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Office of Faculty Affairs

VOLUME 9 ISSUE 3

MARCH 2021

From the Desk of the EAD/ADFA



Winter, in this part of the world, is succeeded by spring. Judging by the activity of the birds and squirrels, the new season is coming. Actually, officially in less than three weeks. In the interim, the clocks will “spring forward” and hopefully, our pineal glands will benefit from the increased sunshine. For our students, spring break will provide a needed respite from their workloads, and some of our faculty and maybe staff too will attend a virtual annual conference of ADEA.

All positive, as is the progressive news about COVID. Well, mostly, although as the CDC has warned, case numbers are still increasing in some areas of the world and the country, and there are some reasons to be aware that the various variants that have been appearing all over the place, may not be as amenable to control as the “parent or grandparent” strains of the virus. All good reason, if we needed more, for maintaining vigilance and adding the vaccine to our established protocols.

In thinking about this newsletter, I looked back at what I had written precisely 12 months ago. I found it interesting - not my writing - but where we were. The mode of transmission of the virus had not been clarified. The adoption of the term pandemic rather than widespread epidemic had just appeared. Encouragement to us all to observe



vigorous and meticulous hand washing (a throwback to the major campaign during H1N1); but believe it or not, one year ago, no mention of masks nor social/physical distancing. A wide coverage of global matters. We had hosted visitors from Milan and Kenya during February. Very upbeat about our international engagements and lots of photos. Today, with no mobility and little being recorded in school (I believe), I have no such photos to share, and so am including a shot of that front page. One of these days, we will be back there!

Also in that offering, I referred to IUSD being in almost a frenzy of faculty hiring. That was, of course, before the freeze set in, for both faculty and staff, and the chill is still with us.

The newsletter, always so professionally compiled by Meredith and Damon, also exhorted faculty to be sure and order apparel for commencement. Sadly, that too went into COVID mode. So, with IUSD commencement to be virtual again this year and the campus event planned to be a much-modified live event, let’s see how this will look a year from now.

With my mind in some kind of atavistic mode, I read with interest the ongoing theme of the stresses caused by the pandemic. All worthy of an entire essay. We see it here with the Offices of Academic Pro-

grams, Student Services, and Diversity working all hours (literally) to help students. Unknown issues, in many cases, endured by staff and faculty.

One thing that pops up continually, and not just related to COVID, is the stress of sitting at the computer or iPad for hours each day. We are prisoners of the system. It’s hard not to be. I would put money on it that there are many of us who NEVER, I repeat NEVER, pass a day, holidays included, when we don’t check our Outlook email. I am of the era, and some in school still are too, that remember when all information was delivered in person (meetings), by phone or yes, by actual mail. Vacation meant just that. No work. We returned, of course, refreshed and to a pile of stuff that took a few hours to review.

So, now, in 2021, there are companies who recognize that returning from a break means that either the colleague has been keeping up with material while relaxing (what I have decided is the less stressful option, usually), or you return after a week, so 2-3 days of just catching up (I tried it once). The high-end German auto company, Daimler, allows workers to install a program that automatically deletes any incoming email and informs the sender to resend after a given date. So no one returns to that stack of unread mail. Arianna Huffington’s company, Thrive Global, does the same thing. A program called “Thrive Away.” I like the idea....maybe?



Pamela Elliott in Memoriam



IUSD fondly honors the life of Ms. Pamela Elliott, who passed away on February 23, 2021. For more than 35 years she served our faculty, students, staff, and patients with compassion and commitment. Her spirit of calm strength and ef-

fective listening gifted the school in her roles as patient advocate, assistant to the associate dean for clinical affairs, and clinics administrator.

Faculty Development Opportunities

There are many opportunities for professional development during the month of March. The following list of programs were selected from various resources on the IUPUI Campus including the Office of Academic Affairs (AA), the Center for Teaching and Learning (CTL), the Office for Women (OFW), the Indiana University School of Medicine, Office of Faculty and Professional Development (OFAPD), the Office of the Vice Chancellor for Research (OVCR) and the IUSD Office of Continuing Education. Campus programs are at no cost to faculty.



**ENHANCE
YOUR
TEACHING
AND
RESEARCH
SKILLS.**



Monday, March 8th

Laysha's Lessons from the She-Suite: Making this Moment a Sustained Movement Towards Equity (OFW)

Time and Location: 1:30 - 3:00 pm, Online - Zoom

Presenter: Laysha Ward

[Register](#)

Tuesday, March 9th

Culture and Conversation: Food Insecurity (OFAPD)

Time and Location: 12:00 – 1:00 pm, Online - Zoom

Presenter: Sibeko Jiwanza

[Register](#)

Tuesday, March 9th

Teaching@IUPUI: Situating Your Teaching in Best Practices (CTL)

Time and Location: 12:00 – 1:00 pm, Online - Zoom

Presenters: Richard Turner, Douglas Jerolimov

[Register](#)

Thursday, March 11th

March CSL Coffee Chat – Power & Privilege – Is it time to drop the “service” in service-learning? (CTL)

Time and Location: 10:30 – 11:30 am, Online - Zoom

Presenter: Center for Service and Learning

[Register](#)

Thursday, March 11th

Teaching@IUPUI: Creating an Accessible Course (CTL)

Time and Location: 12:00 – 1:00 pm, Online - Zoom

Presenters: Jessica Alexander, Kimmaree Murday

[Register](#)

Thursday, March 11th

PUBMED Searching

Time and Location: 1:00 – 2:00 pm, Online - Zoom

Presenter: IUSD Library

[Register](#)

Tuesday, March 16th

Stepping Stones of Women in Leadership Featuring Dr. Regina A. Kreisle (OFAPD)

Time and Location: 11:45 am – 1:00 pm, Online - Zoom

Presenters: Mary Dankoski, Regina Kreisle

[Register](#)

Wednesday, March 17th

Teaching@IUPUI: Creating a Teaching Portfolio (CTL)

Time and Location: 12:00 – 1:00 pm, Online - Zoom

Presenters: Richard Turner, Douglas Jerolimov

[Register](#)

Wednesday, March 17th

CIRTL Open House (CTL)

Time and Location: 4:00 – 5:00 pm, Online - Zoom

Presenters: Yi Shi, Jessica Alexander, Janice Blum, Tabitha Hardy, Lauren Easterling, Angela Fowler, Anusha S Rao

[Register](#)

<http://ce.dentistry.iu.edu>

MURI Applications Open

The deadline for MURI (Multidisciplinary Undergraduate Research Institute) applications is fast approaching. MURI facilitates the creation and support of multidisciplinary research teams consisting of undergraduate students, graduate students, post-docs, senior staff, and faculty. Projects should represent two or more disciplines and should offer undergraduate students the opportunity to engage in a substantive research experience focused on a significant research problem. This is a unique opportunity provided to IUPUI faculty and researchers for mentoring students while conducting pilot projects or testing new techniques and designs. Students receive a \$1,200 (academic year: October through April) or \$3,200 (summer: June through July) research scholarship. The mentors will receive up to \$2,000 for research supplies or equipment. Project proposals are submitted by the primary mentor. Application submissions for the Academic Year MURI program will open on April 1, 2021. For proposal guidelines and how to apply, go to <https://crl.iupui.edu/facultyprograms/muriprojectawards/index.html>.

Professional Development Cont'd

Thursday, March 18th

Grad students and Postdocs: Preparing and Delivering a Teaching Demonstration (CTL)

Time and Location: 2:00 – 3:15 pm, Online - Zoom

Presenters: Matthew Walsh, Debora Herold, Tina Chen

[Register](#)

Monday, March 22nd

Grad Students and Postdocs: Making the Most of Guest Lecturing Experiences (CTL)

Time and Location: 1:00 – 2:00 pm, Online – Zoom

Presenters: Samantha Tippen, Nicolas Varas, Lauren Easterling

[Register](#)

Tuesday, March 23rd

Academy of Teaching Scholars: Intro to Quantitative Research Methods (OFAPD)

Time and Location: 9:00 – 10:00 am, Online - Zoom

Presenters: Komal Kochhar, Krista Hoffmann-Longtin, Steven Graunke

[Register](#)

Thursday, March 25th

Quality Matters at IU: Applying the Quality Matters Rubric to Online Courses (CTL)

Time and Location: 10:00 am – 4:00 pm, Online – Zoom

Presenters: Jeani Young, Douglas Jerolimov

[Register](#)

Thursday, March 25th

Teaching@IUPUI: Translating Growth Mindset into Your Instructional Activities (CTL)

Time and Location: 1:00 – 2:00 pm, Online - Zoom

Presenters: Jessica Alexander, Annwesa Dasgupta

[Register](#)

Tuesday, March 30th

Simulation Education Journal Club (OFAPD)

Time and Location: 12:00 – 1:00 pm, Online - Zoom

Presenter: Sim Center Educators and Staff

[Register](#)

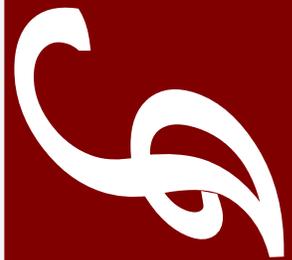
Tuesday, March 30th

Fun with Endnote!

