

Indianapolis Faculty Council (IFC)

Minutes

March 6, 2012 ~ Campus Center, Room 409 ~ 3:00 – 5:00 p.m.

Faculty and Guests Present: Rachel Applegate, Simon Atkinson, Sotiris Avgoustis, William Babler, Tina Baich, Charles Bantz, Trudy Banta, Terry Baumer, Ed Berbari, Bonnie Blazer-Yost, David Burr, Hsin-Liang Chen, Jan Cox, Mark Di Corcia, Nancy Eckerman, Vance Farrow, Betsy Fife, Barbara Friesth, Andy Gavrin, Jay Gladden, Linda Adele Goodine, Clifford Goodwin, Barbara Gushrowski, John Hassell, Sue Herrell (alt: Amanda Shumaker), Allison Howland, Michael Justiss, Joan Kowolik, David Lewis, Tom Lipinski, Carmen Luca-Sugawara (alt: Gail Folaron), Joyce Mac Kinnon, Brendon Maxcy, Michael McLeish, Marc Mendonca, Mary Beth Myers, Kim Nguyen, Bill Orme, C. Subah Packer, Michael Patchner, Rebecca Porter, William Potter, Simon Rhodes, Nancy Robertson, David Sabol, Bill Schneider, Jodi Smith, David Stocum, Uday Sukhatme, Susan Tennant, Kate Thedwall, Daniel Trujillo, Corinne Ulbright, Jing Wang, Richard Ward, John Watson, John Williams, L. Jack Windsor, Marianne Woheck, Cody Wooten, Wanda Worley, Eric Wright, Karmen Yoder, and Robert Yost

Members Absent: Austin Agho, Deborah Allen, Corey Ariss, Sarah Baker, Mark Bannatyne, Stephen Beck, Anne Belcher, Julie Belz, Brenda Blacklock, William Blomquist, David Bodenhamer, Ben Boukai, D. Craig Brater, Marion Broome, Daniel Callison, Angelo Cardoso, Mary Ciccarelli, Philip Cochran, Edward Curtis IV, Mary Dankoski, Andre de Tienne, Stephen Downs, Dan Drew, George Edwards, Valerie Eickmeier, Anthony Faiola, Mary M. Fisher, Janice Froehlich, Mark Frohlich, Jan Fulton, Mark Goebel, Richard Gunderman, Susan Gunst, Osman Gurdal, Eyas Hattab, Jennifer Hehman, Pamela Ironside, May Jafari, Roger Jarjoura, Kathy Johnson, Josette Jones, Pam Laucella, Jane Luzar, Julie Magid, Steven Mannheimer, Kathy Marrs, Angie McNelis, James Miller, Steven R. Miller, Mary Beth Minick, M. Razi Nalim, Dawn Rhodes, Kevin Robbins, Gary Roberts, Patricia Rogan, Laura Romito, David Russomanno, Deborah Stiffler, G. Marie Swanson, Laura Torbeck, Marwan Wafa, Xianzhong Wang, Jeff Watt, Clark Wells, Karen West, Elizabeth Whipple, Frank Witzmann, Frank Yang, Hiroki Yokota, Jeani Young, Jerry Young, and Ping Zhang

Agenda Item I: Welcome and Call to Order

IUPUI Faculty Council President, L. Jack Windsor, called the meeting to order at 3:00 p.m. Vice President Jeff Watt was not in attendance due to a death in the family and the parliamentarian was out of town. Therefore, the president of the faculty conducted the meeting.

Agenda Item II: Adoption of the Agenda as the Order of Business for the Day

The Agenda was adopted as the Order of Business for the Day.

Agenda Item III: Updates/Remarks from the Chancellor

Charles R. Bantz, Chancellor

Chancellor Bantz gave the following report:

- Series of visitors: The United States Secretary of Energy to visit The Industrial Institute. Sun Yat Sen will send thirty-five to forty administrators here for two weeks for a training program from the Center for Teaching and Learning.
- IUPUI Research Day is April 13. The Director of the NSF will be in attendance as the keynote speaker.
- TRIP Showcase is March 22 in the University Place Hotel's Scholar's Hall. The guest speaker is Distinguished Professor Howard Giles of the University of California at Santa Barbara. His focus is on intergroup communication and his lecture will focus on police departments working with each other. Registration is available online.
- The IU Foundation met recently at the hotel with their speakers, John Ford and John Cash, who were the first to raise a billion dollars for Stanford University.

