

**Graduate Affairs Committee  
Minutes  
February 26, 2008**

**Present:** Paul Carlin, Pamela Crowell, George Edwards, Dominique Galli, Marilyn Irwin, Michael Kowolik, Jane Lambert, Bob Osgood, Jackie O'Palka, Mitchum Owen, Sherry Queener(Chair), Soren Svanum, James Williams, Marianne Wokeck,

**Guests:** Sue Brady, Karyl Rickard

**Staff:** David Koerner, Nelson Soto, Sue Wheeler, Beth Young

**Approval of Minutes – Dr. Sherry Queener**

Approved.

Corrections? Email Beth at ejmoody @ iupui dot edu

**Purdue Dean's Report**

Jon Story was unable to attend this month's meeting due to weather.

Dr. Queener shared an update for Dr. Story that the searches for the Vice President of Research and the Provost are coming nearing the interview stage. The Search & Screen Committee will begin looking at applications for the position of Graduate School Dean on March 1<sup>st</sup>.

**Associate Dean's Report – Dr. Sherry Queener**

- The Graduate Bulletin
  1. Associate Dean David Daleke formed a group with Dr. Queener, Dr. James Williams, and Dr. Marianne Wokeck to overhaul the previous Graduate Bulletin, which had become dated through much fragmentary amendment. Dr. Williams and Dr. Wokeck both contributed greatly to comprehensive revisions making the Bulletin much easier to use .
- Graduate Education Day at the State House March 5, 2008
  1. Dean Wimbush thought this event would be an important thing to do for Graduate Education and has enlisted the help of Interim Dean Cindy Nagatsu from Purdue University to make it a joint event. This event includes students from Purdue University, IU-Bloomington, and IUPUI. The idea is that students will be in the State House from noon to 3pm and the students participating may present their ideas with fellow legislators in that area; a short program will be presented at approximately 2 pm. Amy Warner was very thoughtful in finding Indiana students who are Indiana voters and have research projects clearly related to the economic development to the state of Indiana.
- Introducing Nelson Soto
  1. He has been actively traveling and recruiting new students across the United States.
  2. Recruiting initiatives – if you have particular student you would like to recruit, please let Nelson Soto know.
- NRC
  1. Dr. Queener received word this morning that there are two programs that have some gaps in the data and we need to fill in that

information and send it to the NRC by Friday. Sue Wheeler will be assisting Dr. Queener with finding out this information.

### **Graduate Office Report – Mr. David Koerner**

The Committee will send out the make offer list out on March 7<sup>th</sup>.

Although the system upgrade last week halted admission work for six days, the Graduate Office Admissions team has caught up with the backlog and will be current at the end of the day today.

The first meeting for the Student Health Insurance Committee meeting on Wednesday – preliminary 8 to 10% increase this year.

### **GSO Report – Mitchum Owen**

The GSO also now has a list-serv that contains every graduate student's email and the GSO now sends weekly emails to this list-serv regarding important announcements. If you have an important announcement that you would like to be shared on this list-serv, please email the GSO at [gradstu@iupui.edu](mailto:gradstu@iupui.edu).

GSO still does not have active representatives for the following schools: Herron, Informatics, Nursing, Liberal Arts, Music, Engineering, Education, SLIS, Business, & Dentistry.

If you would like your students to have the opportunity to apply for Educational Enhancement Grant (EEG), they MUST have an active representative for that school in the GSO.

The GSO meets every two weeks @ 6pm on Tuesday in the GSO Office at the Campus Center.

The GSO will also have a video podcast coming out in the near future as well.

Topics that will be discussed along with UGS: IU Raffle Policy, Creation of Dead Week, Weapons on campus, Top 100 Student Award.

### **Committee Business**

#### ***Curriculum Subcommittee – Dr. Jackie O'Palka***

We only have a few classes to review at this time, so if you have classes ready to be reviewed, please send now.

#### ***Fellowship Subcommittee – Mr. David Koerner***

The Fellowship Committee has been meeting and reports that 108 people have applied for University Fellowships.

### **Program Review – Dr. Sherry Queener**

- E-Learning Graduate Certificate: Leadership in Clinical Pediatric Nutrition - *Approved*
- Master of Science in Taxation – *Pending Changes*
  1. Revised Proposal should include: Sample curriculum, updated assessment, new presentation of classes, statement on market demand, class capacity, letter of support from the Law School

2. Once revised proposal is received, Dr. Queener will send out for an electronic vote.
- Graduate Certificate in Media Arts and Science – *Revised – Pending Changes*
    1. Update: School of Education found no overlap.
  - Clinical Rehab Psychology – Renaming Graduate Program - *Approved*
    1. The program will be renamed as PhD in Clinical Psychology.

### **Discussion**

- Financial Aid/Fellowships payments
  1. No comments – Deferred until next meeting.
- Feedback from the website inventory
  1. Deferred until next meeting.

### **Next Meeting**

March 25, 2008

**Meeting Adjourned 2:27pm**