

I N D E X

SUMMARY OF MINUTES

MEETING OF BOARD OF TRUSTEES

January 25-30, 1979

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SUMMARY OF MINUTES

MEETING OF BOARD OF TRUSTEES

January 25-30, 1979

A meeting of the Board of Trustees of Kiwanis International was held at the General Office in Chicago on January 25-30, 1979. Those present: Hilmar L. "Bill" Solberg, President; Mark A. Smith, Jr., President-Elect; Maurice Gladman, Immediate Past President; Stephen H. Hart, Jr. and E.B. "Mac" McKittrick, Vice-Presidents; Merald T. Enstad, Treasurer; Albert C. Cox, Allen M. Duffield, Warren H. Edwards, Dwight F. Gallivan, Aubrey E. Irby, Egon Kuzmany, Raymond W. Lansford, Drew M. Petersen, M.D., James P. Richard, John T. Roberts, C.E. "Pete" Thurston, J. Stewart Wilson, Trustees. Also present, R.P. Merridew, Secretary.

1. Message of the President

Message of the President is attached as Exhibit #1.

2. Message of the President-Elect

Message of the President-Elect is attached as Exhibit #2.

Voted, that the appointments to International Committees be approved.

3. Report of the Secretary

Report of the Secretary is attached as Exhibit #3.

Voted, that the North Pier Terminal contract be accepted.

Voted, that the Board approve action of the Executive Committee with regard to change in our method of accounting for capital assets of Kiwanis International as recommended by our Auditors, Touche Ross & Co.

4. Approval of Summary of Minutes of Board Meeting, September 25-28 and October 1, 1978.

Voted, that the minutes of the Board Meeting of September 25-28 and October 1 1978, be approved.

5. Consideration and Approval of General Office Administrative Action

Voted, that the action of the General Office in approving the following be confirmed:

Elimination of membership of not-meeting clubs from active membership files
Organization of new clubs
Change of Kiwanis Club names
Club incorporations completed
Circle K Clubs completed
Key Clubs completed
District Bylaw Amendments

6. Reports of Board Committees

Administration and Structure

Report of the Committee is attached as Exhibit #4. It was presented by Chairman Stephen H. Hart, Jr.

Recommendation 1. That Kiwanians from twenty-four districts (as listed in the report) be recognized as Distinguished Governors for the 1977-78 administrative year with the announcement to be made by the President and the Immediate Past President as soon as possible.

Voted, that this recommendation be adopted.

Recommendation 2. That for the 1979-80 administrative year, the Criteria for Distinguished Governor as it applies to KI-E be adjusted by deleting Item #7 on the filing of Annual Club Reports and substituting in its place Item #10 which requires the filing of 95% of the Club Monthly Reports.

Voted, that this recommendation be adopted.

Report received.

Circle K

Chairman Merald T. Enstad presented the report of the Committee. It is attached as Exhibit #5.

Recommendation 1. That the amendment to Article V, Section 9, paragraph (c) of the Circle K International Constitution be approved.

Voted, that this recommendation be adopted.

Recommendation 2. That the amendment to Article V, Section 11 of the Circle K International Constitution be approved.

Voted, that this recommendation be adopted.

Recommendation 3. That the amendment to Article V, Section 10, Paragraphs (b) and (c) be approved.

Voted, that this recommendation be adopted.

Recommendation 4. That the amendment to Article VIII, Section 1 of the Circle K International Constitution be approved.

Voted, that this recommendation be adopted.

Recommendation 5. That the amendment to Article VIII, Sections 3 and 4 of the Circle K International Constitution be approved.

Voted, that this recommendation be adopted.

Recommendation 6. That the 1979-81 Circle K International Theme and Objectives program be approved.

Voted, that this recommendation be adopted.

Recommendation 7. That the revisions to the Circle K International Board of Officers Policy Code be approved.

Voted, that this recommendation be adopted.

Recommendation 8. That Circle K International remain in its present form.

Voted, that this recommendation be adopted.

Recommendation 9. That the Circle K International President, for the year 1979 only, be a faculty member at the Regional Training Conferences in Denver, Colorado, and Birmingham, Alabama.

Voted, that this recommendation be adopted.

Recommendation 10. That the charter of the Circle K Club of East Tennessee State University be revoked.

Voted, that this recommendation be adopted.

Report received.

Convention

Report of the Committee, presented by Chairman Allen M. Duffield, is attached as Exhibit #6.

Report received.

International Extension

Chairman Maurice Gladman presented the report of the committee. This is attached as Exhibit #7.

Recommendation 1. That a Singapore-Malaysia-Thailand Council be established.

Voted, that this recommendation be adopted.

Recommendation 2. That Vic Amizola be appointed President of the Singapore-Malaysia-Thailand Council.

Recommendation 3. That arrangements be made to attach the Caracas Club and all other future clubs in the northern part of Venezuela to the E. C. & C. District.

Voted, that this recommendation be adopted.

Report received.

Key Clubs

Chairman Mark A. Smith, Jr. presented the report of the Committee. The report is attached as Exhibit #8.

Recommendation 1. That the 1979-80 Theme and Objectives of Key Club International be approved.

Voted, that this recommendation be adopted.

Recommendation 2. That Kiwanis Board Policy H15, #3c be revised to read as follows:

"Within school administration - approved policies, the control for each Key Club shall be the responsibility of the sponsoring Kiwanis club board usually directed through the Kiwanis club's Committee on Key Clubs. A member of the school's faculty should be appointed by the administration of the school to work as the faculty advisor to the Key Club and to act as the school's official representative with both the Key Club and their sponsoring Kiwanis club."

Voted, that this recommendation be adopted and referred to Laws and Policies for proper insertion into the Policies.

Report received.

Laws and Policies

Report of the Committee is attached as Exhibit #9. It was presented by Chairman Dwight F. Gallivan.

Recommendation 1. That a new policy be added to Policies on page C-11 under the heading of "Membership Development" and which would read: "Since admission into Kiwanis club membership requires that a proposal for membership shall have the endorsement of at least two members in good standing and that election to membership is by vote of the club's board of directors, Kiwanis clubs shall not solicit new members through newspaper ads, general mailings to the public, or other such forms of non-selective advertising."

Voted, that this recommendation be adopted.

Recommendation 2. That the action of the Board at its September 25-28 and October 1, 1978, Board Meeting establishing a \$10.00 charge for honorary members be rescinded.

Voted, that this recommendation be adopted.

Recommendation 3. That a proposed amendment be prepared for presentation to the delegates in Toronto which would delete Section 6 of Article XIII of the International Bylaws.

Voted, that this recommendation be adopted.

Recommendation 4. That a proposed amendment be prepared for presentation to the delegates in Toronto which would delete Section 7 of Article XIII of the International Bylaws.

Voted, that this recommendation be adopted.

Recommendation 5. The adoption of the wording of the amendment to Article XVIII, Section 3, of the International Bylaws, as delineated in Proposed Amendment #1 in Exhibit A of the report for presentation to the delegates in Toronto.

Voted, that this recommendation be adopted.

Recommendation 6. That the resolution on delegation of authority to the Executive Committee adopted at the September 25-28 and October 1, 1978 meeting of the Board be amended so as to read: "Resolved, that in any interim between meetings of the Board of Trustees, the administrative authorities of this Board shall be and hereby are delegated to the Executive Committee, and the action of said committee under such delegation shall have the force and effect of action by the Board of Trustees until subsequently approved or disapproved by vote of the Board of Trustees. And be it further resolved that this delegation of said authority shall include the right of The Executive Committee to change Board Policy where circumstances would require such action."

Voted, that this recommendation not be adopted. (Vote taken by raising of hands - 8 in favor; 9 opposed)

That the resolution on delegation of authority to the Executive Committee adopted at the September 25-28 and October 1, 1978 meeting of the Board be amended so as to read: "Resolved, that in any interim between meetings of the Board of Trustees, the administrative authorities of this Board shall be and hereby are delegated to the Executive Committee, and the action of said committee under such delegation shall have the force and effect of action by the Board of Trustees until subsequently approved or disapproved by vote of the Board of Trustees. And be it further resolved that this delegation of authority shall not include the right of the Executive Committee to change Board Policy."

Voted, that this recommendation be adopted. (12 in favor; 5 opposed)

It was suggested that the Laws and Policies Committee formulate a suitable amendment to Article XIV, Section 1 of the International Bylaws that will permit the Executive Committee to meet without notice under whatever conditions the Laws and Policies Committee may deem advisable. The Laws and Policies Committee was so directed by the President.

Report accepted.

Leadership and Council

Chairman Drew M. Petersen, M.D. presented the report of the Committee. It is attached as Exhibit #10.

Recommendation 1. That invitations to the two Council meetings of the 1979-80 administrative year be limited to members of the International Council and the President of Kiwanis International-Europe and their wives.

Voted, that this recommendation be adopted.

Recommendation 2. That ten Regional Conferences for Division and Club Officers be held during the 1979-80 administrative year.

Voted, that this recommendation be adopted.

Report received.

Membership Growth and Education

Report of the Committee is attached as Exhibit #11. It was presented by Chairman John T. Roberts.

Report received.

New Club Building

Report of the Committee is attached as Exhibit #12. It was presented by Chairman C. E. "Pete" Thurston.

Recommendation 1. That the charters of the fifty-one clubs listed in the report be revoked.

Voted, that this recommendation be adopted.

Recommendation 2. That the charters of the twenty-six clubs listed in the report be revoked.

Voted, that this recommendation be adopted.

Recommendation 3. That a special plaque be prepared and awarded at the Toronto Convention by Immediate Past President Maury to the Immediate Past Governors of the seven districts establishing all time records in New Club Building during 1977-78.

Voted, that this recommendation be adopted.

Recommendation 4. That the Department of Field Service be authorized to accept a petition for a club on shipboard provided that all requirements are met. This type of club should then be evaluated as to its potential for the future, and that such a club be attached to the district of the sponsoring club.

Voted, that this recommendation be adopted.

Recommendation 5. That twenty-five folders entitled "Kiwanis Facts for Members, Prospective Members, and Friends" be included in each New Club Building kit.

Voted, that this recommendation be adopted.

Recommendation 6. That the maximum amount to be reimbursed to a Governor or his representative for actual expenses incurred in the presentation of an official charter be increased to \$110. When extenuating circumstances exist and travel one way exceeds five hundred miles, by the most direct surface route, an additional allowance for actual travel expenses, not to exceed \$200, shall be allowed. This policy is to take effect when adopted.

Voted, that this recommendation be adopted.
(1 dissenting vote)

Recommendation 7. That the 1979-80 International Committee on New Club Building (East and West) be authorized to proceed with plans for promotion in keeping with similar programs of recent years.

Voted, that this recommendation be adopted.

Report received.

Program Development

Chairman E.B. "Mac" McKittrick presented the report of the Committee. It is attached as Exhibit #13.

Recommendation 1. That the 1979-80 Theme be BUILD TOGETHER.

Voted, that this recommendation be adopted.

Recommendation 2. That the 1979-80 Goals be as follows:

BUILD TOGETHER

- .to discover the joy of association with children and youth;
- .to strengthen our alliance with Circle K and Key Clubs;
- .to establish enduring bonds between Kiwanians around the world;
- .to develop our potential for enriching the lives of others.

Voted, that this recommendation be adopted.

Recommendation 3. That the 1979-80 Major Emphasis incentive award program be amended to include a suitable banner patch for only those clubs having 100% participation of its active membership in the 1979-80 Major Emphasis Program. Such a program would include: 1) a banner patch award for all qualifying clubs sent directly from the General Office immediately upon receipt of a club-certified form; and 2) public recognition at the 1980 International Convention for those clubs returning the certification form to the General Office by May 15, 1980.

Voted, that this recommendation be adopted.

Recommendation 4. That approval be granted to the West Virginia District of Kiwanis International for the organization of a Keywanettes district structure. The West Virginia district shall be solely responsible for the organization, management, and control of said structure and comply with the requirements of membership.

Voted, that this recommendation be adopted.
(1 dissenting vote)

Report received.

Property and Supplies

Report of the Committee is attached as Exhibit #14. It was presented by Chairman Warren H. Edwards.

Recommendation 1. That Toronto tote bags be produced with the convention logo and that they be sold in the Supplies Booth.

Voted, that this recommendation be adopted.

Report received.

Publications and Advertising

Report of the Committee, attached as Exhibit #15, was presented by Chairman Raymond W. Lansford.

Report received.

Public Relations

Report of the Committee, attached as Exhibit #16, was presented by Chairman Aubrey E. Irby.

Recommendation 1. That the nomination of Fred Will DeMier for a Connelly Medal be approved.

Voted, that this recommendation be adopted.

Recommendation 2. That the nomination of Ms. Valentine Campbell for a Connelly Medal be approved.

Voted, that this recommendation be adopted.

Recommendation 3. That Ms. Valentine Campbell, Ottawa, Ontario, be invited to the Toronto convention to receive her Connelly Medal on the Convention stage.

Voted, that this recommendation be adopted.

Recommendation 4. That Mrs. Joan Ganz Cooney, President of Children's TV Workshop, producers of "Sesame Street," be invited to Toronto to accept the 1979 Kiwanis Decency Award.

Voted, that this recommendation be adopted.

Report received.

7. Report of the Treasurer

Report of the Treasurer is attached as Exhibit #17. It was presented by Merald T. Enstad.

Report received.

8. Report of the Finance Committee

Report of the Finance Committee is attached as Exhibit #18.

Recommendation 1. That all fund balances held for Key Club and Circle K should be used to offset their expenditures for the 1978-79 administrative year, and that Kiwanis International provide financial support for the balance of their departmental expenses. Further, in future years all dues and fees collected by these organizations be used in support of their departmental expenses, and that Kiwanis International provide for any deficiency in the amount collected and actual expenses.

Voted, that this recommendation be adopted.
(1 dissenting vote)

Recommendation 2. That the accounts receivable balances for the clubs listed on Schedule "A" totaling \$5,100.80 and the balances listed on Schedule "B" in the amount of \$8,403.00 be written off.

Voted, that this recommendation be adopted.

Recommendation 3. That the Board Committee on Laws and Policies present an amendment to the Constitution and Bylaws increasing the annual subscription rate of The Kiwanis Magazine to \$4.50.

Voted, that this recommendation be adopted.
(See Recommendation 5 of Laws and Policies)

Recommendation 4. That Egon L'Eplattenier be added to the list of authorized signers for checks drawn on the Kiwanis International bank account in Europe.

Voted, that this recommendation be adopted.

9. Report of Kiwanis International Foundation

The report of the Executive Committee of the Kiwanis International Foundation is attached as Exhibit #19.

Sustaining Contributor Program

Voted, that no further letters be mailed on the sustaining contributor program until reviewed by this Board.

Report received.

10. Other Business

Report of Special Committee on Insurance

Report of the Special Committee on Insurance is attached as Exhibit #20. This was presented by Chairman Merald T. Enstad.

Report of Special Committee on Kiwanis International Structure

Report of the Special Committee on Kiwanis International Structure is attached as Exhibit #21.

Voted, that an additional amount not to exceed \$1,000.00 be allocated for the next meeting of the Committee.

Appreciation to Staff

The Board expressed its appreciation to the Staff for their interest and continued effort during the difficult weather conditions which have been experienced in Chicago during this time.

11. Next Board Meeting

The next meeting of the International Board was scheduled for May 4 - May 9, 1979.

Adjournment.

MESSAGE OF THE PRESIDENT
TO THE
INTERNATIONAL BOARD OF TRUSTEES
January 26, 1979

Within the next five days we shall have completed the first third of the 1978-79 administrative year. It has been a busy year and an exciting year and I feel that we are off to a good start. Our growth through membership development and new club building has gotten off to a somewhat slow start but, after talking with seventeen governors in the two Regional Conferences completed this month, I am confident that our goals in both areas will be met and even surpassed.

Before presenting a more detailed report on these and other areas, I want to share with you my personal opinion that one of our greatest needs in every area I have visited is for better Kiwanis Education. To help meet that need I have suggested that we develop a compact folder which would spell out just what Kiwanis is and what Kiwanians do. This would be an excellent tool in membership development as well as new club building. I have therefore asked the Staff to prepare a new pocket-size folder entitled "What Is Kiwanis?" and to make copies of rough sketches available to the Board Committee on Property and Supplies for consideration as a supplies item, available for sale to all clubs who have indicated a definite need for this type of material. Our Board Committees on New Club Building and Membership Growth and Education will also want to consider this proposed method of achieving better Kiwanis Education, with the latter Committee also leading the search for additional methods of meeting this need.

KIWANIS INTERNATIONAL-EUROPE

Immediately following Council I left for Europe to attend the Kiwanis International-Europe Board meeting in Zurich. A major item on their agenda was the 1978-79 budget and dues agreement which this Board has proposed. I am happy to report they were unanimously approved. Following the Board meeting I visited two KI-E Districts along with KI-E President Bo Enstrom. We were enthusiastically received at the meeting in both the Switzerland-Liechtenstein and Benelux-France-Monaco Districts. President Bo and I then flew to Cork, Ireland where we had the privilege of chartering the Blarney-Cork Club - our first in Ireland. Complete details of the entire trip have been provided to the International Extension Committee.

OFFICIAL VISITS TO DISTRICTS

The number of my official visits to districts now stands at eleven, including, in chronological order: Indiana, Ohio, Kentucky-Tennessee, Michigan, New Jersey, Minnesota-Dakotas, Missouri-Arkansas, Capital, West Virginia, Wisconsin-Upper Michigan, and Texas Oklahoma. Each of these revealed strong leadership and enthusiastic support for our Rightstart program. While all were very well attended I was particularly impressed with the publicity generated in several of the districts, revealing a great deal of advance preparation by excellent district committees.

During these official visits I was able to make several visits to headquarters of such youth organizations as Boy Scouts of America and Future Farmers of America. During my visit to the New Jersey District arrangements were made for us to go into New York to visit with the recently formed Kiwanis Club of the United Nations. Their membership is truly international and we thoroughly enjoyed our visit with them as well as with Secretary General Kurt Waldheim in connection with our major emphasis program and its support of The Year Of The Child.

SPECIAL EVENTS

One of the highlights of each administrative year is the visit to Pasadena for the annual kick-off luncheon of the Pasadena Club and the Rose Bowl itself. Arlene and I enjoyed this opportunity to see the fabulous Tournament of Roses and to appreciate the highly significant role played in it by Pasadena Kiwanians.

On January 7 we left for a series of visits to Kiwanis clubs in South and Central America, including Jujuy, Salta, and Buenos Aires in Argentina. From there we went to Sao Paulo in Brazil; Bogota, Colombia; Panama, San Jose and Costa Rica, returning to Dallas for the Second Regional Conference of Governors on January 17.

We chartered a new club in Jujuy. My total impression was that the potential for growth in South and Central America is great. The desire for that growth is very evident at the all-important club level, which may lead to another record for this area this year. A complete report has been provided for the International Extension Committee.

On Tuesday, January 23, Arlene and I were present for the Detroit #1 Club's 64th Birthday Celebration, marking the 64th anniversary of the founding of Kiwanis itself in that city. It proved to be a delightful occasion, giving us the opportunity to be with Past International Presidents Walter Ray and Bob Weber and a host of international, district and club leaders of the past, present and future.

GOVERNORS REGIONAL CONFERENCES

Our four conferences for district governors are scheduled with two in January and two in February. Our first conference was held in Chicago on January 4 and 5, and was attended by nine district governors plus Secretary Reg, Assistant Secretary Fay and myself. The meeting was a busy one, taking us well into the first night and running until noon on the following day. The governors were unanimous in their support of the increase in the cost of the magazine and reflected complete optimism with regard to their various goals, including growth and convention attendance. Our second conference was held in Dallas on January 18 and 19 and was attended by eight governors.

The remaining conferences will be held next month with the third in Washington, D.C., February 9 and 10 and the fourth in San Francisco, February 28 and March 1.

EMBASSY VISITS

Each year Kiwanis International presents plaques to the embassies of those countries in which Kiwanis clubs were built for the first time during the past twelve months. Last year then President Maury presented eleven such plaques on January 25 and 26. In view of the fact that Maury was planning on being in Washington on January 9 and 10 on other business I asked him to represent me in presenting five more such plaques. Plaques were presented to Ireland, Kenya, United Republic of Cameroon, Malta and Portugal.

GROWTH

There is no more important area of responsibility for the Board than the growth of our organizations whether it be through new club building or increased membership in existing clubs. I am well aware of the fact that our growth at this point is not maintaining the desired pace, with the problem focusing on a higher deletion rate and less new clubs than last year at this time. I, therefore, charge each and every member of this Board with the responsibility which I share of utilizing every possible means to bring our rate of growth to that point necessary for the ultimate achievement of our goals.

SPONSORED YOUTH

Since the purpose of the president's official visit to districts is to see first hand the evidence of progress and K-Family cooperation, it was especially gratifying to me to see the excellent attendance by district leadership of Key Club and Circle K at every one of our visits. I know that we have all benefitted from the status reports of International Presidents Billy Songer and Paul Frantz at this meeting. We anticipate continued growth in both organizations throughout the year.

SPECIAL COMMITTEE ON KIWANIS INTERNATIONAL STRUCTURE

Chairman Jim Moler and the members of his committee will be meeting in Chicago, at the Sheraton Plaza Hotel from this evening through Sunday afternoon, January 28. We shall be looking forward to a brief summary report which Past International President Jim will provide for our information, to be followed by a detailed report at a later date.

These are exciting times for Kiwanis around the world and, as I bring this message to a conclusion, I would like to re-emphasize my concern about Kiwanis education, particularly at the club level. This is especially true because of the positive effect improved knowledge of the ideals and purpose of Kiwanis membership would certainly have on growth in existing clubs. I would very much appreciate the attention, not only of the Committee on Membership Growth and Education, but any other committee which can suggest solutions to this problem of education. I know that each committee has been assigned a full four hours at this meeting so that there should be ample time for the items on your individual agendas. I know you will give careful thought to each of those agenda points and want to express my sincere appreciation for your continued dedication to the improvement of Kiwanis International. Our course has been set and all indications are that we will reach our goals with flying colors. With the help of each one of you, of our district governors and international committees, and of our most reliable Kiwanis International Staff, we're on our way to another record year.

HILMAR L. "BILL" SOLBERG
President

TO THE INTERNATIONAL BOARD OF TRUSTEES

January 26, 1979

I attended the Service Club Leaders Conference hosted by Civitan International in Birmingham, Alabama. It was very worthwhile and I recommend that both the President-elect and Treasurer attend next year, particularly since Kiwanis International will be the host the following year.

I am convinced our system of putting clubs into divisions and districts is beneficial both to the individual club and the total organization. A plan of voluntary association of presently non-districted clubs with existing districts will be presented for your consideration as soon as the details are worked out, hopefully by the next Board Meeting.

Due to the concern expressed by some of you about my committee appointments, the attached list of my proposed chairmen will be presented to the Program Development Committee for their consideration and, I hope, approval. If approved by that committee, the recommendation will be submitted to the Board for action. I am gratified that only a couple of you had any reservations about overseas Kiwanians being committee chairmen and I think you will be convinced this can be done within the present budget.

A study is also underway concerning the feasibility of Board members counseling overseas districts in lieu of the President having this as an additional duty.

You are well aware of my concern regarding finances. Board committees will have direct responsibility for the various budget departments next year. That responsibility begins with the planning phase at this Board Meeting and continues through the disbursement phase next year. This is a new, although necessary, involvement and if any of you would prefer not to participate in this duty, please let me know and I will make the necessary adjustments.

Since our last meeting, Board policy has been changed by action of the Executive Committee. The vote was not unanimous, the issue was not urgent or critical and I suspect some of the Executive Committee voting in favor were not aware they were changing Board policy. In any case, an unwise and potentially dangerous precedent has been established.

My thanks for your recommendation of young Kiwanians for the Project 30 Committee (Kiwanians 30 years and younger). The appointment letters are in the mail and I am enthusiastic about the potential of this group. Your unanimous endorsement of this experiment and similar efforts with Kiwanis Education and Leadership Development are sincerely appreciated.

(See summary of Minutes for approval of appointments to International Committees.)

1979-80 INTERNATIONAL COMMITTEE APPOINTMENTS

ACHIEVEMENT

Chairman: R. Troy Holcombe, West Georgia College, Maple Street, Carrollton, Georgia 30118
Robert E. Colony, 224 W. Kennedy, Grand Junction, Colorado 81501
Melvin S. Gantt, P. O. Box 3158, Winston-Salem, North Carolina 27102
G. Vincent, Nelson, 8621 Sandalwood Drive, Lincoln, Nebraska 68520
Wm. A. "Bill" Thacher, 2331 N. State Road, #7, Suite 212-C, Lauderhill, Florida 33313

ADMINISTRATION

Chairman: Gene R. Overholt, 41201 Marlin, Plymouth, Michigan 48170
Frank H. Bromberg, 123 N. 20th Street, Birmingham, Alabama 35203
James Donovan Jackson, 1043 Allouez Road, Marquette, Michigan 49855
Phillip J. Paul, 558 Sollas Court, Lyndhurst, New Jersey 07071
Paul David Self, 1332 Westmoreland, Lake Charles, Louisiana 70605

CIRCLE K CLUBS

Chairman: Roscoe R. Payne, 708 South Church Street, Charles Town, West Virginia 25414
Dr. Myral C. Coatney, 6235 Truman Road, Kansas City, Missouri 64126
Ralph D. Gustafson, Ed.D., 902 Vista Road, Route 3, Box 400, Ellensburg, Washington 98926
Eugene J. Maier, 5828 Pepper Ridge Road, Jackson, Mississippi 39211
Brian McGarry, 315 McLeod Street, Ottawa, Ontario K2P 1A2

CITIZENSHIP SERVICES

Chairman: Ronald R. Bubel, D.C., 804 East Main, Wessington Springs, South Dakota 57382
Donald C. Marble, 1404 Woodmere Drive, Charleston, West Virginia 25314
Anthony M. Mettler, 17371 Brody Street, Allen Park, Michigan 48101
Richard A. Misch, 7730 7th Avenue, Kenosha, Wisconsin 53140
Charles F. Moldenhauer, 15811 Bennett Road, North Royalton, Ohio 44133

COMMUNICATION SERVICES

Chairman: Joseph A. Ross, 1042 South Elmwood Avenue, Oak Park, Illinois 60304

COUNCIL AND CONVENTION SERVICES

Director: Verrollton C. "Vic" Shaul, 72 Greencroft Drive, Champaign, Illinois 61820

INTERNATIONAL RELATIONS

WORLDWIDE EAST

Chairman: Kurt-Konrad Huber, M.D., Klusweg 33, 8032 Zurich, Switzerland
A. Elliott Johnson, 2025 Riverside Drive, Mt. Vernon, Washington 98273
Elton R. Lube, P. O. Box 141, Brecksville, Ohio 44141
Allan C. Miller, 283 N. Rempert Road, Tawas City, Michigan 48763
Robert N. Stephenson, 402 McClanahan Street, Hartselle, Alabama 35640

INTERNATIONAL RELATIONS

WORLDWIDE SOUTH

Chairman: Alberto Andrade-Marin, P. O. Box 2496, Quito, Ecuador
Boyd Barrett, P. O. Box 828, Ellwood City, Pennsylvania 16117
Wesley L. Davis, 120 Hidden Valley Road, Bristol, Tennessee 37620
Robert L. Stewart, West Rattlesnake, Missoula, Montana 59801
Victor Williams, 111 Red Hills Road, P. O. Box 31, Kingston 10, Jamaica

INTERNATIONAL RELATIONS

WORLDWIDE WEST

Chairman: Lloyd E. Lilley, 118 Hamilton Avenue, 4 Christchurch, New Zealand
William S. Foster, Jr., P. O. Box 203, Seaford, Delaware 19973
Robert S. Karl, Apt. #1, 2nd Floor, No. 29, Lane 175, Ho-Ping East Road, Section 2, Taipei, 106 Taiwan, Republic of China
Ernest W. Korte, P. O. Box 1334, Tulare, California 93274
Emilio M. Piansay, c/o Inter-Island Gas Service, Inc., 257 San Pedro Street, 9501 Davao City, Philippines

KEY CLUBS

Chairman: Elliot D. Spiro, 1175 West Broadway, Box 353, Hewlett, New York 11557
John B. Johnston, II, 9405 Rockport Drive, Cincinnati, Ohio 45231
Alvin F. Lough, 1 Taggart Place, Regina, Saskatchewan S4S 4G3
Darrel D. Witham, 5520 Northwest Brickyard Road, Topeka, Kansas 66618
Lawrence W. Young, P. O. Box 1158, Tuscaloosa, Alabama 35401

KIWANIS EDUCATION
WORLDWIDE EAST

Chairman: R. Tyler Bland, Jr., 713 Main Street, Box 31, West Point, Virginia
23181
Daniel J. Davis, 363 Concord Street, Framingham, Massachusetts
01701
William F. Grant, P. O. Box 1009, Elberton, Georgia 30635
Charles E. Hite, 2310 Jolinda Court, Columbus, Indiana 47201
John E. Ritter, 11548 Sheraton Drive, Baton Rouge, Louisiana
70815

KIWANIS EDUCATION
WORLDWIDE WEST

Chairman: Philip B. Robinson, 21637 Ocean Vista Drive, South Laguna, California
92677
Walter E. Boyden, Sr., 1000 Military Drive, Salt Lake City, Utah 84105
Dean E. Murphy, P. O. Box 430, Hope, Arkansas 71801
Howard Newton, P. O. Box 22321, Houston, Texas 77027
Thomas J. Trogon, Jr., P. O. Box 282, Paris, Illinois 61944

LEADERSHIP DEVELOPMENT

Chairman: Mark Arthur, Jr., Box 111, Russell, Kansas 67665
Bill Wesley Brown, 17 Phlox Way, Chico, California
95926
Joe T. Hamm, 2931 Spokane Creek Road, East Helena, Montana
59635
Jack E. McGraw, P. O. Box 2128, Columbus, Georgia 31902
Don M. Miller, 629 Knollcrest Drive, Peoria, Illinois 61614

MAJOR EMPHASIS PROGRAMS

Chairman: Thomas P. Salyer, D.D.S., Route 8, Box 702-J, Tucson, Arizona 85710
Raymond B. Allen, 565 11th Street, "A" West, Owen Sound, Ontario
N4K 3T8
Charles E. "Mike" Hardy, 512 Benton, Missoula, Montana 59801
Robert E. McFarland, 8301 Northwest 39th Expressway, Bethany,
Oklahoma 73008
Glenn E. Thompson, 3809 Sugar Lane, Bloomington, Indiana 47401

