

I N D E X

SUMMARY OF MINUTES

MEETING OF BOARD OF TRUSTEES

April 28-May 2, 1973

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SUMMARY OF MINUTES

MEETING OF BOARD OF TRUSTEES

April 28-May 2, 1973

A meeting of the International Board of Trustees was held at the General Office in Chicago, April 28-May 2, 1973. Those present: Lorin J. Badskey, President; William M. Eagles, M.D., President-elect; Wes H. Bartlett, Immediate Past President; Ted R. Osborn and Frank Summerhayes, Vice-Presidents; Roy W. Davis, Treasurer; James C. Brooks, P. Blair Ellsworth, M.D., Maurice Gladman, T. Ben Hagler, Stephen H. Hart, Jr., Aubrey E. Irby, Ralph C. Keyes, H. Lee Powell, Jr., Charles M. Roberts, Stanley E. Schneider, Mark A. Smith, Jr., Hilmar L. Solberg, Trustees; R. P. Merridew, Secretary; L. A. Hapgood, Associate Secretary.

1. Proposed Resolutions

Chairman Dwight F. Gallivan of the Resolutions Committee presented the resolutions it was proposed to present to the Montreal Convention. These are attached as Exhibit #1.

The Committee recommended that the Board review the quality of district resolutions and develop and distribute guidelines for resolutions which districts can use to improve the quality of their resolutions.

Appropriate action will be taken on this recommendation.

2. Message of the President

Message of the President is attached as Exhibit #2.

Message received.

3. Message of the President-elect

Message of the President-elect is attached as Exhibit #3.

Message received.

4. Report of the Secretaries

Report of the Secretaries is attached as Exhibit #4.

Recommendation: That the appointment of Speegle Berry as a member of the Field Service staff be approved.

Voted, that this recommendation be approved.

Report received.

5. Approval of Summary of Minutes of February Board Meeting

Voted, that the minutes of the February Board Meeting be approved.

6. Consideration and Approval of General Office Administrative Action

Voted, that the action of the General Office in approving the following be confirmed:

Change of Territorial Limits of Established Clubs
Clubs Meeting Outside Their Territorial Limits
Elimination of Membership of Non-Meeting Clubs from Active Membership Files
Organization of New Clubs, Including Territorial Limits and Charter Memberships
Change of Names of Kiwanis Clubs
Additional Circle K Clubs Completed
Additional Key Clubs Completed
Club Incorporations Completed
Incorporation of Kiwanis Club Foundations
Clubs Suspending Meetings Because of Circumstances Affecting Entire Community

7. Reports of Board Committees

Administration and Structure

Report of the Committee was presented by Chairman Osborn. This is attached as Exhibit #5.

Recommendation 1. That (a) Statistical data for each district for items 1, 2, 9, 10 and 12 of the current Criteria for Distinguished Governor be prepared and presented to each Governor-elect at the International Convention training conference for Governors-elect; and (b) That the Board counselor to a district review these statistics as tentative criteria quotas with the new Governor at the group conferences to be scheduled at the October International Council Meeting in Chicago with any recommendations for changes coming out of this review to be referred to a recessed meeting of the Board Committee on Administration and Structure prior to the adjournment of Council; and (c) That the Board Committee on Administration and Structure, utilizing these statistics, then prepare the final criteria quotas and present same to the Board for approval at the meeting of the Board immediately following the close of the October Council Meeting.

Voted, that this recommendation be adopted.

Recommendation 2. That the following changes be made in the Criteria for Distinguished Lieutenant Governor for the 1973-74 administrative year: (a) That appropriate spaces be provided in items 1, 3, and 7 so that the appropriate divisional goals can be written in by the Lieutenant Governor; (b) That the words "Extenuating circumstances will be considered" be deleted as a reference in item #4 and that it become a new item #11 which makes the statement apply to all of the criteria; (c) That item #7 be reworded to read: "Clubs in the division represented at the International Convention - the goal for each division to be established by the District Governor"; and (d) That item #8 be reworded to read: "Clubs in the division represented at the district convention - a minimum of 80% of the clubs in the division be represented at the district convention."

Voted, that this recommendation be adopted.

Recommendation 3. That each Lieutenant Governor who believes he has met the Criteria for Distinguished Lieutenant Governor submit a report form to be provided by the Committee which will indicate his record of performance qualifying him for this recognition. This completed form is to

be sent to his District Governor who will certify to the Board Committee on Administration and Structure those lieutenant governors who have fulfilled the criteria. Further, the Governor may recommend other nominees whom he believes should be considered as qualifying for the award by delineating the reasons why extenuating circumstances should apply.

Voted, that this recommendation be adopted.

Recommendation 4. That the following changes be made in the Criteria for Distinguished Club President: (a) That item #2 be reworded to read: "Have a club delegate at the district convention"; and (b) That a new item #9 be added which would read: "Extenuating circumstances will be considered."

Voted, that this recommendation be adopted.

Recommendation 5. That each club president who believes he has met the Criteria for Distinguished Club President submit a report form to be provided by the Committee which will indicate his record of performance qualifying him for this recognition. This completed form is to be sent to the District Governor who will certify to the Board Committee on Administration and Structure those club presidents who have fulfilled the criteria. Further, this Governor may recommend other nominees whom he believes should be considered as qualifying for the award by delineating the reasons why extenuating circumstances should apply.

Voted, that this recommendation be adopted.

Recommendation 6. That the Lieutenant Governors identified by the listing in Exhibit A of this report be recognized as Distinguished Lieutenant Governors for 1971-72.

Voted, that this recommendation be adopted.

Recommendation 7. That the Annual Club Report continue to recognize service performed by a club, exclusive of items which fall within the area of club administration.

Voted, that this recommendation be adopted.

Recommendation 8. That the concept of recognition for service projects on the basis of Single Service and Multiple Service be retained.

Voted, that this recommendation be adopted.

Recommendation 9. That the two present sections on the basis of membership, the Diamond (41 members or more) and the Emerald (40 members or less) be retained.

Voted, that this recommendation be adopted.

Recommendation 10. That the present provision for reporting a maximum of a club's ten (10) best service projects in the Multiple Service category be retained.

Voted, that this recommendation be adopted.

Recommendation 11. That a detailed bulletin giving all necessary information to prepare the Annual Club Report be provided to club presidents and district leaders in leadership education materials for the succeeding administrative year.

Voted, that this recommendation be adopted.

Recommendation 12. That the 1973-74 International Committee on Administration be advised that the time is not appropriate to institute a study on a possible voluntary group life insurance program.

Voted, that this recommendation be adopted.

Recommendation 13. That Mrs. Edgar Schwartz be invited to attend the Montreal Convention at Kiwanis International expense for transportation and housing to receive her husband's Distinguished Governor's award, and that the parents of the late Ed Schwartz be invited to participate in the awards ceremony.

Voted, that this recommendation be adopted.

It was suggested that Merald Enstad and his Committee on Achievement be commended for their excellent work this year and the very fine results produced. The Staff was requested to prepare such a commendation to be included in the report of the Committee on Administration and Structure and passed on to Merald and his committee.

Report received.

Circle K

Chairman Ben Hagler presented the report of the Committee. It is attached as Exhibit #6.

Recommendation 1. That the slogan "Challenge to Action," shown on Exhibit A of this report, for the Theme Emphasis Program for Circle K for 1973-75, be approved.

Voted, that this recommendation be adopted.

Recommendation 2. That the Chairman of the Board Committee on Circle K or a member of the Committee be the official representative to the Circle K International Convention to be held in Miami Beach, Florida, August 19-22, 1973.

Voted, that this recommendation be adopted.

Recommendation 3. That the proposed revision of the Kiwanis International Board Policies concerning the functioning of Circle K Clubs be accepted as information and that they be referred to the Laws and Policies Committee.

Voted, that this recommendation be adopted and so referred to the Laws and Policies Committee.

Recommendation 4. In accordance with Article VIII, Section 3 of the Circle K International Constitution, the Committee recommends that Article V, Section 5 be amended to read:

"Section 5. The Board of Officers shall meet twice annually, once in the fall/winter and again in the spring/summer to conduct the business of the organization, to develop programs for implementation, to serve as a committee on conventions and on laws and regulations, and to assess the health of clubs and districts. The Board of Officers may also meet during International Convention.

Voted, that this recommendation be adopted.

Report received.

Convention

The report of the Committee is attached as Exhibit #7. It was presented by Chairman Frank Summerhayes.

Report received.

International Extension

The report of the Committee, presented by Chairman Wes H. Bartlett, is attached as Exhibit #8.

Recommendation 1. 1. That part of Mexico immediately adjacent to the border be temporarily attached to the corresponding currently existing district in Kiwanis International for the proposed extending of Kiwanis to new areas and strengthening clubs where they can give adequate service, provide leadership education, if it is feasible financially.

2. Removal from such temporary attachment shall be made at any time the Board of Kiwanis International finds that the area in Mexico can form a sound district, be financially independent, and provide the district services such clubs are entitled to receive.

3. No financial obligation is incurred by Kiwanis International in such temporary attachment.

4. All conditions of attachment shall be concurrently agreed upon by Kiwanis International and the involved districts of California-Nevada-Hawaii, Southwest, and Texas-Oklahoma.

Voted, that this recommendation be adopted.

Recommendation 2. That we advise Eastern Canada and the Caribbean District that the budget information has been received and we will honor this year's vouchers up to \$4,500 related to expenses in the Caribbean divisions in administering them and leading toward future separation.

Voted, that this recommendation be adopted.

Recommendation 3. That a committee be appointed composed of three from the Caribbean, recognizing there are three distinct areas in the Caribbean, two from Eastern Canada, and two from Kiwanis International, such committee to develop plans as a guide in the transition of the Caribbean to become a district. Since said committee will begin functioning this administrative year but carry out the majority of its work the next administrative year, that appointment shall be made by joint agreement of President Lorin Badskey and President-elect William M. Eagles.

Voted, that this recommendation be adopted.

Recommendation 4. That a date be established for separation of the Caribbean from Eastern Canada and that such effective date be October 1, 1975. At that time the Caribbean will become a full district with all rights and privileges and responsibilities of any of the thirty existing districts of Kiwanis International.

Voted, that this recommendation be adopted. (Vice-President Summerhayes voted nay)

Recommendation 5. That a full time staff member, as Administrator, be located in the Latin American area in order that there shall be established a center of operations for the development of the area. Implementation of such a plan will be contingent upon the successful passage of the amendment for a dues increase at the Montreal convention.

Voted, that this recommendation be adopted.

Recommendation 6. That the Zone Presidential Travel Plan, as outlined in the body of the report, be implemented immediately and that it be referred to Laws and Policies to be placed properly in Policy guides on International presidential travel in international extension.

Voted, that this recommendation be adopted.

Recommendation 7. That the "Procedure for Carrying Out International Extension Structure" be adopted and referred to Laws and Policies for inclusion in the Policies on Kiwanis International Extension.

Voted, that this recommendation be adopted.

Report received.

Key Clubs

Chairman Lee Powell presented the report of the Committee. This is attached as Exhibit #9.

Recommendation 1. That the action taken by the Key Club International Board to select July 4-7 in Anaheim, California, as the dates and site of their 1976 Key Club International Convention be approved.

Voted, that this recommendation be adopted.

Recommendation 2. That a letter be sent to the New York District reaffirming the facts presented by the Staff regarding the Board policies dealing with sponsored youth activities other than Circle K and Key Club.

Voted, that this recommendation be adopted.

Recommendation 3. That the Board Committee on Program Development study the feasibility of providing appropriate literature regarding the sponsorship of a local level club for high school young ladies which can be distributed to Kiwanis clubs on request.

Voted, that this recommendation be adopted.

Report received.

Laws and Policies

The report of the Committee, presented by Chairman Roy W. Davis, is attached as Exhibit #10.

Recommendation 1. That Exhibit A, attached to the report of the Committee and which contains additions to the policy on the resolutions, be adopted with the provision that the Chairman of the Committee and legal counsel may appropriately reword the first sentence of item #7 so as to include other countries other than the United States and/or Canada.

Voted, that this recommendation be adopted.

Recommendation 2. That the Board support only those amendments which the Board is sponsoring.

Proposed Amendments as set forth in Exhibit B attached to the report were received. Voted, that this recommendation be adopted and that the Board oppose amendments proposed to the following: Article V, Section 4 of the Constitution; Article VII, Section 2 of the Constitution; Article I, Sections 5, 6, 7 and 8 of the Bylaws; Article II, Sections 1 and 2 of the Bylaws; Article IV, Section 2 of the Bylaws, submitted by Western Canada District; Article IV, Section 2 of the Bylaws submitted by Kiwanis Club of Lakeside, California; Article V, Section 3 of the Bylaws, submitted by New Jersey District; Article V, Sections 3, 6, 7 and 9 of the Bylaws submitted by Kiwanis Club of Cypress, California; Article XIII, Section 8 of the Bylaws; Article XIX, Sections 1 and 3 of the Bylaws; Article XX, Section 2 of the Bylaws.

Recommendation 3. That the following statement be added to Section 6 (e) on page A-10 of the policies: "A drawing for attendance or door prizes shall not be prohibited during a club meeting provided that no special or added consideration is involved."

Voted, that this recommendation be adopted.

Recommendation 4. That the following statements be added to Section 5 on page B-2 of the Policies:

(5) International Extension

BOARD
MEETING
APRIL
MAY
1973

Dues from International Extension as designated by the Revenue Act of the Constitution shall be shown in the income statement as a separate figure. Expenses for International Extension shall be indicated in the annual financial statement as a separate figure.

Accounting procedures shall clearly indicate the financial position of the International Extension account on an accumulative basis.

(6) Comprehensive General Liability Insurance

Dues from Comprehensive General Liability Insurance as designated by the Revenue Act of the Constitution shall be shown in the income statement as a separate figure. Expenses for Comprehensive General Liability Insurance shall be indicated in the annual financial statement as a separate figure.

Accounting procedures shall clearly indicate the financial position of the Comprehensive General Liability account on an accumulative basis.

Voted, that this recommendation be adopted.

Report received.

Leadership and Council

Chairman Maurice Gladman presented the report of the Committee. This is attached as Exhibit #11.

Membership Development

Chairman Stanley Schneider presented the report of the Committee. This is attached as Exhibit #12.

Recommendation 1. That a Circle of Distinction be included in the 1973-74 New Member Sponsor Award program, to be worn under the official membership button, and that the Board policy be revised to allow this.

Voted, that this recommendation be adopted.

Recommendation 2. That the use of visual aids to educate, train, and promote the objects and ideals of Kiwanis be referred to the Program Development Committee, and that the Staff from the various areas be involved in the preparation of such materials and have a report and outlines prepared by the October Board meeting.

Voted, that this recommendation be adopted.

Recommendation 3. That additional help in the area of membership development be considered for districts, and that the outline of such assistance be presented to the October Board Committee meeting.

Voted, that this recommendation be adopted.

Report received.

New Club Building

Chairman Irby presented the report of the Committee. This is attached as Exhibit #13.

Recommendation 1. That the charters of the thirty clubs listed in the body of the report be revoked.

Voted, that this recommendation be adopted.

Report received.

Program Development

The report of the Committee was presented by Chairman Brooks. This is attached as Exhibit #14.

Recommendation 1. That the Secretary be authorized to enter into agreement with the National Council on Aging for the production of copy for the Major Emphasis Program (as outlined in the body of the Committee's report) to the extent of a total of \$9,500.

Voted, that this recommendation be adopted.

Recommendation 2. That the General Office be authorized to list the Student International Service Program, 5 Louder's Lane, Boston, Massachusetts 02130, as a resource for Kiwanis Clubs involved in projects for hosting students from abroad.

Voted, that this recommendation be adopted.

Recommendation 3. That the "What If They Call Me Chicken?" booklet be maintained as a supplies item throughout the 1973-74 administrative year.

Voted, that this recommendation be adopted.

Recommendation 4. That the Kiwanis Club of Hendersonville, North Carolina, be informed that the Keyette International name and emblem are controlled by Ki-Wives National and that it is not within the power of Kiwanis International to bring Keyettes into the K Family.

Voted, that this recommendation be adopted.

Recommendation 5. That the Secretaries make a study of present procedures used in the selection, development, and promotion of the Major Emphasis Program and recommend changes designed to bring about earlier development of materials, an enrichment of program resources provided

or available to clubs, and more effective promotion of the Major Emphasis Program.

Voted, that this recommendation be adopted.

Report received.

Property and Supplies

Chairman Mark Smith presented the report of the Committee. This is attached as Exhibit #15.

Recommendation 1. That the Board Committee be authorized to develop a plan to be presented at a future meeting of this Board to remodel the room off the Past Presidents room, converting it into an archives display area, this plan not to exceed the expenditure of \$7,500.00, and that this matter be referred to the Committee on Finance.

Voted, that this recommendation be adopted and so referred to the Committee on Finance.

Recommendation 2. That the map in the reception area of the General Office be changed to reflect a world-wide image of Kiwanis International, and that the Committee approves of the concept as submitted. The funds necessary to complete this are available in the building management budget.

Recommendation 3. That the purchase of fifteen supply display cases be approved.

Voted, that this recommendation be adopted.

Report received.

Publications and Advertising

Chairman Ellsworth presented the report of the Committee. This is attached as Exhibit #16.

Recommendation 1. That Oren Arnold be advised that future material be submitted by him with the understanding that he will be paid on a per line basis for only that material accepted for publication by The Kiwanis Magazine.

Voted, that this recommendation be adopted.

Report received.

Public Relations

The report was presented by Chairman Solberg. It is attached as Exhibit #17.

Recommendation 1. That the Secretary be authorized to proceed to contract for a radio series for use by home town radio stations of Kiwanis

clubs. The presentation of the program would begin in October, 1973, and would continue through the Centennial Year of the American Revolution (1976).

Voted, that this recommendation be adopted.

Recommendation 2. That Dr. Nicholas J. Dallis, creator of the comic strips "Mary Worth," "Judge Parker," and "Apartment 3-G," be given the 1973 Kiwanis Decency Award, and that he be invited to accept the award in Montreal.

Voted, that this recommendation be adopted.

Recommendation 3. That an initial order for one hundred twenty-four sheet billboard posters be placed with Creative Displays, Inc., Lexington, Kentucky, and that their availability be made known to the organization initially through district leaders at the 1973 meeting of the Kiwanis International Council. The wording and design would be as outlined in the discussion in the report.

Voted, that this recommendation be adopted.
(Two dissenting votes -- Keyes and Ellsworth)

Recommendation 4. In view of the fact that the nominations of William H. Mikulin of Houston, Texas; Douglas Lindberg of Palatine, Illinois; and Dr. David Eric Martin of Chicago, Illinois do not comply with the criteria established for the Connelly Medal, the Committee suggests that they be presented with the Medal for Valor by their respective districts.

Voted, that this recommendation be adopted.

Recommendation 5. The Committee suggests that the Kentucky-Tennessee District consider the presentation of a Medal for Valor to Miss Martha Green.

Voted, that this recommendation be adopted.

Recommendation 6. That Donald Fritts of Chatham, New Jersey, be invited to come to Montreal to accept the Connelly Medal he was awarded for saving two people from a submerged automobile near Winston-Salem, North Carolina. The Committee further recommends that the Staff be empowered to nominate an alternate should it not be possible for Mr. Fritts to come to Montreal for the ceremony.

Voted, that this recommendation be adopted.

Report received.

8. Report of the Treasurer

Report was presented by Treasurer Roy Davis. It is attached as Exhibit #18.

Report received.

9. Report of Committee on Finance

Report of the Finance Committee is attached as Exhibit #19.

Recommendation 1. That the write-off of the accounts receivable, totaling \$1,461.68, for the clubs listed in the report, be made.

Voted, that this recommendation be adopted.

Recommendation 2. That the following methods and procedures be stated in the International Policies:

Accounting Practices

International Extension. Dues from International Extension as designated by the Revenue Act of the Constitution shall be shown in the income statement as a separate figure. Expenses for International Extension shall be indicated in the annual financial statement as a separate figure.

Accounting procedures shall clearly indicate the financial position of the International Extension account on an accumulative basis.

Comprehensive General Liability Insurance. Dues from Comprehensive General Liability Insurance as designated by the Revenue Act of the Constitution shall be shown in the income statement as a separate figure. Expenses for Comprehensive General Liability Insurance shall be indicated in the annual financial statement as a separate figure.

Accounting procedures shall clearly indicate the financial position of the Comprehensive General Liability account on an accumulative basis.

Voted, that this recommendation be adopted.

Recommendation 3. That the necessary expenses involved in the Kiwanis International Radio Series be approved and charged against our Supplies operation.

Voted, that this recommendation be adopted.

Report received.

10. Kiwanis International Foundation

Board Vacancies. It was reported that there were two vacancies to be filled on the Kiwanis International Foundation Board. Voted, that it be recommended to the Foundation Board that these vacancies be filled by Past International Trustee Gene H. Favell and by Past International President Charles A. Swain, who will be serving for another term.

Working Paper. Secretary Merridew presented a working paper with reference to a Major Emphasis Program for the Kiwanis International Foundation. This is attached as Exhibit #20. Voted, that this working paper be received and that it be referred to the Foundation Board. (It was suggested that this be reviewed by a tax expert)

11. Next Board Meeting

President Badskey indicated the next Board Meeting would open with dinner on Thursday, June 21, at Montreal.

12. Other Business

Trustee Aubrey Irby made a statement in which he indicated that due to business and personal reasons he would not be a candidate for re-election to the International Board at Montreal. He expressed appreciation for having had the opportunity to serve on the Board, and offered his services in any capacity needed but in a more limited way than required by service on the Board.

President-elect Eagles indicated that he would appoint Aubrey Irby as Chairman of the Committee on Major Emphasis Programs in place of Ernest Sturch, who was planning to be a candidate for election to the International Board in place of Aubrey Irby.

Adjournment.

BYLAW PROVISIONS

The Bylaws of Kiwanis International set forth the procedure for the submittal of resolutions for acceptance at International conventions as follows:

ARTICLE X

"Section 2. All proposed resolutions shall be submitted to the Secretary of Kiwanis International by the International Board of Trustees, districts or chartered clubs, at least sixty (60) days prior to the date of the Annual Convention. Within two weeks thereafter the International Committee on Resolutions shall meet to consider such proposed resolutions as well as any resolutions which may be initiated by the committee. The International Secretary shall send a copy of all resolutions recommended by the committee, other than memorial and appreciation resolutions, to each chartered club not later than thirty (30) days prior to the convention.

"No resolutions other than those so sent to chartered clubs shall be considered unless the International Board of Trustees shall recommend, by a two-thirds (2/3) vote, consideration of such resolutions by the Resolutions Committee."

INTERNATIONAL COMMITTEE ON RESOLUTIONS

Chairman, Dwight F. Gallivan
Gal-Ham Building, Bluffton, Indiana 46714

Raymond B. Allen
565 11th Street "A" West, Owen Sound, Ontario

William M. Eagles, M.D.
4608 Sylvan Road, Richmond, Virginia 23225 (Chesterfield Club)

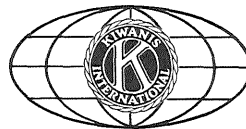
Charles M. Roberts
P. O. Drawer "X," Fort Myers, Florida 33901

Robert F. Weber
2910 East Jefferson Avenue, Detroit, Michigan 48207

Jack E. Willis
1170 Pembina Highway, Winnipeg, Manitoba R3T 2A4
(East Kildonan Club)

RESOLUTIONS

58TH ANNUAL CONVENTION OF KIWANIS INTERNATIONAL
MONTREAL, QUEBEC, JUNE 24-27, 1973



These resolutions will be presented for action by the delegates to the 58th Annual Convention of Kiwanis International in Montreal, Quebec, June 26, 1973, and are not effective unless adopted by the delegate body. They are presented by the International Committee on Resolutions in accordance with the International Bylaws and are recommended by the Resolutions Committee.

Confidential/not for republication or editorial comment

INTRODUCTION

Your Committee on Resolutions proposes the following Resolutions to be acted upon by the House of Delegates on Tuesday, June 26, at the 58th Annual Convention of Kiwanis International in Montreal, Quebec.

These represent a very deliberate effort on the part of the Committee to select from resolutions proposed by clubs and districts and to draft additional proposed resolutions reflecting our identification and understanding of major concerns of our time and our insight as to productive response which Kiwanis clubs and Kiwanians might make to these concerns.

In so doing, it was found necessary to select a few from many proposals, and the absence of any proposed Resolution which would have reflected a specific concern of a Kiwanis club or a Kiwanian should not in any sense suggest that the Committee is either unaware of or indifferent to that particular concern. We fully recognize, for example, the major concerns of crime and violence, the need for unrelenting efforts toward world peace and international understanding, and the varied needs of the poor and the handicapped. It is always understood that Kiwanis International Resolutions adopted in previous years in support of such concerns are already on record and that the absence of any Resolution in 1973 in no way precludes local Kiwanis club action directed to whatever need or opportunity the club recognizes.

THEREFORE BE IT RESOLVED:

1. *That Kiwanis Clubs work diligently toward elimination of this needless slaughter by:*
 - Educational programs, directed to our membership and the total community, which emphasize the heavy penalties for any person convicted of driving a motor vehicle while under the influence of alcohol or drugs.
 - Supporting all efforts to enforce the law with regard to driving while under the influence of alcohol or drugs.
 - Supporting or developing local safety council action.
2. *That Kiwanians utilize and encourage the art of defensive driving.*

9. NATIONS OF STRANGERS

Kiwanians have long recognized that people are the most important resource of any nation or community. We fully realize that we exist in a mobile society with many of our own members and acquaintances continually relocating their homes. This has placed severe limitations on traditional close family relationships with grandparents and others.

THEREFORE BE IT RESOLVED:

1. *That Kiwanis clubs use the time, talents and experience of all members of the K-Family in activities which involve them with new citizens of all ages in their communities.*
2. *That Kiwanians and Kiwanis clubs continue to support activities and organizations that enhance the individual growth and close community association of these new citizens by using their available personal talents and resources.*

10. THE FAMILY UNIT

In the Book of Proverbs, we read:

“Train up a child in the way he should go, and when he is old, he will not depart from it.”

The home life of a child can have more influence in moulding his habits, in developing his personal philosophy, and in determining his adult character than all programs ever conceived for combatting drug abuse, combatting pornography and obscenity, combatting crime and delinquency, and combatting venereal disease.

The deterioration of the quality of the home environment and the abdication of parental responsibility to other social structures and influences can negate the best efforts of those committed to build a better world.

THEREFORE BE IT RESOLVED:

1. *That Kiwanis clubs initiate projects which provide opportunities for entire families to share their lives together in close association and service to others.*
2. *That, as men dedicated to serving others, we also commit ourselves to the principle that service, like charity, begins at home.*

6. VENEREAL DISEASE

We have known for several years of the soaring increase in venereal disease. Dr. Robert Kinch, Professor of Gynecology at McGill University in Montreal, has recently declared venereal disease to be at epidemic proportions—more serious than during the second World War. We also know that some of the causes are due to the advent of biochemical contraception, an increasing and mobile population with increasing promiscuity, a lack of proper parental preparation of children for the changes of puberty and adulthood, and a breakdown in the moral principles of the family unit. At the same time, we recognize great differences of opinion regarding current approaches to the solution of the problem. There are such questions as the where, when, and by whom of sex education; changing mores; and the effectiveness of any single strategy.

THEREFORE BE IT RESOLVED:

1. *That our battle to control venereal disease lies within the domain of each of us, our Kiwanis club, and, more especially, within the domain of our own family unit.*
2. *That Kiwanis clubs arrange club meeting programs to familiarize their members with the nature and extent of the local problem of venereal disease and the strategies and resources locally available for combatting it.*

7. STEWARDSHIP OF ENERGY

“Technology can replenish the life of man but it can exhaust the wealth of nature.”

Now, more than ever before, man recognizes the serious possibility of the exhaustion of sources of energy which some have previously regarded as limitless.

THEREFORE BE IT RESOLVED:

1. *That we commit ourselves individually and as Kiwanis clubs to the reduction of nonessential use of energy derived from natural resources.*
2. *That we advocate policies of government and industry which will stimulate the proper development and full application of technologies for the more efficient utilization of all sources of energy.*

8. HIGHWAY SAFETY

The toll of dead and injured on our highways is deplorably high. Of the more than 60,000 killed annually on the highways of this continent, 50% involve drivers under the influence of alcohol or drugs.

PREAMBLE

Central to the right of free people is the complete freedom of their representatives to assemble and give collective expression to their principles, their concerns, their determinations.

The probably infinite diversity of opinion among Kiwanians is not a necessary obstacle to the consensus of men who share the unity of purpose fixed in our Constitutional Objects.

The Resolutions of Kiwanis International reflect the concerns of a free people confronted by more problems, tougher decisions, and less margin for error than ever before. Yet experience, reason, instinct, and tradition cry out in unison against any judgment by despairing men that free people are unequal to the tasks of great nations in a radically changing world.

Recognizing that the individual is central to our society, and that the principal asset of human society is life itself, we, a compassionate people, commit ourselves to work for the betterment of life of all individuals who need us. Through our Resolutions, we express the supreme importance of the individual in a free society.

By the same token, our hope for the generation of new achievement through Resolutions rests in our faith that the individual will respond when needs and opportunities are made known to him. And when free man involves himself in the agenda of the world and shares his life—his time, his energy, his skill, his intellect—in the pursuit of his ideals, there can be no limits to his capacity for building a better world.

The Resolutions of Kiwanis constitute a pledge to our society. They are a commitment to those ideals which reflect individual imagination and intelligence. They are reaffirmation of our faith in God and our faith in the infinite value and the unlimited possibilities of free man.

1. GOD AND MAN

In the beginning God created the heaven and the earth.... and man like unto Himself.

Throughout our proud history, Kiwanians have strongly reaffirmed their belief in God and given primacy to the human and spiritual, and have initiated and supported programs in the home, church, school and community which strengthen a firm faith in God.

Man's greatest hope for achievement is to work with his Creator in the pursuit of a life of service, freedom, and happiness.

THEREFORE BE IT RESOLVED:

That Kiwanis support its objectives through programs which strengthen the relationship of man to God and man to man, whereby we build human brotherhood, understanding and world peace.

2. INVOLVING THE AGING

The family is our basic social unit. We believe that this structure can be strengthened by increased respect and concern for the aging. Kiwanis action developed on this premise, utilizing the combined efforts of both adults and youth, would be a great service to the aging, to our family unit, and to our communities.

THEREFORE BE IT RESOLVED:

That Kiwanis International give emphasis to a program by which Kiwanis clubs can involve the older population in meaningful personal and community roles, with particular emphasis on the positive aspects of aging and the Kiwanian's personal involvement with his family.

3. CIRCLE K AND KEY CLUBS

Circle K and Key Clubs provide a vital link between the Kiwanis club and the educational institutions in the local community.

High school and college campuses are the setting for the life experiences of these young people. It is from these experiences that they must learn to face the future with confidence in their chosen occupations. Here, too, they should come to know the value of and personal satisfaction derived from active participation in projects related to the betterment of their fellowman.

THEREFORE BE IT RESOLVED:

1. *That Kiwanis clubs rededicate themselves to helping the members of their sponsored Circle K and/or Key Club have the finest life experience possible.*
2. *That Kiwanians work with these young people on their projects on the campus and in the community.*

4. YOUTH IN TROUBLE

Each day our juvenile courts are filled with children and youth accused of delinquency or crime—more than a million each year in our nations. Thousands upon thousands are being remanded to jails, training schools, work camps, reform schools and other institutions ill-equipped to prepare them to lead acceptable or productive lives in the society to which they will be returned.

The potential of the Kiwanis club can be directed toward helping youth in trouble.

THEREFORE BE IT RESOLVED:

1. *That Kiwanis clubs work aggressively to inculcate into children at an early age:
—a respect for law,
—an understanding of the necessity of control of human conduct through laws and regulations, and
—an awareness of the consequences of violating them.*
2. *That Kiwanis clubs continue to cooperate with bar associations, courts, police departments, religious groups and schools in assuring the widest possible distribution of the You and the Law booklet.*
3. *That Kiwanis clubs extend their programs of service to assisting institutionalized youth and youth on probation to prepare for acceptable and productive roles as individuals.*

5. OUR RIGHT TO DECENCY

We have lost the option of protecting ourselves and our children against exposure to that which our moral training and our judgment have taught us is indecent and corrupting. We can no longer avoid being confronted with overt sex and sadistic violence publicly displayed on newsstands and in stores, in theaters, and on television.

Kiwanians believe that blatant public display of extremes of sex and violence breeds permissiveness, leads to the disintegration of the moral fibre of our society, and violates our right to decency.

THEREFORE BE IT RESOLVED:

That Kiwanians strongly oppose the public display of overt sex and the glorification of violence in whatever form it may be found.

BE IT FURTHER RESOLVED:

1. *That, to protect our right to decency, Kiwanians exert all available influence upon retailers, exhibitors, distributors, and sponsors to exercise restraint and ethical judgment in the selection of films, publications, television programs, and other forms of public entertainment and communication.*
2. *That we cooperate with and support the programs of other organizations similarly engaged in protecting our right to decency.*

MESSAGE OF THE PRESIDENTTO THEINTERNATIONAL BOARD OF TRUSTEESApril 28, 1973

This meeting of the Board, bringing us together just a few weeks past the half-way mark of the administrative year, brings us an essential opportunity to evaluate what has happened in Kiwanis International since last October and what must happen during the next five months if it is to be recorded as a successful year.

"Share Your Life" has been given tremendous support throughout the organization, demonstrating once again the dedication of Kiwanians to the first Object. I have seen hundreds of examples of life-sharing -- service to our communities and to those who need the kind of help Kiwanians take pride in giving. I cannot take the time to list any of these examples but it is certainly true that Kiwanians are sharing their lives -- and then some! This is true, not only in the United States and Canada, but throughout the other areas of Kiwanis which I have been privileged to visit.

FAR EAST VISITS Tonight I will only bring you some of the highlights of our trip throughout the Far East, but I have prepared a more detailed report for your further information which is attached as Exhibit A.

Our first stop was at Port-Vila, New Hebrides where I had the privilege of presenting their charter. Fourteen people from Noumea attended the charter night party, revealing a genuine interest in the new club. The club is basically made up of businessmen from Australia and New Zealand with only a few from New Hebrides. They also have one American member plus Dean Meikle who is a Canadian. Dean has been most helpful to them in their organizational efforts because of his excellent background and knowledge of Kiwanis.

Four Kiwanians from the new Port-Vila club flew down to Noumea with us. Here, as in all of my visits to existing clubs and districts, I had the opportunity to meet with boards of directors and provide some much-needed guidance in handling their various problems. The language in Noumea is predominantly French and it should be noted that the French-speaking members generally do not believe in working together on club projects, preferring to merely write checks. I hope that some improvement can be made in this area. New Zealand District Governor Bowen Francis pledged them the district's interest in their club and urged their attendance at the district convention.

Our visit to Auckland and with present and past district leadership convinced me that the New Zealand district is in good hands. Meetings were very well attended and the board meeting was particularly rewarding. They are having a good year in new club building as well as in membership in existing clubs. The Board was very much interested in our new policy of no meals being required for a Kiwanis meeting. The cost of meals is a severe problem wherever I have gone, whether in the Far East or in Europe. The New Zealanders are looking forward to Ken Greenaway's transfer to the South Pacific late this summer. All in all, I found this to be a fine, aggressive district and, with some additional assistance, we can look forward to great growth in New Zealand.

In Australia we visited in Melbourne and Sydney. A four-hour district board meeting in Melbourne gave us excellent opportunity to counsel with Governor Allen Armitage and his lieutenant governors. We concentrated on new club building and membership growth and once again ran into the problem of increasing meal cost. Both here and in New Zealand it became obvious that we could strengthen Kiwanis tremendously if their leadership would have an opportunity to come to Chicago to participate in our May governors' training conference.

In Singapore President Kenny arranged for me to meet with his board to discuss ways and means for Kiwanis to grow in that area. They were very complimentary to Jack Delf for the tremendous help he has been to them. We all owe Jack our thanks for his efforts in Singapore and elsewhere in the Far East. They are going to attempt to build another club in Singapore very soon.

Our next stop was in Hong Kong where we found a very active club. We helped them celebrate their third anniversary and also to charter the new Kowloon Kiwanis club. Prospects for growth here are also excellent.

In concluding these comments on the Far East it should be noted that everywhere we found considerable interest in the Youth Career Awards program. Since their school year is different from ours we have requested that they be provided with complete written information on the program as soon as it is available. They plan on making considerable use of it. The same degree of interest was revealed in Europe.

TENTH ANNIVERSARY
EUROPEAN MISSION

We joined the other twenty-seven members of the Tenth Anniversary European Mission in Zurich when they landed there on March 30th. Again the detailed information is contained in my report, attached as Exhibit B. In summary I would certainly say, with the complete agreement of co-chairman Merle Tucker, that the mission was most successful. We were warmly greeted in each of the five cities -- Basle, Vienna, Oslo, Brussels and Reykjavik. We had an unexpected bonus when our flight captain announced that, due to his inability to land because of fog over Iceland, he was going to take us to Shannon, Ireland. Subsequent events provided us with a twenty-four hour stop-over during which our missionaries enjoyed a tour of Limerick and the surrounding countryside. We arrived in Reykjavik one day late but still managed to cover all planned meetings.

