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HISTORY 1973
(ORGANIZATION)

INDIANA UNIVERSITY

Department of Intercollegiate Athletics

ASSEMBLY HALL

BLOOMINGTON, INDIANA 47401

TEL. NO. 812--

April 28, 1973

To: Members State Wide Planning Committee on Athletics

From: J. W. (Bill) Orwig, Chairman

Enclosed is the final report of our proposals to President Ryan. The report has been sent to the President and if and when I receive his comments, I shall forward them on to the Committee members. /

I want to thank each member of the Committee for the contribution made to the drafting of the report. I do appreciate your excellent cooperation.

JWO :nb

Encl:

INDIANA UNIVERSITY

Department of Intercollegiate Athletics

ASSEMBLY HALL

BLOOMINGTON, INDIANA 47401

TEL. NO. 812—

April 27, 1973

Dr. John Ryan
President
Indiana University

Dear Dr. Ryan:

As Chairman of the State Wide Planning Committee on Athletics, I wish to report to you the report of the Committee.

In preparing the report the Committee followed as closely as possible the proposal and responsibilities as contained in your letter of April 25, 1972. It was the sense of the Committee that due to the dissimilarity of the campuses, that no one plan would be suitable for all campuses but there were basic policies applicable to all of them. Therefore, the Committee report is a proposal of basic policies for the establishment of athletic programs on the regional campuses.

The members(see enclosed list) should be commended for their work and effort. I was fortunate to have a hard-working group of people serving on the Committee.

Respectfully submitted,

Bill Orwig
Director of Athletics

JWO:nb

Encl:

cc: Members of State Wide Planning Committee on Athletics

BASIC POLICIES FOR THE ESTABLISHMENT
OF ATHLETIC PROGRAMS FOR IUPUI
AND THE REGIONAL CAMPUSES
OF INDIANA UNIVERSITY

Aims and Objectives of Athletic Programs

The committee, believing that Indiana University should provide all persons at each of its campuses abundant opportunities for utilizing their leisure in healthful and wholesome activities, proposes that athletic programs be established that are available to all persons within the university system; therefore, programs should be created, skilled leadership provided, and adequate facilities made available for participation in intramurals, extramurals, and intercollegiate athletics.

Definition of Terms

Physical education. Physical education is that phase of general education which contributes to the total growth and development of the individual primarily through selected movement experiences and physical activities. Physical education experiences emphasize the development of improvement of sports skills and sports interests that can carry over into the postgraduate years.

Intramural sports. Intramural sports are individual, dual and team sports organized for the voluntary participation of students and other members of the university community at each campus.

Extramural sports. Extramural sports are individual, dual and team sports organized for the voluntary participation of students and other members of the university community desiring the opportunity to compete at a higher level of skill or in more diverse activities than afforded by intramural programs. Extramural sports refers to competition involving opponents from outside one's own

institution conducted on a special event or "club sport" basis. These teams may lack permanent membership and compete only occasionally. Elaborate schedules, long distance travel, and accessory aspects such as cheerleading and pep bands are avoided.

Intercollegiate sports. The term intercollegiate sports is used to refer to regularly scheduled sports events involving opponents from outside one's own institution. Intercollegiate sports teams are construed as an official representative of each campus.

Procedures for the Administration of Athletics

Procedures for the administration of athletics should include the following concerns: the development of job descriptions for any individual who coordinates athletics; the establishment of the qualifications of personnel having administrative responsibility in athletic programs; the determination of the composition of the athletics-committee; the determination of the duties of the athletics committee and the relationship to various groups and organizations (such as Student Government, Faculty Senate, and the local administration).

The chief administrative officer of a campus should be the ultimate local supervisor of athletics. He may have the Director of Athletics report directly to him, or to his designated representative. Working with the Athletics Committee, or his designated representative, the Director of Athletics recommends to the chief administrative officer policies and procedures to govern athletics.

Personnel Associated with Athletics Programs

Athletics affairs committee. The committee shall be appointed by the

chief administrative officer and shall consist of faculty, students, administrators and alumni (if possible). Athletic personnel employed by the university may serve as ex-officio members. It is necessary that the principle of faculty control be maintained by having a majority of faculty as members of the committee. The functions of the athletic affairs committee are as follows:

1. To develop policies and procedures to be used in the governing of athletics.
2. To establish priorities in the athletics program.
3. To advise the chief administrative officer of the policies and progress of the athletic program.
4. To develop criteria for the employment of coaching staff personnel.
5. To review the annual operating budget and approve expenditures involving new programs.
6. To consult in and approve ticket pricing policies.
7. To consult in and approve athletic award policies.
8. To prepare an annual report to the chief administrative officer.

