## Flow diagram for alleged cases of academic misconduct

## Observed and/or reported act of academic misconduct

No action is taken; information is ignored.

Student elects to appeal instructor's decision/sanction to academic officer of the school, unit or division in which the offense occurred


Academic officer elects to meet with the instructor and the student.


A resolution is reached and the appeal process ends.

No resolution is reached and the student requests that the academic officer convene an Appeal Board. (see box to right)

nstructor informs student of an academic penalty/sanction; fills out reporting form which is signed by the instructor and student with a copy kept for filing with the University Dean of Students if and when a final sanction is imposed. Instructor informs student of the process for an appeal

Appeal Board reviews the case and makes a final report on their findings to the Dean, Director or Head of the School, Unit, or Division. The appeals process normally ends with the filing of this report.

Only when a demonstrable procedural error has occurred may the student elect to appeal to the academic officer of the campus. The academic officer may choose to remand the case back to the School, Unit or Division for a review. Any decision by the academic officer, or, should it occur, a suggested review will end any appeal process. All decisions made at this level will be considered as final and the appeal will be terminated.

The final summary report on the resolution of any case will be sent to the instructor, the student, the academic officer of the School, Unit, or Division in which the misconduct occurred, the academic officer of the School, Unit or Division in which the student is enrolled, and the University Dean of Students.