In summary, there is no question but that Kiwanis International-Europe is growing with eleven new clubs already built this year, seventeen more in formation and with a possibility of thirty-five new clubs in total for this administrative year. They are very enthusiastic about building new clubs and I believe that we will see some real progress in this area. We are in need of better Kiwanis leadership in all areas throughout Europe. I found lieutenant governors who were very weak as well as governors who were not fully knowledgeable about Kiwanis. The time must soon come when a man can proceed through the presidency of his club then serve as lieutenant governor, then governor, and then perhaps a Kiwanis International-Europe office. Their youth makes this difficult but it is obviously highly essential. There is also a great need for Kiwanis In Brief and Kiwanis In Action to be printed in the various languages. Budgetary restrictions have made this impractical to date but so many of the European leaders have asked for this that it must be provided as soon as the funds are made available. The dedication of these Kiwanians is truly inspiring. I learned that between 80 and 85% of all European Kiwanians wear their Kiwanis pin every day. We expressed our sincere admiration for their dedication and assure you that Kiwanis is making great forward strides throughout Europe.

WHITE HOUSE VISIT

I had the great privilege of visiting with President Nixon at the White House on Wednesday, April 18. The invitation came by trans-Atlantic telephone to the meeting which was just concluding in Reykjavik. The Iceland Kiwanians, who pride themselves on the fact that there are more Kiwanians per thousand population in their country than anywhere else in the world, were extremely pleased to learn of this invitation, particularly since President Nixon has been a Kiwanian in California. The visit lasted nearly twenty minutes, during which President Nixon was most complimentary about the work we are doing. He was most pleased to see the work we are doing with the aging, stating further that "service clubs are important to our society. We could not do without them." In discussing our Career Awards Program he said "I'm pleased to see that you've based your criteria on the citizenship of the youth to help them further their careers." As we concluded our visit, he summarized his enthusiasm about Kiwanis by saying "I'm for everything you are doing." We are much indebted to Darrell Coover and to Congressman Bray of Indiana for their successful efforts to arrange this meeting.

District Visits

At this time Ruby and I have completed visits to twenty-one of the thirty districts. As we reported to you in February, we continue to be overwhelmed by the hospitality and the enthusiasm found in all the districts. There is a confidence which is demonstrated everywhere that Kiwanis is moving forward. Share Your Life is meaning more service, more interest in membership and new clubs and these and other factors have contributed to the success of the visits. We continue to have the feeling that the use of one official visit per district is a principle which has universal acceptance.

Growth

There is not a man on this Board who is not well aware of the work which has been done to stimulate action on the part of Governors, Lieutenant Governors and Club Presidents in order that we may see growth both in established clubs and in new clubs. We are watching the results of all of these efforts with interest and in some instances with real concern. Where leadership demonstrates its enthusiasm whether at the district, division or club level, results are evident. If time permitted I could tell you of unusual and most heartwarming experiences both in terms of challenges accepted by clubs of many years standing as well as experiences related to the building of a new club. However, at no time has anything happened unless leadership wanted it to be so. In February, I called upon each of you to give this organization-wide effort your utmost attention - not for my sake as your President - but because it takes effort, persistence, and a keen desire to get results. Some of you have run into the same roadblocks which have been evident to me. Yet I ask that we do not give up. This Board is challenged to give the best leadership because this is the role given to us through our election to International office. Together we can even have a positive influence in those districts where there are negative attitudes. I know you will pay special attention to the Membership and New Club reports which will be included in the material of the Secretaries. I know that you will also take your cue from those figures, set your personal goals for your districts and work the entire six months left this year to see those results achieved.

Leadership Education

Real strides have been made in our total leadership education process but we still have much to accomplish. The instruction in how to handle the many details related to the particular officer involved in the leadership education process has been above average. However, the most important phase of the total education effort has been unfortunately well below the standard desired in too many instances. In fact organization-wide, it presents to us our greatest challenge. We have failed and failed miserably to impart the enthusiasm and the leadership stimulation necessary at least below the level of the education of Governors-elect. Even in this case I know improvements will be sought every year in every session available. My challenge is to the Board Committee on Leadership and Council to do an in-depth study with full exploration of all possibilities for positive improvement of the education progress of lieutenant governors and club officers. When, and only when this has been done will we see division and club action showing results better than a range from mediocre to below average.

In summary, much has been accomplished in the past seven months but remember we have only five months left to achieve this year's objectives. Serving as your president this year has been one of the greatest experiences of my lifetime. The cooperation that I have received from this Board, our past presidents, our committee chairmen, our governors and our staff has been most appreciated. My sincere thanks to all of you.

LORIN J. BADSKEY, President

PRESIDENT'S REPORT ON PACIFIC VISIT

Our visit to Kiwanis countries of the Far East was a most interesting trip and I feel that our efforts have paid off on each of our stops. Everyone has been in need of Kiwanis knowledge. It would appear that I have been able to help them in many ways.

I thought I would list various items by the stops we have made so that you will have a clear picture of what has transpired on our trip.

PORT-VILA, NEW HEBRIDES

I had a very interesting board meeting with the new board members of the Port-Vila club but it was unfortunate that Governor Bowen was unable to attend due to the fact that he was not feeling too well that afternoon.

It is interesting to note that this club is basically made up of businessmen from Australia and New Zealand, also with Dean Meikle being a Canadian and also an American. There are a few members from New Hebrides. It was interesting to note that meal costs are a factor for the people from New Hebrides as their incomes are much lower than the other businessmen. We discussed at some length the fact that it is not necessary for them to have a meal function to have a Kiwanis meeting and this was received with great enthusiasm. This is a very enthusiastic club and I do feel that Kiwanis will play an important role in giving these men something to do. I discussed the new Career Awards program with them and they were quite enthused about the idea. Since everyone spoke English it was easy to communicate with them and I feel confident that the board meeting helped them a lot in getting started on the right foot. It is interesting to note that this group of men was well organized due to the fact that Dean Meikle's background in Kiwanis has helped them tremendously.

The Charter Night was a great success. In fact, fourteen people had come from Noumea to attend the charter night party and this added tremendously in the enthusiasm and confidence that the Noumea club had shown in the new Port-Vila club. It is questionable as to how much they can expect from the Noumea club, but, nevertheless, they did show their interest by sending a large delegation to the charter night party.

It was felt that if they dispensed with the costly meals for their meetings they perhaps would be able to get more members from Port-Vila to join Kiwanis. If this is the case, then I feel that we can see great strength in this club beyond the businessmen that are living in Port-Vila due to the fact that it is a tax haven.

Governor Bowen was able to build up a very fine rapport with these men and I feel that through his influence he will make sure that this club is given the help it needs from time to time to help make it a viable and going club. All in all, everything seems to be well established in Port-Vila.

NOUMEA, CALEDONIA

It was interesting to note that four Kiwanians from the new Port-Vila club flew down to Noumea with us to attend the Kiwanis meeting there. The first evening that we were in Noumea the Noumea Kiwanis Club held a board meeting. This was an eight-course dinner meeting and it was 10:30 before we finished dinner. This being a French area I am sure you can well understand the formalities that they go through in serving a meal.

It was interesting to note that all of the officers and board members of this club were present. Due to the fact that they speak predominantly French, it was necessary for me to have an interpreter and Secretary Jean-Charles acted as my interpreter and translator. Everything seemed to go well until I asked the question as to what the club was doing in the community. This started a conversation that lasted no less than five minutes at which time neither Governor Bowen or myself could understand what was going on. I was informed that what they were talking about was the fact that their club had not been doing anything and some felt that they should be doing more and others felt that they were operating properly as a Kiwanis club. It was interesting to note that some of the French members do not believe in working together on a project to raise monies. They would prefer to write a check and not become involved. I was told that in some cases even the members themselves do not have a tendency to speak to average people and for this reason I believe that we can see why the above situation exists.

The ladies night party was a very interesting one and they had a very good attendance. It started out with a large cocktail party and I was asked originally to speak for about fifteen minutes. I might add that it was highly disorganized and when the meeting started I was told that they wanted to dance after the dinner and wondered if I could cut my comments down to about ten minutes. I told them that I would be happy to. Just before I was to speak, I was again asked if I could cut my remarks down to five minutes as they wanted to give everyone plenty of time to eat and dance afterwards. The dinner itself took some two and a half hours due to the many courses and I did hold my comments down to five minutes but it did not give me an opportunity to say to them what I would really liked to have said. This, of course, had to be translated and this was done by Secretary Jean-Charles.

Governor Bowen's comments were very good at the meeting and he pledged to them the New Zealand District's interest in their club and also discussed with them the matter of having representation at the district convention.

I stressed the fact that it would help their club if they could organize another new club in Noumea. We also discussed the possibility of having a breakfast club, coffee club, or even a dessert club. This idea took hold real fast and perhaps this is a way that we can expect another new club in Noumea in the very near future.

Francois Otonari, along with Governor and myself, spent time discussing the possibility of new clubs in both Fiji and Tahiti. Francois has connections in both of these places and he was one of the motivating forces in getting Kiwanis started in Noumea. Francois and Governor Bowen will be working closely together to see what the future possibilities are in these two areas. All in all, I feel that our time and effort spent in Noumea will be of great help to the future growth of Kiwanis in this area.

AUCKLAND, NEW ZEALAND

It was a pleasure to spend considerable time with Governor Bowen Francis in New Hebrides and then in New Caledonia and then to come on down to Auckland, New Zealand, his home. We were met at the airport by Past Governor Marsden Bell and Governor Bowen's wife, Rita. The meeting in Auckland was held the same evening that we arrived. They had a very good turnout from quite a number of clubs. It was a ladies night affair and a very casual evening. It gave us an opportunity

to meet a large number of Kiwanians from that area and also to visit with them. It was interesting that there was one couple at the banquet from Orlando, Florida. There were approximately one hundred and fifty in attendance for this occasion. It gave me an opportunity to speak to a large number of Kiwanians and a great number expressed their appreciation for the message that I had to bring them.

The following afternoon Governor Bowen had a board meeting and it was an extremely productive one. It was interesting to note that Governor Bowen had extremely good knowledge of Kiwanis and as a result of this he is having a good year. Immediate Past Governor Allen Keay was also present for the meeting.

Due to circumstances it was necessary for the board to take two actions; one was to replace their governor-elect and another was to replace one of their lieutenant governors. Bill Barnett had to resign due to ill health and Ian Tedcastle was elected lieutenant governor to finish out the year. Jack Delowe was elected by the board to serve as governor-elect.

As we know, the New Zealand district is having a good year in new clubs. They now have four new clubs, three more in formation, and Governor Bowen feels that they have a potential of seven or eight more.

I had a good discussion with the board regarding our new policy of no meals required for a Kiwanis meeting. They were most interested in this area as meals are becoming high in cost and they, too, feel that perhaps it may be a deterrent to some clubs today. This was thoroughly discussed and I believe that Governor Bowen and his board are now in a position to discuss this with clubs so that they in turn will find the best procedure to stay active.

We had a very good discussion on growth in both new clubs and membership in existing clubs. The New Zealand district is doing a fine job this year in the growth of new clubs, having four new clubs thus far, three in formation, and the possibility of seven or eight more in this year.

They are looking forward to Ken Greenaway's transfer to the South Pacific late this summer. Both past governors, Marsden Bell and John Griffen, and I discussed Ken's coming to the Pacific and I do feel confident that Ken can be of great assistance to the New Zealand district. This will be a new world for Ken since he will be working with English speaking people and people who think more like Americans. I do feel that Ken will need to build a rapport with those in New Zealand but have no doubt this can be done without any great difficulty. All in all, I found this to be a very fine aggressive district and with some additional assistance we can look forward, I believe, to a great growth in this area.

AUSTRALIA DISTRICT

Our first stop in the Australia District was in Melbourne where we spent most of our time with Governor Allen Armitage and Lieutenant Governor Neil Purbrick. I attended a four-hour district board meeting which Governor Allen had called, and would only say that he conducts a very businesslike board meeting. Governor Allen is concerned about the growth of Kiwanis in Australia and is trying to do everything he possibly can to have a good year.

We discussed membership growth in existing clubs to a considerable degree. I think that many ideas that I was able to share with them will be of great help

as they continue during this year's administration and future years. We also discussed the meal cost factor and I feel that they are now in a better position to discuss this with their clubs, hoping that if this is the case with some clubs they will be able to do something about their existing situation.

Past Governor Jim Kirk was also present for the board meeting and offers much stature to the Australia district. Inasmuch as Jim is leaving the first of April for approximately a three month's trip around the world, they extended Jim a three-month leave of absence.

Our next stop in the Australia district was in Sydney where I spoke at the Sydney club's luncheon; they had made a special effort that day to have each member bring guests. This gave them a better insight on what Kiwanis is and what Kiwanis does within a community. I feel that they have some very good prospective members as a result of the guests that were invited that day.

Jim and Jean Kirk invited quite a large group to their home that night which consisted of members from clubs in that area and also members of the Sydney club. It gave me an opportunity that evening to talk to many of the Kiwanians of that area and was able to share with them a number of ideas which may help to strengthen Kiwanis in that area.

COMMENTS PERTINENT TO BOTH NEW ZEALAND AND AUSTRALIA DISTRICTS

After spending considerable time with Governors Bowen Francis and Allen Armitage, I can see where we could strengthen Kiwanis tremendously in these areas if these men would have an opportunity to come to Chicago for our May governors training conference. I am amazed at how well they are doing without this training but can only envision what they really could do if they had the benefit of learning more about Kiwanis before their year starts.

I also discussed with both district boards the new Youth Career Awards program. I found tremendous interest in this and both districts want information on it as quickly as possible. In fact, I believe that we should try to give them this material even though the first that they receive would only be in type-written form. The basic reason is that their school year is different than ours and their school year ends in late October, or at the latest early November. They feel that they would have some clubs who would be able to do something with this year's students and would like to give it a try for this year's school term. Lieutenant Governor Neil Purbrick is especially interested in this and I promised that we would send typewritten material as soon as we have finalized it.

SINGAPORE

President Kenny and Vice-President Harry Crabb took excellent care of us during our stay in Singapore. They were with us at all times and it gave me an opportunity to share a number of ideas with them which should help them grow in their areas.

Vice-President Harry had made arrangements for me to have an audience with the Minister of Social Affairs and I believe that this will in itself help to strengthen Kiwanis in Singapore. The matter that impressed the Minister most was the fact that Kiwanis is not a check-writing club and that it is made up of business and professional men of that area.

President Kenny had a luncheon-board meeting and I was pleased to have the opportunity to sit with his board and discuss many ways and means as to how Kiwanis could grow stronger in the Singapore area and we discussed new club building as well as membership growth in their existing club. I had many interesting questions which it seemed to me that they were in the dark on but, nevertheless, I believe that we made great inroads being with them for this board meeting. They were very complimentary to Jack Delf for the tremendous help that he had been to them and I know that we all owe Jack our thanks for his efforts in Singapore.

It was unfortunate that John Spence had not been able to get the group together in Kuala Lumpur and, therefore, it was necessary for us to cancel our trip to that area. John Spence was to be in Singapore at the time we were there but, due to a business conflict, I was unable to get with him during our short stay. President Kenny says that there is no question but what they will have a new club in Kuala Lumpur very soon. President Kenny also feels that they will be attempting to start another club in Singapore very soon. Vice-President Harry Crabb is of the same feeling; therefore, I feel sure that Kiwanis will grow in Singapore.

HONG KONG

President Herbert Minich has things really swinging in the Hong Kong club. They are very active and I think that we can see real progress in this area.

It was real interesting to be with them to help them celebrate their third anniversary and also to charter the new Kowloon Kiwanis Club.

Captain Harden White of the Salvation Army, a member of the Hong Kong club, has played an important role in the project that Kiwanis has taken on with the Kiwanis school within the Walled City. At the anniversary dinner and charter night Captain Harden presented to the secretary of the Hong Kong club a check in the amount of \$10,000 Hong Kong dollars, which is approximately \$2,000 United States dollars. They were hoping to get some good publicity out of this evening's presentation. I will not go into detail regarding the Walled City as you already have this information.

Past President Jim McGee is very active in the Hong Kong club and, as you know, is instrumental in getting the new Kowloon club organized. Jim and President Herb feel that without a doubt they will be forming another club in that area yet this year. I feel that the Kowloon club will be a great stimulant to the Hong Kong club.

I had several discussions with President Herb, Past President Jim, and other officers of the club regarding growth within the Hong Kong club and I feel that we should see some real membership development in this club yet this year.

SINGAPORE AND HONG KONG YOUTH CAREER AWARDS INTEREST

I discussed with both President Kenny in Singapore and President Herb in Hong Kong the Youth Career Awards program and they seemed to be considerably interested in it, and, of course, will look forward to receiving information at the earliest possible date. They feel that they might need to make a few slight adjustments to fit their school system, but personally I feel that this is no problem because we should be flexible so that a Kiwanis club could follow the

same basic idea and be able to give a boy and/or girl this career assistance in the amount of \$500 or more. I am pleased with the acceptance of this new program that I have received every place we have been. It appears now that we have a Kiwanis program that will fit all around the world.

ZURICH, SWITZERLAND

I spent all day Thursday with Ken in his office discussing Kiwanis in Europe and also his transfer to Melbourne, Australia, this coming August.

I filled Ken in on many of the things that I found throughout New Zealand and Australia and I feel that this should be of great assistance to him when he makes his transfer.

It was a real privilege to have this opportunity to see Kiwanis in action in these countries. I hope this report will give you a general idea of our findings in the various stops. Without question, our trip has been most productive and will help Kiwanis grow in the far outlying areas.

TENTH ANNIVERSARY

KIWANIS EUROPEAN MISSION

March 29-April 13, 1973

A total of 29 people, Kiwanians and ladies, participated in the tenth Anniversary of the Kiwanis European Mission. They came, literally, from coast to coast. One couple represented the Kiwanis Club of Klamath, California; a brother and sister came from Pennsylvania and New Jersey, respectively. There were southerners, northerners and mid-westerners on the trip as well.

Trustee Ralph Keyes and his wife Adrea, accompanied us, as did Utah-Idaho District Governor Neil Smull, Secretary Reg Merridew, and Public Relations Director John L. McGehee.

I had the privilege of chairing the Tenth Anniversary of the European Mission with Past President Merle H. Tucker serving as co-chairman. Merle led the original Mission in the spring of 1963. At that time the first three Kiwanis clubs in Europe received their charters: Vienna, Austria; Basel, Switzerland; and Brussels, Belgium - in that order. The Tenth Anniversary of the Mission was designed to salute those clubs on ten years of growth and progress--and to salute other important clubs, too: Oslo, first in the Norden District; and Reykjavik, first in the Icelandic District.

There were two features of the trip which were, in my opinion, unique. Both were aimed at facilitating real understanding between North American and European Kiwanians. Both succeeded in making it clear to Kiwanians in Europe that Kiwanis International is proud of them and of their record. The first of these features was a program whereby Mission participants were entertained in the homes of their European counterparts. Such visits were the result of personal invitations issued by European Kiwanians and their wives. Of necessity, the invitations included more than one individual or couple. For example, in Basel the entire group of 29 participants were entertained in 7 or 8 homes; in Oslo, six Kiwanis families played host to the group; and in Reykjavik, all the women went to the home of Mrs. Katrin Eirisdottir, president of Sinawik of Reykjavik, while all the men were guests of Pall Palsson, and Mrs. Palsson. Pall was president of Kiwanis International-Europe in 1971-72, and visited Chicago last summer as a member of the Kiwanis International World Secretariat.

The other feature of the Mission which I consider to be unique was our insistence that we entertain the Europeans; that we give them birthday parties, as it were, in each city to show them how proud we are of what they have grown to be. We hosted informal receptions attended by local Kiwanians and their ladies and by the ladies of our own party as well. And when I say "hosted," I mean just that--our 29 Mission participants acted just as they would have acted in their own homes--making sure that their guests were comfortable, and that they had the opportunity to meet and visit as many people as possible. There were early evening receptions in Brussels, and in Oslo. In Vienna, the Mission entertained area Kiwanians at a dinner party in a lovely old restaurant - Hauermandl-Grinzing - located in a picturesque section of the city. In Reykjavik, area Kiwanians and their ladies were honored at a farewell luncheon which the Mission hosted in a downtown Reykjavik hotel - The Saga.

In one city, Basel, the local Kiwanians themselves made all the arrangements for the visit of the Mission, dubbing the three days of activity, "The Basel Package." The Basel Package included a ceremony memorializing the tenth anniversary of the founding of the club.

Inevitably there was hospitality in return. Kiwanians of the Brussels area acted as dinner hosts for the visiting Americans in a seafood restaurant named Chez Leon immediately after the Mission's own informal reception. After that they walked the entire group through medieval streets to a lovely 16th century square, memorable for its striking appearance by artificial light.

Mission participants attended special ladies nights, too, arranged for their benefit in several of the cities visited. There was a birthday banquet in Basel, a ladies night at Palais Schwarzenberg in Vienna, where the number one Vienna club had originally received its charter; and a ladies night in Brussels the evening after the Mission's own informal reception. The arrangements for all of these were superb, thanks to advance planning with Associate Secretary Larry during his European visit a few weeks earlier. Both Mission participants and local Kiwanians took part in the formal programs in each of these ladies nights.

There were regular Kiwanis meetings, too, which the men in the Mission group attended. These were held in Basel, Oslo, and Reykjavik. And for these meetings, too, the arrangements were excellent.

In the programs for which the Mission was responsible, Co-Chairman Tucker and Secretary Merridew served as Masters of Ceremonies--Co-Chairman Tucker before the three original European clubs, Vienna, Basel, and Brussels; and Secretary Merridew at Oslo and Reykjavik. I was privileged to speak for Kiwanis International at each of these.

All three of us participated in programs arranged by the Europeans, with assistance from time to time by Trustee Ralph Keyes, and Utah-Idaho District Governor Neil Smull.

In every one of the five cities visited there were hospitality committees, delegations at the airport upon arrival and departure, and, where the language problem was really severe as in Austria and Iceland, there were Kiwanians designated to stay with the group as much as possible to act as interpreters and guides.

Kiwanis leaders were much in evidence, as well. In Basel, Dr. Ulrich Zimmermann, current governor of the Switzerland-Italy District, participated in every event of the "Basel Package." Heinz Herold, the president, and Hans Joos, the reception director, were constant contributors to the welfare of the group.

In Vienna, Professor Ernst Baar, Governor of the Austria-Germany District, although late because of personal business, took part in as much of the ladies night as he could, extending a very real district welcome to everyone on hand. Dr. Peter Krafft, the president of the Kiwanis Club of Vienna, conducted an inspiring and efficient ladies night meeting. Lieutenant Governor Egon Kuzman was most helpful, and Rudolf Kadanka, a member of the European Commission back in 1965-1968, contributed his considerable assistance to Mission members, themselves, in the arrangements for their own dinner party.

In Oslo, the district governor was unable to attend any of the Mission functions because he was away on Kiwanis business, but his absence was compensated for admirably by the constant presence and participation of Ivar Øien, a member of the World Secretariat in 1968-1970; and Roger Toje, President-Elect of Kiwanis International-Europe. Gustav Gundersen, the president of the Oslo club, made sure that the entire visit was Kiwanis in its style and Kiwanis in its stature.

The governor of the Benelux-France District, like the Norden District governor, was forced to miss the official visit, because he was away building a new Kiwanis club. Emile Blaimont, current chairman of the World Secretariat, was intimately involved in all the Brussels arrangements though, contributing much to their success. The president of the Brussels club, Gerard Krieg, is, in my opinion, an outstanding president; he was on hand wherever and whenever he was needed, going the extra mile for each event.

And finally, in Reykjavik, where Kiwanis has a higher percentage of the national population than it does anywhere else in the world, the attention of Kiwanis leaders and Kiwanis rank and file was constant; and the hospitality superb. Asgeir Hjorleifsson, a member of the Council of Founders in 1971-72; Einar A. Jonsson, first president of the Council of Founders; Pall H. Palsson, a former member of the Kiwanis International World Secretariat and past president of Kiwanis International-Europe; Olafur J. Einarsson, the current governor of the Icelandic District; Bjarni Asgeirsson, current treasurer of the Council of Founders; and many others, were on hand constantly. Club President Bjorn Palsson, like his counterpart in Brussels, was outstanding in all he did, as was Olafur P. Erlendssen, chairman of the reception committee.

Evidence of the stature of the Mission is furnished by the fact that in two capitals United States Ambassadors attended Mission-hosted functions: His Excellency Robert Strausz-Hupe, United States Ambassador to Belgium, attended the Mission's reception in Brussels; Luther Reploge, U.S. Ambassador to Iceland, attended the Reykjavik farewell luncheon; the United States Consul-General in Vienna attended the Ladies Night at Palais Schwartzenberg and The Honorable Lucian Rick, Deputy Chief of Mission, U.S. Embassy Oslo, was on hand for the Mission-hosted reception there.

I think the trip was successful in achieving its objectives. I know Kiwanis is a little closer knit because of it. I hope there is a greater appreciation of Kiwanis, its stature and its potential in the minds of all involved--Mission participants and European hosts as well.

The arrangements were superb and I am indebted, as is my co-chairman Past President Merle Tucker, to all who had a hand in conceiving, arranging, and operating the Tenth Anniversary of the Kiwanis European Mission.

LORIN J. BADSKEY, President

MESSAGE OF THE PRESIDENT-ELECTTO THEINTERNATIONAL BOARD OF TRUSTEESApril 28, 1973

Since the last Board Meeting, I have had the opportunity of representing President Lorin and the Board on two special occasions. First, the National Partners Meeting of The Boy Scouts of America, which was held in Washington, D.C. in February. The morning breakfast was attended by a large number of Congressmen as well as members from the various U.S. Departments. I thought this rather interesting in the light of the discontinuance of our own Congressional Dinners. The breakfast was followed by several workshops designed to enlighten the National Partners (of which we are one) as to the status of the B.S.A, as of today, and also on methods of greater participation and mutual benefit. In reference to our own recent decision to make Circle K coeducational, Explorer Scouting is coeducational and has "caused no problems," but the Boy Scouts remain an all male organization. Although given no official statement, I obtained the impressions that no change is contemplated on this part of the B.S.A.

The second occasion was the result of an invitation from the Pentagon to observe a day of preparedness exercises (Exotic Dancer VI), in which the Navy, Marines, Army and Air Force participated jointly in the invasion of a hypothetical country along the North Carolina Coast. This was quite an impressive show, and gave me the chance to see some of the newer tactics and machines being employed in our nation's defense. There appeared to be a rather good esprit de corps among the participants, which is particularly enlightening in view of our present all-volunteer defense effort.

I was informed by Lt. Col. Thomas J. Kerver that the Department of Defense (DOD) is extremely interested in advancing their public relations. He expressed the opinion that the DOD would like the opportunity to get out on the hustings, and that he felt that a District Convention could attract, in all probability, one of the respective Secretaries or Assistant Secretaries, excluding Secretary Richardson. Any districts interested may contact:

The Director for Community Relations
Attn: Mr. David Smith
OASD (PA)
The Pentagon
Washington, D.C. 20301

There has been a considerable uproar re the possibility of x-rated movies being shown on television. At the urging of my club bulletin, I wrote Mr. Robert Wood, President CBS Television, about such a potential. I have attached a photocopy of his most encouraging reply, which I feel will interest all of you.

Closing on a personal note, it is great to be with all of you again, and I am sure that all of us wish Kiwanis and President Lorin a star-spangled and maple-leafed continuation of the 1972-73 year.

WILLIAM M. EAGLES, M.D.
President-elect

Editorials

Rumors and concern for truth

Since the first of the year, more than a dozen readers have written requesting that we editorialize against CBS for "agreeing to televise X-rated movies." During this same period, two dozen more readers have sent us the following clipping asking that we reprint it: "CBS has announced that they will begin showing X-rated movies on the late show on TV. They further stated that if they received no protests, they will be shown in the future at any hour of the day of their choosing. If it concerns you, you should write a letter of protest to CBS. Address your letter to: Dr. Frank Stanton, President, CBS, 51 West 52nd Street, New York, N. Y. 10010."

We have refused to reprint this item in any manner other than the above for two reasons: (1) Previous news releases to our office—some of which were printed in TM-UMR during the fall of 1972—indicated that CBS had renounced any intention of showing X-rated movies, late night or otherwise. (2) The reprint requests that we received came from all over the country, but all such requests were identically stated—grammatically incorrect sentence structure and all. This suggested to us an organized effort by some national organization more concerned with its own point of view than with truth.

Further investigation revealed: (1) the total untruthfulness of this "news item," but that it continues to make the rounds through the efforts of well-meaning persons who have not bothered to check

their "facts" before passing them on; (2) the original source of the smear against CBS appears to be an "evangelist" who preaches "against communism" yet stoops to communist-like tactics (the end justifies the means) to promote his point of view.

We have no ax to grind with those who wish to keep X-rated movies off the video-waves. Nor do we have any particular interest in "protecting" CBS' reputation.

As Christians, however, we do have a profound interest in truth. As followers of "the Way, the Truth, and the Life," we have a responsibility to be truthful both in our intent and in the actual information which we disseminate to others. We believe this responsibility requires that we check out the validity of information received from someone else before innocently passing it on to others. Otherwise, we may well become accomplices in the vilification of an innocent third party.

We intend to write a letter of apology to Mr. Stanton at CBS for the condemnatory letters which he has received from United Methodists for an act that he and his network did not commit. We will also include in our letter some constructive criticisms and suggestions regarding CBS' programming policies. We hope that many of our readers will do likewise, thus demonstrating to Mr. Stanton that many Christians value the cause of truth as much or more than their own opinions.

CBS TELEVISION NETWORK

A Division of Columbia Broadcasting System, Inc.
51 West 52 Street
New York, New York 10019
(212) 765-4321

Robert D. Wood, President

Dear Dr. Eagles:

The insidious rumor which attempts to link CBS with X-rated movies is untrue, unfounded and unfair.

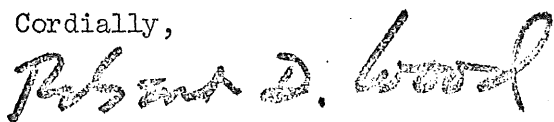
We don't own any X-rated movies, we do not contemplate acquiring any and, importantly, X-rated movies have never been in any of our past, present or future plans. That this cheap piece of gossip continues to survive both fact and truth is an unfortunate tribute to reckless and irresponsible reporting, not the least of which, sadly, has included religious and/or church group publications (exception enclosed).

We have denied this rumor out of hand since it first surfaced through releases to both wire services, in press conferences, in a voluminous mail response to the letter-writing public, a policy statement to every CBS affiliate in the nation and, most recently, a videotaped appearance by me for use in local news broadcasts on CBS stations throughout the country. In addition, a great number of radio-television columnists have devoted a considerable amount of space to this subject in the interest of imparting reliable information to their readers.

The fact that none of this has caught up with you is, of course, understandable. But I am distressed that false information unnecessarily caused you to be concerned. I hope you are now assured.

All good wishes.

Cordially,



William M. Eagles, M. D.
President-Elect
Kiwanis International
4608 Sylvan Road
Richmond, Virginia 23225

April 9, 1973

REPORT OF THE SECRETARIESTO THEINTERNATIONAL BOARD OF TRUSTEESApril 28, 1973

We are happy to report that the general health of Kiwanis International is truly excellent as we complete the seventh month of this administrative year. We have heard President Lorin's message and concur with him in his positive evaluation of Kiwanis in our forty-one countries. In the interest of brevity, we now bring you highlights of areas of special interest.

MONTREAL CONVENTION

Advance registrations indicate a strong possibility of a new record for attending being established in Montreal. April 27 figures show 5,614 men and 4,749 ladies for a total advance registration of 10,390 to date. This compares with a total of 7,985 as of this date last year and 9,840 as of this date at the 1968 Toronto convention, our previous record. General Convention Committee Chairman Laurent Girouard and the Eastern Canada and Caribbean District officers are working to meet their district quota of 1,545. Current indications are that they will reach it by convention time. Housing continues to be the principal problem but the planned shuttle bus system should provide the solution. Chairman Frank will bring the Board more complete program details in his report.

ANNIVERSARY KIWANIS
EUROPEAN MISSION

President Lorin has given you his detailed report on the European Mission. There is no doubt that we were warmly received by Kiwanians at each of our five official stops and, if we had had more time, we might have built the first Kiwanis Club in Ireland during our enforced twenty-four hour stopover there. The Kiwanians in Europe are generally very proud of their membership in our organization. However we were quickly made aware that, to varying degrees, there was a lack of depth in their knowledge of Kiwanis. Those European leaders who had been able to come to Chicago as members of the World Secretariat were living evidence of the need to bring more of their leadership here in order that they, too, may better understand Kiwanis in depth and take that understanding back to their fellow Kiwanians overseas. The twenty-nine of us who made up the Mission were a typical, friendly Kiwanis group and I honestly feel we helped bring a new understanding of our organization to the European Kiwanians through our visits with them at their club meetings, at special occasions and particularly in their homes. This was the highlight of our visit to three of the five districts. The statistical information on Kiwanis International - Europe growth is contained in the remainder of this report.

INTERNATIONAL EXTENSION

Since the February meeting of the Board the total International Extension effort has been under close scrutiny as indicated by the reports of President Lorin's travel, including the Tenth Anniversary Mission, and the intensive study of the European situation by your Associate Secretary. All the reports are in the hands of the Committee on International Extension and will certainly be most helpful to that committee as it considers recommendations to further strengthen the entire structure.

A chart showing new club building breakdown up to this time is attached and although there has not been as much specific activity which has culminated in the actual organization of clubs so far this year, yet there are many more clubs in formation throughout International Extension than has been normally the case at this time of year and, therefore, a much heavier organization growth is anticipated in the next few months.

Our appreciation is expressed to the Board Committee on International Extension and to the Board Committee on Finance for their full cooperation with President Lorin and the staff in the preparation of the material included in the brochure, "The First Ten Years." A review of this brochure indicates that it includes not only a brief history of what has happened in the past ten years but a projected program for the future, including the needed finances to underwrite that program.

"The First Ten Years" has been mailed to all clubs and International and district leaders.

We are also expressly concerned with the situation in Mexico, Central and South America. With the resignation of Merrill Gregory, International Extension has lost a valuable assistant even though only a limited amount of Greg's time had been spent during the current administrative year on International Extension matters. Nevertheless, immediate attention must be given to this particular area in terms of professional manpower and especially also in regard to a study being made by our districts which border on Mexico and getting their frank and honest opinions as to how they might effectively relate to clubs established in Mexico close to the border. The Board Committee on International Extension will certainly be giving serious consideration to the reports emanating from this study.

Having adopted basic concepts governing the future of International Extension at its February meeting through recommendations presented by the Board Committee on International Extension, it certainly would be hoped that there would be an expansion of these concepts into operating procedures giving more specific detail where necessary and further implementing the study which was begun in the fall and culminating in a meeting in mid-January.

Certainly the concepts accepted in January are the basis for the plans being laid, including budget requirements as described in "The First Ten Years."

The agenda plan for the Board Committee on International Extension at this particular time certainly will result in recommendations which, when approved by the Board, will add new dimensions to the entire International Extension effort.

NEW CLUB BUILDING

Ninety-nine clubs have been organized in the United States and Canada during the current administrative year. This compares with one hundred seven organized at this same time last year. International Extension has produced the same number of clubs this year as last, namely, eight. As mentioned under "International Extension" in this report, Kiwanis International - Europe has organized eleven clubs so far this year as compared to fourteen last year.

As of the current listings, only two districts have not yet organized a new club and this figure should be reduced to one before May 1.

At this time there are thirty-one clubs in formation. Five are in the United States and Canada; seventeen in Kiwanis International - Europe and nine in International Extension.

Growth in new clubs can reach or exceed established goals only if there is a better understanding of the role of the district governor and key leadership in the districts. A review of this particular responsibility at the time of the Conference for Governors in Montreal will be extremely helpful.

Speegle Berry, a Past Lieutenant Governor and active new club builder in the Texas-Oklahoma District, has been added to the General Office staff as a Field Representative as of April 9, 1973. We have every confidence that Speegle Berry will be an effective representative of Kiwanis in the districts to which he will be assigned.

As to clubs organized since the last meeting of the International Board, this is included in the Administration section regarding General Office action for review by the Board.

MEMBERSHIP DEVELOPMENT

The ARPS certified membership as of September 30, 1972, was 262,363 which included 4,475 members in Kiwanis International - Europe. Growth in membership reflected in trend reports for the period from October 1, 1972 through March 31, 1973 shows a trend growth of 6,108. This is slightly higher than was evident last year. It certainly reflects a great improvement since the end of December. It was at that time that President Lorin initiated, with the cooperation of all concerned, an intensive personal appeal for attention by governors, lieutenant governors and club officers to the need for growth.

As all members of the Board are aware, the goal set for this administrative year was an add figure of 30%. At the end of the first six months 24,836 new adds have been recorded. Based upon that 30% goal, and looking at the achievement as related to 15% at the end of six months, we find that our districts range all the way from a top of 13.4% to a low of 7.2%. The significant fact remains that if a district is merely holding its own in membership, it would need an 8.5% add factor. Twenty-four districts are above that 8.5% add factor. Nevertheless, the most difficult period of the year is yet to come. There is always the summer apathy plus the impact of deletions which are forwarded at the time of the reconciliation of the semi-annual billing.

