

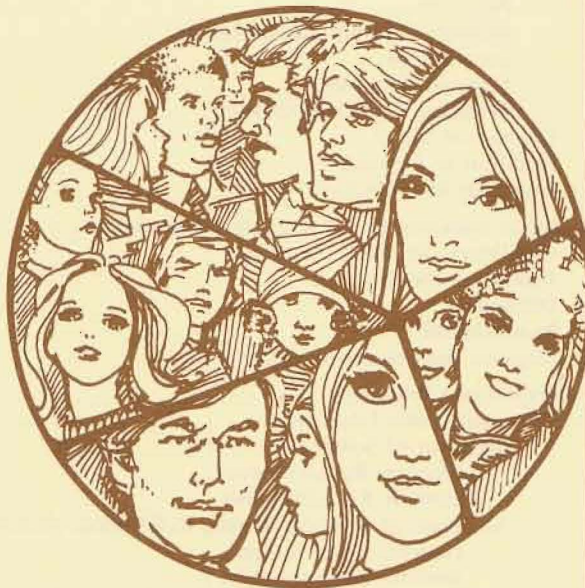
Division of Public and Environmental Affairs

bulletin 1973 - 74



Indiana University - Purdue University at Indianapolis

**DIVISION OF
PUBLIC AND
ENVIRONMENTAL
AFFAIRS
1973-74 Bulletin**



Indiana University-Purdue University at Indianapolis

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CALENDAR

1973-74 FIRST SEMESTER

Classes begin	W	Aug	22
Labor Day Holiday	M	Sept	3
Mid-term Reports	F	Oct	12
Thanksgiving recess—1st day	W	Nov	21
Classes resume	M	Nov	26
Classes end—last day	M	Dec	10
Exams begin	T	Dec	11
Exams end—last day	M	Dec	17
Semester ends	W	Dec	19

SECOND SEMESTER

Classes begin	Th	Jan	10
Mid-term reports	F	Mar	1
Spring recess	M	Mar	4
Classes resume	M	Mar	11
Classes end—last day	W	May	1
Exams begin	Th	May	2
Exams end—last day	W	May	8
Semester ends	F	May	10
Commencement	S	May	19

SUMMER SESSION I

Classes begin	M	May	13
Memorial Day Holiday	M	May	27
Classes end Summer Session I	M	Jun	24
Session ends	W	Jun	26

SUMMER SESSION II

Classes begin	F	July	5
Classes end Summer Session II	Th	Aug	15
Summer Session II ends			
Summer Term ends	S	Aug	17

1974-75 FIRST SEMESTER

Classes begin	W	Aug	21
Labor Day Holiday	M	Sept	2
Mid-term Reports	F	Oct	11
Thanksgiving recess—1st day	W	Nov	27
Classes resume	M	Dec	2
Classes end—last day	M	Dec	9
Exams begin	W	Dec	11
Exams end—last day	M	Dec	16
Semester ends	W	Dec	18

SECOND SEMESTER

Classes begin	Th	Jan	9
Mid-term reports	F	Feb	28
Spring recess	M	Mar	3
Classes resume	M	Mar	10
Classes end—last day	W	Apr	30
Exams begin	Th	May	1
Exams end—last day	W	May	7
Semester ends	F	May	9

ADMINISTRATIVE OFFICERS

INDIANA UNIVERSITY

John W. Ryan, Ph.D., President
Herman B. Wells, A.M., LL.D., Chancellor
W. George Pinnel, D.B.A., Vice-President and Treasurer

PURDUE UNIVERSITY

Arthur G. Hansen, Ph.D., D.Eng. D. Sc., President

INDIANA UNIVERSITY-PURDUE UNIVERSITY AT INDIANAPOLIS

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Jack M. Ryder, Ph.D., Vice Chancellor and Dean for Administrative Affairs
John C. Buhner, Ph.D., Vice Chancellor and Dean of the Faculties
Hugh A. Wolf, Ed.D., Dean for Student Services
John C. Krivacs, M.S., Director of Admissions
Neil E. Lantz, M.S., Registrar

SCHOOL OF PUBLIC AND ENVIRONMENTAL AFFAIRS (Indiana University)

Charles F. Bonser, D.B.A., Dean

DIVISION OF PUBLIC AND ENVIRONMENTAL AFFAIRS (IUPUI)

Monte E. Juillerat, Ph.D., Acting Director

The Student's Responsibility

SPEA has established academic requirements concerning such things as curricula and courses, majors and minors, and policy concentrations. Advisors, directors, and deans will always help a student meet these requirements, but **the student himself is responsible for fulfilling them.** If requirements have not been satisfied at the end of a student's course of study, the degree will be withheld pending adequate fulfillment. For this reason, it is important for students to acquaint themselves with all regulations and remain currently informed throughout their college career.



INDIANA UNIVERSITY-PURDUE UNIVERSITY AT INDIANAPOLIS

IUPUI was formed in January, 1969, by combining the rapidly growing Indianapolis units of both Indiana University and Purdue University. With approximately 17,000 students, it now includes 14 academic divisions which offer more than 1,800 courses and 100 different degree programs. IUPUI has an urban orientation. Most of its students commute, and many of its programs are directly related to metropolitan concerns and aspirations. IUPUI offers students a chance to work and study alongside students in the health professions, law, engineering, public and environmental affairs, technology, science, and the liberal arts.

In its urban setting, the University is developing new programs and taking upon itself new responsibilities never before possible in Indiana public higher education. The IUPUI commitment to Indianapolis and the state of Indiana involves consultation with agency and community leaders in the developing programs and facilities. In addition, it provides service to the community and the entire state in activities involving the University, the faculty, staff, and students.

DIVISION OF PUBLIC AND ENVIRONMENTAL AFFAIRS AT IUPUI

The Division of Public and Environmental Affairs (DPEA) at IUPUI is a part of Indiana University's new School of Public and Environmental Affairs (SPEA). The School represents a response of the University to new and important societal needs. It reflects a desire to develop qualified manpower for positions in government capable of approaching public problems in a systematic manner and on a continuing and consistent basis. SPEA is an avenue for people who desire to assist government in performing its function more effectively and for students who want to enter the sphere of public activity more soundly equipped to understand and help solve public problems.

The Division of Public and Environmental Affairs at IUPUI currently offers associate, bachelors, and master's degree programs. These include the Bachelor of Science Program in Metropolitan Studies, the Associate of Science and the Bachelor of Science degrees in Criminal Justice, the Master of Public Affairs, and the Master of Public Affairs Mid-Career Option. **COURSES ARE SCHEDULED TO PERMIT DEGREE COMPLETION ON EITHER A FULL- OR PART-TIME BASIS.**

UNDERGRADUATE INFORMATION UNDERGRADUATE ADMISSIONS AND TRANSFERS

All students must have been officially admitted to the University by the Office of Admissions.

TO BE ADMITTED: Students may begin their program of study with any regularly scheduled registration. These are in August, January and May. The first letter of inquiry concerning admissions should (1) state the amount of schooling completed; (2) specify curriculum desired; (3) indicate the expected date of entry; (4) request an application form and more detailed information regarding admission requirements.

For more information, call or write:

IUPUI Director of Admissions
1201 East 38th Street
Indianapolis, IN 46205
Telephone (317) 264-4644

For more information of DPEA programs, call or write:

Director, Division of Public & Environmental Affairs
IUPUI, Ball Residence
1232 West Michigan Street
Indianapolis, IN 46202
Telephone (317) 264-4656

ADULT NON-DEGREE STUDENTS: A person over the age of 21 not formally admitted to the University by the Director of Admissions, (a procedure requiring submission of high school transcripts and the payment of an admission fee of \$15) may enroll in university courses in an Adult Non-Degree status for a maximum of 30 hours, after which formal admission is required. Credits earned in Adult Non-Degree status, if applicable toward degree requirements, will apply toward an associate or baccalaureate degree after formal admission is accomplished.

TRANSFERS FROM THE UNIVERSITY DIVISION: A student may petition for certification to the DPEA from the University Division after completing 12 hours (or 6 hours if an associate degree candidate) with a minimum cumulative grade-point average of 2.0 and with permission of the advisor in DPEA. The transfer should be completed as soon as the above minima are satisfied and the student is reasonably certain of an interest in a program within the Division of Public and Environmental Affairs.

