

**Graduate Affairs Committee
Minutes
August 25, 2009**

Present: Margaret Adamek, Jodie Atkinson, Catherine Bosner-Neal, Fred DiCamilla, George Edwards, Chris Feldhaus, David Ford, Dominique Galli, Andrew Hsu, Marilyn Irwin, Michael Kowolik, Jane Lambert, Joyce Mac Kinnon, David Peters, Sherry Queener, Simon Rhodes, Lisa Riolo, Sherry Sims, Soren Svanum, James Wimbush, & Marianne Wokeck

Staff: David Koerner, Nelson Soto, & Beth Young

Guests: Amanda Cecil, Sotiris Hji-Avgoustis, & Jay Gladden

Approval of Minutes – Dr. Sherry Queener

Email: Beth Young ejmoody at iupui dot edu

Indiana University Dean's Report – Dean James Wimbush

Dean Wimbush shared the IU Annual report that was printed over the summer. It is designed to cover all the programs throughout the University Graduate School on all campuses. In the future, they hope to provide stories about programs and students from all the campuses. Any feedback you may have please feel free to share with Dean Wimbush. This is the first year of the Annual report from the University Graduate School.

By the end of today, Katherine Wilson & Maxine Watson will be submitting the I3 Grant. This grant doesn't have a lot of money – but it does help with linking undergraduate students to graduate programs and retaining more students.

Assistant Dean's Report – Mr. Nelson Soto

With the help of Beth Young, the recruitment schedule is posted on the IUPUI Graduate office website. This listing includes CIC events. Pam King from AES and Nelson are working on recruiting students with disabilities in the STEM initiatives.

UPnGO is looking for a volunteer faculty member to speak about CV development. If you would like to do this or have someone in mind, please see Nelson.

Nelson may be calling on various faculties to assist him on figuring out how we're going to fund retention activities.

Associate Dean's Report – Dr. Sherry Queener

Dr. Queener asked the GAC members to introduce themselves and share one crucial mission their office/department has this year:

Sherry Queener, Graduate Office

- We need to focus on service for the students and faculty and helpful ways to assist with grant proposals.

James Wimbush, University Graduate School

- Dean Wimbush will be working on getting resources and fundraising for grants. This will be for both IUPUI and IUB as well as the regional campuses. An example from the IUB campus, is an award funded by the IU Credit Union, for a Dissertation Year award. Last year, they had 70 applications for one award. Wimbush hopes to work on finding more grants like this example.

Charlie Feldhaus, School of Engineering & Technology

- As a new member, he would like to learn more about the GAC and how it will impact the Graduate Technology degree program.

Margaret Adamek, School of Social Work

- Create more resources for 3rd and 4th year students.

David Peters, Purdue School of Engineering & Technology

- The mission this year is the IUPUI performing arts initiative. There is a grant out for a community performing arts center to be in Indianapolis. The IUPUI Music Academy is a focus as well.

Sherry Sims, School of Nursing

- This year is the IU School of Nursing's 95th anniversary. The big initiative this year is to continue the DNP approval process. The distance accessible PhD program is also a focus to make it better especially in the area of continuing to develop innovative online mentoring mechanisms. There is also continuing interest in creating meaningful minors.

Fred DiCamilla, School of Liberal Arts

- The department would like to add an option for the thesis and look at the possibility of BA/MA program. They are also wanting to add a new degree program in Masters in Teaching English as a Second Language

Marilyn Irwin, School of Library Science

- SLIS is working on a new online degree program for a Master of Library Science.

George Edwards, School of Law

- The School of Law is now trying to grow the program again.

Tony Stamatopulos, University Library

- The University Library would like more attention paid to the actual resources for new graduate programs and make sure that this information is correct and true in the degree proposals.

Nelson Soto, Graduate Office

- Nelson is focused on recruiting efforts for the Graduate programs across campus.

David Koerner, Graduate Office

- David is making an effort to focus on technology and eliminating paper.

Jodie Atkinson, Graduate Student Organization

- Jodie's main goal is to create a culture that graduate students are a part of the IUPUI campus. This effort includes a plan for a Graduate Student Center.

Dominique Galli, School of Dentistry

- She would like to expand her research program within the School of Dentistry & get more funding for it.

Soren Svanum, School of Science

- The School of Science is focused on the great need for student funding, specifically for the PhD program.

Catherine Bonser-Neal, School of Business

- The School of Business is focusing on managing the growth as a result of their new initiatives and the expanded international options for their students.

