

# Faculty Affairs Meeting November 25, 2013

Present:

John McGrew; Marquita Walker; Patricia Wittenberg; Mary-Ann Frank; Sara Hook; Kathy Schilling; Sara Koskie; Larry Garetto; Sylvia Bigatti  
Mary Fisher (ex-officio)

| Action item  | Discussions/Actions   | Responsible(s)   | Date due                              |
|--|---|--|---------------------------------------|
| <ul style="list-style-type: none"> <li>○ Revision of Statement of Faculty Work: Revised throughout 2012-2013. Reviewed and revised based on feedback from deans, IFC-EC, and campus administration. First read at April 2013 IFC meeting. (continued from 10/29/2013)</li> </ul> | <ul style="list-style-type: none"> <li>○ Continue update and edit the document</li> <li>○ Second read proposed at January 2014 IFC meeting</li> </ul>   | <p>Mary Fisher</p> <p>Mary-Ann Frank and Josette Jones</p> | <p>12/10/2013</p> <p>IFC 1/7/2014</p> |
| <ul style="list-style-type: none"> <li>○ Review of campus Post Tenure Review policy (Faculty and Librarian Review and Enhancement)</li> </ul>  | <ul style="list-style-type: none"> <li>○ Discussion document (2012-2013) about the current policy and the status of post-tenure review in the U.S.</li> <li>○ Proposal to suggest conceptual framework for performance plans within each school/department. Performance plans provide faculty with due process before review is going to next level (campus)</li> </ul> | <p>Sara Hook, John McGrew and Marianne Wokeck</p>          | <p>February meeting agenda</p>        |
| <ul style="list-style-type: none"> <li>○ Discuss the grievance process and the Board of Review procedures</li> </ul>   | <ul style="list-style-type: none"> <li>○ Evaluate procedures used in Board of Review</li> <li>○ Report findings to Constitution</li> </ul>  | <p>Marquita Walker and ???</p>                             | <p>March meeting agenda</p>           |

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|------------------------------------|---|--|---|
|                                    | and Bylaws Committee responsible for review and update of policies  |  |   |
| ○ Academic Misconduct – procedures | <ul style="list-style-type: none"> <li>○ Review current document</li> <li>○ Suggest guidance document</li> </ul>  | Sara Koskie, Josette Jones, Sylvia Bigatti and Kathy Schilling | March meeting agenda                        |
| ○ Faculty Behavioral Issues        | <ul style="list-style-type: none"> <li>○ Some “grading matrix” , standards for faculty performance that can be incorporated in the merit system needs to be developed</li> <li>○ What ‘means’ in light of ADA providing accommodations?</li> </ul>              | Larry Garetto, Pat Wittenberg                                  | January meeting agenda (before 1/15)        |
| ○ Rank of Teaching Faculty         | <ul style="list-style-type: none"> <li>○ How do we propose a new rank?</li> <li>○ Process to follow (long term contract)=draft for Executive Committee ( see Academic Handbook plus other universities )</li> </ul> <p>Approval needed by Board of Trustees</p> | Marianne Wokeck  | February meeting agenda (draft of proposal) |