MEMBERSHIP GROWTH AND EDUCATION
WORLDWIDE EAST

Chairman: James J. Johnston, Jr., 467 Fielding Drive, Pittsburgh, Pennsylvania 15235
John P. Bradin, Jr., P. O. Box 786, Cocoa, Florida 32922
Kurt Neugebauer, Johannesgasse 20, 1010 Vienna, Austria
Mauro C. Valentine, 217 West 3rd Street, Mt. Vernon, New York 10550
Thomas H. Wright, 4 Bellevue Avenue, Melrose, Massachusetts 02176

MEMBERSHIP GROWTH AND EDUCATION
WORLDWIDE WEST

Chairman: Marcus A. "Tommie" Pharr, 1010 West Maple, Lee's Summit, Missouri 64063
Ralph E. Lindner, 2102 Cardinal Drive, Springfield, Illinois 62704
Allan R. Lord, 14 McSwain Street, Parkdale, 3195 Victoria, Australia
Maurice Sanchez, 933 McDuffie Circle Northeast, Albuquerque, New Mexico 87110
Walter A. Winter, 3604 Southwest Macadam Avenue, Portland, Oregon 97201

NEW CLUB BUILDING
WORLDWIDE EAST

Chairman: W. J. "Wil" Blechman, M.D., 2200 Northeast 201st Street, Miami, Florida 33180
Charles Hodde, 48 Madeline Drive, East Providence, Rhode Island 02915
Albert C. Klivington, 38 Ellis Drive, Basking Ridge, New Jersey 07920
Georges Mars, Rue Lamourous 6, 33000 Bordeaux, France
George G. Young, M.D., 527 Doctors Building, 744 McCallie Avenue, Chattanooga, Tennessee 37402

NEW CLUB BUILDING
WORLDWIDE WEST

Chairman: Harris G. Hunter, P. O. Box 657, Olympia, Washington 98507
Kenneth Corcoran, 1507 S. Oakwood Road, Oshkosh, Wisconsin 54901
Noris A. Lusche, 616 East Speer Boulevard, Denver, Colorado 80203
Leonardo G. Manalastas, c/o New Mercury Printing Press, 121-A Quezon Avenue, 3008 Quezon City, Philippines
Val Ulrich, P.O. Box Tokerau Beach, Kiataia, New Zealand

PROJECT 30

Chairman: Edward A. Novak, Jr., M.D., 162 Clinton Street, Redwood City,
California 94062

PUBLIC RELATIONS

Chairman: Glenn A. Claybaugh, Ph.D., 1612 Russell, Evansville, Indiana 47712
Leonard A. Baker, Jr., 570 West Flagler Street, Miami, Florida 33130
John C. Bernhard, P. O. Box 7000, Florence, South Carolina 29502
Walter F. Morrison, 161 Circle Drive, Denison, Iowa 51442
E. W. "Tuck" Tucker, 2205 South Country Club Drive, Columbia, Missouri 65201

RESOLUTIONS

Chairman: Arthur J. DeLorenzo, 831 New Brunswick Avenue, Rahway, New Jersey 07065
Dr. G. Bruce Bartels, 388 Henkens Drive, Chadron, Nebraska 69337
Lindley H. DeGarmo, 3801 Millender Mill Road, Upperco, Maryland 21155
Jack P. Delf, 13951 Bridgeport Road, Richmond, British Columbia V6V 1J6
Walter Frueh, Casa Alfa, Ch-6911 Carabbia/T1, Switzerland
Harold M. Heimbaugh, Penthouse Suite, Union Bank Plaza, 15233 Ventura Boulevard, Sherman Oaks, California 91403
Frank Summerhayes, 325 West Street, Brantford, Ontario N3R 3V6
1979-80 President-elect

SUPPORT OF SPIRITUAL AIMS

Chairman: A. M. "Andy" Waters, 7364 Meadow Oaks Drive, Dallas, Texas 75230
Russell A. Cole, P. O. Box 551, Orlando, Florida 32802
Alfred E. Fisher, c/o Keenan Company, P. O. Box 11610, Columbia, South Carolina 29211
Anton J. Kaiser, European-American Bank Building, 925 Hempstead Turnpike, Franklin Square, New York 11010
Dr. Charles N. Riley, 422 Academy Avenue, Dublin, Georgia 31021

YOUTH SERVICES

Chairman: W. Donald Goodfellow, #555, 600-6th Avenue Southwest, Calgary, Alberta T2P OS5
Dr. H. C. Evans, Jr., Lees-McRae College, Box 35, Banner Elk, North Carolina 28604
Paul F. Koehler, 1238 South Main Street, Elkhart, Indiana 46514
Marcus M. Marble, Jr., M.D., 112 North 3rd Street, Buckeye, Arizona 85326
Marc Wirtz, Conscience Straat 10, 2000 Antwerp, Belgium

REPORT OF THE SECRETARY
TO THE
INTERNATIONAL BOARD OF TRUSTEES
January 26, 1979

We have heard President Bill's message to the Board during which he characterized the first four months of this administrative year as busy and exciting. We certainly agree with that description and also share in his confidence that the growth goals he has set for Kiwanis International during the 1978-79 administrative year will be achieved. From the indications we have seen to date, leadership, especially at the club level, is enthusiastically supporting the "RIGHTSTART" Major Emphasis Program. I'll have more details on that for you but first let's look ahead to the Kiwanis International Convention.

TORONTO CONVENTION

The speakers for our General Sessions and Contemporary Issues have been confirmed, as have the plans for the two Ladies' Programs and all feature entertainment except the Monday night "Superstar Night." Final word on that is expected momentarily and we hope that Chairman Allen Duffield will be able to report that, together with complete details when the report of the Board Committee on Convention is presented. It is too early to predict attendance figures, of course, but our past experiences in Toronto lead us to believe it will attract Kiwanians and their families to that beautiful city in record numbers.

NEW CLUB BUILDING

To date 93 new Kiwanis clubs have been organized in this administrative year, as compared to 113 in the same period in 1977-78.

Sixty-four new Kiwanis clubs have been organized in the twenty-eight districts comprising the United States; 4 in the Eastern Canada and the Caribbean District; 1 in the Andean; 1 in Australia; 1 in New Zealand (co-sponsored with Australia); 2 in Philippine Luzon; 1 in Philippine South; 5 in Republic of China; and 1 in the non-districted area of Argentina. In Kiwanis International-Europe: 1 in Austria-Germany; 6 in Benelux-France-Monaco; 2 in Iceland; 2 in Italy (one co-sponsored with Austria-Germany); and 4 in Switzerland-Liechtenstein.

Those districts which have not organized a new Kiwanis club as yet this year are Japan, Kentucky-Tennessee, Michigan, New Jersey, Western Canada, and the Norden District in Kiwanis International-Europe.

All seventeen district governors with whom we have met during the first two Regional Conferences have stated their confidence that they will reach and even exceed their new club building goals but, as President Bill has stated, they will need every bit of the help that you can give them as counselors to their districts.

MEMBERSHIP

The certified membership figure as of September 30, 1978, was 289,362, which included 1,429 members in Extension and 10,273 members in Kiwanis International-Europe. The total membership growth in the 1977-78 Administrative Year was 7,614 members for a net percentage gain of 2.7%. This was the best growth record since the 1955 administrative year, with 31 districts posting a positive growth figure.

As of December 31, 1978, we had recorded 14,905 new member adds compared to the same period of time in the past three administrative years as follows: 13,301 in 1975-76; 13,933 in 1976-77; and 15,411 in 1977-78. We are 506 adds behind the pace set last year. With additional effort and promotion at all levels of Kiwanis leadership we can make up this difference and enter another excellent year of growth in the record books.

YOUTH SERVICES The total number of Builders Clubs in existence as of this date stands at 262. Fourteen of these were organized thus far during 1978-79, with three more awaiting completion of payment of the one-time Sponsorship Fee.

An official request has come from the West Virginia District for approval of a Keywanettes district. Staff has provided the district with complete information on Board requirements in this regard.

KEY CLUB It is evident from the statistics that Key Club has more dues paying members than last year at this time but in less Key Clubs. The total number of clubs is 3,497, compared to 3,502 at this time last year. The paid membership to date is 64,749 compared to 61,913 a year ago. The amount of dues collected so far this year is \$162,871, compared to \$154,656 to this date last year. The excellent rate of dues payment is credited largely to our ability to provide much more current information to our districts, thanks to the computer, with the districts themselves putting forth greater effort to collect dues.

A dramatic illustration is provided by the Montana Key Club District which collected 100% of its dues by January 4, 1979, the earliest this has ever happened in Key Club International history.

CIRCLE K Here the relationship of membership to number of clubs is reversed. Circle K has more clubs with slightly fewer members. There are 690 Circle K clubs, compared to 640 a year ago at this time. The total membership is 8,607 which is just 79 less than the 8,686 members reported one year ago. Total amount of sponsorship fees paid to date is \$54,600 which, of course, compares favorably with the \$45,720 figure of a year ago.

KEY CLUBS AND CIRCLE K CLUBS OUTSIDE THE UNITED STATES & CANADA At the October meeting of this Board the Key Club and Circle K Board Committees asked the staff to suggest a procedure for including Circle K and Key Clubs outside of the United States and Canada. This material has been prepared and those areas which have indicated an interest in having these organizations in their part of the Kiwanis world will be looking forward to learning of the decisions which hopefully will be made at this meeting in this regard.

"LET'S TAKE ACTION AGAINST CRIME" At the beginning of this report I indicated that the "RIGHTSTART" program is meeting with considerable enthusiasm throughout Kiwanis. One good indication of its success is the fact that 12,181 copies of the "Let's Take Action Against Crime" book have been sold since the book was first introduced in January of 1978. Our original purchase of 25,000 books was made possible by the Kiwanis International Foundation's agreement to provide nearly \$25,000 in seed money. I am happy to report that the Foundation has been totally reimbursed and there is an excellent possibility that the agreement to share any excess of income over expense equally

with the Foundation will help both organizations financially. Our notable success with this project leads us to suggest the possibility of producing another program aid, dealing with approximately the same age group, on the subject of drugs and other abused substances.

DATA PROCESSING

The final phase of equipment conversion to our System 3 equipment was completed over the weekend of January 5, 1979. This change encompassed the removal of all the old style 80-column card equipment, the installation of the smaller 96-column card units, and one additional diskette data recorder. This makes it possible for us to provide a more informative club membership record, including complete member name and address information and improved processing procedures for club secretaries. During the next six to nine months our Data Processing department will of necessity, concentrate its efforts on adjusting and refining our computer services in order to better match our current levels of service with personnel and computer resources.

KIWANIS MAGAZINE

While we are all aware of the financial needs of the magazine, we continue to be justifiably proud of its editorial content. General features, such as "Is the American Family Obsolete?" in November-December and "How to Succeed in Business Without Really Lying", have drawn letters of praise and requests for reprints from groups such as the Family Service Association of America and the Mississippi State Society of Certified Public Accountants. "The Marvelous Marking Stick" in our February issue will be reprinted in the March Reader's Digest, making three Kiwanis credits in the Digest within six months -- a record, even for Kiwanis magazine. Kiwanis content has been strong in these same issues and we shall be looking forward to the details of past and future issues of the magazine in Chairman Ray Lansford's report.

EXECUTIVE COMMITTEE ACTIONS

On October 23, 1978, at the request of President Bill, I conducted a mail poll of the members of the Executive Committee to determine their wishes with regard to a change in our method of accounting for capital assets of Kiwanis International, as suggested by Gene Sturgeon of Touche Ross & Company. There having been six votes in favor of the proposal to capitalize the costs of such Kiwanis International assets as land, building and equipment, effective with the year ended September 30, 1978, that plan was put into effect accordingly.

On November 28, 1978, President Bill asked me to conduct a poll of the members of the Executive Committee by telephone to secure approval of two additional matters which could not wait until the next full meeting of the Board. Both matters were unanimously approved. First it was approved that the form of the official audit for 1977-78, our first year with Touche Ross & Company as our auditors would be changed so that, during that one report, there will be no comparison with the previous year. This was necessary because, as indicated above, the Executive Committee had previously approved going to a new system which provides for depreciation of fixed assets. Since Touche Ross also made provision for uncollectible dues, the general effect was such that it is not really practical to compare this year's figures with those of the previous year for this first report on the new basis. Secondly, the Executive Committee approved Kiwanis International entering into a contract arrangement with North Pier Terminal to lease 5,400 square feet of storage space in that building, beginning January 1, 1979 and continuing until October 31, 1980, with an option to continue for two more years beyond that date, all at a very attractive rate. We have moved some of our stored material into that facility with a view to opening up new space for office operations. One of the most noticeable changes made possible by this move is our ability to schedule committee meetings in Conference Room 3 on the lower level.

Proper use of the space when fully opened up in the General Office will be considered by the Board Committee on Property and Supplies, together with other proposed changes which will considerably improve our operations, especially in the area of communications.

FINANCE Although the first quarter, ending December 31, 1978, ended with a surplus of \$20,688, this amount was still \$27,400 behind budget expectations. As you know, this was partially due to the timing of some expenses. It is also true, however, that substantial adjustments must be made in the budget at this meeting in order to provide for expenses of which we were not aware when this budget was originally approved. For example, we have found it necessary to provide an assistant to the Comptroller, an additional secretary in the executive department, a computer operator supervisor for our data processing department, an additional typist in the field service department, and an additional literature room clerk. These have placed an additional burden of \$53,000 on our salary costs. We had not planned on depreciation on fixed assets of \$35,000, partially off-set by a reduction in the provision for equipment of \$12,000. We have reported these and other significant areas of expense to every member of the Board and will be making appropriate proposals to the Finance Committee at its meeting tomorrow morning.

STAFF You are all aware of the fact that Chicago has been subjected to almost two weeks of fierce winter weather, with nearly forty inches of snow having fallen thus far and temperatures having reached as low as 19 below zero. I know you will share my pride in and appreciation of the fact that our General Office employees struggled to and from work so that we were able to stay in operation during this entire period while many other places were closed for several days. It is this willingness to go beyond the normal call of duty which generates the warm pride we all have in our General Office Staff.

James W. Kinkade is presently serving as our Data Processing Manager and in that capacity has very competently directed the transition from our former data processing equipment to the new Series 3 Model 15 to which I referred earlier. Jim has been working under the direction of Comptroller Bob Kavanagh, who now heartily concurs in our feeling that Jim should be named Director of Data Processing, bringing him into our Coordinating Committee and making his considerable expertise available to every department at the director level.

As Secretary of Kiwanis International, I therefore cordially recommend that: The Board approve the appointment of James W. Kinkade as Director of Data Processing, effective immediately.

Respectfully submitted,

R. P. "REG" MERRIDEW
International Secretary

(See Summary of Minutes on approval of North Pier Terminal contract and approval of change in method of accounting for capital assets of Kiwanis International.)

GENERAL OFFICE ADMINISTRATIVE ACTION

January 25 - 30, 1979

- a. Elimination of membership of not-meeting clubs from active membership files:

<u>CLUB</u>	<u>NUMBER OF MEMBERS</u>	<u>ORG. DATE</u>	<u>LISTED AS NOT-MEETING</u>
Cranbrook, British Columbia	13	2/22/72	9/20/78
Carbon Valley, Frederick, Colorado	9	5/26/77	9/20/78
Imlay City Area, Michigan	11	1/9/73	9/20/78
Kansas City-Northland, Missouri	7	4/25/73	9/20/78
The Valley, Chehalis, Washington	8	3/23/22	9/20/78
Pikes Peak, Golden K. Colorado Springs, Colorado	14	2/23/55	9/20/78
Broomfield, Colorado	8	8/16/77	9/20/78
Austin Southwest, Texas	21	6/30/77	9/20/78
Dumas, Texas	16	2/9/76	9/20/78
Littlefield, Texas	7	8/9/77	9/20/78
Quanah, Texas	11	8/2/76	9/20/78
Chaguaramas, Trinidad (E.C. & C.)	28	9/3/76	9/25/78
Rolling Meadows, Illinois	14	6/8/76	9/25/78
Boron, California	11	3/6/59	9/25/78
The North Bay Area, Mississippi	8	11/29/76	9/27/78
Lawrence, New Jersey	15	9/18/69	9/27/78
Bastrop, Texas	21	4/4/74	9/27/78
Gladewater, Texas	4	9/1/71	9/27/78
Avery County, Newland, North Carolina	33	10/3/77	10/5/78
Chicago, Hispanic American, Illinois	27	4/7/76	10/5/78
Golden K, Fayetteville, North Carlina	15	9/14/77	10/5/78
Branch Brook, Belleville, New Jersey	5	12/14/65	10/5/78
Golden K, Bayonne, New Jersey	23	11/30/76	10/5/78
Emporia, Virginia	11	11/17/75	10/9/78
Upton, Massachusetts	13	8/30/48	10/9/78
Liverpool, New York	9	9/17/74	10/9/78
Highland Area, New York	9	9/16/77	10/9/78
Greenlawn-Centerport, New York	17	12/18/67	10/9/78
Hillcrest, San Diego, California	17	5/26/49	10/10/78
Panorama City, Los Angeles, California	8	2/1/56	10/10/78
Donalsonville, Georgia	22	5/26/78	10/11/78
Camilla, Georgia	12	4/28/77	10/11/78
Lexington-Bedford, Massachusetts	15	12/29/65	10/42/78
Pike Creek Valley, Newark, Delaware	8	2/28/74	10/31/78
North Sangamon County, Sherman, Illinois	11	11/13/69	10/31/78
Salina, Golden K, Kansas	12	5/1/23	10/31/78
Santa Catalina, Philippines	21	9/25/77	10/31/78
Pecos Valley, Roswell, New Mexico	23	8/26/76	10/31/78
Clayton-West End, Missouri	17	4/30/26	10/31/78
Mutia, Philippines	24	11/30/77	11/27/78
Phenix City, Alabama	4	6/9/76	11/27/78
Sulligent, Alabama	14	5/18/78	11/27/78
Wetumpka, Alabama	5	12/10/53	11/27/78
Licking, Missouri	22	11/10/76	11/27/78
Viroqua, Wisconsin	12	6/16/30	11/27/78
Jefferson, Texas	32	3/29/77	11/30/78

<u>CLUB</u>	<u>NUMBER OF MEMBERS</u>	<u>ORG. DATE</u>	<u>LISTED AS NOT-MEETING</u>
Sibutad, Philippines	21	7/31/77	11/30/78
Gulf Coast, Panama City, Florida	8	1/24/78	11/30/78
East Bay County, Florida	17	4/21/67	11/30/78
Postville, Iowa	32	8/26/46	11/30/78
Park Place, Mt. Clemens, Michigan	13	7/20/76	11/30/78
Alice-Daybreakers, Texas	15	9/27/76	11/30/78
Clarendon, Texas	5	4/3/72	11/30/78
Floydada, Texas	10	6/12/73	11/30/78
Freeport, Texas	17	11/25/40	11/30/78
Garland, Texas	12	11/22/49	11/30/78
Wewoka, Oklahoma	11	6/10/71	11/30/78
Italy, Texas	20	2/16/78	11/30/78
Jay, Oklahome	33	11/28/77	11/30/78
Muskogee-Green County, Oklahoma	14	10/7/74	11/30/78
Bais City, Philippines	28	10/8/77	11/30/78
Bayawan, Philippines	25	11/13/77	11/30/78
Guihulngan, Philippines	21	9/27/77	11/30/78
Maginay, Philippines	23	10/29/77	11/30/78
Rizal, Philippines	30	10/1/77	11/30/78
Cadiz, Ohio	21	5/25/78	12/28/78
Malvern, Australia	7	7/21/76	12/28/78
Klamath, California	11	3/21/49	12/28/78
Mondamin, Iowa	17	4/25/60	12/28/78
Elwood, New York	24	11/23/70	12/28/78

b. Organization of new clubs:

<u>CLUB</u>	<u>DATE</u>	<u>MEMBERSHIP</u>
Kassel, Germany	8/10/78	22
Tacurong, Sultan Kudarat, Philippines	8/13/78	23
Yaounde, Cameroon, West Africa	8/22/78	26
Durian City, Philippines	8/25/78	20
Isulan, Sultan Kudarat, Philippines	8/29/78	36
Beaune, France	9/12/78	24
Dinard Cote d'Emeraude, France	9/14/78	20
Rabun County, Clayton Georgia	9/18/78	24
Golden K, Berks County, Reading, Pennsylvania	9/18/78	21
Selah, Washington	9/18/78	21
Fleetwood, Mount Vernon, New York	9/19/78	20
Medicine Hat, Medalta, Alberta, Canada	9/19/78	23
Gordon Head, Victoria, British Columbia	9/19/78	20
Mattapan, Massachusetts	9/19/78	23
Ephrata Area, Pennsylvania	9/20/78	20
Cross Keys, Baltimore, Maryland	9/20/78	21
Watervliet, New York	9/20/78	23
Malta, Malta	9/20/78	20

<u>CLUB</u>	<u>DATE</u>	<u>MEMBERSHIP</u>
Bozsmoor, Silver Spring, Maryland	9/21/78	24
West Fargo, North Dakota	9/22/78	20
Gualaceo, Acuary, Ecuador	9/22/78	20
Babak, Davao, Philippines	9/24/78	21
San Salvador, Bahamas	9/25/78	23
Red Rock-Las Vegas, Nevada	9/25/78	23
Dobytown, Kearney, Nebraska	9/26/78	21
Seattle, Golden K, Washington	9/26/78	25
Te Aroha, New Zealand	9/26/78	25
Keizer, Salem, Oregon	9/27/78	20
Thorold, Ontario, Canada	9/27/78	20
El Cajon-East, California	9/27/78	20
Enna, Italy	9/27/78	25
Florence, Kentucky	9/28/78	20
Columbia, Maryland	9/28/78	20
Quad (The), Bethpage, New York	9/28/78	33
Carrollton, Texas	9/28/78	21
North River, Chattanooga, Tennessee	9/28/78	26
Morgan County, Fort Morgan, Colorado	9/28/78	22
Livingston, Texas	9/28/78	20
Florence, Italy	9/28/78	25
Agua Prieta, Sonora, Mexico	9/28/78	28
Kings-Hanford, California	9/29/78	20
Kern Valley, California	9/29/78	24
Austin, North Central, Texas	9/30/78	20
Lambridge City, New Day, Indiana	9/30/78	25
Wilderness Ridge, Maple Valley, Washington	9/30/78	20
Boulevard, Vancouver, Washington	9/30/78	21
Berryton, Kansas	9/30/78	22
Taipei, Hsien, Taiwan, R.O.C.	10/1/78	20
Fairfax, Oklahoma	10/1/78	21
Taichung Shuang Shih, Taiwan, R.O.C.	10/1/78	27
San Pedro, Laguna, Philippines	10/1/78	26
Bayambang, Pangasinan, Philippines	10/1/78	20
Merrillville, Indiana	10/1/78	27
Hilltop, Virginia Beach, Virginia	10/1/78	24
Langley Park, Maryland	10/1/78	22
Grand Central, Glendale, California	10/2/78	22
Jackson County, West Virginia	10/2/78	37
Lansing, Kansas	10/2/78	22
Almogordo-Sunrise, New Mexico	10/2/78	24
Lake Jackson, Florida	10/2/78	43
Southeast Alexandria, Louisiana	10/3/78	24
Gembloux, Belgium	10/3/78	20
Sunrise, Goldsboro, North Carolina	10/4/78	23
Batavia, Illinois	10/4/78	23
Southlake, Clayton County, Georgia	10/5/78	23
Carpet City, Dalton, Georgia	10/6/78	24
Purcell, Oklahoma	10/6/78	24
Seven Mile Beach, Grand Cayman	10/9/78	26
Jujuy, Jujuy, Argentina	10/10/78	20
Waverley, Victoria, Australia	10/11/78	21
Jacksonville Golden K, Illinois	10/12/78	23
Cut Bank, Montana	10/17/78	39
West-Cal, Westlake, Louisiana	10/18/78	20

<u>CLUB</u>	<u>DATE</u>	<u>MEMBERSHIP</u>
Santa Rosa de Viterbo, Bovaca, Colombia	10/23/78	20
Prague, Oklahoma	10/24/78	21
Gordon, Nebraska	10/25/78	21
Wayne County, West Virginia	10/27/78	26
West Burlington-Early Risers, Iowa	10/31/78	21
Milledgeville, Old Capital, Georgia	11/1/78	22
Oregon, Illinois	11/2/78	24
Piedmont, Alabama	11/3/78	25
Leimental, Switzerland	11/6/78	22
Amiens, France	11/7/78	20
Cebu Third, Cebu City, Philippines	11/7/78	22
River Ridge-Harahan, Louisiana	11/8/78	27
St. John, LaPlace, Louisiana	11/8/78	20
Kootenai, Libby, Montana	11/8/78	29
Waterloo Belle Alliance, Belgium	11/8/78	20
Long Sun, Taiwan, R.O.C.	11/15/78	30
St. Stephens, Hickory, North Carolina	11/16/78	20
Bolingbrook, Illinois	11/16/78	21
Olten, Switzerland	11/17/78	20
Wil, Switzerland	11/18/78	20
Sandy, Utah	11/21/78	28
Northeast Charlotte, North Carolina	11/21/78	20
Cherokee County, Centre, Alabama	11/22/78	20
Goshen, New York	11/22/78	20
Waragem, Belgium	11/24/78	20
St. Johann im Pangau, Austria	11/25/78	20
Green Stream, Taichung, Taiwan, R.O.C.	11/26/78	24
Blonduous-Borgir, Iceland	11/25/78	20
Seville, Ohio	11/27/78	24
Pu Li, Taiwan, R.O.C.	11/28/78	20
Sumter-Palmetto, South Carolina	11/28/78	21
Odon, North Daviess, Indiana	11/28/78	20
Grand Forks, Sun Risers, North Dakota	11/29/78	23
River City, Decatur, Alabama	11/29/78	27
Forest Hills, New York	11/29/78	20
Seminole Breakfast, Florida	11/29/78	21
St. James City, Florida	11/29/78	26
Bayside, Bigfork, Montana	11/29/78	25
Camden, Alabama	11/29/78	20
Rochester West Central, New York	11/29/78	21
Upper St. James, Jamaica, West Indies	11/29/78	21
Bolungarvik Ernir, Iceland	11/30/78	20
Beaumont Breakfast, Texas	11/30/78	22
Bartlett, Tennessee	11/30/78	27
Bismarck, Golden K, North Dakota	11/30/78	21
Bethel, Connecticut	11/30/78	20
Shawnee, Kansas	11/30/78	24
Decatur, Arkansas	11/30/78	23
Muhlenberg Area, Reading, Pennsylvania	12/5/78	20
Ninove-Geraardsbergen, Belgium	12/9/78	20

<u>CLUB</u>	<u>DATE</u>	<u>MEMBERSHIP</u>
Diego Martin, Trinidad	12/12/78	23
Anacortes, Sunrisers, Washington	12/17/78	20
Cooperstown, New York	12/18/78	24
Jackson, Missouri	12/18/78	21
Sunnylea, Toronto, Ontario, Canada	12/18/78	22
Anderson, Golden K, South Carolina	12/19/78	20
Newburgh, Northside, Indiana	12/20/78	25
Iowa City Eastside, Iowa	1/4/79	23
Bergen op Zoom, Netherlands	1/6/79	20
Reggio Calabria, Italy	1/10/79	25
Kendale Lakes, Florida	1/10/79	22
Fort Deposit, Alabama	1/11/79	24
Milford, Indiana	1/11/79	20
Vignoble Neuchatelais, Saint-Aubin, Switzerland	1/12/79	21
Albertville, Alabama	1/12/79	20
Oklahoma City, Lincoln, Oklahoma	1/17/79	22

c. Change of Kiwanis Club names:

From Kiwanis Club of:

Corporate Square, Baton Rouge, La.
Darmstadt, Ind.
Greater Lake George, N. Y.
Monroe City, Ind.
North Shore, Clear Lake, Calif.
Riverdale, Dayton, Ohio
Swan Island, Portland, Ore.
University City, Mo.

To Kiwanis Club of:

Baton Rouge Mid-City, La.
Darmstadt-McCutchanville, Ind.
Lake George, N. Y.
Monroe City-South Knox, Ind.
Lakeport, Calif.
Dale-View, Dayton, Ohio
Interstate, Portland, Ore.
Clayton-University City, Mo.

d. Club Incorporations completed:

Ashland-Breakfast, Ky.
Bangor-Breakfast, Maine
Borrego Springs, Calif.
Brandon-Assiniboine, Man.
Columbine, Littleton, Colo.
Coronado, Albuquerque, N. M.
Dobytown, Kearney, Nebr.
Edmonds Seniors, Wash.
El Dorado, Golden K, Ark.
Festus-Crystal City, Mo.
Fort-De-France, Martinique
Fort Myers South, Fla.
Fort Payne, Ala.
Freeport, Lincoln-Douglas, Ill.
Gatineau, Que.
Golden Indiana, Venice, Fla.
Gonzales, La.
Greater Chico, Calif.
Greater Hot Springs, Ark.
Greater Minot, N. D.
Green Mountain, Colo.
Hawarden, Ia.
Heflin, Ala.

