services for conducting FFA activities carried out as an integral part of vocational agriculture programs."

MOTION -- It was moved by Bob Quick (Mr. Nelson), seconded by Glenn Caves (Dr. Nielsen) and carried to accept the above two recommendations on policy.

20. REPORT AND RECOMMENDATIONS -- STANDING COMMITTEE ON CONTESTS AND AWARDS -- Mr. Les Thompson recognized and thanked his Committee, then presented the following recommendations:

Program of Activities - IV. Contests and Awards -- It was recommended to defer until 1981-82, Item #9, c-1, on Page 10; and Item #11, a-3, on Page 11.

Item #9, c-1: Distribute slide shows to each team illustrating the activities of their specific contest.

Item #11, A-3: National Safety Award Winners' Banquet for two representatives of those chapters earning a national gold and/or silver and bronze award.

MOTION -- It was moved by David Alders (Mr. Nelson), seconded by Bob Quick (Mr. Bunten) and carried to accept this recommendation.

(OVER)

New Contests -- It was recommended that no new contests be initiated at this time until criteria is developed for new contests by the Special Research Committee and any additional persons appointed by the National FFA Advisor. This committee will report back to the July Board meeting.

MOTION -- It was moved by David Alders (Mr. Koon), seconded by Susie Barrett (Dr. Nielsen) and carried to accept this recommendation.

Current Contests -- It was recommended to continue to evaluate current contests on their effectiveness (See Dr. Richard Carter's Study). Also, to thank Dr. Carter for his helpful study.

MOTION -- It was moved by Glenn Caves (Dr. Nielsen), seconded by Susie Barrett (Mr. Koon) and carried to accept this recommendation.

National Awards Programs - "Speciality Programs" -- It was recommended to reinstate the "Speciality Programs" into the Diversified Livestock Proficiency Award.

MOTION -- It was moved by David Alders (Mr. Nelson), seconded by Bob Quick (Mr. Warren) and carried to accept this recommendation.

Regional Workshops for Farm Business Management -- It was recommended that a Southern Regional Farm Business Management Workshop be funded and the concept of these workshops be developed on a rotational basis nationwide. (Appendix A)

MOTION -- It was moved by Bob Quick (Mr. Warren), seconded by Glenn Caves (Mr. Koon) and carried to accept this recommendation.

Bulletin No. 4 -- The Contests and Awards Committee recommended the acceptance of several revisions in Bulletin No. 4, to be reprinted this year.

MOTION -- It was moved by David Alders (Mr. Warren), seconded by Susie Barrett (Mr. Koon) and carried that the revisions in Bulletin No. 4, be accepted, effective for the 1982-84 Contests.

INTRODUCTION -- Mark Herndon introduced Mr. Stan Kingma, National Chorus Director, and Mr. Harvey Mays.

The meeting was recessed for lunch at 12:05 p.m.

Wednesday Afternoon, January 28, 1981

The meeting was reconvened at 1:15 p.m. with all members of the Boards present.

21. NATIONAL FFA FOUNDATION SPONSORING COMMITTEE -- Mr. Bernie Staller reviewed a report which had already been mailed to the members. He reviewed the final financial report with the members and explained Graphs A through H. (Appendix B)

MOTION -- After some discussion, it was moved by Bob Quick (Mr. Warren), seconded by David Pearce (Mr. Nelson) and carried to accept Mr. Staller's report and commend Messrs. Staller and Havens for their fine work.

22. PUBLICITY TOURING PROGRAM -- Mr. Hollis presented a statement from the Finance Committee recommending that if passed that the Board recommend to the Foundation Board of Trustees that approval for funding be limited to Option 1 or 2 as indicated in the proposal.

Mr. Kingma gave a slide presentation on the history of the "New Virginians," and explained the FFA involvement in the program. Considerable discussion followed which included funding, projecting what it could do for FFA, effect on FFA members, legal matters, administrative matters, etc.

MOTION -- It was moved by Bob Quick and seconded by David Pearce that the 1980-81 National Officer team recommends that the National Publicity Touring Program be approved as outlined in Document R-6, with adherence to the following criteria: (1) It be a special project sponsorship of the National FFA Foundation, (2) Investment from Foundation General Fund be limited to \$47,206.00, and (3) Suggestions and contributions of specific name of group and theme be given approval by the National Board of Directors.

MOTION -- After discussion, it was moved by Susie Barrett, seconded by Glenn Caves and carried that the amended motion read that the National Publicity Touring Program be approved as outlined in Document R-6 provided adherence to the following criteria: (1) It be a special project of the National FFA Foundation, (2) Investment from Foundation General Fund be limited to \$47,206.00, and (3) Final approval of group title and theme of presentation be given by the National Board of Directors by phone. After considerable discussion, it was the general consensus of the national officers to vote by secret ballot. The motion carried 4 - 1.

MOTION -- It was moved by Mr. Warren, seconded by Mr. Koon and carried to vote by secret ballot. The results of the motion by secret ballot carried 7 - 2.

23. FFA ALUMNI ASSOCIATION -- Mr. Cox explained that Mrs. Phyllis Sokolosky, President of the National FFA Alumni Association, could not attend because she was being honored as Citizen of the Year in Owasso, Oklahoma. Mr. Cox presented a plaque to Layton Peters for service on the National Council. He then presented a slide program on the Alumni. He reported on the membership increase and a positive budget. The projected budget, which is to be refined will be presented at the July Board meeting. There will be an increase in dues next year from \$4.00 to \$5.00 a year.