TRANSFERS FROM OTHER I.U. CAMPUSES TO IUPUI: A student enrolled at another Indiana University campus who plans to enter the DPEA at Indianapolis for the first time must indicate this intention by formal notice to the Office of the Dean at the campus where enrolled. A student must have a 2.0 grade-point average to transfer.

TRANSFERS FROM OTHER UNDERGRADUATE SCHOOLS AT INDIANAPOLIS: Students who wish to transfer from one school to another should report to their school's recorder for a transfer form. Students transferring to the DPEA must have a minimum cumulative grade-point average of 2.0.

TRANSFERS FROM OTHER COLLEGES AND UNIVERSITIES: Contact the IUPUI Director of Admissions. Credits from other institutions will be evaluated by the Office of Admissions, and applicability toward degree requirements in the DPEA determined by the departmental chairman.

UNDERGRADUATE PROGRAM-PLANNING AND COUNSELING GUIDELINES

The experience of faculty advisors and successful students suggests the following guidelines for effective planning of undergraduate programs:

- A. Every student should be thoroughly familiar with the general requirements for degrees.
- B. Every student should meet with the appropriate departmental advisor on or before the dates established by the university calendar for academic counseling. In such conferences, each student must make certain of an understanding of graduation requirements established by the DPEA.

- C. Each student should understand that the **responsibility for planning and meeting every degree requirement rests with the student.** Faculty members acting as advisors are obligated only to assist students in meeting this responsibility.

ACADEMIC REGULATIONS (UNDERGRADUATE)

CLASS STANDING: Class standing is based on the number of credit hours completed:

Freshman	1 to 25
Sophomore	26 to 55
Junior	56 to 85
Senior	86 or more

GRADES: The Division of Public and Environmental Affairs uses the following grade-point system:

- A (4.0) Highest passing grade
- B (3.0)
- C (2.0)
- D (1.0) Lowest passing grade
- S Satisfactory
- F (No credit) Failed the work in a course or failed to complete an official withdrawal
- P Passed (See Pass-Fail Option)

1. Pass/Fail (P or F)

During the undergraduate program, any undergraduate student not on probation may enroll in a maximum of eight elective courses to be taken with a grade of P (pass) or F (fail). (During the associate degree program, 2 courses.) The pass/fail option is open for a maximum of two courses per year (the year is defined as Fall semester to Fall semester). The courses selected for pass/fail must be electives. They may not be used to satisfy any of the degree area requirements nor counted as part of the student's concentration area. The course or courses may be used to meet the 300-400 level course requirement.

A grade of P is not counted in computing grade averages; a grade of F is included. A grade of P cannot be changed subsequently to a grade of A, B, C, or D.

2. Withdrawal or Withdrawal Failing (W or WF)

Any student who alters a schedule, whether by personal incentive or by departmental directive, must follow withdrawal procedures. A student who does not assume this responsibility is jeopardizing his or her record by the possibility of incurring a failing grade in a course not properly dropped and/or not receiving credit for work done in a course not properly added.

To withdraw officially from a single course or from the University, a student must first contact the DPEA Office.

Withdrawal procedures are published in each semester's class schedule.

3. **Incomplete (I)**

The grade of I (Incomplete) indicates that the level of course work is of passing quality as of the end of the semester but has not been completed. Instructors may award an Incomplete only when circumstances make it appear unjust to hold the student to the time limits previously fixed for the completion of work.

Removal of Incomplete: The removal of an Incomplete within a period of time allotted by the instructor is the responsibility of the student. An Incomplete grade not removed within the time specified by the instructor or as required by University regulations will be converted by the Registrar's Office to the grade specified by the instructor.

4. **Courses Repeated**

The computation of the grade-point average on the basis of courses retaken is done during the senior year in DPEA at IUPUI. This computation is based on the most recent grade in repeated courses.

5. **Petitions for Grade Change**

Course grades may be changed by petition from either the student or the faculty member.

a. **Faculty Petition**

A faculty member may request a change of grade for the student. This request can be honored only with the written consent from the Office of the Director.

b. **Student Petition**

A student may request a change of grade by filing a petition with the Office of the Director of DPEA which includes a statement of unsuccessful interview with the faculty member, and supportive evidence for petition. Petition forms may be obtained from the Registrar's Office or DPEA Recorder's Office.

CHANGE OF MAJOR: In order to change his major, a student must report to the Office of the Recorder, DPEA. The Recorder will then process an official change-of-major form.

ADDITION OF COURSES: An undergraduate student may add a course after the normal drop/add period only with the approval of the instructor of the course and the departmental chairman. This practice is not encouraged.

CREDIT BY EXAMINATION: A student may receive credit for certain courses by successful performance in College Board Achievement Tests, College Board Advanced Placement Tests, and/or examinations offered by an academic department while at IUPUI. The appropriate department of the University reviews the College Board Advanced Placement Tests in order to make recommendations about advanced standing. A student who feels prepared for advanced study or eligible for special credit because of superior preparation or independent study is urged to accelerate his or her college program in this manner.

When credit by examination is awarded by the University, that credit will be recorded simply with the grade S unless the examination clearly merits an A grade. Failure to pass the examination carries no penalty. A student may thus graduate early, or use the time gained to take courses beyond those ordinarily required for an undergraduate degree.

ACADEMIC STANDING

CANDIDATES IN GOOD STANDING: A student is considered to be a candidate in good standing for a baccalaureate or associate degree when regularly admitted by the Office of Admissions and when the cumulative average is not below 2.0.

ACADEMIC PROBATION: A student is on academic probation when the cumulative average is below C (2.0) and for the duration of the regular semester following the one in which a C average was not obtained.

DISMISSAL: A degree-seeking student is dismissed from the University when not making progress toward a degree. When a student has failed to attain a C (2.0) average in any two consecutive semesters and/or when the cumulative average is below C (2.0) for two consecutive semesters, the student is automatically considered to be making no progress toward a degree.

READMISSION: The DPEA considers petitions for readmission from students who have been dismissed from the DPEA. Normally readmission is not permitted until after a period of at least one regular semester. Students eligible to submit petitions must do so before June 15 for the fall semester, December 5 for the spring semester, and April 1 for the summer sessions. Petitions may be obtained from the Recorder's Office in the DPEA.

DEGREES AWARDED WITH DISTINCTION: The DPEA recognizes outstanding performance in course work of any student in the University by awarding bachelor's and associate degrees with three levels of distinction: Distinction, High Distinction, Highest Distinction. The level is determined by the overall grade-point average of each graduating class and is usually awarded to those in the top 10 percent of their graduating class.

UNDERGRADUATE PROGRAMS



The abbreviation "P" refers to course prerequisites to be completed before enrollment in a course. The abbreviation "R" refers to courses suggested as desirable prior to, but not necessary for, enrollment. Consent of the instructor is an implicit prerequisite for all courses in the Division of Public and Environmental Affairs.

UNDERGRADUATE PROGRAMS

The Division of Public and Environmental Affairs at IUPUI offers baccalaureate, graduate and associate degree programs. Students admitted to any program may attend either full- or part-time.

CRIMINAL JUSTICE

Assistant Professors Kragie (Chairman), Peva.

The DPEA offers both the Associate of Science and the Bachelor of Science degrees in Criminal Justice. Both programs are administered by the Department of Criminal Justice Education.

To receive the Bachelor of Science degree, the student must complete 122 credit hours of course work. Students entering the Program have options depending on whether their objectives are for professional or career improvement, preparation for college- or university-level professions, or specific positions within the career field.

Candidates for the Associate of Science degree must complete 64 credit hours of course work. Courses meeting the associate degree requirements are generally included in, or acceptable for, the baccalaureate degree program. Courses satisfying associate degree requirements may be oriented to the field of interest for pre-service students, or to professional or career development for the in-service student.

BACHELOR OF SCIENCE DEGREE IN CRIMINAL JUSTICE

Concentration areas vary depending on the interest of the student. However, major interest areas to be made available in the curriculum are Law Enforcement, Probation, Parole, and Correctional Administration.

Students considering a Criminal Justice concentration regardless of major interest area must consult with a department advisor to plan their program. Through adequate planning, prerequisites of courses in the concentration group may be utilized to satisfy general requirements for the degree and/or specific requirements for the concentration area.

The detailed major requirements are listed below. The specific departmental requirements which must be fulfilled by each student are those published in the bulletin current at the time of entry into the University or those in the bulletin current at the time of graduation, whichever the student chooses. The student may use the forms on p.____or____for planning and/or recording academic progress.