Hobart, Ind.
Jericho-Syosset, N. Y.
Kingfisher, Okla.
Layton, Fla.
Lewistown, Pa.
Mansfield, Tex.
Marco Island, Fla.
Minerva, Ohio
Minot, Golden K, N. D.
Montour, McKees Rocks, Pa.
Mountain Home, Johnson City, Tenn.
Naperville-Noon, Ill.
Orangeville, Ont.
Perth-On-Tay, Ont.
Sisters, Ore.
Springfield North, Mo.
St. Pete Beach, St. Petersburg
Beach, Fla.
Tinley Park, Ill.
Upper Cape Cod, Sandwich, Mass.
West Henrico, Va.
Whitehouse, Tex.
Whitewater-Breakfast, Wis.

e. Circle K Clubs completed:

CIRCLE K CLUB

Cowley County Community College
Polk Community College
SUNY of Utica-Rome
Mary Hardin-Baylor College
University of Evansville
Valparaiso University
Virginia Military Institute
College of Mt. St. Vincent
Denver University
New York Institute of Technology

Bentley College
Amarillo College

Robert Morris College
The University of Houston
Fort Hays State University
Valdosta State College
San Jacinto College-North
Howard College
University of Wisconsin, Stout
Labette Community Junior College
University of Richmond
Jefferson Davis Junior College
Springfield College in Illinois
University of Northern Colorado
University of Scranton
Mankato State University
Brandywine College
Concordia College
University of Minnesota, Duluth
The University of Hawaii
Thomas County Community College
Richard Bland College
California State University, Los Angeles
Centenary College
Milligan College
University of Louisville
El Paso Community College
Illinois State University
Wabash College
Pennsylvania State University/York Campus

KIWANIS SPONSOR(S)

Ark City, 76, Kansas
Winter Haven-Cypress Gardens, Florida
Utica-Breakfast, New York
Temple, Texas
Evansville-Green River, Indiana
Valparaiso, Indiana
Lexington, Virginia
Bronx Shore, New York
South Denver, Colorado
East Norwich, Muttontown, Brookvilles,
New York

Waltham, Massachusetts
South Amarillo & Amarillo-Hi-Plains,
Texas
Moon Area, Coraopolis, Pennsylvania
Houston, Texas
Hays & Russell & Wakeeney, Kansas
Azalea City, Valdosta, Georgia
North Shore, Houston, Texas
Big Spring, Texas
Menomonie, Wisconsin
Parsons, Kansas
West Henrico, Virginia
Brewton, Alabama
Springfield South, Illinois
Greeley, Colorado
Scranton, Pennsylvania
Mankato, Minnesota
Brandywine Hundred, Wilmington, Delaware
Eastchester, New York
Duluth, Minnesota
Hawaii Loa, Honolulu, Hawaii
Thomasville, Georgia
Petersburg, Virginia
Boyle Heights, Los Angeles, California
Hackettstown, New Jersey
Metropolitan Johnson City, Tennessee
Louisville, Kentucky
Mount Franklin, El Paso, Texas
Bloomington, Illinois
Crawfordsville, Indiana
York, Pennsylvania

f. Key Clubs:

KEY CLUBS COMPLETED

New Albany H.S.
 Mercyhurst Preparatory School
 Northeast Senior H.S.
 Santa Fe Preparatory School
 Conrad Weiser H.S.
 Sullivan Central H.S.
 Charles Stewart Mott H.S.
 Redmond H.S.
 Maria Regina H.S.
 Schenley H.S.
 Roncalli H.S.
 Central Catholic H.S.
 Smoky Hill H.S.
 Manitowoc Lincoln H.S.
 Richmond Hill H.S.
 Gerard H.S.
 Norwalk H.S.
 Union H.S.
 St. Georges College
 Balaclava Secondary School
 Melvindale H.S.
 Blake Upper H.S.
 Mar-Mac H.S.
 Magnificat H.S.
 East Stroudsburg H.S.
 Uintah H.S.
 Bishop Kearney H.S.
 Ralston Senior H.S.
 Lake Howell H.S.
 Radulphus College
 St. Hilda's Diocesan H.S.
 Warren Central H.S.
 Klein H.S.
 Wheeling Park H.S.
 St. Amant H.S.
 Ft. Pierce Westwood H.S.
 Tampa Preparatory H.S.
 Orange Park H.S.
 La Feria H.S.
 Sevier County H.S.
 Episcopal H.S.
 Miami Sunset Senior H.S.
 Bishop Kenny H.S.
 Montville Township H.S.
 Wayne Country Day H.S.
 Wilton H.S.
 Ashtabula H.S.
 Upland H.S.
 Sayville H.S.
 Savannah Christian Preparatory H.S.
 Notre Dame-Bishop Gibbons H.S.
 W. E. Boswell H.S.
 Eastern Alamance H.S.
 Puyallup Senior H.S.
 Miramar H.S.

KIWANIS SPONSOR

Historic New Albany, New Albany, IN
 Erie, PA
 Sunshine City, Saint Petersburg, FL
 Coronado, Santa Fe, NM
 Western Berks, Sinking Springs, PA
 Tri-City Airport, Blountville, TN
 Warren, MI
 Redmond, OR
 Elm sford, NY
 Uptown-Hill, Pittsburg, PA
 Manitowoc, WI
 Oakland, Pittsburgh, PA
 Aurora, CO
 Manitowoc, Breakfast, WI
 Richmond Hill-Kew-Forest, NY
 Papago, Phoenix, AZ
 Norwalk, CT
 Union, SC
 Kingston, Jamaica
 Balaclava, Jamaica
 Melvindale, MI
 Southwest Minneapolis, MN
 McGregor, IA
 Rocky River, OH
 Stroudsburg, PA
 Vernal, UT
 Bay Ridge, Narrows, Brooklyn, NY
 Tri Cities, Ralston-La Vista-Papillion, NE
 East Winter Park, FL
 Curacao, Netherlands Antilles
 Discovery Bay, Jamaica
 Port City, Vicsburg, MS
 Northwest Houston, TX
 Wheeling, WV
 Gonzales, LA
 South Fort Pierce, FL
 Carrollwood, Tampa, FL
 Greater Orange Park, FL
 La Feria, TX
 Sevierville, TN
 Jacksonville, FL
 Breakfast, Miami, FL
 Jacksonville, FL
 Montville Township, NJ
 Goldsboro, NC
 Wilton, CT
 Ashtabula, OH
 Upland-Foothill, CA
 Sayville, NY
 Savannah, GA
 Schenectady, Downtown Breakfast, NY
 Saginaw, TX
 Mebane, NC
 Puyallup, WA
 Miramar-Pembroke Pines, FL

River Road H.S.
Highland H.S.
E. C. Glass H.S.
Woods Cross H.S.
Glynn Academy H.S.

West Amarillo, TX
Medina Breakfast, OH
Lynchburg, VA
Bountiful, UT
Brunswick, GA

g. Incorporation of Kiwanis Club Foundations:

none

h. Cancelled meetings:

none

i. District Bylaw Amendments

Andean

Complete set of bylaws utilizing the Standard Form

California-Nevada-Hawaii

Article VII, Section 3 - Committee structure clarification

Article VIII, Section 15 - Duties of Past District Governors Committee

Article XIII, Section 1 - Election of Lieutenant Governors

Article XVI, Sections 1-5 - increase in district dues and description
of various budget allocations

Capital

Article III, Section 2 - redivisioning

Article X, Section 15 - convention reporting procedure

Article VII, Section 3 - Committee structure clarification

Carolinas

Article VII, Section 3 - Committee structure clarification

Article III, Section 2 - redivisioning

Eastern Canada and the Caribbean

Article XIV, Section 2 - Selection of nominee for International Trustee

Article XII, Section 2 - election of Lieutenant Governors

Article XVI, Sections 1 & 2 - increase in district dues

Article VII, Section 3 - Committee structure clarification

Article VI, Section 9 - Mail ballot by District Board

Article IX, Section 1 - District Executive Committee

Florida

Article V, Section 4 - Duties of District Treasurer

Article VI, Section 9 - District Executive Committee

Article VII, Section 3 - Committee structure clarification

Georgia

- Article VII - Creation and duties of Division Coordinators
- Article VIII, Section 4 - Committee structure clarification
- Article VIII, Section 18 - Creation of Convention Sites Committee
- Article IX, Section 18 - Duties of Convention Sites Committee
- Article XI, Section 1 - New date limitations on district conventions
- Article XIII, Section 2b & c - Conference for electing Lieutenant
Governors
- Article XVI, Section 1 - increase in district dues

Indiana

- Article VII, Section 3 - Committee structure clarification
- Article XVII, Section 1 - Publication of The Hoosier Kiwanian

Kansas

- Article VII, Section 3 - Committee structure clarification
- Article III, Section 2 - redivisioning

Kentucky-Tennessee

- Article XV, Section 1 - Increase in district dues

Michigan

- Article XV, Section 1 - Increase in district dues
- Article VIII, Section 3 - Committee structure clarification

Minnesota-Dakotas

- Article VII, Section 3 - Committee structure clarification
- Article XII, Section 2 - Election of Lieutenant Governors
- Article XV, Section 1 - Increase in district dues

Missouri-Arkansas

- Article XII, Section 2 - election of Lieutenant Governors

Nebraska-Iowa

- Article XII, Section 1 - District nominating conference

New England

- Article VII, Section 3 - Committee structure clarification
- Article X, Section 1 - New date limitations on district conventions
- Article XV, Section 1 - Increase in district dues
- Article XVII, Section 2 - Publication of Yankiwanian

New Jersey

- Article XV, Section 1 - Increase in district dues

New York

- Article IV, Section 4 - Participation lotteries, raffles, drawings and
games of chance
- Article XII, Section 2 - election of Lieutenant Governors
- Article XV, Section 1 - Change in allocation of amount for district
bulletin from the district dues
- Article VII - Committee structure clarification

Pacific Northwest

- Article VII, Section 3 - Committee structure clarification
- Article VIII, Section 21 - change of name from "Spades" to "Special Kiwanis Youth"
- Article VIII, Section 20 - Duties of Past Lieutenant Governors Committee

Pennsylvania

- Article V, Section 2 - Requirements for candidates for office of Governor-elect
- Article VII, Section 3 - Committee structure clarification

Rocky Mountain

- Article VII, Section 3 - Committee structure clarification
- Article XV, Section 1 - Increase in district dues

Southwest District

- Article VII, Section 3 - Committee structure clarification
- Article XV, Section 1 - Increase in district dues

Texas-Oklahoma

- Article XVIII, Section 1 - Creation of permanent district office location

Utah-Idaho

- Article VII, Section 3 - Committee structure clarification

Western Canada

- Article XV, Section 1 - Increase in district dues
- Article VI, Section 1 - Adding Chairman of Past Governors Committee as a member of the district board
- Article VII, Section 3 - Committee structure clarification
- Article VIII, Section 15a - Selection of nominee for International Trustee

1978 DISTRICT CONVENTION RESOLUTIONS INVOLVING AREAS OF SERVICE

ALABAMA

1. Retarded Children

WHEREAS, The Kiwanis Club of Montgomery is a sponsor of the 1979 Celebrity Golf Tournament for the Alabama Special Olympics for Retarded Children,

AND WHEREAS, Kiwanis has long supported the goal and aim of alleviating suffering of children,

AND WHEREAS, Kiwanis has been active in such programs as sponsoring learning disability centers,

NOW THEREFORE, BE IT RESOLVED, that the Alabama District of Kiwanis while in convention August 19, 1978, endorse the 1979 Celebrity Golf Tournament for the Alabama Special Olympics for Retarded Children and accept this event as an official function of the Alabama District of Kiwanis.

CALIFORNIA-NEVADA-HAWAII

1. Alcoholism and Alcohol Abuse

In 1969 Kiwanis International developed Operation Drug Alert, an International educational program to alert the public to the perils of drug abuse.

Although successful in its endeavor to educate and assist the public, it has by no means solved the problem. The problem has been accentuated by a major increase in alcoholism and alcohol abuse.

The Department of Health, Education and Welfare estimates that in the United States alone, problem drinking drains the economy of \$15 billion dollars a year.

THEREFORE BE IT RESOLVED:

That Kiwanis Clubs of the California-Nevada-Hawaii District cooperate with public and private agencies in implementing educational and rehabilitative programs directed toward solving the problem of drug and alcohol overuse or misuse; and,

That Kiwanis clubs of the California-Nevada-Hawaii District continue to implement Operation Drug Alert and include alcoholism and alcohol abuse as an area of concern.

2. Our Neighbor Mexico

In 1962 the Kiwanis Club of Tijuana, Mexico became the first club outside the United States and Canada to join the ranks of Kiwanis International, and we are proud of the fact that this club was sponsored by the Kiwanis Clubs of San Diego and Chula Vista. Since that day, other Kiwanis Clubs have been formed in our great neighbor to the South, the Republic of Mexico.

THEREFORE BE IT RESOLVED:

That Kiwanis Clubs of the California-Nevada-Hawaii District each develop programs to promote friendship and understanding with the Kiwanians of Mexico and that this District help to expand Kiwanis in Mexico.

3. Rededication to the Objects of Kiwanis

In 1924, in Denver, Colorado the six constitutional objects of Kiwanis International were adopted. Since that date these objects have not been changed. These six objects are printed on the back of each membership card.

THEREFORE BE IT RESOLVED:

That each Kiwanian rededicate himself to the purpose, meaning and implementation of the six OBJECTS OF KIWANIS.

FLORIDA

1. Light Up A Life

The theme adopted by Kiwanis International for 1978 to 1979 is Light Up A Life.

The Major Emphasis Program is Rightstart-The Formative Years.

THEREFORE BE IT RESOLVED that all officers and clubs of the Florida District are urged to emphasize them during the next administrative year.

ILLINOIS-EASTERN IOWA DISTRICT

1. Cardio Pulmonary Resuscitation

WHEREAS, 650,000 people die of heart disease each year before medical help can be obtained.

WHEREAS, cardio pulmonary resuscitation is a proven life saving technique.

WHEREAS, the clubs of division 3 of the I-I District have established CPR education for adults with over-whelming success.

WHEREAS, High School youth through their participation in Key Clubbing in 1977-78 have made CPR their I-I District Project.

WHEREAS, the clubs of division 3 of the I-I District are concerned that training for each high school student is of primary importance.

THEREFORE, BE IT RESOLVED, that Kiwanians throughout the I-I District publicly support, promote, and lobby for the passage of an amendment to Chapter 122, Section 10-27 of the Illinois School code, mandating instructions in a nationally approved Cardio Pulmonary Resuscitation program (such as Red Cross) by certified instructors as a part of their health education.

2. Career Camp Program

WHEREAS, in recent years Kiwanians and Kiwanis on International, District and Club levels have become increasingly concerned about and increasingly involved in combating crime of all sorts in our communities; and

WHEREAS, officials of the Illinois Association of Chiefs of Police, in cooperation with Illinois State Police, Illinois Police Association, Illinois Department of Conservation Police, and the Police Training Institute, Bromley Hall in Champaign-Urbana University of Illinois, are supporting the development in 1979 of a jointly sponsored "Kiwanis Law Enforcement Career Camp" and educational program for High School boys and girls within District I-I who evidence interest in pursuing Law enforcement occupations and careers -- the program to place special emphasis upon training in police administration, legal and social services and criminal justice; and

WHEREAS, similar programs have been successfully supported by Kiwanians and Kiwanis clubs in Indiana since 1970, and in Michigan since 1975; and

WHEREAS, the Kiwanis Club of Wilmette and other district I-I Clubs in Division 7 and Division 26, and Division 27 in caucus, support this program as being an extremely worthwhile way individual clubs can combat crime and promote support of Law Enforcement in their communities.

NOW, THEREFORE, BE IT RESOLVED, that the clubs of the I-I District be encouraged to nominate eligible boys and girls from their communities to participate in this program, and support such nominations by the establishment of "Camperships" ranging from \$85.00 to \$100.00 each to cover the tuition fees of candidates nominated.

INDIANA

1. International Resolutions

Kiwanis International, at its convention at Miami Beach, Florida, June 25-28, 1978, adopted certain resolutions which, in the belief of the delegates there assembled, were important to our future growth and development, and to society generally. Such resolutions deserve the support of the Indiana District.

BE IT THEREFORE RESOLVED BY THE INDIANA DISTRICT OF KIWANIS INTERNATIONAL that the resolutions adopted by Kiwanis International at Miami Beach be endorsed, and that Kiwanis International be urged to continue speaking out on matters of vital concern to our organization and our communities.

BE IT FURTHER RESOLVED that each Club and Kiwanis be urged to become actively involved in the goals and objectives of Kiwanis and to participate in the Major Emphasis Program.

KANSAS

1. Kiwanis Sponsored Youth

WHEREAS, recent policy of our Kiwanis International Board of Trustees has been initiated to restrict Kiwanis districts, divisions, and clubs from providing travel funds for Circle K Officers to attend inspirational and educational training meetings. Kiwanis Kansas District has enjoyed a remarkable growth in membership of our sponsored Circle K Clubs, within the past 3 years. We attribute this membership growth to Kiwanis leadership and with financial assistance from our Kiwanis District, the Kiwanis Kansas Foundation, and District Clubs. To curtail financial assistance would greatly hamper further Circle K membership growth in our colleges. We are proud of our Circle K, Key Club, and Builder Clubs, and feel that we are truly a 3-K Family.

THEREFORE, BE IT RESOLVED:

1. Kansas District requests that Kiwanis International Board of Trustees re-evaluate their concepts to restrict Districts, and Kiwanis Clubs from offering financial assistance to Circle K and Key Clubs.

2. That Kiwanis is now achieving great personal satisfaction and involvement with Circle K and Key Clubs by providing leadership guidance, and supplementing their finances by budget funding from Kiwanis District funds and Kiwanis Foundation funds. Existing regulations now provide that Kiwanis District Boards are required to approve budgets for our sponsored youth Circle K and Key Clubs. Kansas District feels that this regulation is sufficient to maintain control of excessive and unneeded travel expenses for officer training.

3. Circle K and Key Club, with their youth drive, are blessed with exuberance and dedication to the same Objects that we as Kiwanians share. They are now becoming a highly viable service organization. Present growth pattern can continue if our sponsored youth can be nurtured with budgeted funds from Kiwanis districts and Kiwanis Foundations so that Leadership Officers can travel over their respective assigned districts, giving club officers guidance, and to assist in building new Circle K and Key Clubs for community needs.

2. The Primacy of the Human and Spiritual

He who would give primacy to the human must see the promise of man in the face of a child, the strength of man in the courage of a youth, the achievement of man in the happiness of a life fulfilled.

He who would give primacy to the spiritual must be able to learn beyond what can be taught, to see beyond what can be known, to know what beyond can be seen.

He who would give primacy to the human and spiritual values of life must exemplify love of all mankind and evidence faith in a power greater than himself and all of his possessions.

THEREFORE, BE IT RESOLVED:

1. That Kiwanians strengthen their personal lives through love of their Creator and mankind.

2. That Kiwanians serve their Creator and their fellow man by giving primacy, in thought and deed, to the human and spiritual values of life.

3. The Kiwanian and the Child

Our greatest hope for changing the world is to point children in the proper direction and sustain them along the way with the example, the motivation, and the assistance which they require in order to progress toward adult lives of responsible citizenship.

The family itself, throughout history, has been the single most powerful positive influence upon the child. The family is now seriously threatened by the disintegration of that influence. Kiwanis must provide reinforcement for the family.

Our response must go beyond donations to other child-serving organizations, beyond referrals to child welfare programs, beyond position statements of concern and dismay. Our response must be expressed through personal involvement and personal service in continued association with children.

THEREFORE, BE IT RESOLVED:

That Kiwanis International give emphasis in its 1978-79 programming to projects designed:

1. To bring the individual Kiwanian into personal contact and association with children so that he may influence them directly in a positive manner.
2. To implement those activities which have a strong potential for instilling into children the attitudes, habits, and aspirations which are consistent with responsible citizenship in adult life.

4. The Family Unit

For society to survive, the family unit must survive.

Because of the increasingly evident deterioration of family life, the need is for Kiwanians and others of good will to address themselves to solutions of problems which are bringing about this appalling condition.

THEREFORE, BE IT RESOLVED:

1. That Kiwanians, by percept and example, cause others to act in such a manner as to preserve the integrity of the family unit, which is the principal ingredient in the building of a better life.
2. That Kiwanians encourage their communities to emphasize "Family Day, " which is observed annually on the second Sunday in August, as a time for family members to come together for a period of rededication and fellowship.

5. The Volunteer

Kiwanians are committed to the principle that desirable change throughout the world can be achieved when men unite in constructive voluntary endeavors. Through such voluntary endeavors, good can overcome evil, peace replace hostility, justice prevail over injustice, and hope replace despair.

THEREFORE, BE IT RESOLVED:

That Kiwanians reaffirm their commitment as volunteers:

1. By working with youth, and encouraging them to participate in community service projects.
2. By enriching the lives of the aging.
3. By serving their country and local communities.
4. By being sensitive to human needs and seeking to resolve these needs.

6. The Kiwanis Family

As Kiwanians, we realize the importance of encouragement and inspiration which come from the relationship between Kiwanians and the members of our sponsored youth organizations.

THEREFORE, BE IT RESOLVED:

1. That all Kiwanians recognize and take family pride in the importance of the service performed by the young people who are members of Circle K, Key Clubs, and such newer organizations as Builders Clubs and Keywanettes Clubs.

2. That each Kiwanis Club sponsoring one or more of these youth organizations fulfill its obligations of sponsorship, thus helping these young people to achieve their greatest potential.

3. That Kiwanis clubs make renewed efforts to strengthen and improve effective communication and participation with all members of the Kiwanis family and that Kiwanians rededicate themselves to the needs of youth.

7. Energy and Natural Resources

Energy and natural resources around the world are being depleted at an astonishingly rapid rate. There is an urgent need for cooperation among nations for more efficient utilization of all types of energy and conservation of the world's natural resources.

THEREFORE, BE IT RESOLVED:

1. That Kiwanians everywhere recognize their individual responsibility for the conservation and efficient utilization of energy and natural resources so that they may continue to be available to succeeding generations.

2. That Kiwanians and Kiwanis clubs encourage, at all levels of government and industry, research and development leading to new energy sources.

8. Drug use and Drug abuse

Operation Drug Alert, developed by Kiwanis International in 1969, was the first national and international educational program created by a service organization to alert the public to the perils of drug abuse, especially among children and youth. Since that date, Kiwanis clubs have distributed millions of copies of drug education materials and sponsored countless club meeting programs, public seminars, and rehabilitation programs directed at the problem. For this Kiwanis has been generously recognized, including the receipt of top awards from Freedoms Foundation and the Public Relations Society of America.

The problem has not been solved. Hundreds of Kiwanis clubs around the world continue to participate in the Operation Drug Alert program, assisted by planning guides and other support materials continuously made available by Kiwanis International. Moreover, the drug problem has more recently been accentuated by a major increase in alcoholism and in the number of persons who have unwittingly misused or overused to the point of addiction, both prescriptive and non-prescriptive drugs obtained initially and legally for therapeutic purposes.

THEREFORE, BE IT RESOLVED:

1. That Kiwanis clubs institute meaningful club meeting programs on the hazards of improper or excessive use of alcohol and of other drugs, including those obtained for therapeutic purposes.
2. That Kiwanis clubs cooperate with publicized private agencies in implementing educational and rehabilitative programs directed toward the problem of drug overuse or misuse.
3. That Kiwanis clubs continue to implement the Operation Drug Alert program as their primary technique in combating drug abuse and misuse in whatever form it may be evidenced.

MISSOURI-AR KANSAS

1. Sponsored Youth

Kiwanians and Kiwanis Clubs have always been recognized in their local communities for their leadership in such programs as Circle K Clubs, Key Clubs and other youth sponsored organizations as well as their leadership in other youth programs.

It also appears that there is overwhelming evidence that there are all too many of our youth who are graduating from our high schools and colleges with inadequate spelling, reading and mathematical background and qualifications.

THEREFORE, BE IT RESOLVED:

That Kiwanis Clubs and Kiwanians be urged to continue and to improve their activities and support of the many youth programs that they have been and are now sponsoring and supporting in their various communities; and

2. Sponsor, urge and support our local educators to place major emphasis on revitalizing and teaching of the three R's in our primary and secondary school systems.

MONTANA

1. Kiwanis Objectives

In accordance with its Constitution, the annual Convention of Kiwanis International held at Miami Beach, Florida, adopted resolutions to define the objectives of Kiwanis International during the convention year.

THEREFORE, BE IT RESOLVED, that all clubs of the Montana District of Kiwanis International promote such objectives to the best of their ability and in accordance with the needs of their respective communities, and encouraging each individual Kiwanian to study the 1978-79 theme of "Reach Out" and adopt the same insofar as possible in his personal life.

NEW ENGLAND

1. Special Learning Disabilities

Throughout all of Kiwanis we have made a major start toward assisting children handicapped by specific learning disabilities. Our Major Emphasis Program proved to be a highly productive activity in the past. A continuation of this program is urged. Child growth, child development and child potential are concerns that reflect the future, and all available knowledge, skill, and understanding should be directed toward alleviating disorders that prevent learning.

THEREFORE, BE IT RESOLVED:

That Kiwanis clubs and Kiwanians give special emphasis to learning disability projects and activities by:

becoming well informed regarding the extent and nature of learning disorders.

communicating the need for early detection of handicapping conditions of children.

establishing and/or cooperating with community agencies offering resources and meeting needs in this area.

providing or arranging for an early detection screening program.

assisting with transportation.

2. Circle K and Key Clubs

High schools and campuses of our colleges are the setting for the life experiences of these young people. It is from these experiences that they must learn to face the future with confidence in their chosen occupations. Here, too, they should come to know the value of and personal satisfaction derived from active participation in projects related to the betterment of their fellowman.

Circle K and Key Clubs provide a vital link between the Kiwanis club and the educational institutions in the local community.

THEREFORE, BE IT RESOLVED:

1. That Kiwanis clubs rededicate themselves to helping the members of their sponsored Circle K and/or Key Club have the finest life experience possible.
2. That Kiwanians work with these young people on their projects on the campus, in their school, and in the community.

3. The Battered and Abused Child

The availability of more local agencies handling child abuse cases has brought about evidence which indicates that physical and emotional abuse of children by their parents has increased 50% in the last year. This takes the form of extremes in the exercise of discipline, sexual deviation and destruction of the child's self-image. Furthermore, case histories indicate that there is a disproportionately large number of these parents who were themselves subjected to such abuse as children. Detection and prosecution of such offenses is extremely difficult. The existence of this situation in our society is abhorrent to all Kiwanians.

THEREFORE, BE IT RESOLVED:

That all Kiwanis clubs extend their programs of service to include:

1. Promoting the early detection and reporting of instances of child abuse through the cooperation of teachers and the general public.
2. Initiating qualified counseling and education of parents to the end that they better understand themselves and their children and learn proper methods of discipline and guidance.

3. Encouraging the general public to cooperate with and support those agencies which seek to shelter the abused child.

4. Educate the public through information from local service agencies as a preventive measure.

4. Kiwanis Objective God and Man

Man's greatest hope for achievement is to work with his Creator in the pursuit of a life of service, freedom, and happiness.

In the beginning God created the heaven and the earth....and man like unto Himself.

Throughout our proud history, Kiwanians have strongly reaffirmed their belief in God and given primacy to the human and spiritual, and have initiated and supported programs in the home, church, school and community which strengthen a firm faith in God.

THEREFORE, BE IT RESOLVED:

That Kiwanis support its objectives through programs which strengthen the relationship of man to God and man to man, whereby we build human brotherhood, understanding and world peace.

5. Religious Programming

The broadcasting industry of the United States provides a noteworthy service to Americans by broadcasting religious programs on radio and television. A great many people are faithful to following the religious programs of their choice. For some these programs compliment their regular attendance at church or synagogue. For a great many others, who are shut-ins because of age or physical handicap, religious programs fill a real spiritual need.

At the present time religious programming is being threatened. Maydlyn Murray O'Hair has been granted a hearing by the Federal Communications Committee to discuss the cancellation of all religious broadcasting on radio and television.

THEREFORE, BE IT RESOLVED:

1. That Kiwanians of the New England District support the networks and local stations in their presentations of all religious programs on radio and television.
2. That Kiwanians of the New England District thank the networks and local stations for airing these programs.
3. That Kiwanians of the New England District write to the Federal Communications Commission in support of the religious programming on radio and television.

OHIO

1. Supporting International Resolutions

WHEREAS, the International Committee on Resolutions deliberated long and presented a few resolutions, chosen carefully from many, to the delegates assembled at the 63rd Annual Convention of Kiwanis International in Miami Beach, Florida, and,

WHEREAS, your Ohio District Committee on Resolutions, therefore presents for your consideration and approval the following Resolutions adopted in Miami Beach: The Primacy of the Human and Spiritual; The Kiwanian and the Child; The Family Unit; The volunteer; The Kiwanis Family; Kiwanis - An International Organization; Energy and Natural Resources; Drug Use and Drug Abuse.

THEREFORE, BE IT RESOLVED that the delegates here assembled at the 61st Annual Convention of the Ohio District of Kiwanis International unanimously reaffirm the adoption of these Resolutions for the 1978-79 administrative year.

2. Kiwanis Assistance to the United States Olympic Team

WHEREAS, the United States Olympic Committee has requested monetary assistance in helping to finance the participation of American Athletes in the 1980 Olympics, and,

WHEREAS, certain totalitarian countries have seen fit to assume responsibility for the total lives of their athletes, including their regimentation and training, and,

WHEREAS, the major competition to American Athletes comes from totalitarian countries, and,

WHEREAS, we, in America, believe wholeheartedly in freedom of private enterprise, individual initiative and the capitalistic system that have long been the trade marks of our democratic society,

THEREFORE, BE IT RESOLVED that each Kiwanis Club of the Ohio District recommend to its membership that they make a per capita donation of \$1.00 (one dollar) to the United States Olympic Committee for the express purpose of supporting the 1980 United States Olympic Team.

PACIFIC NORTHWEST

1. Cardiovascular Pulmonary Resuscitation

WHEREAS: Cardiovascular Pulmonary Resuscitation (CPR) has been shown to be an effective emergency technique to sustain life until professional medical help can be obtained, and

WHEREAS: Many local community emergency aid units offer CPR training to groups such as Kiwanis Clubs, school classes, and Church organizations, and

WHEREAS: CPR training is consistent with and an extension of Kiwanis themes such as "Reach Out" ;

THEREFORE, BE IT RESOLVED that all Kiwanis Clubs in the Pacific Northwest District promote, support, develop, encourage and educate local communities in the advantages of being trained in Cardiovascular Pulmonary Resuscitation.

2. Crime Prevention Program

WHEREAS: These programs have been authorized by the Kiwanis International Board of Trustees as Major Emphasis for 1976-77 and 1977-78, and

WHEREAS: Kiwanis Clubs in the Pacific Northwest District have been successful in initiating and maintaining crime prevention programs such as personal property marking for identification, and

WHEREAS: The problems of crimes are continuing and must be constantly addressed by our society;

THEREFORE, BE IT RESOLVED that particular emphasis be placed on crime prevention programs involving youth in their formative years in order to influence a long range downward trend in crime.

3. The Family Unit

For society to survive, the family unit must survive. Because of the increasingly evident deterioration of family life, the need is for Kiwanians and others of good will to address themselves to solutions of problems which are bringing about this appalling condition.

THEREFORE, BE IT RESOLVED that Kiwanians, by precept and example, cause others to act in such a manner as to preserve the integrity of the family unit, which is the principal ingredient in the building of a better life.

That Kiwanians encourage their communities to emphasize "Family Day," which is observed annually on the second Sunday in August, as a time for family members to come together for a period of rededication and fellowship.

