

Graduate Affairs Committee
February 26, 2002
3:30 p.m. - 5:00 p.m.
UL 1126

AGENDA

1. Approval of the minutes for January 22, 2002 Queener
2. Vice Chancellor's Report.....Brenner
3. Associate Dean's Report..... Queener
4. Purdue Dean's ReportStory
5. Graduate Office Report..... Andrew-Mohr
6. GSO Report..... Wagner
7. Committee Business
 Fellowship Subcommittee ReportPavalko
 Curriculum Subcommittee Report O'Palka
8. Discussion Queener
 Proposal to change internship requirement for M.A. in English
 Strategic Planning for Graduate Education - Follow Up Survey
10. New Business.....
11. Next Meeting (March 26) and adjournment

Graduate Affairs Committee
February 26th, 2002
Minutes

Present: Margaret Adamek, Hasan Akay, James Baldwin, Mark Brenner (co-chair), Daniel Callison, Jon Eller, Nicholas Kellum, Jackie O'Palka, Nasser Paydar, Douglas Perry, Sherry Queener (co-chair), Judith Ritcher, Frank Schultz, Sharon Sims, Sarah Wagner, James Williams, Kathryn Wilson, Polly Wolfe

Staff: Monica Ridge

Approval of the minutes - Dr. Queener

The committee approved the minutes from the January 22nd, 2002 meeting.

Vice Chancellor's Report - Dr. Brenner

Graduate programs on this campus should begin to consider working an ethics component into their programs. Dr. Brenner is proposing that those programs without an ethics component currently built into their requirements do so based on their school's needs. Dr. Queener has spent a good deal of time cleaning up issues pertaining to academic student conduct. At the University of Minnesota an agreement has been established between the Graduate Office and the graduate programs:

- All programs will build an ethics component in as requirement
- How the component is implemented and delivered is up to the program
- The Graduate Office will act as a resource
- Programs were encouraged to cluster classes / seminars etc.

The University of Pittsburgh has remedied this issue by offering a research and survival skills program with an ethical component included in it. Dr. Brenner will gather more details about this program. Within the next several years, Research and Sponsored Programs will develop a web based ethics module and tracking system. Dr. Brenner feels that an ethics component may become a national requirement for all those participating in research. A subcommittee may be formed to work on an agreement similar to the University of Minnesota's.

Associate Dean's Report - Dr. Queener

Dr. John Jones III, the Dean of Students for undergraduate students, is working on a program that will address ethics and student conduct. Also, ethics has been a recent topic at the Woodrow Wilson round table discussions in Bloomington. The round table participants' feel that the more students are made to feel a part of the profession, the less likely they are to participate in unethical behavior. This means communicating to the students what the ethical standards of the profession are. Dr. Queener suggested that ethics be addressed at the Graduate Student Orientation in a survival skills seminar.

Dr. Queener reminded the GAC of Explore IUPUI, taking place on October 12th.

Purdue Dean's Report

Dr. Story was not able to make today's meeting.

Graduate Office Report - Dr. Queener

Joelle Andrew-Mohr was not able to attend today's meeting. She is in the process of moving offices.

The Graduate Office has hired John Bivens to facilitate two Web Center training sessions a week, March through May starting March 6th. The sessions will cover the basic application functions March through April. April through May more advanced topics will be taught, and in May, John will facilitate IUIE training sessions. The sessions will take place in UL106 and there is space for 12 attendees per session. Please RSVP to Joelle for next week's sessions, after that RSVP directly to John at jbivens@cs.iupui.edu. The training sessions are free of charge.

Dr. Queener asked the GAC members to contact Joelle if their department would like to see changes made to the online application. Some changes will be free of charge and others may require a fee. There is a small amount of funding that can be used to support one round of improvements. Dr. Brenner asked the GAC for feedback regarding the online application process. Members of the GAC had the following comments and concerns:

- The GAC would like to be able to access information about an applicant, other than the e-mail, before they have submitted an application.
- The GAC would like to know if their applicants have applied to other programs on campus.
- The GAC suggested that a notification be sent to the departments when online applications have been submitted.
- The School of Science is concerned about the delay between when Purdue applications are submitted online and when they are hand entered by the IUPUI Graduate Office staff into the Purdue online application system. They are also concerned about applications being sent back as invalid and unrecognizable.
- The School of Nursing has suspended use of the online application

Graduate Student Organization (GSO) Report - Sarah Wagner

An online survey has been set up in order to solicit student opinion regarding the proposed Student Legal Services Office and the \$10 a semester student fee associated with it. The GSO is supportive of the office but has not given support regarding the fee. The results of the online survey have been of mixed opinions. The GSO has not decided if they will support the fee portion of the proposal. This will be voted on at the March meeting. The GSO may encourage those proposing the office to seek grants.

The Hoosiers for Higher Education held their Storm the Statehouse event on February 20th. Two to three graduate students attended the event, a few others attended the luncheon, and 40 undergraduates attended. Unfortunately legislators were busy throughout the day and were unable to meet with the students to discuss current higher education legislation. Sarah and Karen Whitney have discussed forming an External Affairs Committee that would be responsible for monitoring legislation and organizing this event in the future.

The mentor program has been launched and 20 individuals have been paired up. A kick off event will be scheduled before or after spring break.

Questions have been raised as to whether or not health insurance fees can be billed through the Bursar's office in conjunction with tuition. The GSO is investigating this matter.

The GSO is currently working on designing seminars for residents of the new student housing.

Subcommittee Business

Fellowship Subcommittee - Dr. Queener

Dr. Pavalko teaches during the GAC meetings and is unable to attend. Fellowship applications are currently being reviewed. The next meeting will take place on March 7th. Awards should be announced shortly after this meeting. Dr. Queener stated that there might be a second call for applications.