General Requirements for the BSCJ Degree

- a. A minimum of 122 hours.
- b. A grade of at least C must be attained in each course to satisfy the Area IV Concentration requirements. However, courses in which a student receives a D will count toward the 122-hour total.
- c. A minimum cumulative grade-point average of 2.0.
- d. A minimum of 30 hours in courses at the 300-400 level.

- e. A minimum of eight (8) Criminal Justice courses.
- f. A minimum of eight (8) courses including three (3) Criminal Justice courses must be completed in residence at IUPUI for degrees to be awarded at IUPUI.
- g. Courses taken on the Pass/Fail Option can be applied only as electives in meeting degree requirements.
- h. By special permission of the Department Chairman, a limited amount of credit may be earned through correspondence study and/or special examination.
- i. A student may take as many Criminal Justice courses as his total program will allow.
- j. Courses taken to satisfy Area I (English and Writing) or Area II (Communications) **may not** be used to satisfy Area III (General Education), or Area IV (Concentration Area) Requirements.
- k. Courses taken to satisfy Area III (General Education) Requirements **may also** be used to satisfy Area IV (Concentration Area) Requirements as appropriate.
- l. Former Police Administration and current Forensic Studies courses offered by the Department of Forensic Studies of the College of Arts and Sciences are credited as Criminal Justice courses for this degree except for duplicate courses.
- m. Not more than 60 hours earned in accredited junior colleges may be applied toward a degree.
- n. All credit for candidates for degrees, except for the current semester, must be on record at least six weeks prior to conferring of degrees.
- o. Application for the Bachelor of Science Degree is made by registering for CAND 991, 992, or 993 the semester before and the semester of graduation. There is no cost for CAND 991, 992, or 993.

Specific Requirements for the BSCJ Degree

- a. Area I—English Composition and Writing
 - (1) Every student shall satisfy this requirement by completing English W115-116-117 (one course offered in five-week segments) with a grade of S (no letter grades are given), or by exemption from one or more segments of this course and satisfactory for those remaining. The department of English places entering freshmen in W115, W116, or W117 on the basis of scores of a departmental proficiency examination administered during registration week each semester. Students may apply to take this examination if they have an SAT verbal score of 500 or higher, an ACT composite score of 22, or a record of at least a B in high school English. Students exempted from the entire course will receive 3 hours of S credit in W115-116-117. A \$10 fee payment is required and is payable to the Bursar's Office before the special credit is given. Students exempted from W115 or W115-116 will receive credit after satisfactorily completing W117.
 - (2) Two (2) courses in Writing approved by a department advisor.

b. Area II—Communications/Foreign Language Option

Students have the option of satisfying Area II requirements by either completing the Communications option of four courses or completing two courses in a foreign language. A student planning on graduate study should consult with the department or appropriate graduate advisor concerning the advisability of taking a foreign language in addition to, or in lieu of, the communications requirements for this degree.

(1) Communications Option—4 courses

One course selected from each of the following groups:

- (a) Philosophy P110 (Philosophy and the World Today)
Speech C104 (Training the Speaking Voice)
Speech C110 (Fundamentals of Speech Communication)
Speech C170 (Introduction to Voice Science)
Speech C180 (Introduction to Interpersonal Communications)
- (b) English G205 (Introduction to English Language)
English G206 (Introduction to the Study of Grammar)
Folklore F394 (Afro-American Folklore)
Philosophy P323 (Society and the State in Modern Society)
Speech C320 (Advanced Public Speaking)
- (c) English G301 (History of the English Language)
English G310 (Inner City Speech Patterns)
Folklore F220 (Introduction to American Folklore)
Philosophy P221 (Philosophy of Man)
Philosophy P466 (Philosophy of Language and Communication)
Speech C223 (Business and Professional Speaking)
- (d) Folklore F101 (Introduction to Folklore)
Journalism J201 (Verbal Communications)
Journalism C200 (Introduction to Mass Communications)
Philosophy P237 (Philosophy of Environment)

(2) Foreign Language Option

Two courses in a foreign language or their equivalent by examination. (See School of Liberal Arts Bulletin for language examination and special credit criteria.) Foreign Language courses taken to satisfy this requirement cannot be taken on the Pass/Fail Option.

c. Area III—General Education 1/—12 courses

In an age of increasing specialization of functions and division of labor, it becomes more necessary than ever before to acquire a broad base of general knowledge, ideas, and skills that provide some level of general and humane learning. For this reason, the general education requirements are considered essential elements of the B.S. program.

1/ All students should consult with their departmental advisor before selecting courses to fulfill the general education requirements.

(1) Arts and Humanities (4 courses)

English
Fine Arts
Folklore
French
German
History
Journalism
Music History & Musicology
Philosophy
Religion
Spanish
Speech & Theatre

(2) Social and Behavioral Sciences (4 courses)

Anthropology
Economics
Geography
Linguistics
Political Science
Psychology
Sociology

(3) Biological Sciences (2 courses)

Anatomy & Physiology
Biology
Botany
Zoology
Cross-listed course: Psychology B105

(4) Mathematics and Physical Sciences (2 courses)

Astronomy
Chemistry
Geology
Mathematics & Computer Science
Physics
Computer Technology
Cross-listed courses: Geography G107 and G304

d. Area IV—Concentration Area Requirement

Students are required to complete a minimum of 8 Criminal Justice and 4 directly-related courses in accordance with the following major Concentration Area Requirements:

(1) Criminal Justice Courses

(a) 4 Criminal Justice core courses

J100 (Foundations of Criminal Justice)
J200 (The American Criminal Justice System)
J310 (Introduction to Administrative Processes)
J470 (Senior Seminar)

- (b) 4 Criminal Justice courses directed toward the major Concentration Area according to the following categories:

Pre-Service students are required to complete 4 additional Criminal Justice courses which must include:

J301 (Criminal Law)
J302 (Criminal Law Administration)
Any other 2 Criminal Justice courses

In-Service students are required to complete 4 Criminal Justice courses which must include:

2 Legal courses at the 300-400 level
Any other 2 Criminal Justice courses

Definitions:

Pre-Service Student—person not employed with an Agency in the Criminal Justice System or one employed who has not completed a basic professional entry training program.

In-Service Student—person who is employed by a Criminal Justice Agency and/or has completed a basic professional entry level training program.

(2) Directly-Related Courses

4 courses selected from the following:

Economics E323 (Urban Economics)
Geography G314 (Urban Geography)
Geology G300 (Environmental and Urban Geology)
Journalism J407 (Communications Law)
Metropolitan Studies U301 (Introduction to Urbanism I)
Metropolitan Studies U302 (Introduction to Urbanism II)
Political Science Y302 (Public Bureaucracy in Modern Society)
Political Science Y304 (Judicial Process and Constitutional Law I)
Political Science Y305 (Judicial Processes and Constitutional Law II)
Political Science Y306 (State Politics in the U.S.)
Political Science Y307 (Indiana State Government and Politics)
Political Science Y308 (Urban Politics)
Political Science Y394 (Public Policy Analysis Law, Courts and Society)
Psychology B370 (Social Psychology)
Psychology B 80 (Abnormal Psychology)
Sociology S309 (The Community)
Sociology S325 (Criminology)
Sociology S328 (Juvenile Delinquency)
Sociology S333 (Collective Behavior)
Sociology S334 (Urban Sociology)
Sociology S335 (Race and Ethnic Relations)
Sociology S426 (Control of Crime)

(3) Secondary Concentration

Students must select a secondary concentration supporting area. This area is to be of the student's choice based upon the student's educational objective, but must be approved by an academic advisor from the Department of Criminal Justice Education. This area must include a minimum concentration of 6 courses. These courses may be selected from the total offerings of the University and no restrictions are placed on the number of courses or hours that may be taken in any Division or School of the University to meet the requirements of the secondary area selection.

e. Area V—General Electives

Sufficient courses selected from total offerings of the University to meet Bachelor of Science Degree Requirements of 122 credit hours.



122 Credit Hours Required

[illegible]Social Security Number

AREA III		
General Education—12 Courses		
Arts & Humanities 4 Courses		
1.		
2.		
3.		
4.		
Social & Behavioral Sciences 4 Courses		
1.		
2.		
3.		
4.		
Biological Sciences 2 Courses		
2.		
2.		
Mathematics & Physical Sciences 2 Courses		
2.		
2.		