TEXAS-OKLAHOMA

1. The Gift of Life

WHEREAS, kidney disease, is the fourth largest killer of people in the United States, limiting the lives of THIRTEEN MILLION people of the United States, and

WHEREAS, Kidney disease, continues to kill and handicap people who wish to be self sufficient, and who must depend on taxpayers to help sustain their lives costing American taxpayers 750 million dollars annually, and,

WHEREAS, lives lost by kidney disease can be greatly reduced by the donation of kidneys from people if citizens know how to help; and,

WHEREAS, other Kiwanis Clubs around the nation are already helping eliminate suffering from kidney disease, one of the most curable of diseases in America today;

THEREFORE, BE IT RESOLVED that the Texas-Oklahoma District of Kiwanis International urge Kiwanis International to have The Gift of Life Program declared as the major emphasis program by Kiwanis International.

WEST VIRGINIA

1. Inflation

WHEREAS the West Virginia District of Kiwanis International through its committee on Public Affairs has been made particularly aware of the pressure and dangers of continued and increased inflation in our economy, and WHEREAS we believe inflation is detrimental to all people especially those with fixed incomes and generally those who have least control over inflationary trends thus placing a greater burden on our society.

BE IT RESOLVED that the West Virginia District urge Kiwanis International to continue to offer Government Officials, Economic Planners and other related agencies the vast resources of Kiwanis International and its local clubs to eliminate and halt this dangerous trend.

2. Drugs

WHEREAS the indiscriminate and illegal use of drugs continue to have extraordinary and inciduous appeal in our society, especially to the young and remain today one of the greatest concerns confronting us. As a result, many thousand of our population are struggling to free themselves from drug dependency. Therefore,

BE IT RESOLVED that Kiwanis International and its member clubs be urged to continue to place emphasis on the OPERATION DRUG ALERT program giving special attention to the education of parents, to the provision of qualified counseling to all who need and desire it, to the support of professionally directed programs of rehabilitation and to the continuance and permanence of Drug Education Programs for all children and youth. That Kiwanis International and its member clubs manifest their support of Drug Control laws and the enforcement thereof and seek to strengthen and improve such laws where the need to change is indicated.

3. Energy

WHEREAS, despite the effort of the President of the United States and the leaders of our country, the problems of energy, its declining amount and our wasteful use still remains among the number one concern of the people of our country and, WHEREAS Kiwanians everywhere are desirous of helping to develop the solution to this situation. BE IT RESOLVED that members of the West Virginia District be urged to conserve energy whenever possible in order to prolong its usage for the benefit of mankind.

REPORT OF BOARD COMMITTEE ON ADMINISTRATION AND STRUCTURE
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

January 25-30, 1979

Date of Committee Meeting: January 27, 1979

Place of Committee Meeting: General Office

Present: Members: Allen M. Duffield
 Egon Kuzmany
 Chairman: Stephen H. Hart, Jr.
 Staff: Fay H. McDonald
 Gerald W. Deas

Distinguished Governor Awards for 1977-78

The committee reviewed the report on the 1977-78 Governors who have met the criteria for Distinguished Governor and makes the following recommendation:

Recommendation #1:

The committee recommends that the following men from twenty-four districts be recognized as Distinguished Governors for the 1977-78 administrative year with the announcement to be made by the President and the Immediate Past President as soon as possible:

<u>DISTRICT</u>	<u>NAME</u>
Alabama	Lawrence W. Young
Australia	Allan R. Lord
Carolinas	Dr. H. C. Evans, Jr.
Eastern Canada and the Caribbean	Kenneth W. Smith, D.C. and Jack Chivers
Florida	Wilbur J. Blechman, M.D.
Georgia	Dr. Charles N. Riley
Illinois-Eastern Iowa	Don M. Miller
Indiana	Glenn E. Thompson
Kansas	Darrel D. Witham
Kentucky-Tennessee	Dyche Jones
Louisiana-Mississippi- West Tennessee	Eugene J. Maier
Michigan	Gene R. Overholt
Minnesota-Dakotas	Ronald R. Bubel, D.C.
Montana	Charles E. "Mike" Hardy
Nebraska-Iowa	Lawrence E. "Larry" Vaughan
New England	Thomas H. Wright
New York	Mauro C. Valentine
New Zealand	Val Urlich
Pacific Northwest	Harris G. Hunter
Pennsylvania	James J. Johnston, Jr.

(Cont.)

<u>DISTRICT</u> (cont.)	<u>NAME</u> (cont.)
Rocky Mountain	Noris A. Lusche
Southwest	Maurice Sanchez
Utah-Idaho	Walter E. Boyden, Sr.
Wisconsin-Upper Michigan	Kenneth Corcoran

I move that recommendation 1 be adopted.
(Adopted)

The Board will be interested to note that Darrel D. Witham of the Kansas District and Ronald R. Bubel, D.C., of the Minnesota-Dakotas District met all thirteen items of the Criteria involving eight mandatory and five elective items. Only two of the five electives are required to achieve Distinguished Governor status.

The Board will also be interested to know that, as of this date, there are 316 nominees for designation as 1977-78 Distinguished Lieutenant Governors and 1,962 nominees for designation as 1977-78 Distinguished Club Presidents. These numbers are subject to minor adjustments upon district certification.

Distinguished Governor Criteria

a. Study of item #1 of the Distinguished Governor Criteria. The study of the measurement of membership growth started by the 1977-78 Board Committee has been continued by this committee. This study has involved the possibility of changing item #1 from a net 1% growth in membership to a new member add goal to be achieved. As requested by the committee at its last meeting, the staff presented a formula for a new member add goal--new member adds, October 1 through September 30, equal to the district's five-year average deletion factor plus 1%. After careful consideration of the new member add goal concept, the committee believes that such a concept utilizing the suggested formula should be tested before making a recommendation to change the current measurement of membership growth, especially since Governors from twenty-eight of the thirty-seven districts achieved at least a net 1% membership growth in 1977-78. Therefore, the committee does not make any recommendations for a change in item #1 for the 1979-80 administrative year. However, the staff in preparing the statistics for the current membership growth requirement for the 1978-79 administrative year will also utilize the suggested new member add goal formula in order to test the validity of the new member add goal concept. Further, this procedure will assist in determining the best possible new member add goal formula.

b. The committee reviewed the request of the Governor of the Michigan District to have his quotas on attendance and club representation at the Toronto convention reduced because this year the district does not have a candidate and it had a candidate for President at the 1968 Toronto convention. The committee does not concur in the request and believes that since both of these quotas come under the category of electives in the Distinguished Governor Criteria, that there is no need for an adjustment in such quotas.

c. At the last meeting of the Board, interpretations were adopted to adapt the Distinguished award program so that Governors, Lieutenant Governors and Club

Presidents of KI-E would be eligible to participate in the program for the 1979-80 administrative year. Since KI-E has not had an Annual Club Report and since there is not sufficient time to adapt the Annual Club Report for KI-E and conduct a proper educational program with KI-E clubs on acceptance and usage of the report, committee member Egon Kuzmany suggests that for the 1979-80 administrative year the Criteria for Distinguished Governor, as it applies to KI-E, be adjusted in accordance with the following recommendation:

Recommendation #2

The committee recommends that for the 1979-80 administrative year the Criteria for Distinguished Governor, as it applies to KI-E, be adjusted by deleting Item #7 on the filing of Annual Club Reports and substituting in its place Item #10 which requires the filing of 95% of the Club Monthly Reports.

I move that recommendation 2 be adopted.

(Adopted)

Board Counselor Visits to Districts

It has been brought to the attention of the committee that it is time to reevaluate the value of the second visit to a district by the Board counselor. The preliminary discussion at this committee meeting reveals that it is indeed timely to study this matter in view of the value returned for the time and expense involved. Each member of the committee agreed to prepare a paper on the pros and cons of the second visit of the Board counselor to a district, and to share these papers with each other between now and the next committee meeting. Also, the Past President Counselor of the committee has expressed his willingness to participate in such a study. Further, the committee earnestly requests that every member of this Board share with the Committee your own evaluation of this matter and to do so, as soon as possible, between now and the next meeting of the Board.

Final Report of the 1978-79 International Committee on Administration

Because of recent surgery, it was not possible for the Chairman of the 1978-79 International Committee on Administration to have his written report ready for review at this meeting of the committee. Therefore, this report will be reviewed at the next meeting of the committee.

Final Report of the 1977-78 International Committee on Achievement

The committee had the opportunity of reviewing the final report of the 1977-78 International Committee on Achievement, attached as Exhibit A, and takes this opportunity to commend that committee for its thorough dedication to its responsibilities.

Restructure of International Board

The Special Committee on Structure composed of Past Presidents appointed by President Bill Solberg is holding its meeting here in Chicago on January 27 and 28, 1979. The committee is looking forward to receiving the report of this special committee as that report will be most valuable for the continuing study of this matter.

1979-80 Budget

Since the committee presently has no specific budget for its normal operations, the committee used the extra time available to good advantage for a more thorough discussion of the other agenda items.

Respectfully submitted,

ALLEN M. DUFFIELD
EGON KUZMANY
STEPHEN H. HART, JR., Chairman

REPORT OF THE 1977-78 INTERNATIONAL COMMITTEE ON ACHIEVEMENT

The final Report of the 1977-78 International Committee on Achievement is hereby submitted to the International Board. The committee consisted of Anthony M. Mettler, Chairman; Thad Farr, Ralph O. Howard, Robert L. Mason and Gerry E. Seider. We express our thanks and appreciation to William A. Brown, General Staff, for his invaluable assistance rendered to the committee this past year.

We have no recommendations, at this time, to present to the International Board.

In review of Annual Reports from District Chairmen on Achievement we found the following conclusions:

- 1.) There seems to be no problem with understanding or interpretation of the Annual Achievement Report guidelines.
- 2.) General feeling was expressed to maintain the present club size with the Diamond, Ruby, Emerald and Coral Sections.
- 3.) The present system of seven (7) projects in Multiple Club Service should remain unchanged.
- 4.) Lieutenant Governors should be urged in Late August and early September to work with clubs on completion of Annual Report.

The Committee and the District Chairmen have felt comfortable working with the present achievement system and see no reason for major changes.

We appreciated the opportunity to serve and express our gratitude to the Board.

Respectfully submitted,

THAD FARR
RALPH O. HOWARD
ROBERT L. MASON
GERRY E. SEIDER
ANTHONY M. METTLER, Chairman

REPORT OF THE BOARD COMMITTEE ON CIRCLE K
TO THE MEETING OF THE KIWANIS INTERNATIONAL BOARD OF TRUSTEES

January 26-30, 1979

Date of Committee Meeting: January 28, 1979

Place of Committee Meeting: General Office

Present: Members - Aubrey E. Irby
 E. B. "Mac" McKittrick
 Chairman - Merald T. Enstad
 Staff - Michael J. Wujcik

REPORT OF CIRCLE K INTERNATIONAL PRESIDENT

The Committee heard remarks from Circle K International President Paul L. Frantz. President Paul reported that Circle K International is having a good year statistically and in service. President Paul also commented on the need for increased leadership development among Circle K'ers, and expressed the belief that close Circle K-Kiwanis relations are a must.

REPORT OF KIWANIS COUNSELOR

The Chairman reported that he had attended two Circle K International Board meetings since the last Kiwanis International Board meeting and noted that many of the items will be discussed by the Committee.

CIRCLE K STATISTICS

The Committee reviewed the status of Circle K charters and membership figures. The following figures represent a year-to-date comparison of same:

	1977-78	1978-79
TOTAL CHARTERS	642	691
TOTAL NEW CLUBS	28	30
CLUBS NOT IN GOOD STANDING	64	53
MEMBERSHIP	8,840	8,976
DUES	\$46,920	\$56,640

CIRCLE K INTERNATIONAL CONVENTION

The Committee reviewed the agenda and proposed speakers for the 1979 Circle K International Convention and found these to be in order.

ITEMS ARISING FROM THE OCTOBER AND JANUARY MEETINGS OF THE CIRCLE K INTERNATIONAL BOARD OF OFFICERS

The Committee reviewed an amendment to ARTICLE V, Section 9, paragraph (c) of the Circle K International Constitution (Exhibit A).

Recommendation #1:

The Committee recommends that the amendment to ARTICLE V, Section 9, paragraph (c) of the Circle K International Constitution be approved.

I move that recommendation 1 be adopted.

(Adopted)

The Committee reviewed an amendment to ARTICLE V, Section 11 of the Circle K International Constitution (Exhibit B).

Recommendation #2:

The Committee recommends that the amendment to ARTICLE V, Section 11 of the Circle K International Constitution be approved.

I move that recommendation 2 be adopted.

(Adopted)

The Committee reviewed an amendment to ARTICLE V, Section 10, paragraphs (b) and (c) of the Circle K International Constitution (Exhibit C).

Recommendation #3:

The Committee recommends that the amendment to ARTICLE V, Section 10, paragraphs (b) and (c) be approved.

I move that recommendation 3 be adopted.

(Adopted)

The Committee reviewed an amendment to ARTICLE VIII, Section 1 of the Circle K International Constitution (Exhibit D).

Recommendation #4:

The Committee recommends that the amendment to ARTICLE VIII, Section 1 of the Circle K International Constitution be approved.

I move that recommendation 4 be adopted.

(Adopted)

The Committee reviewed an amendment to ARTICLE VIII, Sections 3 and 4 of the Circle K International Constitution (Exhibit E).

Recommendation #5:

The Committee recommends that the amendment to ARTICLE VIII, Sections 3 and 4 of the Circle K International Constitution be approved.

I move that recommendation 5 be adopted.

(Adopted)

The Committee reviewed the Theme and Objectives program of Circle K International for 1979-81 (Exhibit F).

Recommendation #6:

The Committee recommends that the 1979-81 Circle K International Theme and Objectives program be approved.

I move that recommendation 6 be adopted.

(Adopted)

The Committee reviewed revisions to the Circle K International Board of Officers Policy Code (Exhibit G).

Recommendation #7:

The Committee recommends that the revisions to the Circle K International Board of Officers Policy Code be approved.

I move that recommendation 7 be adopted.

(Adopted)

The Committee noted the election of Roy Vajdak, a member in good standing of the Circle K Club of Texas A&M University, to fill the vacancy created by the resignation of Vice-President Larry D. Thompson.

OVERSEAS EXTENSION

The Committee discussed at length the question of overseas extension of Circle K.

Recommendation #8:

The Committee recommends that Circle K International remain in its present form.

I move that recommendation 8 be adopted.

(Adopted)

SURVEY OF SPONSORED YOUTH GROUPS

The Committee received and reviewed a report on the Survey of Sponsored Youth Groups prepared by the Staff.

1979 MAY REGIONAL TRAINING CONFERENCES

The Committee discussed the recommendations of the Circle K International Board of Officers concerning the 1979 May Regional Training Conferences. The Committee noted the difficulty in conducting meetings for both Circle K District Governors and Administrators by the Circle K International Administrator, and also noted the problems in sending additional Staff members to the Conferences in Birmingham and Denver.

Recommendation #9:

The Committee recommends that the Circle K International President, for the year 1979 only, be a faculty member at the Regional Training Conferences in Denver, Colorado, and Birmingham, Alabama.

I move that recommendation 9 be adopted.

(Adopted)

TERM OF OFFICE OF INTERNATIONAL COMMITTEE

The Committee discussed the feasibility of having the Kiwanis International Committee on Circle K Clubs serve from Circle K International Convention to Circle K International Convention, rather than following the Kiwanis International Year. While the Committee recognized the merits of this idea in certain areas, it was felt that the term of office for the International Committee should remain the same at this time.

CHARTER REVOCATION

The Committee discussed the status of the charter of the Circle K Club of East Tennessee State University

Recommendation #10:

The Committee recommends that the charter of the Circle K Club of East Tennessee State University be revoked.

I move that recommendation 10 be adopted.

(Adopted)

Respectfully submitted,

AUBREY E. IRBY
E. B. "MAC" McKITRICK
MERALD T. ENSTAD, Chairman

CURRENT READING

ARTICLE V, Section 9, paragraph (c):

When the number of candidates for the office of International President shall exceed two (2), primary elections shall be held. In the event that no two (2) candidates shall receive a majority of those ballots cast, those candidates receiving the highest number of votes, whose combined vote total equals at least 50 percent plus one, shall be considered on succeeding ballots until two (2) candidates combined shall receive a majority of the total votes cast. The names of those two nominees shall appear on the official ballot for the office of President. The nominee for the office of President receiving the largest number of the votes cast for that office shall be elected.

PROPOSED READING

ARTICLE V, Section 9, paragraph (c):

When the number of candidates for the office of International President shall exceed two (2) the following procedure shall be followed: In the event that one candidate receives a majority of 50% plus one of those ballots cast that candidate shall be elected. In the event that no one (1) candidate shall receive a majority of those ballots cast, those two (2) candidates receiving the highest number of votes, whose combined votes equal at least 50% plus one, shall appear on the official ballot for the office of President. If no two (2) candidates receive a combined vote of 50% plus one, the candidate(s) receiving the lowest number of votes shall be eliminated. This procedure shall be continued until two (2) candidates have a combined total of 50% plus one of those ballots cast. The names of those two nominees shall appear on the official ballot for the office of President. The nominee for the office of President receiving the largest number of votes cast for that office shall be elected.

CURRENT READING

ARTICLE V, Section 11:

All policies and actions of Circle K International shall be subject to control and regulation by the Board of Trustees of Kiwanis International.

PROPOSED READING

ARTICLE V, Section 11:

An International Officer may be removed from office by the affirmative vote of two-thirds (2/3) of all International Officers duly elected and serving at that time. Any such removal shall be effective only upon and as of the date of approval by the Kiwanis International Board of Trustees.

ARTICLE V, Section 12:

All policies and actions of Circle K International shall be subject to control and regulation by the Board of Trustees of Kiwanis International.

CURRENT READING

ARTICLE V, Section 10, paragraphs (b) and (c):

- (b) In the event of a vacancy in one of the offices of Vice-President between conventions, the Board of Officers shall elect an active member in good standing of a member club, within three (3) weeks of the creation of the vacancy, to serve in that capacity for the unexpired term. If the governors counseled by a delinquent Vice-President make a unanimous recommendation to the International Board, the Board shall immediately consider removal of such Vice-President.
- (c) In the event of a vacancy in the office of Secretary between conventions, the President shall nominate an active member in good standing of a member club to serve in that capacity for the unexpired term, subject to Board approval.

PROPOSED READING

ARTICLE V, Section 10, paragraph (b):

- (b) In the event of a vacancy in one of the offices of Vice-President or the office of Secretary between conventions, the President shall appoint an active member in good standing of a member club, within three (3) weeks of the creation of the vacancy, to serve in that capacity for the unexpired term, subject to Board approval.

CURRENT READING

ARTICLE VIII, Section 1:

Amendments to this Constitution and Bylaws may be proposed at a convention of Circle K International by a two-thirds (2/3) vote of the delegates and delegates-at-large voting. Proposed amendments may be submitted by Circle K members, Circle K clubs, Circle K districts, and by the Board of Officers and shall be received by the Secretary and the Administrator by no later than April 15 annually. The Administrator will send a copy of all proposed amendments to the president of each chartered club by no later than May 1, and only these proposed amendments will be considered by the House of Delegates. All proposed amendments adopted by the House of Delegates at an International Convention will be referred to the appropriate Board Committee of Kiwanis International.

PROPOSED READING

ARTICLE VIII, Section 1:

Amendments to this Constitution may be made at a convention of Circle K International by a two-thirds (2/3) vote of the delegates and delegates-at-large voting. Proposed amendments may be submitted by Circle K members, Circle K clubs, Circle K districts, and by the Board of Officers and shall be received by the Secretary and the Administrator by no later than April 15 annually. The Administrator will send a copy of all proposed amendments to the president of each chartered club by no later than May 1, and only these proposed amendments will be considered by the House of Delegates. All amendments adopted by the House of Delegates at an International Convention will be referred to the appropriate Board Committee of Kiwanis International.

CURRENT READING

ARTICLE VIII, Section 3:

Amendments to this Constitution and Bylaws may be proposed by members of the Board of Trustees of Kiwanis International.

ARTICLE VIII, Section 4:

No amendments to this Constitution and Bylaws shall become effective until approved by the Board of Trustees of Kiwanis International.

PROPOSED READING

ARTICLE VIII, Section 3:

Amendments to this Constitution may be proposed by members of the Board of Trustees of Kiwanis International.

ARTICLE VIII, Section 4:

No amendments to this Constitution shall become effective until approved by the Board of Trustees of Kiwanis International.

REPORT OF THE BOARD COMMITTEE ON THEME AND OBJECTIVES
TO THE MEETING OF THE INTERNATIONAL BOARD OF OFFICERS

CIRCLE K INTERNATIONAL

October 19-20, 1978

Date of Committee Meeting: October 20, 1978

Place of Committee Meeting: Sheraton-Plaza Hotel, Chicago, Illinois

Present: Chairman - Darlene Peck, Vice-President
Members - A. David Pierce, Secretary; Roger Atkins, Vice-President;
Rich Hall, Vice-President

Recommendation #1: That the 1979-81 Circle K International Theme be:

Caring...Life's Magic

I move that this recommendation be adopted.

Recommendation #2: That the three major emphasis areas under the International Theme be:

To care for--
The lonely child
The abused child
The child in crisis

I move that this recommendation be adopted.

Respectfully submitted,

A. DAVID PIERCE
ROGER ATKINS
RICH HALL
DARLENE PECK, CHAIRMAN

CIRCLE K INTERNATIONAL POLICY CODE REVISIONS

CURRENT READING

PART I, Section C, paragraph 4

In cooperation with the Administrator, the Secretary shall be responsible for preparing seven issues of "International Speaking," which shall be considered as an official publication of the International Board. Following the preparation process, it shall be mailed to all International and district officers by the General Office.

PART I, Section D, paragraph 3

The Vice-President assigned to counsel the district shall be designated as the International Board's representative to the annual district convention and shall report to the June Circle K International Board meeting the activities of that convention. A written synopsis, complete with new district officers' names, addresses (including summer) and telephone numbers shall be made to the President and the International Administrator within 7 days of returning from the assigned district convention.

PART I, Section F, paragraph 1

The Board of Officers shall meet at least twice annually, once in the fall/winter and again in the spring/summer to conduct the business of the organization, to develop programs for implementation, to serve as a committee on

REVISED READING

PART I, Section C, paragraph 4

In cooperation with the Administrator and the President, the Secretary shall be responsible for the preparation of "International Speaking", which shall be considered as an official publication of the International Board. The Secretary, in consultation with the Administrator and President, shall determine the number of issues to be published.

PART I, Section D, paragraph 3

The Vice-President assigned to counsel the district shall be designated as the International Board's representative to the annual district convention and shall report to the June Circle K International Board meeting the activities of that convention. In the event of a conflict in dates of district conventions in the districts counseled by an International Officer, the President in consultation with the counseling officer shall select an official representative from among the Circle K International Board to represent Circle K International in that district in which the counseling officer cannot attend. A written synopsis, complete with new district officers' names, addresses (including summer) and telephone numbers shall be made to the President and the International Administrator within 7 days of returning from the assigned district convention.

PART I, Section F, paragraph 1

The Board of Officers shall meet at least three times annually, once in the fall (in conjunction with the Leadership Training Conference), in the winter, and again in the spring/summer to conduct the business of the organiza-

CURRENT READING

REVISED READING

PART I, Section F, paragraph 1 (cont'd.)

conventions and laws and regulations and to assess the health of clubs and districts. The Board of Officers may also meet during the International Convention. Written notice of the time and place of such meetings shall be mailed to each member of the Board of Officers by the International Administrator not less than thirty (30) days prior to said meeting.

PART I, Section G, paragraph 5

The Standing Committees of the International Board shall be the following: Finance, Laws and Regulations, Conventions and Conferences, Theme and Objectives, K-Family, Membership Growth and Education, Publications and Literature, Public Relations, and Long Range Planning.

PART I, Section G, paragraph 8

All committees shall give a written report of their activities during the fall/winter and spring/summer meetings of the full Board. Committee reports to the International Board shall follow the form contained in the appendix. Board Committee reports shall contain: actions of the committee since its last report including correspondence, meetings, publications, and other pertinent information; recommendations and proposals for Board action; and business of the committee which the Board has requested of the committee through directives and definitions of duties.

PART I, Section H, paragraph 2

Reasonable travel, room and registration expenses for Board members shall be budgeted by the Circle K Department

PART I, Section F, paragraph 1 (cont'd.)

tion, to develop programs for implementation, to serve as a committee on conventions and laws and regulations and to assess the health of clubs and districts. The Board of Officers may also meet during the International Convention. Written notice of the time and place of such meetings shall be mailed to each member of the Board of Officers by the International Administrator not less than thirty (30) days prior to said meeting.

PART I, Section G, paragraph 5

The standing committees of the International Board shall be the following: Convention and Conferences, Finance and Membership, K-Family Relations, Laws and Regulations, Public Relations and Awards, and Theme and Objectives.

PART I, Section G, paragraph 8

All committees shall give a written report of their activities during the fall, winter, and spring/summer meetings of the full Board. Committee reports to the International Board shall follow a standard format (see exhibit 1). Board Committee reports shall contain: actions of the committee since its last report including correspondence, meetings, publications, and other pertinent information; recommendations and proposals for Board action; and business of the committee which the Board has requested of the committee through directives and definitions of duties.

PART I, Section H, paragraph 2

Reasonable travel, room and registration expenses for Board members shall be budgeted by the Circle K Department

CURRENT READING

REVISED READING

PART I, Section H, paragraph 2 (cont'd.)

budget for the fall/winter and spring/
summer Board meetings and the Interna-
tional Convention.

PART I, Section H, paragraph 3

(DELETED)

Room and limited food expenses only shall
be budgeted for Board members attending
the Fall Leadership Training Conference
and the Regional Training Conferences.
There shall be no travel allowances made
for International Board members for these
activities.

PART I, Section H, paragraph 4

Travel expenses shall be paid for the
International Secretary and Interna-
tional Secretary and International
Vice-Presidents to attend the district
conventions of the districts they
have been assigned to counsel.

PART I, Section H, paragraph 5

With the exception of the assigned
Circle K district convention, no offi-
cer will make a visit into another dis-
trict for the purpose of attending any
Circle K function unless such a visit
is approved in writing by the Kiwanis
district governor. The written ap-
proval shall detail financial arrange-
ments for the visit.

PART IV - INTERNATIONAL CONVENTION &
CONFERENCES COMMITTEE

PART IV, Section B, paragraph 2

The following shall be the convention
committees:

PART I, Section H, paragraph 2 (cont'd.)

budget for the fall, winter, and spring/
summer Board meetings and the Interna-
tional Convention.

PART I, Section H, paragraph 3

(RENUMBERED)

Travel expenses shall be paid for the
Official Circle K International Repre-
sentative to attend the district con-
vention that they have been assigned
by the President.

PART I, Section H, paragraph 4

(RENUMBERED)

With the exception of the Fall Training
Conference in an Officer's counseled
districts and the assigned Circle K
district convention, no officer will
make a visit into another district for
the purpose of attending any Circle K
function unless such a visit is ap-
proved in writing by the Kiwanis dis-
trict governor. The written approval
shall detail financial arrangements for
the visit.

PART II - INTERNATIONAL CONVENTION &
CONFERENCES COMMITTEE

PART II, Section B, paragraph 2

The following shall be the convention
committees:

CURRENT READING

REVISED READING

PART IV, Section B, paragraph 2 (cont'd.)

<u>Awards</u>	Resolutions
Credentials	Scrapbook
Elections	Sergeant-At-Arms
Oratorical	

PART II, Section B, paragraph 2 (cont'd.)

<u>Achievement Award</u>	Resolutions
Credentials	Scrapbook Award
Elections	Sergeant-At-Arms
Oratorical	<u>Single Service Award</u>

PART IV, Section B, paragraph 3
(DELETED)

The Awards Committee shall determine the winner of the Single Service Award and the Club Achievement Award.

PART IV, Section B, paragraph 4

PART II, Section B, paragraph 3
(RENUMBERED)

PART IV, Section B, paragraph 5

PART II, Section B, paragraph 4
(RENUMBERED)

PART IV, Section B, paragraph 6

The Resolutions Committee shall present to the House of Delegates such resolutions as it may determine to be in the interest of growth and awareness of Circle K. Any resolution to be introduced to the House of Delegates must be submitted to the International Convention Resolutions Committee within 24 hours prior to the first meeting of the House of Delegates. Any resolution introduced to the House of Delegates that has not been discussed by the Resolutions Committee shall be ruled out of order by the Chair. Nothing contained herein will preclude amendments to a resolution or substitute resolution being offered from the floor. Any resolution passed by the House of Delegates shall be acted upon by the appropriate standing Board Committee. This policy shall be printed in the official International Convention program.

PART II, Section B, paragraph 5
(RENUMBERED)

The Resolutions Committee shall present to the House of Delegates such resolutions as it may determine to be in the interest of growth and awareness of Circle K. Any resolution to be introduced to the House of Delegates must be submitted to the International Convention Resolutions Committee 24 hours prior to the first meeting of the House of Delegates. Any resolution introduced to the House of Delegates that has not been discussed by the Resolutions Committee shall be ruled out of order by the Chair. Nothing contained herein will preclude amendments to a resolution or substitute resolution being offered from the floor. Any resolution passed by the House of Delegates shall be acted upon by the appropriate standing Board Committee. This policy shall be printed in the official International Convention program.

PART IV, Section B, paragraphs 7-10

PART II, Section B, paragraphs 6-9
(RENUMBERED)

CURRENT READING

REVISED READING

PART IV, Section C, paragraph 3

A closure date shall be the Call To Order of the International Convention.

PART IV, Section D, paragraph 2

The planning committee shall recommend each year the geographical area (region) for the International Convention four (4) years hence and recommend three (3) sites in that area.

PART IV, Section D, paragraph 5

The official rotation of International Conventions is based on geographical distribution. A rotation schedule has been established based on five areas. The designated rotation is outlined below:

- 1978 - Area V "Southeast": Ala; Carolinas; Fla; Georgia; La-Miss-W. Tenn; Kentucky-Tennessee
1979 - Area III "Midwest": Ill-E. Iowa; Indiana; Michigan; Ohio; West Virginia; Wis-Up. Michigan
1980 - Area I "West": Cal-Nev-Ha; Southwest; Utah-Idaho; Montana; Rocky Mt; Pacific Northwest
1981 - Area IV "Northeast": Capital; EC&C; New England; New Jersey; New York; Penn.
1982 - Area II "Plains": Kansas; Missouri-Arkansas; Minn-Dak; Neb-Iowa; Texas-Okla; Western Canada

PART II - INTERNATIONAL FINANCE COMMITTEE POLICY

PART II, Section A, paragraph 3

The proposed budget will be reviewed by the Circle K Board Committee on Finance during the spring/summer Board meeting. Suggestions to the budget may be made by the Committee and/or the

PART II, Section C, paragraph 3

A closure date for meeting eligibility requirements shall be the Call Order of the International Convention.

