

**Indianapolis Faculty Council (IFC)**  
**Minutes**  
**January 8, 2013 ~ CE 409 ~ 3:00 – 5:00 p.m.**

**Faculty and Guests Present:** Karen Alfrey, Keith Anliker, Rachel Applegate, Simon Atkinson, William Babler, Sarah Baker, Charles Bantz, Nerissa Bauer, Anne Belcher, Robert Bigsby, William Blomquist, Catherine Brown, Aaron Carroll, Hsin-Liang Chen, Heather Coates, Lisa Contino, Jan Cox, David Craig, Todd Daniels-Howell, Mary Dankoski, Mark Di Corcia, Nancy Evans, Sasha Fedorikhin, James Gladden, Barbara Gushrowski, John Hassell, Pamela Ironside (Alt: Anne Belcher), Joan Kowolik, David Lewis, Jane Luzar, Joyce Mac Kinnon, Julie Magid, Steve Mannheimer, Kathy Marrs, Colleen McCormick, Michael McKenna, Michael McLeish, Julie Meek, Marc Mendonca, Mary Beth Myers, M. Razi Nalim, Bethany Neal-Beliveau, C. Subah Packer, Nasser Paydar, Melinda Phillabaum, William Potter, Rebecca Porter, Lyne Racette, Dawn Rhodes, Simon Rhodes, Laura Romito, Patrick Rooney, David Russomanno, Arlene Schmid, William Schneider, Deborah Stiffler, Lee Stone (alt: Jim Klenner), Janice Vinson, Jing Wang, Xianzhong Wang, Rick Ward, John Watson, Elizabeth Whipple, John Williams, Jr., L. Jack Windsor, Frank Witzmann, Marianne Wokeck, and Karmen Yoder

**Members Absent:** Austin Agho, Deborah Allen, Lisa Angermeier, Mark Bannatyne, Stephen Beck, Ed Barbari, Bonnie Blazer-Yost, D. Craig Brater, Marion Broome, Philip Cochran, Charles Davis, Mary De Groot, Dan Drew, Valerie Eickmeier, Anthony Faiola, Vance Farrow, Margaret Ferguson, Jan Froehlich, Mark Frohlich, Patrick Fueger, Philip Goff, Charles Goodlett, Tony Greco, Richard Gunderman, Susan Gunst, Eric Horn, Thomas Hurley, Roger Jarjoura, Kathy Johnson, Josette Jones, Stephen Jones, Jason Kelly, Debomoy Lahiri, Pam Laucella, Carmen Luca Sugawara, James Miller, Mary Beth Minick, Jim Nehf, Kristi Palmer, Michael Patchner, Lilliard Richardson, Kevin Robbins, Gary Roberts, Patricia Rogan, David Sabol, Michelle Schneider, Laura Skinner, Jodi Smith, Gene Tempel, Rosa Tezanos-Pinto, Chalmer Thompson, Frank Wadsworth, Marwan Wafa, Jeff Watt, Clark Wells, Karen West, James White, Kenneth White, Wanda Worley, and Momoko Yoshimoto

**Agenda Item I: Welcome and Call to Order**

IUPUI Faculty Council President, Jack Windsor, called the meeting to order at 3:00 p.m.

**Agenda Item II: Adoption of the Agenda as the Order of Business for the Day**

The Agenda was adopted as the Order of Business for the Day.

**Agenda Item III: Updates/Remarks from the Chancellor**

Charles R. Bantz, Chancellor

Enrollment Report PP: [http://www.iupui.edu/~fcouncil/documents/pps/spring\\_2013\\_enrollment.pdf](http://www.iupui.edu/~fcouncil/documents/pps/spring_2013_enrollment.pdf)

Enrollment Report Handout: [http://www.iupui.edu/~fcouncil/documents/handouts/spring\\_enrollment\\_2013.pdf](http://www.iupui.edu/~fcouncil/documents/handouts/spring_enrollment_2013.pdf)

Chancellor Bantz gave the following report:

- Enrollment Report: Rebecca Porter reported that IUPUI is down in heads (2.5%) and credit hours (1.5%). There will be some changes during census, but it is unlikely the gap will be filled. The campus is flat in professional degree-seeking students and freshmen. There is a decline in heads in 14 schools and 11 in credits. The Masters in Education moved to IUB as of this spring, which accounts for 80 heads. Fewer new students were enrolled in the spring as they enroll more in the fall. Discussion and questions were raised about various issues regarding enrollment and the drop in enrollment. Bantz said there will be a consistent effort across the country to have semester enrollment at 15 credit hours so that students graduate in four years. He said we need to be sensitive to the things that help students succeed. The campus has improved in some areas to a 45% graduation rate in the next few years compared to the 21% when he was hired.
- Hine Hall is under development and is coming along. The Bistro is open as well as the Faculty Club. A grab-and-go coffee shop is open in the old gift shop area. Students are using the classroom space.

- Budget proposal has been sent to the state. The ICHE is using a model to reward performance with money the campus already has. The percentage has gone from 5 to 6 percent. The money is pulled out in state appropriation and rewarded back for performance. The give back is not quite 10 percent. Graduation rates are up, so IUPUI will see a budget increase. Not all campuses in the state are doing so well.
- The Board of Trustees modified the mandatory executive retirement age from 65 to 67. The change was approved at their December 2012 meeting. The number goes with the change in social security. Deans on this campus are covered, but not Executive Associate Deans. The Vice Chancellors, including EVC Nasser Paydar, are not included. The change goes into effect July 2014.
- Search and Screen Committees:
  - Richmond M. Fairbanks School of Public Health: The committee has submitted names to Paydar and Bantz for consideration. It will be after January 1 before an announcement is made.
  - School of Medicine: John Williams, Dean, School of Dentistry, chairs. A search firm is assisting with the search. Screening meetings have been held; “airport” meetings will be held late February; early March.
  - Robert H. McKinney School of Law: Five individuals have been recommended for a visit to campus and they will begin to occur later in January.
- Chancellor and Dr. Sandra Petronio went to China in December to Sun Yat Sen and other partnership universities. The meetings were very productive and commitments were made to move forward. The Confucius Institute held a collaborative meeting in China as well.
- Paydar reported on Strategic Planning. They have identified ten initiatives and appointed 14 task forces. A list of the task forces and chairs will be sent to the schools so they can provide input.

#### **Agenda Item IV: Updates / Remarks from the IFC President**

L. Jack Windsor, President

Windsor reported on the following:

- FAQs on parking were shared with the IFC. Town Hall meetings will be held later this month. (NOTE: This was later found to be an error.)
- The Board of Trustees did pass the change in age for administrator’s retirement. Windsor asked them to consider a higher age in the future.
- Faculty Ethics Code of Conduct was discussed and will be constructed.
- 12 American Association for the Advancement of Science (AAAS) Fellows were announced. Ten from the IUB campus and two with the School of Medicine. The IFC-EC is working with Paydar’s office to have the fellowships be on this campus as well.
- Windsor was asked to serve on the nominating committee for a faculty member that will serve on the ICHE.

#### **Agenda Item V: [First Read] Motion to Change the Academic Calendar for Fall 2014**

Jan Buelow, Co-Chair, IFC Academic Affairs Committee

PowerPoint: [http://www.iupui.edu/~fcouncil/committees/academic\\_affairs/academic\\_calendar\\_fall2014.pdf](http://www.iupui.edu/~fcouncil/committees/academic_affairs/academic_calendar_fall2014.pdf)

Buelow report on the following:

- Academic Affairs Committee discussed the change in the Academic Calendar for 2014. She outlined the need and the proposals from Academic Affairs.
  - Proposal 1 is: The IFC Academic Affairs Committee moves that the academic calendar for fall 2014 be changed to provide a more than one-week break between summer and fall terms

so as not to impact critical programs requiring a two-week period prior to the start of the fall semester.

