Indiana University-Purdue University Indianapolis
Indianapolis Faculty Council (IFC)
Minutes
April 19, 2016 ~ CE 409 ~ 3:00 – 5:00 p.m.

Faculty and Guests Present: Gregory Anderson, Leslie Ashburn-Nardo, Tina Baich, Andy Barth, Julie Belz, Ed Berbari, Janice Blum, Ben Boukai, Angela Bruzzaniti, Andrea Copeland, Tim Corson, Thomas Davis, Joseph Dynlacht, Ross Elliott, Nancy Evans, Sasha Fedorikhin, Margie Ferguson, James Flynn, Jan Froehlich, Gina Gibau, Anita Giddings, Philip Goff, Charles Goodlett, Claudia Grossman, Paul Halverson, John Hassell, Debora Herold, Robin Hughes, Richard Jackson, Kathy Johnson, Josette Jones, Sarah Koskie, Daniella Kostroun, Joan Kowolik, Alan Ladd, J.K. Lee, David Lewis, Wei Li, Joyce Mac Kinnon, Lindsey Mayo, Monica Medina, Willie Miller, Robert Minto, Wendy Morrison, Miriam Murphy, Bill Orme, Kristi Palmer, Megan Palmer, Amir Pasic, Nasser Paydar, Christine Picard, Lynn Pike, Becky Porter, William Potter (alt: Vance Farrow), Ken Rennels, Simon Rhodes, Eva Roberts, Patrick Rooney, Jim Scheurich, Saba Siddiki, Peggy Stockdale, David Stocum, Kate Thedwall, Amy Warner, John Watson, Elizabeth Whipple, L. Jack Windsor, Marianne Wokeck, Emily Wren, Michael Yard, Ayoung Yoon, and Domenick Zero

Members Absent: Matthew Aalsma, Austin Agho, Rafael Bahamonde, Sarah Baker, Robert Barr, Camy Broeker, Dwight Burlingame, Philip Cochran, Dena Cox, Niki Da Silva, Valerie Eickmeier, Anthony Firulli, Tatiana Foroud, Andy Gavrin, James Gladden, Tony Greco, Jay Hess, Stephen Hundley, Pamela Ironside, Mark Kaplan, Andy Klein, James Klenner, Dan Koo, Catherine Lemmer, Suzann Lupton, Jane Luzar, Tim Lyons, Marc Mendonca, Amber Mosley, Bethany Neal-Beliveau, Jim Nehf, Robin Newhouse, Matthew Palakal, Michael Patchner, Barbara Pierce, Stephen Randall, Laurence Richards, Lilliard Richardson, David Russomanno, Dan Rusyniak, William Schneider, Li Shen, Ross Silverman, Robert Siwiec, Jodi Smith, Rosa Tezanos-Pinto, Thomas Upton, Diane Von Ah, Emily Walvoord, Jeff Watt, Ron Wek, John Williams, Jr., and Hiroki Yokota

Agenda Item I: Welcome and Call to Order
IUPUI Faculty Council Vice President Ed Berbari called the meeting to order at 3:00 p.m.

Agenda Item II: Adoption of the Agenda as the Order of Business for the Day
The Agenda was adopted as the Order of Business for the Day.

Agenda Item III: Memorial Resolution: Professor Katherine Schilling (School of Informatics and Computing)
Circular 2016-05 appended to the minutes.

A moment of silence was given by the assembly, and the resolution was entered into record.

Agenda Item IV: Updates/Remarks from the Chancellor
Nasser Paydar, Indiana University Executive Vice President and Chancellor of IUPUI

Paydar reported on the following:
- Holocaust Remembrance Day was held today. As there is more than one genocide/tragedy, the campus is looking at ways to remember all in the future.
- One student has been diagnosed with tuberculosis (TB). 400 classmates were identified as having been in contact with the student and we are in the process of all being tested. There is a small group who are refusing to be tested. The health department will ban them from campus if they are not tested in the next few days and the campus will cut their IT connection at that time. That is the only way we can manage the situation since we can identify everyone to find them all.
- Five candidates for the position of executive vice chancellor and chief academic officer will be visiting the campus. He encouraged everyone to meet with the candidates and provide feedback.