PART II, Section D, paragraph 2

The planning committee shall recommend each year the geographical area (region) for the International Convention three (3) years hence and recommend three (3) sites in that area.

PART II, Section D, paragraph 5

The official rotation of International Conventions is based on geographical distribution. A rotation schedule has been established based on five areas. The designated rotation is outlined below:

- 1980 - Area I "West": Cal-Nev-Ha; Southwest; Utah-Idaho; Montana; Rocky Mt; Pacific Northwest
1981 - Area IV "Northeast": Capital; EC&C; New England; New Jersey; New York; Penn.
1982 - Area II "Plains": Kansas; Missouri-Arkansas; Minn-Dak; Neb-Iowa; Texas-Okla; Western Canada
1983 - Area V "Southeast": Ala; Carolinas; Fla; Georgia; La-Miss-W. Tenn; Kentucky-Tennessee
1984 - Area III "Midwest": Ill-E. Iowa; Indiana; Michigan; Ohio; West Virginia; Wis-Up. Michigan

PART III - INTERNATIONAL FINANCE AND MEMBERSHIP COMMITTEE POLICY

PART III, Section A, paragraph 3

The proposed budget will be reviewed by the Circle K Board Committee on Finance and Membership during the winter Board meeting. Suggestions to the budget may be made by the Committee and/or

CURRENT READING

REVISED READING

PART II, Section A, paragraph 3 (cont'd.)

International Board and forwarded through the Administrator to the Comptroller and the Kiwanis International Board for their consideration.

PART II, Section D, paragraph 1

The President shall appoint a Board Committee on Finance.

PART II, Section D, paragraph 3

The basic duties of the Chairman of the Board Committee on Finance are:

- a. to know the operating plan of Circle K International and its financial requirements;
- b. to work with the President and the Kiwanis International staff in developing proposals for modifying the current budget as necessary and preparing the budget for the next fiscal year;
- c. to examine and consider monthly financial statements and the annual reports of the auditors; report the substance thereof to the International Board along with comments and recommendations; and prepare a breakdown of the Circle K International budget and financial status for general release to Circle K International;
- d. to investigate the report on all financial matters that shall come before the Board;
- e. to perform such financial duties as shall be designated by the President of the Board.

PART III, Section A, paragraph 3 (cont'd.)

the International Board and forwarded through the Administrator to the Comptroller and the Kiwanis International Board for their consideration.

PART III, Section D, paragraph 1

The President shall appoint a Board Committee on Finance and Membership.

PART III, Section D, paragraph 3

The basic duties of the Chairman of the Board Committee on Finance and Membership are:

- a. to know the operating plan of Circle K International and its financial requirements;
- b. to work with the President and the Kiwanis International staff in developing proposals for modifying the current budget as necessary and preparing the budget for the next fiscal year;
- c. to examine and consider monthly financial statements and the annual reports of the auditors; report the substance thereof to the International Board along with comments and recommendations; and prepare a breakdown of the Circle K International budget and financial status for general release to Circle K International;
- d. to investigate the report on all financial matters that shall come before the Board;
- e. to perform such financial duties as shall be designated by the President of the Board;
- f. to promote membership education and growth throughout Circle K International;
- g. to review the current membership filmstrip.

CURRENT READING

REVISED READING

PART IV - K-FAMILY RELATIONS COMMITTEE
(NEW PART)Section A - K-Family Relations

1. Club level
2. District level
3. International level

Section B - K-Family NewsletterSection C - Work with counterpart Committees

PART VI - INTERNATIONAL LAWS AND REGULATIONS COMMITTEE

PART VI, Section A, paragraph 3

Resolutions for amendments to the Circle K Constitution and Bylaws may be presented in three ways:

- a. resolutions may be proposed at the House of Delegates session at the Annual Convention and passed by a vote of two-thirds (2/3) of the delegates present and voting. The Circle K International President shall present all resolutions to the appropriate Board Committee of Kiwanis International;
- b. resolutions may be proposed by the Board of Officers of Circle K International and sent to the Board of Trustees, Kiwanis International; such resolutions will be considered in the same manner prescribed in Section 1, of this article;

PART III - INTERNATIONAL PUBLICATIONS AND LITERATURE COMMITTEE

PART V - INTERNATIONAL LAWS AND REGULATIONS COMMITTEE

PART V, Section A, paragraph 3

Proposed amendments to the Circle K Constitution may be presented in three ways:

- a. amendments may be proposed at the annual convention by the Laws and Regulations Committee chairman and passed by a vote of two-thirds (2/3) of the delegates present and voting. The Circle K International President shall present all amendments to the appropriate Board Committee of Kiwanis International;
- b. amendments may be proposed by the Board of Officers of Circle K International and sent to the Board of Trustees, Kiwanis International; such amendments will be considered in the same manner prescribed in Section 1, of this article;

PART VI - INTERNATIONAL PUBLIC RELATIONS & AWARDS COMMITTEE

CURRENT READING

REVISED READING

PART III, Section C, paragraph 2

All district and International officers shall receive International Speaking free seven times per year.

PART V, Section B, paragraph 1

The second week in February shall be called Circle K Week, and shall highlight to the general public the work and activities of Circle K. Encouragement to combine membership drives will also be stressed.

PART V, Section B, paragraph 2

PART V, Section C

PART VI, Section C, paragraph 2

All district officers, International Officers and Immediate Past International Officers shall receive a copy of "International Speaking" each time it is published in a given administrative year.

PART VI, Section G, paragraph 1

The first full (Sunday-Saturday) week in February shall be called Circle K Week, and shall highlight to the general public the work and activities of Circle K. Encouragement to combine membership drives will also be stressed.

PART VI, Section G, paragraph 2
(RENUMBERED)PART VI, Section H
(RENUMBERED)PART VI, Section I
(NEW SECTION)

1. The awards for this organization shall be: Circle of Service, Humanitarian, Distinguished District Award, Club Achievement, Scrapbook, Single Service, Oratorical, Jay N. Emerson, and Doug Wasson, or as determined by the Board of Circle K International. The criteria for these awards shall be determined by the International Board.
2. The Circle of Service, Humanitarian, Distinguished District Award, Jay N. Emerson and Doug Wasson will be selected by the entire International Board in a committee of the whole.
3. The Club Achievement, Scrapbook, Single Service, and Oratorical Awards will be selected by committees at the International Convention (PART II, Section B, paragraph 2). The committees will be selected

CURRENT READING

REVISED READING

PART V, Section A

PART VI, Section I (cont'd.)

by the President in accordance with
the guidelines of Convention and
Conferences.

PART VII, Section A
(RENUMBERED)

PART VII, Section B - Second Year of
(NEW SECTION) Theme

1. The Theme and Objectives Committee
will review all current material
available relating to the Theme and
Emphasis program.
2. The committee shall give a presen-
tation on the Theme during the In-
ternational Convention.

REPORT OF BOARD COMMITTEE ON CONVENTIONTO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEESJanuary 26-30, 1979

Date of Committee Meeting: January 29, 1979

Place of Committee Meeting: General Office

Present: Members - Mark A. Smith, Jr., Drew Petersen, M.D.
 Chairman - Allen M. Duffield
 Staff Members - James L. Lynn, R. P. Merridew, Nancy Segall
 Others - V. C. Shaul

I. Miami Beach - 1978

The committee is cognizant of some of the shortcomings in the Miami Beach Convention such as stage decoration, sound system, and scheduling of caucuses. These things will be improved upon in future conventions.

II. Toronto - 1979A. Program

The program will follow a similar format of last year, with minor changes. The following speakers and entertainment features are definitely set:

Sunday evening General Clarence D. Wiseman (retired last year as Chief Officer of Salvation Army Worldwide). The Toronto Salvation Army Band will accompany this program.

The 48th Highlander Cadets will present the flags of Kiwanis nations.

Monday morning President Hilmar L. "Bill" Solberg

Tuesday morning Harry Reasoner (CBS News Anchorman and participant in CBS-TVs "60 Minutes")

Wednesday evening 48th Highlanders Military Tatoo

Contemporary Issues

Monday, 1:30 - 2:30 p.m.

"Is TV Really Too Violent", Herminio Traviesas,
 Vice President of NBC for Broadcast Standards Policy

"How Much Government Can We Afford?"
 Senator Harry F. Byrd, Jr.

Tuesday, 1:30 - 2:30 p.m.

"Are You Tuned In To Your Child?"
 Dr. William Cochrane, chairman of the Canadian Government Program in Observance of the Year of The Child

"Are Our Schools Producing Functional Illiterates?"
 Paul Copperman, director of the Institute of Reading Development and author of "The Literacy Hoax"

Ladies Programs

Monday, 1:30 p.m. "What Every Woman Should Know About Cancer"
Harbour Castle Question and answer program between an interviewer
Hilton Hotel (hopefully a top TV personality) and a panel of
top doctors from the Princess Margaret Hospital.

Tuesday, 1:30 p.m. "The Kids From Wisconsin"
Maple Leaf Gardens Thirty-three young people presenting a musical
revue.

Superstar Night

Negotiations are in progress for either Bob Hope
or Johnny Cash.

B. Forums and Conferences

The forums and conferences will follow a similar pattern to last year,
with minor changes and additions.

C. Amateur Musical Groups

Vic Shaul reported that he has many groups interested in performing at
the Convention.

Amateur musical group members will be charged \$1.00 for a ticket to
Superstar Night if they inform us before May 1 that they are interested
in attending the performance. After that date, all tickets will be sold
on a regular basis.

D. Motor Homes

For those people who wish to park their motor homes in the city, there
is one municipal carpark that can accommodate these large vehicles.

For those interested in a regular motor home facility, the Convention
Department has made arrangements with Moodie's Motor Inn and is awaiting
information from them to send out to individuals requesting it.

E. Youth Badges/Door Control

The committee has decided that there should be stricter control at the
entrances to convention sessions, ladies programs, contemporary issues,
etc. Every person who enters must wear a badge. In addition, the youth
badges will be a different color. Wherever possible, we will publicize
the fact that there will be strict control at the doors.

F. Exhibit Hall

1. The Exhibit Hall floor plan was presented to the committee. The
outside exhibitors and fund raising exhibitors were not included in
the floor plan since lack of space prevents them from being located
in the Exhibit Hall. The exhibitors will be located on the two
concourse levels.

2. Because the banks will be closed Saturday, Sunday, and Monday in Toronto, we will try to arrange for one of the banks to set up a booth in the Exhibit Hall for foreign exchange purposes. The committee decided that if the banks are unwilling to do this, we will not engage the services of any other organization. We will include adequate information in the registration kits so that people are aware they should exchange some of their money before leaving the States.

The exchange on supply items should be at the bank rate and will be handled at the Supplies Booth. Tour operators will be asked to do the same.

3. The request from the Kiwanis Foundation of Canada to have a display in the Exhibit Hall was not approved.

G. Toronto Tote Bags

The committee considered the possibility of Toronto tote bags being imprinted with the convention logo and sold at the Supplies Booth. It was recommended that the Property and Supplies Committee give this consideration.

H. Ryerson Circle K Club Calendar

The committee has agreed that the Ryerson Club can distribute their calendar during the convention and that it can list the dates and logo of the Kiwanis International Convention.

I. Convention Survey

A questionnaire will be prepared and distributed at the Toronto Convention. The work on this questionnaire is a carry-over from the work of John Roberts, who was the previous Chairman of the Convention Committee.

III. Convention Sites - 1983

The Convention Manager reviewed the facts about the four European cities he surveyed. Munich was not included in the presentation because their information was lacking the professionalism we have come to expect in such a bid.

A decision on the 1983 convention site will be forthcoming at the May Board Meeting.

IV. Convention Sites - 1985

The committee agreed that the cities under consideration for 1985 are: Detroit, Chicago, Montreal, Philadelphia, and St. Louis. The Convention Manager will make a thorough survey of Detroit in the near future.

The geographic plan for deciding convention sites in future years is as follows:

1986	Southeast
1987	West Coast
1988	Midwest
1989	East
1990	Off North American Continent

Respectfully submitted,

Mark A. Smith, Jr.

Drew M. Petersen, M.D.

Allen M. Duffield, Chairman

REPORT OF BOARD COMMITTEE ON INTERNATIONAL EXTENSION
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

JANUARY 28 - FEBRUARY 1, 1979

Date of Committee Meeting: January 28, 1979

Place of Committee Meeting: Board Room, General Office

Present: Members - Allen M. Duffield, Dwight F. Gallivan, Drew M. Petersen, M.D.
Chairman - Maurice Gladman
Staff Members - R. P. Merridew, Alonzo J. Bryan, R.M. Detloff

COUNCIL STATUS FOR SINGAPORE, MALAYSIA, AND THAILAND AREA

The Committee first reviewed the status of the five clubs in the Singapore-Malaysia-Thailand area. It was noted that these clubs are isolated and receive practically no support from each other. They are in need of Kiwanis education. The Committee felt that the establishment of a Council could be a help to these clubs and would give them an incentive for further growth.

Recommendation #1:

The Committee recommends that a Singapore-Malaysia-Thailand Council be established.

I move that recommendation 1 be adopted.

(Adopted)

The Committee further recommends that the current president of the Singapore Club Vic Amizola, who is giving the club good leadership and who was recommended highly by Bill St. Claire, the founder and past president of the Singapore Club, who recently left Singapore, be appointed the first Council President.

Recommendation #2:

The Committee recommends that Vic Amizola be appointed President of the Singapore-Malaysia-Thailand Council.

I move that recommendation 2 be adopted.

(Adopted)

REVIEW OF IMPLEMENTATION OF KIWANIS INTERNATIONAL - KIWANIS
INTERNATIONAL - EUROPE DUES ARRANGEMENTS

A review of the implementation of the Kiwanis International (KI) - Kiwanis International - Europe (KIE) dues arrangement was made. The Committee first looked at the Report on the October KIE Board meeting prepared by President Bill Solberg. He noted that Walter Frueh presented the arrangements to the KIE Board in a "su-

perb" manner. The Committee noted that Egon L'Eplattenier came to the General Office for briefing on the program on November 1, 2, and 3. A KI bank account has been established in Zurich under the KIE name, an arrangement made necessary by Swiss banking laws. KI has sent the first imprest payment to KIE. The Zurich office has already prepared and mailed to European clubs materials on the S.A.M. Program, new member awards and life member status. It was noted, however, that because of book-keeping problems which are being resolved the first financial statement from the Zurich office has not yet been received in the General Office.

REVIEW OF PRESIDENTIAL AND BOARD TRAVEL POLICIES

The Committee looked at current travel policies. It was the consensus of the committee that the demands on the president's time for travel are excessive and that a study on this subject should be made by staff for presentation at the next Board meeting. The Committee suggests that the opinion of recent past presidents on this topic be obtained. The Committee noted that it is impossible to separate domestic and overseas travels and suggests that the study cover all presidential travel and that the proper board committees make this a joint endeavor.

PROJECTED FIELD TRIP BY EXTENSION SERVICES DIRECTOR

A projected field trip by the director of Extension Services was the next agenda point covered. The Committee reviewed the itinerary and felt that the benefits to be gained are more than commensurate with the expected cost. Provision for the trip is made in the International Extension budget. Included in the itinerary are stops in the Andean District, Brazil, Africa, the Middle East, and Greece and the European Office.

REVIEW OF PREPARATIONS BEING MADE FOR HANDLING OVERSEAS GOVERNORS-ELECT

AND COUNCIL PRESIDENTS AT GOVERNORS-ELECT CONFERENCE

The involvement of the overseas governors-elect and council presidents in the Governors-elect conference was discussed. They have been requested to arrive on Tuesday, a day earlier than the others, in order to allow time to overcome jet-lag. A short orientation meeting will be held with them on Wednesday afternoon.

On the afternoon of the last day, Saturday, March 31, a special workshop session will be held from 2:00 to 4:30 p.m. for the overseas participants. It will be necessary to furnish German, French, and Spanish translators. These will all be members of staff.

Definite word has been received that two council presidents, Sandy Hahn of Korea, and Malcolm Walters O'Neill of Puerto Rico will attend and there is a possibility that Santiago Del Pin of Argentina will also attend. The council presidents will cover their own transportation and Kiwanis will cover costs in Chicago.

REPORT ON KIWANIS GROWTH IN VENEZUELA

The Kiwanis Club of Caracas, Venezuela is nominally a part of the Andean District. However, for various reasons, such as distance, nationality differences, and lack of acquaintance, the club has received practically no service from the district.

The Caracas club on the other hand has had contact with the Kiwanians of the Eastern Canada and Caribbean District (E.C.&C.) on nearby Aruba and Curacao. Correspondence has been received from the Club indicating a desire to be attached to the E.C.&C. District. The District has also indicated a willingness to accept the club.

Because of continued weakness of the Caracas Club, the total lack of growth in Venezuela for an extended period, and the ability and willingness of the E.C.&C. District to assist the club, the following recommendation is presented:

Recommendation #3:

The Committee recommends that arrangements be made to attach the Caracas Club and all other future clubs in the northern part of Venezuela to the E.C.&C. District.

I move that recommendation 3 be adopted.

(Adopted)

REPORT ON PREPARATIONS BEING MADE FOR THE 5TH ASIA-PACIFIC CONFERENCE

The next Asia-Pacific Conference is scheduled for July 25-28, 1979 in Taichung, Republic of China. The leadership of the Republic of China District has given this conference highest priority and is working on preparations and promotion. The Committee discussed possible ramifications of the diplomatic problem between the U.S. and the Republic of China and believes that this will not be deleterious to Kiwanis or the conference. However, the committee recommends that staff keep a close eye on the situation in the coming months.

The Committee also discussed a request received from Australia District Governor Phil Hatchard for field service assistance for from 6 to 8 weeks. The Committee noted that there are no readily apparent funds or personnel available. It is suggested that this request and the whole new club building program of the Australia District be thoroughly reviewed with it's Governor-elect, Robert Thompson, when he is here for the Governors-elect conference.

The Committee also reviewed President Bill Solberg's report on his recent South American trip. It was pleased to note the good progress now being made in Argentina, the Andean District, and Central America as mentioned in the report.

Lastly, the Committee reviewed the International Extension Budget. In the absence of a detailed breakdown of expenses it was not possible to make a detailed report. However, the committee did note on the December statement that the postage costs are slightly over budget and suggest that staff do all possible to economize by cutting down on the number of mailings and by careful use of the least expensive class of mail.

Respectfully submitted,

ALLEN M. DUFFIELD
DWIGHT F. GALLIVAN
DREW M. PETERSEN, M.D.
MAURICE GLADMAN, CHAIRMAN

REPORT OF THE BOARD COMMITTEE ON KEY CLUBS
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

January 27-30, 1979

Date of Committee Meeting: January 28, 1979

Place of Committee Meeting: General Office

Present: Members - Albert L. Cox, John T. Roberts
Chairman - Mark A. Smith, Jr.
Guests - William R. Songer, President, Key Club International
Staff Members - James P. "Pete" Tinsley, Gary R. McCord

KEY CLUB INTERNATIONAL PRESIDENT, WILLIAM H. SONGER

The Committee was pleased to welcome Key Club International President William H. Songer for the duration of their meeting and called upon him to make any opening remarks he might have. President Songer thanked the members of the Committee for their involvement in and guidance for the Key Club Board and indicated he was extremely pleased to be present. The Committee commended President Billy for the fine job he has been doing in leading his Board this year.

REPORT ON THE KEY CLUB BOARD MEETING

Reporting on his attendance at the October '78 Key Club International Board Meeting, the chairman noted the fine work the Key Club Board was doing. He indicated that everyone felt that the extended Post-Convention Board Meeting-Training Conference (held in Fort Lauderdale, Florida immediately following the convention) definitely contributed to the knowledge and capability of this year's Key Club Board members. The chairman expressed his hope that this practice will continue in future years. The Committee wishes to extend its appreciation to the Kiwanians of Fort Lauderdale who assisted with this event, and in particular, Past Governor G. Harold Martin, who was in charge of the activity on behalf of the local Kiwanians.

ITEMS ARISING OUT OF THE KEY CLUB INTERNATIONAL BOARD MEETING

A. A copy of the 1979-80 Key Club International Theme and Objectives (Exhibit A) was reviewed and discussed.

Recommendation #1:

The Committee recommends that the 1979-80 Theme and Objectives of Key Club International (attached Exhibit A) be approved.

I move that recommendation 1 be adopted.

(adopted)

The Committee further requests that all Board members keep this Theme and Emphasis Program strictly confidential until it is revealed at the Key Club International Convention in Washington, D.C.

B. The Committee was then apprised of all the information pertaining to the removal of Larry Lynch as a trustee of Key Club International and the subsequent action to choose a replacement. This matter was discussed in detail, after which the Committee requested President Billy to review the policies covering the removal of an International officer. Some changes to these policies may be in order.

STATUS OF KEY CLUBS OVERSEAS

The Committee thoroughly reviewed suggestions of staff concerning revision of Kiwanis International Board Policy C-12 relating to the status of Key Clubs overseas. After a lengthy discussion, it was the consensus of the Committee that their ultimate goal should be an international organization of Key Clubs, in due time. It was further felt by the Committee that, before the mechanics of putting such a major step in effect could be developed, it was necessary to get the opinion of the full Board in this regard.

REGIONAL TRAINING CONFERENCES FOR GOVERNORS AND ADMINISTRATORS

The Committee reviewed proposed Regional Training Conference Dates and Sites for Circle K/Key Club District Governors and Administrators for the next three years and found both dates and sites to be satisfactory.

SURVEY OF OTHER YOUTH ORGANIZATIONS

A survey conducted by staff of the youth organizations similar to Key Club and Circle K as sponsored by adult service organizations was reviewed. It was felt no action was needed at this time on the results of the survey.

REVISIONS IN KIWANIS BOARD POLICIES CONCERNING KEY CLUBS

The Committee reviewed a proposed change in Kiwanis Board Policy H-15, #3C to make it mandatory that a faculty advisor be appointed to work with every Key Club.

Recommendation #2:

The Committee recommends that Kiwanis Board Policy H15, #3C be revised to read as follows:

"Within school administration - approved policies, the control for each Key Club shall be the responsibility of the sponsoring Kiwanis club board usually directed through the Kiwanis club's Committee on Key Clubs. A member of the school's faculty should be appointed by the administration of the school to work as the faculty advisor to the Key Club and to act as the school's official representative with both the Key Club and their sponsoring Kiwanis club."

I move that recommendation 2 be adopted and forwarded to Laws and Policies for proper insertion into policies.

(adopted)

REVIEW OF PROCEDURES OF CHARTERING OF NEW KEY CLUBS

The Committee reviewed the current administrative procedures of the Key Club Department used in the chartering of a new Key Club and felt that no changes in these procedures is necessary at this time.

REVIEW OF KEY CLUB INTERNATIONAL BOARD TRAVEL

The Committee reviewed reports of the travel of the Key Club International officers since September and found the travel to be in line with Kiwanis International Board Policies.

The Committee then spent the remainder of its time discussing the new budget procedures. The 1979-80 Key Club Budget will be submitted for approval at the May meeting.

Respectfully submitted,

Albert L. Cox
John T. Roberts
MARK A. SMITH, JR., Chairman

CONFIDENTIAL

1979-80 KEY CLUB INTERNATIONAL THEME AND OBJECTIVES

Despite the fact that the population of the world is larger than ever before, there are still many in our society who remain secluded from those around them. Even in a crowd, no individual is able to totally evade the grasp of loneliness. Grief, depression and anxiety over mounting tensions in our world have all enabled the disease of loneliness to reach epidemic proportions. Some groups in our society are faced daily with living a hollow and lonely existence.

The elderly, concluding that society no longer places a high value on what they have and wish to share, lose their self-respect. The product is self-depreciation and loneliness.

The handicapped of all ages, recognizing society's strong reluctance or inability to bring them into the circle of association and cooperation, are forced to become estranged. The product is frustration and loneliness.

Youth, unable alone to cope with the multiplicity and complexity of the problems and decisions confronting them, find refuge in escape and isolation. The product is deterioration and loneliness.

None need be lonely in today's world. Through a sincere effort and dedicated display of compassion, we can help alleviate loneliness and diminish its destructive effects. Key Clubbers this year will join in cohesive force and strive to:

"SHARE TOGETHERNESS"

- by Restoring the Dignity of the Elderly,
- by Seeking Active Involvement with the Handicapped, and
- by Confronting the problems of Youth

"This Is For All The Lonely People"

Father, please grant me the insight to realize that a life dedicated to caring and serving leaves no room for being lonely.

REPORT OF BOARD COMMITTEE ON LAWS AND POLICIES
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

January 25-30, 1979

Date of Committee Meeting: January 28, 1979

Place of Committee Meeting: General Office

Present: Members - Merald T. Enstad, Mark A. Smith, Jr.
Chairman - Dwight F. Gallivan
Staff members - R. P. Merridew, Fay H. McDonald

Policy Referrals

- a. At the last meeting of the Board, the Board adopted a recommendation of the Board Committee on Membership Growth and Education which would prohibit solicitation of members through newspaper ads, general mailings, and other such forms of non-selective advertising.

Recommendation #1:

The committee recommends that this new policy be added to Policies on page C-11 under the heading of "Membership Development" and which would read: "Since admission into Kiwanis club membership requires that a proposal for membership shall have the endorsement of at least two members in good standing and that election to membership is by a vote of the club's board of directors, Kiwanis clubs shall not solicit new members through newspaper ads, general mailings to the public, or other such forms of non-selective advertising."

I move that recommendation 1 be adopted.
(Adopted)

- b. At the last meeting of the Board, the Board adopted a recommendation of the Board Committee on Membership Growth and Education which reads: "That an annual charge of \$10.00, payable to Kiwanis International, be established for honorary members and that such charge would include the processing fee and magazine subscription for an honorary member." This action was referred to this committee to determine whether such action might be in violation of the Constitution and Bylaws of Kiwanis International, and, if not, to insert such action in Policies. Upon careful study of the Constitution and Bylaws of Kiwanis International, the committee finds that establishing an annual charge for honorary members would be in violation of Article II, Section 4, of the International Bylaws. Therefore, the committee makes the following recommendation:

Recommendation #2:

The committee recommends that the action of the Board at its September 25-28 and October 1, 1978, Board Meeting establishing a \$10.00 charge for honorary members be rescinded.

I move that recommendation 2 be adopted.
(Adopted)

- c. Policy changes were adopted at the last meeting of the Board upon recommendation of the Board Committees on Leadership and Council, New Club Building, and Finance. These changes together with any changes adopted at this Board meeting will be incorporated in the updating of Policies following this meeting of the Board. Also, since there is no longer the position of Associate Secretary, such references to this position will be deleted from Policies as part of the updating process.

Study of Constitution and Bylaws of Kiwanis International

The committee has been continuing its study of the Constitution and Bylaws of Kiwanis International.

- a. At the post-Council Meeting of the Board, a motion was adopted requesting this committee to examine the items in the Constitution and Bylaws which refer to finance. After complete examination of all items on finance, the committee finds no reason to recommend any changes.
- b. Article VII, Section 3, of the Constitution requires each officer to have served as a district governor. Since the Secretary is an officer of Kiwanis International, this Constitutional provision would require that he would have served as a district governor. Since such a requirement is too restrictive in terms of selecting a Secretary of Kiwanis International, the committee will present to the Board at its May meeting a housekeeping amendment for presentation at the Toronto Convention to eliminate the requirement that the Secretary shall have served as a district governor.
- c. An examination of Article VI, Section 4, and Article XIII, Section 6, of the Bylaws reveals that these two sections are not compatible. Article VI, Section 4, contains the duties of the Vice-presidents and covers the procedure to be followed in the event of the inability of the President to perform his duties. Article XIII, Section 6, contains a procedure to be followed in the event the President should become temporarily so incapacitated as to be unable to discharge the duties of his office. The committee believes that the entire matter of the absence of the President or his incapacity can be covered with appropriate modification of present Article VI, Section 4, of the Bylaws, and will present a proposed amendment to that effect for approval of the Board at its May meeting. This would eliminate the need for Section 6 of Article XIII of the Bylaws. As a matter of procedure, the committee is seeking approval of the Board to prepare a proposed amendment which would delete Section 6 of Article XIII of the Bylaws.

Recommendation #3:

The committee recommends that a proposed amendment be prepared for presentation to the delegates in Toronto which would delete Section 6 of Article XIII of the International Bylaws.

I move that recommendation 3 be adopted.
(Adopted)

- d. Article XIII, Section 7, of the Bylaws contains a procedure for removing a Trustee from office for failure to perform the duties of his office. A careful

examination of this provision reveals that it contains deficiencies, that it is vague and could be a potential source of trouble in application. Further, the committee believes that there is no need for such a provision. Therefore, the committee is seeking approval of the Board to prepare a proposed amendment which would delete Section 7 of Article XIII of the Bylaws.

Recommendation #4:

The committee recommends that a proposed amendment be prepared for presentation to the delegates in Toronto which would delete Section 7 of Article XIII of the International Bylaws.

I move that recommendation 4 be adopted.
(Adopted)

Vote Required to Elect Officers Above the Level of Trustee

The committee has no recommendation to make at this time on the vote required to elect officers above the level of Trustee as now contained in Article XII, Section 6, of the International Bylaws, but retains the matter for further study.

Toronto Amendments

- a. In order to increase the subscription price of the official publication of Kiwanis International - the Kiwanis Magazine, it is necessary to amend Section 3 of Article XVIII of the International Bylaws.

Recommendation #5:

The committee recommends the adoption of the wording of the amendment to Article XVIII, Section 3, of the International Bylaws, as delineated in proposed amendment #1 in Exhibit A, for presentation to the delegates in Toronto.

I move that recommendation 5 be adopted.
(Adopted)

- b. As of this date, there has been received only one proposed amendment submitted by a club. This amendment proposes that women be admitted into Kiwanis club membership and is submitted by the Kiwanis Club of Selah, Washington.

Additional Business

The committee has ascertained that the resolution on delegation of authority to the Executive Committee adopted at the September 25-28 and October 1, 1978 meeting of the Board contains a deficiency in that there is no provision for the approval or disapproval by a vote of the Board of Trustees on any action taken by the Executive Committee. It should be pointed out that such a provision was a part of the delegation of authority to the Executive Committee in the past. The committee believes that this deficiency should be corrected by amendment to the resolution adopted at the September 25-28 and October 1, 1978 meeting of the Board. Further, since a question has been raised as to whether the present "delegation of authority to the Executive Committee" gives that committee the right to change Policy, the committee believes that the right or not of the Executive Committee to change Policy should be clearly stated. Therefore, the committee presents alternate amendments to the delegation of authority to the Executive Committee with no preference.

