

I N D E X

SUMMARY OF MINUTES

MEETING OF THE BOARD OF TRUSTEES

June 19-20, 1975

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SUMMARY OF MINUTES

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SUMMARY OF MINUTES

MEETING OF BOARD OF TRUSTEES

June 19-20, 1975

A meeting of the International Board of Trustees was held at the Hyatt Regency Hotel in Atlanta, Georgia, June 19 and 20, 1975. Those present: Roy W. Davis, President; Ted R. Osborn, President-elect; William M. Eagles, M.D., Immediate Past President; James C. Brooks and Maurice Gladman, Vice-Presidents; Stanley E. Schneider, Treasurer; Paul Chandler, Jack P. Delf, Merald T. Enstad, T. Ben Hagler, Stephen H. Hart, Jr., Ralph C. Keyes, E. B. "Mac" McKittrick, Carl F. Miller, Mark A. Smith, Jr., Hilmar L. Solberg, Ernest Sturch, Jr., and Douglas Wasson, Trustees; R. P. Merridew, Secretary; L. A. Hapgood, Associate Secretary.

1. Message of the President

Message of the President is attached as Exhibit #1.

2. Report of the Secretaries

Report of the Secretaries is attached as Exhibit #2.

Recommendation 1. That the Board approve the appointment of A. Dene Meikle as Field Service Representative to Australia and New Zealand, as well as other potential growth areas in that part of the world, effective July 1, 1975.

Voted, that this recommendation be adopted.

Recommendation 2. That Malcolm C. Barnett, formerly employed on a part-time basis, be now approved as a full-time field representative, effective July 1, 1975.

Voted, that this recommendation be adopted.

Report received.

3. Approval of Summary of Minutes of Board Meeting, April 27-30, 1975

Voted, that the minutes of the Board Meeting of April 27-30, 1975, be approved.

4. Consideration and Approval of General Office Administrative Action

Voted, that the action of the General Office in approving the following be confirmed:

- Change of Territorial Limits of Established Clubs
- Club Meeting Outside Its Territorial Limits
- Elimination of Membership of Not-Meeting Clubs from Active Membership Files
- Organization of New Clubs, Including Territorial Limits
- Change of Names of Kiwanis Clubs
- Circle K Clubs Completed
- Key Clubs Completed
- Club Incorporations Completed
- Incorporation of Kiwanis Club Foundations
- Cancelled Meetings

5. Reports of Board Committees

Convention

Chairman Mark A. Smith reported as to registration and income as of seven days prior to the convention. He stated: "There is a very good possibility that this will be the largest registration of any convention Kiwanis has ever had. This is gratifying because considerable work has been done by the Georgia District, and they have made their quota of 1,503 people." He reviewed with the Board the announcements it was planned to make at the Council Meeting with reference to bus service, parking at the Omni, reserve seats, the Inter-Club and Prayer Breakfasts.

Report received.

Laws and Policies

Chairman Ralph C. Keyes presented the report of the committee. This is attached as Exhibit #3.

Re: Name of European Federation

After discussion it was decided that the President of Kiwanis International will communicate with the officials of the European Federation, indicating that this Board would be amenable to a petition from them to establish "Kiwanis International European Federation" as the official name.

Recommendation 1. That paragraph (f) of Section 3, of Article IV of the Bylaws of Kiwanis International in the printed proposed Amendment No. 7 be amended at the Tuesday morning House of Delegates session by deleting the words "to revoke or suspend a charter" and substituting therefore the word "hereon."

Voted, that this recommendation be tabled.

Report received.

Leadership and Council

Report of the committee is attached as Exhibit #4. It was presented by Chairman T. Ben Hagler.

Report received.

Program Development

Chairman Ernest Sturch, Jr. presented the report of the committee. This is attached as Exhibit #5.

Recommendation 1. The committee recommends the approval of the basic Builders Club materials.

Voted, that this recommendation be adopted.

Recommendation 2. The committee recommends that each Governor-elect and Lieutenant Governor-designate be provided, without charge, a set of 30 slides, a cassette, and a script incorporating the President-elect's announcement at Atlanta of the 1975-76 Theme, Objectives, and Major Emphasis Programs, the total cost not to exceed \$2,000.

Voted, that this recommendation be adopted.

Report received.

6. Report of the Treasurer

Report of the Treasurer is attached as Exhibit #6. It was presented by Stanley E. Schneider.

Report received.

7. Report of Finance Committee

Report of the Finance Committee is attached as Exhibit #7.

Recommendation 1. That the write-off of the accounts receivable totaling \$2,045.33 be made.

Voted, that this recommendation be adopted.

Recommendation 2. That the budget adjustments be approved.

Voted, that this recommendation be approved.

Recommendation 3. That the budget for the 1975-76 administrative year, which reflects a net income figure of \$16,151 and which includes an anticipated \$1.00 magazine rate increase, be approved.

Voted, that this recommendation be adopted.

Recommendation 4. That Kiwanis International renew the current Comprehensive General Liability Insurance policy and purchase an additional \$1,000,000 umbrella liability policy.

Voted, that this recommendation be adopted.

Recommendation 5. That the expenses of the Eastern Canada and the Caribbean District, specifically for the Caribbean area, in the amount of \$1,860 be approved.

Voted, that this recommendation be adopted.

Recommendation 6. That the current Kidnap/Ransom Insurance coverage be renewed.

Voted, that this recommendation be adopted.

Report received.

8. Other Business

Questions and Answers on Restructure of Board of Trustees

Possible questions and answers with reference to the restructure of the Board of Trustees were discussed and suggestions made.

Joint Meeting of Board and Past Presidents

The Board and Past Presidents met jointly at luncheon, after which there was discussion as to the proposed Life Membership, comments by Chairman Wes Bartlett of the Past Presidents Committee, and discussion with reference to the status of the question of the admission of girls into Key Clubs and women in Kiwanis.

Meeting recessed.

SUMMARY OF MINUTES

MEETING OF BOARD OF TRUSTEES

June 26, 1975

Meeting of the International Board of Trustees of Kiwanis International was reconvened at the Hyatt Regency Hotel in Atlanta, Georgia, June 26, 1975. Those present: Roy W. Davis, President; Ted R. Osborn, President-designate; William M. Eagles, M.C., Immediate Past President; James C. Brooks and Maurice Gladman, Vice-Presidents; Stanley E. Schneider, Treasurer; Paul Chandler, Jack P. Delf, Merald T. Enstad, T. Ben Hagler, Stephen H. Hart, Jr., Ralph C. Keyes, E. B. "Mac" McKittrick, Carl F. Miller, Mark A. Smith, Jr., Hilmar L. Solberg, Ernest Sturch, Jr., and Douglas Wasson, Trustees; R. P. Merridew, Secretary; L. A. Hapgood, Associate Secretary. Also present: Dwight F. Gallivan, Drew M. Petersen, M.D., and John T. Roberts, Trustees-elect; Lorin J. Badskey, Wes H. Bartlett, T. R. Johnson, R. Glenn Reed, Jr., Albert J. Tully, Robert F. Weber, I. R. Witthuhn, Past Presidents; Earl W. Williams, General Convention Chairman.

Introductions

President Davis introduced Earl W. Williams, General Convention Chairman, and expressed the gratitude of the Board to him and his committee for a job well done and a fine convention. Mr. Williams replied briefly.

President Davis also introduced Dwight F. Gallivan, Drew M. Petersen, and John T. Roberts, Trustees-elect. They commented briefly.

Comments on Convention

Comments were made by members of the Board and Past International Presidents with reference to the convention and suggestions received.

Report of Past International Presidents

Chairman Wes H. Bartlett presented the report of the Past International Presidents. This is attached as Exhibit #8.

Report received.

Report on Board Meeting of Kiwanis International Foundation

Report of the highlights of the meeting of the Kiwanis International Foundation is attached as Exhibit #9. It was presented by Secretary Merridew on behalf of the Foundation.

Report received.

Completion of Work of 1974-75 Board

Redistricting of the Philippines

President Davis reported to the Board that the Philippines would be redistricted at the time of their next convention. This was previously approved by the Board.

Barbados Request for Affiliation with ECC

It was reported that the request of the Barbados to become affiliated with ECC had been approved by the Board of ECC.

Voted, that the reported request of Barbados to become affiliated with the ECC District be accepted, subject to the receipt of written request from the ECC District or a copy of the minutes of their Board Meeting.

Freedom Train

Associate Secretary Hapgood outlined the project carried on by the Columbus, Ohio, Kiwanis club in connection with the Freedom Train, in which Kiwanis is identified with the bicentennial in an appropriate and effective way. He reported that the Freedom Train had invited Kiwanis participation in a similar manner in other cities that the Freedom Train would visit during the bicentennial.

It was suggested that the proposal be submitted to the Board in writing at its next meeting and decision made at that time.

Appointments for the 1975-76 Administrative Year

President-designate Osborn called attention to the appointment of Representatives to District Conventions, the Board Committee assignments and assignments of Past Presidents as Correspondents to Committees, as well as the International Officer list and the Calendar for 1975-76.

Information Forms

Attention was called to the forms for securing information for new members of the Board and up-dating that of the continuing members.

Information on Suite Combinations at Council Meeting

Members of the Board were asked to submit any preferences they had as soon as convenient.

Dates of Orientation Session for New Board Members

New members were asked to reserve the dates of July 30 and July 31 for an orientation session with reference to their duties on the International Board.

Next Board Meeting

The next meeting of the Board will commence on October 1, 1975.

Other Business

Request of Committee on Membership Development

Voted, that the \$3,000.00 requested by the Committee on Membership Development be made available with the approval of the Finance Committee.

(approved)

The Board voted that funds be allocated for new carpeting in Board and Past Presidents' Rooms, and refurbishing of chairs in Board Room.

Remarks of Retiring Members

President Davis called upon Trustee Ben Hagler, Vice-President James Brooks, and Immediate Past President William Eagles, who would be retiring from the Board of Trustees, for brief remarks.

Adjournment.

MESSAGE OF THE PRESIDENTTO THEINTERNATIONAL BOARD OF TRUSTEESJune 19, 1975

As the International Board is convened here in Atlanta, we suddenly realize that our pre- and post-convention meetings will be the last of this administrative year, unless something unforeseen develops. The work of the Board committees and that of the individual members continues to be praiseworthy. For this dedicated effort, I am very grateful indeed. Much has been accomplished, but there is much yet to be done. I know that I can count on each one of you, and Staff, as well, to put forth even greater efforts during the remaining months, so that our work may be completed.

PRESIDENTIAL VISITS

By mid-May visits to all of the thirty districts in the United States and Canada were completed. Visits to Latin America and the Caribbean were completed previously and have already been reported. District visitations involved each of you and were not only most enjoyable, but productive, as well. I am grateful to each of you for your warm hospitality. Working sessions with district leadership improved communications and understanding of restructuring and other important matters to be considered by the delegates here in Atlanta. Further, the opportunity was taken to promote growth, major emphasis, and sponsored youth in particular. I highly recommend such sessions to President-elect Ted and successive administrations.

EUROPEAN CONVENTION

The Convention of the Kiwanis International European Federation, which I had the privilege of attending, was held in Liege, Belgium, June 13-15, 1975. The sessions began with a meeting of the Board of 1974-75, followed by the delegate session, three workshops (Administration, New Club Building and Membership Development), a meeting of the European Council for 1975-76 and the Board for 1975-76. It concluded with a gala dinner dance, at which the new officers were installed. I installed Professor Ernst Bar as President-designate, and he installed the Council officers. Some 600 were in attendance at the dinner dance; some fewer attended the sessions.

The new officers for 1975-76 are as follows:

President - Prof. Ernst Bar, Austria-Germany District
President-elect - Bjarni B. Asgeirsson, Iceland District
Immediate Past President Emile Blaimont, Benelux-France District
First Vice-President - Walter Fruh, Switzerland-Italy-Liechtenstein District
Second Vice-President - Frank Lokke, Norden District
Treasurer - Dr. George Boutillon, Benelux-France District
Secretary - Egon L'Eplattenier (re-elected)

President-designate Bar announced his targets for 1975-76 as follows:

1. To recognize endeavors which foster occidental culture
2. To promote a united Europe through international interclub relations
3. Better teamwork through better communications from Zurich office

All sessions were translated simultaneously into three languages. Much enthusiasm was shown and a keen interest in Kiwanis growth. The name-change was postponed for one year and I suggested a compromise which is acceptable to all districts in Europe. I recommend to the International Board, for action at our post-Convention meeting, the name of "Kiwanis International European Federation."

Prior to the European Federation Convention, I visited with our European Administrator for one day - a procedure which I highly recommend to future administrations. Additionally, I spent two days in London with Egil Klinkenberg promoting new club building and membership growth. Progress here is slow but encouraging.

The next convention of the European Federation will be held in Lucerne, June 11-13, 1976.

There remain my official visits to the Pacific area and attendance at the World Secretariat in Iceland in July.

GROWTH

While our growth figures to date are encouraging, with an all-time high in numbers of members, clubs and countries in which Kiwanis serves, we could fall flat if deletions increase and our new club building effort slackens. There are danger signs of which we must take note and act accordingly. As counselors to districts, I urge each one of you to keep in close touch with the respective persons, encouraging, challenging and inspiring greater growth in the last three months. As we all know, growth in membership means growth in projects and service. An extra person-to-person phone call to the governors and/or key district chairmen could make the difference.

SPONSORED YOUTH

Trends in membership of both Circle K and Key Club International are encouraging. We must do all we can to further encourage these fine young people toward greater growth and service. I will attend a Key Club International Convention following the conclusions of the Atlanta Convention and will be joined by President-elect Ted, in his capacity as Chairman of the Board Committee on Key Clubs. Ted will also attend the Circle K Convention in Toronto. We must continue to study the matter of female membership in Key Clubs in the light of the Keywanette program and changing attitudes on the part of school administrators and legislative actions, as well. Key Club cannot be permitted to start disintegrating because of inaction on our part.

KET SERIES

The leadership training program has been greatly enhanced this year with the introduction of the KET series. It has been widely used throughout the districts and abroad with good results. Staff should be commended for the excellent quality of this series. It is my recommendation the series be continued with some refinement and that certain key tapes in the series be translated into other languages for use overseas.

THE FUTURE

There remains three productive months of this administrative year and we must be certain that our leadership at every level continues its efforts to insure the completion of the job at hand.

Hopefully, the Board's recommendations for the first step toward restructuring and autonomy will be passed by the House of Delegates here in Atlanta. We will then be on our way toward a truly international Board. There remains the matter of representation from Canadian districts, and this role will require our best efforts, judgment and skill in resolving the matter equitably. But we must solve it and we will.

We must continue our pattern of growth; to stop growing is to start dying. Growth is of the utmost importance to all of us.

APPRECIATION

There is no way to adequately express the gratitude in my heart for the loyalty, devotion, support and hard work evidenced by all of you and the entire team of 1974-75, including Staff. It is a great team and I can only say a heartfelt "thanks."

To those men leaving the Board, including Immediate Past President Bill Eagles, my sincere thanks and appreciation for your superb cooperation. Certainly I pledge to President-elect Ted my full support in every way. To all of you, thanks so much for showing that you care.