MOTION -- It was moved by David Pearce (Mr. Nelson), seconded by Susie Barrett (Mr. Bunten) and carried to accept the Alumni report and to commend Mrs. Sokolosky and Mr. Cox for a fine job.

24. REPORT AND RECOMMENDATIONS - STANDING COMMITTEE ON CONTESTS AND AWARDS (continued) -- Mr. Thompson continued with Motion 7, of Contests and Awards Committee. He explained the deletion of the fifth motion on Page 2, of Official Motions--National Study Committee on Contests.

MOTION -- It was moved by Glenn Caves (Mr. Bunten), seconded by David Pearce (Mr. Koon) and carried to accept all official motions of the National Study Committee Meeting on Contests, November 14, 1980, except the motion relative to an Agricultural Mechanics brochure.

(OVER)

Mr. Thompson explained Motion 3 of the Contests Committee.

MOTION -- It was moved by Susie Barrett (Mr. Warren), seconded by Glenn Caves (Mr. Bunten) and carried to accept that the National FFA staff be authorized to incorporate the 11 Constitutional requirements concepts into the American Farmer Degree application.

The following recommendation of the Contests Committee on Crop Proficiency was discussed:

"After evaluating the September 18, 1979 survey to State Supervisors, Teacher Educators and selected teachers, the committee decided to take no action on the Crop Proficiency Award proposals. The committee recommended that a university be invited to conduct research on the current Crop Proficiency Award Program in regards to its effectiveness in meeting the needs of students with crop programs."

MOTION -- It was moved by David Alders (Mr. Warren), seconded by Susie Barrett (Mr. Koon) and carried to defer the current Crop Proficiency Award Program proposals to the Research Committee.

Mr. Thompson explained the recommendation of the Contests Committee on the Extemporaneous Public Speaking Contest. Discussion followed with the motion being deferred to the next morning's session. (See Thursday morning, January 29, for final action.)

The meeting was recessed at 5:30 p.m.

Thursday Morning, January 29, 1981

The meeting was reconvened at 8:10 a.m. President Herndon called on Vice President Barrett to open the meeting with a prayer.

25. REPORT AND RECOMMENDATIONS--STANDING COMMITTEE ON CONTESTS AND AWARDS (continued) -- Mr. Les Thompson continued with the remainder of the Contests and Awards Committee's recommendations.

Extemporaneous Contest -- That the contestants will draw three specific topics relating to Vo-Ag/FFA and the industry of agriculture. After selecting the topic they desire to speak on, all three topics will be returned to the original group of topic areas prior to the next drawing.

MOTION -- It was moved by Susie Barrett (Mr. Warren), seconded by David Alders (Mr. Nelson) and carried to accept this recommendation.

National Chapter Award Program -- That a proposal be presented to the Contests and Awards Committee in July to upgrade the National Chapter Awards Program relative to awards and recognition.

MOTION -- It was moved by David Alders (Mr. Koon), seconded by Glenn Caves (Mr. Warren) and carried to accept this recommendation.

Former National FFA President, Doug Rinker, stated that this matter was one of the 28 recommendations his officer group had presented at the last Board

meeting. It was further stated that perhaps feedback could be received on this subject at the forthcoming regional conferences and presented to the Boards in July.

Star Farmer and Star Agribusiness Winners -- That the Star Farmer and Star Agribusiness winners be included in the Proficiency Award International Tour pending funding in 1981 or 1982.

MOTION -- It was moved by David Pearce (Mr. Koon), seconded by Bob Quick (Dr. Nielsen) and carried to accept this recommendation.

Revised Location of Employment Qualifications in the American Farmer Degree -- Revise the "location of employment" qualifications in the American Farmer Degree to read as follows: "To entitle individuals who work on corporate or family farms to be eligible to utilize the applicant's records in applying and qualifying for the American Farmer Degree in the area of Agribusiness."

MOTION -- It was moved by David Pearce (Mr. Hollis), seconded by Susie Barrett (Mr. Koon) and carried to accept this recommendation.

26. REPORT AND RECOMMENDATIONS -- STANDING COMMITTEE ON LEADERSHIP DEVELOPMENT -- Dr. Duane Nielsen, Chairman of the Leadership Development Committee, expressed thanks for the thorough work done by this committee and to others who had an input. He then presented the following recommendations of the committee, together with appropriate action:

Keynote Speaker at National Convention -- That the National FFA Board of Directors approve as a National FFA Foundation Special Project the funding of an annual Convention keynote speaker selected by the organization.

MOTION -- It was moved by David Alders (Mr. Thompson), seconded by Susie Barrett (Mr. Nelson) and carried to accept this recommendation.

National 10-Plus Program -- That the National FFA Organization recognize all 100% plus states at the 1981 National FFA Convention and that this recognition become a part of the Membership Development Program in the 1981-82 National FFA Program of Activities.

MOTION -- It was moved by David Pearce (Mr. Koon), seconded by Glenn Caves (Mr. Warren) and carried to accept this recommendation.

Teacher Shortage Challenge --

1. That four Regional Pilot Programs for recognition of spouses of teachers of vocational agriculture at state conventions be initiated.
2. That a committee composed of National Center staff, National FFA Officers, NVATA, Alumni and state staff study the feasibility of forming a vocational agriculture teacher's spouse auxiliary organization.

MOTION -- It was moved by David Alders (Mr. Nelson), seconded by David Pearce (Mr. Koon) and carried to accept this recommendation.