Time and Location: 1:00 – 2:00 pm, Online - Zoom

Presenter: IUSD Library

[Register](#)



USD Spring Break, March 15-19



Annual Reviews Due



Annual Review of Faculty forms are due April 5, 2021 to the IUSD Office of Faculty Affairs. Over the next several weeks department chairs will be continuing to schedule meetings with their full-time and adjunct faculty for these instrumental professional development and coaching one-on-one sessions. Among the adjunct faculty, only those with more than

20% FTE should expect an annual review, although adjunct faculty with 20% or less FTE can also receive an annual review. Before being submitted to the Office of Faculty Affairs, each annual review should be signed by the department chair and the faculty member. To optimize the value derived from the annual review process, when completing the individual career plan section, it is critical to jointly consider professional devel-

opment goals as well as the succession needs of the department and School. When preparing to discuss challenges encountered during the past year, those discussions should be approached objectively by the department chair and faculty member. These honest, intentional discussions can become the catalyst for new opportunities for innovation, collaboration, or even promotion - "fulfilling the promise."

Compliance Update

The year 2020 brought a lot of change and adaptation to the way we communicate both personally and professionally. When we need to get in touch with others our fast form of communication has been our cell-phone and personal devices. As we continue this new year and refresh our approaches, it is important that we take the time to make sure our current processes are up to date and that we are using best practices. At IU we are required to make sure that all of our devices that we utilize for work are password protected and encrypted. IU offers many services regarding how to make sure we are compliant with this requirement. Additional information and resources for device encryption are available on the IU Knowledgebase site located at <https://kb.iu.edu/d/ayzi>.

At work, IU has many recourses to allow

for secure communication when utilizing emails. If we are sending protected health information or critical data we always want to make sure we are utilizing the [Secure Message] function in our email. To use this all you need to do is type [Secure Message] in the subject line and your message is encrypted. This subject line label is case sensitive and you must use the square brackets to enable the encryption process. Remember any time you are sharing sensitive data or protected health information you must use this process. For more information on how to further understand the email message encryption process, visit <https://kb.iu.edu/d/bbum>. Please remember that it is never acceptable, per IU policy, to send text messages from mobile device to mobile device if that information contains protected health information or critical data.

In keeping up with the spirit of change, this year the annual IUSD Compliance and Privacy Training for 2021 will all be done via Canvas. Faculty and staff should be on the lookout for a task generated by the ICT system that will take you to the IUSD Compliance and Training Course. Instructions on how to upload your certificate will be included in the task instructions. It is important that you complete the IUSD Compliance and Training Course for 2021 in order to receive credit for this year's compliance requirement. This course will only be for our faculty, staff, and volunteers. Students and residents will be trained as a cohort depending on their program.

As always, the IUSD Compliance Office is here to support you and answer any questions you may have. Feel free to email iusdcomp@iu.edu with questions.

2021 IUSD Research Day



The 29th annual Indiana University School of Dentistry [Research Day](#) event will be held virtually on Monday, April 12, 2021 from 12:00 pm to 5:00 pm. Students, faculty, and staff across all disciplines at the Indiana University School of Dentistry are encouraged to participate in our annual Research Day event every spring

to highlight their research advances and accomplishments.

IUSD Research Day is an annual event highlighting the advances in basic and clinical research of the students, staff and faculty associated with Indiana University School of Dentistry. The Indiana Section of the AADR (IN-AAADR) is an integral sponsor of the IUSD Research Day event. The IN-AAADR is

the local link to the national and the international organizations for dental research, the American Association for Dental Research (AADR) and the International Association for Dental Research (IADR).

Abstract submission for Research Day 2021 is open until Friday March 5, 2021. If you have questions please contact Keli Seering at kseering@iu.edu.

IUSD Faculty Receive OIA Awards

Since its inception in 2012, the IU School of Dentistry's Office of Faculty Affairs & Global Engagement's global engagement charge has been to address three areas:

- ⇒ Build on the existing strategic partnerships at IU/IUPUI, where appropriate
- ⇒ Seek to explore and develop new collaborations and relationships
- ⇒ Consider establishing new programs and innovative relationships

Those emphases were identified partially in response to Indiana University's heightened commitment to [internalization](#). IUSD has been making steadily deepening progress in meeting its charge. In fact, in February two of IUSD's faculty were notified their grant proposals to the [Office of International Affairs](#) were accepted.

Dr. Susanne Benedict, assistant dean for Student Services/clinical assistant professor in the department of Biomedical Sciences & Comprehensive Care, received a \$2,000 Study Abroad Innovation grant. [Study Abroad Innovation Grants](#) "are designed to support creativity in enhancing study abroad at IUPUI, Indiana University Purdue University Columbus (IUPUC), and Indiana University Fort Wayne (IUFW), and provide as many



students as possible with a deep learning opportunity abroad." With this funding aid, Dr. Benedict will both expand and enhance student opportunity at IUSD. The project has been developed with support from the City of [Monza](#) (Italy). It will offer increased opportunity to students; expand our cross-cultural portfolio to include a novel, European option; and allow us to encourage students for whom, to date, financial obstacles have prevented their participation.