ROY W. DAVIS, President

REPORT OF THE SECRETARIES
TO THE
INTERNATIONAL BOARD OF TRUSTEES

June 19, 1975

Our Sixtieth Annual Convention will begin on Sunday and will be the third Kiwanis International Convention to be held here in Atlanta. In 1923, the total attendance was 3854; in 1941, it had increased to 5325; this year's convention will bring more than three times that number to Atlanta. This is but one of the records being established by the membership of Kiwanis International at all levels, attesting to the leadership of President Roy and the members of this Board, as well as to your ability to inspire this unequalled support.

Each year we come to this meeting with full awareness of the fact that this will be the last regular Board Meeting of the current administration. It is most appropriate, then, that we take this last opportunity to express our deep appreciation, as well as that of the entire General Office Staff to the members of this Board for your individual and collective cooperation. We would also like to pay tribute to you, President Roy, for your unceasing devotion to Kiwanis International and your reassuring presence as our first Chicago-based International president in fifty-eight years. You have provided the perfect example of adherence to your administrative theme, having utilized every single opportunity to "Show You Care!"

Four of our Past International Presidents have written to express their regrets because of inability to attend this convention. Fred and Beulah McAlister felt that their health would not permit the long trip, but hope to be at Council this fall. Don and Lucille Engdahl wrote that it would be physically impossible for them to attend. We regret Joe Tally's inability to attend. Ed and Dorothy Keefe had intended to be with us for the convention and then take a post-convention cruise; the shipping company changed the dates of the cruise, necessitating the Keefe's being out of the country at convention time. All of these members of our official family will be missed and we shall convey your regrets and best wishes to them when we return to Chicago.

CONVENTION
HIGHLIGHTS

Our advance registration figures as of June 16 reveal that 17 districts have surpassed their quotas, some by considerable margins. Host District Governor Alton Reeves and his fellow governors deserve warm praise for their effective leadership which led to a total advance registration of 12,545. This consists of 7,505 men and 5,040 women. Since about 65% of the Kiwanians are driving, the total number of young people registered may well exceed all previous records.

Host Convention Chairman Earl Williams and Vice-Chairman Ebbie Lance have brought the chairmen and members of the various convention committees to a state of enthusiasm and preparedness which promises to help make this Atlanta Convention a huge success. The excellent program arranged by Chairman Mark and the Board Committee on Convention is described in the official program, copies of which are now in your hands -- the earliest this has ever been accomplished. In order to effect a saving of over two thousand dollars, the program was printed in Chicago and sent to Atlanta by truck earlier this week. Lucy Williams is chairing the Ladies Activities Committee and it is with her cooperation that the Monday and Tuesday afternoon programs for presentation in the Civic Center Theater have been arranged; Ann Landers will speak on Monday and Rich's Department store will present a musical Fashionetta on Tuesday afternoon. The ladies will, of course, also be welcome at all of the General Sessions, Forums and presentations on Contemporary Issues.

NEW CLUB
BUILDING

As of the date of this report, 215 clubs have been organized this year. This compares to 194 for the same period in 1973-74, and 164 in 1972-73.

157 clubs have been organized in the United States; 14 in Canada; one in the Andean District; one in Australia; three in New Zealand; eleven in the Philippines; 25 in the European Federation; and three in non-districted areas. Every one of the districts in Kiwanis International has now organized at least one new club. The Carolinas District has set a new record already this year, having organized 17 clubs; Texas-Oklahoma, 16; Florida and the Philippines, 11 each; Eastern Canada and the Caribbean, Nebraska-Iowa and the Pacific Northwest, 9 each; Kentucky-Tennessee, New York and Pennsylvania, 8 each. All projections indicate that this will be another record-breaking year, with over 300 clubs being organized.

MEMBERSHIP

The certified membership as of March 31, 1975 is 273,017; this includes 6,450 members in the European Federation. The October 1, 1974 certified figure was 269,753. The increase was 3,264 for a 1.21% growth during the first six months of this administrative year. This compares with a gain of 4,379 and a percentage of 1.65% during the same six-month period last year.

A study of what happened during the last six months of last year indicates the possible direction for this year; nearly 700 of the total gain was lost in the last six months. A further study reveals that the thirty districts in Canada and the United States lost 43% of the gain that was shown during the first six months for that group of districts. If it can be assumed that the same trend will hold this year unless there is some added effort, then the demand for that special attention to membership development seems obvious.

New member adds for May were 4,880 giving a total of 36,412 through May 31 of this year. A projection of 50,000 new adds seems rather realistic. However, if we are to show a gain during the last six months rather than a loss, there is a need for a minimum of 55,000 adds this administrative year. This can be accomplished if the governors will increase their concentration on membership with the result being a minimum of 5,000 adds per month the rest of the year. New tools have been developed and the concentrated use of these by the district and club leadership under the stimulation of the Counselors and Staff will hopefully produce the desired results.

Obviously there is a great need for new approaches during the last two quarters of the administrative year and attention is being given to a study of the appropriate method to be used. Recommendations will be made to the Board at the October meeting. In the meantime, the last quarter of this administrative year must have the undivided attention of all concerned.

OVERSEAS
EXTENSION

There are now 443 clubs in the 45 countries outside of Canada and the United States. There have been 47 clubs organized this administrative year with an additional 17 clubs in formation.

The goal of organizing at least 100 clubs in overseas extension this administrative year still appears to be possible.

Due to health concerns certified by his doctor, Ken Greenaway has asked to be relieved of his pacific area assignment. The doctor's recommendations were sufficiently definitive that the company handling the disability insurance program for the employees of Kiwanis International has asked that the appropriate papers be filed for Ken. Failing to have this application approved, Ken will take early retirement. Currently it is anticipated that Ken and Ruth will leave the Pacific area on or about July 1.

Fortunately Dene Meikle, a past lieutenant governor of the Eastern Canada and the Caribbean District, whose residence had been in the Bahamas prior to his being transferred to New Hebrides where he is now a lieutenant governor of the New Zealand District, had discussed the possibilities of employment in Kiwanis Field Service prior to his going to the Pacific Area. Further contacts with Dene have verified his continuing interest and, due to changes in the structure of his corporation, he was available to discuss immediate employment. This now has been consummated and Dene's name will be recommended to this Board as a full-time Field Service Representative for the Australian and New Zealand areas, with other assignments possible in the overall area as needs are indicated.

SPONSORED YOUTH
CIRCLE K

As of this date, 60 new clubs have been organized this year, bringing the total of all Circle K clubs with which we are now dealing to 689. Sponsoring Kiwanis clubs have submitted the annual fee for only 520 Circle K units; the remainder are either now known to be non-meeting or are considered delinquent. The latest membership figure reported by clubs stands at 10,398; this is an increase of 665 over the figure reported one year ago. Plans for the annual convention are well formulated and Circle K is looking forward to a good session in Toronto, Ontario, August 17-20.

A change in the administration of the Circle K department is anticipated prior to the start of the new administrative year.

KEY CLUBS

To date this administrative year, 140 new clubs have been organized; this is six more than last year. Dues received this year exceed last year at this time by \$2,100. It is good to report this positive information, although the figure of 222 non-meeting clubs causes all to be very much concerned.

On the female membership issue, all should know that apparent federal regulations in the United States will not affect the local Key Club's desire to remain an all-male organization. Nevertheless, there are a number of states which have in no way indicated that they intend to relax their previously established regulations which forbid high schools to have any activities, including Key Clubs, which do not allow members of both sexes to belong. Continuing contacts with legal counsel are being maintained in order to have his help in projecting for the Board's consideration the most appropriate position to be taken on these and other related matters. The Key Club Convention in New Orleans this year will again be a superb annual meeting.

CLUB SERVICE
OPERATIONS

Two aspects of the operations of the Club Service Department will be of interest to all Board members. One deals with the Legion of Honor program. Before the next Board meeting, the number of certificates issued since the inception of the program will pass the 100,000 mark. The 25-year certificates continue to represent almost one-half of the total.

The other factor involves the cost of servicing club requests for literature. In the period since the last Board meeting, 1,752 requests have been processed; the cost of the postage was \$2,069. Last year during the same period, the number of requests was slightly over 400 more with a cost of only \$1,486. This means it cost almost \$500 more to service 400 fewer requests. The significance of these facts is that they represent a typical illustration of spiraling costs where service involves postage. Such facts have triggered an in-depth study of every General Office function involving mailings to clubs.

IMAGE
BUILDING

"Panorama" is now being presented on eighty-one stations, with additional auditions being requested each week. We are on a particularly sound financial basis now with our only expense being that of promotion and all income being equally divided between Producer Mike Whorf and Kiwanis International.

"Sounds of Glory" audition programs will be heard at this convention, all clubs having been sent copies of the flyer announcing this especially produced five-minute radio program about the Bicentennial of the United States of America. Here, too, we are able to agree on financial arrangements with Producer Mike Whork which eliminate any need for risking Kiwanis International capital. We pay only for those programs which are ordered by Kiwanis Clubs and mark up the net cost to provide for such expenses as promotion and shipping. Initial reaction to audition tapes has been very favorable.

During the last meeting of this Board, President Roy told us something about the Hugh O'Brian Youth Foundation. In subsequent meetings with Hugh O'Brian it was agreed that President Roy would write a personal letter to a Kiwanis club president in each of the cities and towns from which the seventy young people came to New York last April to participate in the Leadership Seminar on the Economy. Roy's letter urges the Kiwanis club president to invite the young person from his community to report to the club on his or her impressions of the seminar and its program. President Roy also agreed to write a form letter to all of the 2500 unsuccessful high school nominees, complimenting them on having been nominated and on the leadership qualities which brought about that recognition. All of these letters have gone out and should result in good public relations for Kiwanis International. Further cooperation with the O'Brian Foundation will be discussed with the Kiwanis International Foundation Board at its meeting here in Atlanta this Sunday. Plans for the 1976 Seminar, which will be based on the American Bicentennial, include the good possibility of a major airline providing a special 747 to fly the successful candidates from Philadelphia to Detroit (with the president of a major automobile manufacturing company speaking about that industry during the flight); with similar in-flight industrial presentations being made as the group is flown to cities all the way to the West Coast, then back to Washington to meet with the President in The White House. We will continue to investigate the possibility of Kiwanis cooperation with this excellent project.

WOMEN IN
KIWANIS

The hearings for the Great Neck and Cheyenne Mountain clubs will be presented before the House of Delegates on Tuesday morning, June 24, immediately following the speech by Dean Rusk. We have been advised that the Great Neck club will be represented by Mrs. Carol Casher, who is an attorney. The statement of the Cheyenne Mountain club will probably be a written statement. We have heard that a club in one of the U.S. Districts has accepted a woman member, but have been asked to refrain from requesting Board action until the district governor has talked personally with the Kiwanis club president. This is the only new development since the last meeting of this Board.

RECOMMENDATIONS

Recommendation #1 We cordially recommend that the Board approve the appointment of A. Dene Meikle as Field Service Representative to Australia and New Zealand, as well as other potential growth areas in that part of the world, effective July 1, 1975.

(adopted)

Recommendation #2 We cordially recommend that Malcolm C. Barnett, formerly employed on a part-time basis, be now approved as a full-time field representative, effective July 1, 1975.

(adopted)

Respectfully submitted,

R. P. "REG" MERRIDEW,
International Secretary

L. A. HAPGOOD
Associate Secretary

GENERAL OFFICE ADMINISTRATIVE ACTION

June 22 - 25, 1975

a. Change of Territorial Limits of Established Clubs:

South Montgomery, Alabama
Saint Cloud, Minnesota
Mansfield, Pennsylvania

b. Club Meeting Outside its Territorial Limits:

None

c. Elimination of Membership of Not-Meeting Clubs from Active Membership Files:

<u>Club</u>	<u>Number of Members</u>	<u>Listed as Not-Meeting</u>
Niagara-On-The Lake, Ontario	9	4-21-75
Flagler County, Bunnell, Florida	15	4-21-75
Gautier, Mississippi	20	4-21-75
Golden, Baton Rouge, Louisiana	13	4-21-75
Pleasant Ridge, Michigan	16	4-21-75
Abilene-Big Country, Texas	7	4-21-75
Bridge City, Texas	9	4-21-75
Tyler, Apacheland, Texas	27	4-21-75
Cedar River-Renton, Washington	16	4-21-75
Commack, New York	5	4-30-75
Avonworth, Pennsylvania	20	4-30-75
Northampton, Eastville, Virginia	16	5-20-75
Lombard, Illinois	7	5-20-75
Olathe-Downtown, Kansas	12	5-20-75
Capital City, Austin, Texas	20	5-20-75
Santa Fe Area, Texas	13	5-20-75
Sweeny, Texas	8	5-20-75
Grossmont, California	16	5-30-75
Snellville, Georgia	9	5-30-75
Monticello, Illinois	25	5-30-75
Newton, British Columbia	8	5-30-75

d. Organization of New Clubs, including Territorial Limits:

<u>New Club</u>	<u>Territorial Limits</u>
Mira Mesa, San Diego, California	Confined to South to Mira Mar Road; West to Highway 805; East Boundary including Scripp Ranch and North to South Boundary of Denaquistos and South Poway.
Golden K, Greenville, North Carolina	Confined to Greenville, North Carolina and suburban territory one mile from city limits.
Land O'Sky-Hendersonville, North Carolina	Confined to Henderson County.

New Club

Territorial Limits

Mullins,
South Carolina

Confined to the city of Mullins and a
7 mile radius.

Port City, Wilmington,
North Carolina

Confined to the county of New Hanover.

St. Augustine,
Trinidad

Confined to San Juan to Arima 14 miles
square.

San Fernando,
Trinidad

Confined to Boundaries of San Fernando
and immediate vicinity.

Bayside Estates, Ft. Myers Beach,
Florida

Confined to an area bounded on the North
by Hiway 865; on the East by U. S. Hiway
41; on the South by Estero Bay and the
Gulf of Mexico and on the West by the
Caloosahatchee River.

Gulf Beaches, Madeira Beach,
Florida

Confined to an area bounded on the East
by Duhme Road, Madeira Beach, north to
54th Ave. W., on the South by the North
end of John's Pass Bridge, on the West
by the Gulf of Mexico, and on the North
by Ulmerton Road Bridge, Indian Rocks
Beach.

Naples-On-The-Gulf,
Florida

Confined to an area located in Townships
49S and 50S Range 25 East Collier County.

Orange City,
Florida

Confined to an area bounded on the East
by Interstate 4; on the South by Saxon
Blvd. and an imaginary line West to the
St. Johns River; on the West by the St.
Johns River and on the North by McGregor
Blvd. and Orange Camp Road.

South Augusta,
Georgia

Confined to Greater Augusta Area bounded
by: North - Briarwood Road; East - State
of South Carolina; West - Fort Gordon;
South - Tobacco Road.

Scott City,
Kansas

Confined to Unified School District #456.

Ulysses,
Kansas

Confined to Unified School District #214.

Fraser-Moravian,
Michigan

Confined to Clinton County - bounded by:
East - St. Clair County; North - Macomb
County; South-Wayne County; West -
Oakland County.

Saint Cloud Sunrise Division,
Minnesota

Confined to Saint Cloud and area not over
10 miles around city.