Form for Listing Addresses of State Officers -- That the National FFA Board of Directors approve the form for requesting state officers' names, addresses and elected offices. (Appendix C)

(OVER)

MOTION -- It was moved by Bob Quick (Mr. Koon), seconded by David Pearce (Mr. Thompson) and carried to accept this recommendation. It was stated that this action would improve the line of communication from the national to state level.

Recognition of Sponsors -- That we recognize 10-year sponsors at the National FFA Convention by awarding 10-year sponsor plaques at an approximate cost of \$500/year to be funded from the sponsor's recognition line item in the operating budget.

MOTION -- It was moved by Susie Barrett (Mr. Koon), seconded by Glenn Caves (Mr. Nelson) and carried to accept this recommendation.

Nominating Committee Orientation -- That the Board approve restructuring the pre-convention schedule to provide Tuesday morning for staff and national officers' input to the Nominating Committee orientation.

MOTION -- It was moved by Glenn Caves (Mr. Warren), seconded by Bob Quick (Mr. Thompson) and carried to accept this recommendation.

Nominating Committee Procedures -- That staff, national officers and Nominating Committee advisors review the Nominating Committee Procedures Notebook and implement improvements.

MOTION -- It was moved by Bob Quick (Mr. Thompson), seconded by Susie Barrett (Mr. Koon) and carried to accept this recommendation.

While the committee did not present any further items for Board action, Dr. Nielsen did spell out several other areas of concern and items to be considered by the national officer team and staff.

A short discussion ensued regarding the convention schedule and Mr. Harris reported on his meeting with the National Association of Secondary School Principals.

27. INTRODUCTION -- Mr. Thaine McCormick, Director, Office of Occupational Specialties, Office of Vocational and Adult Education, U. S. Department of Education, was introduced to the group. The Chairman stated that he was glad to have him with them and also glad to have his support. He further stated that Mr. McCormick would be extending remarks to the group later in the meeting.
28. REPORT ON ADMINISTRATIVE AND LEGAL MATTERS -- Mr. Hawkins then gave a report on administrative and legal matters. He stated that the organization now has a Personnel Review Committee, and a new disability plan. He also stated that the Internal Revenue Service would be making their periodic review of the organization shortly.

The case of the Missouri FFA member who was injured in the school shop has been dropped, and the case of the Arizona FFA member who was driving a pickup hauling hay to a school barn has been settled and that the organization had been refunded \$8,300.00 for legal expenses.

He further stated that the organization has filed for renewal of all their trademark patents for the next 20 years. The Chairman thanked Mr. Hawkins for his report.

MOTION -- It was moved by Bob Quick (Mr. Warren), seconded by Susie Barrett (Mr. Nelson) and carried to accept Mr. Hawkins' report on administrative and legal matters.

29. REPORT AND RECOMMENDATIONS -- FFA FINANCE STANDING COMMITTEE -- Mr. J. C. Hollis, Chairman of the Finance Committee, explained the purpose of this committee. Their recommendations, with appropriate action, follow:

Computer System -- The Committee recommends to the Board of Directors and the Foundation Board of Trustees, the acquisition of the Planning Research Corporation (PRC) Computer system at a total cost of \$332,418.00. The Committee further recommends that \$450,000.00 be borrowed from the Foundation to implement this transaction for a period of ten years.

The interest rate will be 15% or prevailing interest rate to be renegotiated annually. The Committee further recommends this transaction be made with full understanding that the national FFA management staff will be expected to honor the proposal, without alteration, to eliminate 14 personnel positions, which is a net Center staff decrease of 10 positions, as indicated on R-9, Item 8, after one year of operation. (Appendix D)

MOTION -- It was moved by David Alders (Mr. Hollis), seconded by Bob Quick (Mr. Koon) and carried to accept this recommendation.

MOTION -- It was moved by David Alders (Mr. Thompson), seconded by Glenn Caves (Mr. Hollis) and carried that we request a \$450,000.00 loan from the National FFA Foundation for a 10-year term, based on the financing plan schedule in R-9, at the prevailing rate of interest to be re-negotiated on an annual basis.

30. 1981-82 BUDGET -- A preliminary consolidated budget was presented and reviewed by Mr. Campbell, National Treasurer. He stated that changes would have to be made as a result of Board actions and that it would be further reviewed and resubmitted to the Boards in July for final approval.

The Chairman stated that the Budget in July will be in a new format that will include all figures dealing with each specific program so that it will give a much clearer picture of all functions in the budget.

MOTION -- It was moved by Glenn Caves (Mr. Warren), seconded by David Pearce (Mr. Nelson) and carried to accept the preliminary budget with the provision that it be further reviewed and refined and brought back to the July meeting for adoption. (It was stated that it would be a balanced budget at that time.)

31. INTRODUCTION -- President Herndon introduced Dr. Earl Kanter, Supervisor of Agricultural Education, from Ohio.

32. EXPRESSION OF THANKS -- The President then thanked Doug Rinker and Don Trimmer, Consultants to the Board, for their participation in the meeting.

The meeting was recessed at 12:00 noon.

(OVER)

Thursday Afternoon, January 29, 1981

The meeting was reconvened at 1:00 p.m. with all members of the Boards present.

