

Minutes of Meeting  
Technical Services Committee  
March 24, 2006

Convened: 12:32 p.m.

Present: Ellen Andersen, Marc Bilodean, David Donaldson, David Ford, Wayne Husted, Sumana Jogi, Kimmaree Murday, L'Meese Osborne, Mike Scott, Bob Sutton, Thom Upton

- I. The February 24, 2006 minutes were amended and approved.
- II. Global Crossroads Lab
  - A. The demonstration for the Sanako system was this morning. The demonstration for the Sony system will be April 7 at 10 a.m.
  - B. \$75,000 has been allotted for the new lab.
  - C. International Affairs will be getting ES2132 for their lab, but will continue the mutual cooperation with the School of Liberal Arts and the Global Crossroads Lab.
- III. The Dean has approved the LCF upgrades for SSCC and CBC that was recommended by the committee.
- IV. L'Meese Osborne, Sumana Jogi and Wayne Husted will design signs to post by the hallway computers that will inform students what campus computer labs are available. They will also decide the best way to approach the issue of students playing games on the hallway computers when other students are waiting to use the computers for class work.
- V. Mike Scott discussed the SLA Tech Budget. He presented the expenses for each lab for the fiscal year of 2005 and for the fiscal year of 2006 from July 2005 to the current date. Each lab's expense was broken down to Coordinator wages and benefits; part time wages and benefits; office supplies, copier, misc. expense; software; repairs; background checks; and expendable equipment computer and general.
- VI. The committee discussed what should be the objective and what should be accomplished with the SLA Strategic Plan for Use of Technology. David Ford said that it should tie to the school's strategic plan. L'Meese Osborne, two faculty members, Mike Scott and Wayne Husted will get together to figure out what students want in terms of technology. Ellen Andersen, Sumana Jogi, Thom Upton, and Mike Scott will meet to set up groups that will identify technology issues for faculty, staff, students, etc. These discussions will provide the framework for the strategic plan.
- VII. The SLA Cell Phone policy was tabled.
- VIII. Next meeting will be April 28<sup>th</sup> at 1:30 p.m.

Adjourned: 2:02 p.m.