New Club

Steelville,
Missouri

Geraldine,
Montana

Le Mars,
Iowa

Lakeview, Long Island,
New York

Willard Area,
Ohio

Nooksack Valley,
Washington

Port Angeles-Olympic,
Washington

Lawrenceville,
Pennsylvania

Gillette,
Wyoming

Bloomfield,
New Mexico

Peoria-High Noon,
Arizona

Grand Lake,
Oklahoma

Waco, Early Risers,
Texas

Golden Agers, Salt Lake City,
Utah

Territorial Limits

Confined to Steelville Independent R-3
School District.

Confined to the boundaries of the High
School District No. 3, Choteau County,
Montana.

Confined to the corporate limits of the
city of Le Mars, Iowa.

Confined to Lakeview, New York.

Confined to Willard Area, Willard, Ohio.

Confined to the Nooksack Valley and the
Mt. Baker School Districts.

Confined to McDonald Creek east to
Jefferson County line; west to Pacific
Ocean.

Confined to the boroughs of Lawrenceville,
Millerton, Tioga and Elkland.

Confined to Gillette and a radius of ten
miles.

Confined to Bloomfield School District #6.

Confined to those of Peoria School District
#11, e.i. Beginning at the intersection of
Lateral 17 and "O" Avenue northward 5 miles
to Lateral 17 and "T" Avenue, then west 8
miles to the intersection of Lateral 25 and
"T" Avenue, then south 7 miles to the
intersection of Lateral 25 and Glendale
Avenue, then east 5 miles to the inter-
section of Lateral 20 and Glendale Avenue,
north 1 mile and then east $\frac{1}{2}$ mile to the
intersection of Lateral 19 $\frac{1}{2}$ and Northern
Avenue, north 1 mile on Lateral 19 $\frac{1}{2}$ to "O"
Avenue, thence east to starting point.

Confined to Disney, Ketchum, Langley,
Spavinaw Telephone Exchange Territories.

Confined to Waco, Texas.

Confined to Salt Lake County.

New Club

Territorial Limits

St. Albert,
Alberta

Confined to the town of St. Albert and
the Municipal District of Sturgeon,
Alberta.

Mordialloc-Aspendale, Victoria,
Australia

Confined to Municipalities of Mordialloc
and Chelsea.

Espiritu Santo,
New Hebrides

Confined to The Islands of Espiritu
Santo.

Henderson,
New Zealand

Confined to Henderson Borough and Western
Districts of Auckland.

Bislig,
Philippines

Confined to Political boundaries of the
Municipality of Bislig, Surigao Del Sur,
Philippines.

Compostela, Davao,
Philippines

Confined to territorial boundaries of
Compostela, Davao.

Lianga,
Philippines

Confined to the political jurisdiction
of Lianga, Surigao del Sur, Philippines.

Maco, Davao,
Philippines

Confined to the political boundaries of
the Municipality of Maco, Davao del Norte,
Philippines.

Tandag,
Philippines

Confined to the political jurisdiction of
Tandag, Surigao del Sur, Philippines.

e. Change of Names of Kiwanis Clubs:

From Kiwanis Club of:

East Moline, Illinois
Greater Vernon, British Columbia
Long Run, Louisville, Kentucky
Monrovia, Industries, California
Northeast Lincoln, Nebraska

To Kiwanis Club of:

East Moline-Silvis, Illinois
Vernon (Breakfast), British Columbia
Middletown, Louisville, Kentucky
Gem City, Monrovia, California
Lincoln-Northeast, Nebraska

f. Circle K Clubs Completed:

Circle K Club

Bowling Green State University
Mount Marty College
Lawrence University
Eastern New Mexico University
Parkersburg Community College
Massachusetts College of Pharmacy
Los Angeles Harbor College
Lenoir Rhyne College
Arizona State University

Kiwanis Sponsor

Bowling Green, Ohio
Yankton, South Dakota
Appleton, Wisconsin
Portales, New Mexico
Parkersburg, West Virginia
Boston, Massachusetts
Del Amo Torrance, California
Hickory, North Carolina
Tempe, Arizona

f. Circle K Clubs Completed: (cont'd.)

Circle K Club

Long Beach City College
Occidental College
The County College of Morris
Inver Hills Community College

Kiwanis Sponsor

Uptown Long Beach, California
Highland Park, Los Angeles, California
Randolph Township, New Jersey
West St. Paul, Minnesota

g. Key Clubs Completed:

Key Club

Augusta Senior High School
Benedictine Military School
Craigmont High School
Anderson High School
Greenville Central High School
Bayshore High School
Gibbs High School
Gwinn High School
Trinity Episcopal High School
Thomas More Prep High School
Albuquerque High School
Harbor High School
Norwood-Norfolk Central High School
Loveland High School
West Middlesex Area High School
Millard Senior High School
Cathedral High School
Elmwood Park Community High School
Field Kindley Memorial High School
North Brunswick Township High School
Riverhead High School
Griffin Academy
Chantilly High School
Mesa Verde High School
Robert E. Lee High School
Camperdown High School
Leighton High School
Secaucus High School
Bernards High School

Kiwanis Sponsor

Augusta, Kansas
Savannah, Georgia
Raleigh, Tennessee
Northwest Austin, Texas
Greater Greenville Area, New York
Bayshore-Bradenton, Florida
Boca Ciega, St. Petersburg, Florida
K. I. Sawyer Air Force Base, Michigan
James River, Richmond, Virginia
Hays, Kansas
Albuquerque, New Mexico
North Bay, Santa Cruz, California
Norwood, New York
Loveland, Colorado
West Middlesex, Pennsylvania
Millard, Omaha, Nebraska
City of the Angels, Los Angeles, Calif.
Mont Clare-Elmwood Park, Illinois
Coffeyville, Kansas
North Brunswick, New Jersey
Riverhead, New York
Spalding County, Georgia
Fairfax, Virginia
Sunrise, Citrus Heights, California
Capital City, Montgomery, Alabama
Kingston, Jamaica
Carbon, Leighton, Pennsylvania
Secaucus, New Jersey
Bernardsville, New Jersey

h. Club Incorporations Completed:

Brooks and District, Alberta
Carmi, Illinois
Charlotte Harbor, Florida
Concord, Elkhart, Indiana
Cranbrook, British Columbia
Early Risers-El Centro, California
Findlay, Ohio
Flat Rock, Michigan
Freehold, New Jersey
Greeneville, Tennessee

Hanover, Lucea, Jamaica
Hilldale, Clarksville, Tennessee
Jonesboro-Hodge, Louisiana
Lilbourn, Missouri
Minisink Valley, New York
Montesano, Washington
Mount Vernon Golden, Washington
Neenah-Menasha Roundtable, Wisconsin
Northwest Des Moines, Iowa
Onsted, Michigan

h. Club Incorporations Completed, continued

Palm Desert, California	Stuart-Sunrise, Florida
Portsmouth, Ohio	Vernon (Breakfast), British Columbia
Rogersville, Tennessee	Waterloo, Iowa
St. Albans-Nitro, West Virginia	Westbrook, Minnesota
Saint Marys, Ohio	West Nampa, Idaho
Salamanca, New York	Winnfield, Louisiana
Sidney and Peninsula, British Columbia	

i. Incorporation of Kiwanis Club Foundations:

None

j. Cancelled Meetings:

Scottsbluff, Nebraska	March 27, 1975
Duluth, Minnesota	March 27, 1975

REPORT OF BOARD COMMITTEE ON LAWS AND POLICIES
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

June 19, 20 and 26, 1975

Date of Committee Meeting: June 19, 1975

Place of Committee Meeting: Atlanta, Georgia

Present: Members - T. Ben Hagler, Hilmar L. Solberg
Chairman - Ralph C. Keyes
Staff Members - Fay H. McDonald, R. P. Merridew, L. A. Hapgood
Others - James C. Brooks, Roy W. Davis, Jack P. Delf, Merald T. Enstad,
William M. Eagles, M.D., E. B. McKittrick, Carl F. Miller,
Stanley E. Schneider, Mark A. Smith, Jr.

President Roy Davis presented to the committee the suggestion that the name of the European Federation which is "European Federation of Kiwanis International," as adopted by the Board at its meeting on February 6, 1974, would be more appropriate and distinctive for Europe if it were to be changed to "Kiwanis International European Federation." One important reason is that there are many organizations in Europe which begin with the words "European Federation." Therefore, the committee agrees with President Roy that placing the words "Kiwanis International" before the words "European Federation" would be most appropriate.

After discussion it was decided that the President of Kiwanis International will communicate with the officials of the European Federation, indicating that this Board would be amenable to a petition from them to establish "Kiwanis International European Federation" as the official name.

The committee believes that in Proposed Amendment No. 7 there should be a minor change in the wording of paragraph (f) of Section 3 of Article IV of the Bylaws of Kiwanis International. Paragraph (f) of the printed proposed amendment reads: "Action to revoke or suspend a charter shall be taken prior to the termination of the Board session at which such hearing is held, and said action shall require a two-thirds (2/3) vote of the entire Board of Trustees." The minor change would involve substituting the word "hereon" for the words "to revoke or suspend a charter." The wording in the printed proposed amendment restricts the action of the Board to either revocation or suspension. The committee believes that there might be a situation wherein the Board might want to discipline a club other than by revocation or suspension, and should have the clear authority to do so.

Recommendation #1:

The committee recommends that paragraph (f), Section 3, of Article IV of the Bylaws of Kiwanis International in the printed proposed Amendment No. 7 be amended at the Tuesday morning House of Delegates session by deleting the words "to revoke or suspend a charter" and substituting therefore the word "hereon."

I move that recommendation 1 be adopted.

(Tabled)

Next, the committee reviewed all procedures related to the Tuesday and Wednesday House of Delegates sessions, and discussed assignments of Board members to speak on the various proposed amendments and propositions being presented by the Board.

There were several Policy changes referred to the committee from action taken at the April Board Meeting. These are being retained by the committee since there was not sufficient time available at this meeting.

I move this report be received.

Respectfully submitted,

T. BEN HAGLER

HILMAR L. SOLBERG

RALPH C. KEYES, Chairman

REPORT OF BOARD COMMITTEE ON LEADERSHIP AND COUNCIL
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

June 19-20, 1975

Date of Committee Meeting: June 19, 1975

Place of Committee Meeting: Atlanta, Georgia

Present: Members - Stephen H. Hart, Jr., Ernest Sturch, Jr.

Chairman - T. Ben Hagler

Staff Members - A. G. Terry Shaffer, Percy H. Shue, L. A. Hapgood

Other - Douglas Wasson

Conference for Governors-elect, Saturday, June 22

The Conference for Governors-elect will follow the agenda as distributed to the Board at its last meeting. Full attendance of all participants is anticipated, and all appears to be in order for a most productive conference, which will focus upon 1975-76 programs as presented by 1975-76 International Committee Chairmen.

Council Meeting, Sunday, June 23

The International Council Breakfast and Meeting will be in the Falcon Room of the Hyatt Regency, opening with breakfast at 8:15 a.m. It will follow the agenda as distributed to the Board at its last meeting.

Tentative Agenda for Fall Council Meeting, October 5-7

The tentative agenda of the October meeting of the International Council is attached.

It is the unanimous opinion of the members of the committee that last year's Council was the most productive in recent years, and you will note that the basic plan is identical to that used last year. It incorporates a Sunday afternoon session on Motivation, a Monday morning session on Communication, a Monday afternoon session on Problem Solving, and a Tuesday morning business session. The President will address the Council on Sunday evening. The Monday luncheon honors the Past Presidents, and Monday evening will be given over to the Dinner Dance and the invitation to the San Diego Convention.

Within the next six weeks, the committee will select three keynote speakers --- a Sunday afternoon speaker on Motivation, a Monday morning speaker on Communication, and a Tuesday morning inspirational speaker at the close of the program. While a number of possibilities have been discussed by the committee, the committee does sincerely and wholeheartedly solicit from all Board members any suggestions any of you may have for Council keynote speakers on the subjects named. You may send these either to me or to Associate Secretary Larry Hapgood, but we do need them by the end of July, as we will be contacting our first choices in early August.

I move this report be received.

Respectfully submitted,

STEPHEN H. HART, JR.

ERNEST STURCH, JR.

T. BEN HAGLER, Chairman

TENTATIVE PROGRAM
INTERNATIONAL COUNCIL

October 5-7, 1975

SUNDAY, OCTOBER 5

1:30 P.M. - FIRST GENERAL SESSION
THE FOUR GEORGES, Second Floor
Ambassador West
Presiding: President Ted R. Osborn
Presentation of Colors:

Anthems

Invocation

Devotional Period:

Old Testament Scripture-

New Testament Scripture-

Devotional Message-

Hymn:

Welcome to Council
Immediate Past President
Roy W. Davis

Purpose and Plan of the Council-

Theme - MOTIVATION

Keynote Address:

Relating Motivational Techniques to the
Work of the Governor

Presiding:

Participants:

4:00 P.M. - MEETING of the 1975-76 Governors
THE KING'S ROOM, Second Floor
Ambassador West

Presiding: President Ted R. Osborn

The Kiwanis International Foundation-
Harry S. Himmel, President

Discussion of Special Plans for
Leadership Stimulation and Education

Selection of Chairman and Secretary of
1975-76 Class of Governors

6:00 P.M. - THE PRESIDENT'S RECEPTION for Council
Guests and Ladies
SARAH SIDDONS WALK AND ASSEMBLY
Lobby Floor, Ambassador West

7:00 P.M. - THE PRESIDENT'S BANQUET for Council
Guests and Ladies
GUILDHALL, Ambassador West
Dress: Men -- Black Tie
Ladies--Evening Gowns or
Cocktail Dresses

Presiding:

Prayer of Thanks-

Anthems

Introductions

Group Singing

Installation of Governors

Sunday (continued)

Group Singing

Announcements

The President's Message -
Ted R. Osborn

10:00 P.M. - COUNSELOR RECEPTIONS in rooms of
Counselors to Districts (Governors,
Secretaries, Past Presidents, Chairmen,
Foundation Board Members, Ladies and Guests)

MONDAY, OCTOBER 6

7:30 A.M. - BREAKFAST for Governors
SARAH SIDDONS "A" and "B,"
Lobby Floor, Ambassador West

Presiding: President Ted R. Osborn

9:00 A.M. - SECOND GENERAL SESSION
THE FOUR GEORGES, Second Floor,
Ambassador West

Presiding: President Ted R. Osborn

Invocation

Theme - COMMUNICATION

Keynote Address:

10:00-11:30 A.M. - WORKSHOPS ON COMMUNICATION TECHNIQUES
Workshop 1: SARAH SIDDONS "A,"
Lobby Floor, Ambassador West

Presiding:

Participants:

Monday (continued)

District Governors of:
Alabama, Georgia, Ohio, Southwest,
Utah-Idaho

Workshop II: SARAH SIDDONS "B,"
Lobby Floor, Ambassador West

Presiding:

Participants:

District Governors of:
Eastern Canada and the Caribbean, New England,
Rocky Mountain, Texas-Oklahoma, Wisconsin-
Upper Michigan

Workshop III: THE BEAU NASH ROOM,
Second Floor, Ambassador West

Presiding:

Participants:

District Governors of:
Capital, Florida, Illinois-Eastern Iowa,
Kansas, Nebraska-Iowa

Workshop IV: THE QUEEN'S ROOM,
Second Floor, Ambassador West

Presiding:

Participants:

District Governors of:
Carolinas, Louisiana-Mississippi-West Tennessee,
New Jersey, Pacific Northwest, Pennsylvania

Monday (continued)