Curriculum Subcommittee - Dr. O’Palka

Two course change requests and ten new course requests were approved at the February 20th meeting. Two new course requests were returned for further information.

Discussion

Proposal to change internship requirement for M.A. in English

The Department of English has requested to change their requirement for the M.A. degree by making the previously required internship into an option. The committee approved this request. The proposal will be sent to Bloomington as an information item.

Strategic Planning for Graduate Education - Follow Up Survey

Twenty-two programs out of fifty responded to the online graduate program survey. The survey was sent out in order to refine the strategic plan for graduate education. The primary objective of the out-of-state student portion of the survey was to see how waiving out-of-state tuition would impact graduate programs. Some schools may depend on the out-of-state tuition income. Dr. Brenner asked that those who have not filled out the survey to please do so; a refined second survey question will be sent out in the near future. The information collected from this survey will eventually be shared with the Chancellor.

Next meeting date

The next meeting will take place on March 26th, at 3:30 p.m., UL1126.

Meeting adjourned at 4:45 p.m.

COURSE SUMMARY

Approved Courses

February 26, 2002

COURSE CHANGE REQUEST

School of Public and Environmental Affairs

SPEA V621 Seminar in Teaching Public & Environmental Affairs 3 Credits

Change grading to: S-F

Justification: This course change request is to change the grading of the course to S/F only. The course is a skills course for Ph.D. students. Students must complete the course satisfactorily before they are allowed to teach an independent section. The course is best suited to the Satisfactory/Unsatisfactory method of grading, as it involves a number of practical exercises for which the standard ABCDF scale is inappropriate-the student either completes the exercise or s/he does not.

School of Science

BIOL 501 Cell Physiology 3 Credits

Course is being discontinued for this campus only

Justification: This course has not been offered for several years. Its contents have been picked up by other upper level undergraduate and graduate courses in the Biology Department including especially K484 Cellular Biochemistry and 507 Principles of Molecular Biology.

NEW COURSE REQUESTS

School of Continuing Studies

ACE D620 Adult Education Research 3 Credits

This course assists students in understanding the philosophical assumptions, ideologies, methodologies and ethical perspectives which underly research in adult education and provides students with experience in collection of data. Students develop a personal perspective on what constitutes knowledge and what methods of inquiry are consistent with that perspective.

Justification: ACE D620 is a required course for the Adult Education program which develops social science research skills our students need to understand and apply in other courses and work in their professional practice as adult educators. See attached for more.

School of Engineering and Technology

EE 515 Software Engineering for Embedded Systems 3 Credits

This course teaches the object-oriented system analysis and design for embedded systems. Unified modeling language and Shlaer/Mellor methodology will be studied. Assigned project will lead students through the cycles of information gathering, problem analysis, model design and model implementation for software development. Prerequisites: EE 362 and EE 359.

Justification: This course has been taught 3 times as an experimental course.

Indiana University Graduate School

School of Liberal Arts

AFRO A569 The African American Experience 3 Credits

One of the main goals of this course is to expose students to broad themes in African-American history, while providing the tools to analyze contemporary economic problems and prospects facing the African-American population in the United States.

Justification: To increase number of available courses for Afro-American minors.

COMM C620 Computer Mediated Communication 3 Credits

An overview of practical and scholarly approaches to computer mediated communication. The readings address mass communication, discourse, community, gender, intercultural understanding, ethics, interpersonal relationships identity, organizational communication and education.

Justification: Necessary for the curriculum for our Applied Communication M.A. program.

MHHS M592 Graduate Topics in Medical Humanities 3 Credits

Study of topics in Medical Humanities. May be repeated once for credit on a different topic.

Justification: Please see attached justification

MHHS M598 Graduate Readings in Medical Humanities 1 - 3 Credits

Focused readings on selected topics in medical humanities by arrangement with the instructor. Permission of the Program Director required.

Justification: Please see attached

MSTD A516 Collections Care and Management 3 Credits

A survey of techniques for the management and care of collections in museums. It covers documentation, management of collections, processes, administrative functions, risk management, and ethical and legal issues. The course also covers the physical care and conservation of collections. Prerequisite: MSTD A503 or instructors permission.

Justification: One of the core courses for Museum Studies graduate certificate

SOC R537 Gender and Society 3 Credits

This course examines some of the central approaches to gender that sociological theory has offered in a graduate context, emphasizing recent social interactionist and feminist theory and methods but providing historical background to the ways we conceptualize gender as well.

Justification: Central to each of our graduate specializations, the applied nature of our M.A. program, and likely to be of interest to majors and minors in other disciplines as well.

School of Medicine**PBHL****H606****Health Services Quality Improvement and Risk Management****3 Credits**

Critically examines the concepts strategies, and techniques related to the improvement of quality health service delivery. Addresses the increasing need to enhance productivity given the impact of external and other factors on the work place. Principles and application of risk management concepts and techniques, including insurance, are emphasized.

Justification: To continue developing the MPH curriculum.

School of Science**STAT****536****Introduction to Survival Analysis****3 Credits**

Prerequisite: STAT 517 or equivalent. Deals with the modern statistical methods for analyzing time-to-event data. Background theory is provided, but the emphasis is on the applications and the interpretations of results. Provides coverage of survivorship functions and censoring patterns; parametric models and likelihood methods, special life-time distributions; nonparametric inference, life-tables, estimation of cumulative hazard functions, the Kaplan-Meier estimator; one and two-sample nonparametric tests for censored data; semiparametric proportional hazards regression (Cox Regression), parameters' estimation, stratification, model fitting strategies and model interpretations. Heavy use of statistical software such as S-Plus and SAS.