33. COMMENTS--THAINE McCORMICK -- Mr. Rawls introduced Mr. Thaine McCormick who expressed his feelings and those of the Department of Education toward the FFA and other vocational student organizations. He spoke briefly on the reorganization of the Department of Education since it gained Cabinet status and the possible reorganization under the new administration.
34. CONVENTION SITE STUDY -- Mr. Harris reported that there was a fairly good response to the survey relating to the convention site. Forty-seven respondents felt that the National FFA Convention should not be moved from Kansas City. Eighteen felt that it should be moved from Kansas City. Others ranked as important a central location, seating for all those in attendance at each session in one location, adequate housing within walking distance of the Convention Center, meal service and an agriculturally oriented city.

Mr. Harris stated that this year Kansas City would have two additional hotels open, which would be about a block from the Convention Center and this would give an additional 700-800 rooms. He indicated that if the Boards wished him to pursue this matter further by asking other cities to bid on the convention, he would do so.

MOTION -- It was moved by Susie Barrett (Mr. Hollis), seconded by David Alders (Mr. Thompson) and carried to accept and commend Mr. Harris on his convention site report.

35. ALAN DAMANN STUDY -- Several years ago Alan Damann, then at VPI, prepared a proposal to do a research study on "Role of the National FFA Organization in Assisting Local FFA Chapters: Implications for the 1980's." He asked the Board to give their comments on whether such a study would be appropriate and useful, and the Board endorsed this study. Since that time the study has been completed and a preliminary report has been sent to all states. At the November Board meeting it was agreed that Dr. Damann should attend this meeting to report to the Board and answer questions. However, since the Update meeting involving all state staffs would be held at the Center the week following the Board meeting, it was felt it would be advisable to have him make his report to the Board in July and also request that he remain for a part of the Update meeting.

36. RESEARCH COMMITTEE -- A discussion followed pertaining to the Research Committee proposed by AATEA.

MOTION -- It was moved by David Pearce (Mr. Warren), seconded by Bob Quick (Mr. Koon) and carried to accept the corrected report on the Research Committee. (Appendix E)

37. REACTIONS OF CONSULTANTS -- Dr. Carter gave the Reactions of the Consultants to the Board and a brief discussion followed. (APPENDIX F)

MOTION -- It was moved by David Alders (Mr. Koon), seconded by Susie Barrett (Mr. Warren) and carried to accept the recommendations of the consultants.

38. GOVERNING COMMITTEE -- Mr. John Buntin gave the report of the Committee selected to nominate a replacement for him on the Governing Committee. The Committee recommended that Mr. Les Thompson be elected to serve on the Governing Committee for a two-year term, starting July 1, 1981, and ending June 30, 1983.

MOTION -- It was moved by Susie Barrett (Mr. Warren), seconded by Bob Quick (Mr. Koon) and carried to accept the report of the Governing Committee.

39. RETIRING BOARD MEMBERS -- Mr. Rawls gave remarks about retiring Board members. He expressed it was a real pleasure to have people on the Board who speak up, participate and involve themselves in the organization. He expressed personal appreciation to Mr. Koon and Mr. Hollis.
40. ANNOUNCEMENTS AND "THANKS" -- Mark Herndon made the announcements of upcoming meetings. He expressed, on behalf of all national officers, a sincere thanks to the Board for their help. Mr. Koon expressed thanks to each of the Board members and consultants. He left a challenge to the group to write a Constitution with Bylaws that are flexible. He then expressed thanks to the national officers. Mr. Hollis expressed appreciation for the privilege of serving on the National Board of Directors and his pleasure with the national officers. Mr. Rawls commended the national officers for their participation.
41. ADJOURNMENT -- There being no further business to come before the Boards, the meeting was adjourned at 3:05 p.m.


Byron F. Rawls, Chairman


C. Coleman Harris Secretary

A P P E N D I X

MINUTES

FUTURE FARMERS OF AMERICA

BOARD OF DIRECTORS

AND

BOARD OF NATIONAL OFFICERS

Prospectus
for
REGIONAL FARM BUSINESS MANAGEMENT SEMINAR
FOR SOUTHEASTERN STATES: SUMMER 1981 - ATLANTA, GA.

Prepared by John Murray, Superintendent and Ted E. Amick, Program Specialist

History:

The history of the Farm Management Contest is brief, but has been in the making for many years. Vocational Agriculture/FFA leaders have discussed this program generally over 6 or 8 years, but with no specific or positive action taken.

At the adoption of the special project concept in 1970-71, most major sponsors to the FFA Foundation were contacted concerning participation. The John Deere Company and John Deere Foundation officials expressed great interest and confidence in the FFA. They wanted to be identified with a specific and contemporary FFA program. They immediately expressed priority interest in the farm management field. They were so dedicated and earnest in their desire to wait until FFA officials acted and approved, that they voluntarily increased their regular contribution to the FFA Foundation during the interim period.

With final approval of the FFA National Farm Business Contest in 1975, for the initial contest to be held in 1976, the John Deere Company/FFA Foundation activated their special project option and are now the national sponsors for this contest. They not only provided the necessary funding, but contributed extensively with expert counsel and staff assistance. Truly, this is one of the most stimulating contemporary and important programs in vocational agriculture/FFA in recent years.

Initiation:

Farm Business Management Contest began in 1976.

26 State teams participated in the first year. (Exceeding expectations for the first year.)

18 of these states so represented, held contests to select teams, the others chose individuals from their states. There was not a uniform program at the state level, but we had to start the contest somewhere.

1977 through 1980, 35 state teams have participated in the National FFA Farm Business Management Contest.

Three of the Southeastern States have a state farm business management contest. Six of the nine states do not. They are (Alabama, Arkansas, Georgia, Louisiana, South Carolina and Tennessee.)

(OVER)

Five western states do not have state farm management contests for Farm Business Management. They are: (Alaska, Colorado, Hawaii, Idaho, and Utah.)

Special Interests of States:

Nine states in southeastern United States (Arkansas, Louisiana, Tennessee, Mississippi, Alabama, Georgia, North Carolina, South Carolina and Florida) have expressed a desire for assistance in Farm Management contest work. Others undoubtedly will also be interested. Six of these nine states do not have a state farm management contest.

They have stressed need for information and counsel for:

Establishing a state contest.

Advising and assisting current state contests now being used.

Providing for uniformity among states.

Needs:

There is need for a regional FFA Farm Business Management contest seminar for these southeastern states.

This would be a one-time seminar, inviting participation from the southeastern states.

At a recent National FFA Convention at Kansas City with the John Deere officials, contest managers and advisors, the possibility of a seminar for the southeastern states was discussed.

There is need for such a seminar to provide a clear and articulate outline for use by the states.

John Deere personnel gave encouragement and suggested that a proposal be developed for holding such a seminar, giving justification and rationale for its sponsorship.

Proposal for Seminar:

Purposes and objectives:

1. To review the objectives of the national contest.
2. To examine current state farm business management programs.
3. To learn of new advances in farm business management, including the exchange of literature and service materials.
4. To examine industry's viewpoint toward farm management.
5. Develop specific procedures for the organization and/or maintain in a viable, useful and practical farm business management contest at the local, state and national levels.

Attendance Costs:

It is proposed that state supervisory staff should be present along with a key vo-ag instructor and state contest representative instrumental in establishing and maintaining state contests.

Suggested Minimum Attendance:

Nine State staff persons from each state. (Estimated 9 would attend).

Nine selected state individuals to provide technical assistance for the states farm business management programs.

Nine key vo-ag instructors (one from each state).

Thirteen National Contest management individuals.

Forty persons total invited to attend.

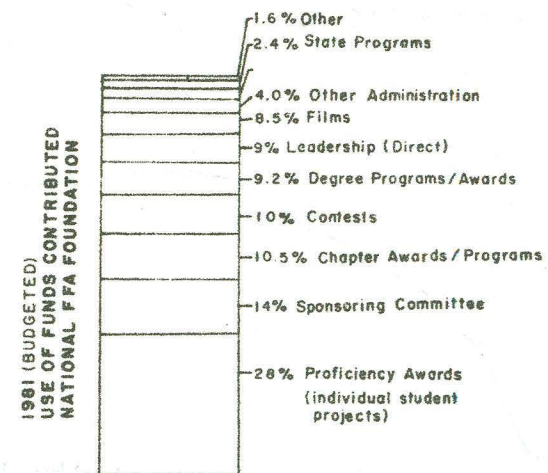
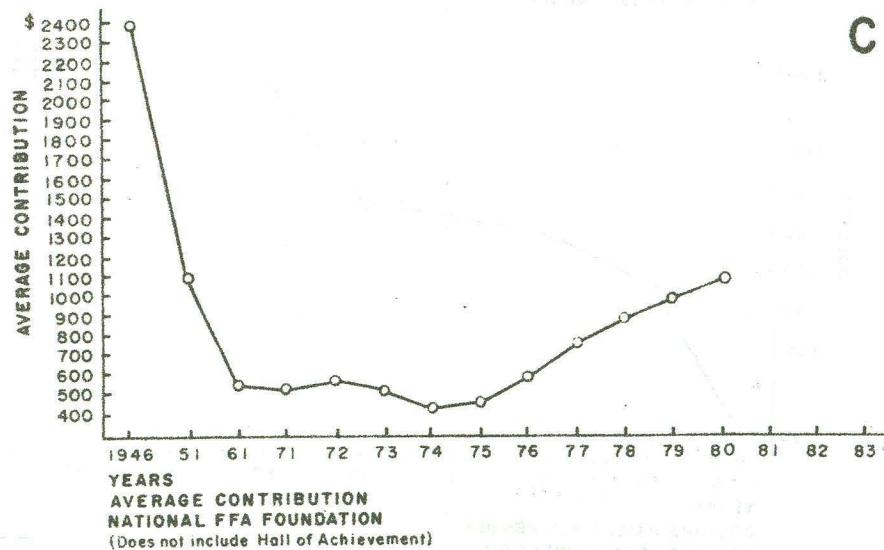
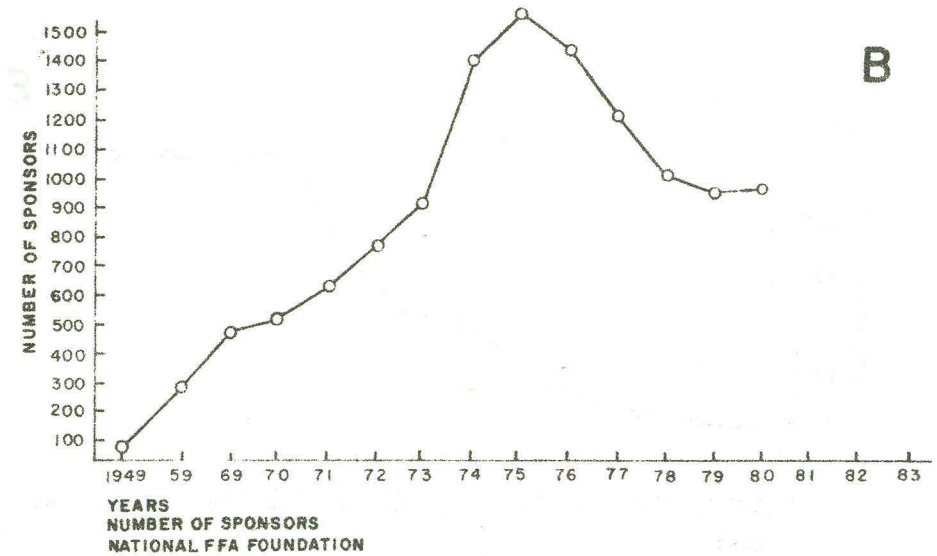
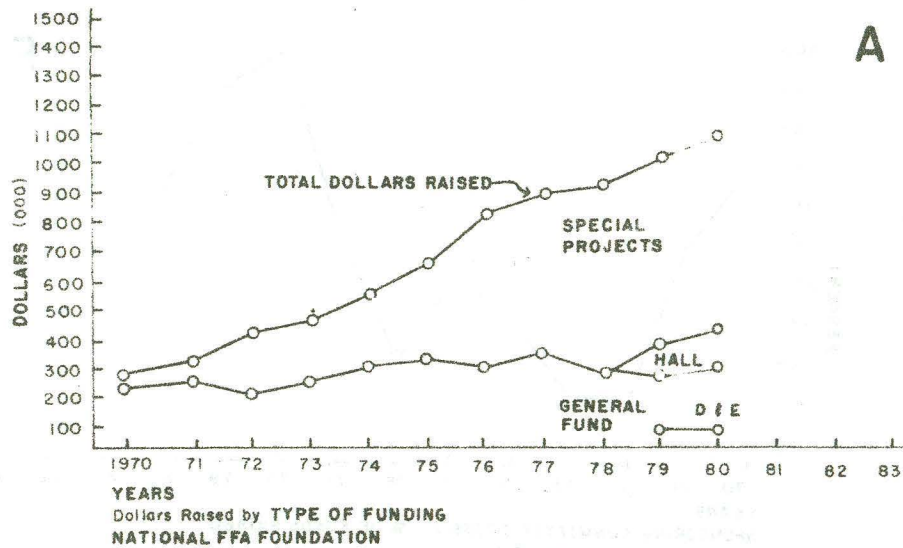
National Staff travel to the planning conference and the workshop is included in the following budget:

(Additional persons -- a limited number -- could attend at their own expense).

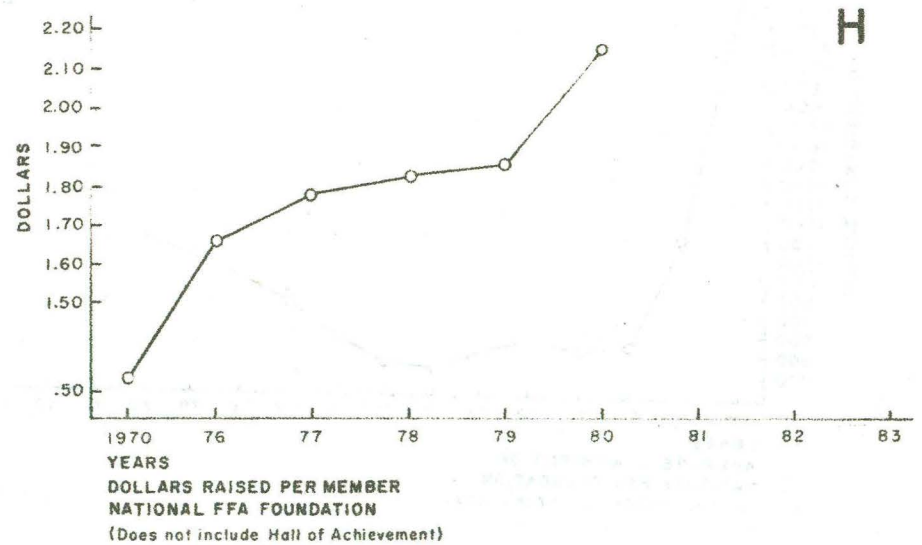
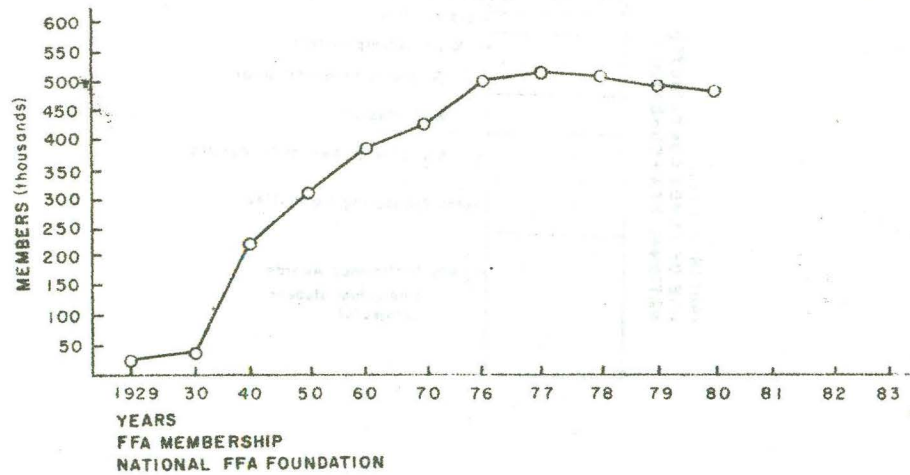
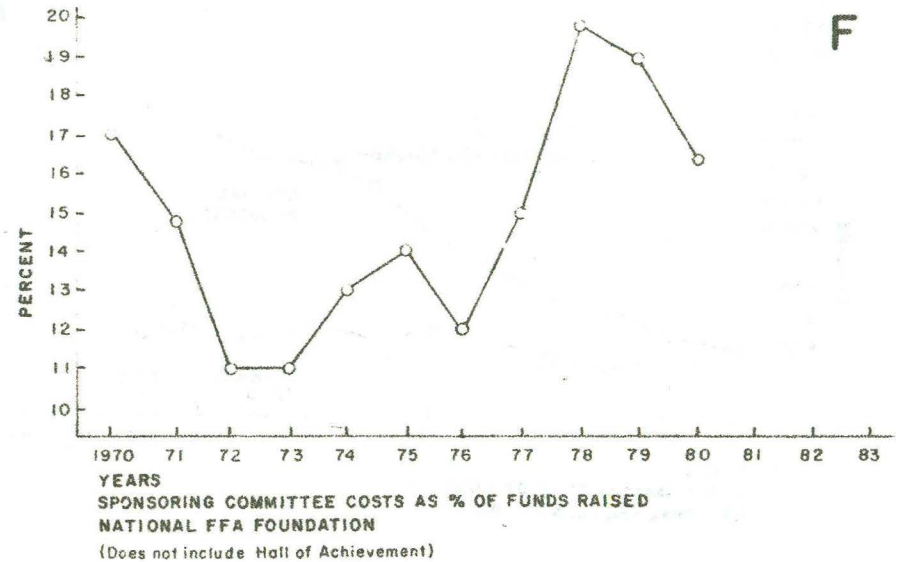
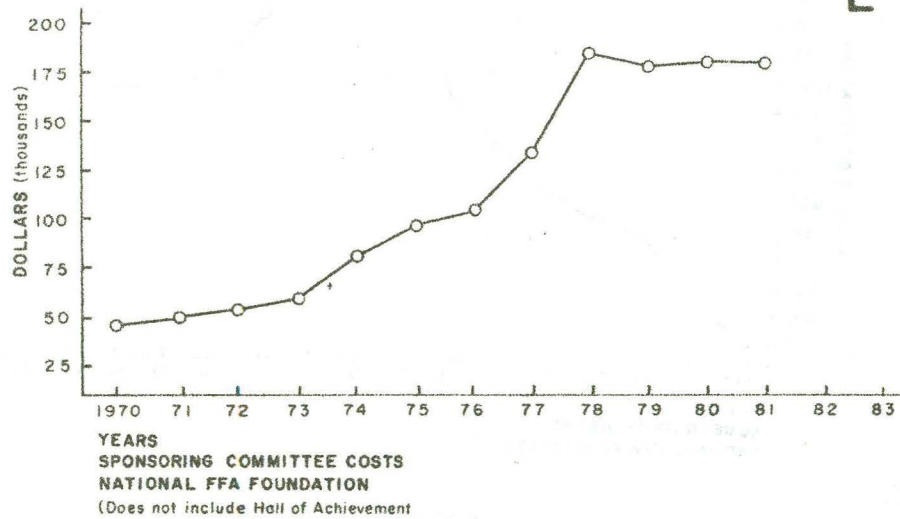
Budget:

40 persons - lodging two nights @ \$35.00/day	\$2800
Meals -- two days @ \$25.00/day	2000
Travel -- average \$300 per person	12000
Planning conference, in preparation for seminar - April 1981	2000
Materials and supplies	1200
Administrative expense	<u>3820</u>
Total	\$23,820

(APPENDIX B)



(OVER)



(APPENDIX C)

FORM FOR LISTING ADDRESSES OF STATE OFFICERS

If you would like your State Officers to receive information from the National FFA Organization such as THE WASHINGTON CONFERENCE BROCHURE, BETWEEN ISSUES, YOU AND YOUR CONVENTION, Hall of States Information, National FFA Alumni Information, International Program Materials, UPDATE, Release on New Special Project Sponsors, Special Membership "Encouragement" Mailings, THE CONVENTION PROCEEDINGS, Special Surveys, NATIONAL FFA WEEK IDEA BOOK, SUPPLY SERVICE CATALOG, and Official Calendar Information, please list the name, address and elected office of your newly-elected State Officers and return to the National FFA Center.

Signed: _____
State FFA Advisor

FFA COMPUTER SYSTEM ACQUISITION