Workshop V: THE OCTAGON ROOM,
Second Floor, Ambassador West

Presiding:

Participants:

District Governors of:
Kentucky-Tennessee, Missouri-Arkansas,
Montana, New York, Western Canada

Workshop VI: THE KING'S ROOM,
Second Floor, Ambassador West

Presiding:

Participants:

District Governors of:
California-Nevada-Hawaii, Indiana, Michigan,
Minnesota-Dakotas, West Virginia

10:00-11:30 A.M. - CONFERENCE for New District Secretaries
THE BATH, Second Floor, Ambassador East

Presiding:

CONFERENCE for Continuing Secretaries
THE WATERFORD ROOM, Second Floor,
Ambassador East

Presiding:

12:00 Noon - LUNCHEON HONORING PAST PRESIDENTS
GUILDHALL, Ambassador West

Presiding: President Ted R. Osborn

Prayer of Thanks-

Anthems

Group Singing

Monday (continued)

Introductions

Message of the President of
Key Club International

Group Singing

Message of the President of
Circle K International

Address:

Immediate Past President
Roy W. Davis

2:30-4:00 P.M. - WORKSHOPS FOR GOVERNORS
Theme-PROBLEM SOLVING

Workshop I: SARAH SIDDONS "A,"
Lobby Floor, Ambassador West

Presiding:

Participants:

District Governors of:
Alabama, Georgia, Ohio, Southwest,
Utah-Idaho

Workshop II: SARAH SIDDONS "B,"
Lobby Floor, Ambassador West

Presiding:

Participants:

District Governors of:
Eastern Canada and the Caribbean, New England,
Rocky Mountain, Texas-Oklahoma, Wisconsin-
Upper Michigan

Monday (continued)

Workshop III: THE BEAU NASH ROOM,
Second Floor, Ambassador West

Presiding:

Participants:

District Governors of:
Capital, Florida, Illinois-Eastern Iowa,
Kansas, Nebraska-Iowa

Workshop IV: THE QUEEN'S ROOM,
Second Floor, Ambassador West

Presiding:

Participants:

District Governors of:
Carolinas, Louisiana-Mississippi-West Tennessee,
New Jersey, Pacific Northwest, Pennsylvania

Workshop V: THE OCTAGON ROOM,
Second Floor, Ambassador West

Presiding:

Participants:

District Governors of:
Kentucky-Tennessee, Missouri-Arkansas,
Montana, New York, Western Canada

Monday (continued)

Workshop VI: THE KING'S ROOM,
Second Floor, Ambassador West

Presiding:

Participants:

District Governors of:
California-Nevada-Hawaii, Indiana, Michigan,
Minnesota-Dakotas, West Virginia

2:30-4:30 P.M. - CONFERENCE for Secretaries (continued)
THE WATERFORD ROOM, Second Floor,
Ambassador East

Presiding:

CONFERENCE for Chairmen of International Committees
on Research and Development
Parlor Suite 1705, Ambassador East

Presiding:

CONFERENCE for Chairmen of International Committees
on Resource and Promotion
THE BATH, Second Floor, Ambassador East

Presiding:

7:30 P.M. - DINNER DANCE FEATURING THE SAN DIEGO CONVENTION
GUILDHALL, Ambassador West

Dress: Men - Black Tie

Ladies - Evening Gowns or Cocktail Dresses

Dancing will begin at 7:00 P.M.

Presiding:

Prayer of Thanks-

Dinner and Dancing
Invitation to San Diego
Entertainment

TUESDAY, OCTOBER 7

9:00 A.M.

- THIRD GENERAL SESSION
THE FOUR GEORGES, Second Floor,
Ambassador West

Presiding: President Ted R. Osborn

Invocation-

Worldwide Structure-

Presentations on Convention Music
Verrollton C. Shaul, Chairman

Enhancing the Image of Kiwanis-
Darrell Coover, Chairman,
International Committee on Public Relations

Kiwanis International Foundation
Tablet of Honor Presentations-
Harry S. Himmel, President

The Challenge of the Major Emphasis Programs-
Anton J. Kaiser, Chairman,
International Committee on
Major Emphasis Programs

Inspirational Address:

11:30 A.M.

- AU REVOIR for Council Guests and Ladies
KING, QUEEN AND OCTAGON
Second Floor, Ambassador West

REPORT OF BOARD COMMITTEE ON PROGRAM DEVELOPMENT
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

June 19-20, 1975

Date of Committee Meeting: June 19, 1975

Place of Committee Meeting: Atlanta, Georgia

Present: Members - Stephen H. Hart, Jr., T. Ben Hagler, Douglas Wasson
Chairman - Ernest Sturch, Jr.
Staff Members - A. G. Terry Shaffer, Percy H. Shue
Other - Ted R. Osborn

I. Report on Builders Club Materials

The committee received copies of the Builders Club motivational brochure which will be extensively distributed at the Atlanta Convention. A copy of that brochure is attached as Exhibit A.

The committee then discussed proposed additional Builders Club materials which will be sent upon request, as a Builders Club organizational kit, to Kiwanis clubs. Those materials include:

- (1) Suggested Format for a Personal Letter Directed to Principals of Junior High Schools or Middle Schools;
- (2) Basic Information on Builders Clubs for Principals of Junior High Schools, Middle Schools and for Sponsoring Kiwanis Clubs;
- (3) Standard Form for Builders Club Bylaws;
- (4) Builders Club Petition for Charter;
- (5) Builders Club Emblem

These five items are attached as Exhibit B.

Recommendation #1:

The committee recommends the approval of the basic Builders Club materials.

I move that recommendation 1 be adopted.

(adopted)

In addition the committee was informed that the organizational kit will also contain a flyer-order form on which a sponsoring Kiwanis club may order special Builders Club lapel buttons, membership cards, and a Builders Club banner.

A formal Charter will be issued to each Builders Club formed.

A letter from Robert Stone, of Donchin-Hecht & Co., the firm which handles the Kiwanis Comprehensive General Liability Insurance, was read to the committee. It confirmed that both Builders Clubs and Keywanettes will be additionally insured under the present Kiwanis liability insurance policy.

II. Keywanettes

Materials currently being developed for Keywanettes are under study by the committee and, in cooperation with Staff, will be presented in concise form to the Board Committee on Program Development at its next meeting.

III. Provision of Leadership Training Materials Relating to 1975-76 Theme and Objectives to District Leadership

Director of Communications Percy H. Shue briefly explained to the committee that each district had been provided with one set of slides and a cassette of President-designate Roy W. Davis' Wednesday night presentation of the Theme and Objectives last year. All lieutenant governors-designate were provided only with a cassette of Roy's presentation. They could order, at cost, a set of slides if they so desired.

It was pointed out that Ted R. Osborn's presentation this year will consist of 60 slides and that it is desirable to provide a lieutenant governor-designate more than a cassette of that presentation.

The committee learned that a selected set of 30 slides and a cassette of Ted's presentation may be automatically provided to all lieutenant governors-designate at no cost to them, and for a cost to Kiwanis International of under \$2,000.

The committee enthusiastically approved of this tentative plan.

Recommendation #2:

The committee recommends that each governor-elect and lieutenant governor-designate be provided, without charge, a set of 30 slides, a cassette, and a script incorporating the President-elect's announcement at Atlanta of the 1975-76 Theme, Objectives, and Major Emphasis Programs, the total cost not to exceed \$2,000.

I move that recommendation 2 be adopted.

(adopted)

IV. New Brochure on Learning Disabilities

The committee reviewed a new brochure entitled "specific learning disabilities.....A FIRST LOOK FOR PARENTS." It is designed for purchase by clubs (and others) and presented to parents, physicians, pediatricians, optometrists and all others who have contacts with parents. The cost is \$6.75 per 100 copies. Extensive exposure will be given to it at the Convention, in the 1975-76 Major Emphasis Programs Kit, and throughout the year. A copy of that brochure is attached as Exhibit C.

The Chairman concluded by thanking all committee members, and staff, for their invaluable contributions during the 1974-75 year.

Respectfully submitted,

STEPHEN H. HART, JR.

T. BEN HAGLER

DOUGLAS WASSON

ERNEST STURCH, JR., Chairman

Points of emphasis . . .

A BUILDERS CLUB functions within the policies of the school administration

A BUILDERS CLUB is a local community project

A BUILDERS CLUB organized in the local junior high school or middle school demonstrates the continuing interest of Kiwanians in youth

The sponsorship fee for a BUILDERS CLUB is paid by the Kiwanis club

How to start . . .

Mr. Principal of a Junior High or Middle School:

If you have an interest in organizing a BUILDERS CLUB in your school, contact your local Kiwanis club or write Kiwanis International at 101 East Erie Street, Chicago, Illinois 60611 for more information.

Mr. Kiwanian:

If you believe that a BUILDERS CLUB should be organized —

1. Secure the approval of your club's Board of Directors to contact the principal of the junior high school or middle school in your area
2. Write Kiwanis International for the Organization Kit for a BUILDERS CLUB
3. Begin the preliminary discussions with appropriate school leaders
4. Set a tentative date at which time your Kiwanis club hopes to finalize the organization of a BUILDERS CLUB
5. Work toward that objective.

Builders Clubs offer a new, important opportunity for involvement on behalf of youth.

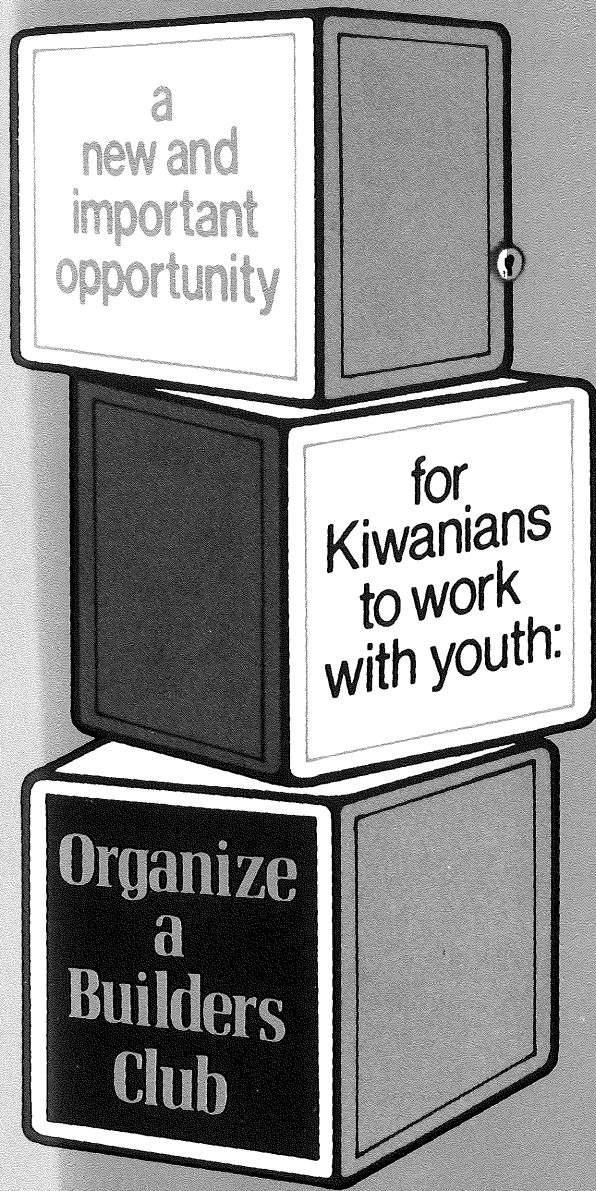


Produced by the

KIWANIS INTERNATIONAL FOUNDATION

101 East Erie Street, Chicago, Illinois 60611 U.S.A.

PRINTED IN U.S.A.



Why Builders Clubs?

for boys in junior high schools
or middle schools



times have changed.

The make-up of society and the influences which affect it at various age levels have ALSO changed.

many leaders feel . . .

that boys in junior high schools or middle schools deserve new and challenging opportunities for personal development by having a close working relationship with adults of the local community.

BUILDERS CLUBS are designed to provide just such an opportunity.

why builders clubs?

- To provide opportunities for working together in service to school and community
- To develop leadership potential
- To foster the development of a strong moral character
- To encourage loyalty to school, community and nation

how to start a builders club.

- Establish a positive desire on the part of the Kiwanis club to start and work with a BUILDERS CLUB
- Secure a mutual agreement between the school administration and the Kiwanis club as to the desirability of establishing a BUILDERS CLUB

SUGGESTED FORMAT FOR A PERSONAL LETTER DIRECTED TO
PRINCIPALS OF JUNIOR HIGH SCHOOLS OR MIDDLE SCHOOLS

(It is suggested that this letter, or a re-worded version of it, be sent to the principals in your area. The letter should be followed up by a phone call requesting an appointment where, hopefully, permission will be received for the organizational effort.)

The members of our Kiwanis club believe, as we feel you do, that the time to influence a boy to the greatest extent is not necessarily in the senior high school or the university. Rather, we believe that our influence is much more likely to be productive when he is at the junior high school or middle school age level. We are confident, furthermore, that a close association and a close working relationship with adult men of his community can offer him new and challenging developmental opportunities to which he will unhesitatingly respond. That is why we are suggesting the new Kiwanis-sponsored program of Builders Clubs.

The philosophy behind the development of Builders Clubs is to provide just such an opportunity.

The reasons for forming a Builders Club are expressed as follows:

To provide opportunities for working together in service to school and community

To develop leadership potential

To foster the development of a strong moral character

To encourage loyalty to school, community and nation

The Kiwanis club can only work with you in this way if the plan has your approval and that of your faculty and associates.

As community leaders, we covet an opportunity to explore the possibilities of forming a Builders Club in your school. A brochure giving additional information is attached.

A further contact will be made with you. We sincerely hope an early appointment can be arranged so that together we can review what a meaningful experience membership in a Builders Club can be for your young men.

Sincerely yours,

BASIC INFORMATION ON BUILDERS CLUBS FOR PRINCIPALS OF
JUNIOR HIGH SCHOOLS, MIDDLE SCHOOLS AND FOR SPONSORING KIWANIS CLUBS

Kiwanis International, a men's service organization, has for over 60 years dedicated itself to service in many community areas. The schools have been a vital part of that interest, and much activity has been focused upon the development of youth and the direction of their energies into worthwhile activities.

Sponsoring and working with many youth groups in local communities has been a major effort. School-related service clubs - such as Key Club at the high school level and Circle K in colleges and universities - have been Kiwanis sponsored organizations in existence for many years.

Builders Clubs fulfill this dedication by providing direct service to the school and community, developing leadership potential fostering the development of a strong moral character - including loyalty to school, community, and nation, and enabling members to learn the joy of working together in worthwhile endeavors.

For young boys, the ages of 12 to 15 are years of emerging adolescence. They are impressionable and turbulent years. It is a time for forming good standards of conduct, a time when boys need experience in interpersonal peer relationships aimed at translating their ideas and concepts into specific accomplishments by working together. They need to experience the thrill of such accomplishments. Boys at this age level must have encouraged in them the concept of "self-giving" rather than "self-gratification" - however difficult that may be. They should begin to learn organization, administration, and group functioning and experience the value of association with highly motivated adult men in cooperative service ventures. The local Kiwanis club stands ready to help provide this association.