- The School of Public Health search committee has begun meeting and they will be identifying a search firm. An application has been submitted to the Commission on Public Health to get permission to say the campus has established a school.
- General Assembly Updates:
 - There is a bill to modify the Boards of Trustees' provisions at Ball State and Indiana University to prevent having a Board of Trustees meeting at least three days before commencement in May. This is a state law and the universities want to stop it.
 - Mandatory retirement: This bill will probably not go forward.
 - SASY is being rolled into the Commission for Higher Education.
 - Public records died.
 - Imminent domain died.
 - Higher Education Employment Age limits died.
 - Virtual course instruction died.
 - Special license plates abolishment died.
 - Requirement for 120 credit hours maximum – Bantz feels this will become true whether passed as law or not.
- Summit League – The men's basketball team was unsuccessful in getting past the first round. The women's team won the first round, but lost in the second round.

Agenda Item IV: Updates/Remarks from the IFC President

L. Jack Windsor, President

President Windsor gave the following report:

- The sixty-five year age rule may not pass at the state level, but at the University Faculty Council (UFC) level, the policy is still active. IU East passed a motion that stated the campus did not support the policy as IUPUI did.
- UFC: The UFC is moving forward with its reform policy. A second read will be at the next meeting. An ad hoc committee on benefits has been appointed with Vice Presidents Neal Theobald and Dan Rives. Dominique Galli and Jack Windsor serve on the committee and is charged to report back to the IFC Fringe Benefits Committee. It was suggested that a report by Galli be given at each IFC meeting to keep everyone informed.
- Student Information System Phase I Report still welcomes comments on the document. Phase III is about to move forward. The Faculty and Staff Relations Committee will be meeting about the changes to keep abreast of the situation. Most of the savings in the program come from personnel cost.
- The search for the Executive Vice Chancellor and Dean of the Faculties and the Assistant Vice Chancellor for Human Resources are meeting and moving forward.

Agenda Item V: [Information Item] Announcement of Election Results for Faculty Board of Review, and Faculty Grievance Advisory Panel elections and Slates for At-Large Representatives, President, and Vice President

Simon Atkinson, Member, Nominating Committee

The following election results and slates were announced:

BOARD OF REVIEW POOL

Elected through January 31, 2014:

Bannatyne, Mark (Engineering and Technology)
 Bourus, Terri (Liberal Arts)
 Dean, Jeffrey (Dentistry)

Eberl, Jason (Liberal Arts)
 Jones, Josette (Informatics)
 Parrish-Sprowl, John (Liberal Arts)
 Stiffler, Deborah (Nursing)
 Watt, Jeffrey (Science)
 Wiebke, Eric (Medicine)
 Wokeck, Marianne (Liberal Arts)

FACULTY GRIEVANCE ADVISORY PANEL

Elected through January 31, 2014:

Atkinson, Simon (Science)
 De Tienne, André (Liberal Arts)
 Horton-Deutsch, Sara (Nursing)
 Schild, John (Engineering)

IUPUI FACULTY COUNCIL: SLATE FOR AT-LARGE REP (TEN/TENURE TRACK)

Term: June 2012 through June 2014

Need to elect 16; number to slate 32. All have agreed to be on the slate.

Election to be held electronically as soon as possible after March 6 IFC meeting.

