Minutes of Meeting
Technical Services Committee
September 30, 2005

Convened: 11:05 a.m.

Present: Andersen, Bilodeau, Bivin, Donaldson, Ford, Freeman, Jogi, Murday, Scott,
                Simmons, Sutton, Upton, Vermette

I.   Introductions were made.

II.   Bob Sutton requested that the committee should only meet when the Tech Dean, David
       Ford, can attend

III.   The purpose of the committee: Comments by Mike Scott

       A.   For the past few years, the Director of Technical Services, Mike Scott, needed a
            committee of faculty to provide advice on various Technical Services operations,
            and the committee responded to this need. However, as a constituted committee of
            the Faculty Assembly, the faculty should have more responsibility for the
            committee's agenda. With all of the urgent issues for Technical Services resolved
            Scott's role will return to that of advisor to the committee.
       B.   The committee provides opportunities to bring issues to the Dean's office and serves
            as a vehicle for the Dean's office to communicate with the faculty.
       C.   The mandate from the Faculty Assembly for the Technical Services Advisory
            Committee is to inform and advise faculty, students and the Dean's staff on uses of
            technology; help allocate tech funds; give advice and assistance on any new projects
            that come up; and draft and update triennially a large scale tech plan for the school.

IV.   Tech Dean's Report: David Ford

       A.   "Security"
            Last year David Ford raised concern about IT Security Office (ITSO) policy to
            gather information that would directly link an individual user at a computer to the
            content of work the individual was doing. The information would be accessible in
            real time if someone wanted the information. The ITSO argument for this is to
            allow faster reaction time to potential threats to the integrity of IU networks. Two
            logistical problems with this policy are: 1) contacting faculty directly is inefficient.
            and 2) Technical Services staff will ultimately handle to problem internally, and
            should be the principle contact initially. More importantly, though, is a question of
            privacy. Faculty, staff and students have lost a major piece of their privacy with no
            input from or discussion with them. Further, there doesn't seem to be any
            technological validity in regards to protecting the user from the assaults.

            These concerns were brought before the UFC. Concern over interim policies and
            privacy issues continue to be addressed by this body. Faculty need to be a part of
            the process for determining security needs, and in developing policies and

procedures to address potential threats to network integrity, especially as these apply to using technology in teaching and research. There needs to be rigorous faculty oversight of the IU agencies that develop policies and procedures that address security issues.

Ford talked about one example of a "spy ware" program that is intentionally distributed by UITS, IT Now. This application gathers information about the user and workstation on which it is installed.

Ford related that the University of Pennsylvania decided not to collect user data for any purpose. In a court decision earlier last year, the courts held that U of P couldn't be compelled to participate in "John Doe" subpoenas, since the University didn't collect that data covered under subpoenas in the first place. Maybe IU should consider a similar policy.

Ford believes that the current policy of registering Internet Protocol numbers (IP numbers) to faculty userid's facilitates the tracking of faculty use of the internet by providing a direct link between the userid of the faculty, the IP number, and the Ethernet card (mac) address of the workstation that faculty member is using to access email and "browse" the internet. Collecting this information is problematic because it provides access to data that should be confidential, and which might be misinterpreted by outside agencies.

This committee should make a recommendation to the Faculty Assembly concerning a stand that Liberal Arts faculty should take with regards to this policy.

B. Oncourse CL
1. Of the SLA faculty, only 20% of the faculty are using Oncourse CL. The Oncourse Readiness Survey is helpful to learn if a class should use Oncourse CL or Oncourse Classic.
2. David Donaldson says the next upgrade will occur in December and will be available in January. The expectation is that Oncourse CL will have all of the functionality of Oncourse Original.
3. The projected date for Oncourse Original to be shutdown is Fall 2006.
4. Garland Elmore (UITS) assured Dave that Oncourse Original won't be turned off until Oncourse CL has all the tools that users need.
5. David Donaldson encouraged everyone to use the contact link on Oncourse CL to report problems or offer suggestions. All features and upgrades are triggered by problems reported and suggestions sent in.
6. The tech committee's responsibility is to get the facts out to their colleagues.

V. Proposed agenda for the year:

A. Bylaws – update the bylaws to more accurately describe the functions and duties of this committee
B. Technology Labs (MLRC, SSCC, CBC, etc.):

1. Determine whether there should be individual committees for each lab or one combined committee. Mike Scott will draft the pros and cons of the issue.
2. Review the policies for each of the labs – Wayne Husted will gather the policies for the different labs. Determine whether the committee should provide more direct oversight of these labs

C. Develop a School strategic plan for the use of technology
D. General Issues
    1. Determine whether to make a recommendation regarding the use of cell phones instead of land lines by departments
    2. Determine whether to reinstate the distribution of Tech Grants
    3. Review School's use of student technology fee – Bob Sutton will take the lead on this issue
    4. Review School's use of "Lab Fees"

VI.   Election of Committee chair: Thom Upton and Sumana Jogi agreed to co-chair

VII.   Meeting dates and times for the Fall semester: October 28 at 12:30, December 2 at 12:30

VIII.   Old Business:
Scott will write and submit the 2004-05 committee report for the 10/28 meeting.

Adjourned: 12:32 p.m.