Jane Lambert, School of Business

- The School of Business is also preparing for accreditation visit.

Michael Kowolik, School of Dentistry

- The School of Dentistry is focusing on the recruitment for a new dean. The school has 100 graduate students currently but resources in faculty and funding are dwindling.

Lisa Riolo, School of Health and Rehabilitation Sciences

- Application for an NSF advance grant is in the works and will be submitted in November and hopefully begin in July. The focus is on women in the STEM fields on the IUPUI campus.

Andrew Hsu, School of Engineering & Technology

- The school is currently working on some new programs and grants for this academic year. There is also a renewed charge to streamline new course requests approval procedures with Purdue University.

Marianne Wokeck, School of Liberal Arts

- The follow-through with the 5-year programs in particular with the new Honors College. She would also like to utilize the Center for Teaching and Learning with the FFTF's.

Joyce Mac Kinnon, Health and Rehabilitation Science

- The school currently has 20 PhD students in their new program and they are working on making sure they keep up with the correct paperwork.

Simon Rhodes, School of Medicine

- Simon would like to have a discussion with the committee about disciplinary issues and best practices. The school will be bringing a Imaging and Biophysics PhD revision, Certificate in Dosimetry coming from Radiation Oncology, CTSI – Masters in Translational Research, which will complement the Masters in Clinical Research.

David Ford, School of Liberal Arts

- Philip Goff will be taking over David Ford's spot. David will retire on October 31st.

NRC Study – The methodology is out and they promise to have a media guide.

Graduate electronic course approval system – The program is called CARMIIn. Interim approval is not automatic with this new program. This is still possible, but you have to ask for it.

H1N1 – Dr. Queener would like to gently remind that faculty may want to re-evaluate the absence policies. She also noted that unless they are clinical faculty, most other faculty members will not be on the priority list to get the H1N1 vaccine.

Graduate Office Report – Mr. David Koerner

David shared a handout concerning health insurance rates for students: \$2087 for the year for health and dental.

There will also be a change with the master's degree program forms called application for degree, and approval for degree. Currently, one form is filled out 60 days before intended graduation and the second form is filled out 30 days before intended graduation. David would like to condense these into a single document that is sent electronically. We're working with Bloomington on this project.

There is currently a new online application being created for graduate and professional programs. If there is something you like about the current application, send an email to David Koerner. If there are things you do not like about the current application, send an email to David Koerner.

Block grant funding has been dispersed.

It was also mentioned that the School of Public Health has been approved for IUB and IUPUI.

GSO Report – Jodie Atkinson

The GSO will be looking into the following topics this year: alcohol policy, development of graduate center, health insurance, & the raffle policy.

Committee Business

Curriculum Subcommittee – Mrs. Beth Young

Committee will meet in September. Date is TBD.

Fellowship Subcommittee – Mr. David Koerner

No updates at this time.

Program Review – Dr. Sherry Queener

- Graduate Certificate in Homeland Security & Emergency Preparedness - *Approved*

- Masters in Event Tourism – *Approved* – Pending a letter of support from the Bloomington Campus
- MA Concentration in International Research Ethics – *Approved*

Discussion

Initiatives in Graduate Education – Dr. Queener would like members to email her with comments and concerns on this topic.

Uday Sukhatme has indicated as part of his academic plan this year there will be an added emphasis on Graduate Programs. He is speaking in terms of additional money – approximately \$260,000 over and above of what we already have received for this year. The question is how best use of those resources to get us through this tight period of the budget.

A large portion of this money is coming from undergraduate tuition, which means we should consider the impact on undergraduate initiatives on campus. Dr. Queener believes that we can do that by promoting research-based degrees that support undergraduate retention programs that make use of the research facilities and personnel on campus.

Dr. Queener would like to focus the funding on :

- 1) new programs since what often happens is the old programs lose part of their funding when a new program is launched
- 2) dissertation year or thesis term fellowships
- 3) Teaching assistantships.

Discussants within the group suggested adding a fourth category to include support for the baccalaureate to masters programs that are a type of dual admit.

It was also mentioned that the following degree proposals were approved at the ALC on Monday, August 25, 2009:

Doctorate in Nursing Practice
Graduate Certificate in Clinical Informatics
Masters in Criminal Justice & Public Safety

The PhD in Applied Earth Science will be on the September ALC agenda.

Old Business

Next Meeting

September 22, 2009

Meeting Adjourned 2:58pm