Anderson	Gregory	FT3	IN-SCI	IN-BIOL
Baker	Sarah	FT2	IN-MED	IN-RADY
Bauer	Nerissa	FT3	IN-MED	IN-PED
Bigsby	Robert	FT1	IN-MED	IN-OBGY
Blanchard	Steven	FT2	IN-DENT	IN-DSPA
Blazer-Yost	Bonnie	FT1	IN-SCI	IN-BIOL
Coates	Heather	LT3	IN-LIBR	IN-LIBR
De Groot	Mary	FT2	IN-MED	IN-MDEP
Farrow	Vance	FT2	IN-HERR	IN-HERR
Ferguson	Margaret	FT2	IN-LART	IN-POLS
Goodlett	Charles	FT1	IN-SCI	IN-PSY
Hurley	Thomas	FT1	IN-MED	IN-BIOM
Jafari	Maymanat	LT2	IN-LIBR	IN-LIBR
Kelly	Jason	FT2	IN-LART	IN-HIST
Lahiri	Debomoy	FT1	IN-MED	IN-PSYC
Lemmer	Catherine	LT2	IN-LAW	IN-LAWL
Lewis	David	LT1	IN-LIBR	IN-LIBR
Maupome-Carvantes	Gerardo	FT1	IN-DENT	IN-DSOH
Misiurewicz	Michal	FT1	IN-SCI	IN-MATH
Muram	Talia	FT3	IN-MED	IN-PATH
Murphy	Miriam	LT2	IN-LAW	IN-LAWL
Neal-Beliveau	Bethany	FT2	IN-SCI	IN-PSY
Palmer	Kristi	LT2	IN-LIBR	IN-LIBR
Racette	Lyne	FT3	IN-MED	IN-OPHT
Roper	Randall	FT3	IN-SCI	IN-BIOL
Schild	John	FT2	IN-ENGT	IN-ENGT
Schilling	Katherine	FT3	IN-OACA	IN-SLIS
Tezanos-Pinto	Rosa	FT2	IN-LART	IN-LANG
Ward	Richard	FT1	IN-ACSP	IN-ACAD
Watt	Jeffrey	FT2	IN-SCI	IN-MATH
Windsor	L. Jack	FT2	IN-DENT	IN-DSOB
Wokeck	Marianne	FT1	IN-LART	IN-HIST

IUPUI FACULTY COUNCIL: SLATE FOR AT-LARGE REP (NON-TEN/TENURE TRACK)

Term: June 2012 through June 2014

Need to elect 10; number to slate 20. All have agreed to be on the slate. Staggered terms will be established.

Election to be held electronically as soon as possible after March 6 IFC meeting.

Alfrey	Karen	FL5	IN-ENGT	IN-ENGT
Anliker	Keith	FLS	IN-SCI	IN-CHEM
Contino	Lisa	FLS	IN-SCI	IN-PSY
Evans	Nancy	FL5	IN-ENGT	IN-ENGT
Henriksen	Sharon	FLS	IN-LART	IN-ENG
McKenna	Michael	CP3	IN-MED	IN-PED
Meek	Julie	FC2	IN-NURS	IN-NURS
Molinder-Hogue	Tere	FLS	IN-LART	IN-ENG
Phillabaum	Melinda	FLS	IN-BUS	IN-BUS
Renshaw	Scott	FC3	IN-MED	IN-FAMM
Rieger	Karen	FC2	IN-MED	IN-SURG
Russo	Barbara	FC3	IN-NURS	IN-NURS
Sabol	David	FLS	IN-LART	IN-ENG
Schumm	Joel	FC1	IN-LAW	IN-LAW
Taber	Tim	CP2	IN-MED	IN-MDEP
Tessier	Charles	RS3	IN-MED	IN-MEDS
White	James	FC4	IN-SPEA	IN-SPEA
Woodahl	Brian	FL5	IN-SCI	IN-PHYS
Yip-Schneider	Michele	RS2	IN-MED	IN-SURG
Yoshimoto	Momoko	RS3	IN-MED	IN-PED

IUPUI FACULTY COUNCIL: SLATE FOR PRESIDENT AND VICE PRESIDENT

Term: June 2012 through June 2014

Election to be held at April 3, 2012, IFC Meeting

For President:

Windsor	L. Jack	TEN	FT2	IN-DENT	IN-DSOB
Wooden	William	TEN	FT1	IN-MED	IN-SURG

For Vice President:

Berbari	Edward	TEN	FT1	IN-ENGT	IN-ENGT
Boukai	Ben	TEN	FT1	IN-SCI	IN-MATH
Burr	David	TEN	FT1	IN-MED	IN-ANAT
Orme	William	TEN	LT2	IN-LIBR	IN-LIBR

Agenda Item VI: [Action Item] Administrative Withdrawal Policy

Eric Wright, Chair, IFC Academic Affairs Committee

Circular 2012-06: http://www.iupui.edu/~fcouncil/committees/academic_affairs/administrative_withdrawal_policy_final_3-6-2012.pdf

The policy was introduced as followed:

ADMINISTRATIVE WITHDRAWAL POLICY

Preamble

Attendance has been proven to be a key factor in academic success. Faculties of IUPUI are supportive of all course coordinators' and instructors' efforts to ensure that students in their courses are attending course meetings and/or participating in required course activities.

Policy

This policy is effective for courses that are at least 6 weeks in duration. Students who miss more than 50% of an undergraduate course meetings and/or required activities during the first 25% of the course duration may be administratively withdrawn from that course unless documentation of contact with their course instructor, academic unit or academic advisor is provided. Students enrolled in Undergraduate courses may be administratively withdrawn regardless of their class standing. This Administrative Withdrawal Policy is effective for all students enrolled in undergraduate level courses and is subject to the following provisions:

- The Administrative Withdrawal Policy must be included in the course syllabus with specific language about the policy (see recommended language below). Students must be informed that their administrative withdrawal may have an impact on their Financial Aid awards and/or student visa status.
- The course instructor initiates the administrative withdrawal process and has the right to stop the process at any time. Students will be notified by the Office of the Registrar prior to being administratively withdrawn from a course.
- Administrative withdrawal will take place after the fee refund period. Students who are administratively withdrawn from the course will not be eligible for a tuition refund.
- Administrative withdrawals will be managed through the student performance roster. Administrative withdrawal attendance values will be available after the refund period for each course. Faculty will submit requests to administratively withdraw by selecting the appropriate attendance value:
 - Administratively withdraw – Some attendance
 - Administratively withdraw – No attendance
- Academic units may establish an Administrative Withdrawal Policy more restrictive than provisions outlined in this policy. It is the responsibility of the academic units to communicate their policy to their students and put this information in the course syllabus.

The Registrar's Office will maintain data on the number of administrative withdrawals for each course.

Revised and Approved by IFC Academic Affairs Committee March 6, 2012

Language to be included on the syllabus:

Administrative Withdrawal: A basic requirement of this course is that you will participate in all class meetings and conscientiously complete all required course activities and/or assignments. Keep in touch with me if you are unable to attend, participate, or complete an assignment on time. If you miss more than half of the required activities within the first 25% of the course without contacting me, you may be administratively withdrawn from this course. Example: *Our course meets once/twice per week; thus if you miss more than two/four classes in the first four weeks**, you may be withdrawn. Administrative withdrawal may have academic, financial, and financial aid implications. Administrative withdrawal will take place after the full refund period, and if you are administratively withdrawn from the course you will not be eligible for a tuition refund. If you have questions about the administrative withdrawal policy at any point during the semester, please contact me.

*Faculty should tailor the italicized statement and indicate the number of class meetings or required activities that fit the syllabus for their section.

Revised and Approved by IFC Academic Affairs Committee March 6, 2012

The motion came out of committee so no approval was needed. A vote was taken and the motion passed.

Agenda Item VII: [Action Item] Bachelors of General Study

Eric Wright, Chair, IFC Academic Affairs Committee

Circular 2012-07: http://www.iupui.edu/~fcouncil/documents/policies/ba_general_studies_final_3-6-12.pdf

The policy was introduced as followed:

IFC RECOMMENDATION REGARDING THE FUTURE OF THE BACHELOR OF GENERAL STUDIES AT IUPUI:

Beginning August 1, 2012 and through June 30, 2015, Indiana University should transfer the degree conferral of the Bachelor of General Studies program at IUPUI to the Indiana University School of Liberal Arts. Academic oversight will continue to be provided by a campus-wide faculty advisory committee. In early 2015, the academic oversight and administrative structure should be reviewed and reconsidered. Future decisions will need to be completed by March 2015 for August 2015 graduates.