Director of Athletics. The Director of Athletics is the person responsible for direct supervision and implementation of the athletics programs. The Director reports to the chief administrator or his designated representative and has the following duties:

1. Effect continuous program development and improvement.
2. Schedule, supervise, implement, and evaluate athletic programs.
3. Prepare and oversee the operating budget for the athletic programs.
4. Obtain needed facilities and, with the approval of the chief

administrator and the recommendation of the Athletics Committee, employ coaches associated with athletic programs.

5. Prepare requisitions for needed equipment and supplies and maintain an up-to-date inventory.
 6. Conduct pre-season sports instruction clinics and officiating clinics as needed.
 7. Administer and supervise the cheerleader program.
- (Note: Other duties will be listed in final report).

Faculty representative. The faculty representative is appointed by the chief administrator of the university and is the direct representative of that administrator and reports to him. The faculty representative should be the chairman of the Athletic Affairs Committee and is the voting representative of the university to any national athletics organization.

Coaches. Intercollegiate and extramural coaching responsibility should reside in personnel educationally qualified and possessed of the personal traits and experience demanded by each coaching position. The use of a screening committee composed of faculty, staff, students, and perhaps alumni is suggested in identifying the best candidates for intercollegiate coaching positions. In some extramural activities persons qualified only by interest and experience may serve as coaches working in close cooperation with educationally qualified personnel. It is recommended that fulltime employees of the university assume coaching responsibilities as soon as this is consistent with program growth and the operating budget of the university.

Managers. Positions of sports managers for varsity teams are filled by students who are appointed by coaches of specific sports and whose responsibilities are determined by the respective coaches.

Athletics. It is the policy of the university to encourage all students who qualify to participate in athletics. No students shall be denied the right to play because of race, creed, sex, color, or nationality. Athletes in all programs are expected to demonstrate good sportsmanship. Coaches of varsity and extramural teams have the prerogative of selecting players on the basis on demonstrated ability and willingness to work harmoniously with coaches and teammates. Academic eligibility qualifications will be established by the institution and administered by the Director of Athletics working with the chief administrator or his designated representatives.

Support personnel. The Director of Athletics working with coaches and managers is responsible for selecting trainers, scorekeepers, announcers, sports information officers, umpires, referees, scorers, timers, gate attendants and other personnel required in implementing athletic programs.

Financing Athletics

The major source of funds for intramural, extramural and intercollegiate programs should derive from the general operating budget. Augmentative sources of funds for these programs might be drawn from ticket sales and gifts donated to the university for athletic programs. The proportion of funds drawn from the administrative budget should be reduced as donations to these programs and gate receipts increase.

An objective of the intercollegiate program is to increase student and community interest and, indirectly, to effect a steady increase in the donations and gate receipts. A University Relations Officer should be a key person in realizing this goal. Administrative costs of athletics programs should be

borne in a manner reflecting the availability of funds from all sources including the general operating budget. The Director of Athletics in consultation with appropriate committees, will recommend to the chief administrative officer appropriate funds of these administrative costs.

Facilities

In those instances wherein on-campus facilities are not available, facilities for physical activity should be arranged through rental and through use of municipal parks and other outside agencies. It is most necessary that all regional campuses begin immediately to develop plans for the construction of on-campus facilities for all phases of athletic programming. Such facilities should provide areas for physical education, intramurals, extramurals and intercollegiate athletics. Multi-purpose buildings are essential in this planning.

Operational Policies

Scheduling. The Director of Athletics is responsible for scheduling of intercollegiate events. The Athletic Director consults with coaches in selecting opponents and considers the convenience of participants and spectators as well as the availability of facilities and funds when establishing the schedule. An equal number of home and away games is scheduled if feasible. Scheduling of intercollegiate contests, if handled by the coaches of the respective teams, shall be subject to the approval of the Athletic Director. The Director of Athletics also approves schedules prepared by coaches of extramural sports activities. The Director prepares all intramural sports schedules with the cooperation of the appropriate personnel (i.e., Director of Intramurals, student team captains, etc.).

Eligibility for participation in athletics. All students enrolled are eligible to enjoy all intramural sports privileges and shall remain eligible until they fail to comply with rules stated elsewhere. On each campus faculty and staff and their spouses as well as spouses of students may be declared eligible to participate in intramural activities. Rules of eligibility and play in the intramural programs shall be established and implemented by the Athletic Director of each campus.