OBJECTS AND PURPOSES OF BUILDERS CLUBS

The following Objects are stated in the Standard Form for Builders Club Bylaws:

To provide opportunities for working together in service to school and community

To develop leadership potential

To foster the development of a strong moral character

To encourage loyalty to school, community and nation

It should be clearly understood and noted that a Builders Club functions within the policies of the school administration with the assistance and cooperation of the local Kiwanis club to the extent that the school principal feels advisable.

The Motto of the Builders Club is "We Build."

THE ROLE OF KIWANIS

On the local level, counsel and guidance - as well as help in service projects as needed, provide the only affiliation between the Kiwanis club and the Builders Club. The chairman of the local Kiwanis Club Sponsoring Committee on Builders Club is responsible to his Kiwanis club for maintaining proper liaison with the sponsored club and the faculty adviser. An exchange of attendance at each other's meetings, when feasible, will create better understanding, cooperation and goodwill between both clubs.

Those Kiwanis clubs which sponsor Key Clubs and Circle K Clubs should encourage them to co-sponsor a Builders Club and to assist in working with the Builders Club as requested.

The sponsoring Kiwanis club shall pay an annual sponsorship fee of \$25.00 to Kiwanis International. For Kiwanis clubs forming Builders Clubs from March through August, the initial sponsorship fee shall also constitute the annual sponsorship fee for the subsequent year. The charter of the Builders Club shall be valid as long as the sponsoring Kiwanis club fulfills its obligations and the Builders Club is in existence. Failure to pay the annual sponsorship fee by the Kiwanis club shall result in the name of the Builders Clubs being dropped from the official list.

Kiwanis clubs will report activities related to Builders Clubs under Youth Services on the Official Monthly Report of the Kiwanis club. No reporting is required of Builders Clubs other than that asked for by the local Kiwanis club for its own record on its program activities.

On an annual basis, the sponsoring Kiwanis club shall forward to Kiwanis International the name of the school in which the Builders Club is located, and a statement to the effect that it desires to continue its sponsorship of the Builders Club and will fulfill its sponsorship obligations. Further, the Kiwanis club will forward to Kiwanis International the number of members in the Builders Club as of September 15 and January 15.

THE FACULTY ADVISER

Each Builders Club shall have a faculty adviser as a representative of the school principal. The faculty adviser will help to guide the work of the club. He should attend every meeting and advise club members and committees on their activities within the policies of the school.

The faculty adviser should assume as much of the club counseling as he and the principal feel is necessary. He may call on the services of the Kiwanis sponsor to aid him as needed.

The sponsoring Kiwanis club should give special recognition, on a yearly basis, to the faculty adviser for efforts in working with the Builders Club.

MEMBERSHIP

The principal shall designate the classes in his school from which boys may be chosen for membership. The selection and proposal procedure should be developed by the Builders Club Board of Directors with the assistance of the school administration.

Interest in service, good character, and leadership potential should be the main guideposts for choosing members. Scholastic standing should not be the major criterion for eligibility.

Membership size should be limited only by manageability of the group as determined by the school administration.

PROCEDURE FOR FORMATION OF A BUILDERS CLUB

1. The Kiwanis club's board of directors must formally approve the club's intention to sponsor a Builders Club.
2. Following said approval, the Kiwanis club president should assign responsibility for this activity to the Committee on Youth Services or to a special Committee on Builders Clubs. The chairman of that committee shall be known as the Kiwanis sponsor.
3. A full discussion of the objects and purposes of Builders Clubs, including the Standard Form for Builders Club Bylaws, should be scheduled by the local Kiwanis club with the school principal and any faculty members he may invite.
4. Necessary approvals by the local school administration should be secured before meeting with any boys.
5. The sponsoring Kiwanis Club Committee should ask the school administration to provide an initial list of boys from the classes he designates for membership eligibility.
6. It is recommended that the school principal or his representative and the Kiwanis Club Sponsoring Committee jointly explain and present the plans for the formation of a Builders Club to interested boys. Those who indicate a desire to become members and to subscribe to the provisions of the Standard Form for Builders Club Bylaws will sign the Petition for Charter form. It is recommended that a minimum membership of from 10 to 20 boys be secured before organizing the club.
7. After the Builders Club is organized, Officers and Board of Directors elected and the Bylaws adopted, a copy of the completed Petition for Charter and the Bylaws adopted are to be forwarded to the Chairman of the Kiwanis Club Sponsoring Committee.
8. After the signatures of local Kiwanis officers are secured, the copies mentioned above shall be forwarded to the General Office of Kiwanis International. This shall be accompanied by a check in the amount of \$25.00, which shall constitute the Kiwanis Club's sponsorship fee, payable annually to Kiwanis International.
9. An approved charter for the new Builders Club will be forwarded by Kiwanis International to the sponsoring Kiwanis club for presentation to the Builders Club.
10. It is recommended that a charter presentation and officer installation be planned and held at the school with parents, school administration, and Kiwanians in attendance.

SUBSEQUENT BUILDERS CLUB OPERATION

After the initial formation of a Builders Club, subsequent operation should be guided by the Club Bylaws, amended as necessary for local conditions.

Through suggestions from the principal, the faculty adviser, the student body, and the Kiwanis Club Sponsoring Committee, the Builders Club will adopt and plan appropriate projects for the school and community.

If there is a Key Club in existence in the high school or a Circle K Club in the area, the Builders Club may consider certain cooperative projects, if appropriate.

The range of activities and service performed by a Builders Club is limited only by the energy and ideas of the members in conformity with school regulations.

Service to the school should be primary, although service projects conducted cooperatively with the sponsoring Kiwanis club, the Key Club, and/or the Circle K Club would have manifold mutual benefits. Activities are as flexible as local conditions determine.

NO ORGANIZATION BEYOND A LOCAL LEVEL

The concept and structure of a Builders Club should be as simple as possible, as long as the club operates within the framework of its adopted Bylaws.

There is no division, district nor International Builders Club structure beyond the local club. The entire activity is conceived as strictly a local relationship in each community between the Builders Club, the school, and the sponsoring Kiwanis club.

DUES AND COSTS

The members of each Builders Club establish the necessary annual membership dues to sustain their local administrative and operating expenses. It is recommended that this amount not exceed \$1.00 per year. There are no financial commitments beyond a local level on the part of the Builders Club.

The local clubs are encouraged to conduct their own fund raising activities for service activities as needed.

The generation and administration of Builders Club funds will comply with school policies.

RELATIONSHIP TO KEY CLUB AND CIRCLE K

Every effort should be made to establish harmonious relations between the Builders Club and the Local Key Club and/or Circle K Club, if such clubs do exist in the area; however, Builders Clubs are not organizationally related to the Key Club or Circle K program.

STANDARD FORM FOR BUILDERS CLUB BYLAWS

ARTICLE I
NAME

Section 1. The name of this organization shall be the Builders Club of

(Same name as Junior High School or Middle School)

ARTICLE II
ORGANIZATION

Section 1. Its form of organization, its ideals, and its purposes shall be similar to those of the Kiwanis Club of _____.

Section 2. It shall be sponsored by, but not a part of, the Kiwanis Club of _____.

ARTICLE III
OBJECTS AND ACTIVITIES

Section 1. The Objects of the Builders Club shall be:

To provide opportunities for working together in service to school and community

To develop leadership potential

To foster the development of a strong moral character

To encourage loyalty to school, community and nation

Section 2. The activities of the Builders Club shall be in accord with its Objects.

ARTICLE IV
MOTTO

Section 1. The motto of the Builders Club shall be "We Build."

ARTICLE V
MEMBERSHIP

Section 1. Members shall be chosen from boys in those grades in a junior high school or middle school by the Builders Club Board of Directors, with the assistance of the school administration.

Section 2. Male members of the designated grades, interested in service, with good character and leadership potential, and so certified by the principal or his representative, shall be eligible for membership.

Section 3. Scholastic standing shall not be a major criterion for membership eligibility.

Section 4. Subject to review and approval by the faculty adviser, the Board of Directors, by a two-thirds (2/3) vote, shall have the power to suspend or expel a member for non-payment of dues, non-attendance at meetings without valid excuse, or for conduct unbecoming a member.

Section 5a. When organizing a new Builders Club, the sponsoring Kiwanis Committee shall ask the school principal (or his representative) and faculty to recommend a list of boys they believe would be qualified to become members. The principal (or his representative) and the sponsoring Kiwanis Committee will present the plans for the new Builders Club to this group. Those boys who indicate a desire to become members and to comply with the provisions of these Bylaws may join the Builders Club as Charter Members.

Section 5b. The school administration shall appoint a faculty adviser who shall have the responsibility of counseling the officers and members of the Builders Club in their activities and act as a liaison with the Sponsoring Kiwanis Club.

Section 6. New members shall be selected by the Builders Club members in cooperation with the school principal (or his representative).

ARTICLE VI OFFICERS AND BOARD OF DIRECTORS

Section 1. Officers of this Builders Club shall be a president, vice-president, secretary, and treasurer. They shall serve for one (1) year, or until their successors are elected.

Section 2. Each officer shall be a member in good standing. No other limitations or restrictions shall be placed on these officers.

Section 3. The duties of the officers shall be such as are usually performed by similar office holders.

Section 4. There shall be a Board of Directors, composed of the above officers and one (1) director to be elected from each grade from which membership is drawn.

Section 5. The Board of Directors shall approve the budget, approve all bills, take counsel with all committees, discipline members, and perform such other duties as shall be referred to it by the club, in compliance with these Bylaws. A faculty adviser shall counsel the Board of Directors in its actions.

Section 6. All action by the club and the Board of Directors shall be subject to the approval of the principal (or his representative). The Board of Directors shall meet monthly at a time and place selected by the Board of Directors.

ARTICLE VII ELECTION OF OFFICERS AND DIRECTORS

Section 1. Election of new officers (president, vice-president, secretary and treasurer) should be held at a meeting during the spring semester and they should take office at the last meeting of the school year.

Section 2. Election of directors (one from each appropriate grade) shall be held following the opening of school in the fall.

ARTICLE VIII
MEETINGS

Section 1. The club shall hold meetings at such time and place as shall be determined by the club with the approval of the school administration.

ARTICLE IX
COMMITTEES

Section 1. This Builders Club shall establish the necessary number and kinds of committees which fit its local situations, and will define their duties.

Section 2. There should be at least the following standing committees:

- a. Kiwanis-Builders Club Relations Committee
- b. Service Projects Committee
- c. Public Relations Committee

ARTICLE X
ANNUAL DUES

Section 1. The annual dues for membership shall be \$_____ per member.
(Note: It is recommended that annual dues not exceed \$1.00 per member.)

ARTICLE XI
AMENDMENTS

Section 1. Amendments to these Bylaws shall be adopted by two-thirds (2/3) vote of the members present at any regular meeting held at least one (1) week after the meeting at which the proposed amendment, or amendments, were read. Copies of the proposed amendment(s) shall be given to each member, together with notice of hearing on action on the proposed amendment(s) giving date, time and place.

Section 2. These Bylaws and all amendments or additions thereto, shall not become effective until the sponsoring Kiwanis Committee has been advised and until the approval of the school administration has been secured.

These Bylaws have been adopted and approved on _____, 19____.

Principal

Builders Club President

Chairman, Sponsoring Kiwanis Club Committee

Builders Club Secretary

BUILDERS CLUB

PETITION FOR CHARTER

TO: KIWANIS INTERNATIONAL
101 East Erie Street
Chicago, Illinois 60611

Acting in the belief that the Builders Club, under the direction of our school administration and the sponsorship of the Kiwanis Club of

_____,
(Name) _____ (City)
_____, would be for the best interests of our school and
(State/Province)

community, and would offer the male student members an opportunity to develop the concept of service to others, to acquire leadership skills in service projects through close cooperation with the principal and other school officials, we endorse the Objects and purposes of Builders Clubs, and petition Kiwanis International to grant a charter to:

BUILDERS CLUB OF _____ SCHOOL

(Address of School)

_____,
(City)

_____,
(State/Province)

_____,
(Zip)

We also certify that there is a total of _____ charter members of this Builders Club.

FOR THE KIWANIS CLUB:

As president of the Kiwanis club, I hereby certify the fact that our club will assist the Builders Club and fulfill our sponsorship responsibilities. A check is attached, payable to Kiwanis International, for \$25.00, which constitutes our club's initial sponsorship fee for the Builders Club.

ATTESTED TO:

For the Builders Club: _____ (Builders Club President)

For the school: _____
(Principal) (Faculty Adviser)

For the Sponsoring Kiwanis Club: _____
(Kiwanis Club President)

(Kiwanis Club Secretary)

(Sponsoring Committee Chairman)

Date of Organization of Builders Club: _____
(Month) (Day) (Year)

Name of Key Club or Circle K Co-Sponsoring club (if any): _____

DO NOT DETACH

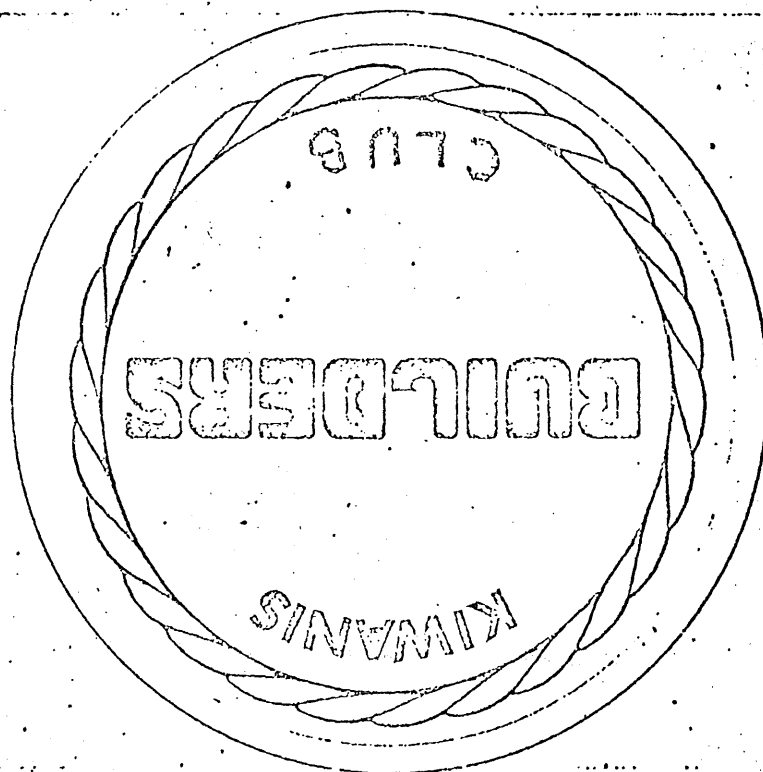
Builders Club of _____ School

City _____ State/Province _____

Sponsored by Kiwanis Club of _____

We hereby enclose the remittance of the intital sponsorship fee in the amount of \$25.00.

(Signed) _____
(Kiwanis Club President)



As a parent, you have an obligation to learn more about specific learning disabilities than you have learned from this pamphlet.



Litho in U.S.A.

specific learning disabilities... A FIRST LOOK FOR PARENTS

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FIRST LOOK FOR PARENTS

What is this pamphlet all about?

Specific learning disabilities of children.

Why is it being distributed?

Far too few parents have any awareness at all of specific learning disabilities—even though ten to twenty percent of our children have one or more such disabilities. This is an introduction.