Approved by IFC Academic Affairs Committee, February 9, 2012

Questions:

- Schneider asked for next steps. Wright said as the School of Continuing Studies has been reconfigured, the campus will need to do what is in the policy and then an assessment will be done in three years.

The motion came out of committee so no approval was needed. A vote was taken and the motion passed.

Agenda Item VIII: [First Read] Student Code of Rights, Responsibilities, and Conduct, Part V

Robert Yost, Chair, Student Affairs Committee

Circular 2012-08: http://www.iupui.edu/~fcouncil/committees/student_affairs/studcode_part5_draft.pdf

Yost reported the Code was divided into two parts. The process was discussed at this meeting, and at the next meeting, the procedures would be brought forward.

There was no discussion. A second read and vote will occur at the April 3 IFC meeting.

Agenda Item IX: CIC Statement on Publishing Agreements

David W. Lewis, Dean, University Libraries

Circular 2012-09: http://www.iupui.edu/~fcouncil/documents/handouts/cic_publishing_agreement.pdf

PowerPoint: http://www.iupui.edu/~fcouncil/documents/pps/cic_and_etext_3-6-12.pdf

Lewis presented the PowerPoint and discussed the following:

- The agreement allows the author to retain rights that should be attached to the publisher's right agreement that is sent back to the publisher.
- The rights are as follows:
 - The Author shall, without limitation, have the non-exclusive right to use, reproduce, distribute, and create derivative works including update, perform, and display publicly, the Article in electronic, digital or print form in connection with the Author's teaching, conference presentations, lectures, other scholarly works, and for all of Author's academic and professional activities.
 - After a period of six (6) months from the date of publication of the article, the Author shall also have all the non-exclusive rights necessary to make, or to authorize others to make, the final published version of the Article available in digital form over the Internet, including but not limited to a website under the control of the Author or the Author's

employer or through digital repositories including, but not limited to, those maintained by CIC institutions, scholarly societies or funding agencies.

- The Author further retains all non-exclusive rights necessary to grant to the Author's employing institution the non-exclusive right to use, reproduce, distribute, display, publicly perform, and make copies of the work in electronic, digital or in print form in connection with teaching, conference presentations, lectures, other scholarly works, and all academic and professional activities conducted at the Author's employing institution.

Questions:

- The six months embargo is too short. Lewis said the embargo is a starting place.
- It was asked that the addendum be put on the IUPUI website someplace.

Agenda Item X: [Information Item]: E-Texts

David Lewis

PowerPoint: http://www.iupui.edu/~fcouncil/documents/pps/cic_and_etext_3-6-12.pdf

Lewis reported on the following:

- There is an IU program that gets e-texts to students. There are others as well, but probably not a good deal. The IU program gives a better deal to students. It lowers the burden on students. We are trying to start a different model in the textbook industry. We need to find a way to shape the economics of the marketplace.
- All students pay a course fee. The university is able to negotiate arrangements with publishers. Since everyone pays a fee, the cost goes down.
- Students retain access to the content as long as they remain part of the university.
- Publishers are McGraw-Hill; Wiley; Bedford, Freeman, Worth; Norton; Flatworld Knowledge; IU Press; and Harvard Business Publishing.
- <http://etexts.help@iu.edu>
- Need to identify a text soon for summer and fall by March 18, 2012, to use an e-text.

Questions/Comments:

- We have offered many publishers to be a part of the program. Some have agreed; others have not. As an example, any book that is electronic with Wiley is available as electronic on this campus.
- Do students like e-books? Lewis said there have been a few studies done that show that students can still print the book in chunks or pay a version up front to print the books. Many students begin to print and end up using it electronically by the end of the semester. If faculty engage with the text, there is usually better use with students.
- What are other institutions saying across the country? Lewis said our model is way out in front of other universities. March 18 is the deadline for the summer and fall. We have been working toward this for a few years so we are farther out in front than others. We are looking at the business model at this point.
- Will course load continue to work with the look and feel of the platform? Lewis said one of the advantages of working with companies is that the platform will get better. If there are problems, let him know and he will work with the companies.
- How are you handling it when the textbook is used over multiple courses? Lewis does not know, but will look into it.
- Will faculty have the textbook as well? Lewis said we should be able to get a copy of the textbook ahead of time for faculty usage.