Regarding participation in extramural sports, all students enrolled are eligible to enjoy all extramural sports privileges and shall remain eligible until they fail to comply with the rules. On each campus faculty and staff and their spouses as well as spouses of students may be declared eligible to participate in extramural activities. Rules of eligibility and play in the extramural program shall be established by the Director of Athletics.

Eligibility requirements for participation in intercollegiate athletics are established by the athletics committee on each campus and where applicable are those stipulated by the National Association of Intercollegiate Athletics and/or the National Collegiate Athletic Association.

Retention and recruitment. Where applicable retention and recruitment of student athletes will be handled in compliance with the bylaws enacted by the National Association of Intercollegiate Athletics and/or the National Collegiate Athletic Association.

Rules governing play. Rules used in intramural and extramural sports are those stipulated by national sports governing bodies but are, in some cases, modified to suit specific needs and prevailing conditions. Modifications used in extramural contests should be agreeable to appropriate personnel representing the participating schools.

Rules governing play in intercollegiate contests are those stipulated by the NAIA or the NCAA. The set of rules used to govern intercollegiate contests is stated in the written contract.

Grants in aid. Grants in aid may be awarded to deserving student athletes on the basis of athletic ability and good academic standing in proportion to funds available. In no case shall a grant in aid exceed the amount needed for commonly accepted educational expenses as listed in the university bulletin. These grants in aid are administered (in accord with normal university procedure) by the local Director of Scholarships and Financial Aids in consultation with the Director of Athletics and the appropriate coaches. Funds for athletic grants in aid can be drawn from such sources as friends of the university, income of the Athletic Department or from the general funds of the university if such is approved.

Student athletes must maintain a common minimum academic standard as established by the local campus for the awarding of and the continuance of the financial aid. It would be wise, as soon as possible, for all regional campuses to be in compliance with the rules of the NCAA and/or the NAIA in the recruitment and retention of student athletes.

Medical care. Coaches shall exercise reasonable prudence in discharging their duties so as to insure, in so far as possible, the safety of all participants. To this end, varsity athletes are required to have a physical examination by a licensed physician at the beginning of each season if the sport is strenuous or might be injurious to their health (e.g. basketball and tennis, but not golf). Participants in extramural and intramural team sports should also have a physical examination. The Director of Athletics may retain the services of a physician when needed and when funds are available for medical care.

Travel. Travel arrangements are made and approved by the Athletic Director in close cooperation with coaches and managers. Insurance to cover groups

traveling to athletic contests is arranged by the Director as necessary. Expenses of travel (including meals and lodging) to distant places to engage in athletic contests are paid in accordance with university policies.

Insurance. Working with the Business Manager, the Director of Athletics develops an insurance program to cover the risks to participants and officials while engaged in athletics or traveling to distant places to engage in scheduled events.

Rental of facilities. The Director of Athletics works with the Business Manager of the university to obtain rental facilities for the athletics programs. (See statement of finances).

Supplies and equipment. Needed items are budgeted annually and requisitioned by the Director of Athletics. Arrangements for purchases of supplies and equipment are made in accordance with normal university purchasing procedures.

Ticket sales. Each campus should develop its own procedures relative to ticket sales. Such items as price, (public, faculty-staff, student) admissions, method of sales, etc. are the responsibility of each individual campus' athletic authorities. The Director of Athletics shall oversee the sale of tickets and the distribution of complimentary tickets.

Concessions. Working with the Athletics Committee, the Athletic Director determines the appropriate means of handling the sale of concessions.

Awards. Awards given are of such a nature as to be valued by the recipient as symbolic of achievement rather than for their intrinsic value. Bases upon which awards are given for participation in athletics are established through recommendations to the Athletic Director by extramural and intercollegiate coaches and the cheerleader captain. The Athletic Director adjusts or amends the

recommendations as needed to achieve consistency in recognizing various forms of athletic participation and achievement.

Participants are apprised of the nature of the awards to be given prior to the onset of their participation. All awards must be within the NCAA value limitation of \$100.00.

Programs accessory to intercollegiate contests. Volunteer student participation in pep bands, halftime entertainment, booster clubs, and the life is encouraged. Such activities and programs are approved and coordinated by the Athletic Director.

Spectators. Working with the Dean of Students, the Director of Athletics shall recommend regulations for control of the behavior of spectators. When these have been approved, he may employ ushers, police officers, and others to enforce these regulations.

Affiliation with an athletics association. It is recommended that at the earliest possible date the university campuses affiliate with the National Association of Intercollegiate Athletics or the National Collegiate Athletic Association.