What age children are we talking about?

From infancy through adolescence—although a specific learning disability may persist into adulthood.

What is a learning disability?

A problem in understanding or in using spoken or written languages—listening, thinking, talking, reading, writing, spelling, or arithmetic.

Why are some disabilities referred to as “specific” learning disabilities?

To differentiate them from other disabilities which are primarily due to mental retardation, emotional disturbance, poor vision or poor hearing, or cultural disadvantage. The child with a specific learning disability is of average or above intellect.

Then, what is a specific learning disability due to?

Many laymen and professionals find the term “minimal

As a parent, do I have to understand the definition, classification, and cause of learning disabilities?

No. But the more you learn about such disabilities, the better you will be able to understand your child, whether or not he has a learning disability.

What are my responsibilities as a parent?

We will cite three general ones.

First, learn enough and remember enough about the evidences or symptoms of specific learning disabilities to recognize them if they manifest themselves in your own child, regardless of his age.

Second, remembering that you yourself may not become an able judge of such symptoms and that you will perhaps never spot them all, take advantage of every available resource which can help others to spot these evidences in your child.

Third, when you have reason to believe (because of your own observation or because of what a pediatrician, a teacher, or other trained person has told you) that your child may have a problem, cooperate with those capable of assisting you and your child, and make certain that your child receives the screening, diagnosis, and remedial attention available. You must not assume that “it can’t happen in my family”; you cannot assume that the problem will simply “go away” as your child grows

Another way to learn is to associate with similarly interested parents and professionals. Even if you should never have the problem of learning disability within your family (and you probably never shall), there is an urgent need for public understanding and support. An organization—such as a local chapter of the Association for Children with Learning Disabilities (ACLD)—can be both a workshop for parents with learning disabled children as well as a vehicle for generating public support for needed professional personnel and facilities within your community. You are needed.

What are some of the things which should alert me to the possibility that my child has a learning disability?

The emphasis, remember, is on *alert*, because you yourself will not know the implications of any of these. Seek professional counsel and leave the diagnosis to a professional. They provide you with a basis for observation, inquiry, and consultation.

Here are some which can be observed by you; any one of them (though there is seldom only one) should be regarded as an “alert” to you:

- He cannot read at grade or age level.
- He is a poor speller.
- He has difficulty with concepts or ideas which most others at his age manage in stride.
- He prints, writes, or draws poorly; he performs poorly

- He has poor emotional and impulse control—a low tolerance to frustration.
- He has a poor short-term or long-term memory.
- His relationships with his peer group are generally poor.
- He is awkward; he frequently stumbles or falls or drops things.
- He has poor judgment of distance and time.

These are just a few illustrations—only a few of many which would be carefully noted by a well-trained teacher in the classroom. It would be a great advantage to your child if you, his parent, could be alerted to his possible needs well before he is old enough to attend school.

If I am alerted to a possible problem, to whom do I turn for counsel and assistance?

Sad to say, there may not be even one person in your community (especially if it is a very small one) who is as well informed about specific learning disabilities as you will be when you have finished reading this pamphlet. So, if your child is a toddler, we cannot confidently say, “See your pediatrician”; or, if a first grader, “Arrange a conference with his teacher.” Whether that person is a resource or a liability depends upon his special training and experience in learning disabilities.

Be encouraged, however, by the fact that genuine

If the resources for assistance and counsel are in my community, what will they do for my child?

There are several things. First of all, to supplement and interpret what you have yourself observed, professionally skilled persons (and these may be pediatricians, teachers, consultants in universities, or others) can “screen” your child in an effort to identify any number of symptoms of specific learning disabilities. Usually this is done by administering a complex of standardized tests or exercises—a “screening instrument.” In more and more educational systems, screening is now required for, or available for, all children entering school. However it is done, screening is first of all an identification of “symptoms frequently associated with” specific learning disabilities; such initial screening is not in itself a diagnosis.

The screening procedure may either provide reassurance that your child has no apparent learning disability, or it may reveal a need for follow-up. If the latter, the next step is an “in-depth assessment of learning capabilities,” which must be made by a qualified diagnostician or team of diagnosticians. The diagnostician could, for example, be a member of the school staff, a neurologist, a child psychiatrist, or some other learning disabilities specialist—or a team of these, such as is found in a “learning evaluation center,”

materials, special clinical techniques, assignments, and so on. Nevertheless, whether or not your child is in school, you yourself cannot avoid involvement in the remedial program, and your cooperation is essential.

You will now be a better parent because you have gained a better understanding of your child and your responsibility to him, for you now have a clearer insight into his problems and frustrations and his need for your understanding.

Most children with specific learning disabilities can, with proper assistance, be helped to achieve their individual potentials, but the problems will not correct themselves.

What else can I read?

Three suggested books are *Speaking of Children—Their Learning Abilities/Disabilities*, by Careth Ellingson (Harper and Row, 1975); *Something's Wrong with My Child*, by Milton Brutton, Sylvia O. Richardson, and Charles Mangel (Harcourt Brace Jovanovich, 1973); and *Learning Disabilities: Selected ACLD Papers*, by Samuel Kirk and Jeanne McCarthy (Houghton Mifflin Co.).

There are a number of other books and briefer publications, however. For listings, write: Association for Children with Learning Disabilities, 5225 Grace Street, Pittsburgh, PA 15236; or Quebec ACLD, Suite 8, 4820 Van Horne Ave., Montreal, Quebec H3W 1J3.

REPORT OF THE TREASURERTO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEESJune 19-20, 1975

Again at May 31, 1975, the Statement of Financial Position for Kiwanis International shows a slight improvement in the last twelve months. This improvement is reflected on the attached Statement of Financial Position, and in the detailed balance sheet as of May 31, 1975, which is also attached.

On the Statement of Financial Position, Total Current Assets at May 31 amounted to \$1,452,000 as compared to \$1,301,000 in May of 1974. With the exception of Prepaid Expenses and Unexpired Insurance, all other classifications in the Current Assets have increased over the last twelve months. Accounts Receivable shows a sizable increase of approximately \$94,000 during the past twelve months, and as indicated on the detailed balance sheet, most of this increase can be related to interfund activities. However, we do have a substantial increase in the Supplies Accounts Receivable from \$93,000 to \$136,000, and an alarming increase in the Advertising Accounts Receivable from \$15,000 to \$35,000. At this date both of these areas are being watched carefully, and there has been no significant change in either direction in the past few months. Therefore, we are assuming that the increase in receivables in this area has leveled off, and we will look forward to a reduction in these receivables in the remaining months of this administrative year.

Total Current Liabilities amounted to \$860,000 at May 31, 1975. The next figure of \$591,396 represents the Working Capital of Kiwanis International at May 31. Added to the Working Capital figure are Other Assets which include Deposits and Advances of \$76,000, to give us a Total of Unrestricted Funds at May 31 of \$668,107. The Reserves --- Funded \$316,957, Building Expansion \$182,551, and the balance sheet reflection of \$1 for the Kiwanis International Building resulted in a Total of All Funds or Net Assets at May 31, 1975 of \$1,167,616.

Respectfully submitted,

STANLEY E. SCHNEIDER, Treasurer

KIWANIS INTERNATIONAL
 STATEMENT OF FINANCIAL POSITION
 MAY 31, 1975

	<u>1 9 7 5</u>	<u>1 9 7 4</u>
UNRESTRICTED FUNDS:		
CURRENT ASSETS:		
Cash	\$ 303,706	\$ 369,950
Short Term Investments	600,000	500,715
Accounts Receivable	272,676	178,165
Inventories	258,504	228,765
Prepaid Expenses	10,968	16,093
Unexpired Insurance	<u>6,426</u>	<u>7,782</u>
Total Current Assets	<u>1,452,280</u>	<u>1,301,470</u>
CURRENT LIABILITIES:		
Accounts Payable	148,618	91,230
Accruals	67,450	67,889
Amount Due Reserve	37,824	3,619
Deferred Income	<u>606,992</u>	<u>573,745</u>
Total Current Liabilities	<u>860,884</u>	<u>736,483</u>
Working Capital	<u>591,396</u>	<u>564,987</u>
OTHER ASSETS:		
Deposits	45,275	50,565
Advances	<u>31,436</u>	<u>48,208</u>
	<u>76,711</u>	<u>98,773</u>
Total--Unrestricted Funds	<u>668,107</u>	<u>663,760</u>
RESERVED FUNDS:		
Funded	316,957	313,314
Building Expansion	182,551	141,902
Kiwaniis International Bldg.	<u>1</u>	<u>1</u>
Total--All Funds (Net Assets)	<u>\$1,167,616</u>	<u>\$1,118,977</u>

KIWANIS INTERNATIONAL

COMPARATIVE BALANCE SHEET

AS OF MAY 31, 1975 & 1974

A S S E T S

1 9 7 5

1 9 7 4

Current:

Bank and Cash Balances	\$ 303,706.02	\$ 369,950.02
Short Term Investments	600,000.00	500,714.87

Accounts Receivable:

International Dues	\$ 25,629.74	\$ 18,242.32
Magazine Subscriptions	8,967.62	7,265.54
Supplies	136,130.79	93,186.01
Processing Fees	16,200.35	15,571.07
Liability Insurance	1,005.50	674.00
Advertising	35,214.39	15,080.63
Key Club	25,333.34	12,500.00
Circle K	8,670.50	3,333.33
Foundation	<u>15,524.01</u>	<u>12,312.52</u>
	272,676.24	178,165.42

Inventory	258,503.61	228,764.65
Prepaid Expenses	10,967.93	16,093.29
Unexpired Insurance	6,426.03	7,781.98
Prepaid Liability Insurance	---	---

Deposits:

Postage	20,750.00	17,750.00
Air Travel	425.00	425.00
Building Management	<u>10,000.00</u>	<u>10,000.00</u>

Total Current Assets	1,483,454.83	1,329,645.23
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Reserve Funds:

Building Expansion:

Cash - Savings	\$ 24,425.82	\$ 29,913.98
Certificates of Deposit	100,000.00	100,000.00
Due from General Fund	22,039.47	4,920.26
Due from Funded Reserve	36,085.38	10,129.38

Funded:

Cash - Savings	10,796.28	63,288.71
Canadian Cert. of Deposit	25,000.00	25,000.00
U.S. Certificate Deposit	200,000.00	236,397.55
Accrued Interest	1,462.74	(3,003.45)
Due to Building Expansion	(36,085.38)	(10,129.38)
Due from General Fund	<u>115,784.00</u>	<u>(1,301.25)</u>
	499,508.31	455,215.80

Other Assets:

Deferred Compensation	14,100.00	22,390.00
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Advances:

Pension Trust	\$ 18,994.27	\$ 24,472.30
Travel	<u>12,441.25</u>	<u>23,735.52</u>
Kiwanis International Bldg.	<u>1.00</u>	<u>1.00</u>

Total Assets	<u>\$2,028,499.66</u>	<u>\$1,855,459.83</u>
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KIWANIS INTERNATIONAL
COMPARATIVE BALANCE SHEET

AS OF MAY 31, 1975 & 1974

L I A B I L I T I E S

	<u>1 9 7 5</u>	<u>1 9 7 4</u>
Current:		
Accounts Payable	\$ 148,618.32	\$ 91,229.56
Accrued Liabilities	53,350.01	45,499.29
Due to Building Expansion	22,039.47	4,920.26
Due to Funded Reserve	<u>15,784.00</u>	<u>(1,301.25)</u>
Total Current Liabilities	239,791.80	140,347.86
Deferred Compensation	14,100.00	22,390.00
Deferred Income:		
International Dues	\$450,796.38	\$414,370.22
Magazine Subscriptions	156,928.39	155,966.56
Processing Fees	(2,044.58)	3,408.15
Liability Insurance	---	---
Advertising Income	<u>1,311.95</u>	<u>573,744.93</u>
Total Liabilities	<u>860,883.94</u>	<u>736,482.79</u>

C A P I T A L

Reserves:		
Funded	\$316,957.64	\$313,313.87
Building Expansion	<u>182,550.67</u>	<u>141,901.93</u>
Total Reserves	499,508.31	455,215.80
Unrestricted Capital	<u>668,107.41</u>	<u>663,761.26</u>
Total Liabilities & Capital	<u>\$2,028,499.66</u>	<u>\$1,855,459.85</u>

ANALYSIS OF CAPITAL

Balance as of May 1, 1975	\$666,255.64
Excess of Income over Expenses	<u>4,143.44</u>
	670,399.08
Less Transfer to Reserve	
Funded	(2,291.67)
Building Expansion	<u>---</u>
Balance as of May 31, 1975	<u>\$668,107.41</u>

REPORT OF BOARD COMMITTEE ON FINANCE
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

June 19-20, 1975

Date of Committee Meeting: June 19, 1975

Place of Committee Meeting: Atlanta, Georgia

Present: Members - James C. Brooks, Stanley E. Schneider
 Chairman - Hilmar L. Solberg
 Staff Members - Thomas W. Fitzgerald, R. P. Merridew, L. A. Hapgood
 Others - Roy W. Davis, Ted R. Osborn

The committee reviewed the financial statement for the month of May and for the eight-month period ended May 31, 1975. It was found in order and approved.

As indicated on the attached Summary Statement of Income and Expenses, income at May 31, 1975, amounted to \$2,339,508. This compares to \$2,204,324 at this same time last year. As reported at our previous meetings, the primary reason for the improvement in income this year is because of the fifty-cent rate increase for Overseas Extension. All other income accounts on the Summary of Operations Statement reflect a slight increase when compared to last year.

Expenses at May 31 amounted to \$2,158,877. The primary reason for this increase of expense is because we have increased the expense budget for the 1974-75 administrative year.

The final figure on the Summary Statement of Income and Expenses is the excess of income over expenses, which is at \$180,631. As of this date this figure is just about as anticipated and provided for in the 1974-75 budget.

Among those clubs involved in charter revocations at the April Board meeting, the following clubs had accounts receivable balances at that time:

<u>KIWANIS CLUB OF</u>	<u>AMOUNT</u>
East Walker County, Alabama	\$ 195.58
Fairfax, Alabama	56.25
Eastridge, San Jose, California	48.75
San Marino, California	93.75
International Airport, Honolulu, Hawaii	79.70
Chavigny, Trois Rivieres Ouest, Quebec	89.25
White, Georgia	127.75
Maryville, Illinois	288.50
Smithville, Tennessee	107.25
Southern Hills, Shreveport, Louisiana	117.00
Olivette, Missouri	37.50
Platte City, Missouri	21.75
Heber Springs, Arkansas	22.50
Hillside, New Jersey	77.50
Churchville, New York	41.25
Wood River, Oregon	155.00
West Phoenix, Arizona	56.25

<u>KIWANIS CLUB OF</u>	<u>AMOUNT</u>
Dumas, Texas	\$ 44.00
Fort Worth-Benbrook, Texas	22.50
Clinton-Hub City, Oklahoma	57.00
Elk City-Gas Capitol, Oklahoma	142.50
Oklahoma City-Shephard Mall, Oklahoma	<u>163.80</u>
Total	<u>\$2,045.33</u>

Recommendation #1:

The committee recommends that the write-off of the accounts receivable totaling \$2,045.33 be made.

I move that recommendation 1 be adopted.

(adopted)

The committee reviewed the annual list of budget adjustments which affects every department within the General Office, and we are in agreement that the Budget Adjustments for 1974-75 be approved.