Therefore, President Lorin intends to continue in his personal intensive effort and certainly we support his hand in asking for the cooperation of all concerned. Districts have proven that growth is possible; individuals have proven there is an interest in sharing one's life in membership development. Increased stimulation to action seems to be the basic attribute which must be incorporated in these continuing efforts.

CONFERENCE FOR GOVERNORS-ELECT

The Board Committee on Leadership and Council will make the final plans for the first Conference for Governors-elect to be held at the Water Tower Hyatt House in Chicago, starting with a noon luncheon on Wednesday, May 2.

All Board members are invited to this luncheon which is to be presided over by President Lorin and at which time President-elect Bill Eagles will address

the group, setting the stage for the conference which will continue on through the afternoon and evening of Wednesday and concluding at 3:00 p.m. on Thursday afternoon, May 3.

The Board Committee at this session will also be giving consideration to the topics to be covered on Saturday, June 23, in Montreal and the general scope of the International Council Meeting, September 30-October 2.

SPONSORED YOUTH

Circle K

As of this date, there are 692 Circle K charters; 103 are known to be non-meeting; dues have been paid for 487 clubs; this leaves 102 clubs which are unaccounted for. These, of course, may eventually turn up as non-meeting or they may complete their 1972-73 enrollment prior to the International Convention.

The membership rolls reflect a gain from last year but perhaps not as large as had been anticipated by Circle K leadership. Currently, 7,435 members are on the official lists and \$47,425 has been received. This compares with \$29,602 received as of this date last year. Negotiations with a few clubs continue related to overpayments and underpayments due to misunderstandings.

Careful consideration is being given to the results of the first-year effort under the new structure and even though the restructuring seems to be producing some very healthy changes, there are minor adjustments in procedure which will be most helpful to both Circle K clubs and Kiwanis clubs. These changes will be incorporated in all the contacts made for the 1973-74 year.

Key Clubs

Unfortunately, we have to report that the Key Club organization is not doing as well as we would hope in terms of both finances and membership. At the current time we are \$11,000 behind in expected revenue and though this will not create a problem financially, it is a continuing indication along with the fact of a drop in membership which underlines the recommendation for an in-depth study which the Board adopted at its February meeting and which is proceeding through the gathering of facts at the present time. The Board Committee on Key Clubs may certainly want to indicate the areas to be covered by the study and give further indication as to how it can be most effective.

YOUTH CAREER AWARDS PROGRAM

Support material for the King of Sports Youth Career Awards Program has been developed and will be available for examination by delegates to the Montreal convention. This includes the first annual King of Sports Medal, a colorful flyer briefly describing the program, and a more detailed manual for the guidance of participating Kiwanis clubs. An excellent story in the May issue of The Kiwanis Magazine, featuring a full color picture of the International Palace of Sports and a sketch of the Mark Spitz King of Sports Medal, made the first formal announcement of this new program to all Kiwanis clubs.

Efforts are now being made to have new Kiwanian Chris Schenkel personally present the program to our Monday evening convention session. A top ABC television attraction himself and president of the International Sports Palace, Chris would be the ideal personality to introduce a filmed acceptance of the King of Sports Award for 1972 by Mark Spitz. We are also arranging to tape record spot announcements by Mark Spitz for radio use and to film TV spot

announcements for use throughout Kiwanis International at the local level. The Franklin Mint has promised that the medals will be available for sale in a special Camelot booth planned for the Meetin' House in Montreal. An artist's conception of the medal is attached as Exhibit A.

KIWANIS INTERNATIONAL
FOUNDATION

Contributions to the Kiwanis International Foundation Birthday Fund have already surpassed the total received during all of last year. Last year's total was \$47,768 and as of today the 1973 contributions total \$53,085. This Board will be interested to learn that plans are underway for President Harry to propose an amendment to the Bylaws of the Kiwanis International Foundation to their board during its meeting in Montreal. This amendment would limit all future appointments to the Board of the Foundation to two terms of two years each in an effort to bring fresh leadership to the organization at stated intervals.

The members of the Foundation Board are eagerly awaiting the guidelines for a possible major project to be undertaken at an early date. President Harry has asked that these guidelines be provided at this Board meeting in order to be in time for their Montreal meeting. If, on the other hand, this Board would prefer that the Foundation not have a major project, President Harry would also like to have that information in time for Montreal.

FINANCES

Although you will be hearing detailed reports from Chairman Chuck, we would like to assure you that the overall financial position at this time is very good. Our cash position has improved in excellent fashion so that we see a possibility of not having to utilize our lines of credit for the next few dues billing periods. Indeed we may well be in a position to make significant short term investments, thus building up our interest income at the end of the administrative year. Our only area of need for financial support is International Extension, if we are to fill the various needs which have made themselves clearly evident within this past administrative year.

WOMEN IN KIWANIS

During the past two years efforts on the part of women to join Kiwanis clubs and, more recently, on the part of Kiwanis clubs to enroll women as active members have increased to the point where at least four clubs have indicated a determination to submit the necessary amendment at Montreal to make this possible. Two of the clubs had submitted similar proposed amendments by the April 25 deadline and the other two have agreed to co-sponsor the amendment, which simply adds the words: "and women" to the present statement that "the active membership of a chartered club shall consist of men of good character" etc.

To our certain knowledge at least a dozen clubs have indicated a desire to have Kiwanis membership thus opened to women.

In order that the Board may have some perspective in evaluating this proposal, I have researched the matter with several of our fellow men's service organizations. A similar amendment was presented to Rotary International at its last convention and was decisively defeated. Lions International has no specific amendment under consideration up to this time. However, in order to forestall such a proposal they have decided to include supplies for their women's auxiliary groups in their official supplies catalog. This is

surprising in view of the fact that they still do not plan to officially recognize women's auxiliaries.

Jaycees have received considerable publicity in connection with their Rochester, New York club -- the second largest club in their organization. The club admitted 35 women into their total membership of 700. As a result, the U. S. Jaycees organization then directed the expulsion of the Rochester club. In a subsequent lawsuit the Rochester Jaycees allege that the U. S. government, through grants and contracts extended to the Jaycees organization, has placed the stamp of "government approval" upon the Jaycees' "sex-segregation" policies. Several Jaycees chapters -- notably in Orrington, Maine; New Orleans, Louisiana; and Branch Brook, New Jersey -- have indicated support of the Rochester chapter.

The Board of Toastmasters International has found it necessary to grant 290 exceptions to specific Toastmasters Clubs for the admission of that number of women to membership, despite the existence of auxiliary Toastmistress groups. Their executive director points out that these exceptions are not community wide. They have been told by the federal government that these are necessary in those clubs which meet in Government Services Administration buildings unless they wish to move to other meeting locations not connected with the government.

Larry and I had the opportunity to discuss the legal factors affecting Kiwanis with Dave Brill, our legal counsel, and informally with five judges in the Chicago area. They were unanimous in their opinion that equal rights legislation does not require the admission of women into membership in men's service clubs which can only be joined after invitation by current members.

The Equal Rights Amendment eventually adopted by Congress and now before the States for their ratification reads as follows:

- Section 1. Equality of rights under the law shall not be denied or abridged by the United States or by any State on account of sex.
- Section 2. The Congress shall have power to enforce this article by appropriate legislation.
- Section 3. This Amendment shall take effect two years after the date of ratification.

At this time about half the states have ratified this amendment.

It should also be noted that we are experiencing considerable pressure from school authorities to admit girls into membership in Key Clubs. We have seen a letter from the Superintendent of Public Instruction of the Commonwealth of Pennsylvania to Ed Brent, Governor of the Pennsylvania District of Kiwanis, notifying him that, unless girls are admitted to existing Key Clubs in Pennsylvania, state funds to schools involved would be cut off. There is evidence of similar action in other states.

In summary, there seems to be no legal requirement under equal rights legislation that females must be allowed to join service organizations currently limited to males. However, when any financial support is derived from state or federal governments by any hitherto all-male organization the ability to maintain that exclusion is considerably endangered if not totally lost. It will be interesting to see what action will be taken on this matter by the House of Delegates at our international convention on June 27.

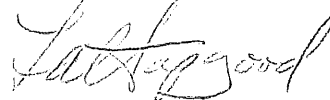
In conclusion, your Secretaries cordially recommend that:

The Board approve the appointment of Speegle Berry as a member of our Field Service staff.

Respectfully submitted,



R. P. MERRIDEW, Secretary



L. A. HAPGOOD, Associate Secretary

INTERNATIONAL EXTENSION

<u>ORGANIZED CLUBS</u>	<u>AS OF 9/30/72</u>	<u>1972-73</u>	<u>TOTAL</u>	<u>CLUBS IN FORMATION</u>
------------------------	----------------------	----------------	--------------	---------------------------

Bermuda	1		1	
Porto Rico	7		7	
	—		—	
Grand Total	8		8	

CARIBBEAN

Bahamas	7		7	
Jamaica	10		10	
Martinique	1		1	
Netherlands Antilles	2		2	
Trinidad	1		1	
	—		—	
Grand Total	21		21	

EUROPE

Austria	8	1	9	Mosbach, Germany
Belgium	19	1	20	Munchen, Germany
Denmark	1		1	Gerdum, Iceland
England				Antwerpen-Rijswijk, Belgium
France	26	4	30	Tournai-Picardie, Belgium
Germany	14		14	Moulins, France
Holland	3	1	4	Harlow/Essex, England (1972-73)
Iceland	17	3	20	Courtrai, Belgium (1972-73)
Italy	3		3	Gosselies-Contact, Belgium (1972-73)
Luxembourg	1		1	Nordeifel, Germany (1972-73)
Monaco				Dommelland-Valkenswaard, Holland
Norway	24	1	25	(1972-73)
Sweden	4		4	Mysen, Norway (1972-73)
Switzerland	28		28	Monaco, Prin. of Monaco (1972-73)
	—	—	—	Liege-Notger, Belgium (1972-73)
Grand Total	148	11	159	Oostende, Belgium (1972-73)
				Bern-Aare, Switzerland (1972-73)
				Val-de-Ruz, Switzerland (1972-73)

LATIN AMERICA

Argentina	6		6	Palmira, Colombia
Colombia	5		5	Cucuta, Colombia
Costa Rica	1		1	Buenos Aires-North Zone,
Ecuador	1		1	Argentina
El Salvador	1		1	
Guyana	1		1	
Mexico	5		5	
Nicaragua	1		1	
Panama	1		1	
	—		—	
Grand Total	22		22	

4/30/73

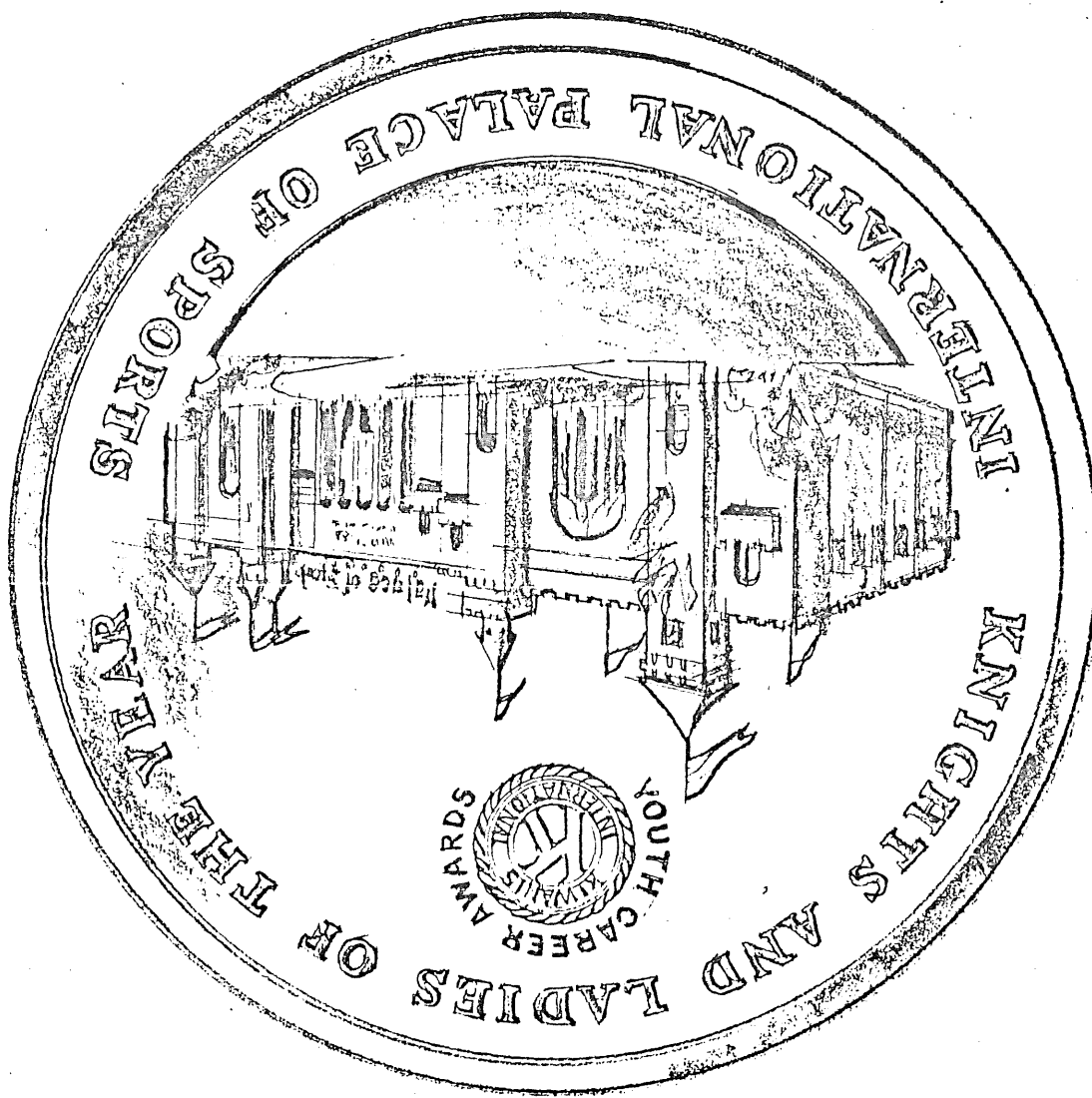
<u>ORGANIZED CLUBS</u>	<u>AS OF 9/30/72</u>	<u>1972-73</u>	<u>TOTAL</u>	<u>CLUBS IN FORMATION</u>
<u>PACIFIC AREA</u>				
Australia	16	1	17	Bunbury, Australia
Hong Kong	1	1	2	Crows Nest, Australia
Japan	6		6	Frankston, Australia
Korea	5		5	Yokohama, Japan (1972-73)
New Caledonia	1		1	"The Hills," Kalamunda, Australia (1972-73)
New Hebrides		1	1	
New Zealand	20	3	23	Mandaluyong, Philippines (1972-73)
Philippines	16	1	17	
Singapore	1		1	Cadabaran, Philippines (1972-73)
Taiwan	2	1	3	
Thailand	1		1	
	—	—	—	
Grand Total	69	8	77	

Current 1972-73 total International Clubs Organized:	19
Current 1972-73 total International Clubs in Formation:	15
Grand total International Clubs Organized:	287
Grand total International Clubs in Formation:	27

Total International Countries with Organized Kiwanis clubs:	39
United States and Canada:	2
Total Kiwanis countries:	<u>41</u>

Countries with clubs in Formation: 2 (England and Principality of Monaco)





GENERAL OFFICE ADMINISTRATIVE ACTION

April 28-May 2, 1973-Board Meeting

a. Change of Territorial Limits of Established Clubs:

San Luis Obispo, California	Rock Valley-Rockford, Illinois
San Luis Obispo De Los Osos, California	Egg Harbor City, New Jersey
San Luis Obispo De Toloso, California	South Toledo, Ohio
Fredericksburg, Virginia	Butuan City, Philippines

b. Clubs Meeting Outside its Territorial Limits:

None

c. Elimination of Membership of Non-Meeting Clubs from Active Membership Files:

<u>Club</u>	<u>Number of Members</u>	<u>Listed as Not-Meeting</u>
Riverbank, California	5	1-31-1973
Hamel, Illinois	11	1-31-1973
Mountainside, New Jersey	18	2-15-1973
Bourne, Massachusetts	8	2-15-1973
Canmore, Alberta	15	2-15-1973
Phenix City, Alabama	10	2-26-1973
Lackawanna, New York	12	2-26-1973
(Retroactive to February 1, 1973)		
Melville-Dix Hills, Huntington, New York	11	2-26-1973
(Retroactive to February 1, 1973)		
Ipswich, Massachusetts	5	2-28-1973
Needham, Massachusetts	6	2-28-1973
Arrow, Azusa, California	5	3-29-1973
Vallee Du Richelieu, Beloeil, Quebec	0	3-29-1973
Marble Falls, Texas	28	3-29-1973
Daly City-Colma, California	11	3-31-1973
Ootasee, Oologah, Oklahoma	20	3-31-1973
Mexicali, Baja California, Mexico	13	3-31-1973

d. Organization of New Clubs, including Territorial Limits and Charter Memberships:

<u>Club</u>	<u>Territorial Limits</u>	<u>Membership</u>
Reno, Sunrisers, Nevada	Confined to Truckee Meadows, Nevada.	25
Petersburg Breakfast, Virginia	Confined to the city limits of Petersburg, Virginia.	34
Spotsylvania, Virginia	Confined to the county of Spotsylvania, Virginia.	26
Virginia Beach- Mid City, Virginia	Confined to the city limits of Virginia Beach, Virginia.	24

<u>Club</u>	<u>Territorial Limits</u>	<u>Membership</u>
Lafayette-Fayetteville, North Carolina	Confined to Corporate limits of the City of Fayetteville.	24
Olathe-Downtown, Kansas	Confined to Olathe Township.	20
Elkhorn City, Kentucky	Confined to City Limits of Elkhorn City, Kentucky.	24
Golden, Baton Rouge, Louisiana	Confined to the Parish of East Baton Rouge, Louisiana.	21
Imlay City Area, Michigan	Confined to Imlay City Area bounded by M-21 on the North, M-53 on the East, Borland Rd. on the South, and Blacks Corners Rd. on the West.	20
Thief River Falls, Minnesota	Confined to city limits of Thief River Falls, Minnesota.	21
Sioux Falls-Daybreak, South Dakota	Confined to Sioux Falls, S.D. Proper area South of 26th St. and extension of such streets East and West.	
Malmstrom AFB, Montana	Confined to Malmstrom AFB, Montana.	26
Hiawatha Trail, Marion, Iowa	Confined to Marion & Marion Township.	21
Main Street, U.S.A., Webster City, Iowa	Confined to the city limits of Webster City, Iowa.	30
Atlantic Highlands, New Jersey	Confined to the city limits of Atlantic Highlands and Highlands, New Jersey.	20
McKee City, New Jersey	Confined to that portion of Egg Harbor Township which lies west of the city limits of Pleasantville, Northfield, Linwood and Somers Point and all of Hamilton Township which lies southwest of the Atlantic City Expressway.	20
Downtown Athens, Ohio	Confined to Athens (Ohio) and a radius of thirteen (13) miles east and northeast; five (5) miles north, northwest and west; the Athens County line on the south and southeast; southwest to include the town of Albany.	22

<u>Club</u>	<u>Territorial Limits</u>	<u>Membership</u>
First Capitol-Chillicothe, Ohio	Confined to Ross County.	26
Pickerington Area, Ohio	Confined to Violet and Liberty Townships, including Village of Pickerington, Fairfield County, Ohio.	20
Green River-Kent, Washington	Confined to the Kent, Washington School District #415.	20
Montesano, Washington	Confined to City Limits of Montesano, Washington.	23
Sea-Tac, Seattle, Washington	Confined to North, State Freeway #518; East, State Freeway #5; South, 208th; West, Des Moines Way.	21
Brazos County, Texas	Confined to the city limits of College Station and Bryan, Texas and a 10 mile radius.	20
Jacksonville-Cherokee, Texas	Confined to Jacksonville, Texas.	25
Mission City, San Antonio, Texas	Confined to beginning in Southwest Quadrant of San Antonio, Texas, at the intersection of Loop 410 and Interstate 10, going East on Interstate 10 to the intersection of Gonzales Road (Highway 87) to the intersection with Loop 410, then South and then West on Loop 410 back to the starting point.	20
Muleshoe, Texas	Confined to Muleshoe Independent School District.	22
Tooele, Utah	Confined to Tooele County in the State of Utah.	25
Saskatoon North, Saskatchewan	Confined to city limits of Saskatoon, Saskatchewan.	20
Charleston-Kanawha City, West Virginia	Confined to that portion of Charleston that lies south of the Kanawha River.	20
Port Vila, New Hebrides	Confined to Greater Port Vila, New Hebrides.	34

e. Change of Names of Kiwanis Clubs:

From Kiwanis Club of:

Duquesne, Pennsylvania
Muskegon Heights, Michigan
Rockford North, Illinois

To Kiwanis Club of:

Duquesne-West Mifflin, Pennsylvania
Norton Shores-North, Michigan
Rock Valley-Rockford, Illinois

f. Additional Circle K Clubs Completed:

Circle K Club

Duke University, Durham, North Carolina
Mary College, Bismarck, North Dakota
Universitaire Chicoutimi, Chicoutimi,
Quebec
Shasta College, Redding, California
Gaston College, Gastonia, North Carolina
St. Vincent's School of Nursing,
Birmingham, Alabama
Altus Junior College, Altus, Oklahoma
Missouri Western College, Saint Joseph,
Missouri
Sioux Falls College, Sioux Falls,
South Dakota
Purdue University, West Lafayette,
Indiana
Hutchinson Area Vocational-Technical
Institute, Hutchinson, Minnesota
State University of New York at
Plattsburgh, Plattsburgh, New York
Eastern Illinois University, Charleston,
Illinois
Texas Christian University, Fort Worth,
Texas
Pensacola Junior College-Milton Campus,
Milton, Florida
Xavier University, Cincinnati, Ohio
Mansfield State College, Mansfield,
Pennsylvania
Cypress College, Cypress, California
Oklahoma City Southwestern College,
Oklahoma City, Oklahoma
Oklahoma State University, Stillwater,
Oklahoma
Glenville State College, Glenville,
West Virginia

Kiwanis Sponsor

TobaccoLand, Durham, North Carolina
Capital City, Bismarck, North Dakota
Chicoutimi, Quebec
Redding, California
Gastonia, North Carolina
Vestavia Hills, Alabama
Altus, Oklahoma
Saint Joseph, Missouri
Sioux Falls West, South Dakota
Lafayette, Indiana
Hutchinson, Minnesota
Plattsburgh, New York
Charleston, Illinois
Fort Worth, Texas & University Area,
Fort Worth, Texas
Milton, Florida
Cincinnati, Ohio
Mansfield, Pennsylvania
La Palma, California
Bethany, Oklahoma & Bethany-
Overholser, Oklahoma & Warr Acres-
Putnam City, Oklahoma
Stillwater, Oklahoma & Stillwater-
Breakfast, Oklahoma
Fort Neal, Parkersburg, West
Virginia

g. Additional Key Clubs Completed:

Key Club

Piedmont Academy
Wayland Academy
Barnesville Academy

Kiwanis Sponsor

Covington, Georgia
Beaver Dam, Wisconsin
Barnesville, Georgia

g. Additional Key Clubs Completed, Continued

Key Club

Riverview Rural High School
Lewis Palmer High School
East Bridgewater High School
Oshkosh North High School
Batesville Senior High School
Cardinal Mindszenty High School
Vandebilt Catholic High School
Reynolds High School
John Jay High School
Hoosick Falls Central High School
Rockford Lutheran High School
Bishop Ryan High School
Morgan Park High School
Brockton High School
Benjamin Franklin High School
Wayne Senior High School
Kearney High School
Hueytown High School
Lewis County High School
M. C. Williams High School
Marion County High School
Steinert High School

Clover Hill High School
Conrad High School
Marietta Senior High School
Jacksonville Senior High School
Kentridge High School
Bonnabel High School
Cerritos High School
Wilkes Academy
Perry High School
Columbus High School
Wausau East High School
Malden High School
Wade Hampton Academy
Warren Woods High School
Perry Community High School
Fred C. Beyer High School
Santa Ynez Valley Union High School
Miramar High School
Coronado High School
Grand Rapids Central High School
St. Joseph High School
Fairfield High School
Center High School
Saint Angela Academy
Northwood High School
Glouster High School
Opp High School
I. E. Weldon High School

Kiwanis Sponsor

Sydney, Nova Scotia
Monument-Palmer Lake, Colorado
East Bridgewater, Massachusetts
Oshkosh, Wisconsin
Batesville, Arkansas
Dunkirk, New York
Houma, Louisiana
Rockwood, Portland, Oregon
Northwest San Antonio, Texas
Hoosick Falls, New York
Rock Valley-Rockford, Illinois
Minot, North Dakota
Southwest Chicago, Illinois
Brockton, Massachusetts
Mid-City, New Orleans, Louisiana
Baer Field, Fort Wayne, Indiana
Kearney, Nebraska
Bessemer, Alabama
Weston, West Virginia
Houston-Midtown, Texas
Lebanon, Kentucky
Hamilton Township, Mercer County,
New Jersey
Chesterfield, Virginia
Conrad, Montana
Marietta, Ohio
Jacksonville, North Carolina
Meridian-Kent, Washington
Metairie, Louisiana
Cerritos, California
Washington, Georgia
Perry, Ohio
Marshfield, Wisconsin
Wausau, Wisconsin
Malden, Massachusetts
Orangeburg, South Carolina
Warren, Michigan
Perry, Iowa
Greater Modesto, California
Santa Ynez Valley, Solvang, California
West Hollywood, Florida
Scottsdale South, Arizona
Grand Rapids, Michigan
Santa Maria Valley, California
Greater Fairfield, California
Center, Texas
Aiken, South Carolina
Thunder Bay, Ontario
Glouster, Ohio
Opp, Alabama
Lindsay, Ontario

g. Additional Key Clubs Completed, Continued

Key Club

Alfred B. Maclay, Jr. Day School
 Peoria Heights High School
 Flint River Academy
 Belmont Academy
 Moss Point High School
 Oskaloosa Sr. High School
 Green Oaks High School
 Franklin Academy
 Mount Royal Collegiate
 Lake Brantley High School
 Hinsdale South High School
 Wewoka High School
 Forsyth County High School
 St. John Bosco High School
 Springwood High School
 San Pasqual High School
 Clear Lake Independent School District
 #76 High School
 Mercy High School
 Samuel Ayer High School
 Charleston Catholic High School
 College Lafleche
 Middletown High School
 Dyer County High School
 Deming High School
 Noranda High School
 Montgomery Central High School
 Reedley High School
 Thornwood High School
 McDonough Christian Academy
 Saddleback High School
 South Miami Senior High School

Kiwanis Sponsor

Tallahassee Northside, Florida
 Suburban-Peoria, Illinois
 Manchester, Georgia
 Opelousas, Louisiana
 Pascagoula, Mississippi
 Oskaloosa, Iowa
 North Shreveport, Louisiana
 Malone, New York
 Riverside, Saskatoon, Saskatchewan
 Maitland, Florida
 Hinsdale, Clarendon Hills, Illinois
 Wewoka, Oklahoma
 Cumming, Georgia
 Bellflower, California
 Lanett, Alabama
 Escondido, California
 Clear Lake, South Dakota
 Riverhead, New York
 Milpitas, California
 Charleston, West Virginia
 Trois Rivières, Quebec
 Middletown, Connecticut
 Dyersburg, Tennessee
 Deming, New Mexico
 Noranda, Quebec
 Clarksville, Tennessee
 Reedley, California
 South Holland, Illinois
 Henry County, Georgia
 Santa Ana, California
 South Miami, Florida

h. Club Incorporations Completed:

Adrian, Maple City, Michigan
 Alpena, Michigan
 Athens-Breakfast, Texas
 Atlantic, Iowa
 Avondale, New Zealand
 Banner Elk, North Carolina
 Brookfield, Missouri
 Cornelia, Georgia
 Edinburg, Texas
 Englewood, Florida
 Garden City-Sunrisers, Kansas
 Greater Napa, California
 Greater Stockton, California
 Hannibal, New York
 Harker Heights, Texas
 Hunt Valley, Maryland

Kingsville-Javelinas, Texas
 Kitimat, British Columbia
 Mid City, New Orleans, Louisiana
 Minster, Ohio
 Montbello, Colorado
 North Little Rock, Arkansas
 Northwest San Antonio, Texas
 Norwood, New York
 Oak Bay, Victoria, British Columbia
 Old Tampa Bay, Florida
 Olympus-Salt Lake City, Utah
 Onawa, Iowa
 Paris-Lakeway, Tennessee
 Plainedge, New York
 Rock Valley-Rockford, Illinois
 Stillwater, Breakfast, Oklahoma

h. Club Incorporations Completed:

Sulphur Springs, Texas
Summerland, British Columbia
Timmings, Ontario
Tokora, New Zealand

Verona, New York
Warren, Michigan
West Point, Nebraska
Winston-Dillard, Oregon

i. Incorporation of Kiwanis Club Foundations:

Elmira Kiwanis Foundation, Incorporated; Kiwanis Club of Elmira, New York

j. Clubs Suspending Meetings Because of Circumstances Affecting Entire Community:

Midland, Texas
North DeKalb, Georgia

REPORT OF BOARD COMMITTEE ON ADMINISTRATION AND STRUCTURE

TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 28-May 2, 1973

Date of Committee Meeting: April 30, 1973

Place of Committee Meeting: General Office

Present: Members - H. Lee Powell, Jr., Charles M. Roberts, Hilmar L. Solberg
Chairman - Ted R. Osborn
Staff Members - Fay H. McDonald, A. G. Terry Shaffer, L. A. Hapgood
Others - Lorin J. Badskey, James C. Brooks, Stanley E. Schneider,
Mark A. Smith, Jr. and Maurice Gladman

Review of Criteria for Distinguished Governor

The committee carefully reviewed the criteria for Distinguished Governor, giving special attention to the following criteria: #1 on membership growth; #2 on new clubs organized; #9 on attendance from the district at the International convention; #10 on number of clubs represented at the International convention; and #12 on the percentage of clubs represented at the district convention. The committee believes that these are statistical areas where there well may be the need to consider extenuating circumstances which cannot be covered by any formula no matter how all-inclusive, and therefore makes the following recommendation:

Recommendation #1:

The committee recommends: (a) that statistical data for each district for items 1, 2, 9, 10 and 12 of the current Criteria for Distinguished Governor be prepared and presented to each governor-elect at the International convention training conference for governors-elect; and (b) that the Board counselor to a district review these statistics, as tentative criteria quotas, with the new governor at the group conferences to be scheduled at the October International Council Meeting in Chicago with any recommendations for changes coming out of this review to be referred to a recessed meeting of the Board Committee on Administration and Structure prior to the adjournment of Council and (c) that the Board Committee on Administration and Structure, utilizing these statistics, then prepare the final criteria quotas and present same to the Board for approval at the meeting of the Board immediately following the close of the October Council Meeting.

I move that recommendation 1 be adopted.

Criteria for Distinguished Lieutenant Governor

The committee reviewed the Criteria for Distinguished Lieutenant Governor and makes the following recommendations:

Recommendation #2:

The committee recommends that the following changes be made in the Criteria for Distinguished Lieutenant Governor for the 1973-74 administrative year:

(a) that appropriate spaces be provided in items 1, 3 and 7 so that the appropriate divisional goals can be written in by the lieutenant governor; (b) that the words "Extenuating circumstances will be considered" be deleted as a reference in item #4 and that it become a new item #11 which makes the statement apply to all of the criteria; (c) that item #7 be reworded to read: "Clubs in the division represented at the International Convention - the goal for each division to be established by the district governor;" and (d) that item #8 be reworded to read: "Clubs in the division represented at the district convention - a minimum of 80% of the clubs in the division be represented at the district convention."

I move that recommendation 2 be adopted.

The committee believes that an improvement can be made in the method of determining nominees for Distinguished Lieutenant Governor by the following recommendation:

Recommendation #3:

The committee recommends that each lieutenant governor, who believes he has met the Criteria for Distinguished Lieutenant Governor, submit a report form, to be provided by the committee, which will indicate his record of performance qualifying him for this recognition. This completed form is to be sent to his district governor who will certify to the Board Committee on Administration and Structure those lieutenant governors who have fulfilled the criteria. Further, the governor may recommend other nominees whom he believes should be considered as qualifying for the award by delineating the reasons why extenuating circumstances should apply.

I move that recommendation 3 be adopted.

Criteria for Distinguished Club President

The committee reviewed the Criteria for Distinguished Club President and makes the following recommendations:

Recommendation #4:

The committee recommends that the following changes be made in the Criteria for Distinguished Club President: (a) that item #2 be reworded to read: "Have a club delegate at the district convention;" and (b) that a new item #9 be added which would read: "Extenuating circumstances will be considered."

I move that recommendation 4 be adopted.

Also, the committee believes that an improvement can be made in the selection of nominees for Distinguished Club President by the following recommendation:

Recommendation #5:

The committee recommends that each club president, who believes he has met the Criteria for Distinguished Club President, submit a report form, to be provided by the committee, which will indicate his record of performance qualifying him for this recognition. This completed form is to be sent to the district governor who will certify to the Board Committee on Administration

and Structure those club presidents who have fulfilled the criteria. Further, the governor may recommend other nominees whom he believes should be considered as qualifying for the award by delineating the reasons why extenuating circumstances should apply.

I move that recommendation 5 be adopted.

Review of Attendance Quotas re Montreal Convention

The committee reviewed correspondence received from several districts regarding attendance quotas for the Montreal Convention. Minor adjustments, where appropriate, were made in the attendance quotas for the several districts and such districts will be notified accordingly.

Award for Distinguished Club President

The committee is continuing its search for what it believes would be the best possible award to present to the Distinguished Club President. The committee believes that an appropriate single award for display in home or office is to be preferred and will secure additional information on design and costs for action at its next meeting. The committee is also considering the possibility of creating a gold Distinguished Club President's lapel button which could be purchased by those who have received this recognition. Final recommendations on these matters will be made at the next meeting of the committee.

Report on Distinguished Lieutenant Governor Nominees for 1971-72

The list by district and division numbers for those recommended to receive the Distinguished Lieutenant Governor recognition is attached to this report as Exhibit A. There are three additional nominees for whom the committee will secure additional information. Recommendations on these nominees, if any, will be made at the next meeting of the committee.

Recommendation #6:

The committee recommends that the lieutenant governors identified by the listing in Exhibit A of this report be recognized as Distinguished Lieutenant Governors for 1971-72.

I move that recommendation 6 be adopted.

Report of Committee on Achievement

The Minutes of the April 6-8, 1973, meeting of the 1972-73 International Committee on Achievement are attached to this report as Exhibit B. The Board Committee on Administration and Structure concurs in the recommendations of the Committee on Achievement as set forth on pages 4-6 of these minutes. The Board compliments the committee for its excellent results in the filing of reports - the best in recent years.

Recommendation #7: (#1 of the Minutes)

The committee recommends that the Annual Club Report continue to recognize service performed by a club, exclusive of items which fall within the area of club administration.

I move that recommendation 7 be adopted.

Recommendation #8: (#2 of the Minutes)

The committee recommends that the concept of recognition for service projects on the basis of Single Service and Multiple Service be retained.

I move that recommendation 8 be adopted.

Recommendation #9: (#3 of the Minutes)

The committee recommends that the two present sections on the basis of membership, the Diamond (41 members or more) and the Emerald (40 members or less), be retained.

I move that recommendation 9 be adopted.

Recommendation #10: (#4 of the Minutes)

The committee recommends that the present provision for reporting a maximum of a club's ten (10) best service projects in the Multiple Service category be retained.

I move that recommendation 10 be adopted.

Recommendation #11: (#5 of the Minutes)

The committee recommends that a detailed bulletin, giving all necessary information to prepare the Annual Club Report, be provided to club presidents and district leaders in leadership education materials for the succeeding administrative year.

I move that recommendation 11 be adopted.

Protocol Guidelines

Following the last meeting of the committee, suggestions were submitted in further refinement of the protocol guidelines. A proposed final draft has been completed at this meeting and will be given one more review by the committee members between this meeting and the next. At the next meeting of the committee, the final draft will be reported to the Board along with suggestions on reproduction and distribution.

Request of 1973-74 International Committee on Administration

The 1973-74 International Committee on Administration submitted a request for permission to study the possible interest in and feasibility of a voluntary Kiwanis International Group Life Insurance Program. Since there are many facets to be considered relative to a group life insurance program, the committee feels that this is not the appropriate time to institute such a study.

Recommendation #12:

The committee recommends that the 1973-74 International Committee on Administration be advised that the time is not appropriate to institute a study on a possible voluntary group life insurance program.

I move that recommendation 12 be adopted.

