

## **Proposed implementation plan of the academic honesty and plagiarism policy for the IUSSW**

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The IUSSW and Division of Labor Studies faculty desire to have a uniform response to academic honesty and plagiarism. There are specific steps that each faculty member is required to take if they discover an instance of academic dishonesty which are clearly described in the Code of Student Conduct. To ensure consistency in enforcement, and prevention of academic dishonesty among faculty and across campuses the following steps will be taken:

- 1) Information will be provided to full-time and adjunct faculty to assist them in understanding academic dishonesty or plagiarism and effective methods for preventing it. This will be provided to any faculty prior to teaching a class for the first time and at the beginning of each academic year. Tenure track and full time faculty will also receive information when they join the faculty. The director or designee of each program on each campus is responsible for providing the information.
- 2) Information to be provided to faculty will include: Academic misconduct flowchart, academic misconduct report form, URL links on research as to why plagiarism takes place or how to prevent it, URL links of information for students, Links to turnitin.com or other tools to aid in the detection or prevention of plagiarism, URL links to information on classroom and testing techniques that reduce the level of academic dishonesty, material from the campus writing program and the URL link to their office.
- 3) Contents of the packet of information will be reviewed annually in the BSW/MSW committees to determine if changes in technology or standards need to be addressed and to ensure that URL links are still viable.
- 4) The Indiana University policy on plagiarism and the IUSSW addendum to the IU policy will be included on every syllabus for a course offered by the IUSSW.
- 5) The issue of academic honesty and plagiarism will be addressed directly with students in the first week of class and during program orientations.
- 6) If determined to be necessary by the program director on each campus, a faculty committee will be established at the beginning of each academic year to review incidents of academic dishonesty. The purpose of the committee is to ensure that proper procedures are followed by faculty and that consequences are consistent. The size and composition of the committee will also be determined by the program director.

Links on research on why cheating takes place or how to prevent it:

1. Student cheating and plagiarism in the internet era: A Wake up call Libraries Unlimited Lathrop, Ann, Foss, Kathleen  
[http://books.google.com/books?hl=en&lr=&id=pyXJWLsml7gC&oi=fnd&pg=PR9&dq=%22Lathrop%22+%22Student+Cheating+and+Plagiarism+in+the+Internet+Era:+A+...%22+&ots=iFRgNpzyX&sig=pqNxpnID0HF\\_ZFHdFOO-knWbMkA](http://books.google.com/books?hl=en&lr=&id=pyXJWLsml7gC&oi=fnd&pg=PR9&dq=%22Lathrop%22+%22Student+Cheating+and+Plagiarism+in+the+Internet+Era:+A+...%22+&ots=iFRgNpzyX&sig=pqNxpnID0HF_ZFHdFOO-knWbMkA) Alarming information. It deals with k-12, but much of the focus is on high achieving students who are going to college. Some of the data is dated, but does include many recent technologies and how they are used to cheat on tests or create papers.
2. [http://college.hmco.com/english/plagiarism\\_prevention.html](http://college.hmco.com/english/plagiarism_prevention.html)> This cite has some good flashcards. Has a good section on paraphrasing.
3. <http://www.library.ualberta.ca/guides/plagiarism/why/index.cfm> University of Alberta website page titled “Why Students Plagiarize” This cite has good information on why students plagiarize and ways to prevent it. Several good links.
4. <http://www.plagiarism.org/> Good ideas of how to present the issue to students, assignments and design of assignments to prevent or discourage plagiarism.
5. Y:\Plagiarism Taskforce\Tools for Teaching - preventing cheating.mht Good summary of ways to prevent cheating and other useful information.
6. [www.iub.edu/~cwp/plagiarism.shtml](http://www.iub.edu/~cwp/plagiarism.shtml) Website for Campus Writing Program at Indiana University. Contains information on syllabus and assignment design to deter academic dishonesty.

#### Information about use of Turnitin.com

1. <http://www.indiana.edu/~tltl/projects/plagiarism/index.html> link to Turnitin.com and plagiarism information at IU

#### Links for students to learn about plagiarism

1. [http://www.indiana.edu/~wts/pamphlets/apa\\_style.shtml](http://www.indiana.edu/~wts/pamphlets/apa_style.shtml) Website at IU for writing tutorial services with specific information on APA style. They also have printed pamphlets available for classes.
2. <http://www.hamilton.edu/writing/index.html> Excellent information and good link for citations including for APA style that may be a useful tool for students who don't have the APA handbook.
3. [http://wps.prenhall.com/hss\\_understand\\_plagiarism\\_1/0,6622,427064-,00.html](http://wps.prenhall.com/hss_understand_plagiarism_1/0,6622,427064-,00.html) Excellent information on summarizing, paraphrasing and other issues regarding plagiarism. Includes T/F tests on subject with results easily sent to instructor.