Recommendation #6:

(Alternate No. 1) The committee recommends that the resolution on delegation of authority to the Executive Committee adopted at the September 25-28 and October 1, 1978 meeting of the Board be amended so as to read:

"Resolved, that in any interim between meetings of the Board of Trustees, the administrative authorities of this Board shall be and hereby are delegated to the Executive Committee, and the action of said committee under such delegation shall have the force and effect of action by the Board of Trustees until subsequently approved or disapproved by vote of the Board of Trustees. And be it further resolved that this delegation of said authority shall include the right of the Executive Committee to change Policy where circumstances would require such action."

(Alternate No. 2) The committee recommends that the resolution on delegation of authority to the Executive Committee adopted at the September 25-28 and October 1, 1978 meeting of the Board be amended so as to read:

"Resolved, that in any interim between meetings of the Board of Trustees, the administrative authorities of this Board shall be and hereby are delegated to the Executive Committee, and the action of said committee under such delegation shall have the force and effect of action by the Board of Trustees until subsequently approved or disapproved by vote of the Board of Trustees. And be it further resolved that this delegation of authority shall not include the right of the Executive Committee to change Policy."

In order to place these alternate recommendations on the floor and to do so in numerical order, I now move that Alternate No. 1 of recommendation 6 be adopted.

(Alternate #1 defeated)

(Alternate #2 adopted)

Respectfully submitted

MERALD T. ENSTAD

MARK A. SMITH, JR.

DWIGHT F. GALLIVAN, Chairman

PROPOSED AMENDMENT NO. 1
TO THE INTERNATIONAL BYLAWS

Submitted by the Board of Trustees of Kiwanis International.

In order to provide the resources to meet the impact of inflation as it relates to printing, paper and postage, and to continue a high quality Kiwanis-oriented publication, this amendment proposes to increase the amount of the annual subscription price of Kiwanis Magazine from \$3.00 to \$4.50.

Amend Article XVIII, Section 3, of the Bylaws of Kiwanis International by deleting the entire first sentence and substituting a new sentence, as follows:

The subscription price of the official publication of Kiwanis International in the United States and Canada shall be four dollars and fifty cents (\$4.50) per annum, to be paid in semi-annual installments, due on the first day of the first and seventh months of each administrative year, and payable not later than sixty (60) days thereafter.

PRESENT PROVISIONS

BYLAWS

First sentence of Article XVIII, Section 3

The subscription price of the official publication of Kiwanis International in the United States and Canada shall be three dollars (\$3.00) per annum, to be paid in semi-annual installments, due on the first day of the first and seventh months of each administrative year, and payable not later than sixty (60) days thereafter.

REPORT OF BOARD COMMITTEE ON LEADERSHIP AND COUNCIL
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

January 25-30, 1979

Date of Committee Meeting: January 28, 1979

Place of Committee Meeting: General Office

Present: Members: Stephen H. Hart, Jr.
Egon Kuzmany
Chairman: Drew M. Petersen, M.D.
Staff: Percy H. Shue

Conference for Governors-elect, March 28-31

The Conference for Governors-elect will be held in Chicago at the Hotel Sheraton Plaza, March 28-31. The participants will be the 43 district governors and the President-elect of Kiwanis International-Europe. The faculty will consist of the President-elect, the Board Committee on Leadership and Council, and members of the staff.

A condensed agenda is attached as Exhibit A. This agenda reflects several recommendations which came to us earlier from the Board, from the Special Committee on Leadership Education, and from past participants. These include the expansion of the conference by one full day, the inclusion of an agenda item on "how to teach others to teach," and much greater use of small-group discussions throughout the conference.

This agenda provides for four primary areas of focus--sponsored youth (which will include not only Circle K and Key Clubs but other sponsored youth organizations), leadership education, growth, and basic district functioning and administration. In each of these four areas, we will have brief orientation presentations at the beginning of a general session and then move to another room for small round-table discussion groups for an hour and a half. While the workshops will be partly structured in the sense that specific topics will be introduced for discussions and there will be a discussion leader at each table, the hour and a half will be dominantly given over to the participants for their own discussions around the tables. We want full participation from every one of the forty-four participants, and we believe that this is the best way to get it.

At this point, we have no information regarding any absences of participants and are anticipating full attendance.

Leadership Education Materials

There are no principal changes in the list of leadership education materials which we annually distribute to districts and clubs. The staff has carefully scrutinized the total list and eliminated a number of duplicate distributions. There is no concern about the production schedule or the distribution schedule being met, and

the distribution schedule itself reflects appreciable improvement over the schedule of one or two years ago.

Presidents Packages are now being mailed in June rather than July, and those to overseas clubs start going out the first of May. Faculty Packages now reach governors-elect in May rather than at the time of the International Convention; the Major Emphasis Program kit will reach governors-elect in March rather than September, and clubs in June rather than September or October; slides will be shipped to districts in June rather than after the convention.

Leadership Education at the Toronto Convention

We regard all Monday and Tuesday afternoon forums at an International Convention as leadership education although nearly all, too, have appreciable potential value for every Kiwanian who attends. The final list of forums to be held is being put into final shape at this Board meeting by the Committee on Convention.

There will be no Saturday Conference for Governors-elect at Toronto as in past years. We will be continuing the Sunday afternoon Conference for New District Secretaries and the Wednesday afternoon Conference for Lieutenant Governors-designate. The President-elect will be meeting with the Governors-elect on Wednesday afternoon also.

The 1979-80 Council Meeting, September 28-30

While the Board Committee on Leadership and Council does not attempt to establish a detailed Council agenda at its January meeting, we did consider some possibilities of revision, and we will pursue these further at our May meeting. We have raised the question as to the number of outside speakers, and there is currently strong sentiment to have fewer than three--possibly just one. We have also discussed the possibility of adjustments to the Saturday evening on-to-convention banquet in terms of how we might reduce the costs, particularly with relation to the cost of a full orchestra and professional entertainment, and we are looking toward having the entertainment provided by Disneyland and possibly having a combo for the dancing. We agreed that, instead of having a full sit-down breakfast on Saturday morning for those who attend the session on growth, we can have coffee, juice, and rolls, which participants can pick up before taking their places in the conference room. We considered some possible alternatives to the motivation-communication-problem solving topics for the workshop. These are all items retained on our agenda for the next meeting, and we would welcome any recommendations any of you may have for program content.

There is another aspect of Council planning, however, which requires decision at this meeting, and that is the question of who is to be invited to attend Council. As is often the case, we had to conclude that we do not have sufficient reason to believe that funds are available to do all that we want to do.

There is no question on the part of any of the Committee that all governors must be invited to participate in the September 28-30 meeting of the Council if we are to abide by our Constitution and Bylaws, which define the membership of Council, and

we shall so recommend. We know of no way of doing that, however, and continue the practice of extending invitations also to the International Committee Chairmen, the District Secretaries, and all members of the staff to be guests at Council, even though we do not pay for the rooms or transportation of the Secretaries. We do not believe that the funds are available.

Recommendation #1:

The Committee recommends that invitations to the two Council meetings of the 1979-80 administrative year be limited to members of the International Council and the President of Kiwanis International-Europe and their wives.

I move that recommendation 1 be adopted.

(Adopted)

This should not be construed in any sense to suggest that the Committee recommends excluding the attendance of the Secretary of Kiwanis International, the Secretary-Emeritus, the Associate Secretary-Emeritus, members of the Kiwanis International Foundation Board (whose expenses are not reimbursed by Kiwanis International), the Host Committee Chairmen for the following two Conventions, members of the staff whose presence is vital to the conduct of the Council, and their wives.

The Committee was asked to consider whether it wished to recommend an increase in the \$25 fee which is deducted from the expense reimbursement of Council members as partial payment of the costs of meals for wives while at Council. While acknowledging that \$25 no longer even approaches the costs of meals at Council, the Committee has no recommendation for change.

Regional Conferences for Division and Club Officers

Under the direction of Directors Lonny Bryan and Bill Brown, five Regional Conferences for Division and Club Officers were conducted this fall and winter--in Chicago, Buffalo, New Orleans, Los Angeles, and Oakland. Twenty-six districts were represented. Participants included 4 governors, 7 governors-elect, 88 lieutenant governors, and 319 club presidents, in addition to a number of other district, division, and club leaders.

It is the judgment of the Committee that these were successful, that they are needed, and that the number of them should be expanded to ten next year, including at least one in Canada. To accomplish this, use will need to be made of Field Service Representatives to supplement the direction which Lonny and Bill have been providing as the sole staff.

Recommendation #2:

The Committee recommends that ten Regional Conferences for Division and Club Officers be held during the 1979-80 administrative year.

I move that recommendation 2 be adopted.

(Adopted)

Report of the Special Committee on Leadership Education

Since the Report of the Special Committee on Leadership Education was received by the Committee on Leadership and Council, the recommendations therein received attention at the January 1978 and April 1978 meetings. The Committee's report of its 1978 meeting did not make final responses to five of the recommendations of the Special Committee.

At its meeting just concluded, our Committee has given specific response to three of these, namely, (#5) that the March Conference agenda provide for a session on how to teach others to teach, (#6) that all governors and the President of Kiwanis International-Europe be invited to attend the Council meeting and be reimbursed on an equal basis, and (#10) that attendance at Council be limited to Council members, staff, and wives.

Since no Conference for Governors-elect is scheduled for the Toronto Convention, the other two recommendations not previously acted upon (namely, (#7) inviting all governors-elect to attend such a conference at their own expense; and (#9) that current International Committee Chairmen comprise the faculty of such a conference) appear to be irrelevant at this time.

At its meeting in Miami Beach, the Committee of Past Presidents requested "that the Board acquaint the Committee of Past Presidents of its final disposition of all recommendations included in the Report of the Special Committee on Leadership Education."

Training of District Committee Chairmen

At its April 1978 meeting, the Board Committee on Membership Growth and Education recommended "that a study be made to evaluate the role of the district chairman, his training and function as it relates to the overall operation of a district," and this was adopted by the Board.

With reference to the word "training" in this recommendation, our Committee, in the light of the detailed individual district committee chairman responsibility sheets and the suggestions for their use now being provided governors-elect, doubts that Kiwanis International can do much more toward "training" district chairmen. The Committee, in fact, suggests that far more important than any effort to "train" knowledgeable and experienced men for district committee chairmanships is a continued effort on our part to show governors-elect their own role in directly motivating these men and in directly orienting them as to how they can support the effort of the particular governor in a particular year.

Implications of the New Special Committees with Reference to Leadership Education Leadership Education Materials and Procedures

The President-elect indicated to the Committee that he does not see any need at this point to make adjustment in basic leadership education lesson plans or

other standard materials to reflect the appointment of several new committees. Following the March Planning Conference, it is likely that some communication will be developed and disseminated to district, division, and club officers to supplement the basic materials annually distributed, but that cannot be decided now.

1979-80 Budget

The Committee welcomed the detailed information provided by Comptroller Bob Kavanagh and made specific reference to it in the discussion of several agenda items, especially costs of Council.

The Committee did not attempt to make any specific recommendations with regard to the 1979-80 budget, although budget adjustments are implicit in the two recommendations we have offered in this report.

Respectfully submitted,

STEPHEN H. HART, JR.

EGON KUZMANY

DREW M. PETERSEN, M.D., Chairman

CONDENSED AGENDA

Conference for Governors-elect
March 28-31, 1979

Wednesday, March 28

Evening

Dinner

Presentation : "The Structure of Kiwanis International"

Thursday, March 29

Morning

Breakfast for Governors-elect and KI-E President-elect

Opening Conference Session

The Position of Governor in Perspective

The Governor and His Team:

Lieutenant Governors - District Secretary -

District Committees - Board Counselor

The Governor and His Resources:

Leadership Education Materials - Reports -

General Office

Tour of General Office

Small-Group Luncheons (at various restaurants)

Afternoon

Second Conference Session

Sponsored Youth Organizations (Circle K and Key Clubs)

*Workshop : Sponsored Youth Organizations

Conference Session

Sponsored Youth Organizations - Questions and Answers

The Kiwanis Magazine

Evening

(Nothing at all is scheduled for Thursday evening)

Friday, March 30

Morning

Third Conference Session

Leadership Education

Teaching Others to Teach (guest speaker)

Workshop : Leadership Education

Conference Session

Continuing Leadership Education

Governor's Visit to the Division - The Midwinter

Conference - The District Convention

Small-Group Luncheons (at various restaurants)

*During the Thursday afternoon workshop period only, participants from extension areas will meet separately in small-group sessions.

Friday, March 30 (continued)

Afternoon

Fourth General Session

Growth : Membership Growth - New Club Building

Workshop : Growth

Conference Session

The 1979-80 Major Emphasis Program

Awards and Incentive Programs

Evening

Dinner

Special Emphases for 1979-80

Project 30 Committee

Kiwanis Education

Leadership Development

International Relations

Saturday, March 31

Morning

(no breakfast scheduled)

Fifth General Session

Filling In The Gaps

Workshop : Filling In The Gaps

Questions and concerns of participants; discussions
of administrative items not previously covered
(insurance, foundations, life membership, etc.)

General Session

The President's Official Visit to the District

International Conventions and Council Meetings

Luncheon for Participants and Faculty

Afternoon (luncheon room)

Conference Wrap-Up by President-elect

In addition to the above leadership education conference agenda, participants from extension districts will meet for lunch on Wednesday and have a conference with staff during the early afternoon. Following the adjournment of the conference after lunch on Saturday, participants from extension districts will have additional opportunity for discussions with staff until approximately 4:00 p.m.

REPORT OF BOARD COMMITTEE ON MEMBERSHIP GROWTH
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES
January 25-30, 1979

Date of Committee Meeting: January 29, 1979

Place of Committee Meeting: General Office

Present: Members: Stephen H. Hart, Jr.
E. B. "Mac" McKittrick
C. E. "Pete" Thurston, Jr.
Chairman: John T. Roberts
Staff: William A. Brown

Review of Membership Statistics

The Board Committee reviewed the Trend Membership Figures and New Member Add Reports for the first three months of this administrative year. These membership statistics are attached as Exhibits A and B for more detailed information.

Report on Growth Programs for the 1978-79 Administrative Year

The "Share Your K" program is receiving wide acceptance but as we are all aware it takes a great deal of promotion to eventually reach the club level with a thorough understanding of a new program.

Staff will provide the district with the names of the recipients who were awarded pins for the sponsorship of 3 or more members and encourage the district to publish the names in their District Bulletin. Also, Staff will provide for district use a list of clubs that received the 1977-78 Diamond Growth Award.

To further promote the growth award programs, the Committee directed Staff to prepare for distribution at the Governors-elect Training Conference a display board of the growth awards. The display board is to be used as a visual aid in promoting growth in the district.

Review of the bulletins available to Kiwanis clubs on Membership Growth and Education

The Committee reviewed the Membership Growth and Education bulletins and found duplication and obsolescence in the bulletins. It is obvious that the bulletins should be revised.

The Committee discussed the possibility of including the information that is in the bulletins in the Membership Growth and Education Handbook. After considerable discussion the Committee directed Staff to develop two manuals for Membership

Growth and Education, a manual for Membership Growth and a manual for Kiwanis Education.

The manual for Membership Growth would contain the basic information that is found in the current handbook and in addition would encompass the information found in the bulletins on Membership Growth. Also, the manual would include xeroxable masters of various forms that could be reproduced and used at the local club level. The introduction of this manual would be for the 1980-81 Administrative Year.

The manual for Kiwanis Education would contain such information as follows:

- 1 - History and lore of Kiwanis
- 2 - Pertinent information on membership requirements as stated in the Kiwanis International Constitution and Bylaws and the Standard Form for Club Bylaws;
- 3 - Suggestions for new member orientation including an agenda and support material;
- 4 - Suggestions for induction ceremonies including an agenda and support material;
- 5 - Excerpts that could be published in the club bulletin on Kiwanis Education;
- 6 - Suggestions for quarterly club programs on Kiwanis Education;
- 7 - Questions and answers to be used for "Kiwanis Quiz" programs;
- 8 - Xeroxable masters of forms that could be used at the club level.

The introduction of this manual would be in October of the 1979-80 Administrative Year.

The Committee was informed that the district secretaries at their last meeting suggested that the "Save Your Club Member For Kiwanis" form be revised so that they receive a copy of the form and that the district secretary would then forward the form to a club in their district or to another district secretary for forwarding to a club in another district as the case may be.

The Committee directed Staff to revise the "Save Your Club Member For Kiwanis" form as suggested by the District Secretaries.

Request of Kiwanis Club of Scott's Plains, Peterborough, Ontario

The Committee reviewed the request by the Kiwanis Club of Scotts Plains, Peterborough, Ontario asking for consideration in the matter of dues for a club made up of retired men.

The Committee does not concur with this request and reaffirms the position of the Kiwanis International Board that a Kiwanis club consisting of members who have retired receive the same rights and privileges as any other Kiwanis clubs and therefore must assume the same obligations as any other Kiwanis club.

Staff recommendations relating to Membership Growth and Education

Two Membership Growth Award programs were considered for the 1979-80 Administrative

Year.

1 - A Membership Growth Award for a club that reaches 50% of its New Member Add Goal for the Diamond Growth Award by December 31.

2 - A Membership Growth Award for a new club that doubles its organizational membership within 90 days of organization.

The Committee directed Staff to develop a list of appropriate awards for consideration at the May meeting of the Committee.

The Committee suggested to Staff that a Membership Growth and Education kit be developed by Staff and that at the May meeting a suggested list of contents of such a kit be available to Committee for their review.

The Committee asked that the Board Committee on Leadership and Council emphasize at the Governors-elect Training Conference that the Lieutenant Governors and Club Presidents must meet the growth criteria for consideration in the Distinguished Awards programs.

The Committee commends the Publications Department for the excellent article on Kiwanis history in the January issue of the Kiwanis Magazine.

Respectfully submitted,

STEPHEN H. HART, JR.
E. B. "MAC" MCKITRICK
C. E. "PETE" THURSTON, JR.
JOHN T. ROBERTS, Chairman

REPORT OF CLUBS AND MEMBERSHIP

FOR MONTH OF: DECEMBER 1978

DISTRICT	ACTIVE CHARTERS	INACTIVE CHARTERS	TOTAL CHARTERS	APS. MBR. TOTAL	HONORARY	TOTAL MEMBERSHIP
ALABAMA	111	4	115	5,316	41	5,357
ANDEAN	38	2	40	829	3	832
AUSTRALIA	37	2	39	837	5	842
***CAL-NEV-HAWAII	588	17	605	23,371	471	23,842
CAPITAL	219	3	222	9,078	141	9,219
CAROLINAS	192	3	195	9,911	92	10,003
*E.CANADA-CARIBBEAN	267	3	270	9,761	140	9,901
FLORIDA	310	2	312	14,844	138	14,982
GEORGIA	151	7	158	7,766	86	7,852
ILL-EASTERN IOWA	297	5	302	11,798	150	11,948
INDIANA	201	-	201	9,360	80	9,440
JAPAN	10	-	10	888	-	888
KANSAS	121	1	122	4,518	27	4,545
KENTUCKY-TENNESSEE	188	2	190	8,477	109	8,586
LA-MISS-WEST TENNESSEE	159	3	162	6,793	55	6,848
MICHIGAN	212	2	214	8,613	121	8,734
MINNESOTA-DAKOTAS	155	1	156	7,649	65	7,714
MISSOURI-ARKANSAS	229	12	241	8,836	98	8,934
MONTANA	58	1	59	2,281	15	2,296
NEBRASKA-IOWA	188	6	194	8,119	58	8,177
NEW ENGLAND	257	4	261	10,597	241	10,838
NEW JERSEY	180	3	183	6,140	142	6,282
NEW YORK	353	5	358	13,327	234	13,561
NEW ZEALAND	55	-	55	1,641	5	1,646
OHIO	356	7	363	16,526	247	16,773
**PACIFIC NORTHWEST	419	11	430	15,521	169	15,690
PENNSYLVANIA	260	7	267	9,974	134	10,108
PHILIPPINE LUZON	74	-	74	1,853	4	1,857
PHILIPPINE SOUTH	75	25	100	1,758	6	1,764
REP. OF CHINA	21	-	21	674	1	675
ROCKY MOUNTAIN	113	4	117	4,847	34	4,881
SOUTHWEST	138	8	146	5,242	58	5,300
***TEXAS-OKLAHOMA	447	35	482	17,257	151	17,408
UTAH-IDAHO	76	1	77	3,294	25	3,319
WESTERN CANADA	66	2	68	2,280	43	2,323
WEST VIRGINIA	65	-	65	2,422	35	2,457
WISCONSIN-UPPER MICHIGAN	195	1	196	8,804	56	8,860
OVERSEAS EXTENSION	61	-	61	1,387	5	1,392
KIWANIS INT.-EUROPE	372	-	372	10,273	-	10,273
TOTALS	7,314	189	7,503	292,862	3,485	296,347

*INCLUDING 58 CLUBS CARIBBEAN: 14 - BAHAMAS, 1 - BARBADOS, 1 - GRAND CAYMAN ISLAND, 1 - GUADELOUPE, 24 - JAMAICA, 1 - MARTINIQUE, 1 - SURINAM, 11 - TRINIDAD, 4 - NETHERLANDS ANTILLES; **61 CLUB CANADA: *** 3 CLUBS MEXICO: 2 - CALIFORNIA-NEVADA-HAWAII, 1 - TEXAS-OKLAHOMA.

NEW MEMBER ADD REPORT FOR WORLDWIDE WEST

PERIOD COVERED: MONTH DECEMBER 1978

DISTRICT	1978-79 NEW MEMBER ADD GOAL	3/12 OF NEW MEMBER ADD GOAL TO DATE	ESTABLISHED CLUBS		NEW CLUBS				TOTAL NEW MEMBER ADDS		
			ADDS THIS MONTH	ADDS TO DATE	CLUBS THIS MONTH	ADDS THIS MONTH	TOTAL CLUBS TO DATE	ADDS TO DATE	TOTAL ADDS THIS MONTH	PREVIOUS ADD TOTAL	TOTAL ADDS TO DATE
ANDEAN	165	41	16	28	1	20	1	20	36	12	48
AUSTRALIA	216	54	12	53	-	-	1	21	12	62	74
CAL-NEVADA-HAWAII	6,881	1,720	302	1,057	-	-	1	23	302	778	1,080
ILLINOIS-E. IOWA	3,409	852	151	526	-	-	5	111	151	486	637
JAPAN	257	64	6	35	-	-	-	-	6	29	35
KANSAS	1,307	327	57	230	-	-	2	45	57	218	275
LA-MISS-W. TENNESSEE	1,959	490	98	347	-	-	5	118	98	367	465
MINNESOTA-DAKOTAS	2,233	558	82	311	-	-	2	43	82	272	354
MISSOURI-ARKANSAS	2,625	656	134	426	1	21	2	41	155	312	467
MONTANA	671	168	28	92	-	-	3	93	28	157	185
NEBRASKA-IOWA	2,354	589	124	399	-	-	-	-	124	275	399
NEW ZEALAND	389	97	43	111	-	-	-	-	43	68	111
PACIFIC NORTHWEST	4,324	1,081	300	970	1	20	1	20	320	670	990
PHILIPPINE LUZON	491	123	6	33	-	-	2	46	6	73	79
PHILIPPINE SOUTH	662	166	16	69	1	22	1	22	38	53	91
REPUBLIC OF CHINA	140	35	32	44	1	30	4	97	62	79	141
ROCKY MOUNTAIN	1,385	346	89	256	-	-	1	21	89	188	277
SOUTHWEST	1,510	378	60	278	-	-	1	24	60	242	302
TEXAS-OKLAHOMA	5,220	1,305	254	867	-	-	4	88	254	701	955
UTAH-IDAHO	948	237	29	121	-	-	1	28	29	120	149
WESTERN CANADA	709	177	26	77	-	-	-	-	26	51	77
WISCONSIN-UPPER MICHIGAN	2,421	605	117	377	-	-	-	-	117	260	377
EXTENSION	413	103	12	31	-	-	1	20	12	39	51
TOTALS	40,689	10,172	1,994	6,738	5	113	38	881	2,107	5,512	7,619

NEW MEMBER ADD REPORT FOR WORLDWIDE EAST.

PERIOD COVERED: MONTH DECEMBER 1978

DISTRICT	1978-79 NEW MEMBER ADD GOAL	3/12 OF NEW MEMBER ADD GOAL TO DATE	ESTABLISHED CLUBS		NEW CLUBS				TOTAL NEW MEMBER ADDS		
			ADDS THIS MONTH	ADDS TO DATE	CLUBS THIS MONTH	ADDS THIS MONTH	TOTAL CLUBS TO DATE	ADDS TO DATE	TOTAL ADDS THIS MONTH	PREVIOUS ADD TOTALS	TOTAL ADDS TO DATE
ALABAMA	1,507	377	59	266	-	-	4	92	59	299	358
CAPITAL	2,683	671	75	338	-	-	2	46	75	309	384
CAROLINAS	2,807	702	104	419	1	20	5	104	124	399	523
E. CANADA-CARIBBEAN	2,821	705	216	466	3	67	4	93	283	276	559
FLORIDA	4,216	1,054	261	877	-	-	4	120	261	736	997
GEORGIA	2,217	554	87	371	-	-	3	69	87	353	440
INDIANA	2,697	674	117	412	1	20	3	67	137	342	479
KENTUCKY-TENNESSEE	2,485	621	94	346	-	-	-	-	94	252	346
MICHIGAN	2,526	632	97	338	-	-	-	-	97	241	338
NEW ENGLAND	3,069	767	151	428	-	-	1	20	151	297	448
NEW JERSEY	1,850	462	37	242	-	-	-	-	37	205	242
NEW YORK	3,916	979	166	521	1	24	4	87	190	418	608
OHIO	4,925	1,231	174	726	-	-	1	24	174	576	750
PENNSYLVANIA	2,825	706	97	394	1	20	1	20	117	297	414
WEST VIRGINIA	695	174	15	115	-	-	2	63	15	163	178
EUROPEAN FEDERATION	2,595	649	-	-	2	40	11	222	40	182	222
TOTALS	43,834	10,958	1,750	6,259	9	191	45	1,027	1,941	5,345	7,286
NEW MEMBER ADDS- WORLDWIDE WEST	40,689	10,172	1,994	6,738	5	113	38	881	2,107	5,512	7,619
GRAND TOTAL	84,523	21,130	3,744	12,997	14	304	83	1,908	4,048	10,857	14,905

REPORT OF BOARD COMMITTEE ON NEW CLUB BUILDINGTO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEESJanuary 25-30, 1979

Date of Committee Meeting: January 27, 1979

Place of Committee Meeting: General Office

Present: Members - Raymond W. Lansford, James B. Richard,
 John T. Roberts
 Chairman - C.E. "Pete" Thurston
 Staff members - Robert M. Detloff, Alonzo J. Bryan

Revocation of Charters:

The committee reviewed information provided by the Staff relating to the proposed revocation of charters and the following fifty-one (51) charters are recommended to the Board for revocation:

<u>CLUB</u>	<u>ORGANIZATION DATE</u>
Calexico, California	October 16, 1925
Clayton-West End, Missouri	April 30, 1926
Hazlehurst, Georgia	January 15, 1943
McKees Rocks, Pennsylvania	May 20, 1946
Monroeville, Pennsylvania	May 13, 1947
North Burnaby, British Columbia	May 31, 1949
Brighton Road, Pittsburgh, Pennsylvania	September 9, 1950
Reading, Massachusetts	February 2, 1955
Monahans, Texas	March 13, 1958
Joliet West, Illinois	June 25, 1958
Metropolitan Savannah, Georgia	June 27, 1961
Avis-Pine Creek, Pennsylvania	December 3, 1963
Bethany-Overholser, Oklahoma	November 20, 1964
Anna, Ohio	March 21, 1967
Springvale, Australia	August 19, 1968
Las Vegas Plaza, Las Vegas, New Mexico	July 9, 1971
Warner, Oklahoma	September 27, 1971
Deming, New Mexico	March 13, 1972
Becket-Washington, Massachusetts	November 8, 1972
Five Seasons, Cedar Rapids, Iowa	November 9, 1972
Saskatoon North, Saskatchewan	February 13, 1973
Wagoner, Oklahoma	September 21, 1973
Stilwell-Cherokee Nation, Oklahoma	September 27, 1973
The Golden Circle, Corsicana, Texas	September 30, 1973
South Salt Lake, South Salt Lake City, Utah	February 8, 1974

Buechel, Kentucky
Lewisville, Texas
Baca Grande, Crestone, Colorado
North San Dieguito, Encinitas, California
The Valley, Chehalis, Washington
Mullins, South Carolina
Mira Mesa, San Diego, California
Burkett Station, Golden K,
Grand Island, Nebraska
Wayne County, Smithville, Ohio
Emporia, Virginia
Redoubt, Kenai-Soldotna, Alaska
Burns Flat, Oklahoma
Midshore, Salisbury, Maryland
North Shelby County, Pelham, Alabama
Eureka, Spruce Point, California
Table Rock Lake, Kimberling City, Missouri
Stratford, Oklahoma
Ipswich, South Dakota
Old National Area, Atlanta, Georgia
East Cobb, Georgia
Linden, Texas
DeWitt, Nebraska
DeKalb, Texas
Haralson County, Tallapoosa, Georgia
Austin Southwest, Texas
Pike Creek Valley, Newark, Delaware

May 9, 1974
June 25, 1974
September 28, 1974
January 15, 1975
February 20, 1975
April 22, 1975
April 30, 1975

September 16, 1975
September 30, 1975
November 17, 1975
December 6, 1975
February 3, 1976
March 18, 1976
April 1, 1976
May 17, 1976
May 25, 1976
September 13, 1976
September 29, 1976
October 7, 1976
November 30, 1976
February 21, 1977
March 26, 1977
April 4, 1977
April 26, 1977
June 30, 1977
February 28, 1978-1974

Recommendation #1:

The committee recommends that the charters of the fifty-one (51)
listed clubs be revoked.

I move that recommenation 1 be adopted.

(Adopted)

At the February 1978 meeting of the Board, action was taken directing that the charters of delinquent Kiwanis clubs be revoked if all outstanding indebtedness was not satisfied prior to May 22, 1978. Action was taken at that time to remove twenty-six (26) clubs from all active records and the respective districts were notified that as of May 22, 1978 the charters had been revoked.