Distinguished Governor Ceremony at Montreal Convention

After consultation with present and past district officers of the Montana District, the committee makes the following recommendation:

Recommendation #13:

The committee recommends that Mrs. Edgar Schwartz be invited to attend the Montreal Convention, at Kiwanis International expense for transportation and housing, to receive her husband's Distinguished Governor's award, and that the parents of the late Ed Schwartz be invited to participate in the awards ceremony.

I move that recommendation 13 be adopted.

I move this report be received.

Respectfully submitted,

H. LEE POWELL, JR.

CHARLES M. ROBERTS

HILMAR L. SOLBERG

TED R. OSBORN, Chairman

1971-72 DISTINGUISHED LIEUTENANT GOVERNOR PROGRAM

Based upon calculations, the lieutenant governors of the following divisions are hereby nominated as Distinguished Lieutenant Governors for the 1971-72 administrative year:

ALABAMA	1
CALIFORNIA-NEVADA-HAWAII	6-11-16-24-26-29
CAPITAL	1-9-10-12-14
CAROLINAS	4-10
EASTERN CANADA AND THE CARIBBEAN	10
FLORIDA	6-11
GEORGIA	10-11-14
ILLINOIS-EASTERN IOWA	8-10
INDIANA	1-11-12-16
KANSAS	4-5-6-8
KENTUCKY-TENNESSEE	5-11-12
LOUISIANA-MISSISSIPPI-WEST TENNESSEE	none
MICHIGAN	none
MINNESOTA-DAKOTAS	1-7-8
MISSOURI-ARKANSAS	4-16-17-18-21-23
MONTANA	1
NEBRASKA-IOWA	none
NEW ENGLAND	none
NEW JERSEY	6
NEW YORK	none
OHIO	6-10E-10S-13*-16-23
PACIFIC NORTHWEST	25-29
PENNSYLVANIA	11-18
ROCKY MOUNTAIN	4-7-8-13
SOUTHWEST	2-3-6-7-9
TEXAS-OKLAHOMA	4-6-9-12-15-25-28-29
UTAH-IDAHO	1-7
WESTERN CANADA	none
WEST VIRGINIA	none
WISCONSIN-UPPER MICHIGAN	14-17

This is a total of 76 men.

* = award for two men, both of whom served in the office of lieutenant governor during the 1971-72 administrative year.

MINUTES OF THE MEETING OF THE 1972-73 INTERNATIONAL COMMITTEE ON ACHIEVEMENT
CHICAGO, ILLINOIS

APRIL 6-7-8, 1973

The 1973 meeting of the International Committee on Achievement convened on Friday evening, April 6, at 9:00 p.m., in the Board Room of the General Office. Present were: Chairman Merald T. Enstad, Donald S. Cheyne, Arthur D. Houldsworth, and Carl M. Tyler. It was noted that International Committeeman E. Kenneth Andruss was unable to be present for the meeting due to pressing personal commitments; however his preliminary scoresheets, reports, and comments on agenda items had been received. In addition, at the close of the meeting, Chairman Merald communicated via telephone with Ken, and he concurred with the committee's thinking and recommendations.

Also present was Staff Representative A.G. Terry Shaffer.

Chairman Merald and the committee previewed the agenda to be covered on Saturday and Sunday and agreed upon procedures for final grading to select International Annual Club Report Honor Clubs and Honorable Mentions.

The committee then considered the grading for selecting district winners in Achievement for 1971-72. The points for determining the district winners and honorable mentions were computed in the General Office previous to the committee meeting. The scoresheets were shared with the committee and explanatory comments were offered by A.G. Terry Shaffer.

The winners and honorable mentions (the latter listed in alphabetical order by district, in accordance with the direction of the committee) are as follows:

<u>Gold Group</u> (216 clubs or more)	- Winner: Ohio Honorable Mention: California-Nevada-Hawaii Texas-Oklahoma
<u>Silver Group</u> (161 to 215 clubs)	- Winner: Florida Honorable Mention: Capital Missouri-Arkansas
<u>Orange Group</u> (116 to 160 clubs)	- Winner: Georgia Honorable Mention: Indiana Wisconsin-Upper Michigan
<u>Blue Group</u> (115 clubs or fewer)	- Winner: Southwest Honorable Mention: Rocky Mountain Utah-Idaho

The presentation of District Achievement Awards at the Montreal Convention was discussed in detail.

The committee also concluded that the present grading plan for District Achievement, divided into seven (7) phases and including grading on submittance of Annual Club Reports on a district level, gives a complete overview of those critical areas on which a district's progress may logically be charted.

The Friday evening session adjourned at 10:20 p.m.

The second session of the committee began at 8:30 a.m., April 7, in the Board Room of the General Office with the same personnel as were present Friday evening.

I. GRADING OF INTERNATIONAL EXTENSION CLUBS FOR 1971-72 ACHIEVEMENT REPORT HONORS

The initial item of business involved the determination of those International Extension clubs to receive awards for their service activities. A total of five (5) clubs had submitted Achievement Reports for 1971-72 on a voluntary basis: three (3) in Single Service category, and two (2) in Multiple Service.

Those clubs selected by the committee for recognition are:

MULTIPLE SERVICE

Winner: ROTORUA, NEW ZEALAND
Honorable Mention: SALTA, ARGENTINA

SINGLE SERVICE

Winner: TAURANGA, NEW ZEALAND
Honorable Mention: PUSAN, KOREA

II. GRADING OF CLUBS FOR 1971-72 ANNUAL CLUB REPORT HONORS

The committee then selected Honor Clubs and Honorable Mention clubs for Multiple Service and Single Service, Diamond and Emerald Sections. The committee agreed to name three Honor Clubs and three Honorable Mentions in each category and section. It was also agreed to follow past procedure by listing each of the Honor Clubs and Honorable Mention clubs in alphabetical order by club name, and that this procedure be read and followed when presenting the awards at the Montreal Convention.

The Honor Clubs and Honorable Mention clubs in each category and section, in alphabetical order by club name, are as follows:

MULTIPLE SERVICE

Diamond Section

(41 members or more)

Honor Clubs: Birmingham, Alabama
Griffin, Georgia
Racine, Wisconsin

Honorable Mention: Columbia, Tennessee
Owen Sound, Ontario
Sand Lake, New York

Emerald Section

(40 members or less)

Honor Clubs: Eastern Branch, Washington, D.C.
Metro Gainesville, Georgia
Monument-Palmer Lake, Colorado

Honorable Mention: Augusta, Kansas
New Shrewsbury, New Jersey
Royal Mount, Quebec

SINGLE SERVICE

Diamond Section
(41 members or more)

Honor Clubs: Anniston, Alabama
 Kingston, Ontario
 Little Rock, Arkansas

Honorable Mention: Fairbanks, Alaska
 Fond du Lac, Wisconsin
 Long Beach, California

Emerald Section
(40 members or less)

Honor Clubs: Amityville, New York
 Carlingwood, Ottawa, Ontario
 Okemos, Michigan

Honorable Mention: East Ridge, Tennessee
 Little Rock South, Arkansas
 Metro-West, Cleveland, Ohio

Possibilities for presentation of Honor Club Awards at the Montreal Convention were discussed, and it was agreed that every effort would be expended to assure that the presentations are as short as possible, while still giving adequate recognition to the clubs.

The General Office Staff was directed to prepare an abbreviated summary of the main service project or projects undertaken by the Honor Clubs in each category and section, as has been done in recent years. Said summary is to be used primarily for the purpose of selective distribution at the Club Clinic booth on Achievement at the International Convention.

Each International Committeeman was asked to man the Club Clinic booth on Achievement at the Montreal International Convention, taking charge of a specific day of the Convention. Members of the 1973-74 International Committee on Achievement and representatives from clubs who are Annual Club Report Honor Clubs and Honorable Mentions will be asked to assist.

The committee also discussed ways and means to promote delegate interest in visiting the Club Clinic booth, and the committee will finalize these well in advance of the Convention.

A folder utilized by the Southwest District to promote accurate record keeping in the area of club achievement throughout the year was reviewed carefully. Chairman Enstad will contact Immediate Past Governor Carl F. Miller to secure, if possible, a supply of these folders for distribution and explanation to delegates visiting the Club Clinic booth in Montreal. In addition, the overall concept of the folder was deemed valuable and was referred to the Staff and 1973-74 International Committee for further study.

The Saturday session of the meeting adjourned at 5:30 p.m.

Committee personnel and the Staff Representative convened for the final session at 8:30 a.m., Sunday, April 8, in the Board Room.

At that time the committee carefully considered communications and recommendations regarding the Annual Club Report from: Leroy A. Bishop, Governor of the Ohio District; Henry L. Myers, Jr., Past Governor of the Kentucky-Tennessee District and a Member of the 1971-72 International Committee on Achievement; and those sections of the Minutes of the 1973-74 International Committee on Administration which pertain to the Annual Club Report and the area of achievement. These discussions are delineated in the final section of these Minutes under RECOMMENDATIONS TO THE INTERNATIONAL BOARD OF TRUSTEES.

The committee also directed Staff to review both the red instructional sheet attached to the Annual Club Report forms and the "Suggestions to District Committees for Grading Annual Club Reports" in order to shorten, if feasible, these items and to clarify certain areas which may be confusing to clubs.

The committee strongly felt that additional training in the specifics of the Annual Club Report, its purpose and importance, is needed on all leadership levels of Kiwanis in order to improve reporting and increase the number of clubs which submit reports by the deadline date for grading eligibility.

The committee discussed a possible format and questions to be used in formulating the "Annual Report of District Committee Chairman" in the achievement area. These will be finalized by the committee and sent to staff for inclusion in the form at a later date.

Finally, the committee previewed efforts to be undertaken for the remainder of the administrative year and transition with the 1973-74 International Committee.

Chairman Enstad closed by thanking all committee members and the Staff Representative for their contributions thus far during the administrative year and for a productive committee meeting.

The final session adjourned at 11:00 a.m.

III. RECOMMENDATIONS TO THE INTERNATIONAL BOARD OF TRUSTEES

Comment: The committee discussed at great length the philosophy underlying the change from the Achievement Report (on which grading was based both upon service projects and club administration) to the present Annual Club Report format (which became effective with the 1969-70 administrative year and on which, presently, grading is solely on the basis of service project(s)). It is the committee's conclusion that the basic purpose of a Kiwanis club is to perform service for its community. Administrative items, though important, are secondary. The principle on which the Annual Club Report was developed is, therefore, a sound one.

The committee also feels that the definition of a service project as established by the International Board clearly defines the concept of service, and the committees within the sphere of service are also clearly enumerated in the Standard Form for Club Bylaws, Article VIII.

In addition, the committee feels that there are recognition programs for performance in administrative areas, such as New Club Building and Membership Development. The Annual Club Report, however, is the only program which recognizes solely the service performed by a club.

RECOMMENDATION #1

The committee recommends that the Annual Club Report continue to recognize service performed by a club, exclusive of items which fall within the area of club administration.

Comment: The committee strongly feels that the concept of Multiple Service and Single Service be retained as a basis for giving clubs the option of reporting on either their best single service project or more than one project (multiple service). This option has given a broader base for recognition.

RECOMMENDATION #2

The committee recommends that the concept of recognition for service projects on the basis of Single Service and Multiple Service be retained.

Comment: The committee studied the membership division for competition in both Single Service and Multiple Service. At present the division is: Diamond Section = 41 members or more; and Emerald Section = 40 members or less.

In response to the question regarding the basis on which the breakdown was established, Richard A. Misch, Manager of Membership and Personnel, presented each Committee Member with a sheet showing the percentage breakdown of clubs based upon September, 1972 billing membership figures. Reflecting this breakdown, 3,398 clubs (59.3% of the total) fall within the 1 to 40 member range. Based upon this information, the committee feels that the present breakdown is valid.

RECOMMENDATION #3

The committee recommends that the present breakdown into Diamond (41 members or more) and Emerald (40 members or less) sections be retained.

Comment: The committee studied in great detail the recommendation from Leroy A. Bishop that the limitation of reporting no more than ten projects should be eliminated because said limitation does not give the picture of a club's total service impact on its community; that emphasis should be placed upon quality and quantity; and that, therefore, there should be no limitation upon the number of projects reported by each club.

The committee reviewed the recommendations made by past International Committees of 1970-71 and 1971-72 which led up to the 10-project limitation. After serious deliberation, the committee expressed the strong feeling that the present limitation is a fair one to small and large clubs alike. Both have the opportunity to select their ten best projects, those which have had the greatest impact upon their communities, for presentation in the report. In addition, it was felt that ten projects emphasize both quality in reporting as well as a valid degree of quantity and that grading of ten projects eliminates a wide degree of subjectivity. Feedback from the local club level and numerous district grading committees has contained no adverse criticism of the present ten-project provision.

RECOMMENDATION #4

The committee recommends that the present provision for reporting a maximum of the club's ten (10) best service projects in the Multiple Service category be retained.

Comment: The committee studied the recommendation from the 1973-74 International Committee on Administration relative to developing the Annual Club Report form, including all rules and regulations prior to the administrative year for which the report covers so that an incoming president has complete information in his leadership education materials.

The committee concurs with this recommendation in principle but feels that since the Minutes of the Committee on Achievement must be acted upon by the Board of Trustees at its May meeting, and with the printing schedule for the succeeding year's leadership educational materials such as it is, providing the actual printed form and all materials is not practical. The committee does, however, strongly feel that a detailed bulletin, giving all necessary information needed for a club president to know what the report form will contain, should certainly be provided not only to club presidents, but also to district leadership on all levels.

RECOMMENDATION #5

The committee recommends that a detailed bulletin, giving all necessary information to prepare the Annual Club Report, be provided to club presidents and district leaders in leadership training materials for the succeeding administrative year.

Respectfully submitted,

E. KENNETH ANDRUSS

DONALD S. CHEYNE

ARTHUR D. HOULDSWORTH

CARL M. TYLER

MERALD T. ENSTAD, Chairman

REPORT OF BOARD COMMITTEE ON CIRCLE K

TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 28-May 2, 1973

Date of Committee Meeting: April 30, 1973

Place of Committee Meeting: General Office

Present: Members - Stephen H. Hart, Jr., Ted R. Osborn
Chairman - T. Ben Hagler
Staff Members - D.J. Hoss, R.F. Lucas
Others - Lorin J. Badskey, Hilmar L. Solberg

The committee reviewed the departmental expense statement for Circle K and found it to be in order. It was pleased to note that the amount received from the collection of sponsorship fees continues to exceed the amount anticipated when the budget was prepared. The committee is concerned that some Kiwanis clubs may not realize that the sponsorship fee must be paid every year. The Circle K Department will advise these clubs in future communications regarding this matter.

The committee reviewed the Theme Slogan to be used in connection with the Theme Emphasis Program for Circle K, 1973-75, which is attached as Exhibit A. The committee feels that this is an excellent choice which ideally fits the areas of emphasis and that the Circle K Board is to be commended for its selection.

Recommendation #1:

The committee recommends approval of the slogan, shown on Exhibit A, for the Theme Emphasis Program for Circle K for 1973-75.

I move that recommendation 1 be adopted.

The committee reviewed a request that had been received from club presidents in the Illinois-Eastern Iowa District concerning the option of a Council of Presidents, with district board voting privileges, in lieu of a Lieutenant Governor system. The committee discussed various pros and cons of this arrangement and noted some success has been experienced in two district utilizing a Council of Presidents system this past year. The committee retains this item for further study.

The information from New York concerning a Kiwanis Youth Organization was reviewed by the committee. The committee noted that this proposal has also been reviewed by the Board Committee on Key Clubs and the Board Committee on New Club Building. It was felt that since the program is directed at the 18-25 year-old age bracket, it would be in competition with the approved Circle K program. The committee feels that the district should be reminded of existing Kiwanis Board Policies which prohibit any structure of this type beyond the local club.

The committee reviewed the planned agenda for the regional training conferences and found it to be in order. These conferences will be held in May for the newly elected Circle K Governors and District Chairmen.

The planned program for the International Convention to be held in Miami Beach was reviewed. In keeping with regular Kiwanis policies, it is our feeling that this committee and Board should be represented at this function.

Recommendation #2:

The committee recommends that the Chairman of the Board Committee on Circle K or a member of the committee be the official representative to the Circle K International Convention to be held in Miami Beach, Florida, August 19-22, 1973.

I move that recommendation 2 be adopted.

The proposed revision of the Kiwanis International Board Policies concerning the functioning of Circle K clubs, which is attached as Exhibit B, was carefully studied and thoroughly discussed. It was the feeling of the committee that many changes were needed in the old policies and much of this was necessitated by the restructure of the organization last year. The committee feels the proposed revisions to the policies are in keeping with current Kiwanis regulations, consistent with constitutional and restructure changes and provide the most up-to-date guidelines possible.

Recommendation #3:

The committee recommends that the proposed revision of the Kiwanis International Board Policies concerning the functioning of Circle K clubs be accepted as information and that they be referred to the Laws and Policies Committee.

In reviewing the proposed policies, the committee noted that there was a conflict in the Circle K International Constitution that could possibly lead to some confusion, since it varied from what is the current practice.

Recommendation #4:

In accordance with Article VIII, Section 3 of the Circle K International Constitution, the committee recommends the following change to Article V, Section 5:

Proposed Change:

Section 5: The Board of Officers shall meet twice annually, once in the fall/winter and again in the spring/summer to conduct the business of the organization, to develop programs for implementation, to serve as a committee on conventions and on laws and regulations and to assess the health of clubs and districts. The Board of Officers may also meet during International Convention.

Current Reading:

Section 5: The Board of Officers shall meet twice annually, once in the fall and again in the spring, to conduct the business of the organization; for program development and implementation; to serve as a committee on conventions and on laws and regulations; and to assess the health of clubs and districts.

I move that recommendation 4 be adopted.

I move this report be received.

Respectfully submitted,

STEPHEN H. HART, JR.

TED R. OSBORN

T. BEN HAGLER, Chairman

C O N F I D E N T I A L

CIRCLE K INTERNATIONAL

THEME AND OBJECTIVES

The following emphasis areas have already been approved by the committee and the International Board:

ENVIRONMENTAL CONCERN

CORRECTIONAL INSTITUTIONS AND RELATED AREAS

STUDENT CONCERNS

HEALTH CONCERNS

CONCERN FOR DEPENDENT AND NEGLECTED INDIVIDUALS

The Theme Slogan that has been selected to cover this two year emphasis program is:

"CHALLENGE TO ACTION"

The emphasis areas will be revealed to the new Circle K Governors prior to the International Convention, but the Theme Slogan will not be unveiled until the August International Convention.

PROPOSED REVISION
OF
KIWANIS INTERNATIONAL BOARD POLICIES
CONCERNING
THE FUNCTIONING OF CIRCLE K CLUBS

The Board of Trustees of Kiwanis International controls and is responsible for Circle K International, and through (1) the Board Committee on Circle K, (2) the International Committee on Circle K Clubs and (3) the Circle K Department of the General Office, shall counsel, direct and exercise final authority over all Circle K activity.

The Kiwanis responsibility for the Circle K program on the International, district and club level is covered by the Constitution and Bylaws of Kiwanis International and Circle K International and by the following Official Policies adopted by the Board of Trustees of Kiwanis International.

I. CIRCLE K INTERNATIONAL

- A. The Circle K Department of the Kiwanis General Office will be responsible for the following:
 - 1. Production of educational literature on general phases of the Circle K activity for Kiwanians and Circle K members.
 - 2. Dissemination of Circle K information to those Kiwanis clubs desiring to develop the activity.
 - 3. Chartering of new Circle K clubs.
 - 4. Collection and processing of the International Sponsorship Fee from all Kiwanis clubs sponsoring a Circle K club.
 - 5. Issuance of Circle K International membership cards for all official members who have been reported to the General Office.
 - 6. Setting up and keeping Circle K International records.
 - 7. Editing and publishing of the official magazine for Circle K members.
 - 8. Preparation for the annual Circle K International Convention.
 - 9. Training of the Circle K International President, Board of Officers and Governors.
 - 10. Development of increased cooperation between Kiwanis and Circle K clubs concerning activities of mutual interest.
 - 11. Distribution of new club information to all interested Kiwanis and Circle K officers.
- B. The Circle K International Officers shall study ways and suggest procedures for building and strengthening Circle K clubs.
- C. The Circle K International Board of Officers shall meet twice annually, once in the fall/winter and again in the spring/summer to conduct the business of the organization, to develop programs for implementation, to serve as a committee on conventions and on laws and regulations and to assess the health of clubs and districts. The Board of Officers may also meet during the International Convention.
- D. In accordance with the approved budget, the Circle K Department will care for limited travel expenses of the International Board for Board Meetings.

- E. Travel by the International Officers other than that mentioned in these policies shall be approved by the Administrator of Circle K International, and then made at the expense of the individual officer or his host.
- F. If possible, the Kiwanis International President and/or President-elect shall attend each annual convention of Circle K International.
- G. The President of Kiwanis International shall appoint an International Representative to attend the annual convention of Circle K International.
- H. In the appointment of the Chairman of the International Committee on Circle K Clubs for the ensuing year, the President-elect of Kiwanis International shall give consideration to the ability of his appointee to attend the current annual convention of Circle K International.

II. THE CIRCLE K DISTRICT

The Board of Trustees of each Kiwanis District is responsible for its Circle K District, and through (1) the Kiwanis District Governor and (2) the chairman of the District Committee on Circle K Clubs, shall counsel, direct and exercise authority over all the Circle K activity on the district level.

- A. Operating procedures for the Circle K activity on the district level shall be governed by the Circle K District Bylaws and these Official Policies of Kiwanis International.
- B. The Chairman of the District Committee on Circle K Clubs shall be directly responsible for the proper conduct and direction of the Circle K district's administrative functions.
- C. The District Circle K chairman or his representative approved by the Kiwanis District Board shall give guidance to all meetings of the Circle K District Board of Trustees, the annual district convention and all other authorized meetings.
- D. The Circle K District Board shall study ways and suggest means for building and strengthening Circle K clubs in the district.
- E. The Circle K District Board shall hold two meetings annually, one of which shall be in the fall and the other at least one month prior to the district convention. Other meetings may be called as needed when approved by the District Chairman.
- F. The Circle K district convention shall be held annually on a weekend or a vacation period, subject to approval of the Kiwanis District Board. This convention shall be held prior to the first weekend in May.
- G. Circle K Club Officer Training Conferences shall be scheduled on a weekend or a vacation period, subject to the approval of the Kiwanis District Board.
- H. District Circle K travel funds may be used by district officers in attending district board meetings, conventions and training conferences. No other travel funds are recommended unless the Kiwanis District Board specifically approves. Correspondence should be the prime means of communication. If travel by district officers becomes excessive, even at their own expense, it may be limited by the District Chairman.

- I. The maintenance of all Circle K district records shall be under the supervision of the Kiwanis District Board.
- J. If a Circle K district directory is desired, its development, distribution and control shall be the responsibility of the Circle K District Board.
- K. Worthwhile local Circle K club activity and administrative suggestions should be disseminated in written form to all Circle K clubs in the district as a service of the Circle K district.
- L. Working within an established income and expense budget, the collection of district dues and the disbursing of district funds shall be the responsibility of the Circle K district Board supervised by the Kiwanis District Board. This supervision will normally function through the District Circle K Chairman. At least two signatures, one being that of the approved Circle K District Officer, and the other the approved Kiwanis District representative shall be required for Circle K District disbursements.
- M. No financial obligation, other than the annual dues and subscription fee for the district publication as provided for in the district bylaws, and no voluntary contribution for any district activity shall be requested of clubs except by a 2/3 vote of the delegates at a convention or a 2/3 vote upon a referendum submitted to all clubs of the district and with the approval of the sponsoring Kiwanis district and the Board of Officers of Circle K International.
- N. The Circle K district's obligations to Circle K International shall be the responsibility of the Circle K District Board and a concern of its sponsoring Kiwanis District.
- O. The Circle K division is a part of the Circle K district organization and is used for administrative purposes of the district. The division is headed by a Circle K Lieutenant Governor, who is an elected Circle K district officer. The Circle K division will have no officers other than those referred to in the Constitution and Bylaws of Circle K International and the Circle K District Bylaws.
- P. All Circle K District officers handling funds shall be bonded.

III. THE LOCAL CIRCLE K CLUB

- A. Circle K clubs shall be limited to standard degree-granting Colleges or Universities; to Junior Colleges recognized by the Departments of Education within the United States of America and Canada; and to vocational technical schools that have received a technical certification by state or provincial boards of education.
- B. A petition for a charter shall be made on a standard form provided by the Administrator of Circle K International and endorsed by an administrative officer of the institution in which the prospective club would exist, and shall be signed by at least fifteen (15) students eligible for membership. This petition shall be accompanied by the International Sponsorship Fee, established by the Kiwanis International Board, and submitted to the General Office of Circle K International. New Circle K clubs will be presented with an official charter at a program arranged by the sponsoring Kiwanis club.

- C. The Board of Trustees of Kiwanis International will receive and consider petitions for the formation of Circle K clubs in areas outside the United States and Canada where such areas are a part of the territorial limits of an established district of Kiwanis International and provided all requirements for the establishment of Circle K clubs have been fulfilled.
- D. The local Circle K club is an activity and the responsibility of its sponsoring Kiwanis Club. There should be present at every club and board meeting a member of the sponsoring Kiwanis club.
- E. Within school administration-approved policies, the counseling of each Circle K club shall be the responsibility of the sponsoring Kiwanis club's Board of Directors.
- F. The administration, club programs and activities of the Circle K club are the responsibility of the club officers, functioning under the rules of the school and counsel of the sponsoring Kiwanis club.
- G. At the beginning of each school year, the President of each sponsoring Kiwanis club and the President of each Circle K club shall sign a statement of responsibility. This form will be provided by the International Office and shall be submitted with a complete membership list and the annual sponsorship fee to Circle K International. A Kiwanis club should show just cause for failure to continue sponsorship of a Circle K club that was held in good standing during the previous administrative year.
- H. The Circle K club's obligations to its district and International organizations shall be the responsibility of the Circle K club officers and a concern of its sponsoring Kiwanis club.
- I. The travel of Circle K club members to district and International meetings shall be limited to those approved by the Faculty Adviser and the Chairman of the Committee on Circle K Clubs of the sponsoring Kiwanis club. Only one club officer training conference or workshop, one district convention and one International Convention are recommended annually for club members.
- J. All Circle K club officers handling funds should be bonded.
- K. Fund-Raising Policy approved by the Board of Trustees of Kiwanis International:
 - 1. As required by the International Bylaws no club shall sponsor or employ a lottery, raffle, drawing or game of chance in any fund-raising activity. Nor shall any club engage directly or indirectly in any activity which may impugn or reflect unfavorably on the good name of Kiwanis or Circle K.
 - 2. Clubs shall not solicit or circularize other clubs to augment their own fund-raising activities.

3. Fund-raising products should:
 - a. Give honest value in return for the price asked.
 - b. Be acceptable to the general public.
4. The activity should normally involve personal member participation.
5. In fund-raising, the normal cooperative sponsor relationships should be maintained as in any other area of activity, rather than developing a fund-raising project which would encourage Kiwanians to contribute under what might be construed as pressure.
6. All fund-raising plans must be compatible with the school, campus and community policy and practice.
7. Fund-raising practices should require a public announcement of the purpose of the fund-raising activity to enhance the support for it and assume good continuing public relations.

IV. Amendments to Circle K International Constitution or Bylaws

No amendment or resolution shall become effective until approved by the Board of Trustees of Kiwanis International.

REPORT OF BOARD COMMITTEE ON CONVENTION
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 28-May 2, 1973

Date of Committee Meeting: April 29, 1973

Place of Committee Meeting: General Office

Present: Members - William M. Eagles, M.D.; Stanley E. Schneider
Chairman - Frank Summerhayes
Others - Lorin J. Badskey; Maurice Gladman; Ted R. Osborn and
Hilmar L. Solberg
Staff members - Andrew P. Kelly; R. B. Crippen; R. P. Merridew and
L. A. Hapgood

The committee reviewed registration to date and noted that paid registration figures are presently running over 500 ahead of Toronto which was previously our largest convention.

Four districts have registered 100% of quota, namely Capital; New Jersey; New York and Utah-Idaho.

Two Montreal area clubs have registered 100% of their members, the Laval Club and the Maisonneuve Club. We anticipate many additional districts reaching 100% of quota in the coming weeks.

PROGRAM, FORUMS AND CONTEMPORARY ISSUES

All program items for the Montreal Convention have been finalized. The addition of the meetings on "Contemporary issues" should add an additional dimension to the Kiwanis Convention; outstanding speakers have been arranged for these meetings as well as for the General Sessions.

The Tuesday morning session on Resolutions shall be set up as a House of Delegates. This set up will remain for the Wednesday morning election session.

The Administrative Forums this year have been broken down into smaller categories which will result in a smaller number of people attending each of the sessions.

Two outstanding days of activities have been arranged for the young people. Monday, June 25 will consist of an all day tour of Man and His World. Tuesday there will be another tour of LaRonde Amusement Park which is part of the Man and His World complex.

An innovation this year will be a Youth Mixer which will be held on Sunday afternoon at 3:30 P.M. in the Sheraton Mount Royal Hotel.

An outstanding Ladies Program has been arranged for Monday afternoon at The Forum with the world famous Feux Follets, Canada's national folkloric group which will perform a musical history of Canada. On Tuesday and Wednesday, there will be repeat performances at Place des Arts of the Quebec Sait Chanter featuring excerpts from light opera as well as show tunes.

HOUSING

The Convention Manager reported that the housing situation is becoming very tight; however, an extensive shuttle bus system will be maintained for the outlying properties. Due to the tight housing situation there has been an overall policy of not assigning suites (unless someone occupies the parlor as well as the bedroom). By taking this action we will be able to house approximately four hundred additional couples downtown. It probably will be necessary in the coming weeks to use university housing.

OFFICIAL FAMILY ARRANGEMENTS

The City Transportation Committee is planning on meeting members of the Board, Past Presidents and International Committee Chairmen who arrive by plane at the airport.

The District Headquarters Hotel Committee will meet all District Governors who arrive by plane.

MAGAZINE COVERAGE

The committee wants to extend its compliments to Blair Ellsworth, Chairman, and the members of the Publications Committee and the entire staff of the Magazine Department for the extremely fine pre-convention coverage. Many complimentary letters and comments have been received in Montreal and Quebec.

The committee also extends its sincere appreciation for the outstanding job that Andy Kelly and his staff are doing. Our committee feels that through their efforts, no detail will be overlooked in making our visit to Montreal a real success.

OTHER INFORMATION

The Candidates Information Sheets will be redesigned this year in order that they might fit in the registration packets.

Announcements will be made on the subway trains indicating the stops that service the Kiwanis Convention, specifically the stop for The Forum and Place Bonaventure.

Kiwanis banners will be hung from the ceilings in the concourse of the Place Bonaventure forming a direction path to the Meetin' House area.

After the meeting I was advised that Secretary Reg has received permission from S. I. Hayakawa and Dr. Norman Vincent Peale to have their speeches taped for sale to the delegates.

The Host Committee, under the able leadership of Laurent Girouard and his co-chairmen have firmed up their plans to make this a very different and outstanding International Convention and are looking forward to your arrival in June. We would like to compliment the host committee on the hard work it has put in during the pre-planning period.

Respectfully submitted,

WILLIAM M. EAGLES, M.D.

STANLEY E. SCHNEIDER

FRANK SUMMERHAYES, Chairman

REPORT OF BOARD COMMITTEE ON INTERNATIONAL EXTENSION
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 28-May 2, 1973

Date of Committee Meeting: April 30, May 1, 1973

Place of Committee Meeting: General Office

Present: Members - Roy W. Davis, Maurice Gladman, T. Ben Hagler
Chairman - Wes H. Bartlett
Staff Members - J. Frank McCabe, Merrill K. Gregory, R. P. Merridew,
L. A. Hapgood
Others - Lorin J. Badskey, William M. Eagles, M.D.,
numerous other members of the Board visited portions of the
committee meeting

Statement of Expenses:

The committee reviewed the Statement of Expenses as of March, 1973, and found it in order.

A thorough discussion of expenses was held. Though it is too early to know definite figures, it is anticipated that the year 1972-73 may find it necessary to have a budget adjustment. Such adjustment would be caused by expenses abnormal to a usual year, primarily due to the cost of moving an administrator to Australia to serve the South Pacific region, and the cost related to the transition of Europe to a Board of Trustees and locating the new administrator in the office.

Part of the necessary funds for these additional expenses resulting from actions since the budget preparation will come from the balance of the 1971-72 year International Extension funds which are in reserve for this account.

INTERNATIONAL EXTENSION REPRESENTATIVES:

The matter was discussed with reference to payments to international representatives when they serve on an assignment. The administrative procedure has been developed to make such payments in the currency of their country rather than U.S. dollars because of dollar devaluation.

DELINQUENT INTERNATIONAL ACCOUNTS:

Delinquencies of clubs in International Extension was reviewed. Many factors are related to cause such situations. Basically, they will be collected accounts. Related to collection of such delinquent accounts are the following procedures:

1. To meet any problem of supplies delinquencies in administrative procedure, pre-payment for supplies orders is required from any delinquent club.
2. In respect to any dues delinquencies there is a constant effort to insist dues obligations be met.
3. The step being taken to place a staff representative in the area will and is minimizing delinquencies of clubs.

4. In the potential chartering of new clubs there is emphasis, through added education, on financial obligations to Kiwanis International and the district.
5. The administrative procedure of effecting the removal of the Charter when total neglect in meeting of financial obligation or upon inactivity of the club will be a last resort.

MEXICO BORDER:

The committee discussed in depth the situation of clubs in Mexico and recognized current problems related to building clubs in Mexico and their survival.

They recognize that clubs built must receive adequate service and leadership education and be constructed in areas where it is financially feasible.

In keeping with the action of the Board Committee at the February Board meeting, the staff presented facts relative to clubs in Mexico as resulting from an in-depth study of the entire matter. Contact has been made with each of the three districts of Kiwanis International; namely, California-Nevada-Hawaii, Southwest, and Texas-Oklahoma to learn their desire in relationship to becoming an active part in strengthening Kiwanis in Mexico along the border adjacent to each district. This being in agreement with the basic principle of serving that part of Mexico adjacent to the border between our two countries, we now submit the following recommendation:

Recommendation #1:

The committee recommends that:

1. Part of Mexico immediately adjacent to the border be temporarily attached to the corresponding currently existing district in Kiwanis International for the proposed extending of Kiwanis to new areas, and strengthening clubs where they can give adequate service, and provide leadership education, if it is feasible financially.
2. Removal from such temporary attachment shall be made at any time the Board of Kiwanis International finds that the area in Mexico can form a sound district, be financially independent, and provide the district services such clubs are entitled to receive.
3. No financial obligation is incurred by Kiwanis International in such temporary attachment.
4. All conditions of attachment shall be concurrently agreed upon by Kiwanis International and the involved districts of California-Nevada-Hawaii, Southwest, and Texas-Oklahoma.

I move that recommendation 1 be adopted.

DUES INCREASE:

The brochure "The First Ten Years" was reviewed. The Committee believes it is an excellent media of telling the story of what has been accomplished in International Extension, where we plan to go, and what is necessary if we move in the desired direction. The brochure has been mailed to each club, and will be distributed to all delegates at the Credentials desk in Montreal, made available at the forum on Resolutions and Amendments, and at the House of Delegates.

The total relationship between the proposed amendment to increase dues for International Extension and the growth and development of international areas is well told.

MONTREAL CONVENTION:

The committee reviewed the plan of events for international representatives at the Convention. There will be two International Extension events - the Sunday evening Reception and a Tuesday evening International Dinner for representatives from countries in international areas. The responsibilities of the Board Committee have been established so that the Convention can be most meaningful to people from countries of international extension.

SECRETARIAT:

The upcoming meeting of the World Secretariat in Oslo, Norway, on June 12-14 was discussed. Some agenda points for the Secretariat were reviewed in areas where expression from the Secretariat might give valued recommendation to this Board Committee.

EUROPEAN BOUNDARY:

The committee recognizes the importance of developing clear boundary lines for given administrative structural areas throughout Kiwanis International.

It is also recognized the boundary of an area served by an administrative unit of Kiwanis International may or may not coincide with recognized geographical boundaries. As an example let me cite the boundaries of Kiwanis countries in Kiwanis International-Europe as compared to the boundaries of the recognized boundaries of geographical Europe.

In order that we have a planned direction for an administrative area, whether it be a club, council, district, commission, or federation, we believe boundary establishment for given areas and at proper times must be approved by the International Board and be a part of the guideline for Kiwanis International.

This committee has requested the Secretariat to include in its agenda the area that should be included in Kiwanis International-Europe, as we look to the future. Further discussion of this topic will be conducted by this Board Committee after it has been possible to share in the discussion at the World Secretariat.

EUROPEAN MISSION:

President Lorin and Secretary Reg both reported to the committee on the Tenth Anniversary Mission to Kiwanis International-Europe.

The Mission was highly successful in sharing Kiwanis experience with Kiwanians in Europe. It proved to be an outstanding recognition of Kiwanis growth in its first ten years in Europe, and as well gave excellent opportunity to appraise the total situation there and see a Federation functioning throughout Kiwanis International-Europe.

There is no doubt that such a Mission does much to maintain a strongly cemented relationship between Kiwanis International-Europe and Kiwanis International.

VISIT TO KIWANIS INTERNATIONAL-EUROPE:

You will recall at a previous Board meeting this committee reported on the plan for Associate Secretary Larry to visit Kiwanis International-Europe at the time of the meeting of the Executive Commission of the Council of Founders of Kiwanis International-Europe at their winter meeting in February. The purpose of such a meeting was many fold, but especially to counsel as needed with them as follows:

1. Carry out a transition from Council of Founders to a Board of Trustees.
2. To aid in orientation of the new administrator of Kiwanis International-Europe as he prepares for the approaching time when he will assume these responsibilities.
3. To analyze the strengths and weaknesses of Kiwanis International-Europe.
4. To move into the next phase of preparation of the present administrator, Ken Greenaway, as we approach the time of moving him to the South Pacific area.

Associate Secretary Larry presented an outstanding report to the Board updating the committee in its knowledge of Kiwanis International-Europe.

Attached as Exhibit A is a copy of the remarks of Associate Secretary Hapgood to the Council of Founders at Zurich on February 23, 1973.

Attached as Exhibit B is a copy of his Report to the Board of Trustees on "Visit to Kiwanis International-Europe." We ask that you study it in detail as you see there is much in its content to give you a greater understanding of Kiwanis International-Europe, appraisals of its strengths and weaknesses, progress in transition to a Board of Trustees, and other observations of importance.

We commend Associate Secretary Larry for his thorough report and especially for the tremendous help given the Council of Founders as they go through this transition.

SOUTH PACIFIC ADMINISTRATIVE OFFICE:

The committee requested Associate Secretary Larry to discuss the preparation that has been made for opening of the administrative office in Australia and transition of Ken Greenaway as administrator to the area as set out in the time schedule previously reported to the Board.

1. There was held, in December, an in-depth meeting with Ken Greenaway in the General Office.
2. On the occasion of the visit to Europe at the time of the Council of Founders meeting, Associate Secretary Larry spent substantial time with Administrator Ken Greenaway on these areas in particular:
 - a. Current strengths and weaknesses of the South Pacific, in particular Australia and New Zealand.
 - a. Definite goals to be accomplished in the establishment of such office.
 - c. Procedures of operation outline.
3. A working paper is being developed setting out guidelines and specifics in establishing such office for administration of Australia and New Zealand. Through the Extension Department, determination shall be made from time to time as to what other areas of responsibilities the administrator may have or what other assignment might be made in areas of needed leadership education or a problem situation needing attention.

We believe we are establishing sound and firm guidelines as this transition is made and that the administrative office in Australia will serve basically the Australia-New Zealand area.

The committee requested President Lorin to make a report of his visit to the South Pacific and any recommendations he might have. He reported the Australia-New Zealand area is anxiously awaiting the day the office will come into being and the belief that such will be a great stimulus to the growth and development of the number of clubs and members in the area which will be reflected in a greater program of Kiwanis service. The committee feels that we are on sound footing and that the proper steps have been taken to this date in moving toward the opening of the office to serve this part of Kiwanis International as has previously been approved.

LOBBY AREA OF GENERAL OFFICE:

The committee reviewed a proposed map as developed by the Board Committee on Property and Supplies for the lobby area to replace the present graphic of Kiwanis International which would show expanse of Kiwanis today on the theme, "Kiwanis Around the World."

The committee commends the Property and Supplies Committee for development of this much needed improvement as it will reflect more correctly Kiwanis International and the areas it serves.

EASTERN CANADA AND THE CARIBBEAN REIMBURSEMENT:

The Eastern Canada and the Caribbean District has, as the Board Committee requested provided additional factual budget information needed to develop proper procedure for reimbursement of expenses incurred in the Caribbean area. By prior action reimbursement is not to exceed \$4,500 for expense caused the district in administering it and leading to eventual separation.

The material provided adequate information and the Board Committee now submits the following recommendation:

Recommendation #2:

The committee recommends that we advise Eastern Canada and the Caribbean District that the budget information has been received and we will honor this year's vouchers up to \$4,500 related to expenses in the Caribbean divisions in administering them and leading toward future separation.

I move that recommendation 2 be adopted.

The committee discussed implementation of the separation and proper procedure of preparation for it. We, therefore, submit the following recommendation:

Recommendation #3:

The committee recommends a committee be appointed composed of three from the Caribbean, recognizing there are three distinct areas in the Caribbean, two from Eastern Canada, and two from Kiwanis International, such committee to develop plans as a guide in the transition of the Caribbean to become a district. Since said committee will begin functioning this administrative year, but carry out the majority of its work the next administrative year, that appointment shall be made by joint agreement of President Lorin Badskey and President-elect William M. Eagles.

I move that recommendation 3 be adopted.

We then discussed the future of the Caribbean area in depth. We believe it is important that we set out a specific plan leading to eventual separation of the Caribbean. Therefore, we submit the following recommendation:

Recommendation #4:

Further the committee recommends that a date be established for separation of the Caribbean from Eastern Canada and that such effective date be October 1, 1975. At that time the Caribbean will become a full district with all rights and privileges and responsibilities of any of the thirty existing districts of Kiwanis International.

I move that recommendation 4 be adopted.

LATIN AMERICA:

Merrill Gregory reported to the committee on the Latin America status. The committee discussed fully the present situation in this area and recognized that if it is to grow in Kiwanis, we must establish an administration in the area to develop it. The committee recognized we must take steps to solidify our position in countries where we exist and develop growth in these areas. Therefore, the committee submits the following recommendation:

Recommendation #5:

The committee recommends that a full-time staff member as administrator be located in the Latin America area in order that there shall be established a center of operations for development of the area. Implementation of such a plan will be contingent upon the successful passage of the amendment for a dues increase at the Montreal Convention.

I move that recommendation 5 be adopted.

PRESIDENTIAL TRAVEL TO INTERNATIONAL AREAS:

Recognizing it is impractical and impossible both from a position of time and cost for the president to visit all International countries each year or even all International areas, the committee at this meeting continued discussion of zoning International areas for presidential visits. Such a plan will assure all zones to have visits on a sound and periodic basis so that all around the world Kiwanians will have equal opportunity for such experience.

The committee recognizes that urgent situations may develop and thus enough flexibility is allowed to meet such unanticipated conditions.

Attached as Exhibit C is a map of zones of the world to serve as guidelines in planning presidential visits.

Presidential zone visit plans should include the Convention of Kiwanis International-Europe each year.

The zones as shown on the attached Exhibit C are:

- Zone 1 - Europe
- 2 - Argentina, Paraguay, Brazil
- 3 - Colombia, Ecuador, Guyana
- 4 - Central America, Mexico
- 5 - Caribbean area, Puerto Rico, Bermuda
- 6 - Australia, New Zealand, Fiji Island Basin
- 7 - Philippines, Hong Kong, Singapore, Thailand, Malaysia
- 8 - Japan, Taiwan, Korea

This zone plan will permit a presidential visit into each zone every three years as follows:

<u>First Year</u>	<u>Second Year</u>	<u>Third Year (and repeat)</u>
Zone 1	Zone 1	Zone 1
2	4	3
8	7	6
5	5	5

The Caribbean area of Zone 5 shall be visited annually, if possible, during the years of separation and transition of the Caribbean to district status.

After the Caribbean becomes a full status district it becomes a part of the regular presidential district visits.

Bermuda, Puerto Rico, and other areas shall be visited at appropriate intervals if they remain a part of the Zone 5 after separation of the Caribbean to become a district and shall be placed on a three year rotation as other International areas.

Emergency adjustment for special situations may need to be arranged between the president and director of International Extension.

Recommendation #6:

The committee recommends that the Zone Presidential Travel Plan as outlined above be implemented immediately and that it be referred to Laws and Policies to be placed properly in Policy guides on International presidential travel in international extension.

I move that recommendation 6 be adopted.

INTERNATIONAL STRUCTURE:

As further evidence of work done by the committee to set forth operating procedure implementing the concept set forth; attached as Exhibit D is a section of this report, "Procedure for Carrying Out International Extension Structure."

Please turn to it. I shall present it to you as a part of the body of this report.

Recommendation #7:

The committee recommends this procedure be adopted and referred to Laws and Policies for inclusion in the Policies on Kiwanis International Extension.

I move that recommendation 7 be adopted.

I move this report be received.

Respectfully submitted,

ROY W. DAVIS

MAURICE GLADMAN

T. BEN HAGLER

WES H. BARTLETT, Chairman

Remarks of L. A. Hapgood,
Associate Secretary, Kiwanis International
to The Council of Founders
Zurich, Switzerland - February 23, 1973

Mr. President, Members of the Council of Founders, and your Administrator:

I bring you greetings from President Lorin Badskey and the members of the International Board, including my Associate, Secretary Reg Merridew. I also bring you greetings from our General Office Staff in Chicago and especially from J. Frank McCabe, our Director of International Extension.

This is an historic occasion and it is an honor to be here to share in the deliberations of these days.

It was in June of 1965 that representatives of the several clubs first met in Basel to discuss the future of Kiwanis in Europe. Some of my fondest memories are of that significant milestone in your overall development. The men I was privileged to meet at that time have remained my fast friends.

Year by year an increasing number of distinguished leaders have accepted their responsibilities in building Kiwanis and assuring that the organization would be most meaningful in the lives of men of goodwill who were imbued with the keen desire to serve.

Two members of the Council of Founders, as it is constituted today, were very much involved in the sessions which were held in Basel in 1965 or were leaders in new clubs chartered on that visit to the continent. I refer to Dr. Zimmerman, who did so much to make the visit of President Edward B. Moylan and myself so pleasant. Also, I cannot help but remember the occasion of the chartering of the Club at St. Gallen with Dr. Huppi as its great leader. Neuchatel and Metz were also chartered on that visit and the preliminary work was done to assure a fine club in Liege.

I would be remiss if I did not acknowledge and recognize the superb leadership which your Administrator and Federation Secretary has provided since he and his lovely wife, Ruth, came to work side by side with each of you and those who have preceded you in the various leadership roles which you have assumed up to this time and are now handling so ably.

Ken Greenaway and I have shared nearly thirty years of service in various capacities. This is practically the entire span of our individual Kiwanis memberships.

There is an ancient expression found in the Book of Esther in the Old Testament. Mordecai's statement to Esther was, "And who knows whether you have not come to the kingdom for such a time as this?"

In ancient times, as well as in modern times, it seems that certain people are to be found in the right place at the right time. To me, the availability of Ken Greenaway for appointment as your first Administrator made it possible for him to be in the right place at the right time. The possibility of such development as has taken place leading to this day is a fitting tribute to Ken and to all who have so ably served with him.

I know you will miss Ken and Ruth as they depart for new and challenging assignments within a few more months. However, Ken has trained his successor well and all of Kiwanis feels that Egon will be a most successful Administrator and Federation Secretary.

All that is past is prologue and beginning with these final sessions of planning leading to your next International Convention in Oslo, Kiwanis International-Europe will be entering upon a new period of development and administration under your permanent structure.

It is the hope of all concerned that you have never felt isolated from all the other clubs, divisions and districts throughout Kiwanis International. It is our sincere desire, through the interchange of ideas during occasions such as this, to be assured of the total unification of all of Kiwanis International.

As we examine the world scene, we are certain that some clubs must be administered, their leaders trained and their strength enhanced directly through the work of Kiwanis International. Others are bound together in a structure known as a Council with the President appointed by the Board of Kiwanis International. Some clubs, in areas where growth continues, will be joined together in districts and will elect their own Governors. Finally, where feasible due to common interests, customs and goals, it may be desirable for several districts to move toward the establishment of a federation. To assure the success of such an effort, a Commission will be established just as was the case following the conclusion of the meeting in Basel in 1965 and leading to this day.

No matter, however, what may be the status of the individual club as far as its relationship to the total organization is concerned, the most important aspect of the whole Kiwanis movement is the service accomplished by dedicated members within their local communities. So service to our fellowmen is the unifying factor. The structure - no matter what form it may take - is only designed to assist local clubs in being increasingly effective and to assure new growth wherever the ideals of Kiwanis are accepted.

As you move toward the finalization of your structure to administer the clubs in Kiwanis International-Europe, you will not be separated in any sense of the word from the total International organization. On the contrary, you will become an even greater unified force within that total structure.

Your Administrator will continue to be a very real part of the total professional staff serving clubs throughout the organization. The only difference between Egon and me, for instance - or, as has been the case with Ken over these years - is that he will be working with you by handling the administrative office in Europe while my responsibilities will involve all of the clubs in Kiwanis International working out of your General Office in Chicago.

Growth continues throughout the world. The development of strong clubs continues to be the greatest challenge. You are making a significant contribution through your strong federation. Egon will serve you well as your Administrator. Ken will be moving on to new areas which require the same close supervision of their growth and development, as well as the education of their leaders, as has been the case here in Europe.

Kiwanis is developing into a tremendously strong and unified organization. We commend you for the part you have played. We know that the future requires no less International cooperation and planning. We sincerely believe we will see full accomplishment of mutually agreed upon goals as we all work side by side.

REPORT TO THE BOARD OF TRUSTEES

SUBJECT: Visit to Kiwanis International-Europe

Since the winter meeting of the Executive Commission of the Council of Founders of Kiwanis International-Europe was scheduled to meet in Zurich, Switzerland, on February 23, 24 and 25, 1973, the Board Committee on International Extension suggested that a representative of Kiwanis International be present at this important session. The Board approved the recommendation and Associate Secretary L. A. Hapgood was assigned to this mission.

There were various reasons why it was advantageous to be in Europe at this particular time:

- I. To meet with the Executive Commission of the Council of Founders as it finalized its plans for a change to an International Council and a Board of Trustees. These bodies supplant the Council of Founders under which Kiwanis International-Europe had operated since its formal organization.
- II. The time had come for the Administrator and Federation Secretary, Kenneth P. Greenaway, to complete his assignment in Europe and his successor was to be appointed and plans for the transition of the responsibilities from Ken Greenaway to the new Administrator needed to be finalized.
- III. The entire structure of Kiwanis International-Europe, including the determination of the strengths and weaknesses of the districts, as well as all other aspects of its operation, needed careful appraisal.
- IV. There was an opportunity to finalize the plans and arrange for many of the details related to the Tenth Anniversary Mission to be handled.
- V. The 1973 meeting of the World Secretariat will be held just prior to the Annual Convention of Kiwanis International-Europe in Oslo, Norway, starting June 12. It was felt that a contact with the Chairman of the World Secretariat, as well as with those who are responsible for completing the physical arrangements under the direction of Frank McCabe, our Director of International Extension, could be profitable.

The following comments are pertinent to the five areas listed above:

I. Action taken by the Executive Commission of the Council of Founders

- A. Following opening remarks by President Georges Ade-Damilano and the report of the Secretary of Kiwanis International-Europe, Kenneth P. Greenaway, I was asked to extend greetings and bring a message to the Executive Commission from Kiwanis International.

A copy of this message is attached. A review of it will note that it had several distinct purposes.

- 1) To express sincere greetings from President Lorin Badskey and the members of the International Board. This was designed to purposefully set the stage for discussion of relationships which were definitely on the agenda of the Executive Commission.

- 2) To compliment those in official positions at this time and indicate the importance of the contributions which have been made by those who had preceded the present Council of Founders as they gave of themselves in developing the strength of Kiwanis International-Europe.
 - 3) To explain in general terms the action taken by the International Board at its February Meeting, defining the administrative and training responsibilities which the International Board feels it must accept.
 - 4) To point out to them the difference between the responsibilities of their top professional as an administrator and the role he must play as Secretary of Kiwanis International-Europe. It seemed also important to point out that as the Administrator of Kiwanis International-Europe, the individual will continue to be a very real part of the total professional staff serving clubs throughout the organization.
 - 5) To encourage every effort towards increased growth in new clubs and established clubs.
 - 6) To continue to accept the full responsibility which should be shouldered by any federation as a responsible segment of Kiwanis International worldwide.
- B. The Executive Commission approved the appointment of Egon L'Eplattenier as (a) European Administrator, and (b) Secretary of Kiwanis International-Europe.

The determination of salary was to be left in the hand of your Associate Secretary; Ken Greenaway, as current Administrator and Federation Secretary; and Bjarni Asgeirsson, Treasurer of Kiwanis International-Europe.

It was fully understood that one of the main purposes of the visit of your Associate Secretary to Kiwanis International-Europe at this time was to review in every detail the relationship of the Kiwanis International Board of Trustees to Kiwanis International-Europe, and to cover the administrative details, such as financial reports, reports on membership and new club growth, semi-annual reports of the status of Kiwanis International-Europe, the annual audit and the annual report, giving an appraisal of strengths and weaknesses as well as a yearly summary of statistical information together with highlights of each year.

- C. The program of the Viking Convention in Oslo, Norway, in June, 1973, was reviewed in detail. Immediate Past President Pall H. Palsson and Treasurer Bjarni Asgeirsson, who were going to be in Oslo on business, were asked to be a committee from the Executive Commission to review the details of the convention with the Chairman of the Convention, Gustav Gundersen, President of Oslo, and to again convey concerns that the Executive Commission had regarding the relationship of Kiwanis International-Europe to the development of the program for the convention, physical arrangements for the convention, and the control of finances of the convention.

The Executive Commission fully realized, as was revealed in its discussion, that the Oslo Convention is in a sense "a transition convention." Some arrangements had been made in Oslo prior to the development of a policy statement by the Council of Founders putting the control of the International Convention in the hands of the Council of Founders, and bringing the local convention group into the same relationship to the annual convention of Kiwanis International-Europe that the district leadership, local chairman and committees have to the annual convention of Kiwanis International.

This is the reason for some negotiation in regard to this particular convention in Oslo. It was also agreed that immediate steps must be taken to make the adopted policy completely operable for the convention in 1974.

- D. Full consideration was given to the needed amendments to be presented in Oslo in 1973, in order that the International Constitution, which includes the makeup of the International Council and the Board of Trustees, shall be capable of being fully operable on October 1, 1974. It was agreed by all concerned that to wait to present necessary amendments until the 1974 Convention would not allow for the necessary development of the appropriate procedures and structure in order that everything could be in readiness by October 1, 1974.
- E. Roger Toje, President-elect of Kiwanis International-Europe, was asked to present his suggestions to the Executive Commission regarding the Theme and Targets for the 1973-74 administrative year. President-elect Roger pointed out his strong feeling that the Theme and Targets must have a definite relationship to possible activities and procedures which are applicable to all clubs within Kiwanis International-Europe.

The Executive Commission adopted President-elect Roger Toje's recommendations and the Theme for 1973-74 for Kiwanis International-Europe will be: KIWANIS - MORE THAN A BUTTON. The Targets will be:

- 1) Personal Engagement and Better Planning in Committee Work
- 2) More Inter-club Activity
- 3) Meet Traffic Problems with Smile and Knowledge

At the suggestion of President-elect Roger, and with the concurrence of the other members of the Executive Commission, definite plans were made to have a specific session at the Oslo Convention in June, where the practicality of this Theme and these Targets would be fully discussed, in order that club leaders in attendance would get the spirit of both the leadership of the Executive Commission in terms of suggested procedures and program planning, and would also learn how the Theme and Targets could be implemented by effective club action.

It would seem that the session on Theme and Targets at the Oslo Convention can be most effective and one which will help to strengthen the relationship between Kiwanis International-Europe and its clubs, as well as developing a better understanding by the clubs of the great

leadership potential to be found within the group chosen to represent them at the International level.

- F. The Executive Commission fully discussed the question of participating in the liability insurance program which is now operable within the districts comprising Kiwanis International. The Executive Commission asked each district to take up this matter at its forthcoming district convention. A report from each district is expected at Oslo in June. In general, the impression that your Associate Secretary received was that, in all probability, there will not be many requests for Kiwanis International to include the districts in the insurance program.
- G. The governors made reports on the status of Kiwanis in their districts. In another segment of this report will be found comments regarding the strengths and weaknesses of districts. (Such information seemed more pertinent to be included in that segment of the report than to be expanded upon at this time.)
- H. The question of an international magazine was discussed. The Executive Commission feels that, at the present time, it is not practical to go beyond the current international release which is produced by the Administrator and Federation Secretary in the office in Zurich.
- I. The finance report for the first four months, ending January 31, 1973, was presented, and it was thoroughly reviewed by the Executive Commission with special attention being given to accounts receivable. Certainly, this aspect of the operation has a definite effect upon the cash flow, and accounts receivable must receive constant attention by the Zurich office.
- J. The Executive Commission heard a proposal from the Benelux-France District, asking that consideration be given by the Council of Founders to having the number of representatives from each district on the Council of Founders proportional to the number of clubs in a district.

This evoked considerable amount of discussion. Your Associate Secretary talked very frankly with leaders in private sessions regarding the need for those who serve as International Officers to consider themselves as such, and not as representatives of districts. It is important that all districts understand that they are administrative units of Kiwanis International-Europe; that their territory is controlled by the International Board of Kiwanis International-Europe; and that every effort must be made to prevent districts from introducing such suggestions which certainly would have the effect of destroying, rather than enhancing, Kiwanis International-Europe and its officers as an effective force in the total management of the Federation.

- K. Immediate Past President Pall Palsson made a full report regarding the Kiwanis Iceland Volcano Disaster Relief fund. Kenneth Greenaway reported that 5320 SF had been received in the Zurich office as of February 23. Pall Palsson indicated that definite steps were being

taken by the clubs in Iceland to assist their fellow Kiwanians in their struggle for relocation, both of their Kiwanis Club and of their homes and businesses.

- L. The Executive Commission considered possible topics which it would like to see discussed at the World Secretariat. These were to be transmitted to the Chairman of the World Secretariat, Emile Blaimont. The Executive Commission also accepted the invitation proffered to it to join the World Secretariat for a reception on the evening of June 14.
- M. Vice-President Heinz Thomann brought to the Executive Commission a request for approval of Junior Circle Clubs. He raised the question about the use of the term "Kiwanis Junior Circle Club." The project has merit and is similar in purpose to the Key Clubs and Circle K Clubs found in the U.S. and Canada. However, the Executive Commission agreed that the word "Kiwanis" should not be used as a part of the official name; rather, the proper use would be: "Junior Circle Club, sponsored by the Kiwanis Club of -----."
- N. The next meeting of the full Council of Founders was set for June 15, 1973, at 9:00 A.M., in Oslo, Norway.
- O. The question of the location of the office for Kiwanis International-Europe was discussed at some length. Assistant Administrator Egon was asked to prepare a report to be submitted to the Council of Founders in Oslo in June, which would give the advantages and disadvantages of the Zurich location, as well as other possible sites.

It is obvious that the discussion of the location of the office brings out into the open the fact that there are more important aspects of this question than merely the cost of operation. It has much to do with the relationships of the various districts in Kiwanis International-Europe.

II. The Administrator and Secretary of Kiwanis International-Europe

As mentioned above, Egon L'Eplattenier was approved as both Administrator and Federation Secretary. These appointments are to become effective July 1, 1973.

At the direction of the Executive Commission, Egon will define the scope of the operation of his office and this definition will be made available to all clubs. It is obvious that this clarification is especially needed as Egon assumes the positions of Administrator and Federation Secretary. Such a statement should help to unify the operation of Kiwanis-International-Europe by leaving no doubt as to the overall functions for which the organization's central office is responsible.

The following points were given full consideration as preparations were made for the change of executive leadership to take place on July 1.

- A. The meaning of the terms "Administrator" and "Federation Secretary"
- B. The financial position of Kiwanis International-Europe as of July 1, 1973

- C. The plan of office operation for the remainder of this administrative year and for 1973-74
- D. The budget for 1973-74
- E. The development of specific guidelines defining the relationship between the office of Kiwanis International-Europe and the General Office in Chicago

The following comments are related to the areas listed above:

- 1) As Administrator, Egon L'Eplattenier is a member of the total professional staff of Kiwanis International. This provides the necessary administrative tie between the Federation and Kiwanis International as Secretary of Kiwanis International-Europe Egon will handle the responsibilities placed upon him by the Council of Founders at this time and the International Council and Board of Trustees when the structure of Kiwanis International-Europe is finalized as of October 1, 1974.
- 2) The financial position of Kiwanis International-Europe as of July 1, 1973, will be sound. An audit covering the period from October 1, 1971 to March 31, 1973 - a period of eighteen (18) months - has been ordered. Egon will accept this audit on the basis for his assuming the responsibility for the financial administration of Kiwanis International-Europe. The eighteen -month period for the audit was to save money and to provide a complete audit as close as practical to the assumption of new duties by Egon. The departure of Ken Greenaway and the restructuring of the office will help to strengthen the financial picture even though the last change in the value of the American dollar cost the budget of Kiwanis International-Europe 8000 SF.
- 3) The plan of operation for the months starting July 1, 1973 and extending into the next administrative year will be as follows:
 - a) Administrator and Secretary of Kiwanis International-Europe - Egon L'Eplattenier
 - b) Executive Secretary and office manager
 - c) Bookkeeper
 - d) Investigation will be started on the best method of employing field service assistance as funds are available
- 4) The budget for 1973-74

In order to plan realistically for the future, it was necessary to appraise the status of the 1972-73 budget and to develop a tentative budget for 1973-74.

A budget of 202,700 SF based upon dues and aid from Kiwanis International was set for 1972-73. There was a loss of 8000 SF due to the change in value of the dollar. The net budget for 1972-73,

again based upon does and aid from Kiwanis International, is therefore 194,700 SF. To this is added other income of 30,000 SF making an overall budget of 224,700 SF.

Projected dues income including reduction to 15,000 in aid from Kiwanis International for 1973-74 makes possible budget income in these categories of 197,550 SF. Adding to this 30,000 SF in additional income makes the total income in the tentative budget of 227,550 SF.

There is a need to increase the general categories of budget expenditures by approximately 18,450 SF. The total of the budgeted items in the general categories (with the exclusion of salaries) is approximately 96,600 SF. With the salaries as established for the 1973-74 year amounting to 100,000 SF, including an allocation of 2800 SF for part time help, the tentative budget will show a cushion of approximately 10%.

It was strongly urged that no budget be developed from this point on which did not have a minimum of a 10% cushion. Even this is a bare minimum when one considers the small amount actually represented by this figure and the potential of possible losses during any one year due to convention costs, write off of some accounts receivable and change in the value of currency.

5) Salaries

- a) By agreement all salaries will be paid in Swiss Franks.
- b) On July 1, 1973 the salary of Egon L'Eplattenier will be established at 3600 SF. On October 1, 1973 Egon's salary will be 4200 SF.

For the information of the Board, these agreements are based upon a study of the value of American dollars in 1970. This is the common base of comparison utilized in Switzerland. In 1970, 12,000 in U.S. dollars represented a little more than 51,000 SF. Egon's total income as projected for 1973-74 will be 50,400 SF.

- c) Executive Secretary and Office Manager
1973-74 salary 2100 SF
 - d) Bookkeeper
1973-74 salary 1800 SF
 - e) Part time help budgeted at 2800 SF
- 6) Guidelines for functioning of Kiwanis International-Europe office in relation to the General Office of Kiwanis International
- a) There will be an annual audit. It will be submitted as a part of the annual report.
 - b) Membership figures will be reported quarterly.

- c) Monthly report giving club information - number organized; number in formation.
- d) On a semi-annual basis a report will include: Number of clubs as of start of the year; number of clubs March 31; number of clubs in formation March 31; change in status of clubs in first six months.
- e) Monthly finance statements indicating income and expense as related to budget. Explanation will be by covering letter.
- f) Annual Report designed to be an historical record of the year - Membership; New clubs; Officers' names and addresses; Makeup of International Council and Board of Trustees; Audit of finances; and highlights of the year.

There is a clear understanding about the information needed by Kiwanis International and the reasons for providing it. The goal is an increasingly unified organization. One step is to make certain the total professional staff of Kiwanis International worldwide operates efficiently as a team.

- g) Minutes of all board meetings will be forwarded as soon as drafted. Tentative agenda for each board meeting will be submitted when mailed to members.
- h) Copies of all general releases will be forwarded on the basis of present policy.

III. Appraisal of Kiwanis International-Europe including district structure

- A. The concept of self-sufficiency as included in some comments over the years has led some in Europe to think that economic independence means physical independence.

Specific comments made to the Executive Commission regarding the unity and responsibilities of all segments of Kiwanis International worldwide should help, but it is obvious that there is a need for constant attention to this matter. The overall plan for administration, training and growth as developed by the Board of Kiwanis International will help as it becomes better understood.

- B. Kiwanis International-Europe has had to depend on men from the start whose dedication could not have been more evident, but whose experience in Kiwanis was of necessity limited. Thus, men have had International responsibilities thrust upon them who had limited club experience and perhaps no division or district experience at all. This fact has made the work of administering Kiwanis International-Europe difficult to say the least.

This fact has also produced some situations which need attention and consideration at this time.

- 1) Districts need to fully understand that they are administrative units established by and controlled by the International structure

of Kiwanis International-Europe. This is hard for districts to understand because they see themselves as formed prior to the International structure and having much more importance than just administrative units of an International organization.

2) Districts have varied in their strength of operation due to several factors:

- a) Background and leadership ability of the governor. Some districts have had an over abundance of professional leadership and could profit by leadership of more diversified backgrounds, including special emphasis on the business community.
- b) Desire of districts to make rules not necessarily in conflict with the Constitution and Bylaws of the Kiwanis International-Europe, but placing the district in a more dominant role than may be good for the total organization. This has had its effect upon the overall structure.
- c) Combinations of countries in a district have not always created the easiest situation to control. Differences have sometimes caused disagreements which have hindered the development of a strong district structure.

- C. The struggle for dominance of districts within Kiwanis International-Europe must be a recognized fact and it must be dealt with in a positive manner by the Board of Kiwanis International-Europe.
- D. The effectiveness of educational conferences has been reduced by the facts stated in "B" above. Lack of experience has made some chosen leaders reluctant to assume their full share of their responsibility in the education of the leaders at all levels.

Progress is being made but more attention needs to be given to this matter of education at the International, district and division and club levels.

- E. Contacts by International are minimal. There is no International Representative assigned to district conventions. This should be considered. However, it will have to come about as the "role of an International Officer" is increasingly understood. The President does not hold any meetings with the individual governors. Actually, the only role the President serves at this time is to preside over the meetings of International Officers and the Annual Convention.

The role of the President, as his background of experience increases, must be enhanced. His leadership role will do much to strengthen the position of Kiwanis International-Europe and place the districts in their proper perspective.

- F. The role of the governor is not clearly understood in some areas. The necessity for this understanding is recognized and there is evidence of progress. Such progress hopefully will become evident in all districts. Lieutenant governors need guidance but they cannot get effective leadership from a governor who has never been a lieutenant governor. Some

governors have come to their offices after having served on the Council of Founders. This, although unavoidable at the time, has produced ineffective situations. Such is unfortunate.

As time passes, it should be agreed that lieutenant governors need to have had good experience as club presidents.

Governors should have been effective lieutenant governors. International Officers should come from the ranks of effective governors.

G. General areas needing attention:

1) Kiwanis International-Europe needs a detailed statement regarding the use of the name and emblem. This will guide the Board in its decisions.

2) Clarification is needed regarding status of clubs in formation. Districts should not charge members dues in any club until club is fully organized.

3) There is a need for an in-depth study of district finances.

Guidance is needed on proper expenditures. Also, districts must include all expenditures in their district bylaws and not keep adding additional single charges beyond dues which are not correctly delineated and yet become obligations of members in the eyes of the district leadership.

4) There is a needed change in the Constitution of Kiwanis International-Europe to put a limit on district dues and indicate that such dues include all charges.

5) The legal counsel of Kiwanis International will be asked for an opinion as to the legal status of Kiwanis International-Europe as a not-for-profit corporation in Switzerland.

6) It is recommended that the Board of Trustees of Kiwanis International-Europe establish a policy which indicates that changes in the district bylaws made by Kiwanis International-Europe immediately become a part of the operating procedure for all districts. Also, all changes made in district bylaws should not become effective until approved by the Administrator on behalf of the Board of Trustees.

7) A Working Paper is needed which will clearly indicate the status and role of an International Officer. The purpose: To dispel the feeling that International Officers are merely representatives of districts.

IV. Details regarding the Tenth Anniversary Mission were checked and results and recommendations immediately reported to the General Office for action.

Agreements were reached on the role of Ken Greenaway and Egon L'Eplattenier in finalizing arrangements.

Finalizing the Mission details were a part of the reason for including stops in Brussels and Oslo.

Other reasons involved the World Secretariat and a further opportunity to probe district structure, district leadership and the relationship of districts to the overall organization of Kiwanis International-Europe.

V. World Secretariat

The stop in Brussels provided an opportunity to discuss with Emile Blaimont the plans for the Secretariat meeting in Oslo. It was helpful to him to be able to ask many questions re operations, policies and program which will guide him as Chairman.

The stop in Oslo also helped to finalize plans for the World Secretariat meeting, including the confirming of the Grand Hotel as the headquarters. It also provided a wonderful opportunity to visit in depth with the President-elect of Kiwanis International-Europe, Roger Toje. We found him a fine thinker; one whose interest and concern for Kiwanis International-Europe is deep and abiding; one who is practical in his approaches; one who wants a strong International office; one who wants Kiwanis International-Europe to function efficiently and effectively.

In discussions with Emile Blaimont in Brussels, it was also possible to determine many of the attitudes which are prevalent regarding district operations. This meeting confirmed many of the points which had been brought out in our meetings in Zurich and are contained in various segments of this report.

CONCLUSION

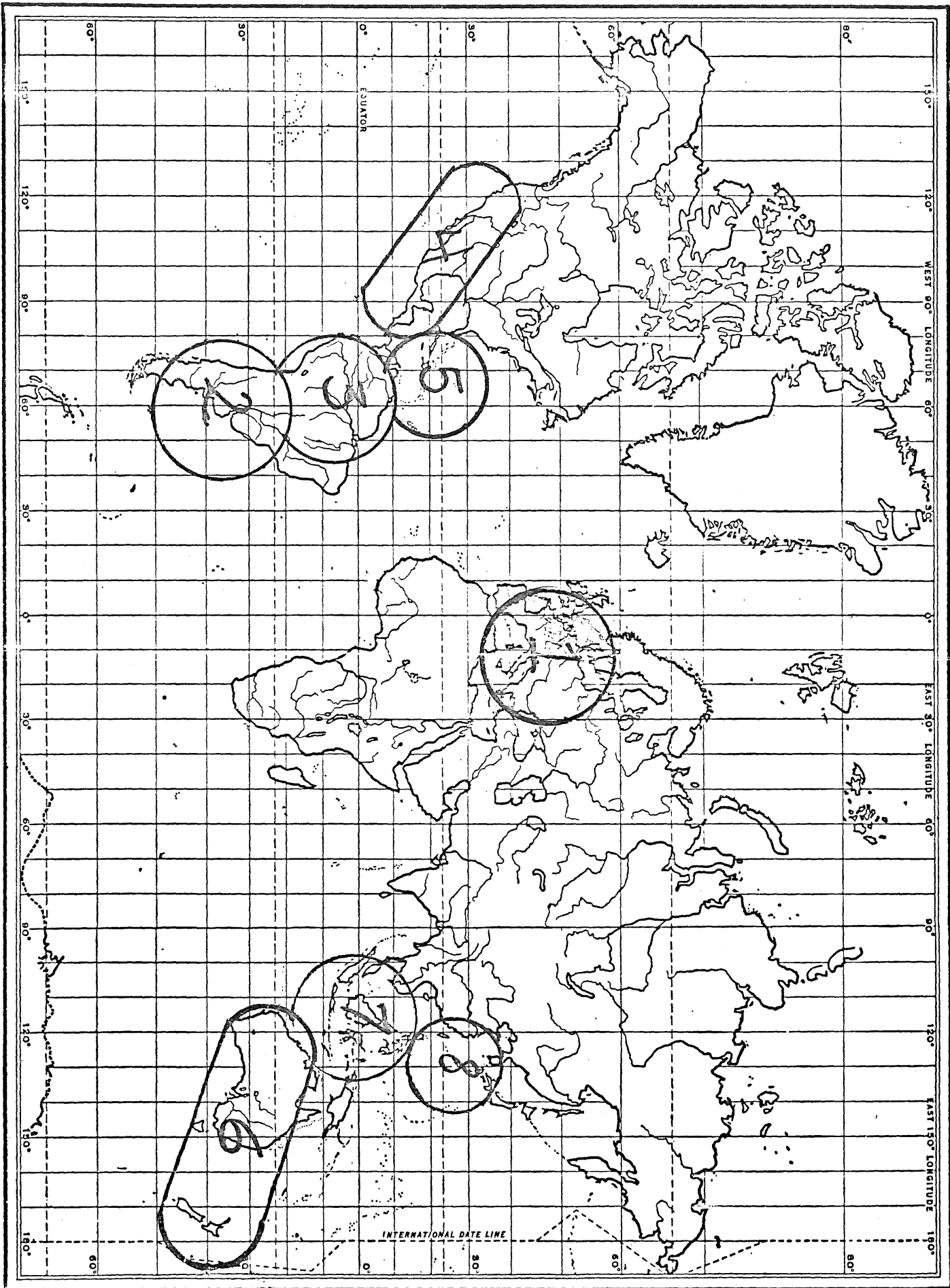
This report is an honest attempt to see Kiwanis International-Europe as it is. It also is an attempt to look at the needs realistically in regard to policies, procedures, office functions, needed personnel and long-range planning. It is not an attempt to minimize the progress made or the many contributions given by so many individuals. It also is in no way an attempt to minimize the important role which has been played by the Administrator. He has taken the skeleton of an organization and with all of its potential problems molded it into a structure which has its strengths but also is capable of being realistically appraised so it can become increasingly effective.

This report contains many firm recommendations based upon an honest and objective appraisal. If it helps to make Kiwanis International-Europe an effective force and a worthy member of Kiwanis International worldwide, then it will have been worthwhile to spend the time to do the in-depth study and to offer concrete suggestions regarding the future.

The opportunity to provide this service to the Board of Kiwanis International is much appreciated.

Respectfully submitted,

L. A. HAPGOOD
Associate Secretary



PROCEDURE FOR CARRYING OUT INTERNATIONAL EXTENSION STRUCTURE

At its meeting in February, 1973, the Kiwanis International Board of Trustees adopted in principle recommendations of the International Extension Committee on:

1. Organization and administrative responsibilities
2. Leadership education

The Board of Trustees of Kiwanis International has the responsibility for the Organization of clubs outside the United States and Canada. Specifically, the Board is concerned with and responsible for:

1. Supervision and administration of every club it Organizes
2. Providing the best leadership education possible for the leaders of all clubs
3. Developing and maintaining the solidarity of total organization by fully implementing these two areas

Implementation of the recommendations is based on the International dues increase to be considered by the delegate body at the International Convention in Montreal. The International Extension Committee recommends the following procedures for organizing and implementing the international extension program included in Board action:

A. Organization Structure

The international structure under which Board responsibilities may be carried out are as follows:

1. Clubs. Organized outside current structure will be supervised directly by Kiwanis International.
2. Council. May be the first organization step for a group of clubs as designated by the International Board as, geographically and by common custom, appropriate. The Council membership and president will be appointed by the president of Kiwanis International.
3. District. Is this administrative step when a group of clubs meets International Board prescribed requirements. This administrative international extension unit would elect its own governor and district leadership in accordance with approved Bylaws.
4. Federation. When in the judgment of the Board of Trustees of Kiwanis International, a group of districts can appropriately use this form of administration, the president of Kiwanis International will appoint a Commission with approval of the International Board to work out details leading to the Federation status.

B. Procedures for Implementation

In order to successfully carry out the responsibilities to each unit outlined in the organizational structure, the Committee on International Extension now recommends the following procedures:

1. Clubs. Outside current structure

- a. Will be Organized and Chartered by a Board approved special international extension representative, staff, or International president on a regularly scheduled tour to that general geographical area following prescribed international extension Organization procedures.
- b. Original and subsequent club leadership will be trained by special international extension representative, staff, or International president during his regularly scheduled tour to that general geographic area.
- c. Appropriate leadership education literature in proper translations will be produced and distributed to such clubs by the General Office with appropriate directions before the beginning of each new club administration.
- d. Through General Office originated bulletin, newsletters, and correspondence all such clubs will be kept abreast of current Kiwanis International programs.
- e. New club building activities in the area of the established club will be correlated by the General Office, calling upon that club to act as sponsor.

2. Council. (Example: Colombia)

- a. Following careful staff study the International Board will, when they feel appropriate, designate the geographic area, clubs involved, representatives to be appointed, and president (of the Council) to be named.
- b. The Council will act as the administrative unit for its member clubs.
- c. The Council's president (for the next year) at the expense of Kiwanis International will be brought to Chicago to be trained for his future responsibilities of leadership and education of the clubs in his Council.
- d. As appropriate following the Council president's return to his geographic headquarters he will plan a date for club leadership training on the principles set forth at the Chicago meeting attended.
- e. Appropriate leadership education literature in proper translations will be produced and distributed to such clubs by the General Office with appropriate directions before the beginning of each new club administration. This material should arrive prior to the president's leadership training conference for his Council leaders.
- f. Through General Office originated bulletin, newsletters, and correspondence all such clubs will be kept abreast of current Kiwanis International programs.

- g. New club building activities in the area of the established Council will be correlated by the General Office, calling upon an appropriate club to act as co-sponsor, and Council officers to assist as possible.

3. District. (Example: Australia, New Zealand, Philippines)

- a. A governor and district officers in accordance with Bylaw provisions will be elected and trained on a similar schedule to all other district operations.
- b. The governor-elect of each international extension district (except those in completed Federations) at Kiwanis International expense will be brought to Chicago for special leadership education in order to carry out his responsibility of leadership education in his area.
- c. Upon return to his own geographic area the governor will set an appropriate date for training all club and divisional leadership on prescribed International procedures.
- d. Leadership education materials to coincide with the governor's leadership education conferences will be produced and distributed to all clubs and divisions by the General Office.
- e. Through General Office originated bulletins, newsletters, and correspondence all clubs will be kept abreast of current Kiwanis International programs.
- f. New club building activities in the area of the established District will be correlated by the General Office, calling upon an appropriate club to act as co-sponsor, with district officers assisting as possible.

4. Federation. (Example: Kiwanis International-Europe)

- a. The president and International officers in accordance with Constitution and Bylaw provisions will be elected and trained on a similar schedule to all other Kiwanis International operations.
- b. The president-elect of each international extension Federation at Kiwanis International's expense will be brought to Chicago for special leadership education in order to carry out his responsibilities of leadership education in his area.
- c. Upon return to his own geographic area, the president will set an appropriate date for training all his district leadership on prescribed International procedures. His district governors in turn will train their lieutenant governors-elect, and they in turn the club presidents-elect of their area.
- d. Leadership education materials to coincide with the president's leadership education conferences will be distributed to all districts, divisions and clubs by the Federation office.

- e. Through the Federation office originated bulletin, newsletters, and correspondence all clubs will be kept abreast of current Kiwanis International programs.
- f. New club building activities in the area of the established Federation will be correlated by the Federation office, calling upon an appropriate club to act as co-sponsor, and district officers assisting as possible.

5. Commission.

- a. During the interim period of Federation establishment, the chairman of the "Commission" will attend at Kiwanis International's expense the leadership educational conference in Chicago.
- b. Upon return to his geographic area he will help his respective governors set up and carry out their individual leadership educational conferences for division and club officers.
- c. General Office leadership education literature and material will be developed and distributed until the "administrative office" of the Commission and/or Federation is established.
- d. Through General Office originated bulletin, newsletters, and correspondence all clubs will be kept abreast of current Kiwanis International programs.
- e. New club building activities in the areas of the established Commission will be correlated by the General Office, calling upon an appropriate club to act as co-sponsor, and district officers assisting as possible.

6. Administrator of the area.

- a. As deemed appropriate by the Kiwanis International Board, a Kiwanis International "area office" and "area administrator" will be established for the welfare and development of that particular Kiwanis International geographic area. (Example: Europe and now Australia and New Zealand).
- b. As deemed appropriate by the Kiwanis International Board the area administrator at Kiwanis International's expense will be brought to Chicago for planned leadership education conferences.
- c. When federated the administrator will produce and distribute leadership education materials to coincide with the Federation president's leadership education conference. This material will be distributed to district, division, and club leadership by the Federation office.
- d. Through the administrator's office originated bulletin, newsletters, and correspondence all clubs will be kept abreast of current Kiwanis International programs.

- e. New club building activities in his area of responsibility will be correlated by the administrator, calling upon an appropriate club to act as co-sponsor.

As the above procedures are put into use and any necessary adjustments made, the Board Committee on International Extension with the Board Committee on Laws and Policies assisting will be recommending Policy adjustments to incorporate these working procedures as established at this meeting.

REPORT OF BOARD COMMITTEE ON KEY CLUBS
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 28-May 2, 1973

Date of Committee Meeting: April 29, 1973

Place of Committee Meeting: General Office

Present: Members - Roy W. Davis, Ralph C. Keyes
Chairman - H. Lee Powell
Staff Members - Robert F. Lucas, L. A. Hapgood
Others - Lorin J. Badskey, Ted R. Osborn, Charles M. Roberts

The committee reviewed the departmental budget for Key Club and general financial condition of the organization. Although there was a drop in membership which resulted in a loss of income, the committee believes that proper steps have been taken to bring expenses in line with actual income and does not expect any problems in terms of budget.

We are, though, cognizant of the problems facing our high school program in this area and would support all efforts of an in-depth study designed to strengthen the Key Club organization as well as Kiwanis sponsorship. There is a feeling that we may be experiencing on high school campuses some of the turmoil which we faced in colleges two or three years ago. Additionally, there are those who feel that the approach to the local Kiwanis Club should be adjusted so we are not always concentrating on the problems of non-involvement but taking a more positive approach and recognizing what is being done. These and other areas will be part of the study.

As far as positive steps at this time are concerned, the Board should be aware of the fact that the Key Club regulations will be adjusted at the forthcoming International Convention to raise the limit of members needed to charter a Key Club from 10 to 15. The move is designed to eliminate the possibility of weaknesses experienced by clubs with small membership which tend to render them inactive. A review of charter revocations indicates that small membership is either a start or one of the major causes of clubs becoming inactive. Regulations will also be adjusted to stipulate that no more than 50% of the charter members can be eligible for graduation in the same school year as when the club is chartered. Hopefully both moves will also have a psychological effect on existing clubs when considering the make-up of their own membership.

Continuing with the matter of an in-depth study, plans are being made for members of this committee and the staff to have a specific meeting with the Key Club district chairmen at the Key Club International Convention this July for the purpose of exploring current trends, problems and difficulties of the Key Club program. Since these are the men who spend the greatest amount of time in the field working with both the sponsoring Kiwanis Club and youth groups, it is felt that their input would be valuable to the study committee in evaluating the facts collected and forming any recommendations which may be presented to this Board for consideration.

The committee was pleased to learn that Gary R. McCord would be returning to the general office staff to undertake the responsibilities of Assistant Administrator for the Key Club Department. His past experience and increased responsibilities will help to bring the department back to full efficiency and we believe the move to be a sound one.

We then received a verbal report from the Board Committee Chairman relative to his official representation from this Board to the Key Club International Board of Trustees Meeting on March 2-4, 1973. He expressed his continuing respect for the ability of these young men to accomplish their tasks with efficiency and soundness despite their limited background as members of the organization. The committee has reviewed the full minutes of the meeting and has no concerns about the quality of the work being accomplished by these young men.

In connection with the meeting, the Key Club International Board has selected Anaheim, California as the site of their 1976 International Convention. The committee finds the decision to be sound and recommends approval of this action.

Recommendation #1:

The committee recommends that the action taken by the Key Club International Board to select July 4-7 in Anaheim, California as the dates and site of their 1976 Key Club International Convention be approved.

I move that recommendation 1 be adopted.

The committee next reviewed the proposed amendments to the Key Club International Constitution and Bylaws which are scheduled to be presented at the forthcoming International Convention. There is no concern about the majority of amendments which are basically in keeping with the wishes of this board and will present a stronger picture for the organization. The only controversial topic will be that of allowing for full female membership but it is generally felt that the House of Delegates will again defeat such a proposal.

A staff review of the plans for the forthcoming Key Club International Convention in Chicago indicates that the meeting will be handled in the same tradition as we have experienced in the past. There has been, though, some concern dealing with the involvement of adults in Key Club politics including the manipulating of candidates for the various offices. As indicated in our previous report, a meeting will be scheduled with the Key Club District Chairmen, the International Committee Chairman and the official Board representative to the convention.

We did review a program being established in the New York District entitled "Kiwanis Youth Organization." Key Club is being asked to lend promotional support for this activity. Basically it is an attempt to create clubs composed of young men in the ages of 18 to 25 which would function in the same fashion as a local Kiwanis club. It is our understanding that such a program would be under the sponsorship of Kiwanis but the material received indicated plans for a division and district structure with elected officers. In keeping with the autonomy of local clubs to involve themselves in community programs which are beneficial to all concerned we have no objection to any Kiwanis club sponsoring such a program as a local activity of their own club. We cannot, however, support a structure which is contrary to the policies of this board.

The Key Club district has already been advised of the circumstances by the staff and a copy of the communication sent is attached as Exhibit A for the information of this board. It is the feeling of this committee that the Kiwanis and Key Club District should be advised that the Board has reviewed the material submitted and that we reaffirm the points outlined in the attached letter and so recommend.

Recommendation #2:

The committee recommends that a letter be sent to the New York District reaffirming the facts presented by the staff regarding the board policies dealing with sponsored youth activities other than Circle K and Key Club.

I move that recommendation 2 be adopted.

The committee next reviewed a resolution presented by the New York District of Kiwanis seeking the right to establish Key Clubs composed of students from more than one high school which is presented in contradiction to all regulations currently in existence. We are cognizant of the fact that the Key Club International Board of Trustees has reviewed the proposal and were opposed to such a change at this time on the basis that it would provide for generally weaker clubs if members were not able to get together during regular school days nor have close relations with the faculty and Kiwanis advisers since they would all be somewhat divorced from each other. In addition, it would require basic changes in the structure of the organization for annual achievement reports and other adjustments which the board did not feel would be justified.

We are aware, though, that an exception was made for one situation in the New York District combining the public and parochial schools on the basis that the private school has less than 100 members and will be closing in a year. While we are not opposed to allowing trial programs which are intended to produce sufficient facts for either adjusting or maintaining current regulations, the committee does not feel that it is a good policy to function in such a way as to disregard constitutional provisions which do cover this type of situation. The staff has been instructed to once again advise this district that permission was granted only because of the unusual circumstances of this particular situation, that there should be no encouragement of similar organizations, and that the make-up of the club will revert to the students of the public school when the private school has been closed.

As part of our continuing discussions concerning the involvement of high school females in the Kiwanis sponsored programs, we have reviewed the matter of Keyette clubs. There is a continuing and increasing interest in such an activity as exhibited by the number of written and verbal requests for assistance or information received from both Kiwanis and Key Clubs. We are aware of the fact that the Keyette International Organization operating on the East Coast has copyright jurisdiction over the term "Keyette" and that we cannot, in fact, promote something we cannot control.

However, there are a large percentage of "Keyette" clubs in existence which have no connection whatsoever with the East Coast organization and are, in fact, simply activities of the local Kiwanis club using a name for the high school level. There are also clubs and individuals which mistakenly believe the Keyette International organization to be connected in some way with Kiwanis.

There is agitation among some Kiwanians on the need for a program for young women. We are concerned that requests for guidelines and assistance in operating a proper organization cannot be filled by the General Office. It is our belief that some type of bulletin or other material should be prepared by the staff and be made available to clubs which request such help. Current policies allow for a local Kiwanis club to provide such activities for their communities and there is a responsibility on our part to provide assistance in those areas which are of interest to them. We do not feel there is any need for a structure beyond the club level and make no recommendation along these lines. Our interest is in recognizing the facts as they exist and meeting the demands of the local clubs.

Recommendation #3:

The committee recommends that the Board Committee on Program Development study the feasibility of providing appropriate literature regarding the sponsorship of a local level club for high school young ladies which can be distributed to Kiwanis Clubs on request.

I move that recommendation 3 be adopted.

I move this report be received.

Respectfully submitted,

ROY W. DAVIS

RALPH C. KEYES

H. LEE POWELL, JR., Chairman

Synopsis of Action on Kiwanis Youth Organization

Program being promoted

Young men's service organization composed of 18 to 25 year olds drawn from high school, college and business. Clubs meet once a week with parent club and will design it's own service program in cooperation with Kiwanis. There are club dues, a local structure, and it is assumed that growth of the program will eventually lead to a structured district organization.

Request made to Key Club District

Provide enough time for members of K.Y.O. to circulate at division caucuses during the district convention to seek potential members. The success of K.Y.O. does not lie in how Kiwanis likes it, but on how WE as Key Clubbers like it. This could well make up for the loss of membership found in Circle K.

Question from Key Club District

What stand should Key Club take in this regard.

Response to question from General Office

The consensus of the staff is to advise against any promotion of the program at the Key Club district convention. The material which has been reviewed is, at least, in part in conflict with Kiwanis International Board Policies. The policy in question states: "No Kiwanis district nor any club or group of clubs shall sponsor beyond local club level any youth organization except Key Club and Circle K. Local club level activities shall be interpreted as the concern of one club and only one club. Furthermore, establishment by Kiwanians of district and/or international organizations which, while outside the Kiwanis structure, are attempts to circumvent Kiwanis policy, shall be regarded as violation of Kiwanis policy."

The material you enclosed definitely calls for geographical groupings and a structure which is not possible to support. It would be incorrect for the district to support the effort. There is also some question as to the intent or direction which the program is going to take. We have already received a request to have these young men formed into a regular Kiwanis Club which somehow takes it out of being a "youth program." The practicalities of such a move (dues, weekly luncheon costs, etc.) for 18 to 25 year old men are, though, somewhat questionable.

Although I am sure there is no intent to do so, some evaluation will probably also have to be made as to what harm this will do to Circle K as far as competition goes. Obviously we would have very little problem with Key Club since the minimum age is 18 but that would not be the case for the collegiate program.

This is one of those programs we should study awhile to see what is going to happen before it becomes a Key Club promotion. We also have concern about the potential reaction of school people. We have consistently explained to school administrators that we are not supporting the Key Club program as a pool for future Kiwanis membership. Recruiting efforts at the Key Club district convention would be in direct conflict to this philosophy.

All in all we would not recommend such support at this time. Perhaps after you have time to study it, you might make other recommendations to us.

REPORT OF BOARD COMMITTEE ON LAWS AND POLICIES
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 28-May 2, 1973

Date of Committee Meeting: May 1, 1973

Place of Committee Meeting: General Office

Present: Members - Charles M. Roberts, Stanley E. Schneider,
Frank Summerhayes

Chairman - Roy W. Davis

Staff Members - Fay H. McDonald, L. A. Hapgood

Others - William M. Eagles, M.D., Maurice Gladman,
H. Lee Powell, Jr., Ralph C. Keyes

Policy on Resolutions

The committee has completed its study of those matters of policy on resolutions relating to resolutions of national character. The recommendations of the committee are found attached to this report as Exhibit A.

The committee requests permission of the board to have the chairman and legal counsel incorporate in item #7 the reference to other countries rather than just the limitation to the United States and/or Canada.

Recommendation #1:

The committee recommends that Exhibit A, attached to the report of the committee and which contains additions to the policy on the resolutions, be adopted with the provision that the chairman of the committee and legal counsel may appropriately reword the first sentence of item #7 so as to include other countries other than the United States and/or Canada.

I move that recommendation 1 be adopted.

Amendments to be presented at the Montreal Convention

The drafts of amendments sponsored by the Board as well as all other properly submitted amendments have been prepared and are ready for printing. These are found in Exhibit B, attached to this report.

Recommendation #2:

The committee recommends that the board support only those amendments which the board is sponsoring.

I move that recommendation 2 be adopted.

Policies on Circle K and on International Extension

The committee regrets to report that it simply did not have adequate time in which to carefully review the revision of policies on Circle K as recommended by a board committee on Circle K and by the same token it did not have time

to give to a review the new policies being proposed by the board committee on International Extension. Your committee will carefully review both the policies on Circle K and International Extension between the time of this meeting and the Montreal convention and will be prepared to present these policies, with adjustments, if any, for adoption at the board meeting immediately prior to the Montreal convention.

Your committee respectfully requests each member of the board to review the policies on Circle K and on International Extension which are attached to the respective board committee reports at this meeting and to provide the committee with any suggestions or raise any questions which the committee ought to consider before making its final recommendations to the Montreal Board meeting.

New Policy on Interpretation of Article IV, Section 2, of the International Bylaws RE: a club meeting

Since a proposed amendment to be presented at the Montreal convention as well as inquiries from clubs raises the question on whether or not a club can have a drawing for an attendance or door prize, the committee believes that a policy statement should be made for guidance of the Board and staff.

Recommendation #3:

The committee recommends that the following statement be added to Section 6(e) on page A-10 of the policies: "A drawing for attendance or door prizes shall not be prohibited during a club meeting provided that no special or added consideration is involved."

I move that recommendation 3 be adopted.

Policies on Finance

The committee concurs with the Finance Committee's recommendation to add two policy statements as contained in the following recommendation:

Recommendation #4:

The committee recommends the following statements be added to Section 5, on page B-2 of the Policies:

(5) International Extension

Dues from International Extension as designated by the Revenue Act of the Constitution shall be shown in the income statement as a separate figure. Expenses for International Extension shall be indicated in the annual financial statement as a separate figure.

Accounting procedures shall clearly indicate the financial position of the International Extension account on an accumulative basis.

(6) Comprehensive General Liability Insurance

Dues from Comprehensive General Liability Insurance as designated by the Revenue Act of the Constitution shall be shown in the income statement as a separate figure. Expenses for Comprehensive General Liability Insurance shall be indicated in the annual financial statement as a separate figure.

Accounting procedures shall clearly indicate the financial position of the Comprehensive General Liability account on an accumulative basis.

I move that recommendation 4 be adopted.

I move this report be received.

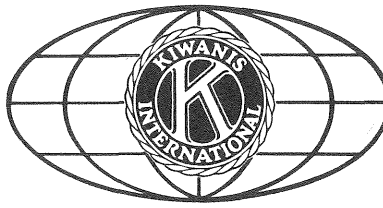
Respectfully submitted,

CHARLES M. ROBERTS

STANLEY E. SCHNEIDER

FRANK SUMMERHAYES

ROY W. DAVIS, Chairman



PROPOSED AMENDMENTS

*to the Constitution and Bylaws of Kiwanis International
Submitted to the Fifty-eighth Annual Convention
Montreal, Quebec—June 24-27, 1973*

May 18, 1973

To All Kiwanis Clubs:

The following proposed amendments to the Constitution and Bylaws of Kiwanis International will be officially presented for action at the Annual Convention in Montreal, Quebec, June 27, 1973.

Copy of the proposed amendments is being sent to the secretary of each chartered club in accordance with provisions of Articles XVI and XVII of the Constitution. You will note that in the column parallel to the proposed amendments are included the sections and articles of the present Constitution and Bylaws referred to in the proposed amendments.

A handwritten signature in dark ink, which appears to read 'R. P. Merridew', is positioned above the printed name and title.

R. P. MERRIDEW
Secretary

INTERNATIONAL CONSTITUTION

PROPOSED AMENDMENT NO. 1

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to eliminate the listing of the reserve class of membership.

Amend Article V, Section 3, of the Constitution of Kiwanis International by rewording this section to read as follows:

Section 3. Membership in a chartered club shall be primarily of the active class as herein defined. There may be only three (3) other classes of membership, viz., Privileged, Senior and Honorary, as defined in the Bylaws.

PROPOSED AMENDMENT NO. 2

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to modify the requirements of active membership.

Amend Article V, Section 4, of the Constitution of Kiwanis International by rewording this section as follows:

Section 4. Active Membership

a. The active membership of this club shall consist of men of good character and community standing residing or having other community interests within the area of this club.

b. The active membership of this club shall be composed of a cross section of those who are engaged in recognized lines of business, vocation, agriculture, institutional or professional life; or who having been so engaged, shall have retired. The number of members in any one given classification shall not exceed twenty percent (20%) of the total active membership.

c. No man shall be eligible to membership in this club who holds membership (other than honorary) in any other Kiwanis club or service club of like character.

d. An active member shall pay a membership fee and annual membership dues, and shall be entitled to all the privileges of this club.

PRESENT PROVISIONS

Article V, Section 3

Section 3. Membership in a chartered club shall be primarily of the active class as herein defined. There may be only four (4) other classes of membership, viz., Reserve, Privileged, Senior and Honorary, as defined in the Bylaws.

PRESENT PROVISIONS

Article V, Section 4

Section 4. Active Membership

a. The active membership of a chartered club shall consist of men of good character and community standing residing or having other community interests within the territorial limits of said club, and who are engaged in recognized lines of business, agricultural, institutional, and professional life as owners, partners, executives, corporate officers, managers with administrative duties and discretionary authority, or district or local agents or branch representatives having executive authority, or who are engaged in any worthy and recognized profession for which they have received the recognized standard education; or who, having been so engaged, shall have retired.

b. Each active member of a chartered club shall personally devote sixty per cent (60%) of his occupational time to the vocational activity under which he is classified.

c. The active membership of a chartered club shall be limited to not more than two (2) men simultaneously engaged in the same line of business, agricultural, institutional, or professional life for which a classification is provided.

d. The active membership of a chartered club shall be further limited to not more than one (1) man in any given firm, company, institution, or organization; except that the board of directors of a club may elect to active membership more than one (1) man from large firms, companies, institutions, or organizations, provided that each represents a different branch, department, or professional activity.

PROPOSED AMENDMENT NO. 3

Submitted by the Kiwanis Club of Olympus-Salt Lake City, Utah; and supported by the Kiwanis Club of Burlingame, California and the Kiwanis Club of Burlington, Vermont

This amendment proposes to allow women to become members of Kiwanis Clubs.

Amend Article V, Section 4, of the Constitution of Kiwanis International by rewording the section to read as follows:

Section 4. Active Membership

a. The active membership of a chartered club shall consist of men or women of good character and community standing residing or having other community interests within the territorial limits of said club, and who are engaged in recognized lines of business, agricultural, institutional, and professional life as owners, partners, executives, corporate officers, managers with administrative duties and discretionary authority, or district or local agents or branch representatives having executive authority, or who are engaged in any worthy and recognized profession for which they have received the recognized standard education; or who, having been so engaged, shall have retired.

b. Each active member of a chartered club shall personally devote sixty per cent (60%) of his or her occupational time to the vocational activity under which he or she is classified.

c. The active membership of a chartered club shall be limited to not more than two (2) men or women simultaneously engaged in the same line of business, agricultural, institutional, or professional life for which a classification is provided.

d. The active membership of a chartered club shall be further limited to not more than one (1) man or woman in any given firm, company, institution, or organization; except that the board of directors of a club may elect to active membership more than one (1) man or woman from large firms, companies, institutions, or organizations, provided that each represents a different branch, department, or professional activity.

PRESENT PROVISIONS

Article V, Section 4

Section 4. Active Membership

a. The active membership of a chartered club shall consist of men of good character and community standing residing or having other community interests within the territorial limits of said club, and who are engaged in recognized lines of business, agricultural, institutional, and professional life as owners, partners, executives, corporate officers, managers with administrative duties and discretionary authority, or district or local agents or branch representatives having executive authority, or who are engaged in any worthy and recognized profession for which they have received the recognized standard education; or who, having been so engaged, shall have retired.

b. Each active member of a chartered club shall personally devote sixty per cent (60%) of his occupational time to the vocational activity under which he is classified.

c. The active membership of a chartered club shall be limited to not more than two (2) men simultaneously engaged in the same line of business, agricultural, institutional, or professional life for which a classification is provided.

d. The active membership of a chartered club shall be further limited to not more than one (1) man in any given firm, company, institution, or organization; except that the board of directors of a club may elect to active membership more than one (1) man from large firms, companies, institutions, or organizations, provided that each represents a different branch, department, or professional activity.

PROPOSED AMENDMENT NO. 4

Submitted by the Kiwanis Club of Cypress, California

This amendment proposes to change the administrative year to the calendar year.

Amend Article VII, Section 2, of the Constitution of Kiwanis International, effective January 1, 1975, by rewording the section as follows:

Section 2. The administrative year of the President, President-elect, Immediate Past President, two (2) Vice-Presidents, Treasurer, and twelve (12) Trustees, shall begin on the first day of January of each year.

PROPOSED AMENDMENT NO. 5

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to clarify the matter of a vote which involves abstentions.

Amend Article X of the Constitution of Kiwanis International by adding new Section 6.

Section 6. On all matters put to vote in the House of Delegates, accredited delegates and delegates-at-large may abstain from voting on any proposition. In determining the outcome of any vote, the presiding officer shall make his determination on the votes actually cast; abstentions, if any, shall be excluded from all such consideration.

PROPOSED AMENDMENT NO. 6

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to increase the amount of dues allocated to International Extension from 50¢ to \$1.00. Therefore, the total dues collected would be increased to \$6.00, per member per year.

Amend Article XII, Section 2, of the Constitution of Kiwanis International by rewording the section as follows:

Section 2. Each member club shall pay to Kiwanis International for each and every member, with the exception of honorary members, the sum of six dollars (\$6.00) per annum in semi-annual installments, due on the first day of the first and seventh months of the administrative year, and payable not later than sixty (60) days thereafter. These dues shall be based upon the membership of the respective clubs as shown by their semi-annual reports to Kiwanis International as of the last of the twelfth and the sixth months of the administrative year. One dollar (\$1.00) of these annual dues shall be allocated for international extension.

The monies to be paid to Kiwanis International under this section by each new club admitted to membership in Kiwanis International during any fiscal year shall be prorated according to the unexpired portion of the installment period in which said club was completed.

PRESENT PROVISIONS

Article VII, Section 2

Section 2. The administrative year of the President, President-elect, Immediate Past President, two (2) Vice-Presidents, Treasurer and twelve (12) Trustees, shall begin on the first day of October of each year.

PRESENT PROVISIONS

Article XII, Section 2

Section 2. Each member club shall pay to Kiwanis International for each and every member, with the exception of honorary members, the sum of five dollars and fifty cents (\$5.50) per annum in semi-annual installments, due on the first day of the first and seventh months of the administrative year, and payable not later than sixty (60) days thereafter. These dues shall be based upon the membership of the respective clubs as shown by their semi-annual reports to Kiwanis International as of the last of the twelfth and the sixth months of the administrative year. Fifty cents (50¢) of these annual dues shall be allocated for international extension.

The monies to be paid to Kiwanis International under this section by each new club admitted to membership in Kiwanis International during any fiscal year shall be prorated according to the unexpired portion of the installment period in which said club was completed.

INTERNATIONAL BYLAWS

PROPOSED AMENDMENT NO. 7

Submitted by the Kiwanis Club of Cypress, California

This amendment proposes to change the administrative year for clubs to the calendar year.

Amend Article I, Sections 5, 6, 7 and 8, of the Bylaws of Kiwanis International, effective January 1, 1975, by rewording the section as follows:

Section 5. A chartered club shall hold its annual meeting and election of officers and directors not earlier than the first meeting in April and not later than the second meeting in May. The officers shall serve for one (1) year or until their successors are duly elected and qualified. The directors shall serve for the term prescribed in the Club Bylaws or until their successors are duly elected and qualified. The terms of the officers and directors shall begin on the first day of January.

Section 6. The president and the secretary of each chartered club shall, before July first of each year, certify to the Secretary of Kiwanis International the names of the officers elected to serve in the ensuing year.

Section 7. The administrative and fiscal year of all chartered clubs shall begin on the first day of January of each year.

Section 8. A chartered club shall submit to the Secretary of Kiwanis International, on official blanks furnished, a monthly report by the tenth of each succeeding month; and semi-annual reports as of December thirty-first and of June thirtieth of each year within ten (10) days thereafter.

PROPOSED AMENDMENT NO. 8

Submitted by the Kiwanis Club of Olympus-Salt Lake City, Utah; and supported by the Kiwanis Club of Burlingame, California and the Kiwanis Club of Burlington, Vermont

This amendment proposes to allow women to become members of Kiwanis Clubs.

Amend Article II, Sections 1 and 2, of the Bylaws of Kiwanis International to read as follows:

Section 1. Active Membership

a. Any man or woman possessing the qualifications prescribed in Article V, Section 4, of the Constitution of Kiwanis International may be elected to active membership in a chartered club.

b. No man or woman shall be eligible to membership in a club who holds membership (other than honorary) in any other Kiwanis club or other service club of like character.

c. Active membership in a chartered club shall automatically cease in case any active member shall permanently remove his or her vocational activity from the territorial limits of said club and shall not reside or have his or her community interests therein, or shall change his or her vocational activity so as to be ineligible for active membership under any available classification. In such case he or she shall receive from the secretary of said club a certificate of withdrawal if in good standing, or he or she may be elected a reserve member as hereinafter provided.

PRESENT PROVISIONS

Article I, Sections 5, 6, 7 and 8

Section 5. A chartered club shall hold its annual meeting and election of officers and directors not earlier than the first meeting in April and not later than the second meeting in June. The officers shall serve for one (1) year or until their successors are duly elected and qualified. The directors shall serve for the term prescribed in the Club Bylaws or until their successors are duly elected and qualified. The terms of the officers and the directors shall begin on the first day of October.

Section 6. The president and the secretary of each chartered club shall, before August first of each year, certify to the Secretary of Kiwanis International the names of the officers elected to serve in the ensuing year.

Section 7. The administrative and fiscal year of all chartered clubs shall begin on the first day of October of each year.

Section 8. A chartered club shall submit to the Secretary of Kiwanis International, on official blanks furnished, a monthly report by the tenth of each succeeding month; and semi-annual reports as of September thirtieth and of April thirtieth of each year within ten (10) days thereafter.

PRESENT PROVISIONS

Article II, Sections 1 and 2

Section 1. Active Membership

a. Any man possessing the qualifications prescribed in Article V, Section 4, of the Constitution of Kiwanis International may be elected to active membership in a chartered club.

b. No man shall be eligible to membership in a club who holds membership (other than honorary) in any other Kiwanis club or other service club of like character.

c. Active membership in a chartered club shall automatically cease in case any active member shall permanently remove his vocational activity from the territorial limits of said club and shall not reside or have his community interests therein, or shall change his vocational activity so as to be ineligible for active membership under any available classification. In such case he shall receive from the secretary of said club a certificate of withdrawal if in good standing, or he may be elected a reserve member as hereinafter provided.

Section 2. Reserve Membership

a. Any man or woman who has been an active or a reserve member of a chartered club up to the time of permanently transferring his or her vocational activity, or residence and community interests to another city, or to the territorial limits of another chartered club, and who, because his or her classification is filled, cannot become an active member of the chartered club within the territorial limits to which he or she has removed, may, upon presentation of his or her certificate of withdrawal, be elected a reserve member under the classification for the vocational activity to which he or she devotes sixty per cent (60%) of his or her occupational time. In case a vacancy occurs in active membership under the classification for the vocational activity in which said reserve member is engaged, his or her reserve membership shall automatically cease; but he or she may be elected to active membership.

b. Any man or woman who has been an active member of a chartered club under a given classification, and who cannot continue his or her active membership because he or she has changed his or her vocational activity to one for which no classification is open in active membership, may be elected a reserve member under the classification for his or her new vocational activity provided he or she devotes sixty per cent (60%) of his or her occupational time to said vocational activity. In case an opening occurs for active membership under the classification of the vocational activity in which said reserve member is engaged, his or her reserve membership shall automatically cease and said member shall be restored to active membership under said classification.

d. Reserve membership in a chartered club shall automatically cease in case any reserve member shall retire or shall permanently remove his or her vocational activity, residence, and community interests from the territorial limits of said club or shall change his or her vocational activity so as to be ineligible for reserve membership under the classification in which he or she has been formerly listed. In such case he or she shall receive from the secretary of said club a certificate of withdrawal if in good standing; and if he or she removes to the territorial limits of another chartered club, he or she may be elected a reserve member in such chartered club.

PROPOSED AMENDMENT NO. 9

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to eliminate the conditions under which active membership in a club shall automatically cease as contained in Article II, Section 1 (c), of the International Bylaws.

Amend Article II, Section 1, by eliminating sub-section (c) and redesignating the present sub-section (d) as sub-section (c).

Section 2. Reserve Membership

a. Any man who has been an active or a reserve member of a chartered club up to the time of permanently transferring his vocational activity, or residence and community interests to another city, or to the territorial limits of another chartered club, and who, because his classification is filled, cannot become an active member of the chartered club within the territorial limits to which he has removed, may, upon presentation of his certificate of withdrawal, be elected a reserve member under the classification for the vocational activity to which he devotes sixty per cent (60%) of his occupational time. In case a vacancy occurs in active membership under the classification for the vocational activity in which said reserve member is engaged, his reserve membership shall automatically cease; but he may be elected to active membership.

b. Any man who has been an active member of a chartered club under a given classification, and who cannot continue his active membership because he has changed his vocational activity to one for which no classification is open in active membership, may be elected a reserve member under the classification for his new vocational activity provided he devotes sixty per cent (60%) of his occupational time to said vocational activity. In case an opening occurs for active membership under the classification of the vocational activity in which said reserve member is engaged, his reserve membership shall automatically cease and said member shall be restored to active membership under said classification.

d. Reserve membership in a chartered club shall automatically cease in case any reserve member shall retire or shall permanently remove his vocational activity, residence, and community interests from the territorial limits of said club or shall change his vocational activity so as to be ineligible for reserve membership under the classification in which he has been formerly listed. In such case he shall receive from the secretary of said club a certificate of withdrawal if in good standing; and if he removes to the territorial limits of another chartered club, he may be elected a reserve member in such chartered club.

PRESENT PROVISIONS

Article II, Section 1

Section 1. Active Membership

c. Active membership in a chartered club shall automatically cease in case any active member shall permanently remove his vocational activity from the territorial limits of said club and shall not reside or have his community interests therein, or shall change his vocational activity so as to be ineligible for active membership under any available classification. In such case he shall receive from the secretary of said club a certificate of withdrawal if in good standing, or he may be elected a reserve member as hereinafter provided.

PROPOSED AMENDMENT NO. 10

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to eliminate the description of Reserve membership.

Amend Article II, Section 2, of the Bylaws of Kiwanis International by eliminating the entire section.

PRESENT PROVISIONS

Article II, Section 2

a. Any man who has been an active or a reserve member of a chartered club up to the time of permanently transferring his vocational activity, or residence and community interests to another city, or to the territorial limits of another chartered club, and who, because his classification is filled, cannot become an active member of the chartered club within the territorial limits to which he has removed, may, upon presentation of his certificate of withdrawal, be elected a reserve member under the classification for the vocational activity to which he devotes sixty per cent (60%) of his occupational time. In case a vacancy occurs in active membership under the classification for the vocational activity in which said reserve member is engaged, his reserve membership shall automatically cease; but he may be elected to active membership.

b. Any man who has been an active member of a chartered club under a given classification, and who cannot continue his active membership because he has changed his vocational activity to one for which no classification is open in active membership, may be elected a reserve member under the classification for his new vocational activity provided he devotes sixty per cent (60%) of his occupational time to said vocational activity. In case an opening occurs for active membership under the classification of the vocational activity in which said reserve member is engaged, his reserve membership shall automatically cease and said member shall be restored to active membership under said classification.

c. The number of reserve members in any chartered club shall be limited to one (1) for each classification; provided that under unusual circumstances and upon application of the chartered club, the Board of Trustees may grant the privilege of two (2) reserve members in a given classification.

d. Reserve membership in a chartered club shall automatically cease in case any reserve member shall retire or shall permanently remove his vocational activity, residence, and community interests from the territorial limits of said club or shall change his vocational activity so as to be ineligible for reserve membership under the classification in which he has been formerly listed. In such case he shall receive from the secretary of said club a certificate of withdrawal if in good standing; and if he removes to the territorial limits of another chartered club, he may be elected a reserve member in such chartered club.

e. A reserve member shall pay no membership fee but shall pay annual membership dues, and shall be entitled to all privileges of the club except those of voting and holding office.

PROPOSED AMENDMENT NO. 11

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to redefine the attendance requirement for senior members.

Amend Article II, Section 4 (b), of the Bylaws of Kiwanis International by rewording the sub-section to read as follows:

b. A senior member shall meet the standards of attendance and participation as set forth by the club Board of Directors. A senior member shall pay annual membership dues and shall be entitled to all privileges of the club.

PRESENT PROVISIONS

Article II, Section 4 (b)

b. A senior member shall be required to attend at least twelve (12) regular club meetings during any administrative year. A senior member shall pay annual membership dues and shall be entitled to all privileges of the club.

PROPOSED AMENDMENT NO. 12

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes a change in the requirements on attendance.

Amend Article II, Section 6, of the Bylaws of Kiwanis International by rewording the section to read as follows:

Section 6. Privileged, senior, and honorary members shall not be obligated to attend club meetings except as provided in Article II, Section 4. Active members shall maintain regular attendance at club meetings and shall actively participate in the activities of a chartered club, and the Board of Directors of said club shall review semi-annually the attendance and activity participation record of each club member.

PRESENT PROVISIONS

Article II, Section 6

Section 6. Privileged, senior and honorary members shall not be obligated to attend regular club meetings except as provided in Article II, Section 4; active and reserve members shall not be absent without excuse from four (4) successive regular club meetings or from forty per cent (40%) of such meetings during either half of the club year.

PROPOSED AMENDMENT NO. 13

Submitted by the Board of Trustees of Kiwanis International

This amendment proposes to change the type of vote required for the election and discipline of members by the Board of Directors of a club.

Amend Article II, Section 7, of the Bylaws of Kiwanis International by rewording this section to read as follows:

Section 7. The election and discipline of active, privileged, senior and honorary members in any chartered club shall be such as are authorized in the Standard Form for Club Bylaws.

PRESENT PROVISIONS

Article II, Section 7

Section 7. The election and discipline of active, reserve, privileged, senior, and honorary members in any chartered club shall be by a two-thirds ($\frac{2}{3}$) vote of the entire board of directors of said club.

PROPOSED AMENDMENT NO. 14

Submitted by the Western Canada District

This amendment proposes to make it permissive to utilize lotteries, drawings and games of chance, where permitted by law, and with the approval of the District Board of Trustees.

Amend Article IV, Section 2, of the Bylaws of Kiwanis International by rewording the section to read as follows:

Section 2. No chartered club shall sponsor or participate in any manner in a lottery, raffle, drawing, or game of chance for the purpose of raising funds, or shall employ a lottery, raffle, drawing or game of chance in connection with any fund-raising activity, except as hereinafter provided, or shall engage directly or indirectly in any activity which may impugn or reflect unfavorably on the good name of Kiwanis. Nothing herein shall prevent any club chartered in a state or province wherein lotteries, bingo and other games of chance have been legalized to employ these activities for the purpose of raising funds, provided the club complies with the local rules and regulations, obtains the legal permits where required by local, state or provincial ordinance, as well as approval of the Board of Trustees of the District where such state or province is located. Clubs violating the provisions of this section may have their charter revoked or be otherwise disciplined as prescribed by the Board of Trustees, pursuant to the provisions of Sections 3 and 4 of this Article.

PROPOSED AMENDMENT NO. 15

Submitted by the Kiwanis Club of Lakeside, California

This amendment proposes to make it permissive to utilize drawings for attendance and door prizes during the club meetings where permitted by law.

Amend Article IV, Section 2, of the Bylaws of Kiwanis International by rewording the section to read as follows:

Section 2. No chartered club shall sponsor or participate in any manner in a lottery, raffle, drawing, or game of chance for the purpose of raising funds, or shall employ a lottery, drawing, raffle, or game of chance in connection with any fund-raising activity, or engage directly or indirectly in any activity which may impugn or reflect unfavorably on the good name of Kiwanis; provided that a drawing for attendance or door prizes shall not be prohibited during a regular club meeting when confined to Kiwanis membership and when not in violation of laws, rules and regulations of jurisdictional civil authorities. Clubs violating the provisions of this section may have their charter revoked or be otherwise disciplined as prescribed by the Board of Trustees, pursuant to the provisions of Sections 3 and 4 of this article.

PRESENT PROVISIONS

Article IV, Section 2

Section 2. No chartered club shall sponsor or participate in any manner in a lottery, raffle, drawing, or game of chance for the purpose of raising funds, or shall employ a lottery, raffle, drawing, or game of chance in connection with any fund-raising activity, or engage directly or indirectly in any activity which may impugn or reflect unfavorably on the good name of Kiwanis. Clubs violating the provisions of this section may have their charter revoked or be otherwise disciplined as prescribed by the Board of Trustees, pursuant to the provisions of Sections 3 and 4 of this Article.

PRESENT PROVISIONS

Article IV, Section 2

Section 2. No chartered club shall sponsor or participate in any manner in a lottery, raffle, drawing, or game of chance for the purpose of raising funds, or shall employ a lottery, raffle, drawing, or game of chance in connection with any fund-raising activity, or engage directly or indirectly in any activity which may impugn or reflect unfavorably on the good name of Kiwanis. Clubs violating the provisions of this section may have their charter revoked or be otherwise disciplined as prescribed by the Board of Trustees, pursuant to the provisions of Sections 3 and 4 of this Article.

PROPOSED AMENDMENT NO. 16

Submitted by the New Jersey District

This amendment proposes that Lieutenant Governors be elected by representatives of clubs in their respective divisions.

Amend Article V, Section 3, of the Bylaws of Kiwanis International by rewording the section to read as follows:

Section 3. The District Governor and the Governor-elect shall be elected at the annual district convention as provided in the district bylaws. The Lieutenant Governors shall be elected at a meeting of representatives of the clubs in their respective divisions, called expressly for this purpose, and held no earlier than the first week in April and no later than the second week in May as provided in the district bylaws. The District Secretary and District Treasurer may be elected or appointed as provided by the district bylaws. The Secretary and the Treasurer may be the same person, but no other offices shall be combined in one person. Each officer shall serve for the term of one (1) year or until his successor shall be duly elected and qualified. The terms of all district officers shall begin on the first day of October.

PROPOSED AMENDMENT NO. 17

Submitted by the Kiwanis Club of Cypress, California

This amendment proposes to change the administrative year for districts to the calendar year.

Amend Article V, Sections 3, 6, 7 and 9 of the Bylaws of Kiwanis International, effective January 1, 1975, by rewording the section as follows:

Section 3. The District Governor, the Governor-elect, and the Lieutenant Governors shall be elected at the annual district convention as provided in the district bylaws. The District Secretary and District Treasurer may be elected or appointed as provided by the district bylaws. The Secretary and the Treasurer may be the same person, but no other offices shall be combined in one person. Each officer shall serve for the term of one (1) year or until his successor shall be duly elected and qualified. The terms of all district officers shall begin on the first day of January.

Section 6. The board of trustees of each district shall hold at least two (2) meetings during each year, one (1) prior to January 31, at such time and place as are designated by the Governor, and another in connection with the district convention at such time and place as shall be determined by the said board of trustees. If the first meeting shall be held prior to January 1, any action taken shall become effective on January 1.

Section 7. The annual convention of each district shall be held at such place and upon such dates between the first day of August and the fifteenth day of October as shall be fixed by the board of trustees of the district and approved by the Board of Trustees of Kiwanis International. Each member club of a district in good standing with Kiwanis International and in said district shall be entitled in all conventions of its district to three (3) delegates, one (1) of whom shall be the president, said delegates to be selected and to have such powers as are prescribed in the district bylaws. All officers and Past District Governors of the district shall be delegates-at-large to the district convention.

Section 9. The administrative and fiscal year of all districts shall begin on the first day of January of each year.

PRESENT PROVISIONS

Article V, Section 3

Section 3. The District Governor, the Governor-elect, and the Lieutenant Governors shall be elected at the annual district convention as provided in the district bylaws. The District Secretary and District Treasurer may be elected or appointed as provided by the district bylaws. The Secretary and the Treasurer may be the same person, but no other offices shall be combined in one person. Each officer shall serve for the term of one (1) year or until his successor shall be duly elected and qualified. The terms of all district officers shall begin on the first day of October.

PRESENT PROVISIONS

Article V, Sections 3, 6, 7 and 9

Section 3. The District Governor, the Governor-elect, and the Lieutenant Governors shall be elected at the annual district convention as provided in the district bylaws. The District Secretary and District Treasurer may be elected or appointed as provided by the district bylaws. The Secretary and the Treasurer may be the same person, but no other offices shall be combined in one person. Each officer shall serve for the term of one (1) year or until his successor shall be duly elected and qualified. The terms of all district officers shall begin on the first day of October.

Section 6. The board of trustees of each district shall hold at least two (2) meetings during each year, one (1) prior to October 31, at such time and place as are designated by the Governor and another in connection with the district convention at such time and place as shall be determined by the said board of trustees. If the first meeting shall be held prior to October 1, any action taken shall become effective on October 1.

Section 7. The annual convention of each district shall be held at such place and upon such dates between the first day of August and the fifteenth day of September as shall be fixed by the board of trustees of the district and approved by the Board of Trustees of Kiwanis International. Each member club of a district in good standing with Kiwanis International and in said district shall be entitled in all conventions of its district to three (3) delegates, one (1) of whom shall be the president, said delegates to be selected and to have such powers as are prescribed in the district bylaws. All officers and Past District Governors of the district shall be delegates-at-large to the district convention.

Section 9. The administrative and fiscal year of all districts shall begin on the first day of October of each year.

PROPOSED AMENDMENT NO. 18

Submitted by the Kiwanis Club of Cypress, California

This amendment changes the word "October" to "January."

Amend Article XIII, Section 8, of the Bylaws of Kiwanis International, effective January 1, 1975, by rewording the section as follows:

Section 8. In the event, after his election and before January first, of disability or inability of a Governor-designate to serve for the year for which he was elected, the district board of trustees-designate for said year shall proceed forthwith to elect his successor in the manner now provided for filling vacancies in office during the administrative year.

PRESENT PROVISIONS

Article XIII, Section 8

Section 8. In the event, after his election and before October first, of disability or inability of a Governor-designate to serve for the year for which he was elected, the district board of trustees-designate for said year shall proceed forthwith to elect his successor in the manner now provided for filling vacancies in office during the administrative year.

PROPOSED AMENDMENT NO. 19

Submitted by the Kiwanis Club of Cypress, California

This amendment proposes to change the fiscal year to the calendar year.

Amend Article XIX, Sections 1 and 3, of the Bylaws of Kiwanis International, effective January 1, 1975, by rewording the section as follows:

Section 1. The fiscal year of Kiwanis International shall begin on the first day of January of each year.

Section 3. Not later than the first day of January of each fiscal year, the Board of Trustees shall adopt and pass a budget, making appropriations therein for the twelve-month period beginning with January 1. Each budget shall specify the purpose and the amount of each appropriation, and include a statement of the estimated revenue of Kiwanis International for each fiscal period, and the sources thereof.

PRESENT PROVISIONS

Article XIX, Sections 1 and 3

Section 1. The fiscal year of Kiwanis International shall begin on the first day of October of each year.

Section 3. Not later than the first day of each fiscal year, the Board of Trustees shall adopt and pass a budget, making appropriations therein for the twelve-month period beginning with October 1. Each budget shall specify the purpose and the amount of each appropriation, and include a statement of the estimated revenue of Kiwanis International for each fiscal period, and the sources thereof.

PROPOSED AMENDMENT NO. 20

Submitted by the Kiwanis Club of Cypress, California

This amendment proposes to change the mailing date of the annual financial report to on or before the first day of May.

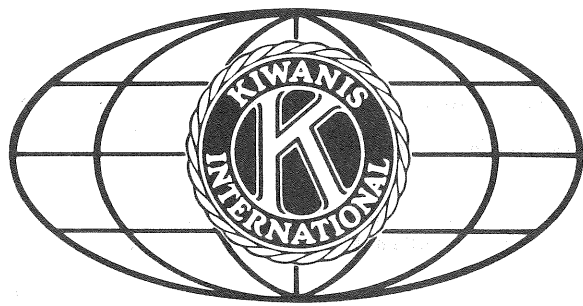
Amend Article XX, Section 2, of the Bylaws of Kiwanis International, effective January 1, 1975, by rewording the section as follows:

Section 2. On or before the first day of May in each year, the Board of Trustees shall cause to be mailed to the secretary of each chartered club the balance sheet and a statement of the receipts and expenditures of Kiwanis International for the previous fiscal year, duly certified by the auditors.

PRESENT PROVISIONS

Article XX, Section 2

Section 2. On or before the first day of February in each year, the Board of Trustees shall cause to be mailed to the secretary of each chartered club the balance sheet and a statement of the receipts and expenditures of Kiwanis International for the previous fiscal year, duly certified by the auditors.



REPORT OF BOARD COMMITTEE ON LEADERSHIP AND COUNCIL
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 28-May 2, 1973

Date of Committee Meeting: April 30, 1973

Place of Committee Meeting: General Office

Present: Members - Aubrey E. Irby, Ralph C. Keyes, Charles M. Roberts
Chairman - Maurice Gladman
Staff Members - Percy H. Shue, L. A. Hapgood
Others - Lorin J. Badskey, William M. Eagles, M.D., Ted R. Osborn,
Mark A. Smith, Jr., Hilmar L. Solberg

I. May 2-3 Conference for Governors-elect

The committee carefully reviewed plans for the forthcoming Conference for Governors-elect. The final agenda for this Conference is attached as Exhibit A.

The particular attention of the Board is called to the Wednesday luncheon. In order to assure a balanced distribution of Board members and governors-elect at the tables, a seating list will be distributed just prior to the luncheon.

II. Conferences for Governors-elect at Montreal

The committee also completed the tentative agenda for the Conference for Governors-elect in Montreal on Saturday, June 23. In general, it is patterned after last year's conference. District secretaries will join the Conference in the afternoon of that day.

There will be a second session for governors-elect on Wednesday afternoon during the Convention to provide opportunity for the governors-elect and the committee to bring up any additional matters not covered on Saturday.

III. Conference for Lieutenant Governors-select at Montreal

We anticipate a closer identification of the Conference for Lieutenant Governors-select with the responsibility of our committee. This Conference will provide an opportunity to emphasize the lieutenant governor-select's role in training club officers as well as permit key presentations by the Chairmen of the Committees on New Club Building and Membership Development, for example.

IV. Meeting of the Council at Montreal

The agenda for the Council meeting in Montreal is attached as Exhibit B. There is no appreciable change from the 1972 Council program we followed last year.

V. Leadership Education Conferences in the Districts

Under the direction of the committee, the staff has considerably revised the Leadership Education Outlines for 1973-74. We have attempted to develop what we will be calling "Lesson Plans," and a comparison of these with those previously used will show not only a reordering of items covered but a reordering of the arrangement of materials. Great attention has been given to bringing the outlines into very close relationship with the primary reference materials, such as the manuals, and to spotting references at the precise point where the instructor will know where he is to obtain his information on that particular topic.

The Lesson Plan for Club Program Development will be included in the president's manual (The Formula for My Club's Success). Separate copies are also being run for the governor-elect or lieutenant governor to distribute to club presidents-designate during the Educational Conference for Club officers.

We have also developed some guidelines designed to provide greater assistance to the governor-elect in planning for the conferences for which he has responsibility. At Montreal, furthermore, each governor-elect will receive a rather extensive Faculty Packet and an explanation of how he is to distribute these materials to his conference faculty or staff.

As we approach this critical period of leadership education, we earnestly solicit the cooperation of every Board member who may have the opportunity to attend an educational conference at any level. We urge you to make as extensive notes as you will so that the strengths and weaknesses in leadership education which you yourself see at the moment of implementation can be passed back to us in written form.

The committee is most cognizant of the President's appeal for an in-depth study of the leadership education content and methodology in the education of lieutenant governors and club officers and fully agrees that review and analysis and perhaps change must be a continuing responsibility of the Board. The committee believes that changes introduced this year in scheduling, instruction, and outline content reflect that desire. Hopefully, we may in the foreseeable future explore the possibilities of the professional training of key leaders involved in the leadership education process. Until we can do that, however, changes recommended by our committee must be based on observation and input, and this is why we solicit from every Board member his evaluations of leadership education as he will be seeing it or participating in it.

VI. The Fall Council

The Council dates are September 30-October 2 - Sunday afternoon through Tuesday noon. The Committee carefully reviewed suggestions for change in the schedule and program content. Tentatively, we are in agreement on the following:

Sunday

The first session for the governors-designate will be with the President-designate at 4:00 P.M. This will be followed by the evening banquet, and the Mix and Mingle will follow the banquet.

Monday

There will be no Prayer Breakfast (or other Council breakfast), but the morning session will open with a ten-minute devotional period. Monday morning will be a general session of the Council, and the program will include an address by a keynoter.

The Monday luncheon will have a reduced agenda, compared with past years. Basically, it will consist of the presentation of the Foundation awards, followed by a brief address by the then Immediate Past President Lorin Badskey.

The afternoon will be devoted to small-group discussions, perhaps six. The core group of each will be two Board members, the four governors and the four secretaries of the districts counseled by those Board members, one or more Past Presidents, a staff member, and, on a rotating basis, committee chairmen, who will make very brief presentations. These will not be instructional, classroom situations but rather informal groups which will be exploring together all areas of administration and programming.

In the evening, the traditional banquet featuring the welcome to the Denver Convention will be held.

Tuesday

The Tuesday morning session will again be a general session, closing with an inspirational speaker and the traditional au revoir.

The final recommended agenda will be presented to the Board at our meeting in Montreal.

I move that this report be received.

Respectfully submitted,

AUBREY E. IRBY

RALPH C. KEYES

CHARLES M. ROBERTS

MAURICE GLADMAN, Chairman

EDUCATIONAL CONFERENCE
FOR
GOVERNORS-ELECT

May 2-3, 1973

A G E N D A

Wed., May 2, 1973

12:00 Noon - Joint Luncheon of the International Board and the Governors-elect
Terrace A (3rd Floor) Water Tower

Presiding: Lorin J. Badskey, President
Prayer of Thanks - Trustee James C. Brooks
Luncheon
Greetings - Lorin J. Badskey, President
Self-Introduction - Governors-elect
Message - "Preparation Makes the Difference" -
William M. Eagles, M.D., President-elect

2:30 P.M. - Opening Session - Terrace B & C (3rd Floor) Water Tower

Presiding: William M. Eagles, M.D., President-elect
"Today and Tomorrow" - Trustee Maurice Gladman, Chairman,
Board Committee on Leadership & Council
Introduction of the Faculty
The Agenda
The Method

"Short-range Responsibilities" - Trustee Charles M. Roberts
The Governor Schedules his Work
Commitment to Montreal
Appointment of District Committees
Establishment of Goals for Growth
Development of the Leadership Education Plan
Establishment of Working Relationship with Governor and
Secretary
Establishing Contacts with Lieutenant Governors-select

4:00 P.M. - Visit to the General Office, 101 East Erie Street

"The General Office" - Secretary R.P. Merridew and
Associate Secretary L. A. Hapgood
The Relationship to Efficient District Administration

6:00 P.M. - Dinner for Governors-elect and Faculty -
Terrace A (3rd Floor) Water Tower

Presentations on Planning for Growth -
Walter A. Winter, Chairman, 1973-74 Committee on
Membership Development
Carl F. Miller, Chairman, 1973-74 Committee on
New Club Building

Social Hour and Informal Discussion - Suite 1500, Water Tower

Thurs., May 3, 1973

8:30 P.M. - Terrace B & C (3rd Floor) Water Tower

"Long-range Considerations" - Trustee Aubrey E. Irby
An Effective Role for the Lieutenant Governor
Recognition and Awards Plans for 1973-74
Efficient Administration of Circle K and Key Club Districts
The Plan and Value of the Division Council
Materials: Identification, Plan of Distribution, and Usage
The 1973-74 Theme, Objectives, and Major Emphasis Program
Public Relations as a District Responsibility

"Leadership Education for Lieutenant Governors and Committee
Chairman - Trustee Ralph C. Keyes
The Schedule
The Materials
The Methods

10:30 A.M. - Coffee Break

"Our Next Two Sessions - The Objectives and Plan" -
Trustee Maurice Gladman
Montreal - June 23
Chicago - September 30-October 2

12:30 P.M. - Closing Luncheon for Governors-elect, Faculty, and Staff -
Terrace A (3rd Floor) Water Tower

Remarks by President-elect William M. Eagles, M.D.

2:00 P.M. - Discussion

3:00 P.M. - Adjournment

* * * * *

AGENDA FOR INTERNATIONAL COUNCIL
Montreal, Quebec

June 24, 1973 - 8:15 A.M.

Lorin J. Badskey, President, Presiding

ANTHEMS

Verrollton C. "Vic" Shaul, Director of Convention Music

INVOCATION

Frank O. Staiger, Chairman, International Committee on Support of Spiritual Aims

BREAKFAST

DEVOTIONS

Presiding - Maurice Gladman, Trustee

Scripture Readings

Old Testament - Ralph C. Keyes, Trustee

New Testament - Aubrey E. Irby, Trustee

Devotions - Frank O. Staiger, Chairman, Int'l. Comm. on Support of Spiritual Aims
Musical Selection

GREETINGS FROM THE PRESIDENT

Lorin J. Badskey

THE CONVENTION PROGRAM

Frank Summerhayes, Chairman, Board Committee on Convention

REMARKS ON CONVENTION MUSIC

Verrollton C. "Vic" Shaul, Director of Convention Music

GROUP SINGING

KIWANIS ELECTION PROCEDURE

Wes H. Bartlett, Chairman, Conference on Recommendations

DISCUSSION

CONVENTION RESOLUTIONS

Dwight F. Gallivan, Chairman, International Committee on Resolutions

PROPOSED AMENDMENTS TO THE INTERNATIONAL CONSTITUTION AND BYLAWS

Roy W. Davis, Chairman, Board Committee on Laws and Policies

DISCUSSION

REPORTS

Ernest Sturch, Jr., Chairman, International Committee on Membership Development

Mark H. Alexander, Chairman, International Committee on New Club Building

DISCUSSION

MAJOR EMPHASIS PROGRAM - Wm. A. Oughterson, Chairman, International Committee on
Major Emphasis Programs

ADJOURNMENT

REPORT OF BOARD COMMITTEE ON MEMBERSHIP DEVELOPMENT
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 28-May 2, 1973

Date of Committee Meeting: April 30, 1973

Place of Committee Meeting: General Office

Present: Members - James C. Brooks, P. Blair Ellsworth, M.D.
Chairman - Stanley E. Schneider
Staff Members - Alonzo J. Bryan, Richard A. Misch
Others - Lorin J. Badskey, Hilmar L. Solberg, Ted R. Osborn

1. 1972-73 Membership Development Program

The Board Committee received a progress report of the 1972-73 membership development program and noted that acceptance of the program had increased greatly since the last report. Clubs are using the awards program to stimulate growth throughout the thirty districts.

2. Membership Statistics

Comparative membership figures were reviewed by the committee. Certified membership as of September 30, 1972 were compared with trend membership as of March 31, 1973, the membership growth reflected as of the March 31, 1973 trend report, for the period from October 1, 1972 through March 31, 1973, shows a trend growth of 6,108 members.

The committee noted that the trend reports show all districts ahead of last year's figures.

The Board Committee discussed the add report and the percentage report for membership growth in districts, based on a goal of 30%.

3. Review of Mid-year Reports from District Chairmen for Committee on Membership Development

The Board Committee reviewed comments on District Chairmen regarding the membership development program.

4. Report on plans for 1973-74 Administrative Year in Membership Development

a. Training Materials

The Board Committee received a report regarding the development of a flip-chart for the use of governors in the training of lieutenant governors relative to membership development. The committee felt that a supply of flip-charts of this type should be available in each district to aid the lieutenant governors in training club officers.

b. New Member Sponsor Award Program

At the last Board Meeting a recommendation was approved to continue the 1-3-5 phase of the New Member Sponsor Award program. In this meeting of

the Board Committee, there was discussion as to whether the design of the awards should be changed, so that a Kiwanian who sponsors three or five new members again next year would not receive the same awards again. After discussion, the committee decided to augment the awards program in the following way:

- A. From the time a Kiwanian sponsors five new members in a given administrative year, it would then become an accumulative total, and the award would recognize growth in increments of five. The award would be in the form of a numeral or key to be attached to the golden "K" tie tac.
- B. From reports the Board Committee received, the weakest part of the awards program is the one member award; from comments of governors and district chairmen it was felt there should be some form of visible recognition that a Kiwanian could wear to stimulate other members to emulate his actions. The committee discussed possible awards and the cost factors and, after considerable discussion, it was the feeling of the Board Committee that the only item that would possibly meet the cost and visual requirement of this type of award would be a Circle of Distinction, to be worn with the official membership pin.

Recommendation #1:

The Board Committee recommends that a Circle of Distinction be included in the 1973-74 New Member Sponsor Award program, to be worn under the official membership button, and that the Board policy be revised to allow this.

I move that recommendation 1 be adopted.

5. Report on Visual Aids being used by other organizations

At recent meetings, including this meeting, the Board Committee has reviewed visual aids and other materials being used by other organizations to educate, train and promote their various objects and ideals. The committee, through discussion, agreed that materials of this type hold great potential.

Recommendation #2:

The Board Committee recommends that this be referred to the Program Development Committee, and that the Staff from the various areas be involved in the preparation of such materials and have a report and outlines prepared by the October Board meeting.

I move that recommendation 2 be adopted.

6. Progress report on materials being studied to aid in membership growth

The Board Committee discussed many varied ways of assisting districts, and felt a portion of the necessary materials to be used in this way were covered in previous items. It was the feeling of the committee that until such time that districts that have experienced membership

losses over a period of years receive some form of assistance, the growth of Kiwanis International would not increase at a rate that would be very appreciable.

Recommendation #3:

The Board Committee recommends that additional help in the area of membership development be considered for districts, and that the outline for such assistance be presented to the October Board Committee meeting.

I move that recommendation 3 be adopted.

7. Proposal to change Attendance Requirements

The Board Committee received a proposal, Exhibit A, from the Kiwanis Club of Ticonderoga, New York, and directed the Staff reply with the following: That there was an amendment to be presented at Montreal pertaining to a portion of their proposal regarding the recognition of a member's activity in community service projects. Also, at the present time, the Board Committee is studying how this proposed amendment would affect the official attendance rules as stated in Board Policy (A-2) regarding make-up credit for regular club meeting absences. This will again be reviewed at the October Board Committee meeting and a decision reached regarding this portion of the proposal.

I would like to thank all members of the committee, staff and others who assisted in the development of this report.

I move this report be received.

Respectfully submitted,

JAMES C. BROOKS

P. BLAIR ELLSWORTH, M.D.

STANLEY E. SCHNEIDER, Chairman

WHEREAS, it is the experience of the Ticonderoga Chapter of Kiwanis International, based upon the record of its club activities, that many of its members, although unable, for various reasons, to maintain regular attendance at the club's weekly meetings, do attend and participate in the club's community activities, work projects, and fund-raising promotions, and

WHEREAS, it is the position of the Ticonderoga Chapter of Kiwanis International that attendance and participation in such club activities is as important to the sound function of a Kiwanis Club as regular attendance at the weekly meetings, and

WHEREAS, it is the position of the Ticonderoga Chapter of Kiwanis International that attendance and participation in the club's activities should entitle each member with the credit of a make-up meeting towards the regular weekly attendance requirements of Kiwanis International,

NOW THEREFORE, BE IT RESOLVED, that it be the policy of Kiwanis International to credit each member who attends and participates in a Club's community activities, work projects, and promotions with a make-up meeting towards the regular weekly attendance requirements of Kiwanis International.

REPORT OF BOARD COMMITTEE ON NEW CLUB BUILDING
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 28-May 2, 1973

Date of Committee Meeting: April 29, 1973

Place of Committee Meeting: General Office

Present: Members - T. Ben Hagler, Stephen H. Hart, Jr.
 Chairman - Aubrey E. Irby
 Staff Members - Alonzo J. Bryan, Richard A. Misch
 Others - Lorin J. Badskey, Wes H. Bartlett, Ted R. Osborn,
 Hilmar L. Solberg

1. Revocation of Charters

The committee reviewed information provided by the Staff relating to the proposed revocation of Charters and the following thirty (30) charters are recommended to the Board for revocation:

Lafayette, Ala.	Athol, Mass.
*Arrow, Azusa, Cal.	Providence, R.I.
Toluca Lake, Los Angeles, Cal.	Carteret, N.J.
Landmark, Alexandria, Va.	Liverpool, N.Y.
Outer Banks, Kill Devil Hills, N.C.	Eastern Hills, Cincinnati, Ohio
Oxford, Nova Scotia	Germantown, Ohio
Agincourt, Ontario	Twilight, Portland, Ore.
East Marietta, Ga.	Falfurrias, Tex.
Chain O'Lakes, Antioch, Ill.	Houston-Meyerland Plaza, Tex.
Garfield Park, Chicago, Ill.	Eufaula, Okla.
Hillside-Berkeley, Ill.	Madill, Okla.
South Topeka, Kan.	Northwest Ardmore, Okla.
*Jackson Southwest, Miss.	Tishomingo, Okla.
*Northwest Detroit, Mich.	Tulsa-Air and Industrial, Okla.
Nelson, Nebr.	Mexicali, Baja California, Mex.

*Charter revoked because of club consolidation

Recommendation #1:

The committee recommends that the Charters of the above listed thirty (30) clubs be revoked.

I move that recommendation 1 be adopted.

2. New Club Building Statistics

As of April 29, 1973, one hundred and twenty-five (125) new Kiwanis clubs have been organized in the 1972-73 Administrative Year. This compares to one hundred and thirty-four (134) in the same period a year ago.

One hundred and one (101) new clubs have been organized in the districts comprising the United States and Canada; sixteen (16) in Kiwanis International-Europe; and eight (8) under Kiwanis International Extension.

Two thousand, nine hundred and fifty-seven (2,957) new Kiwanians have been brought in through the organization of these one hundred and twenty-five (125) new clubs.

There are currently thirty-one (31) Kiwanis Clubs In Formation. Five (5) are in the districts comprising the United States and Canada; seventeen (17) in Kiwanis International-Europe; and ten (10) under International Extension.

A breakdown by district of the new Kiwanis clubs organized in 1972-73 in relationship to the district goals accepted at the 1972 meeting of the International Council is attached as Exhibit A.

3. Promotion 1972-73

Mark H. Alexander, International Chairman, has recently completed personal phone calls to each of the thirty district governors in an endeavor to encourage each of these men to accomplish the new club building goals set for the district. Mark feels that the reaching of the goal of 300 new clubs is dependent upon the attitude, enthusiasm, and direction put in personally by the governors. The committee reviewed the monthly bulletins and letters that have gone out to his committee.

The committee solicits the cooperation of each Board Member to give a telephone call to the governor of the districts in which you serve as Counselor and discuss with him the growth situation in his district, with special emphasis on the building of new clubs. Offer your congratulations on what has been accomplished. You might want to encourage him to call each of his lieutenant governors to determine the status of new clubs in each division. Let him know that you will be visiting with him in Montreal to evaluate the progress that has been made.

We would caution you that there is a tendency on the part of the governors this year to want to throw the responsibility of forming new clubs over on the Field Service Staff. Emphasis must be placed on the voluntary effort within the district and the pressing need for the governor to assume the leadership.

4. Kiwanis Youth Clubs

A request was received in the General Office for permission to form Kiwanis Clubs consisting of young men between the ages of 18-25 and to use the name of "Kiwanis Club Youth of _____." The response from this office was reviewed and the committee concurs with the reply that was forwarded. The committee was advised that consideration was now being given by local clubs to sponsoring youth clubs and using the proposed name of "Diamond K". As no formal request has been received, consideration was withheld at this time.

5. Presentation Plaque

Wes H. Bartlett reviewed for the committee the progress being made on the plaque to be presented to Russell E. Pearson in Montreal to recognize the great new club building record of 1971-72. The committee approved the suggestions presented with some addition to the wording to be engraved on the plaque.

6. Field Service Staff

The committee was pleased to learn of the hiring of Speegle Berry of Dallas, Texas as a Field Service Representative. Speegle became a part of the Staff on April 9, 1973. The committee regrets the loss of Randle C. Woodard, Field Service Representative since January 1969, who has just recently submitted his resignation. Woody has agreed to accept any special assignments that the Department on Field Service might desire to have him cover, either domestic or under International Extension.

7. Visual Aids

The committee reviewed, in part, the slide presentations prepared by Rotary International and sold to its member clubs. The committee is of the opinion that a similar presentation could serve a real purpose for Kiwanis.

Respectfully submitted,

T. BEN HAGLER

STEPHEN H. HART, JR.

AUBREY E. IRBY, Chairman

KIWANIS NEW CLUB BUILDING SCOREBOARD - 1972-73DATE: APRIL 30, 1973District Achievement Plan Grouping

<u>Section</u>	<u>District</u>	<u>Divisions</u>	<u>All time high</u>		<u>Pledge</u>	<u>Year to date</u>	
						<u>72/73</u>	<u>71/72</u>
<u>G O L D</u>							
	California-Nevada-Hawaii	43	1970-71	31	22	6	9
	Illinois-Eastern Iowa	23	1920	19	6	3	5
	New England	26	1924	15	10	2	1
	New York	26	1958	25	6	5	0
	Ohio	30	1921	32	15	5	5
	Pacific Northwest	38	1947	35	13	9	11
	Pennsylvania	22	1922	25	11	2	3
	Texas-Oklahoma	35	1971-72	34	35	11	17
<u>S I L V E R</u>							
	Capital	16	1953	13	9	6	4
	Eastern Canada and The Caribbean	24	1955	18	9	1	2
	Florida	20	1948 & 61	15	10	5	4
	Kentucky-Tennessee	15	1946	17	5	2	1
	Michigan	20	1951	20	6	3	3
	Missouri-Arkansas	24	1964	26	10	4	2
	New Jersey	17	1922 & 23	15	6	5	1
<u>O R A N G E</u>							
	Carolinas	12	1924	16	5	4	1
	Georgia	18	1925	17	9	3	6
	Indiana	17	1921	21	6	0	2
	Louisiana-Miss-West Tenn.	15	1954	25	10	5	1
	Minnesota-Dakotas	15	1922	17	7	2	2
	Nebraska-Iowa	16	1923	16	13	5	3
	Wisconsin-Upper Michigan	21	1922 & 54	10	8	2	2
<u>B L U E</u>							
	Alabama	9	1947	11	9	0	1
	Kansas	11	1956	10	16	1	2
	Montana	6	1921 & 22	5	6	1	3
	Rocky Mountain	13	1953	11	10	2	3
	Southwest	11	1971-72	15	9	3	9
	Utah-Idaho	7	1921 & 22	7	2	1	0
	Western Canada	8	1919 & 55	7	8	1	4
	West Virginia	9	1920 & 21	8	9	2	0
	DISTRICT TOTALS	567			300	<u>101</u>	<u>107</u>
INTERNATIONAL EXTENSION						<u>8</u>	<u>9</u>
KIWANIS INTERNATIONAL-EUROPE						<u>16</u>	<u>18</u>
TOTAL . . .						<u>125</u>	<u>134</u>

REPORT OF BOARD COMMITTEE ON PROGRAM DEVELOPMENT
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 28-May 2, 1973

Date of Committee Meeting: April 29, 1973

Place of Committee Meeting: General Office

Present: Members - Aubrey E. Irby, Mark A. Smith, Jr., Hilmar L. Solberg,
Frank Summerhayes

Chairman - James C. Brooks

Staff Members - Thomas W. Fitzgerald, William H. Jepson, Percy H. Shue

Others - Lorin J. Badskey, William M. Eagles, M.D., Ted R. Osborn,
Charles M. Roberts, R. P. Merridew, L. A. Hapgood

I. Items Received as Information

The committee reviewed the statistical information on selected 1971-72 service activities which will be included in the Kiwanis In Action booklet, plans for exhibits and conferences at Montreal related to program development, and the status of development of program development materials for 1973-74, which will be mailed to clubs, beginning July 1, in the President's Package.

II. The 1973-74 Major Emphasis Program on Aging

Since the February meeting of the Board, the Kiwanis International Foundation has approved the granting of a total of \$12,000 for development of specific support materials which Kiwanis can use in the implementation of the 1973-74 Major Emphasis Program on aging.

In consultation with the President-elect, the Secretaries have selected the National Council on Aging as the outside resource for developing copy for Major Emphasis Program materials. Specifically, it is planned that the three key elements of the program materials will be (1) a Major Emphasis Program manual or handbook for the Kiwanis Club to use in implementing the program, (2) a small booklet which Kiwanis Clubs can purchase from the Supplies Department and distribute to the aging, containing general basic information directed to retired or other aging persons, and (3) a course curriculum for use by the Kiwanis club in organizing and implementing a pre-retirement course of instruction for Kiwanians and their wives and others in the adult community, regardless of age.

The costs to Kiwanis International for development by the National Council on Aging of these three items are: \$2,500 for development of the manual, \$1,000 for the development of the booklet, and \$6,000 for the development of the pre-retirement course curriculum --- a total of \$9,500. Kiwanis International would, with the assistance of the funds granted by the Foundation, have the additional expense of producing (printing) the materials.

The pre-retirement curriculum as contemplated would be organized into eight sections: General Orientation, Income, Living Arrangements, Health, Social Adjustment, Time and Leisure, Legal and Consumer Interests, and Plan Evaluation.

The Council anticipates that copy for these three publications will be available by the end of June, and this should permit an earlier mailing of the Major Emphasis Program kit than ever before.

The Board is reminded that the Executive Director of the National Council on

Aging, Mr. Jack Ossofsky, with whom the services outlined above have been negotiated, will be one of the five "Contemporary Issues" speakers at Montreal.

Recommendation #1:

The committee recommends that the Secretary be authorized to enter into agreement with the National Council on Aging for the production of copy for the Major Emphasis Program (as outlined in the body of the committee's report) to the extent of a total of \$9,500.

I move that recommendation 1 be adopted.

III. The Kiwanis International Youth Career Awards Program

The staff reported on progress of the Kiwanis International Youth Career Awards program. The basic program brochure is on the press and, with an additional high-impact flyer, will be included in the President's Leadership Education Packet. At Montreal, there will be a special Program booth from which Kiwanians may purchase the silver and bronze Mark Spitz medals, and on Monday evening of the Convention program, special attention will be given to an announcement regarding the program. The May issue of the Magazine contains the first Kiwanis announcement of the Program to the membership.

IV. The Student International Service Program (SIP)

The committee reviewed a request from the Student International Service Program that Kiwanis International assist it by encouraging Kiwanis clubs to obtain host families for European students brought over to the United States under that particular program.

Because of our long and entirely satisfactory relations with other organizations performing a similar function --- such as The Experiment in International Living, Youth for World Understanding, and American Host Program, none of which receive special promotion from the General Office --- the committee is not inclined to recommend that SIP be singled out for special attention. Nevertheless, the committee has reviewed the details of the SIP plan and believes that the SIP organization is worthy of being listed as another resource for Kiwanis Clubs which wish to host youth from abroad.

Recommendation #2:

The committee recommends that the General Office be authorized to list the Student International Service Program, 5 Louder's Lane, Boston, Massachusetts 02130, as a resource for Kiwanis Clubs involved in projects for hosting students from abroad.

I move that recommendation 2 be adopted.

V. Young Life

The committee considered a request from Young Life, Colorado Springs, Colorado, that Kiwanis International endorse the Young Life program or otherwise "officially recognize" it.

Young Life is "composed of many dedicated members bonded together in Christ," has a budget of six million dollars, and depends upon contributions from supporters.

The committee believes that Kiwanis Club support of Young Life should be left a matter of club option and sees no objection to clubs supporting Young Life programs, but the committee is not inclined to provide a letter of endorsement

which Young Life can use in raising funds among Kiwanis clubs. The committee asks the staff to inform Young Life that Kiwanis International does not endorse any programs but its own and that club support of Young Life in local communities must remain among the many options available to Kiwanis clubs.

VI. Continuance of the WHAT IF THEY CALL ME CHICKEN? Booklet

Recommendation #3:

The committee recommends that the WHAT IF THEY CALL ME CHICKEN? booklet be maintained as a Supplies item throughout the 1973-74 administrative year.

I move that recommendation 3 be adopted.

VII. Kiwanis-sponsored Tours

Upon recommendation of the Committee on Laws and Policies, the Board referred to our committee (February meeting) the matter of guidelines which might be suggested for Kiwanis clubs and districts which sponsor group tours.

The committee is in agreement that if Kiwanis International would make available to districts and clubs some guidelines, we would probably help to reduce some of the problems which are often encountered on tours: dissatisfaction with the method of determining those who receive free rides, stranded tours, unreliable airlines, and, generally speaking, the hysteria and snap judgments sometimes generated by anything less than long-range planning.

The committee agreed to invite Trustee Steve Hart, who is well experienced in making travel arrangements professionally, to assist the staff in developing such guidelines, and Steve has agreed to do so.

VIII. Resolutions

The committee has reviewed the proposed Kiwanis International Resolutions drafted by the Committee on Resolutions and supports them.

The committee also considered two resolutions proposed by Kiwanis Clubs to the Secretary but referred by the Secretary to our committee as administrative matters.

A proposed Resolution was received from the Kiwanis Club of West Palm Beach, Florida, proposing that SHARE YOUR LIFE be the Theme for 1973-74. The Club has been given the necessary explanation as to why this is impossible at this date.

A proposed Resolution was received from the Kiwanis Club of Hendersonville, North Carolina, proposing that Kiwanis, in effect, "grant full status to Keyettes as a member of the K Family."

Recommendation #4:

The committee recommends that the Kiwanis Club of Hendersonville, North Carolina, be informed that the Keyette International name and emblem are controlled by Ki-Wives National and that it is not within the power of Kiwanis International to bring Keyettes into the K Family.

I move that recommendation 4 be adopted.

IX. Long Range Planning

At this meeting, the committee devoted approximately half of its time to long-range planning, especially as it is related to the Major Emphasis Program.

Participating in the discussion were the President, the President-elect, the Secretary, and the Associate Secretary.

An attempt was made to identify problem areas in Major Emphasis Program fulfillment. In summary, there appeared to be three:

1. The need for earlier delivery of Major Emphasis Program materials to club presidents.
2. The need for enriching program content and completeness of the materials provided in the Major Emphasis Program kit.
3. The need for more intensive promotion of the Major Emphasis Program from October through September.

The participants reached no final conclusion as to changes in procedures which should be recommended, but to indicate some of the possibilities, we would like to list some of the procedures proposed:

1. Earlier appointment of new International Committees so that the Planning Conference now held in January might be held in September, thus permitting a Board decision on the next year's Major Emphasis Program at the end of September rather than at the beginning of February.
2. Greater exposure of delegates to the new Major Emphasis Program during the Kiwanis International Convention.
3. Budget and manpower adjustments which would permit one or more members of the staff to devote primary attention from February on to achieve earlier development and distribution of Major Emphasis Program materials.

Recommendation #5:

The committee recommends that the Secretaries make a study of present procedures used in the selection, development, and promotion of the Major Emphasis Program and recommend changes designed to bring about earlier development of materials, an enrichment of program resources provided or available to clubs, and more effective promotion of the Major Emphasis Program.

I move that recommendation 5 be adopted.

The committee sincerely solicits from other members of the Board any suggestions which the Secretaries might consider in developing their recommendations.

I move this report be received.

Respectfully submitted,

AUBREY E. IRBY

MARK A. SMITH, JR.

HILMAR L. SOLBERG

FRANK SUMMERHAYES

JAMES C. BROOKS, Chairman

REPORT OF BOARD COMMITTEE ON PROPERTY AND SUPPLIES
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 28-May 2, 1973

Date of Committee Meeting: April 29, 1973

Place of Committee Meeting: General Office

Present: Members - P. Blair Ellsworth, M.D., Ralph C. Keyes, H. Lee Powell, Jr.
Chairman - Mark A. Smith, Jr.
Staff Members - Thomas W. Fitzgerald, Richard A. Misch, James G. Smith
L. A. Hapgood

PROPERTY

1. Budget

The Board Committee reviewed the budget and expenditures to date.

2. Kiwanis International Building

The committee toured the lower and first levels of the building, noting changes made in the various areas relating to supplies, stationery supply, telephone equipment, auto-type and archives. The committee wishes to compliment the Staff on the changes made to date.

The Board Committee then discussed the necessary remodeling of the room off the Past Presidents' room, which would convert this to an archives display area. The committee is happy to report that there is no need to consider any major changes or additions to the General Office structure and adequate space is available.

Recommendation #1

The Board Committee be authorized to develop a plan to be presented at a future meeting of this Board to remodel the room off the Past Presidents room, converting it into an archives display area, this plan not to exceed the expenditure of \$7,500.00, and that this matter be referred to the Committee on Finance.

I move the adoption of recommendation 1 and that it be referred to the Finance Committee for the appropriation of the necessary funds.

3. The Board Committee discussed changing the present map that is in the reception area of the General Office, which shows the United States and Canada, to a map that would reflect the world-wide image of Kiwanis International. The committee reviewed the concepts of what was to be done, as presented by R.B.Crippen.

Recommendation #2:

The Board Committee recommends that the map be changed to reflect a world-wide image of Kiwanis International, and approves of the concept as submitted. The funds necessary to complete this are available in the building management budget.

I move that recommendation 2 be adopted.

SUPPLIES

The committee reviewed the financial statement for the Supplies Department for the month of March and for the six-month period ended March 31, 1973. It was noted that both the order volume and the dollar sales are running ahead of last year, the number of orders by approximately 275, and in dollars our sales are approximately \$45,000 ahead of last year.

The committee examined the display case which the Staff has assembled for the promotion of supplies at district functions. We are in agreement that fifteen of these cases should be prepared for distribution to the districts which agree to the responsibility of administering this type of promotion. Before we make delivery of the supply display case to the district it will be necessary for the district governor to sign an agreement with Kiwanis International accepting the financial responsibility, in addition to agreeing to return or forward the case as directed by the General Office.

The district will receive some income from this project and that would be in the form of the allowable five per cent cash discount. For those orders received in bulk which are accompanied by payment to Kiwanis International, we will in turn issue a check to the district for the equivalent of five per cent of the total cash orders received.

Recommendation #3:

The Committee recommends that the purchase of fifteen supply display cases be made.

I move that recommendation 3 be adopted.

The committee has requested that the Staff contact the manufacturer of the Kiwanis member buttons for the purpose of upgrading the existing button.

I move that report be received.

Respectfully submitted,

P. BLAIR ELLSWORTH, M.D.

RALPH C. KEYES

H. LEE POWELL, JR.

MARK A. SMITH, JR., Chairman

REPORT OF BOARD COMMITTEE ON PUBLICATIONS AND ADVERTISING
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 28-May 2, 1973

Date of Committee Meeting: May 1, 1973

Place of Committee Meeting: General Office

Present: Members - Stephen H. Hart, Jr., Mark A. Smith, Jr.
Chairman - P. Blair Ellsworth, M.D.
Staff members - Robert Bruce Crippen, Dennis Moore, Wayne Aune,
Burton Harris, R. P. Merridew

The committee reviewed the comparative statement for March 1973 and found it to be in order. Bruce Crippen pointed out that certain reconciliations in the expense items would be made in subsequent statements and that proposed budget adjustments would go to the members of the committee in mid-May concurrent with their release to Tom Fitzgerald for his report to the finance committee. Major expense adjustments are those in publication postage and in manufacturing. Additional money will have to be budgeted for postage but conservative projections indicate that there will be some saving in manufacturing. Subscription income may be as much as \$3000 above budget and advertising income approximately \$20,000 over the budgeted figure of \$170,000.

In response to Stave Hart's question Bruce reported that Congressman Hanley's bill had passed out of subcommittee and that its main provisions

- (1) Provides for ten year (instead of five year) phasing for regular rate second class increases on both editorial and advertising content.
- (2) Provides biennial, rather than annual, increases during the ten year phase-in period for non-profit and regular rate second class mail.
- (3) Provides that the rate for the first 250,000 copies of each issue of any second class publication shall be only 2/3 of the otherwise applicable rate.

The provision that the rate of the first 250,000 copies of each issue shall be only 2/3rds of the otherwise applicable rate would accommodate most of our US subscribers and that if the bill is passed, might very well result in lower second class postage costs.

Dennis Moore described the support the magazine has given in the past year to the program, to membership development and to convention promotion. Specifically mentioned the following: He cited the October issue Theme supplement and follow-up editorials in the program area and explained the weaving of program material into such stories as "Turning In Pushers" and "The Influence of Alcohol" series. He pointed out the November cover, the March editorial, and the monthly cartoon series on membership development as examples of growth-related material, and reviewed the entire spectrum of Montreal coverage from the February through the May issues.

Two letters from Kiwanians in Canada were called to the attention of the committee. Kenneth Simkin of Victoria, British Columbia, has asked that we discontinue his subscription because he alleges the entire content other than the recent promotion on Montreal is strictly for American consumption. The other letter from Mac Barrow Secretary of the Wetaskiwin Kiwanis Club, Alberta, Canada, contains the following resolution as passed by his club board of directors:

That there be included within the Kiwanis Magazine a Canadian Section dealing with Canadian Kiwanis activities on a regular and consistent basis.

The committee has asked that both Kiwanians be informed that their letters have been brought to the attention of the Board Committee and that in the future additional effort will be made to secure more material from Canada. The chairman commented on a recent letter he had received from field man Jack Smith, describing his use of THE KIWANIS MAGAZINE. Mark Smith suggested that an additional supply of each issue of the magazine be made available to the field men for their personal use and distribution.

Wayne Aune reported on increasingly productive liaison with our magazine printer, Mid-America Webpress, Lincoln, Nebraska and said that their performance in all areas was improving with each issue. They have adopted some of our production procedures and THE KIWANIS MAGAZINE has joined with them in pioneering certain procedures in processing computer typesetting.

Secretary Reg joined the meeting for the discussion of the increasing dissatisfaction with material submitted by Oren Arnold. During the past year "Gong & Gavel" has been omitted from several issues because of a lack of adequate material and/or the need for space for advertising or editorial matter. Oren Arnold is currently submitting material for ten pages a year and the staff is sometimes required to select items from two or three months supply as submitted by Oren to fill one page. It was moved by Steve Hart and seconded by Mark Smith that Oren Arnold be informed that in the future he will be paid on a per line basis for only the material actually used and that automatic payment for ten pages a year be discontinued. This motion was unanimously approved by the committee and is presented in the following recommendation.

Recommendation #1:

The committee recommends that Oren Arnold be advised that future material be submitted by him with the understanding that he will be paid on a per line basis for only that material accepted for publication by THE KIWANIS MAGAZINE.

I move that recommendation 1 be adopted.

The committee reviewed the readership studies on ten issues during 1972 and noted that while Kiwanis In Action maintained a high level of readership for every issue that readership had been equalled or surpassed on several instances by articles in the areas of specific Kiwanis interests notably "Youth Comes of Age" from the December 1971/January 1972 issue, "Stemming the Tide of Teen-age Runaways" from the February 1972 issue, the editorial and the article "The Drugs of Business" from the March 1972 issue, "The No-Fault Proposal" from the April 1972 issue, "A Chuck Wagon in Cheyenne" from the June 1972 issue, "The Everglades' Fight for Survival" from the November 1972 issue, and "The Consumer Rebellion" from the December 1972/January 1973 issue.

Bruce Crippen explained that these spot checks on readership conducted voluntarily by ten Kiwanis clubs on each issue do not always result in a response from all the clubs requested to conduct the survey but that the surveys that are received do serve to guide the staff in their preparation of material for future issues. Burt Harris reported that advertising billing for the current fiscal year was running approximately 4% above the same period last year and that while there were no new major advertising accounts that he is confident that our current momentum will be maintained for the balance of the year. Initial reports from the new TGI Market Study have come in but they are not complete and Burt wishes to postpone any analysis of that report pending additional material and further study.

The members of our committee wish to compliment Bruce Crippen and his staff for the exceptionally fine work they are doing on THE KIWANIS MAGAZINE.

I move this report be received.

Respectfully submitted,

STEPHEN H. HART, JR.

MARK A. SMITH, JR.

P. BLAIR ELLSWORTH, M.D., Chairman

REPORT OF BOARD COMMITTEE ON PUBLIC RELATIONS
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 28-May 2, 1973

Date of Committee Meeting: May 1, 1973

Place of Committee Meeting: General Office

Present: Members - James C. Brooks, Ted R. Osborn
Chairman - Hilmar L. Solberg
Staff Members - John L. McGehee, Percy H. Shue, R. P. Merridew
Others - Lorin J. Badskey, William M. Eagles, M.D., P. Blair
Ellsworth, M.D., Maurice Gladman, Stephen H. Hart, Jr.

1. The committee heard a report by the staff director of public relations on activities of the public relations department since the last meeting of the committee:
 - Tenth Anniversary of the Kiwanis European Mission: This was assessed as outstanding as Kiwanis public relations, providing concrete evidence of the interest which North American Kiwanians have in the international extension program. The fact that a number of people paid their own expenses to salute the Europeans on the tenth anniversary of Kiwanis in Europe was impressive. The presence of the Kiwanis International President, Past International President Merle H. Tucker who led the first mission, Trustee Ralph C. Keyes, District Governor Neil Smull, and International Secretary R. P. Merridew served to strengthen the excellent impression that the mission made.
 - Promotional material for the Montreal convention is being widely used.
 - Approximately 126 U.S. Congressmen and Senators are Kiwanians and about 13 Canadian national legislators are Kiwanians. This information will be incorporated in a fill-in-the-blanks press release and distributed to all clubs for local media use.
 - The 1973 Family Reunion Day kit is being readied for distribution to all clubs.
 - 461 clubs have ordered National Radio Month kits. In addition, many clubs observe National Radio Month without reference to such kits.
 - Share Your Life Newsletter #3 has been issued. One more will be distributed prior to convention time. The slides, TV spots, and platters of announcements are being used by clubs. The editorial mat on Share Your Life has been widely reprinted in small daily and weekly newspapers across the U.S. and Canada.
 - Judging is currently underway on the International club and district bulletin contests. A total of 25 districts have entries in this year's club bulletin contest.
 - Publicity and promotional support will be given by the public relations department to the Career Awards Program (Knights and Ladies of the Year) as soon as the printed literature on the program has been completed by the program development and publication departments.

2. Secretary Reg exhibited suggested jacket patches, pins, pendants and a plaque which have been developed for use in carrying out the Career Awards Program.
3. Secretary Reg also discussed the proposed radio series which will be prepared for use by hometown radio stations of Kiwanis clubs in the period prior to and during the Centennial of the American Revolution year (1976). Secretary Reg reported that the Finance Committee had given its approval to the series. There was some discussion as to the proper name for the series. It was decided that the name "Panorama" was the best which has been suggested.

Recommendation #1:

The committee recommends that the Secretary be authorized to proceed to contract for a radio series for use by hometown radio stations of Kiwanis clubs. The presentation of the program would begin in October, 1973 and would continue through the Centennial Year of the American Revolution (1976).

I move that recommendation 1 be adopted.

4. There was discussion on whether or not Kiwanis International should publicly honor the memory of Roberto Clemente, deceased major league baseball player, who lost his life helping provide supplies for earthquake victims in Managua, Nicaragua. His name was originally proposed by the Chairman of the Kiwanis Commission for Puerto Rico and the Virgin Islands for a Connelly Medal.

The committee suggests that the Chairman of the Kiwanis Commission for Puerto Rico and the Virgin Islands, Victor Murati, be advised that Kiwanis International has no appropriate award or medal that could be bestowed upon Roberto Clemente, but that it has great admiration for the man and what he achieved during his lifetime, and suggests that the club, itself, honor his memory appropriately.

5. The committee considered the nomination of Dr. Nicholas J. Dallis, Arizona medical doctor and creator of the comic strips "Mary Worth," "Judge Parker," and "Apartment 3-G" for the 1973 Kiwanis Decency Award. The committee felt that Dr. Dallis was an appropriate candidate for the Kiwanis Decency Award.

Recommendation #2:

The committee recommends that Dr. Nicholas J. Dallis, creator of the comic strips "Mary Worth," "Judge Parker," and "Apartment 3-G" be given the 1973 Kiwanis Decency Award, and that he be invited to accept the award in Montreal.

I move that recommendation #2 be adopted.

6. The committee discussed the idea of using 24-sheet billboard posters, which would be exhibited on a public service basis, as promotion for the next theme and major emphasis program; and also as a continuing public relations device for Kiwanis clubs. It was felt that a simple poster bearing the words:

"Give of Yourself

To the aging
To the young
To the needy

Your Local Kiwanis Club"

and the new Kiwanis emblem could be used. Localizing streamers would be made available.

Recommendation #3:

The committee recommends that an initial order for one-hundred 24-sheet billboard posters be placed with Creative Displays, Inc., Lexington, Kentucky, and that their availability be made known to the organization, initially, through district leaders, at the 1973 meeting of the Kiwanis International Council. The wording and design would be as outlined in the discussion immediately preceding.

I move that recommendation 3 be adopted.

7. Secretary Reg described to the committee the preliminary work he has undertaken on a program whereby students at five different midwestern universities would actually create television programs on Kiwanis' forthcoming theme and major emphasis program, with these programs being aired by the hometown stations of Kiwanis clubs. Each of the five universities would receive a grant-in-aid of \$5,000.00 for two 30-minute programs. The University of Michigan has already accepted the idea. Michigan would also coordinate the production by all five universities, and do the reproduction. The university estimates that this latter work would cost about \$10,000.00. This would make the entire program cost - initially - \$35,000.00. These are funds which the Kiwanis International Foundation president will ask his board to make available. Four other universities will have to be sold on the project. Secretary Reg plans to go next to the University of Minnesota. The committee agreed that Secretary Merridew should continue with this organizational effort.
8. The committee considered three holdover nominations for Connelly Medals. Final action of approval or disapproval of these nominations was deferred pending the receipt of further information from the individual nominating agencies. This information was requested. However, in none of the three cases was it received. The committee carefully reexamined all three on the basis of existing data.

Recommendation #4:

In view of the fact that the nominations of William H. Mikulin of Houston, Texas, Douglas Lindberg of Palatine, Illinois, and Dr. David Eric Martin of Chicago, Illinois do not comply with the criteria established for the Connelly Medal, the committee suggests that they be presented with the Medal for Valor by their respective districts.

I move that recommendation 4 be adopted.

9. The committee also considered two additional nominations for Connelly Medals, G. William Medley of Rapid City, South Dakota and Miss Martha Green of Louisville, Kentucky. However, the nominations did not comply with the criteria established for the medal.

Recommendation #5:

The committee suggests that the Kentucky-Tennessee District consider the presentation of a Medal for Valor to Miss Martha Green.

I move that recommendation 5 be adopted.

10. The committee considered a Connelly Medal recipient or approved nominee who could be honored publicly with receipt of his medal at the Montreal Convention this June. It was decided that Donald Fritts of Chatham, New Jersey be invited to come to Montreal to accept the medal he won for saving two passengers from a submerged automobile in Winston-Salem, North Carolina.

Recommendation #6:

The committee recommends that Donald Fritts of Chatham, New Jersey be invited to come to Montreal to accept the Connelly Medal he was awarded for saving two people from a submerged automobile near Winston-Salem, North Carolina. The committee further recommends that the staff be empowered to nominate an alternate should it not be possible for Mr. Fritts to come to Montreal for the ceremony.

I move that recommendation 6 be adopted.

11. The committee engaged in considerable discussion on the possibility of devising ways, other than those currently in use, for handling the Connelly Medal program. One idea put forward was to encourage districts to make wide use of Medals for Valor, with the Board Committee on Public Relations annually selecting one of these for symbolic acceptance of the Connelly Medal at the Kiwanis International Convention.
12. President Badskey, who visited the meeting, thanked the committee for its support, complimenting it on the quality of public relations enjoyed during his term of office, and noting his appreciation of the committee's approval of his idea to modernize the Kiwanis emblem and to make widespread use of the modified emblem.

I move this report be received.

Respectfully submitted,

JAMES C. BROOKS

TED R. OSBORN

HILMAR L. SOLBERG, Chairman

REPORT OF THE TREASURER
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 28-May 2, 1973

The financial position of Kiwanis International at March 31, 1973 indicated a significant improvement in the last twelve months. This is reflected in the attached Statement of Financial Position for March 31, 1973 and 1972.

Total Current Assets at March 31, 1973 were \$906,000 compared to \$696,000 at this same time last year. Most of this improvement in Current Assets can be traced to our Cash accounts. The Cash has increased because of the dues increase being in effect the full six months of this year, whereas last year we were permitted to collect only 50% of the first half of our dues increase. Total Current Liabilities are at \$339,000 compared to \$495,000 last year. You will note an account in this section entitled Amount Due Reserve. It has been our policy for the last year or so when funds are needed, and when it is advantageous for us, to borrow from the reserves rather than negotiate a commercial loan.

Working Capital amounted to \$566,000 or an improvement of over \$350,000 in the last twelve months. Other Assets and Advances are added to our Working Capital to give us Total Unrestricted Funds at March 31, 1973 of \$629,000. This amount added to the Reserves --- Funded of \$301,000 and Building Expansion of \$125,000, reflects a Total of All Funds or Net Assets of \$1,056,000.

Respectfully submitted,

ROY W. DAVIS, Treasurer

KIWANIS INTERNATIONAL
STATEMENT OF FINANCIAL POSITION
MARCH 31, 1973

	<u>1 9 7 3</u>	<u>1 9 7 2</u>
UNRESTRICTED FUNDS:		
CURRENT ASSETS:		
Cash	\$ 506,947	\$ 306,901
Accounts Receivable	155,577	173,246
Inventories	188,531	197,000
Prepaid Expenses	45,577	16,151
Unexpired Insurance	9,608	3,218
Total Current Assets	<u>906,240</u>	<u>696,516</u>
CURRENT LIABILITIES:		
Accounts Payable	67,246	106,092
Accruals	72,873	54,196
Amount Due Reserve	175,610	257,755
Deferred Income	8,303	7,614
Key Club & Circle K	15,417	69,966
Total Current Liabilities	<u>339,449</u>	<u>495,623</u>
Working Capital	<u>566,791</u>	<u>200,893</u>
OTHER ASSETS:		
Deposits	46,435	38,361
Advances	16,712	13,013
	<u>63,147</u>	<u>51,374</u>
Total--Unrestricted Funds	<u>629,938</u>	<u>252,267</u>
RESERVED FUNDS:		
Funded	301,392	301,885
Building Expansion	125,023	109,415
Kiwanis International Bldg.	<u>1</u>	<u>1</u>
Total--All Funds (Net Assets)	<u>\$1,056,354</u>	<u>\$ 663,568</u>

REPORT OF BOARD COMMITTEE ON FINANCE
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 28-May 2, 1973

Date of Committee Meeting: April 28, 1973

Place of Committee Meeting: General Office

Present: Members - Roy W. Davis, Maurice Gladman
Chairman - Charles M. Roberts
Staff Members - Thomas W. Fitzgerald, R. P. Merridew, L. A. Hapgood
Others - Lorin J. Badskey, William M. Eagles, M.D., Wes H. Bartlett

The committee reviewed the financial statement of Kiwanis International for the six-month period ended March 31, 1973. It was found in order and approved.

As indicated on the attached Summary of Income and Expenses, total income for the first half of the 1972-73 administrative year amounted to \$1,564,000. This is an improvement over the last twelve months of approximately \$150,000. A review of the income accounts would reveal that the increase in income this year, for the most part, can be attributed to the dues, liability insurance, processing fees, magazine advertising, gross profit on the sale of supplies and convention registration fees. With the exception of the income accounts for magazine advertising and the gross profit on the sale of supplies, all other increases in income are the result of the dues rate or fee increases.

As you will recall, for the first two and a half months of last year we were affected by the price and wage freeze. Therefore, when comparing this year with last year at this six-month period we have exactly 50% more income because there was no restriction in the collection of the dollar increase in dues and the dollar increase in processing fees in the first three months of this year.

As you know, liability insurance (net) is new for this year, and any excess here at year end will be held to help offset further increases in the insurance rates. Convention registration fees have increased considerably over last year: (1) because of earlier registration, and (2) the registration rate increase of \$5 for both men and women.

As explained earlier this year, the convention dues account reflects a decrease in income over the last twelve months. However, keep in mind that the amount in this account represents a prorated allocation from general dues. This year the allocation to the Convention Department for the full twelve months is approximately \$4,000. Last year the actual amount of general dues needed for the convention operation was \$48,000.

Expenses amounted to \$1,218,000 which is approximately \$10,000 less than at this same time last year. The overall reduction in expenses for the first six months of this year reflects the timing of expenditures, rather than a savings in expense at this time. With minor exceptions, it appears at this date that most items are within budget and within our forecasts at this time. The budget will be officially adjusted at the June meeting for those expense accounts that need an adjustment.

The quarterly reports for Key Club and Circle K International were reviewed, found in order and approved. It was noted that the cash balance for Key Club International at March 31, 1973, was \$108,151 --- while the Circle K International bank account reflected a balance of \$36,600. This is a marked improvement in the last twelve months as far as Circle K is concerned, because at this date last year their bank balance was at \$9,000. While the \$108,151 bank balance for Key Club is not a decrease in the last year, it was noted that Key Club dues showed another decline of almost \$6,000 so far this year.

Among those clubs involved in charter revocations at the February meeting of the Board, the following clubs had accounts receivable balances due Kiwanis International at that time:

<u>KIWANIS CLUB OF</u>	<u>AMOUNT</u>
The Forum, Inglewood, California	\$ 335.80
West Rouge, Ontario	26.00
Greenville, Georgia	99.88
Lyons, Georgia	40.00
Northeast Metro, Atlanta, Georgia	29.25
Warner Robins, Georgia	214.50
Henderson, Kentucky	63.75
Baker, Louisiana	45.50
North East Bronx, New York	37.50
Penfield-West Webster, New York	501.50
Syosset, Long Island, New York	68.00
Total	<u>\$1,461.68</u>

As you can see, the total amount involved in this write-off of accounts receivable is \$1,461.68 --- \$1,200.00 of this amount is for dues and magazine subscriptions.

Recommendation #1:

The committee recommends that the write-off of the accounts receivable totaling \$1,461.68 for the clubs listed above be made.

I move that recommendation 1 be adopted.

The committee reviewed in detail a rough draft of the Proposed Budget for the 1973-74 administrative year. We have instructed Tom Fitzgerald to supply each Board member with a copy of the Proposed Budget within the next few weeks. We will appreciate hearing any comments you may have concerning the Budget for 1973-74 in order that we may recommend its adoption at the June meeting.

The Secretaries' contingent expense statements for the first six months of the 1972-73 administrative year were reviewed, found in order and approved.

The proposed fifty-cent rate increase for International Extension was discussed at length. The Staff will prepare a draft for the presentation in Montreal. In reviewing the past financial results of the International Extension operation, we noted that last year 1971-72 the net income was \$9,800. This was created because of a reduction of field representatives in Latin America, and the plans to start up South Pacific operations were delayed until this administrative year.

The committee reminds the Board of the financial policy established prior to the most recent dues increase. That policy afforded the flexibility of realizing a sizeable net income figure for overall operations because of a dues increase. Then in subsequent years a declining amount of net income, and finally realizing a negative net income before requesting additional dues income.

This is what is happening at this time. Last year in 1971-72 because of a dues increase the net income amounted to approximately \$200,000. This year the net income figure should amount to approximately \$100,000 --- next year 1973-74 we should realize a minimal figure, and assuming there are no major changes in our income and expense patterns, we should show a negative net income in 1974-75 and so on. By following this procedure we avoid building up large amounts of unrestricted capital or reserves.

Since the inception of International Extension income as passed by the Delegate Body at the Portland Convention in 1966, all funds received have been recorded separately and expenses against those funds have been clearly indicated. Therefore, the status of the International Extension account on an accumulative basis has always been identifiable. The same facts and conditions apply to the Comprehensive General Liability Insurance account. It is the committee's desire that these methods and procedures be stated in the International Policies.

Recommendation #2:

The committee recommends that the following methods and procedures be stated in the International Policies:

Accounting Practices

International Extension

Dues from International Extension as designated by the Revenue Act of the Constitution shall be shown in the income statement as a separate figure. Expenses for International Extension shall be indicated in the annual financial statement as a separate figure. Accounting procedures shall clearly indicate the financial position of the International Extension account on an accumulative basis.

Comprehensive General Liability Insurance

Dues from Comprehensive General Liability Insurance as designated by the Revenue Act of the Constitution shall be shown in the income statement as a separate figure. Expenses for Comprehensive General Liability Insurance shall be indicated in the annual financial statement as a separate figure. Accounting procedures shall clearly indicate the financial position of the Comprehensive General Liability account on an accumulative basis.

I move that recommendation 2 be adopted.

The recommendation concerning the proposed radio series from the Board Committee on Public Relations was discussed. We are in agreement to change the necessary expenses to our cost of sales account, which will be offset at a later date by sales of the tapes to our clubs.

Recommendation #3:

The committee recommends that the necessary expenses involved in the Kiwanis International Radio Series be approved and charged against our Supplies operation.

I move that recommendation 3 be adopted.

I move this report be received.

Respectfully submitted,

ROY W. DAVIS

MAURICE GLADMAN

CHARLES M. ROBERTS, Chairman

KIWANIS INTERNATIONAL

SUMMARY STATEMENT OF INCOME AND EXPENSES

PERIOD ENDED MARCH 31, 1973 & 1972

	<u>1973</u>	<u>1972</u>
INCOME:		
Dues-General	\$ 637,946	\$ 601,601
Dues-International Extension	66,051	64,750
Charter Fees	11,299	9,100
Interest	3,695	3,009
Liability Insurance (Net)	12,332	---
Processing Fees	64,307	49,657
Magazine Subscriptions	265,303	265,607
Magazine Advertising	99,154	92,666
Gross Profit on Sale of Supplies	223,185	200,430
Convention Registration Fees	175,103	95,701
Convention Dues	1,981	22,694
Mailers	<u>3,713</u>	<u>3,429</u>
Total Income	1,564,069	1,408,644
EXPENSES:		
Board, Council & Comm. Administration	137,815	138,163
Executive	76,266	67,122
Office Management	69,923	66,690
Public Relations	26,029	23,681
International Extension	59,360	54,323
Field Service	104,315	90,059
Records & Data Processing	47,655	52,762
Program Development & Club Service	65,305	60,858
Circle K	20,445	19,688
Key Clubs	22,058	28,779
Bureau of Accounts	(7,002)	8,287
Publications	28,995	42,554
Magazine	345,281	363,071
Supplies	169,213	158,981
Convention	<u>53,072</u>	<u>53,235</u>
Total Expenses	<u>1,218,730</u>	<u>1,228,253</u>
EXCESS OF INCOME OVER EXPENSES	<u>\$ 345,339</u>	<u>\$ 180,391</u>

WORKING PAPER RE MAJOR EMPHASIS PROGRAM
FOR THE KIWANIS INTERNATIONAL FOUNDATION

Background

The Kiwanis International Foundation has been progressing well in fulfilling its purposes as outlined in its charter.

The image of the Foundation has continued to improve and the support for the work of the Foundation has increased each year.

Much thought has been given to the continuing suggestion that the work of the Foundation could create a greater impact; the good that it does could be more clearly demonstrated and the image of the Foundation could be greatly enhanced if the Foundation had a major thrust.

Such a thrust or major emphasis could be highly visible evidence that the Foundation was continuing to serve with increased effectiveness.

Its role would be better known and even greater support forthcoming.

Looking to the Future

If and when a major emphasis program is selected for the Foundation, certain principles should be clearly understood and observed.

1. The Foundation is a separate organization and yet its main source of income will continue to be obtained from interested Kiwanians through the full support of the Kiwanis leadership.
2. The Foundation is not a program promoter for if it were, it would be dealing directly with Kiwanis clubs in terms of program suggestions and this rule is reserved to Kiwanis International itself.
3. Therefore, the role of the Foundation is in research and development. In research support the Foundation can possibly provide long-range benefits for mankind. This would be done under its own initiative and control. In development the Foundation can provide the resource materials which can enhance a program or programs which might well fall within the desire of Kiwanis International to utilize in working with its clubs. In any such case, the International Board would give recognition to the Foundation for its contribution in developing the support materials but Kiwanis International would assume full responsibility for making such materials available to its member clubs.