Recommendation #2:

The committee recommends that the budget adjustments be approved.

I move that recommendation 2 be adopted.

(approved)

The committee again reviewed the proposed budget for the 1975-76 administrative year, which reflects a net income figure of \$16,151. Included in this budget is the anticipated rate increase of \$1 for THE KIWANIS MAGAZINE. If the amendment for the magazine rate increase should be defeated, major adjustments would then have to be made to both sides of the ledger in order to bring this budget into balance.

Recommendation #3:

The committee recommends that the budget for the 1975-76 administrative year which reflects a net income figure of \$16,151, and which includes an anticipated \$1 magazine rate increase, be approved.

I move that recommendation 3 be adopted.

(approved)

The renewal of the Comprehensive General Liability Insurance was discussed and the committee is in agreement that Kiwanis International should renew the current insurance coverage and supplement it with a \$1,000,000 umbrella liability policy. The additional cost for the umbrella coverage amounts to \$.04 (four cents) per member, which is within the current 25¢ per member charge.

Recommendation #4:

The committee recommends that Kiwanis International renew the current Comprehensive General Liability Insurance policy and purchase an additional \$1,000,000 umbrella liability policy.

I move that recommendation 4 be adopted.

(approved)

The committee reviewed the expense voucher submitted by the Eastern Canada and the Caribbean District for reimbursement for expenses of the Caribbean area for the six-month period October 1, 1974 - March 31, 1975 in the amount of \$1,860. This is within the amount approved in the budget for this purpose.

Recommendation #5:

The committee recommends that the expenses of the Eastern Canada and the Caribbean District specifically for the Caribbean area in the amount of \$1,860 be approved.

I move that recommendation 5 be adopted.

Recommendation #6:

The committee recommends that the current Kidnap/Ransom Insurance coverage be renewed.

I move that recommendation 6 be adopted.

(adopted)

Secretary Reg has been directed by this committee to present to the Foundation Board a method of expense reimbursement which would be comparable to all other income producing departments in the General Office. Currently the Foundation is not reimbursing Kiwanis for its share of the overhead and indirect expenses on the same basis as other income producing departments such as magazine, supplies, Key Club and Circle K. Under the existing service and method of allocating overhead expenses the maximum amount that should be charged to the Foundation is \$9,500 per annum.

I move this report be received.

Respectfully submitted,

JAMES C. BROOKS

STANLEY E. SCHNEIDER

HILMAR L. SOLBERG, Chairman

KIWANIS INTERNATIONAL

SUMMARY STATEMENT OF INCOME AND EXPENSES

PERIOD ENDED MAY 31, 1975 & 1974

	<u>1975</u>	<u>1974</u>
INCOME:		
Dues-General	\$ 867,607	\$ 836,279
Dues-Overseas Extension	173,000	86,653
Charter Fees	19,000	17,900
Interest	29,100	25,007
Liability Insurance (Net)	13,602	13,015
Processing Fees	89,497	85,429
Magazine Subscriptions	359,441	356,389
Magazine Advertising	158,026	151,645
Gross Profit on Sale of Supplies	286,290	270,576
Convention Registration Fees	330,988	327,673
Convention Dues	7,850	29,382
Mailers	5,107	4,376
Total Income	<u>2,339,508</u>	<u>2,204,324</u>
EXPENSES:		
Board, Council & Comm. Administration	215,348	186,290
Executive	114,617	107,990
Office Management	135,223	128,427
Public Relations	47,724	40,876
Overseas Extension	131,613	110,405
Field Service	185,315	176,771
Records & Data Processing	68,605	61,660
Program Development & Club Service	116,886	101,501
Circle K	32,870	28,252
Key.Clubs	51,591	48,677
Bureau of Accounts	21,407	12,397
Publications	115,164	98,300
Magazine	562,544	535,168
Supplies	258,129	247,513
Convention	101,841	93,236
Total Expenses	<u>2,158,877</u>	<u>1,977,463</u>
EXCESS OF INCOME OVER EXPENSES	<u>\$ 180,631</u>	<u>\$ 226,861</u>

EXPENSES:

1974-75 Budget Adjustments

NAME	DATE
Prep. by	
✓ by	

DEPT	ACCOUNT	1974-75 Budget	Adjustments	Budget	Adjusted
01	Board meetings	38000-	5000-	5000-	43000-
01	Council, gov. conferences	71000-	2000-	2000-	73000-
01	Travel - Dist. conferences	6000-	2500-	2500-	8500-
01	Travel - charter presen.	10000-	5000-	5000-	15000-
01	District subsidy	5000-	4500->	500-	500-
01	Secretaries contingent	5000-	1000-	6000-	6000-
02	Solaris staff	79100-	5050-	84150-	83864-
02	Solaris - Steno & clerical	31920-	1924-	1924-	33844-
02	Postage & Express	15000-	1500-	16500-	16500-
03	Solaris - staff	12200-	1150-	13350-	13350-
03	Solaris - Steno & clerical	113460-	8880-	122340-	122340-
03	Insurance and files	60000-	5000-	65000-	65000-
03	Group medical plan	35000-	3500-	38500-	38500-
04	Solaris - staff	19600-	1700-	21300-	21300-
04	Solaris - Steno & clerical	17200-	1680-	18900-	18900-
05	Solaris - staff	20000-	4750->	15250-	15250-
05	TRAVEL	4000-	1500->	2500-	2500-
05	PENSION PLAN	6600-	600->	5000-	5000-
05	Board meetings	0-	2500-	2500-	2500-
05	Council, Gov Confer	0-	6000-	6000-	6000-
05	TRAVEL - Dist. conferences	13500-	1500-	16000-	16000-
05	South Pacific	39000-	4000-	43000-	43000-
05	Latin America	12000-	13000->	0-	0-
05	Conferences	25000-	19000->	6000-	6000-
05	Solaris - field repres.	0-	14500-	14500-	14500-
05	TRAVEL - field repres.	0-	20000-	20000-	20000-
05	TRAVEL - Accrd. Repres.	3000-	2000-	5000-	5000-
05	TRANSLATIONS - INT. OVERS.	5000-	3500->	1500-	1500-

1974-75 BUDGET ADJUSTMENTS

DATE	NAME	Prep. by	✓ by

Day	Account	1974-75 Budget	1974-75 Adjustments	Adjusted Budget	1974-75
05	New Club Supplies	8000-	(4000-)	4000-	
06	Salaries - Staff	18800-	1750-	20550-	
06	Salaries - Stereo & clerical	26400-	1260-	27660-	
06	Postage and Express	7000-	1000-	8000-	
06	Pension Plan	8400-	600-	9000-	
06	Salaries - Field Rep. men.	71980-	(2100-)	69880-	
06	New Club Supplies	10000-	10000-	20000-	
07	Salaries - Staff	30000-	1900-	31900-	
07	Salaries - Stereo & clerical	51940-	5052-	56992-	
07	Postage & Express	10000-	1000-	11000-	
07	Telephone & Telegraph	1000-	500-	1500-	
08	Salaries - Staff	34250-	(8630-)	25620-	
08	Salaries - Stereo & clerical	32940-	13495-	46435-	
08	Publication Postage	45000-	6500-	51500-	
08	Manufacturing	197000-	31500-	228500-	
09	Salaries - Staff	8500-	750-	9250-	
09	Salaries - Overtime, Temp.	600-	4000-	4600-	
09	TRAVEL	2000-	2000-	4000-	
09	Manufacturing	97000-	15500-	112500-	
09	Promotion	14000-	3500-	17500-	
10	Salaries - Staff	20300-	960-	21260-	
10	Salaries - Stereo & clerical	78300-	(10000-)	68300-	
10	Stationery & Supplies	14500-	2000-	16500-	
10	Postage & Express	61500-	3500-	65000-	
10	Telephone & Telegraph	4500-	1000-	5500-	

NAME	Prep. by	✓ by

1974-75 BUDGET ADJUSTMENTS

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Dept	Account	1974-75				1974-75				1974-75			
		Budget		ad. memo		Budget		ad. memo		Adjusted		Budget	
11	100 Salaries - Staff	19500-	1700-			21200-	1700-			21200-	1700-		
11	103 Stationery & Supplies	400-	400-			800-	400-			800-	400-		
11	104 Postage & Express	450-	450-			900-	450-			900-	450-		
11	105 Telephone & Telegraph	1500-	500-			2000-	500-			2000-	500-		
12	101 Salaries - Steno & clerical	16000-	7000-			23000-	7000-			23000-	7000-		
12	115 Exchange	250-	200-			450-	200-			450-	200-		
12	202 Convention Host Committee	4000-	1000-			5000-	1000-			5000-	1000-		
12	206 Transportation	26000-	4000-			30000-	4000-			30000-	4000-		
12	213 Exhibit Area & mtg. house	21000-	3000-			24000-	3000-			24000-	3000-		
12	214 Printed programs	9000-	2000-			11000-	2000-			11000-	2000-		
12	215 program & entertainment	56000-	9000-			65000-	9000-			65000-	9000-		
12	218 Junior Guest Temp.	0-	2500-			2500-	2500-			2500-	2500-		
12	225 Work shop, forum, clinic	11500-	6000-			17500-	6000-			17500-	6000-		
13	100 Salaries - Staff	59050-	2909-			61959-	2909-			61959-	2909-		
13	101 Salaries - Steno & clerical	51840-	276-			51564-	276-			51564-	276-		
13	103 Stationery & Supplies	11000-	4000-			15000-	4000-			15000-	4000-		
13	310 Kids Day Reimbursement	10000-	5000-			5000-	5000-			5000-	5000-		
14	100 Salaries - Staff	10600-	900-			11500-	900-			11500-	900-		
14	101 Salaries - Steno & clerical	10200-	3588-			13788-	3588-			13788-	3588-		
14	102 Salaries - OT, Temp. fees	3360-	2760-			600-	2760-			600-	2760-		
14	290 Bur. of Accounts port. ment	17000-	3429-			13571-	3429-			13571-	3429-		
14	311 EXPENSE Reimbursement	52023-	1701-			50322-	1701-			50322-	1701-		
15	100 Salaries - Staff	16000-	(4800-)			11200-	(4800-)			11200-	(4800-)		
15	103 Stationery & Supplies	16000-	3000-			19000-	3000-			19000-	3000-		
15	104 Postage & Express	18000-	3000-			21000-	3000-			21000-	3000-		
15	108 Literature	10000-	(1200-)			8800-	(1200-)			8800-	(1200-)		

1974-75 BUDGET ADJUSTMENTS

NAME	
Prop. by	
V by	

Page 4 of 11

Day	Acct.	Budget 1974-75	Budget Adjustment	Adjusted Budget 1974-75
16	100 Salaries - Staff	70600-	(31750-)	38850-
16	101 Salaries - Steno & clerical	80020-	(36580-)	43440-
16	104 Postage & Express	4500-	1000-	5500-
16	105 Telephone & Telegraph	900-	600-	1500-
16	106 Miscellaneous Office	1500-	250-	1750-
16	111 Auditing	7500-	3500-	11000-
17	100 Salaries - Staff	12250-	(3970-)	8280-
17	101 Salaries - Steno & clerical	6720-	11490-	18210-
17	108 LITERATURE	56000-	3000-	58000-
17	101 LEADERSHIP TRAINING - BKD	37000-	3000-	40000-
TOTALS		2102427-	133514-	2235941-
INCOME:				
900	dues income	1547225-	50000-	1597225-
904	Interest	27500-	12500-	40000-
906	Magazine Subscriptions	537000-	3000-	540000-
907	ADVERTISING	195000-	10000-	205000-
909	Supply Sales	390000-	10000-	400000-
911	Conv. Registration	320500-	24000-	344500-
918	Charter Fee	20000-	5000-	25000-
Totals			114500-	
Net change in Budget			(19014-)	
NET income - Budget 1974-75			6858-	

REPORT OF THE COMMITTEE ON PAST PRESIDENTS

TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

June 19-20, 1975

Date of Committee Meeting: June 20, 1975

Place of Committee Meeting: Atlanta, Georgia

Present: Members: H. Park Arnold, Lorin J. Badskey, Reed C. Culp, Donald T. Forsythe, Harold M. Heimbaugh, T.R. Johnson, James M. Moler, Edward B. Moylan, Jr., Walter J.L. Ray, Dr. R. Glenn Reed, Jr., Donald B. Rice, Charles A. Swain, Merle H. Tucker, Albert J. Tully, Robert F. Weber, I. R. Witthuhn, O.E. Peterson
Chairman: Wes H. Bartlett
Staff: Percy H. Shue
Others: Roy W. Davis, Ted R. Osborn

All Past Presidents were in attendance except Past Presidents Engdahl, Keefe, McAlister, and Tally.

The Committee welcomed President Roy and President-elect Ted to the meeting. President-elect Ted extended his greetings and commented briefly on his major plans for 1975-76.

President Roy briefed the Committee very thoroughly on several priority topics: Finance, the proposed Magazine Increase, the proposed Board Restructuring, Greater Autonomy for Local Clubs, and Overseas Extension.

Finance

The President indicated that a net end-of-year balance of approximately \$40,000 is anticipated for the current year. The deficit in the Magazine account will be appreciably less than previously projected. If the Life Membership proposal and the proposed increase in the Magazine subscription rate are approved, the Board believes that no dues increase will be necessary for another two or three years.

Proposed Magazine Increase

President Roy indicated that he is unaware of any organized opposition to the proposed increase in the Magazine subscription rate and that all district governors have indicated their support to him.

Board Restructuring

President Roy explained in detail why the proposed amendments related to restructuring of the Board do not this year include one related to Canadian representation. He briefly reviewed the proposed amendments which will be presented at this Convention.

Local Club Autonomy

The President briefly reviewed the three proposed amendments related especially to lotteries and indicated the procedure which would be followed in presenting them.

Overseas Extension

President Roy indicated that Puerto Rico is at the moment full of promise for the addition of new clubs and expansion of membership, and that additional attention would soon be given to extension in South America and Mexico by Field Representative

Ray Jeanes. All other areas of Overseas Extension appear to be experiencing normal or better growth. He also informed the Committee of the retirement of Ken Greenaway from the Pacific office and the naming of Dene Meikle as his successor.

Committee Response to the President's Presentations

In response to the President's observation that we do not have specific information as to the nature of claims which have been filed against Kiwanis International under the Comprehensive Liability Insurance coverage, the Committee wishes to express to the Board its sentiment that if such information could be obtained and analyzed, it might well provide the Board with some specific or general guidelines on safety procedures which could be passed on to all clubs and thus help to prevent the recurrence of similar accidents or similar claims in future years.

In response to the President's explanation of accounting procedures used in earmarking unexpended funds received from the 25¢ per member insurance payment, the committee makes the following recommendation:

The Committee recommends that the Board establish an insurance reserve account for unexpended funds received from the 25¢ per member insurance payment and that the balance in this account be shown on the Annual Financial Statement.

Life Member Proposal

Past President Ted Johnson reviewed the proposed amendments related to Life Member status and explained how invested income from this source could be handled over a period of, for example, ten years as a trusted account. His presentation prompts the Committee to indicate to the Board that it is the sentiment of the members that if the life membership proposal is approved, the Board should most carefully handle such income as a separate account.