The committee reviewed the list as presented by the Staff and recommends that the following twenty-six (26) clubs be officially recorded as having their charters revoked retroactive to May 22, 1978:

Armenia, Quindio, Colombia
Cartagena de Indians, Colombia
Cucuta, Colombia
Fusagasuga, Colombia
Neiva, Huila, Colombia

Bislig Bay, Philippines
Borongan, Eastern Samar, Philippines
Calbayog City, Philippines
Kidapawan, Philippines
Maco Davao, Philippines

Pitalito, Huila, Colombia
Agoo, La Union, Philippines
Manila Bay, Oasay City, Philippines
Pasig, Rizal, Philippines
Pines City, Baguio City, Philippines
Virac, Philippines
Barobo, Surigao del Sur, Philippines
Barotac Viejo, Iliolo, Philippines

Mati, Davao Oriental, Philippines
Molave, Zamboange del Sur, Philippines
San Miquel, Surigao del Sur, Philippines
Sto. Tomas, Davao de North, Philippines
Tungao, Butuan City, Philippines
Monterrey, Mexico
Aguas Buenas, Puerto Rico
Cidra, Puerto Rico

Recommendation #2:

The committee recommends that the charters of the twenty-six (26) listed clubs be revoked.

I move that recommendation 2 be adopted.

(Adopted)

New Club Building Statistics 1977-78

The committee reviewed the statistics for the 1977-78 Administrative Year and commends Immediate Past President Maurice Gladman and his administrative team on the outstanding record of new Kiwanis clubs organized in his year. The total of 438 new Kiwanis clubs built sets an all-time record.

The committee especially recognizes the seven District Governors that set all-time records in the building of new Kiwanis clubs in 1977-78. These districts are: Andean, Benelux-France-Monaco, Florida, New England, New Zealand, Republic of China and Wisconsin-Upper Michigan.

The committee was pleased to note that fifteen (15) Kiwanis clubs were removed from the not meeting list and restored to active club status:

Somerset, Princess Anne, Maryland
Greater Cache Valley, Smithfield, Utah
Weston, West Virginia
Canning River, Australia
East Wenatchee, Washington
Perth North Suburban, Australia
East Los Angeles-City of Commerce, California
Williamette, Portland, Oregon

Susitna Valley, Talkeetna-Willow, Alaska
The Banana Belt, Lewiston, Idaho
North Andros, Bahamas
Darien Area, Illinois
Putnam County, New York
Mutia, Zamboanga del Norte, Philippines
Tipton, Indiana

Award Recognition - Toronto Convention

The committee recommends that a special plaque be prepared and awarded at the Toronto Convention by Immediate Past President Maury to the Immediate Past Governors of the seven (7) districts that established all-time records in New Club Building in 1977-78.

Recommendation #3:

The committee recommends that a special plaque be prepared and awarded at the Toronto Convention by Immediate Past President Maury to the Immediate Past Governors of the seven (7) districts establishing all-time records in New Club Building during 1977-78.

I move that recommendation 3 be adopted.

(Adopted)

New Club Building Statistics

The committee reviewed the record of New Club Building for 1977-78 and the 1978-79 Administrative Year to date, and discussed several approaches to motivating the Governors to give the necessary leadership in building new Kiwanis clubs so that the goals for the current year can be met. It is suggested that President Bill and each Board Counselor make an extra effort in the next few weeks to contact the Governors and impress on them the serious concern for the growth of the organization, stressing the important role that New Club Building plays in the total growth picture.

It was brought to the attention of the committee by Ray Lansford that he had been approached by representatives of the Ochos Rios club about the feasibility of forming a Kiwanis club on shipboard, specifically the MS Southward. The committee reviewed this request in detail and recommends that the petition be acted upon when received in proper order.

Recommendation #4:

The committee recommends that the Department on Field Service be authorized to accept a petition for a club on shipboard provided that all requirements are met. This type of club should then be evaluated as to its potential for the future, and that such a club be attached to the district of the sponsoring club.

I move that recommendation 4 be adopted.

(Adopted)

New Club Building Promotion for 1978-79

The committee was requested to review possibilities of an additional promotional award to club presidents for sponsoring new Kiwanis clubs in the period December 1, 1978 through September 30, 1979. After much discussion it is the opinion of the committee that any special promotional awards to be presented at this time should be sponsored by the district, and that the present criteria for the International award remain as announced.

Addition to New Club Building Kit

A request from President-elect Mark Smith has been received that the promotional folder "Kiwanis facts for members, prospective members and friends" be included in the New Club Building Kits. The committee finds merit in this request and feels that 25 folders could be included in each kit. Funds are available in the Field Service budget to cover this item.

Recommendation #5:

The committee recommends that 25 folders titled "Kiwanis facts for members, prospective members and friends" be included in each New Club Building Kit.

I move that recommendation 5 be adopted.

(Adopted)

Request for Assistance in the Building of New Kiwanis Clubs by E.C. & C.

Due to the resignation from the Staff of Robert L. Mason there is no Field Service assistance currently assigned to the Eastern Canada and the Caribbean District. Trustee Drew Petersen, who attended the Mid-Winter Conference of the district recently, reported that action was taken by the District Board inquiring as to the financial assistance available in the building of new Kiwanis clubs. The inquiry related to Kiwanis International allocating funds to cover the expenses of a Kiwanian within a division who would be available to assist a local club in building a Kiwanis club in a new area of the division. The individual would be recommended by the Governor and the Department of Field Service would confirm an assignment and have complete control of the activities and reimbursement of that person.

After considerable discussion with both Trustee Drew Petersen and Trustee Allen Duffield, and with great concern as to a precedent that might be set, the Committee has no recommendation at this time.

Reimbursement for Presentation of Charters

The committee reviewed the current policy setting a maximum of \$100 on the amount to be reimbursed a Governor or his representative for expenses incurred in the presentation of an official charter. After discussion it is recommended that this amount be increased to \$110. When extenuating circumstances exist and travel one way exceeds 500 miles, an additional travel allowance not to exceed a total of \$200 shall be allowed.

Recommendation #6:

The committee recommends that the maximum amount to be reimbursed to a Governor, or his representative, for actual expenses incurred in the

presentation of an official charter be increased to \$110. When extenuating circumstances exist and travel one way exceeds 500 miles, by the most direct surface route, an additional allowance for actual travel expenses, not to exceed \$200, shall be allowed. This policy is to take effect when adopted.

I move that recommendation 6 be adopted.

(Adopted and referred to Laws and Policies)

New Club Building Promotion for 1979-80

The committee reviewed with interest the promotion ideas of Wil J. Blechman, M.D., Chairman, Worldwide East 1979-80 and Harris G. Hunter, Chairman, Worldwide West, and congratulates these men for their advance planning. The suggested theme for the 1979-80 New Club Building effort will be "Building a Kiwanis World".

As time did not permit for Wil and Harris to make available to the committee their suggestions for awards and other promotional ideas, it is the desire of the committee that they be given the opportunity to develop their plans in keeping with similar programs of recent years, and that the Budget for Field Service include an allocation equal to that provided in 1978-79.

Recommendation #7:

The committee recommends that the 1979-80 International Committee on New Club Building (East and West) be authorized to proceed with plans for promotion in keeping with similar programs of recent years.

I move that recommendation 7 be adopted.

(Adopted)

1979-80 Budget

The committee reviewed in detail the total expenditures for the Department of Field Service for the 1977-78 year along with the budget for 1978-79. Several explanations of breakdowns and percentages noted were referred to the Staff for additional clarification. The committee requested that the Director of Field Service, with necessary input from the Comptroller, prepare a preliminary budget, copies to be shared with all members of the committee, as soon as possible. The

committee will then forward their comments and suggestions to the Director of Field Service, with copies to the Chairman. A final departmental budget will then be prepared by Staff, reviewed by the Committee Chairman, and included in the over-all budget to be presented to this Board in May.

Field Service Representatives Responsibilities and Activities in 1979-80

The Committee does not feel that this is the time, nor is it in the best interest of Kiwanis, to turn the building of new Kiwanis clubs totally over to the volunteer New Club Builders, and to assume that the Field Service Representatives would no longer be actively and directly concerned with the building and organization of new Kiwanis clubs.

After much discussion the committee is of the opinion that to remove the Field Service Representatives from the direct new club effort would not be practical and would result in a marked decline in the formation of new Kiwanis clubs. Therefore, the solely volunteer New Club Building approach is not something that the committee can look with favor upon.

The major thrust of the Field Service Representatives must be the extension of Kiwanis to new areas through the organization of new Kiwanis clubs.

Subject to time limitations, the Field Service Representatives could be utilized quite effectively in the Regional Workshops for Lieutenant Governors and Club Presidents, District Conventions, and Training Sessions. The Field Service Representatives could also assist in membership growth programs and in the strengthening of small clubs, when time is available.

The committee will continue to review this matter and to explore ways of achieving optimum effectiveness of the Field Service Representatives. The committee does not make a recommendation at this time.

I move that this report be received.

Respectfully submitted,

RAYMOND W. LANSFORD

JAMES B. RICHARDS

JOHN T. ROBERTS

C.E. "PETE" THURSTON, Chairman

REPORT OF BOARD COMMITTEE ON PROGRAM DEVELOPMENT
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

January 25-30, 1979

Date of Committee Meeting: January 27, 1979

Place of Committee Meeting: General Office

Present: Members: Warren H. Edwards, James B. Richard,
C. E. "Pete" Thurston, Jr.
Chairman: E. B. "Mac" McKittrick
Staff: Gerald R. Jindra, A. G. Terry Shaffer
Percy H. Shue
Guests: Paul L. Frantz, President, Circle K International
William H. Songer, President, Key Club International

Selection of the 1979-80 Theme and Goals

The Committee studied a number of examples of art possibilities to illustrate the concept of adults and youth interacting together--the basis of the 1979-80 Major Emphasis Program, RIGHTSTART - HAND IN HAND WITH YOUTH. It was felt by the Committee that the finished art could be utilized for both the MEP and the 1979-80 Theme, as is the case this year. The selection of the Committee is attached as Exhibit A for the information of the Board of Trustees. The Publications Department was requested to proceed with this rough art and produce a finished product since production of the Theme folder and other 1979-80 items which utilize this art must begin within the next several weeks.

The Committee is of the opinion that a 1979-80 Theme which would be consistent with the art, the Major Emphasis Program, and the concept of interacting together in service should be recommended to the Board.

Recommendation #1:

The Committee recommends that the 1979-80 Theme be BUILD TOGETHER.

I move that recommendation 1 be adopted.

(Adopted)

The Committee also is of the opinion that the word "Goals" gives more emphasis than does the term "Targets" to those points which Kiwanis International wishes to stress during the 1979-80 Administrative Year.

Recommendation #2:

The Committee recommends that the 1979-80 Goals be as follows:

BUILD TOGETHER

- .to discover the joy of association with children and youth;
- .to strengthen our alliance with Circle K and Key Clubs;

- .to establish enduring bonds between Kiwanians around the world;
- .to develop our potential for enriching the lives of others.

I move that recommendation 2 be adopted.

(Adopted)

Progress of 1978-79 Major Emphasis Program

The Committee reviewed the current Major Emphasis Program promotional efforts, including supporting articles and other features in issues of The Kiwanis Magazine. The Committee especially noted that sales of the "Let's Take Action Against Crime" book for elementary school teachers and students now stands at 12,833 copies since its inception on January 1, 1978.

The Committee urged staff to consider additional items for sale that will focus upon young children and will continue to be of interest to clubs well beyond the MEP in the year in which they were created.

The Committee also requested staff to include questions on Part I of the Annual Club Report each year which will provide an evaluation of the utilization of items contained in the Major Emphasis Program Kit.

The Committee is also of the opinion that district officers and chairmen of various district committees should be encouraged to forward press clippings and other items for clubs which will indicate success stories in support of the Major Emphasis Program.

Progress of 1979-80 Major Emphasis

The Committee reviewed the list of contents of the 1979-80 Major Emphasis Program Kit, noting that all items are in various stages of production. The Committee sincerely believes that the inclusion of the MEP kit as an integral part of the 1979-80 Club President's Leadership Education package is a significant improvement which will enable the material to reach club leadership several months earlier than in the past.

1979-80 Major Emphasis Incentive Award Program

The Committee studied the incentive award program for the 1979-80 Major Emphasis Program as approved by the Board during its October, 1978 meeting. The program called for a suitable banner patch to be awarded to any club which completed a new project within Major Emphasis Program.

Staff shared with the Committee an analysis of the possible distribution methods of the awards along with the necessary administrative techniques for each alternative. The positive and negative aspects of each method were discussed at length.

President-elect Mark A. Smith, Jr. noted that he would favor an award for those clubs having 100% participation of its active membership in the "Rightstart - Hand In Hand With Youth" Major Emphasis Program. This would include both a banner patch award and suitable recognition at the 1980 International Convention. Although it was originally intended for this to be a supplement to the formerly-approved incentive program, it was agreed that the two programs combined would be too costly.

The Committee, therefore, requests that the Board of Trustees amend the originally-approved program to include only those clubs having 100% participation.

Recommendation #3:

The Committee recommends that the 1979-80 Major Emphasis incentive award program be amended to include a suitable banner patch for only those clubs having 100% participation of its active membership in the 1979-80 Major Emphasis Program. Such a program would include: 1) a banner patch award for all qualifying clubs sent directly from the General Office immediately upon receipt of a club-certified form; and 2) public recognition at the 1980 International Convention for those clubs returning the certification form to the General Office by May 15, 1980.

I move that recommendation 3 be adopted.

(Adopted)

Builders Clubs

The Committee reviewed the progress of the Builders Club program, noting that, to date, 267 Builders Clubs had been officially chartered by the General Office. It was further noted that 19 Builders Clubs have been organized during the current administrative year.

It was further noted that Staff has made every effort to notify all Kiwanis clubs and district officials regarding the new one-time Builders Club Sponsorship Fee of \$50, as approved during the September, 1978 Meeting of the Board of Trustees. The Committee believes that this Youth Services program should be actively promoted throughout Kiwanis International. The Committee further suggests that a greater emphasis be placed on the benefits of co-sponsorship with Kiwanis clubs by a Key Club or Circle K Club.

The Committee reviewed the latest issue of the Builders Club Newsletter outlining projects completed by existing Builders Clubs. This publication is sent to all sponsoring Kiwanis clubs.

Keywanettes District Structure Request

The Committee examined the request for a Keywanettes district structure from the West Virginia District of Kiwanis International. As the request was in accordance

with requirements as outlined during the February, 1977 and October, 1977 meetings of the Kiwanis International Board of Trustees, the Committee proposed approval of the requested structure under the same conditions given to the California-Nevada-Hawaii and Texas-Oklahoma districts.

Recommendation #4:

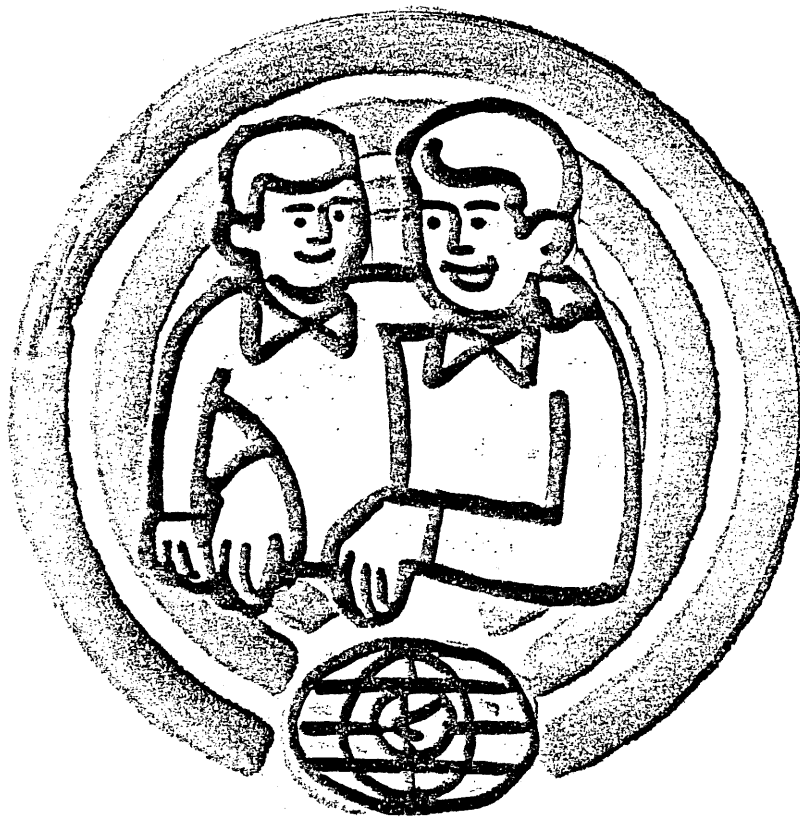
The Committee recommends that approval be granted to the West Virginia District of Kiwanis International for the organization of a Keywanettes district structure. The West Virginia district shall be solely responsible for the organization, management and control of said structure, and comply with the requirements of membership.

I move that recommendation 4 be adopted.

(Adopted)

Respectfully submitted,

WARREN H. EDWARDS
JAMES B. RICHARD
C. E. "PETE" THURSTON, JR.
E. B. "MAC" MCKITRICK, Chairman



Rough
Only

REPORT OF BOARD COMMITTEE ON PROPERTY AND SUPPLIES
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

January 25-30, 1979

Date of Committee Meeting: January 28, 1979

Place of Committee Meeting: General Office

Present: Members: Albert L. Cox, Raymond W. Lansford
Chairman: Warren H. Edwards
Staff: William A. Brown, Timothy F. Mullen, Frank S. Schwerthoffer

Supplies

The financial statement for the first quarter of the 1978-79 Administrative Year was reviewed and the Gross Profit on sales is currently ahead of last year's record setting pace, and the Staff is to be commended for maintaining a fifty percent of Gross Profit on sales.

At this time, a number of new items were presented to the Committee for their consideration. The following items were reviewed and approved for sales in the catalog:

1. The brochure, "What is Kiwanis?"
2. A bronze craft paperweight with name plate
3. A paper cutter to clip recipes, coupons and articles from newspapers or magazines
4. Past President and Past Lieutenant Governor charms for wives of such officers

The Committee considered the suggestion of the Convention Committee that Toronto tote bags be imprinted with the convention logo and sold at the Supplies Booth.

Recommendation #1:

The Committee recommends that Toronto tote bags be produced with the convention logo and that they be sold in the Supplies Booth.

I move that recommendation 1 be adopted.

(Adopted)

Property

The Board Committee reviewed the Operating Statement for the General Office property for the period ending December 31, 1978. The Committee noted that in the first three months of this administrative year the operation and maintenance of the

property was within budget.

The Committee directed Staff to continue to rent the new TWX Teletypewriter and to continue its study on the use of the equipment.

Staff presented to the Committee preliminary proposals for their consideration on the possibility of Kiwanis International leasing or purchasing its own telephone system. The Committee directed Staff to continue its study and to obtain firm proposals for their consideration at the May Board Meeting.

The Committee was informed on the progress of moving materials to the new storage facilities at North Pier. At the May Board Meeting, the Committee will tour the North Pier facilities.

The Committee toured the General Office facilities and wishes to commend the Staff on the excellent condition and appearance of the building.

The Committee is concerned with space utilization in the present building and has asked Staff to outline present flow of traffic into and out of each department and departmental relationship of each department as it relates to other departments and their locations. This data should be mailed to each committee member prior to the meeting. The Committee may deem it advisable to come to the May Meeting a day early to follow up on this study.

Staff was directed to continue their study on the need for adjustments in office space.

Respectfully submitted,

ALBERT L. COX
RAYMOND W. LANSFORD
WARREN H. EDWARDS, Chairman

REPORT OF THE BOARD COMMITTEE ON PUBLICATIONS AND ADVERTISING

TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

January 25 - 30, 1979

Date of Committee Meeting: January 27, 1979

Place of Committee Meeting: General Office

Present: Members - J. Stewart Wilson, Aubrey E. Irby
Chairman - Raymond W. Lansford
Staff - Nick Geannopulos, David Williams, Scott Pemberton

Finance

Postage has remained a difficult problem. On the basis of the two increases in July 1978 the Finance Committee is considering an addition to the postage of \$48,000 for the current fiscal year. This amount should offset 1978 increases and also absorb the July 1979 projected postage increase.

Staff reported that advertising sales for the magazine continue to exceed budget, increasing income for the first half of 1978-79. On the basis of present sales and projected new advertisers scheduled for the latter half of the year, the committee projects a net increase in advertising income of \$20,000 and increased commission expense of \$5,000.

The committee reviewed the policy determining when a particular issue of the Kiwanis Magazine should be increased to 56 pages or more. Current guidelines call for the ratio of 40 percent advertising to 60 percent editorial content in a 48-page publication. (Current practices by most association publications call for 30 percent advertising and 70 percent editorial.) When available advertising

exceeds 40 percent of the regular 48-page size, increased revenue will generally pay for the additional eight pages, such as the October 1978 issue. Advertising in that issue would have been some 46 percent of 48 pages and when increased to 56 pages to retain the 40/60 ratio the eight additional pages still producing some \$5,000 in added net income for the magazine.

Editorial

The committee considered editorial planning, beginning with a review of the magazine's recent issues. The general interest content, particularly the features on the American family in November-December and the value of business ethics in January, have elicited several requests for reprint permission from service and professional agencies. "The Marvelous Marking Stick" in the February issue will be reprinted in the March Reader's Digest, the third Kiwanis article appearing in the Digest in six months.

Kiwanis content has been enhanced with two special features, "The Man Who Wears the K" in November-December and "How Kiwanis Began" in January. New club building membership records have received prominent display in the January and February Scene sections, and the February issue devoted the cover and lead story to a colorful promotion of the Toronto convention.

The committee reviewed the staff's plans for future content. In keeping with the committee's suggestions at the previous meeting, membership growth, retention, and new club building will receive added attention in the next few issues. The March issue will include a story and photos on our 7,500th club and a report on how a Florida club almost doubled its membership. Available as space permits are stories on how clubs can reduce member loss, how a California club uses billboards to promote services, and the new club at the United Nations. Beginning in April, a three-part series will explain "How Kiwanis Works" at the club, district, and International levels.

Advertising

The committee learned that advertising sales continue to show a healthy increase. With five issues already compiled, revenues are about 23 percent more than last year at this time. Though this strong showing is not expected to continue at quite this pace, the staff is cautiously optimistic of achieving an overall record in advertising sales for the 1978-79 year.

The committee considered the question of borderline ads that could disturb the readership because of exaggerated claims or misleading headlines and photographs. The staff was instructed to reject these ads whenever possible. The

committee also expressed the hope that once the subscription fee increase is granted, more discriminating policy can be instituted regarding mail-order advertising, the most likely offenders. The committee further suggested that at that time the 40 percent advertising ratio be evaluated - each issue to reflect the membership's greater financial support.

Subscription Fee Increase Campaign

The committee reviewed efforts promoting adoption of a magazine subscription fee increase at the Toronto convention. The promotions have emphasized two things: 1) costs for printing, paper, and postage have increased markedly during the past few years, and 2) the magazine is valuable to Kiwanis as a communications, image-building, and member-recruiting tool and to individual Kiwanians in their personal, professional, and community service lives.

Newsstories concerning the fee increase are appearing in the February and April issues of the magazine and in five issues of the BKO beginning in February. A memorandum and special flyer explaining the need for an increase have been sent to International leaders and to district governors, secretaries, and lieutenant governors. An explanatory flyer will be sent to all clubs and will be distributed at the Toronto convention. The magazine booth at the convention will have displays emphasizing the reasons for the desired increase.

Magazine Week

The staff reported on plans for Magazine Week, which is May 6-12 this year. The Magazine Week Kit has been updated. Promotions include a postcard in the February general mailing with which clubs can order Magazine Week Kits, an article in the March issue of the magazine, and an article in the April BKO. Since 1975, when promotion of Magazine Week was intensified, the number of kits ordered each year has increased from 600 to more than 1100. Magazine Week materials emphasize the value of the magazine to individual Kiwanians and to the service efforts of clubs. In addition, the kit encourages clubs to use the magazine as a public relations tool in their communities and as an aid in recruiting new members.

Non-member Subscription Program

The committee reviewed a program initiated last year to increase magazine circulation among non-members and such institutions as hospitals, libraries, and home care centers. Increased circulation in these areas will increase recognition of Kiwanis and produce additional revenue for the magazine. A

presentation stressing gift subscriptions was made at last year's governor-elect conference and will be repeated this year. A special flyer, "Be An Image Builder: Give Kiwanis Magazine," is now included in the club president's package and in the annual Magazine Week Kit. Future plans call for additional promotions through stories and perhaps advertisements in the magazine itself.

Printing of Auxiliary Materials

At the request of the Kiwanis International Foundation, the committee discussed present procedures with regard to the use of a variety of printing companies for the many jobs run through the Publications Department. It was determined that the highest standards of printing are being maintained while at the same time ensuring that prices remain competitive. The committee approves the present system which fully utilizes the judgment and expertise of staff, and congratulates all concerned on their record of producing uniformly excellent printing jobs of all sizes.

Respectfully submitted,

AUBREY E. IRBY
J. STEWART WILSON
RAYMOND W. LANSFORD, Chairman

REPORT OF BOARD COMMITTEE ON PUBLIC RELATIONS
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

January 25-30, 1979

Date of Committee Meeting: January 27, 1979

Place of Committee Meeting: General Office

Present: Members: Warren H. Edwards
J. Stewart Wilson
Chairman: Aubrey E. Irby
Staff: John L. McGehee
R. P. Merridew

Departmental Review

The Staff Director of Public Relations described President Solberg's visit to Kurt Waldheim, Secretary General of the United Nations, during which he presented Mr. Waldheim with a copy of the RIGHTSTART program guide and conferred with International Year of the Child Secretariat personnel on the mutuality of interest between Kiwanis' RIGHTSTART program and the U.N.'s International Year of the Child program. The meeting between President Solberg and Secretary General Waldheim was photographed and photographs were distributed with captions in appropriate languages to all Kiwanis clubs, world-wide, and to all district bulletins as promotional backup for the RIGHTSTART program.

The Staff Director of Public Relations also reported on the good will visits by Mr. Solberg to the Boy Scouts of America headquarters, and the Future Farmers of America headquarters at each of which he presented a "thank you plaque" for that organization's continued support and for its current cooperation in RIGHTSTART. President Solberg will also visit the Girl Scouts, Camp Fire Girls, Boys' Clubs and National 4-H Council.

The visit by Immediate Past President Maurice Gladman to the Washington, D.C. embassies of "5 new Kiwanis countries" was described. Pictures of Mr. Gladman presenting a Kiwanis plaque to each ambassador or representative will be distributed with captions to clubs in those countries, except for The Cameroons whose representative declined to be photographed. Mr. Gladman supplemented this report by speaking of the public relations value of these visits. He recommended that the wording on the plaques presented to ambassadors be changed from "_____ is a Kiwanis Country," to "Kiwanis serves in _____."

In the matter of publicity support to RIGHTSTART, it was reported that more than 200 sets of RIGHTSTART TV slides have been distributed to clubs upon request, and more than 200 RIGHTSTART radio spot announcement cassettes have been sold. Promotional materials are now being prepared for the RIGHTSTART sequel HAND IN HAND WITH YOUTH.

Other promotional support included distribution of headquarters hotel and location pictures and captions to district bulletin editors to help them promote the 1979 Kiwanis International Convention, and the distribution of a promotional speech to all on-to-convention city chairmen and lieutenant governors except in Europe and Japan.

Samples of the pages for the "graphic publicity report" on the 1978 observance of Farm City Week were exhibited. It was announced that this report would be ready in about 30 days.

Winners in the 1977-78 International Club Bulletin Contest were identified:

GOLD (101 Members or More)

First Place: Kiwanis Club of Greenville, South Carolina (Carolinas)
Second Place: Kiwanis Club of Louisville, Kentucky (Kentucky-Tennessee)
Third Place: Kiwanis Club of Denver, Colorado (Rocky Mountain)

SILVER (71 Members to 100)

First Place: Kiwanis Club of Kingston, Jamaica (Eastern Canada & the Caribbean)
Second Place: Kiwanis Club of Cocoa, Florida (Florida)
Third Place: Kiwanis Club of Fort Dodge, Iowa (Nebraska-Iowa)

ORANGE (46 Members to 70)

First Place: Kiwanis Club of Morganton, North Carolina (Carolinas)
Second Place: Kiwanis Club of Merle Hay, Des Moines, Iowa (Nebraska-Iowa)
Third Place: Kiwanis Club of Sand Lake, New York (New York)

BLUE (31 Members to 45)

First Place: Kiwanis Club of Anderson Hills, Cincinnati, Ohio (Ohio)
Second Place: Kiwanis Club of Chilton, Wisconsin (Wisconsin-Upper Michigan)
Third Place: Kiwanis Club of Merrick, New York (New York)

WHITE (30 Members or Fewer)

First Place: Kiwanis Club of Sir Walter, Raleigh, North Carolina (Carolinas)
Second Place: Kiwanis Club of Kitimat, British Columbia (Pacific Northwest)
Third Place: Kiwanis Club of East Des Moines, Iowa (Nebraska-Iowa)

Also identified were winners in the 1977-78 Silver Bell public relations contest.

GOLD (101 Members or More)

First Place: Kiwanis Club of Maryville, Tennessee (Kentucky-Tennessee)
First Honorable Mention: Kiwanis Club of Bangor, Maine (New England)
Second Honorable Mention: Kiwanis Club of Augusta, Maine (New England)

SILVER (71 Members to 100)

First Place: Kiwanis Club of Anaheim, California (California-Nevada-Hawaii)
First Honorable Mention: Kiwanis Club of Somerville, Massachusetts (New England)
Second Honorable Mention: Kiwanis Club of West Visalia, California (Cal-Nev-Ha)

ORANGE (46 Members to 70)

First Place: Kiwanis Club of Durham A.M.-Oshawa, Ontario (E. Canada & Caribbean)
First Honorable Mention: None
Second Honorable Mention: None

BLUE (31 Members to 45)

First Place: Kiwanis Club of Kaitaia (New Zealand)
First Honorable Mention: Kiwanis Club of Plano, Texas (Texas-Oklahoma)
Second Honorable Mention: None

WHITE (30 Members or Fewer)

First Place: Kiwanis Club of Arroyo Grande Valley, California (Cal-Nev-Ha)
First Honorable Mention: None
Second Honorable Mention: None

SPECIAL AWARDS

Kiwanis Club of Broadmoor, Shreveport, Louisiana
Division 20, Illinois-Eastern Iowa District

At the conclusion of the meeting, the committee directed the Staff Director of Public Relations to include in this report the committee's commendation to him and his department for their public relations effort.