AREA IV Concentration—18 Courses Criminal Justice—8 Courses		
J-100		
J-200		
J-310		
J-470		
J-		
J-		
J-		
J-		
Directly Related—4 Courses		
1.		
2.		
3.		
4.		
Secondary Concentration 6 Courses Two 100-level Maximum		
1.		
2.		
3.		
4.		
5.		
6.		

[illegible]

ASSOCIATE OF SCIENCE DEGREE IN CRIMINAL JUSTICE

Courses meeting the Associate of Science Degree requirements are those generally included in, or acceptable for the Baccalaureate Degree program. Through adequate counseling and program planning, a student may continue work toward a Baccalaureate Degree after having received the Associate of Science Degree in Criminal Justice with little or no loss of credit.

Depending on a student's interest and educational objective, courses selected to satisfy degree requirements can be oriented to the career field of interest for pre-service students, or to professional or career development for the in-service students. Sufficient flexibility exists within the Associate of Science Program to allow students with specific interests in the Law Enforcement, Correctional Administration, Probation, or Parole interest areas to select courses applicable to that area. Students entering the Associate Program should consult with a Criminal Justice Advisor in order to plan their degree program.

General Requirements of the Associate of Science Degree

- a. A minimum of sixty-four (64) semester hours with a cumulative grade-point average of at least 2.0 is required.
- b. A grade of at least a C must be attained in each course taken to satisfy the Criminal Justice Concentration.
- c. Not more than 8 courses or 24 semester hours of Criminal Justice course work may be applied toward this degree.
- d. Credit work for this degree may be taken at any regional campus of Indiana University, Indiana University-Purdue University at Indianapolis, the Bloomington Campus, or extension centers of Indiana University and IUPUI. The degree will be awarded at the campus where the student has been formally admitted.
- e. Not more than thirty (30) semester hours of transfer credit course work from another accredited institution may be applied toward this degree. Only grades of C (2.0) or higher will be accepted.
- f. Credit earned through correspondence study in the Division of Independent Study of Indiana University and/or by special credit examination may be applied toward this degree.
- g. Courses taken on the Pass/Fail Option can only be applied as electives in meeting degree requirements. In no case can more than two (2) Pass/Fail courses be applied toward this degree.
- h. To avoid loss of credit and other problems, students should declare their intent to earn this degree prior to completing thirty (30) semester hours of course work creditable toward the degree (excluding ROTC credit awarded through military service.) Applications for admission to the Associate of Science Program can be obtained from the Office of the Recorder of the DPEA.
- i. Students must complete Associate Degree Requirements **before** attaining senior status, 86 hours, to be eligible for awarding of the Associate Degree in Criminal Justice.
- j. All credit of candidates for the Associate of Science Degree, except for the current semester, must be on record at least six weeks prior to the conferring of degrees.

- k. Application for the Associate of Science Degree must be filed with the Recorder, DPEA, not later than September 1 for January, May or August graduation.
- l. Former Police Administration and current Forensic Studies courses offered by the Department of Forensic Studies of the College of Arts and Sciences are credited as Criminal Justice courses for this degree.

Specific Requirements for the Associate of Science Degree

- a. Area I—English Composition
English Composition W115-116-117 or their equivalent (see Area I, Bachelor of Science Degree)
- b. Area II—Speech
One (1) course selected from the following:
Speech C104 (Training the Speaking Voice)
Speech C110 (Fundamentals of Speech Communication)
Speech C180 (Introduction to Interpersonal Communications)
Speech C223 (Business and Professional Speaking)
Speech S121 (Public Speaking)
- c. Area III—General Education—Minimum of 6 courses
 - (1) Arts and Humanities—1 course
 - (2) Social and Behavioral Sciences—1 course
R: Sociology S161 (Principles of Sociology)
 - (3) Biological Sciences—1 course
R: Psychology B105 (Introductory Psychology II)
 - (4) Mathematics and Physical Sciences—1 course

NOTE:

- 1. Sufficient other courses from areas 1, 2, 3, and 4 above to meet the requirement of a minimum of 6 courses.
- 2. General Education areas above correspond to those areas listed under General Education Requirement for the Bachelor of Science Degree in the bulletin.
- d. Area IV—Criminal Justice Concentration
Maximum of 8 courses or 24 credit hours. Students are required to complete 8 Criminal Justice courses which must include:
J100 (Foundations of Criminal Justice)
J200 (The American Criminal Justice System)
J301 (Criminal Law)

NOTE:

Sociology S325 (Criminology) and Sociology S426 (Control of Crime) may be used in lieu of two (2) Criminal Justice courses to complete the concentration requirement.

Grade of at least a C must be attained in each course.

e. Area V—General Electives

- (1) Sufficient courses selected from the total offerings of Indiana University and/or IUPUI to meet the Associate of Science degree requirement of 64 credit hours. There is no restriction to the number of hours or courses that can be taken in any School, Division, or Department of the University except the maximum of eight courses in Criminal Justice.
- (2) Credit awarded by the University for active military service/ROTC may be included but **not more** than six such hours may be applied toward this degree.

IUPUI-Indiana Central College Cooperative Program

IUPUI and Indiana Central College have a cross-registration for students majoring in Criminal Justice-Law Enforcement at either institution who wish to take courses at the other university. At the present time this is limited to Law Enforcement-Corrections courses at Indiana Central and Criminal Justice courses at IUPUI. IUPUI students interested in the cross-registration program are required to meet the following prerequisites:

- a. Sophomore class standing
- b. Declared Criminal Justice major
- c. Enrollment approved by Chairman, Department of Criminal Justice Education
- d. Meet course prerequisites

CRIMINAL JUSTICE COURSES

J100 Foundations of Criminal Justice (3 cr.)^{2/}

Principles underlying social control devices with emphasis on Legal Systems. Historical and philosophical background of Criminal Justice Systems.

J200 The American Criminal Justice System (3 cr.)

Introduction to elements of the Criminal Justice System—the police, the courts, corrections—as they function in contemporary American society. Course is divided into three segments and team taught.

J201 Criminal Justice System Operations I (3 cr.)

An introduction to the role, responsibilities and functions of the law enforcement agencies in the American Criminal Justice System.

J202 Criminal Justice System Operations II (3 cr.)

This course will focus upon the structure, operations, and some of the major problems of the Criminal Justice System in the United States, excluding the role of the police.

J301 Criminal Law (3 cr.)

The development, limitations, and application of substantive Criminal Law utilizing the case-study method.

J302 Criminal Law Administration (3 cr.)

Criminal Law application and procedure from the initiation of police activity through the correctional process utilizing the case-study method.

^{2/} Prerequisite for all 300 and 400 level Criminal Justice courses.

J303 Evidence (3 cr.)

The rules of law governing proof at trial of disputed issues of fact; burden of proof; preemptions and judicial notice; examination, impeachment, competency and privileges of witnesses; hearsay rule and exceptions; all related as nearly as possible to criminal as opposed to civil process.

J304* Legal Aspects of Correction (3 cr.)

Legal problems from conviction to release: pre-sentence investigation, sentencing, probation and parole, incarceration, loss and restoration of civil rights.

J310 Introduction to Administrative Processes (3 cr.)

Introduction to principles of management and systems theory for the administration of Criminal Justice Agencies.

J320* Criminal Investigation (3 cr.)

Theory of investigation, crime scene procedures, interviews, interrogations, surveillances and sources of information; collection and preservation of physical evidence; investigative techniques in specific crimes.

J322 Introduction to Criminalistics (3 cr.)

R: J301. The broad range of physical evidence developed through the investigative process and methods of identifying and establishing validity and relevance through forensic laboratory techniques.

J326 Highway Safety Administration (3 cr.)

R: J200. A survey of the agencies and institutions in the Highway Transportation System, their roles and function with emphasis on Criminal Justice Agencies.

J330* Trends in Correction (3 cr.)

Analysis and evaluation of contemporary correctional systems. Discussion of recent research concerning the correctional institution and the various field services.

J333* Custody and Treatment (3 cr.)

Introductory survey of philosophy, theory, and practice involved in custody and treatment of convicted violators of all ages; supervision of inmates, security procedures, correctional supervision. Appraisal of correctional treatment upon post-correctional behavior.

J340* Probation and Parole (3 cr.)

Development, organization, operation and results of probation and parole as substitutes for incarceration.

J370 Seminar in Criminal Justice (3 cr.)

P: Three (3) courses in Criminal Justice or consent of instructor. Selected contemporary topics in Criminal Justice. May be repeated for credit.

J410 Information Systems (3 cr.)

R: J310. Records, their use, maintenance, analysis, and interpretation. Use of computer applications and other automated techniques and devices in the Criminal Justice System.

J470 Senior Seminar in Criminal Justice (3 cr.)

P: Senior Standing or consent of Department. Emphasizes current developments in Legal, Administrative, and Operational aspects of the Criminal Justice System.

J480 Research in Criminal Justice (1 to 6 cr.)

P: Junior Standing, five courses in Criminal Justice, and consent of Departmental Chairman. Individual research under guidance of faculty member.

*Courses offered in cooperation with Indiana Central College and normally conducted at Indiana Central.

**YOUR RECORD OF COMPLETION FOR ASSOCIATE DEGREE
IN CRIMINAL JUSTICE
INDIANA UNIVERSITY-PURDUE UNIVERSITY at INDIANAPOLIS**

64 Credit Hours Minimum
85 Credit Hours Maximum

AREA I English Composition		
English Composition 1 Course		

AREA II Speech		
Speech 1 Course		

AREA III General Education Minimum 6 Courses		
Arts & Humanities 1 Course		
Social & Behavioral Sciences 1 Course		
Biological Sciences 1 Course		
Math & Physical Sciences 1 Course		
Elective		
Elective		
Elective		

Name _____Social Security Number

Campus		
AREA IV		
Criminal Justice Concentration		
Maximum 8 Courses		
1. J-100/P-100		
2. J-200		
3. J-301/P-205		
4.		
5.		
6.		
7.		
8.		

AREA V General Electives		
Military/ROTC Maximum 6 hours		

[illegible]

METROPOLITAN STUDIES

Associate Professor Liell (Chairman), Assistant Professor Taylor.

IUPUI, through the Department of Metropolitan Studies, DPEA, offers the Bachelor of Science Degree in Metropolitan Studies.

BACHELOR OF SCIENCE DEGREE IN METROPOLITAN STUDIES

The Bachelor of Science Program in Metropolitan Studies is intended to provide students with a thorough understanding of components of urban life and the forces that are shaping its future. This program ensures a broadly based interdisciplinary background by requiring the student to select courses in each of five areas: Urban Government and Urban History, Urban Environment, Urban Sociology, Urban Economics, and Urban Problems. In addition, a Metropolitan Studies curriculum core is required.

Students considering a major in Metropolitan Studies should consult with a department advisor to plan their program. Through adequate planning prerequisites of courses in the concentration group may be utilized to satisfy general requirements for the degree.

The detailed major requirements are listed below. The specific departmental requirements which must be fulfilled by each student are those published in the bulletin current at the time of entry into the University or those in the bulletin current at the time of graduation, whichever the student chooses.

General Requirements for the Bachelor of Science Degree

- a. A minimum of 122 hours.
- b. A grade of at least a C must be attained in each course taken to satisfy the Concentration requirements. However, courses in which a student receives a D will count toward the 122-hour total.
- c. A minimum cumulative grade point average of 2.0.
- d. A minimum of 30 hours in courses at the 300-400 level.
- e. A minimum of five (5) Metropolitan Studies courses.
- f. A minimum of eight (8) courses including three (3) Metropolitan Studies courses must be completed in residence on the IUPUI campus for degrees to be awarded by IUPUI.
- g. Courses taken on the Pass/Fail Option can be applied only as electives in meeting degree requirements.
- h. By special permission of the Department Chairman, a limited amount of credit may be earned through correspondence study and/or special examination.

- i. A student may take as many Metropolitan Studies courses as his total program will allow.
- j. Courses taken to satisfy the English Composition requirement **may not** be used to satisfy General Education or Concentration Area requirements.
- k. Courses taken to satisfy General Education requirements **may also** be used to satisfy Concentration Area requirements as appropriate.
- l. Not more than 60 hours earned in accredited junior colleges may be applied toward a degree.
- m. All credit for candidates for degrees, except for the current semester, must be on record at least six weeks prior to conferring of degrees.
- n. Application for the Bachelor of Science Degree is made by registering for CAND 991, 992, or 993 the semester before and the semester of graduation. There is no cost for CAND 991, 992, or 993.

Specific Requirements for the Bachelor of Science Degree

a. Area I—English Composition

Every student shall satisfy this requirement by completing English W115-116-117 (these are five-week segments) with a grade of S (no letter grades are given), or by exemption from one or more segments of this course and satisfactory for those remaining. The department of English places entering freshmen in W115, W116, or W117 on the basis of scores of a departmental proficiency examination administered during registration week each semester. Students may apply to take this examination if they have an SAT verbal score of 500 or higher, an ACT composite score of 22, or a record of at least a B in high school English. Students exempted from the entire course will receive 3 hours of S credit in W115-116-117. A \$10 fee payment is required and is payable to the Bursar's Office before the special credit is given. Students exempted from W115 or W115-116 will receive credit after satisfactorily completing W117. Please consult degree requirements for information concerning writing courses required in addition to English composition.

b. Area II—General Education

In an age of increasing specialization of functions and division of labor, it becomes more necessary than ever before to acquire a broad base of general knowledge, ideas, and skills that provide some level of general and humane learning. For this reason, the general education requirements are considered essential elements of the B.S. program.

Students are required to complete 12 courses from the four General Education areas listed below.

(1) Arts and Humanities—4 courses

English
Fine Arts
Folklore
French
German
History
Journalism
Music History & Musicology
Philosophy
Religion
Spanish
Speech & Theatre

(2) Social and Behavioral Sciences—4 courses

Anthropology
Economics
Geography
Linguistics
Political Science
Psychology
Sociology

(3) Biological Sciences—2 courses

Anatomy and Physiology
Biology
Botany
Zoology
Cross-listed course: Psychology B105

(4) Mathematics and Physical Sciences—2 courses

Astronomy
Chemistry
Geology
Mathematics & Computer Science
Physics
Computer Technology
Cross-listed courses: Geography G107 and G304

c. Area III—Concentration Area Requirements

Students are required to complete a minimum of five (5) Metropolitan Studies courses and five (5) Urban-related courses in accordance with the following major concentration area requirements.

(1) Metropolitan Studies Core Courses

U301-U302 (Introduction to Urbanism I-II)
U401-U402 (Research Seminars: The City I-II)
U403 (Practicum)

(2) Urban Related Courses

One course selected from each of the following groups:

(a) Urban Government and History

History A357-A358 (American Urban History I-II)
Political Science Y302 (Public Bureaucracy in Modern Society)
Political Science Y307 (Indiana State Government and Politics)
Political Science Y308 (Urban Politics)
Political Science Y312 (Workshop in State and Local Government)

(b) Urban Environment

Biology 285 (Environmental Biology)
Geography G314 (Urban Geography)
Geology G300 (Environmental and Urban Geology)

(c) Urban Sociology

Psychology B270 (Industrial Psychology)
Sociology S302 (Complex Organization)
Sociology S303 (Industrial Sociology)
Sociology S305 (Population)
Sociology S309 (The Community)
Sociology S334 (Urban Sociology)
Sociology S335 (Race & Ethnic Relations)

(d) Urban Economics

Business T300 (Principles of Transportation)
Business R300 (Principles of Real Estate)
Economics E323 (Urban Economics)
Economics E340 (Introduction to Labor Economics)
Economics E360 (Public Finance)

(e) Urban Problems

Criminal Justice J200 (Introduction to American Criminal Justice System)
Metropolitan Studies U304 (Seminar in Urban Problems)
Social Service S352 (Social Service Delivery Systems)
Social Service S450 (Social Welfare & Current Social Issues)
Sociology S325 (Criminology)
Sociology S426 (Control of Crime)

d. Area IV—General Electives

Sufficient courses selected from the total offerings of the University to meet Bachelor of Science Degree requirements of 122 credit hours.

METROPOLITAN STUDIES COURSES

U301 Introduction to Urbanism I (3 cr.)

Exploration of the environmental, historical, economic, political, and social characteristic of cities and their interaction.

U302 Introduction to Urbanism II (3 cr.)

P: U301. Emphasis on governmental services such as law enforcement, education, sanitation, health, welfare. Specific case studies of conflict and resolution in these areas.

U303 Independent Reading (9 cr. maximum)

By arrangement and consent of instructor. P: U302. Intensive study of selected topics or problems. Approximately three thousand pages will constitute 3 credit hours.

U304 Seminar in Urban Problems (3 cr.)

P: U302. Selected topics in urban problems such as poverty, pollution, urban education. May be taken twice for credit with the approval of chairman.

U401 Research Seminar: The City I (3 cr.)

P: U302. Introduction to and evaluation of tools for managing complex data, traditional research techniques, experimental design, model, and systems analysis. Students will decide on area for research and begin survey of relevant literature. The chairman may accept a substitute for this course.

U402 Research Seminar: The City II (3 cr.)

P: U401 or consent of chairman. Students will present drafts of their projects to the seminar for evaluation. Research problems, data interpretation and appropriate form will be discussed. At the end of the seminar, students will submit their completed projects.

U402 Research Seminar: The City II (3 cr.)

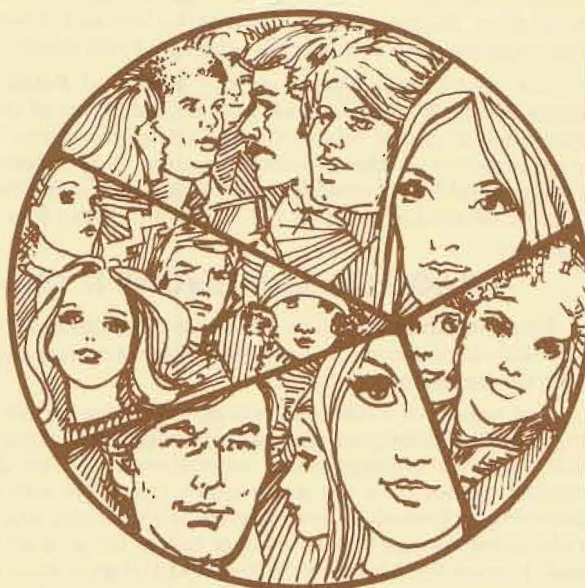
P: U401 or consent of chairman. Students will present drafts of their projects to the seminar for evaluation. Research problems data interpretation and appropriate form will be discussed. At the end of the seminar, students will submit their completed projects.

U403 Practicum (3 cr.)

P: U302. Guided field experience with city or private agency; weekly discussion groups; students may register with department six weeks before semester starts to be placed. This course may be repeated twice with approval of chairman. (Graded on Satisfactory/Fail basis.)



GRADUATE PROGRAMS



GRADUATE PROGRAMS

Professors Juillerat and Wagner; Associate Professors Johnson (graduate advisor) and Liell; Assistant Professors Anklesaria and Taylor.

The Master of Public Affairs, and the Master of Public Affairs Mid-Career Option are offered at IUPUI. Course instructors include IUPUI faculty, Bloomington faculty, and city and state government personnel. As a part of the programs, a major effort is being made to put students in direct contact with representatives and activities of city and state government. Numerous students and part-time faculty members who hold responsible positions in governmental agencies participate. In addition, a limited number of fellowships provide students with the opportunity to work part-time in the offices of city government.

The Master of Public Affairs degree is a comprehensive 48-credit hour program which prepares individuals for careers in public service. It offers a balanced consideration of theoretical, analytical, practical and professional preparation. Because the emphasis of the School is interdisciplinary, there is no requirement for a specific undergraduate major.

The Mid-Career Option of the Master of Public Affairs degree is designed to enhance the professional capabilities of those with previous experience in public affairs. Course components can be tailored to the career objectives of the mid-career student, or can approximate the format of the general MPA curriculum. The Graduate Committee can waive up to 15 hours of academic credit for significant policy level experience. (See page 16.)

GRADUATE ADMISSIONS & TRANSFERS

Students admitted to the Master of Public Affairs Program may enroll either full- or part-time. The full-time student customarily takes 12 hours of credit per semester.

The Master of Public Affairs Program is interdisciplinary in nature, thus no particular undergraduate major is required. Admission is based upon each student's undergraduate record evaluated on an individual basis considering not only the grade-point index but also other information pertaining to probable performance as a graduate student. A cumulative grade-point average of 3.0 (A=4.0) or higher for all work taken for graduate credit toward the Master of Public Affairs degree must be maintained as a prerequisite for continuation in good standing and for graduation.

APPLICATION FOR ADMISSION: The prospective student should complete an Application for Admission, available from the Division of Public and Environmental Affairs Office at IUPUI. Phone 264-4656 or write:

Division of Public and Environmental Affairs
IUPUI, Ball Residence
1232 West Michigan Street
Indianapolis, IN 46202

All of the following supporting documents must accompany the completed application.

1. Official transcripts of all previous college or university work.
2. Application reference forms from three individuals who are familiar with the student's academic abilities and potential. It is preferable that two of these individuals be former professors. Reference forms are furnished with the Application for Admission.

3. The results of any one of the following:
 - a. The Aptitude Test of the Graduate Record Examination (GRE).
 - b. The Admission Test for Graduate Study in Business (ATGSB).
 - c. The Miller Analogy Test (MAT).
 - d. The Law School Admission Test (LSAT).

Information concerning the GRE, the ATGSB and the LSAT can be obtained from the Educational Testing Service, Princeton, New Jersey 08540. Appointments to take the MAT may be arranged by contacting:

Dr. Paul R. Coleman
Jordan Hall 266
Butler University
Indianapolis, IN 46208
Phone: 317-923-3451

FINANCIAL ASSISTANCE: Occasionally there are funds available for graduate student support. For further information, contact the Graduate Advisor.

TRANSFERS FROM SPEA DIVISIONS ON OTHER I.U. CAMPUSES: The School of Public and Environmental Affairs is a system-wide school. Therefore, SPEA graduate students are relatively free to transfer from one campus to another at any time during their graduate studies. Students should inform the Chairman of the Graduate Program (Dr. H. George Frederickson, Poplars, Bloomington, Indiana) of the transfer and contact the DPEA recorder at IUPUI to have their records transferred. Students should also consult the Graduate Advisor to make certain that course and concentration availability will fit their program.

TRANSFERS TO DPEA FROM OTHER COLLEGES OR UNIVERSITIES: Students enrolled in graduate programs in other colleges or universities wishing to transfer to DPEA must make application for admission to the School (see information under Graduate Admissions). A letter requesting transfer of any graduate credits from other institutions should accompany the application. The applicability of such credits toward the MPA degree requirements will be determined by the Graduate Committee.

GRADUATE PROGRAMS AND COURSE REQUIREMENTS

MASTER OF PUBLIC AFFAIRS

The Master of Public Affairs program includes three main areas of study—Basic Analytic Skills, Public Affairs Systems and Settings, and Public Policy Concentrations. The first enables the student to develop the analytic skills needed to be effective in the public sector. The second introduces the student to the setting in which public policy is made and implemented by focusing on public concerns and public programs in a systems context. The third area is the public policy concentration which allows the degree candidate to specialize. The master's degree is awarded upon satisfactory completion of 48 credit hours of course work in these three areas and in electives. The form on page 21 may be used for planning and/or recording purposes.

A. Basic Analytic Skills

The basic analytic skills core includes 16 credit hours of required course work. 1/

1. Quantitative Analysis—6 credit hours

SPEA V505 (Applied Decision Analysis)—Required—3 credits

While other courses may, with approval, be used to fill this requirement, the following is highly recommended:

Statistics or Computer Utilization—3 credits

Business K503 (Statistical Tools of Quantitative Analysis)—3 credits

2. Behavioral Analysis—3 credit hours—Any one of the following:

Business Z502 (Organizational Behavior and Human Performance)—3 credits

Business Z503 (Organizational Behavior and Organizational Effectiveness)—3 credits

SPEA V504 (The Public Organization as A Social System)—3 credits

3. Economic Analysis—4 credit hours

SPEA V506 (Public Sector Economics—Micro-analysis)—2-credit module—Required

SPEA V507 (Public Sector Economics—Macro-analysis)—2-credit module—Required

4. Legal Analysis—3 credit hours

SPEA V540 (Law and Public Affairs)—3 credits—Required

B. Public Affairs Systems and Settings

The public affairs systems and settings core includes 11 credit hours of required course work.

1. Social, Political, Economic and Technological Inputs—2 credit hours—Either of the following:

SPEA V501 (Public Affairs in the United States)—2-credit module

SPEA V509 (Financing Public Affairs in the United States)—2-credit module

2. Public Policy Outputs—2 credit hours—Any one of the following:

SPEA V502 (Public Services)—2-credit module

SPEA V503 (Public Affairs and the Environment)—2-credit module

1/A degree candidate with substantial background in one or more of the basic analytic skill areas may wish to develop additional skills which are not set out below or to substitute advanced courses in the same skill area. Proposals to modify the Basic Analytic Skills requirements should be made to the Chairman of the Graduate Program through the Graduate Advisor.

SPEA V563 (Seminar in the Planning Process)—3 credits
(Required in the Urban Policy concentration)

3. Public Management Conversion Systems—5 credit hours

SPEA V560 (The Budgetary Process)—3 credits—Required

Two additional credits selected from the following:

SPEA V561 (Public Personnel and Manpower Systems)—2-credit module

SPEA V562 (Public Program Management and Evaluation)—2-credit module

SPEA V565 (Administrative Organization)—2-credit module

SPEA V566 (Executive Leadership)—2-credit module

4. Public Management Feedback—2 credit hours

SPEA V595 (Planning and Implementation Simulation)—2-credit module—Required

C. Public Policy Concentrations

The Public Policy concentrations are designed to give the student a focused educational experience in a substantive area of the student's interest, with a view to his working in this area upon graduation. The student chooses a policy concentration in consultation with the Graduate Advisor, and a course of study in the concentration area is determined in conjunction with a concentration advisor. Courses offered both within the School of Public and Environmental Affairs and in other departments of the University are utilized. The concentration requires 12 credit hours of course work.

Policy concentrations at IUPUI include:

1. Management of Public Affairs

The 12 required credit hours for this concentration may be selected from the following: 2/

Business A508 (Accounting for Public Administration)—3 credits

Business W502 (Administration)—3 credits

Business W507 (Management Information Systems Applications)—3 credits

Business Z798 (Seminar in Behavioral Research)—3 credits

SPEA V660 (Cases and Problems in Fiscal Administration)—3 credits

SPEA V661 (Seminar in Public Personnel Administration)—3 credits

SPEA V662 (Seminar in Productivity and Program Administration)—3 credits

SPEA V663 (Seminar in the Regulatory Process)—3 credits

SPEA V664 (Seminar in Complex Public Organization)—3 credits

SPEA V665 (Seminar in Policy and Administration)—3 credits

SPEA V670 (Seminar in Public Labor Relations)—3 credits

2. Urban Policy 3/

The 12 required credit hours for this concentration may be selected from the following: 2/ 4/

SPEA V530 (Urban Physical Structure)—2 credits

SPEA V531 (Urban Social Structure)—2 credits

SPEA V532 (Urban Decision Making)—3 credits

SPEA V533 (Applied Urban Economics)—3 credits

SPEA V534 (Urban Technology)—2 credits

SPEA V535 (Urban Demography)—2 credits

SPEA V572 (Urban Seminar)—3 credits

SPEA V580 (Independent Reading)—1 to 3 credits

SPEA V585 5/ (Practicum)—1 to 6 credits

SPEA V590 (Directed Research)—1 to 3 credits

LAW D550-N550 (Urban Legal Problems)—2 credits

D. Electives 6/

Fulfillment of the 16-hour requirement for the Basic Analytic Skills core, the 11-hour requirement for the Public Affairs Systems and Settings core, and the 12-hour requirement for the Public Policy concentration allows 9 remaining credit hours for electives in the 48-hour degree program.

These elective hours may be used in developing any of the three primary facets of the degree program or in pursuing relevant course work acceptable to the student and the Chairman of the Graduate Program.

2/ Not all courses listed will be offered each year, so advance planning on the part of the student is essential.

3/ SPEA V563 (Seminar in the Planning Process)—3 credits—is a requirement for the Urban Policy Concentration, but does not count in the 12 hours in the concentration.

4/ At least 1 hour of Directed Research (V590) is required.

5/ Only three (3) hours of Practicum may count towards the concentration requirement.

6/ Other courses offered throughout IUPUI may be used as electives with the consent of the advisor if the courses are appropriate to the student's program.

MASTER OF PUBLIC AFFAIRS PROGRAM

BASIC ANALYTIC SKILLS—16 credit hours

Quantitative Analysis—6 cr. hr. comprised of V505 and 3 hr. of statistics or computer utilization.

_____ SPEA V505 3 cr.

_____ Statistics or Computer Utilization—One of the following:

_____ Bus K503 3 cr.

_____ Other 3 cr.

Behavioral Analysis—3 cr. hr.—One of the following:

_____ Bus Z502 3 cr.

_____ Bus Z503 3 cr.

_____ SPEA V504 3 cr.

Economic Analysis—4 cr. hr.

_____ SPEA V506 2-cr. module

_____ SPEA V507 2-cr. module

Legal Analysis—3 cr. hr.

_____ SPEA V540 3 cr.

PUBLIC AFFAIRS SYSTEMS AND SETTINGS—11 credit hours

Social, Political, Economic, and Technological Inputs—2 cr. hr. selected from:

_____ SPEA V501 2-cr. module

_____ SPEA V509 2-cr. module

Public Policy Outputs—2 cr.—One of the following:

_____ SPEA V502 2-cr. module

_____ SPEA V503 2-cr. module

_____ SPEA V563 3 cr.

Public Management Conversion System—5 cr. hr.—V560 Required

_____ SPEA V560 3 cr.

2 credits from:

_____ SPEA V561 2-cr. module

_____ SPEA V562 2-cr. module

_____ SPEA V565 2-cr. module

_____ SPEA V566 2-cr. module

Public Management Feedback—Required

_____ SPEA V595 2-cr. module

PUBLIC POLICY CONCENTRATIONS—12 credit hours

ELECTIVES—9 credit hours

MASTER OF PUBLIC AFFAIRS: MID-CAREER OPTION

The Mid-Career Option of the MPA Program enhances the professional capabilities of those with previous training or experience in public service. It can be specially designed to meet individual educational and professional needs.

Students with significant previous administrative experience in public service are eligible for the Mid-Career Option. The total program option provides a minimum of 33 units of academic credit, with previous administrative experience standing in lieu of the remainder. (As much as 15 hours of credit may be given for previous experience, with the amount based upon the type and level of experience and determined by the Graduate Committee of SPEA.)

Specific course requirements for those in the Mid-Career Option are to be set by the student's advisor and reviewed by the Graduate Committee. No predetermined requirements are set because of the widely varying needs of the mid-career students. It is anticipated, however, that the course configuration for the Mid-Career Option will be roughly parallel to the format of the general Master of Public Affairs curriculum, reflecting a balance of courses in Basic Analytic Skills, Public Affairs Systems and Settings, and a Public Policy concentration.

DPEA COURSES

V501 Public Affairs in the United States (2-cr. module)

Discussion of the role of public management, and the operation and constraints of bureaucracy in the democratic setting. Examination of the position of the public manager within the executive function of government. Analysis of political-bureaucratic relationships. Analysis of demands and supports from the public and legislative bodies and the public manager's relationship.

V502 Public Services (2-cr. module)

Examination of the policies and processes involved in the delivery of certain services rendered by public agencies. The approach is taken from the standpoint that the public manager is participating in decision-making to accomplish a certain mission. Analysis is presented of how these decisions and policies are made in the four main areas of Social Services (Education, Health, Welfare), Economic Services (Public Regulation, Economic Development, Transportation, Consumer Affairs), Human Relations Services (Law Enforcement, Inter-group Relations), and External Services (Defense, International Programs).

V503 Public Affairs and the Environment (2-cr. module)

Begins from the approach that even though the public manager's decision-making is directed toward a specific service mission, the resultant decisions and policies often are accompanied by externalities that affect the physical environment. Analyzes many of the same policies examined in the Services course but focuses on the externalities involved. Effects on ecology, environmental health, and on urban and rural settings.

V504 The Public Organization as a Social System (3 cr.)

An examination of macro- and middle-range social science theories used in both understanding and expanding knowledge of behavior in public organizations. The coverage of theory and literature includes social systems theory, role theory, group theory, conflict theory, communications theory, leadership theory, motivation theory, and decision theory.

V505 Applied Decision Analysis (3 cr.) (Required)

P: Statistics. Models for decision making under uncertainty. Introduction to statistical decision theory, including probability, utility, information purchase. Emphasis is on modeling real-world decision-making situations and on problems of implementation. Applications in both public and private sectors of the economy.

V506 Public Sector Economics—Micro-Analysis (2-cr. module) (Required)

Selected aspects of the principles of micro-economic analysis as applied to the problems of government policy.

V507 Public Sector Economics—Macro-Analysis (2-cr. module) (Required)

P: V506. Selected aspects of the principles of macro-economic analysis considered in the context of the governmental process.

V509 Financing Public Affairs in the United States (2-cr. module)

Examines the principles of tax policy and their relationship to public expenditures. The role of the federal government as a source of revenue for state and local governments and the relationship involved.

V530 Urban Physical Structure (2-cr. module)

Theories of land use; geographic and geological bases of urban communities; location theory; land use and zoning; urban design.

V531 Urban Social Structure (2-cr. module)

Composition of urban populations: Stratification; ethnic and racial minorities; age and sex categories; distribution of population in neighborhoods; dynamics of distribution.

V532 Urban Decision Making (3 cr.)

Administrative decision making against the background of urban politics, power structures, bureaucracies, commercial and industrial interests, and citizen participation.

V533 Applied Urban Economics (3 cr.)

A problem-oriented course concentrating upon the use of economic theory in analysis, the use of cost-benefit analysis, and an introduction to input-output analysis.

V534 Urban Technology (2-cr. module)

An introduction for the administrator to technical and engineering problems in the delivery of governmental and public utility services.

V535 Urban Demography (2-cr. module)

Population trends in metropolitan, urban and suburban areas; vital statistics and census materials; collection and use of demographic materials in research and reporting; techniques of population forecasting.

V540 Law and Public Affairs (3 cr.) (Required)

Explanation of law in society and its influence on public sector operations. Examination of some of the central substantive areas of the study of law, including regulatory processes, administrative adjudication, the Administrative Procedures Act, ombudsman, citizen rights, among others.

V560 The Budgetary Process (3 cr.) (Required)

Exposition of various aspects and techniques of the budgetary process in the public service. Budgeting as a management and policy-making tool. Examination of roles and techniques of program-planning-budgeting systems, accounting, auditing, and cost-benefit analysis.

V561 Public Personnel and Manpower Systems (2-cr. module)

Discussion of the selection and management of personnel. Personnel systems and the role of the merit system in government. Emphasis on public labor relations and the continuous training of personnel for professional development.

V562 Public Program Management and Evaluation (2-cr. module)

Examination of how the programs of public agencies are proposed, established, operated, and evaluated. Discussion of the role and conduct of research in the program process. In addition, techniques of effective evaluation and report presentation are discussed.

V563 Seminar in the Planning Process (3 cr.)

Seminar is designed to familiarize students with the planning ramifications of policy issues frequently faced by local, state and/or federal governments. The focal topics selected for study will vary. Emphasis is placed on identification and analysis of substantive issues, the methods that can be employed for their resolution, and the application of planning techniques for achieving goals.

V565 Administrative Organization (2-cr. module)

Discussion of various principles of organization theory as discussed by several theorists. Examination of various governmental structures in view of the principles discussed. View taken is of the public manager operating within the organization context.

V566 Executive Leadership (2-cr. module)

Focuses on the operations of the individual manager in the public service. Principles of decision-making, planning, and conflict resolution discussed in view of policies in the public service. In addition, some of the techniques of administrative science such as game theory and simulation are reviewed.

V572 Urban Seminar (3 cr.)

Selected topics. Open to selected students in special programs (presently restricted to HUD fellows in Indianapolis Department of Metropolitan Development.)

V580 Independent Reading (1-3 cr.)

Open to second-year students who wish to pursue intensive study of a particular topic. Enrollment by permission of advisor and instructor required. Urban Policy Concentration.

V585 Practicum (1-6 cr.) (Only 3 credits may be used to fulfill the Concentration group. The other credits, if taken, may be used for electives. Graded on a Satisfactory-Fail basis.)

Prior approval required—requirements for admission to the course are available upon request.

V590 Directed Research (1-3 cr.)

Open to second-year students who wish to undertake original research in a particular area. Permission of advisor and instructor required. At least 1 hour is required in the urban policy concentration.

V595 Planning and Implementation Simulation (2-cr. module)

The student engages in a public management simulation game that integrates many of the topics previously considered. He analyzes the effects of his decisions and the resultant outputs on further inputs and outputs, as well as system change.

V660 Cases and Problems in Fiscal Administration (3 cr.)

P: V560. An advanced seminar in the management aspects of public finance which focuses on the budgetary process. Special cases are analyzed and budget problem-solving exercises are utilized.

V661 Seminar in Public Personnel Administration (3 cr.)

P: V501, V502, V561. The analysis and evaluation of problems in public personnel administration including training, labor relations, mobility, unionization, and the operations of merit or civil service manpower systems.

V662 Seminar in Productivity and Program Administration (3 cr.)

P: V501, V502, V562. Methods of managing and evaluating public programs. Specific programs are analyzed in detail from the perspectives of their management, their political ramifications, their social and economic consequences.

V663 Seminar in the Regulatory Process (3 cr.)

P: V501, V502. An examination of the independent regulatory agencies in the federal government and their counterparts at the local and state level. The special focus is on the interrelationship between the administrative, juridical and rule-making powers of these agencies and their political bureaucratic and legal settings.

V664 Seminar in Complex Public Organization (3 cr.)

P: V501, V502. An advanced course in theories of organization in the public sector. Both general theories such as systems theory and middle-range theories such as decision theory, communications theory, and the like are used.

V665 Seminar in Policy and Administration (3 cr.)

P: V501, V502. The politics of program development and management. Translation of plans into viable, administrable programs. Marshalling support, political processes, strategies, constraints, trade-offs, etc.

V690 Seminar in Public Labor Relations (3 cr.)

An advanced assessment of labor-management relations in the public sector including local, state, and federal examples. Variations in law and practice are considered as are assessments of the effectiveness of fact finding, arbitration, binding arbitration, and the like. A consideration of the behavioral aspects of both labor and management in terms of social science findings and theory.

PROFESSIONAL AND TECHNICAL SERVICES

Professor Wagner.

The Professional Development Program is not a part of the graduate program but is a major segment of SPEA. Along with the Graduate, Undergraduate, and Professional Practice programs, Professional Development is a part of the School's effort to present a range of educational approaches which prepare a wide variety of students to deal with today's critical public problems.

The Professional Development Program is an outgrowth of the University's need to respond to the increasing emphasis placed on manpower utilization in a climate of technological, sociological, and organizational change. The program not only reflects this changing climate, but stimulates additional desired changes as well. Staff members of the Program function as agents of change in their varied roles as technical resource personnel to public management, key advisors on manpower planning, and professional specialists in higher education and training.

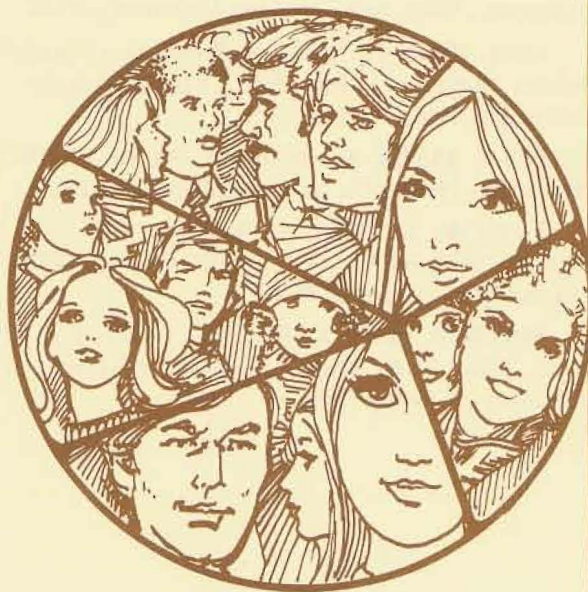
The Professional Development Program is aimed specifically toward solving the problems of educating and training professionals to operate effectively within the changing climate of the public sector. Program personnel are continually examining and refining the definition of training needs and objectives, the development and presentation of training courses, and the evaluation of their results.

The Professional Development Program focuses on upgrading government personnel by providing a variety of institutes, workshops, short courses, and services concerning particular substantive areas and skills. This training activity aids government agencies as well as individual public employees at all levels, particularly the state, county, and city. Additional emphasis is placed upon inter-governmental coordination and cooperation with the federal government.

Typical program areas include the Comprehensive Professional Development Program, the Public Executive Development Program, and the Public Safety Training Program.



RESIDENT FACULTY



RESIDENT FACULTY

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