Female Membership in Key Clubs and Kiwanis Clubs

At its joint session with the Board, the Committee was briefed on special concerns related to Key Club International and Kiwanis International as all-male organizations. The Committee was especially encouraged to offer its counsel with relation to Key Club International.

In response to this invitation, the Committee, after reconvening in the afternoon, agreed to suggest the following to the Board for consideration:

1. Encourage district leadership in particular to have direct contact with state and local school administrators in order to present the case for all-male Key Clubs and thus hopefully bring about a better understanding and provide a better basis for a favorable decision wherever the matter is in question.
2. Maintain direct communication with the Association of School Administrators and similar professional organizations at the national level to the same end.
3. Survey Key Club district leadership and Kiwanis district and sponsoring club leadership to be certain that the Board is fully alert to the wishes, concerns, and recommendations of our leadership throughout the United States and Canada.

The Committee suggests, however, that undertaking any of these should await action of delegates at the Key Club International Convention.

Participation of Local Club Representatives in Division, District and International Events

Past President Park Arnold expressed grave doubts that Kiwanians are taking advantage of the many opportunities they have for participating in division, district, and International conferences and conventions. Other members of the Committee not only supported this observation but added that greater member participation in service projects is also greatly needed if our members are to realize the greatest benefits and richest experiences Kiwanis has to offer. This discussion prompted the following recommendation:

The Committee recommends that the Board give serious thought and study to ways and means of stimulating greater involvement of all Kiwanians in division, district, and International events and greater involvement in local service activities such as those which the President's Project is designed to stimulate in 1975-76.

Kiwanis International Foundation

Secretary Emeritus Pete Peterson and Past President Nick Swain briefed the Committee on the excellent progress being made by the Kiwanis International Foundation. They indicated that approximately 2,200 Kiwanis clubs participated this year in the Birthday Gift program, which realized a total of \$120,000 and that the current assets of the Foundation are now in excess of \$400,000. In response to these comments, the Committee went on record as follows:

The Committee commends the Board of the Kiwanis International Foundation, and especially President Harry F. Himmel, for the outstanding leadership which it is providing the Foundation and congratulates the Foundation Board for its most excellent growth report.

Appreciation

The Committee expresses its sincerest appreciation to the Board, and more especially to President Roy and President-elect Ted, for the information which the Board has provided the Committee and for the opportunity the Committee has had to offer its recommendations and suggestions on matters of common interest and concern.

Respectfully submitted,

WES H. BARTLETT, Chairman
Committee of Past Presidents

HIGHLIGHTS OF THE MEETING OF THE
BOARD OF THE KIWANIS INTERNATIONAL FOUNDATION

Atlanta, Georgia
June 22, 1975

I regret my inability to be here this morning, but I have a 10:00 A.M. plane to Chicago as I must be in Chicago to speak at an industry banquet tonight. It is always a pleasure to appear before this Board, especially with the presence of our Past International Presidents, and I regret that I cannot do it personally this morning.

I want to give you some of the highlights of our board meeting last Sunday:

We reported on the Birthday Gift Campaign which has now exceeded \$120,000 against \$81,000 last year. We must remember that this campaign started in 1968 with an income of \$7000 and the progress during the last eight years has been far beyond our expectations.

We gave away 2,307 banner patches as compared to 1,061 a year ago, but the only thing that bothers me is the fact that they cost 75¢ apiece.

Our promotional expense, including all costs for all promotion, was \$9,195 which is only \$835 more than 1974

Our total income from August 1, 1974 to May 31, 1975 is \$165,000 as compared to \$118,000 for the same period a year ago.

Our assets now are over \$400,000.

I have in my file since August 1, 1974, thirty-three requests for grants, totaling over \$250,000; the majority of which are for local projects.

Here are some of the grants made since August 1 of 1974:

1. \$10,000 was allocated for the production of program guidebooks for "The Younger Years" and "The Greater Years" programs, to be used by Kiwanis clubs and other interested organizations and groups during the 1975-76 fiscal year.
2. Allocated up to \$3,000 to produce materials related to the "Builders Club" program, a new youth organization, sponsored by local Kiwanis clubs for junior high school level students.
3. Allocated up to \$5,000 for the materials related to the "President's Project Program," which will be sponsored by Kiwanis International.
4. Allocated up to \$5,000 to support the 1975 Circle K International Leadership Training Conference, to be held in Chicago, Illinois, in October, 1975.

5. Allocated up to \$5,000 to support the 1975 Key Club International Freedom Leadership Seminar, to be held at the Freedoms Foundation, Valley Forge, Pennsylvania, in late August, 1975.
6. Allocated up to \$6,000 for the production of a Theme and Emphasis visual aid for Circle K International for the 1975-76 and 1976-77 administrative years.
7. Reviewed tentative arrangements with the Eastern Montgomery County Vocational School, Willow Grove, Pennsylvania for a plan of permanent maintenance of the Patriots Path at the Freedoms Foundation, Valley Forge, Pennsylvania.
8. \$5,000 was approved for Freedoms Foundation and \$7,500 to the Hugh O'Brian Youth Foundation.
9. An appropriation of \$50,000 was set aside in reserve for the next five years for the new Kiwanis International Foundation Hearing Research Project.

New guidelines will be compiled for the application for grants.

The progress of "The Kiwanis International Foundation Hearing Research Project" was reviewed, and plans approved for the formal dedication of the research facility at Mercy Medical Center, Chicago, on October 4, 1975, during the International Council, at a luncheon meeting at Mercy Medical Center, Chicago, Illinois. The event will be a joint effort of the Kiwanis International Foundation and the American Hearing Research Foundation.

Jack McMahon was elected to the board to replace Walter Moore who retired from the board; O. E. Peterson was elected as Vice-president, and Charles A. Swain was elected Secretary.

We're grateful to have two Past International Presidents - Hi Heimbaugh and Nick Swain - and, of course, Pete, along with some of you men who serve as representatives of the International Board.

I could go on into much greater detail, but these are the highlights.

We are still a small foundation by comparison to Rotary and Lions, but we're on our way - and our entire board is grateful for the wonderful cooperation given by this Board, the Past Presidents, and Reg and Larry. Thank you!

Respectfully submitted,

HARRY S. HIMMEL, President
Kiwanis International Foundation

1975 DISTRICT CONVENTIONS

Exhibit #10

<u>District</u>	<u>Convention City</u>	<u>Headquarters</u>	<u>Dates</u>	<u>Date & Hour of Pre-Convention Board Meeting</u>	<u>International Representative</u>
Texas-Oklahoma	Brownsville, Texas	Fort Brown Motor Hotel	8/7-9	8/7 - 2:00 p.m.	Hilmar L. Solberg
Nebraska-Iowa	Norfolk, Nebraska	Plaza Inn	8/8-10	8/8 - 9:00 a.m.	Stanley E. Schneider
Indiana	South Bend, Indiana	Royal Inn	8/8-10	8/7 - 6:30 p.m.	Mark A. Smith, Jr.
Western Canada	Calgary, Alberta	Four Seasons	8/10-12	8/9 - 8:30 a.m.	John T. Roberts
Minnesota-Dakotas	Fargo, North Dakota	Holiday Inn	8/10-12	8/11 - 7:00 a.m.	Roy W. Davis
Montana	Billings, Montana	Ramada Inn	8/14-16	8/14 - 2:00 p.m.	Paul Chandler
Rocky Mountain	Steamboat Springs, Colorado	Steamboat Village Inn	8/14-17	8/14 - 7:30 p.m.	Jack P. Delf
Illinois-Eastern Iowa	Oak Brook, Illinois	Sheraton-Oak Brook	8/15-17	8/15 - 9:30 a.m.	Ralph C. Keyes
Alabama	Auburn, Alabama	All American Inn	8/15-17	8/14 - 6:30 p.m.	Dwight F. Gallivan
Kansas	Kansas City, Kansas	Holiday Inn - Towers	8/15-17	8/15 - 10:00 a.m.	Drew M. Petersen, M.D.
L.M.-West Tennessee	Lake Charles, Louisiana	Downtowner Motel	8/15-17	8/15 - 3:00 p.m.	Carl F. Miller
Wisconsin-Upper Mich.	Green Bay, Wisc.	Port Plaza Inn	8/15-17	8/15 - 8:00 a.m.	E.B. McKittrick
Ohio	Columbus, Ohio	Sheraton-Columbus Hotel	8/16-19	8/16 - 8:00 p.m.	Stephen H. Hart, Jr.
California-Nevada Hawaii	Honolulu, Hawaii	Sheraton Waikiki Hotel	8/21-23	8/20 - 1:30 p.m.	Merald T. Enstad
Capital	Richmond, Virginia	John Marshall Hotel	8/21-24	8/21 - 3:00 P.M.	Stanley E. Schneider
Missouri-Arkansas	St. Charles, Missouri	Howard Johnson's Motor Lodge	8/21-24	8/22 - 9:45 a.m.	Douglas Wasson

District Conventions, Continued

<u>District</u>	<u>Convention City</u>	<u>Headquarters</u>	<u>Dates</u>	<u>Date & Hour of Pre-Convention Board Meeting</u>	<u>International Representative</u>
New York	Buffalo, New York	Statler-Hilton	8/21-24	8/21 - 1:00 p.m.	Paul Chandler
Michigan	Boyne Falls, Michigan	Boyne Mountain Lodge	8/22-24	8/21 - 8:00 p.m.	Ernest Sturch, Jr.
New Jersey	Atlantic City	Haddon Hall	8/22-24	8/21 - 2:00 p.m.	Carl F. Miller
Pacific Northwest	Portland, Oregon	Sheraton Motor Hotel	8/22-24	8/22 - 1:30 p.m.	Mark A. Smith, Jr.
Pennsylvania	Allentown, Pennsylvania	George Washington Motor Lodge	8/24-27	8/23 - 2:00 p.m.	Hilmar L. Solberg
Utah-Idaho	Idaho Falls, Idaho	Westbank Motel	9/5-7	9/4 - 2:30 p.m.	E. B. McKittrick
West Virginia	Wheeling, West Va.	Oglebay Park	9/5-7	9/5 - 8:30 p.m.	Maurice Gladman
E-Canada & the Caribbean	Niagara Falls, Ontario	Sheraton Brock	9/7-10	9/7 - 11:00 a.m.	Merald T. Enstad
Carolinas	Raleigh, North Carolina	Royal Villa Motor Inn	9/11-13	9/11 - 10:00 a.m.	Ernest Sturch, Jr.
New England	Hyannis, Mass.	Dunfey's Hyannis Resort	9/11-13	9/11 - 9:00 a.m.	Ralph C. Keyes
Florida	Bal Harbour, Florida	Americana of Bal Harbour	9/12-14	9/11 - 8:30 p.m.	Stephen H. Hart, Jr.
Kentucky-Tennessee	Louisville, Kentucky	Galt House	9/12-14	9/12 - 10:00 a.m.	Maurice Gladman
Southwest	Albuquerque, New Mexico	Hilton Inn	9/11-13	9/11 - 1:30 p.m.	Douglas Wasson
Georgia	Callaway Gardens Pine Mountain	Holiday Inn	9/26-28	9/26 - 1:00 p.m.	Jack P. Delf

BOARD COMMITTEES - 1975-76Executive

Ted R. Osborn, Chairman
 Roy W. Davis Stanley E. Schneider
 Maurice Gladman Mark A. Smith, Jr.
 Ralph C. Keyes Hilmar L. Solberg

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Merald T. Enstad, Chairman
 Jack P. Delf
 Stephen H. Hart, Jr.
 Hilmar L. Solberg
 Correspondents: H. Park Arnold
 T. R. Johnson

Circle K

Douglas Wasson, Chairman
 Carl F. Miller
 Drew M. Petersen, M.D.
 Correspondent: Robert F. Weber

Convention

Maurice Gladman, Chairman
 Stanley E. Schneider
 Ernest Sturch, Jr.
 Correspondent: Harold M. Heimbaugh

Key Clubs

Stanley E. Schneider, Chairman
 John T. Roberts
 Hilmar L. Solberg
 Correspondent: Wes H. Bartlett

Laws and Policies

Hilmar L. Solberg, Chairman
 Dwight F. Gallivan
 Maurice Gladman

Correspondents: William M. Eagles, M.D.
 Albert J. Tully

Leadership and Council

Ernest Sturch, Jr., Chairman
 E. B. McKittrick
 Douglas Wasson

Correspondents: Reed C. Culp
 Edward C. Keefe

Membership Growth and Education

Jack P. Delf, Chairman
 Dwight F. Gallivan
 Ernest Sturch, Jr.
 Correspondent: Don E. Engdahl

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Ralph C. Keyes, Chairman
 Maurice Gladman
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Correspondent: Donald T. Forsythe

New Club Building

Mark A. Smith, Jr., Chairman
 Ralph C. Keyes
 Drew M. Petersen, M.D.

Correspondents: Walter J.L. Ray
 I. R. Witthuhn

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 John T. Roberts
 Douglas Wasson

Correspondent: Merle H. Tucker

PROPOSED CALENDAR FOR 1975-76
(following Atlanta Convention)

Exhibit #12

1975

June 29-July 2	Key Club Convention, New Orleans, Louisiana
July 17-20	World Secretariat, Reykjavik, Iceland
July 24-27	Pre-Convention Meeting of Convention Committee, San Diego, Cal.
July 29-30	Orientation of New Board Members - General Office
August 17-22	Circle K Convention, Toronto, Ontario
August 29-Sept. 1	Key Club Freedoms Foundation Seminar, Valley Forge, Pennsylvania
August 22-24	Australian District Convention, Glenelg
August 29-31	Asian-Pacific Conference, Hong Kong
September 1	Labor Day
September 4-6	Philippines District Convention, Cebu City
September 12-14	New Zealand District Convention, Christchurch
October 1-5	Board Meeting, General Office
October 5-7	International Council, Chicago, Illinois
November 19-21	Service Club Leaders Conference, Chicago, Illinois
November 27	Thanksgiving Day
December 29-31	Tournament of Roses and Rose Bowl Pre-events, Pasadena, California

1976

January 1	Rose Bowl
January 3-4	1st Regional Governors Conference, Salt Lake City, Utah
January 7,8	Program Planning Conference for 1976-77
January 16,17	2nd Regional Governors Conference, Atlanta, Georgia
January 19,20	Detroit Birthday Celebration, Detroit, Michigan
January 31-February 4	Board Meeting, General Office
February 4-5	Conference for Governors-elect, Chicago, Illinois
February 13,14	3rd Regional Governors Conference, Kansas City, Missouri
February 26-27	Major Emphasis Committee Meeting, General Office
February 28,29	4th Regional Governors Conference, Cleveland, Ohio
April 2-4	Achievement Committee Meeting, General Office
April 11	Palm Sunday
April 15-22	Jewish Passover
April 18	Easter Sunday
April 21-23	Resolutions Committee Meeting, General Office
April 24-28	Board Meeting, Chicago, Illinois
May 31	Memorial Day
June 11-13	European Federation Convention, Lucerne, Switzerland
June 17-18	Pre-Convention Board Meeting, San Diego, California
June 19	Conference for Governors-elect
June 20-23	Kiwanis International Convention, San Diego, California
June 24	Post Convention Board Meeting, San Diego, California
July 4-7	Key Club Convention, Anaheim, California
July	World Secretariat (to be determined)
August 15-18	Circle K Convention, Washington, D.C.