Agenda Item XI: Update on Reaccreditation for 2012

Trudy Banta, Senior Advisor to the Chancellor for Academic Planning and Evaluation

Website: <http://www.iupui.edu/2012/>

Banta reported on the following:

- Five chapters of the self-study are in draft form on the web.
- We are taking feedback about what is or is not included in the texts that should be.
- Four town hall meetings are set up. The first was on February 21. Seventy people attended; sixty on our campus and ten watching on video from the Columbus campus.
- March 19 is the next town hall.
- A question was asked about what the logo contains. Banta responded that the logo contains Wood Fountain, Campus Center, a statue at Herron, the Gummer statue at the Glick Eye Institute, and Chihuly glass.

Agenda Item XII: Report from the IUPUI Staff Council

Amanda Shumaker, First Vice President

Shumaker reported on the following:

- March is Staff Council Awareness Month.
- The Legacy Project planting will be in April. Spring plants will be placed at the campus portals at West and Michigan Streets and Porto Allegre and New York Streets.
- The spring blood drive will be held on April 24, 2012.
- Dean Sukhatme was the guest speaker at the last meeting.
- The Staff Council will have a team in the Komen Race for the Cure.
- The SC Newsletter can be found here: <http://www.iupui.edu/~scouncil/who/newsletters.html>

Agenda Item XIII: Call for IFC or UFC Standing Committee Report

No reports.

Agenda Item XIV: Question / Answer Period

The following question was asked:

- Shared services across domains: There is concern about the centralization issues occurring across campus. It seems we are losing our identity as a separate campus. What is your opinion and is there anything you can do to mitigate it? Centralization is supposed to save us money, but it is not always the best for students. The chancellor responded that there is no question that the Board of Trustees believe there must be cost reductions and efficiencies in administrative functions. The board is heavily influenced by individuals who have significant experience in large companies by creating common platforms. We have occasionally tried to state that centralization is bad for customer service. He agreed that the concern of how we serve students is widely shared, but the argument of centralizing payroll is not going anywhere. It can be delivered and has been approved. What do we care about that is critical to our success? He said marketing and student services affect the single most important revenue source for Indiana University which is student tuition. It is critical that as we proceed we do not impair that. IUB is most vulnerable to this than we are. We have significant differences in revenue streams. These conversations have almost always been focused as "Bloomington is centralizing things." Bloomington is a campus of Indiana University, not the entire campus. The issue of centralization and the notion of being efficient is something that he hears many times. The transitions will be hard. He encouraged the faculty to give thought to things that are key to their success in their areas. Decide whether you are getting it effectively now and whether there are ways to be more effective going forward.

Berbari asked if there was enough input into the process. Rhodes said we need to protect our identity because although Bloomington can lose more than we can, we can also lose because people feel Indiana University is Bloomington.

Agenda Item XV: New Business

- The chancellor reported the 120 credit hour bill passed in the legislature, and the governor will sign the bill.

Agenda Item XVI: Unfinished Business

No Unfinished Business.

Agenda Item XVII: Adjournment

With no further business appearing, the meeting was adjourned.

Report on Council Actions (per Bylaws Article 1. Section C.3):

Items to be Completed:

- Unit Representatives: Inclusion of the Columbus Campus
- Faculty Board of Review: Ability to request a Board of Review after employment ends.
- Administrative Reviews for the following:
 - Craig Brater (Medicine)
 - Phil Cochran (Business)
 - Uday Sukhatme (Executive Vice Chancellor and Dean of the Faculties)
 - Gary Roberts (Law)
 - Ken Durgans (Diversity, Equity, and Inclusion)

Minutes prepared by Faculty Council Coordinator, Karen Lee
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