In accordance with Board directive, at the July, 1980 meetings, the following analysis of a computer study is presented:

1. The FFA RFP was mailed to 22 vendors.
2. Eight responses were received. Two were discarded as being obviously non-responsive.
3. Six proposals were evaluated in detail:
 - (1) Data General (DG)
 - (2) International Business Machines (IBM)
 - (3) International Systems Services (ISS)
 - (4) Planning Research Corporation (PRC)
 - (5) Prime Computer
 - (6) Wang Laboratories
4. The first three vendors were eliminated on the basis of price and/or technical considerations.
5. Individual meetings were conducted with each of the last three vendors.
6. Best and final proposals were submitted by each of the three finalists.
7. Summary evaluation results are outlined below.

EVALUTATION SUMMARY

<u>VENDOR</u>	<u>TECHNICAL RANKING</u>	<u>FULL CAPABILITY COST</u>
PRC*	1	<u>\$332,418.00</u>
PRIME	1	\$499,664.00
WANG	2	\$403,825.00

*PRC is not itself a hardware manufacturer. PRC has proposed a PDP - 11/44 computer system from Digital Equipment Corporation. Peripheral equipment (disks, tapes, line printer) are from Control Data Corporation. Equipment maintenance services are to be provided by Control Data Corporation. After careful analysis by the Consultants and the ADP Committee it is recommended that Public Management Services be approved as the prime vendor for computer installation.