Dr. Laila Al Dehailan, clinical assistant professor in the division of Operative Dentistry in the Department of Cariology, Operative Dentistry and Dental Public Health, was awarded a \$2,000 [Virtual Exchange Fellows](#) grant. As a fellow, Dr. Al Dehailan will join a cohort of IUPUI, IUFW, and IUPUC colleagues to engage in professional development, form an instructional support system, implement a virtual exchange program in their course or student development program, and be part of a growing network that supports the advancement of virtual exchange at IUPUI. The funding will support continuation of IUSD's partnership with King Khalid University. Specifically, the program objectives include:



- ⇒ Develop a global perspective and approach to dental education and clinical practice
- ⇒ Compare and contrast dental education and practice in Saudi Arabia with that in the United States
- ⇒ Learn about dental research, its importance and the role of IUSD in shaping national and international research
- ⇒ Learn about community based dental education programs and how it compares to similar programs nationally and worldwide, 5) learn new dental treatment techniques
- ⇒ Explore the DDS curriculum in both collaborating institutes

As Dr. Hilary Kahn, associate vice chancellor for International Affairs (IUPUI)/associate vice president for International Affairs (IU), stated, these two successful grant applications "are testaments to the school's dedication to global engagement and to providing global skillsets to all students." In 2019 approximately 15% of IUSD's full-time faculty were engaged in some form of international and/or academic activity. We know that percentage is set to increase. Congratulations Drs. Benedict and Al Dehailan on your internationalization accomplishments!

Nominate A Campus Woman Leader



IUPUI
OFFICE FOR WOMEN

As part of the National Women's History Month observance on campus every year in March, women-identified faculty, staff, and students are recognized and celebrated for their achievements and contributions by the Office for Women and the Division of Student Affairs at an annual leadership reception. The reception features a keynote address on the National Women's History Month theme and the presentation of recognition awards to nominated individuals.

Student nominations are already closed, but faculty and staff nominations are still open. All current IUPUI students, faculty, and staff may nominate faculty or staff for the awards. There are five categories of awards: full-time "veteran" faculty; full-time "newcomer" fac-

ulty; full-time "veteran" staff; full-time "newcomer" staff; and part-time faculty or staff leader. A "veteran" member is anyone who has served the university continuously for five or more years. A "newcomer" is anyone who has served the university for fewer than five years. Past winners are not eligible for re-nomination for a period of five years.

All faculty members are eligible for nomination regardless of track or status. Faculty designated as part-time will be considered in that category. A successful nominee would exhibit extraordinary effort and achievement in at least one of these areas:

- ⇒ Commitment to teaching and/or service to students
- ⇒ Service to IUPUI and its mission
- ⇒ Commitment to serving others in the

- community
- ⇒ Service as a role model for students, faculty, or staff
- ⇒ Outstanding performance in job or field of endeavor.

Please submit your nominations before Sunday, March 7, 2021 at 6:00 pm. You can find more information, view past years awardees, and can make your nominations online at this link: <https://ofw.iupui.edu/Awards/Annual-Womens-Leadership-Awards>.

Award winners will receive their awards at the annual Women's History Month Leadership Reception on Thursday, March 25th, 3:00 – 4:30 p.m. via Zoom. You will need to [register](#) to attend. If you have questions, contact Kathleen Grove, Director, IUPUI Office for Women, at ksgrove@iupui.edu.

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2021 E.C. MOORE SYMPOSIUM ON EXCELLENCE IN TEACHING

DATE: MARCH 5, 2021

LOCATION: ONLINE—ZOOM

TIME: 10:00 AM – 3:00 PM

PRESENTERS: ELIZABETH GOERING, KIMBERLY TANNER

[REGISTER](#)

WRITE WINNING GRANT PROPOSALS

Date & Time Option One: March 24, 8:30am—12:00pm

Date & Time Option Two: March 25, 8:30am—12:00pm

Location: Online

Presenter: John Robertson

[Register](#)

This seminar comprehensively addresses both conceptual and practical aspects that are associated with the grant writing process, often called 'grantsmanship'. This program is appropriate for faculty members who are contemplating a competitive application to federal or state agencies and foundations in

either basic science or clinical research.

Emphasis is given to such things as idea development, identification of the most appropriate granting agency, how to write for reviewers, and tips and strategies that are of proven value in presenting an applicant's case to reviewers.

It is stressed that applicants are writing for two different audiences - the assigned reviewers, who have read the application in its entirety, and non-assigned reviewers who may have read little, or nothing, of the proposal before the meeting of the review panel.