Brief Public Relations Report from President Solberg

At the invitation of the chairman, President Solberg spoke briefly to the committee on the extent of the publicity which he has observed during his official visitation trips. He said that his South Pacific visit to Australia, New Zealand and New Caledonia produced 200 column inches of newspaper space, including a full column in the "Australia Women's Weekly", a prestige publication. The column was devoted to President Solberg's visit and to RIGHTSTART. He also cited the publicity received during his Kentucky-Tennessee district visit which included messages on 2 large billboards and on a "news-flasher." He said he also participated in a half hour television interview there which was telecast on prime time to a potential of one and a half million viewers. He mentioned the special section in the "Oklahoma City Saturday Oklahoman and Times" which was based on his official visit to the Texas-Oklahoma District. He said the same extensive publicity was accorded his South American and European visits also, singling out a press conference held for him and the President of Kiwanis International Europe in Neuchatel, Switzerland. He said that the areas mentioned were only examples and that all publicity related to his visits has far surpassed his expectations.

Consideration of the nomination of Ms. Tracy Smith, 17, Stockton, California for a Connelly Medal

Ms. Smith freed a 9 year old boy from a swimming pool drain which held him fast.

She administered mouth-to-mouth resuscitation both under water and on the surface and saved his life. However, the nomination of Ms. Tracy Smith for a Connelly Medal was rejected inasmuch as Ms. Smith was a swimming instructor charged with the training of the young man she saved. Thus, under the guidelines of Connelly Medal requirements, she was not qualified.

Consideration of the nomination of Fred Will DeMier, 21, Tulsa, Oklahoma for a Connelly Medal

DeMier rescued a trucker from a fiery death after he was trapped in his diesel-laden rig which flipped over on a turnpike and burst into flames.

Recommendation #1:

The Committee recommends that the nomination of Fred Will DeMier for a Connelly Medal be approved.

I move that recommendation 1 be adopted.

(Adopted)

Consideration of Ms. Valentine Campbell, 19, Ottawa, Ontario for a Connelly Medal

Ms. Campbell pulled two men to safety from a flaming automobile which had crashed on the highway.

Recommendation #2:

The Committee recommends that the nomination of Ms. Valentine Campbell for a Connelly Medal be approved.

I move that recommendation 2 be adopted.

(Adopted)

Consideration of an appropriate Connelly Medal nominee or recipient to receive a Connelly Medal on the stage at the Toronto convention

Recommendation #3:

The Committee recommends that Ms. Valentine Campbell, Ottawa, Ontario, be invited to the Toronto convention to receive her Connelly Medal on the convention stage.

I move that recommendation 3 be adopted.

(Adopted)

Consideration of a recipient of the Kiwanis Decency Award at Toronto

At the invitation of the Chairman, Secretary Merridew visited the meeting and reported that Mrs. Joan Ganz Cooney, President of Children's TV Workshop which produces the children's program "SESAME STREET", would accept Kiwanis' invitation to come to Toronto to accept a Kiwanis Decency Award. If she were approved, her appearance would be supplemented by slides and film of this popular children's TV show. Mr. Merridew said he is attempting to get "Big Bird" or another Sesame Street character to appear with Mrs. Cooney, but has so far been unsuccessful. If she is approved, he said, he would continue to try for the Sesame Street character to accompany Mrs. Cooney.

Recommendation #4:

The Committee recommends that Mrs. Joan Ganz Cooney, President of Children's TV Workshop, producers of "SESAME STREET" be invited to Toronto to accept the 1979 Kiwanis Decency Award.

I move that recommendation 4 be adopted.

(Adopted)

Progress report on the new slide presentation, "The Man Who Wears the K."

The Staff Director of Public Relations reported that an updated version of the script for the old slide presentation has been put in the hands of a professional script writer for professional, dramatic treatment. When the script writer presents his script--and it has been approved--a shooting schedule will be developed for necessary visuals. The public relations director was directed to send the first draft of the script to the committee members for review. The committee also directed him to exert every effort to have the completed remake of "The Man Who Wears the K" ready for the Toronto convention--or before, if possible.

Consideration of the cancellation of the Silver Bell Public Relations Contest

The Committee feels that because of the scarcity of entries in this competition, indicating a Kiwanis-wide lack of interest, the difficulty of setting up workable guidelines for entries and for judging, and because Kiwanis may have reached the counter-productive point in the number of contests, competitions, recognition awards, etc. it sponsors, the Silver Bell Public Relations Competition should be discontinued.

Work on the 1979-80 Public Relations budget

The Committee made a detailed study of the budget information provided by the staff, and felt that, in all good conscience, it did not have time enough to

do justice to the important assignment of preparing the 1979-80 Public Relations budget. Therefore, the Committee recommends that the Staff submit a draft of a proposed 1979-80 Public Relations budget as soon as possible, sending copies to the Committee for review and recommendations. It is the Committee's desire to have this proposed budget completed well in advance of the May, 1979 Board Meeting.

Respectfully submitted,

WARREN H. EDWARDS
J. STEWART WILSON
AUBREY E. IRBY, Chairman

REPORT OF THE TREASURERTO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEESJANUARY 25-30, 1979

At December 31, 1978, the Financial position of Kiwanis International includes current assets of \$1,520,910., less current liabilities of \$1,151,462., for a total working capital of \$369,448.. This compares to a working capital balance of \$543,750., at December 31, 1977, and represents a decrease of \$174,302.

Under the caption, Fixed Assets, you will note that Land, Building, Furniture and Equipment are carried at original cost value of \$1,303,095., less accumulated depreciation, of \$381,391. This is a change in our reporting, as suggested by our new auditing firm Touche Ross & Co., and differs materially from the \$1. value placed on Land, Buildings, and Equipment last year.

The change in reporting for fixed assets, is the major reason for the substantial increase in the Unrestricted fund balance, which totals \$1,291,152. at December 31, 1978, compared to last years total of \$543,751.

Reserve fund balances of \$603,293, are comprised of the Funded reserve totaling \$342,849., and the Building Expansion reserve of \$260,444. An increase in both reserve fund balances of \$16,753 since December 31, 1977 is the net result of interest earnings on investments and the re-roofing costs of \$15,372.

The total of all funds, or net assets, at December 31, 1978 amounted to \$1,894,445.

Respectfully submitted,

MERALD T. ENSTAD
Treasurer

Y'WANIS INTERNATIONAL
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 1978 & 1977

	<u>1978</u>	<u>1977</u>
Unrestricted Funds:		
Current Assets:		
Cash	\$ 17,271	\$ 114,468
Short term Investments	350,000	300,000
Accounts receivable (NET Allowance for doubtful accounts of \$30,000 in 1978)	606,864	626,623
Inventories	332,051	327,713
Prepaid Expenses	100,405	72,206
Prepaid Liability Insurance	30,636	37,202
Deposits	58,108	42,455
Advances	25,575	24,330
Total current Assets	<u>1,520,910</u>	<u>1,544,997</u>
Current Liabilities:		
Accounts payable	135,206	121,918
Accruals	82,535	72,330
Amount due to (from) Reserve	7,842	29,942
Deferred Income	925,879	777,057
Total current Liabilities	<u>1,151,462</u>	<u>1,001,247</u>
Working Capital:	<u>369,448</u>	<u>543,750</u>
Fixed Assets:		
Land, Building, Furniture & Equipment	1,303,095	1
Less: Accumulated Depreciation	381,391	0
Total Fixed Assets	<u>921,704</u>	<u>1</u>
Other Assets:		
Deferred compensation	<u>51,000</u>	<u>36,400</u>
Other Liabilities:		
Deferred compensation	<u>51,000</u>	<u>36,400</u>
Total unrestricted Funds	<u>1,291,152</u>	<u>543,751</u>
Reserve Funds:		
Funded	342,849	332,064
Building Expansions	<u>260,444</u>	<u>254,476</u>
Total Reserve Funds	<u>603,293</u>	<u>586,540</u>
Total All Funds (Net Assets)	<u>1,894,445</u>	<u>1,130,291</u>

REPORT OF THE COMMITTEE ON FINANCE
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES
JANUARY 25-30, 1979

Date of Committee Meeting: January 27, 1979

Place of Meeting: Past Presidents Room

Present: Members: Merald T. Enstad, Dwight F. Gallivan,
Mark A. Smith, Jr.
Chairman: Egon Kuzmany
Staff Members: Robert G. Kavanagh, R.P. Merridew

The Committee reviewed the quarterly financial reports for Key Club and Circle K, found them in order, and they were approved. Key Club dues collected thru December 31, 1978 amounted to \$142,403, and interest income totaled \$1,693. for an overall income total of \$144,096. The reimbursement of expenses to Kiwanis International and miscellaneous expenses for the period amounted to \$51,837., resulting in total Income exceeding expenses for the first three months by \$92,259.

Circle K sponsorship fees collected for the first quarter amounted to \$49,010., and interest earnings for the period came to \$468., for total Income of \$49,478... Circle K reimbursed to Kiwanis International, for its share of first quarter expenses, \$15,862. and had miscellaneous expenses amounting to \$308., for total expenditure of \$16,170. The excess of income over expenses was \$33,308., for this period.

The committee reviewed the purpose of maintaining separate fund balances for both sponsored youth organizations, and found the present method of segregating these funds unnecessary. Further, the accumulated fund balances at September 30, 1978 should be used in support of departmental expenses for the 1978-79 year, and a policy whereby all dues and sponsorship fees collected by these organizations in future years should be fully utilized in support of their expenses.

Recommendation #1

The Committee recommends that all fund balances held for Key Club and Circle K should be used to off-set their expenditures for the 1978-79 administrative year, and that Kiwanis International provide financial support for the balance of their departmental expenses. Further, in future years all dues and fees collected by these organizations be used in support of their departmental expenses, and that Kiwanis International provide for any deficiency in the amount collected, and actual expenses.

I move recommendation #1, be adopted.
(adopted)

At the last Board meeting, charters of the clubs listed on schedule "A" were revoked. A review of the club accounts revealed that these clubs had outstanding balances of \$5,100.80, consisting of \$2,635.75 for Dues, \$1,401.90 for Magazine Subscriptions, \$266.00 in Supplies, \$558.15 for Liability Insurance, and \$239.00 in new member Processing fees. By previous Board actions, the clubs listed on schedule "B" had their charters revoked effective May 22, 1978 for non-payment of financial obligations due Kiwanis International. A review of the club accounts indicates outstanding balances of \$8,403.00, consisting of \$8,035.65 in Dues, \$40.00 in Magazine Subscription, \$236.00 in Processing fees, and \$91.35 in Supplies.

Recommendation #2

The committee recommends that the accounts receivable balances for the clubs listed on schedule "A" totaling \$5,100.80, and the balances listed on schedule "B" in the amount of \$8,403.00 be written-off.

I move that recommendation #2, be adopted.
(adopted)

The committee reviewed found in order, and approved, the financial statements for the three months ending December 31, 1978. Total income of \$1,161,061., is running ahead of budget at this point by \$18,299. And expenses of \$1,140,393. are higher than budgeted for this period in the amount of \$45,699... The excess of income for the first quarter amounted to \$20,668. which is \$27,400. less than budgeted. This report has been mailed to all members of the Board, with a review of all departmental expenditures.

The committee reviewed a schedule of proposed budget adjustments, and has requested staff to provide additional detailed information, before making any recommendations to adjust the 1978-79 budget, at the May Board meeting. Staff has indicated that all departmental work sheets covering actual 1977-78 expenses, detailing line item expenses by sub-categories, would be distributed to all Board committees in sufficient time for them to provide the necessary in-put for drafting the 1979-80 budget.

A recommendation from the Board committee on International Extension regarding the appointment of fiscal agents was discussed, and staff has been asked to provide guidelines for committee approval, detailing the responsibilities of fiscal agents.

Lloyd Distant, Past Lt. Governor in Jamaica, has requested permission to collect convention registration fees in Jamaican dollars for Jamaicans wishing to attend the Kiwanis and Circle K conventions. These fees will be reimbursed to Kiwanis International on or before approximately September 30, 1979. In addition, a request for the collection of Key Club convention fees, and hotel and meal costs was also made. In this case Kiwanis would advance the cost of hotel charges and meal costs for approximately 100 Key Club mem-

bers and adult advisors. These funds would also be reimbursed to Kiwanis International on approximately September 30, 1979, or sooner. In as much as Jamaican currency restrictions will not permit an individual to buy sufficient U.S. dollars on his own, the committee has approved these requests.

The committee has reviewed the recommendation of the Board committee on Publications concerning the increase in the annual Magazine Subscription rate from \$3.00 to \$4.50 and is in agreement.

Recommendation #3:

The committee recommends that the Board Committee on Laws and Policies present an amendment to the Constitution and Bylaws increasing the annual subscription rate of the Kiwanis Magazine to \$4.50.

I move that recommendation 3 be adopted.
(adopted)

The committee discussed the opening of a new bank account in Europe for the purpose of depositing all Kiwanis International dues and fees collected in Europe. To be in compliance with Swiss banking laws it is advisable that this account be owned by Kiwanis International-Europe in the name of Kiwanis International, and that our European administrator be an authorized co-signer.

Recommendation #4:

The committee recommends that Egon L'Eplattenier be added to the list of authorized signers for checks drawn on the Kiwanis International bank account in Europe.

I move that recommendation 4 be adopted.
(adopted)

The Touche Ross & Co. management letter was discussed, and staff has indicated that all weaknesses mentioned therein will be corrected.

Respectfully submitted,

MERALD T. ENSTAD
DWIGHT F. GALLIVAN
MARK A. SMITH, JR.
EGON KUZMANY, CHAIRMAN

WRITE-OFF ACCOUNTS RECEIVABLESEPTEMBER 29, 1978

<u>KIWANIS CLUB OF:</u>	<u>AMOUNT</u>
APTOS, CALIFORNIA	\$102.00
GREATER STOCKTON, CALIFORNIA	95.50
PASADENA, HASTINGS, CALIFORNIA	197.95
PUENTE HILLS MALL, INDUSTRY, CALIFORNIA	119.70
BALDWIN PARK EAST, CALIFORNIA	28.00
ARDEN, NORTH CAROLINA	159.15
INMAN, SOUTH CAROLINA	102.00
NORTH AUGUSTA, COUTH CAROLINA	219.00
BAXLEY-APPLING COUNTY, GEORGIA	118.50
CHATTOOGA COUNTY, GEORGIA	62.70
DAHLONEGA, GEORGIA	99.00
ST. SIMONS ISLAND, GEORGIA	36.55
BLOOMINGTON-NORMAL, ILLINOIS	68.40
LINCOLNWOOD, ILLINOIS	34.20
EARLY RISERS, MARION, INDIANA	81.20
RIVERTOWN, MADISON, INDIANA	132.60
FREDONIA, KANSAS	96.05
CONCORD, KNOXVILLE, TENNESSEE	45.60
LA PLACE-LUTCHER, NORCO, LOUISIANA	141.75
PINE PRAIRIE, LOUISIANA	300.50
WESTWEGO, LOUISIANA	54.00
NEWTON, MISSISSIPPI	22.50
PIKE-METRO, McCOMB, MISSISSIPPI	185.00
BRIGHTON, GOLDEN K, MICHIGAN	75.60
SPRINGFIELD, BATTLEFIELD, MISSOURI	19.20
CONRAD, MONTANA	36.00
HOPATCONG, NEW JERSEY	15.60
BRENTWOOD AND THE ISLIPS, NEW YORK	165.40
MECHANICVILLE-STILLWATER, NEW YORK	58.00
MORICHES (THE), NEW YORK	54.00
NORTH VALLEY STREAM, NEW YORK	39.20
WARWICK VALLEY, NEW YORK	81.95
LEETONIA-WASHINGTONVILLE, OHIO	166.50
WILMINGTON, OHIO	62.70
CANON CITY, COLORADO	104.00
COLORADO CENTENNIAL, COLORADO SPRINGS, COLORADO	45.00
CLEAR CREEK COUNTY, IDAHO SPRINGS, COLORADO	86.00
SIERRA VISTA-SAN PEDRO, ARIZONA	81.00
WAGON MOUND, NEW MEXICO	194.50
BAY CITY-SUNRISERS, TEXAS	40.50
GOLDEN K, ABILENE, TEXAS	142.50
HOUSTON, GULF FREEWAY, TEXAS	40.50
LUBBOCK-SUNRISERS, TEXAS	219.75
TATUM, TEXAS	259.00
TRI-CITY, BORGER, TEXAS	48.20

CLUB

AMOUNT

WEATHERFORD, TEXAS
WEATHERFORD-EARLY SHAVERS, OKLAHOMA
MOUNTAIN HOME, IDAHO
WEST NAMPA, IDAHO
NORTH CALGARY, ALBERTA

\$ 35.60
57.50
160.25
66.50
244.00

TOTAL

\$5,100.80

WRITE-OFF ACCOUNTS RECEIVABLEMAY 22, 1978KIWANIS CLUB OF:AMOUNT

ARMENIA, QUINDIO, COLOMBIA	\$ 105.00
CARGAGENA de INDIAS, COLOMBIA	402.00
CUCUTA, COLOMBIA	180.00
FUSAGASUGA, COLOMBIA	294.00
NEIVA, HUILA, COLOMBIA	355.00
PITALITO, HUILA, COLOMBIA	225.25
AGOO, LA UNION, PHILIPPINES	180.00
MANILA BAY, PASAY CITY, PHILIPPINES	490.50
PASIG, RIZAL, PHILIPPINES	265.25
PINES CITY, BAGUIO CITY, PHILIPPINES	420.00
VIRAC, PHILIPPINES	198.00
BAROBO, SURIGAO del SUR, PHILIPPINES	441.00
BAROTAC VIEJO, ILIOLO, PHILIPPINES	317.25
BISLIG BAY, PHILIPPINES	94.00
BORONGAN, EASTERN SAMAR, PHILIPPINES	430.50
CALBAYOG CITY, PHILIPPINES	280.80
KIDAPAWAN, PHILIPPINES	260.00
MACO DAVAO, PHILIPPINES	496.15
MATI, DAVAO ORIENTAL, PHILIPPINES	315.00
MOLAVE, ZAMOANGA del SUR, PHILIPPINES	241.00
SAN MIGUEL, SURIGAO del SUR, PHILIPPINES	360.00
STO. TOMAS, DAVAO del NORTE, PHILIPPINES	390.00
TUNGAO, BUTUAN CITY, PHILIPPINES	400.00
MONTERREY, MEXICO	368.00
AGUAS BUENAS, PUERTO RICO	336.00
CIDRA, PUERTO RICO	558.30
TOTAL	\$8,403.00

WANIS INTERNATIONAL SUMMARY STATEMENT OF BUDGET & ACTUAL INCOME & EXPENSE
SCHEDULE A"

PERIOD ENDED DECEMBER 31, 1978 & 1977

INCOME:	% of Budget To Date 1978-79	Budget To Date 1978-79	Actual 1978-79	Variance Favorable (Unfavorable)	Actual 1977-78
Dues - General	25.00	482,125	481,856	(269)	\$ 341,579
Dues - Overseas Extension	25.00	71,156	71,001	(155)	68,250
Charter Fees	27.00	10,800	10,565	(235)	12,300
Interest	25.00	11,750	11,303	(447)	11,250
Liability Insurance (Net)	50.00	6,500	9,337	2837	10,714
Life Membership	17.00	25,500	21,350	(4150)	23,083
Processing Fees	25.00	56,250	59,192	2942	63,996
Magazine Subscriptions	25.00	207,281	208,840	1559	203,554
Magazine Advertising	20.00	44,400	63,830	19430	53,533
Gross Profit-Sale/SUPPLIES	32.00	224,000	220,742	(3258)	211,135
Convention Registra/Fees	.00	0	80	80	280
Convention Dues	.00	0	0	0	-0-
Convention Ticket Sales	.00	0	18	18	11
Mailers	25.00	3,000	2,447	(553)	3,034
Other	.00	0	500	500	2,125
Total Income		<u>1,142,762</u>	<u>1,161,061</u>	<u>18,299</u>	<u>\$1,004,834</u>
EXPENSES:					
Board-Council-Comm.Admin.	35.50	156,600	147,705	9895	142,894
Executive	24.00	55,177	68,403	(13226)	60,284
Office Management	20.00	18,286	27,265	(8979)	22,262
Public Relations	25.00	22,984	22,662	322	22,460
Overseas Extension	18.00	50,914	59,444	(8530)	53,451
Field Service	23.00	120,667	129,146	(8479)	100,397
Records & Data Processing	24.00	49,277	60,319	(11042)	42,360
Program Develop-Club Serv.	24.25	62,865	65,895	(3030)	64,200
Circle K	27.00	14,124	16,023	(1899)	12,556
Key Club	51.00	37,105	31,527	5578	30,232
Bureau of Accounts	17.00	33,944	22,164	11780	16,065
Publications	25.00	45,151	44,839	312	23,396
Magazine	21.25	251,982	276,125	(24143)	218,812
Supplies	29.00	137,183	130,425	6758	132,632
Convention	8.16	37,435	38,451	(1016)	24,535
Total Expenses		<u>1,094,694</u>	<u>1,140,393</u>	<u>(45699)</u>	<u>966,536</u>
EXCESS OF INCOME OVER EXPENSES		<u>48,068</u>	<u>20,668</u>	<u>(27400)</u>	<u>38,298</u>

REPORT OF THE MEETING OF THE EXECUTIVE COMMITTEE OF THE

KIWANIS INTERNATIONAL FOUNDATION

TO THE

BOARD OF TRUSTEES OF KIWANIS INTERNATIONAL

January 29, 1979

The Executive Committee of the Board of Trustees of the Kiwanis International Foundation met on Sunday, January 28, 1979 at the Kiwanis International Building, Chicago, Illinois. Members of the Executive Committee of the Board of Trustees of the Kiwanis International Foundation present were: Harry S. Himmel, President; Charles A. Swain, Vice-President; Roy W. Davis, Secretary-Treasurer; Hilmar L. Solberg, Trustee; John L. McGehee, Director of Public Relations, Kiwanis International; Robert G. Kavanagh, Comptroller, Kiwanis International; and Gerald R. Jindra, Administrator, Kiwanis International Foundation. Following are the highlights of this meeting:

- (1) The Executive Committee noted that the 1979 Voluntary Birthday Gift Contribution Plan Campaign was progressing as planned and that total contributions to this program had amounted to \$51,102.48 as of Friday, January 26, 1979. Further, it was noted that as of that date, 1,253 clubs had qualified for the 1979 Banner Patch Award for contributing either \$100 or at least \$1 per member.
- (2) The Executive Committee then reviewed the progress of the other fund-raising activities of the Foundation for the first six months of the current fiscal year. The Life Fellow, Tablet of Honor and Popcorn For Profit programs were found to be rapidly approaching the total income achieved for each program during 1978. It was further noted that the Memorial Fellow program had already surpassed the previous year's activity. The new promotional brochure for the Life Fellow and Memorial Fellow Award Program was also examined. It was explained that this new brochure was primarily designed to interest Kiwanis clubs in obtaining a Life Fellow Award for their out-going club president. This latter type of promotion proved to be extremely effective during the previous administrative year.
- (3) The Executive Committee examined the financial statements of the Foundation noting that as of December 31, 1978 the Balance Sheet indicated total Assets of \$587,994 as compared with \$538,903 at December 31, 1977. It was also noted that the Foundation has realized the return of the seed money of \$23,852 provided to Kiwanis International for the production of the "Let's Take Action Against Crime" booklets.
- (4) The Executive Committee approved a grant of \$5,000 to the Freedoms Foundation at Valley Forge, Pennsylvania.
- (5) The Executive Committee reviewed a report on the Kiwanis International Foundation Hearing Research Project, noting that well over 1,200 patients had received the benefit of the facility since it had opened three years ago. It was pointed out that in the Spring of 1979 the laboratory will be moved from its present location to a new area within the hospital which will provide increased laboratory and technical space. The Executive Committee voted to allocate a grant of \$50,000 for the operation of the project during 1979. It was decided to divide the disbursement of this grant into two equal parts; the first half to be given immediately to the American Hearing Research Foundation who administers the project, with the balance to be released at the time of the Kiwanis International

Convention in Toronto.

- (6) \$8,000 was allocated for the production of Major Emphasis Program materials for Kiwanis clubs and other volunteer organizations for use during 1979-80.
- (7) The Executive Committee reviewed the progress of the Kiwanis International Foundation Rehabilitation Center in Manila, Republic of the Philippines. The Committee was informed that Phase I of the project had been completed and that the facility was now largely operational. In light of the necessary preparation time, planned visit to Manila of the Kiwanis International President, and convalescence of the current president of the Kiwanis International Foundation, it was deemed advisable to schedule the Dedication Ceremonies of the facility in late July, 1979.
- (8) The Executive Committee approved an allocation of \$8,000 to sponsor the 1979 Key Club International Freedom Leadership Seminar to be held at Freedoms Foundation at Valley Forge, Pennsylvania.
- (9) The Committee authorized a sum not to exceed \$1,500 to fund the annual Kiwanis-Key Club Sponsorship Awards Program.
- (10) The Committee appropriated a sum not to exceed \$6,500 for use by Key Club International in producing a Theme and Emphasis audio/visual program for use during 1979-80.
- (11) A report on the 1978 Circle K Leadership Training Conference was reviewed, along with a letter of appreciation from the president of Circle K International for the Foundation's support of such programs. A sum not to exceed \$7,000 was appropriated for conduction the next conference to be held in Chicago, Illinois in October, 1979.
- (12) A sum of \$900 was re-allocated to implement a Circle K International Sponsorship Award Program. The Committee noted that an identical sum allocated for this program in 1978 was never used due to delays in obtaining approval of specific award criteria.
- (13) A sum not to exceed \$8,500 was allocated for use by Circle K International in producing a Theme and Emphasis filmstrip for use during 1979-80 and 1980-81.
- (14) With the cooperation of Kiwanis International, The Kiwanis International Foundation Newsletter was mailed to U.S. and Canadian club presidents in September, 1978 and January, 1979. The Committee then favorably reviewed the January, 1979 issue.
- (15) The Executive Committee reviewed the process for selecting the Kiwanis International Foundation District Coordinators for 1979-80. Although it was decided to continue to seek approval of all coordinators through the governors-elect, it was agreed that suitable substitutes should be sought for those coordinators displaying inadequate promotion of the Foundation's programs.
- (16) The Executive Committee reviewed plans for the Foundation's participation in the 1979 Convention of Kiwanis International. It was decided to follow a similar format for participation as used during the 1978 Convention. The Executive Committee stated that the lack of a Forum on Foundations during last year's Convention brought no negative reactions among Kiwanians. It was therefore decided that the Forum on Foundations should be permanently dropped from among the items of Foundation participation.

- (17) The Executive Committee was informed that Staff had secured a special third-class bulk mailing rate from the United States Post Office. The Executive Committee was informed that this new rate allowed the Foundation to mail items at 2.7 cents each or 17 cents per pound as compared to the rates available to Kiwanis International of 8.4 cents each or 41 cents per pound.
- (18) The Executive Committee expressed its appreciation to the Kiwanis International Board, the International Secretaries, and the General Office Staff for their constant cooperation and assistance.

Respectfully submitted,

HARRY S. HIMMEL
President
Kiwanis International Foundation

REPORT OF THE SPECIAL COMMITTEE ON INSURANCE

TO THE MEETING OF

THE INTERNATIONAL BOARD OF TRUSTEES

January 25-30, 1979

Date of Committee Meeting: January 25, 1979

Place of Committee Meeting: General Office

Present: Members - Allen M. Duffield, Stephen H. Hart, Jr.
Chairman - Merald T. Enstad
Staff Member - R. P. Merridew

The Insurance Committee met with representatives of William Mercer and Company regarding the status of the Life Insurance program now in effect with Kiwanis International.

The representatives discussed the past and present situation of the program and informed us that they are optimistic with the success of the program to date.

As of January 1, 1979 there were 1,935 insureds under the plan. As a matter of interest, two claims have been reported to date, one for \$100,000 and another for \$5,000.

Future plans for the program will be submitted to this committee by the Mercer Company, prior to the April Board meeting.

Respectfully submitted,

ALLEN M. DUFFIELD
STEPHEN H. HART, JR.
MERALD T. ENSTAD, CHAIRMAN

REPORT OF THE SPECIAL COMMITTEE ON KIWANIS INTERNATIONAL STRUCTURE
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

January 25 - 30, 1979

Date of Committee Meeting: January 27 and 28, 1979

Place of Committee Meeting: Sheraton Plaza Hotel, Chicago, Illinois

Present: Members - Past International Presidents Roy W. Davis,
William M. Eagles, M.D., T. R. Johnson, and
Albert J. Tully
Chairman - Past International President, James M. Moler
Advisor - L. A. Hapgood, Associate Secretary Emeritus
Staff - William H. Jepson, Director, Executive Services and
Sponsored Youth

Your Special Committee on Kiwanis International Structure is pleased to submit this progress report to the International Board.

The Committee reached a general consensus that it will be desirable to use a regional approach to provide area representation on the International Board.

In developing this concept, the Committee is observing the following guidelines:

- (1) Your Committee will not deal with redistricting, alteration of existing districts, or any plan which crosses district boundaries.
- (2) The Committee is considering the desirability of a change in the length of term for a Trustee.
- (3) Your Committee believes that a regional plan can be developed that provides for rotation of membership on the International Board with not more than one member from a region.
- (4) The Committee believes that regionalization will not affect the organization's basic training programs, but that it may facilitate supplemental training.
- (5) Your Committee believes that all Kiwanis Clubs, both districted and unattached, should be provided for in a regional plan.
- (6) The Committee is considering the effect that a regionalization plan may have on the Annual International Council.

Your Committee requests that provision be made for a second meeting, prior to the May 1979 meeting of the International Board, and suggests that April 28 and 29, 1979, will be an appropriate time.

The Committee believes that it has made progress; additional information has been requested from the General Office staff; and in the interim, work will proceed.

Finally, your Committee wishes to express its sincere appreciation to the International President and the Board for this challenging and most important assignment. We also wish to thank Associate Secretary Emeritus, L. A. Hapgood and the General Office staff for their valuable assistance and cooperation.

Respectfully submitted,

ROY W. DAVIS
WILLIAM M. EAGLES, M.D.
T. R. JOHNSON
ALBERT J. TULLY
JAMES M. MOLER, Chairman

(Voted, that an additional amount not to exceed \$1,000.00 be allocated for the next meeting of this committee - see Minutes Summary)