- Proposal 2 is: The IFC Academic Affairs Committee moves that the Academic Calendar guidelines with respect to the final exam period be changed so that the guidelines for Fall term mimic the final exam guidelines for the Spring term with finals beginning on Tuesday and ending on Sunday.
- Specifically for 2014: The start date for the Fall term 2014 is to be August 25.
  - Fall break is to be October 20 and 21.
  - Final Exams would begin Tuesday, December 16, and end Sunday, December 21.
  - Final Grades are due December 23, 2014.
- Comparison of Fall 2014:

Fall 2014	Current IUPUI	Proposed New IUPUI
Classes Begin	M 8/18/2014	<b>M 8/25/2014</b>
Labor Day	M 9/1/2014	M 9/1/2014
Fall Break	M/T 10/13-14/2014	M/T 10/20-21/2014
Thanksgiving Break	W 11/26-N 11/30/2014	W 11/26-N 11/30/2014
Classes Resume	M 12/1/2014	M 12/1/2014
Last day of Classes	M 12/8/2014	M 12/15/2014
Finals Begin	T 12/9/2014	T 12/16/2014
Finals End	M 12/15/2014	Su 12/21/2014
Grades due	W 12/17/2014	<b>T 12/23/2014</b>

Questions/Comments:

- Policy is that grades should be turned in within 48 hours from the final exam.
- Has there been discussion to change the start of Summer II so that is backed up by a week? Buelow said the committee did not look at this, but it would create a whole new set of complications. Myer said two weeks is needed between summer sessions to provide for summer program start and ends. She said every few years an adjustment to the calendar needs to be made.

A vote will occur at the February IFC meeting.

**Agenda Item VI: [Discussion Item] Sustainability Policies**

Colleen McCormick, Director of Sustainability

Circular 2013-07: [http://www.iupui.edu/~fcouncil/documents/handouts/sustainability\\_policies\\_2012.pdf](http://www.iupui.edu/~fcouncil/documents/handouts/sustainability_policies_2012.pdf)

McCormick discussed the policies in Circular 2013-07:

- She requested endorsement for the five policies. Pest Management and Waste Minimization are new policies; the others are revisions.

Questions:

- Watson asked if the pest management policy will affect the pest management in the greenhouse for biology. McCormick said the policy mainly affects pest management on the outside of campus and to keep pests from coming in.
- Windsor said the IFC-EC noted there were some funding issues within the policies and voted to endorse the policies rather than mandate them.

The motion comes from the Executive Committee for endorsement. A vote was taken and the policies were endorsed.

**Agenda Item VII: Questions/Answers**

- Who wrote the parking FAQs? Windsor responded that MaryFrances McCourt, IU Treasurer, wrote them based on responses given from the IUPUI and IUB campuses.
- David Craig re: FAQs: Will decisions made be given to representative bodies for discussion? Windsor replied that he is on the steering committee and would be glad to take questions or feedback and there will be town hall meetings to address the initiative. Rhodes said the initiative is an administrative one and the IFC and Staff Council will not be asked for approval. Bantz encouraged the faculty to attend the faculty town hall when it is announced. The centrality to providing health services to central Indiana (about 1 million visitors) is a huge issue to be considered. Windsor said McCourt told the Board of Trustees that a decision would not come to them in February, but when enough discussion and information is received to give a report. Windsor said McCourt ensured the Trustees that all staff that would be displaced on the campuses due to the initiatives would be treated the same.

**Agenda Item VIII: Unfinished Business:**

There was none.

**Agenda Item IX: New Business:**

There were none.

**Agenda Item X: Call for IFC or UFC Standing Committee Reports**

There were none.

**Agenda Item XI: Report from the IUPUI Staff Council**

Jim Klenner, First Vice President

Klenner reported on the following:

- Blood Drive: 58 units of blood were received.
- Bepko and Bohan awards have been determined. The Staff Multicultural Awardee has also been determined and the awards will be given in March 2013.
- During the November SC meeting, the members held an open forum regarding strategic directions.
- Funds were received to help a staff member who lost her home in the Southside explosion.
- Chancellor Bantz will attend the January SC meeting for his annual visit and talk.

**Agenda Item XII: Adjournment**

With no further business appearing, a motion was made to adjourn. The motion passed and the meeting was adjourned.

**Report on Council Actions (per Bylaws Article 1. Section C.3):**

Items to be Completed:

- Election of Representatives to the IUPUI Promotion and Tenure Committee

Items Completed: