



Community Work-study 101

Are you an IUPUI student who is eligible for a Federal Work-Study award? Or, are you an employer at a non-profit or government agency looking for quality IUPUI students to bring into your organization? If you answered yes to either of these questions, read more below to learn how Community Work-Study may be just what you are looking for!

What is Federal Work-Study?

Federal Work-Study (FWS) is a form of financial aid that provides part-time employment opportunities to undergraduate and graduate students based on need. FWS jobs allow students to earn money to help pay for educational expenses. Jobs are available on- and off- campus in a variety of positions (see www.jagjobs.org for a listing of jobs).

What is Community Work-Study?

Community Work-Study (CWS) provides the opportunity for non-profit and government agencies to recruit and hire IUPUI students who qualify for Federal Work-Study. CWS employers pay just 25% of students' wages with the other 75% covered by federal funds. These part-time employment opportunities provide college students with educationally relevant work experience while making a difference in the community.

CWS jobs are available in a variety of positions, including but not limited to the following:

- Tutoring/mentoring children
- Public relations and marketing
- Working with local parks and recreation organizations
- Coordinating volunteers
- Planning fundraising events
- Serving as a museum tour guide

CWS jobs are available in all types of organizations, including but not limited to the following:

- Health and Wellness
- Hunger and Homelessness
- Environment
- Children and Youth
- Education and Literacy
- Arts and Culture
- Sports and Recreation

As a student, how do I get involved in Community Work-Study?

If you are a student eligible for Federal Work-Study, you may apply for a Community Work-Study position. If you are unsure if you qualify for Federal Work-Study, first contact the Office of Student Financial Services by emailing finaid@iupui.edu or calling 274-4162.

Once you know you qualify, you can search for work-study jobs on JagJobs at www.jagjobs.org and searching under "work-study." If you are having difficulty utilizing JagJobs or need assistance with finding a job, contact the Office of Student Employment at 274-0857 or future@iupui.edu.

If you are interested in tutoring children in the community, you can apply to be an America Reads*America Counts tutor. The America Reads*America Counts program places work-study eligible IUPUI students as reading and math tutors in local elementary, middle, and high schools. Tutors, also known as coaches, receive a paid orientation and trainings as well as the opportunity to receive a Team Leader scholarship after completing 2 semesters as a coach. To apply, visit www.csl.iupui.edu/cws or click here to go directly to the application: https://surveycentral.uc.iupui.edu/arac11_12.aspx.

As a non-profit or government agency, how do I become eligible to hire Federal Work-Study students?

All non-profit and government agencies are eligible to apply to hire work-study students. Agencies are required to complete and submit paperwork including a Federal Work-Study Agreement with the university and a job description for each position. In addition, the Office of Community Work Study Coordinator, Morgan Studer, will set up a site visit and meeting with the appropriate agency representative(s) to talk through all of the Federal Work-Study guidelines and expectations for hiring students. To inquire further about this process, please contact Morgan Studer at 278-3474 or

mohughes@iupui.edu.