PAGE 2 - FFA COMPUTER SYSTEM ACQUISITION (CONTINUED)

8. It is estimated that a reduction in personnel and costs, after the first year will be:

Supply Service	10 positions	\$ 90,000.00
Program Division	1 position	15,000.00
Publications Division	½ position	6,000.00
Administration	2½ positions	51,000.00
Employee fringe benefits		<u>40,500.00</u>
		<u>\$202,500.00</u>

9.

BUDGET YEAR	ESTIMATED ANNUAL COMPUTER OPERATING COST	ESTIMATED OPERATING COST WITHOUT COMPUTER	ANNUAL COMPUTER CAPITAL INVESTMENT	OVERALL BUDGET EFFECT
1981-82	\$100,000	0	0	-(\$100,000)
1982-83	184,670	218,200	45,000	+ 33,530
1983-84	196,670	235,656	45,000	+ 39,286
1984-85	209,630	254,508	45,000	+ 44,878
1985-86	223,596	274,869	45,000	+ 51,273
1986-87	238,679	296,859	45,000	+ 58,180
1987-88	254,969	320,608	45,000	+ 65,639
1988-89	272,562	346,257	45,000	+ 73,695
1989-90	291,562	373,957	45,000	+ 82,395
1990-91	311,561	403,874	45,000	+ 92,313

SPACE PLAN - COMPUTER - PRINT SHOP

FINANCING PLANREVISEDCAPITAL RESERVE FUND

	<u>INCOME</u>	<u>OUTLAY</u>	<u>BALANCE ON HAND</u>
Reserve on Hand - September 1, 1980			\$550,000
Fiscal Year - September 1980 - August 1981			
Phase 1		\$244,400	305,600
5% Set Aside	\$170,055		475,655
Fiscal Year - September 1981 - August 1982			
Phase 2		503,162	(27,507)
2% Set Aside	71,889		44,382
Loan 10 years @ 15%	450,000		494,382
Payback on Loan		86,712	407,670
Fiscal Year - September 1982 - August 1983			
Phase 3		147,211	260,459
5% Set Aside	173,825		434,284
Payback on Loan		86,712	347,572
Fiscal Year - September 1983 - August 1984			
5% Set Aside	182,306		529,878
Payback on Loan		86,712	443,166
Fiscal Year - September 1984 - August 1985			
5% Set Aside	193,646		636,812
Payback on Loan		86,712	550,100
Balance in Reserve September 1, 1985			<u><u>\$550,100</u></u>

\$86,712 - Annual payback on loan until 1990. Payback earlier may be effected if financial situation improves anytime after August, 1984.

RESEARCH COMMITTEE

The Board of Directors of the FFA approved a Special Research Committee on January 27, 1981, for the purpose of identifying research topics for dissemination to teacher education departments.

Committee membership shall include the following:

- 4 Teacher Educators (Consultants)
- 1 State Supervisor (Board Member)
- 1 Teacher of Vocational Agriculture (Consultant)
- 1 National FFA Staff

It shall be the function of the committee to prioritize research topics, develop specifications for research, solicit participation by institutions, and assist in the interpretation of results to Board of Directors.

PROCEDURE

1. Committee will solicit input from National FFA Officers, teacher educators, NVATA representatives, state staffs, National FFA staff and Board members.
2. Committee will meet on the evening prior to the January and July Board meetings.
3. Committee will concentrate on fulfilling its established functions during the meetings and prepare to report to the Board and/or appropriate sub-committee meetings.

ASSUMPTIONS

1. Committee members will not be expected to conduct the research identified, although they could.
2. Committee should not be expected to operate on an "emergency" basis in securing data. Long-term and well-planned research procedures should be followed.
3. Budgetary concerns in conducting the research will be a matter between the researcher and the National Board of Directors.
4. In cases having more than one researcher interested in studying a specific research topic, the National Board of Directors will select who will complete the study.
5. National staff will assist researchers in collection of data.

(APPENDIX F)

January, 1981

REACTIONS OF CONSULTANTS

In fulfilling our responsibilities as Consultants to the National FFA Board of Directors, our clientele and the profession, we submit the following reactions and/or suggestions:

1. Recommend revising the "Board Motion Form" to include space for highlighting the basic rationale for the motions submitted.
2. Recommend that policy be drafted which outlines procedures, time frames, involvement of staff, cost estimates, etc. for submitting proposals to the Board.
3. Commend the Board for establishing a research committee and accept this challenge.
4. Recommend that no changes be made in Bulletin No. 4, and other awards programs during the three year period described in published materials or publish the complete materials annually.
5. Recommend that agenda items be formulated and distributed to all Board members and consultants at least 45 days prior to Board meetings.
6. Recommend that continued efforts be made to limit Board meetings to policy making decisions and not administrative details.
7. Recommend that Board meetings be restructured to include time for a report from the research committee.
8. Recommend scheduling a meeting (approximately three hours) of the research committee the evening prior to the official Board meeting.
9. Recommend that consultant reports at the beginning of the Board meeting focus on concerns from the field.
10. Recommend the role of past national officer consultants in Board meetings be clarified and approved by Board action.
11. Commend the national officers on their thoughtful consideration of issues.