Agenda Item V: Updates / Remarks from the IFC President
Marianne Wokeck, IUPUI Faculty President

Wokeck welcomed the members to the spring semester and reported on the recent Board of Trustees' meeting. She spoke of needing to review the traditional roles of faculty and the tenure line. A discussion today will be from the Non-tenure-track Faculty Task Force (NTTF) and will be central to this discussion. She reported on Holocaust Remembrance Day as well.

Agenda Item VI: [First Read] Task Force Recommendations for Non-Tenure-Track Faculty Serving on the IFC
Ben Boukai, Task Force Member
Sarah Koskie, Chair, Faculty Affairs Committee

Boukai described the work of the task force. There will be two parts to passing a new policy – the report, and how to count NTTF and tenure-track faculty (TTF) as part of the IFC. He said the council should consider that all NTTF are faculty and include them in the count. They would receive voting rights by the faculty – both in the school and at the campus-level. Some schools have more NTTF than other schools and we take that into account. 1 – elected members elected by the unit, 2 – at-large elected by the campus at large, and 3 – ex officio. To show faculty count, Boukai discussed Circular 2016-04 (NTTF Task Force Report and the Determination of N) appended to these minutes.

Berbari said the IFC would need help from the dean of the faculties to help determine what is considered full-time. Megan Palmer, School of Medicine faculty member, said 80% FTE for full-time is what that school uses to determine if someone is full-time. Wokeck asked if that was with the university or IUPUI. Palmer responded that 80% time FTE may be in combination with IU Health and getting IU benefits and are considered full-time. Wokeck explained that she knows of someone in the School of Medicine who has 80% FTE, but does not get benefits, so this percentage needs to be reviewed to be sure it is correct.

Referring to the "Determination of N" chair, Boukai said 110 denotes the equal representative. The IFC Bylaws say there shall be representatives by size. The EC will need to determine how the size is affected. This table is constructed as unit representation is based on number.

This item will be up for a vote at the May 5, 2016, IFC meeting.

Agenda Item VII: Question / Answer Period
There were no questions.

Agenda Item VIII: Unfinished Business
There was no Unfinished Business.

Agenda Item IX: New Business
There was no New Business.

Agenda Item XV: Final Remarks and Adjournment
Wokeck thanked the members of the NTTF Task Force for their work. With no further business appearing, a motion was made and seconded to adjourn. The motion passed and the meeting was adjourned.

COMMITTEE ASSIGNMENTS FOR 2015-16

Report on Council Actions 2015-16 (per Bylaws Article 1. Section C.3)

Items that have been completed by the committees follow the Assignments for committees.

Committee Assignments

Academic Affairs Committee
- Campus Policy on Limits in Withdrawal: Policy to be voted on by AAFC, EC, and IFC fall 2013. (*Oct. 2013: The AAC agreed that the policy was too restrictive. They agreed that students should not be allowed to enroll and withdraw (or fail) a given course numerous times. Perhaps an alternative solution is to block registration for such students, initiated at the unit level. The registrar will investigate creating lists of students who enroll repeatedly in the same course. These lists could be provided to the appropriate unit for action (registration block), if the units choose to do so. Annual Report 2014: The proposed policy was put on hold pending further fact-finding and deliberation.*)
- Grade Forgiveness Policy (*Annual Report 2014: Carried over from 2012-2013. Should this assignment be eliminated?*)
- Investigate what, if any, "University Sanctioned Events" should be included in the Registrar's list of Course Policies (*Annual Report 2014: Committee added this assignment for the 2014-15 AY.*)
- IUPUI Policy on International Teaching Assistants
- Potential Policy on Credit Hour Overlap Between Minor to Major or Major to Second Major (Porter email of 5-14-14) (*Reported at February 3, 2015, IFC Meeting: The committee concludes that the academic units should have such policies and is generating a draft.*)
- Evaluation of IUPUI Withdrawal Deadlines
- For 2015-16: Decide whether or not common questions should be adopted for course evaluations at IUPUI. Determine how common questions should be handled within core schools at IUPUI.
- Best Practices for Accelerated Programs

Budgetary Affairs
- Assessments (School of Medicine)
- RCM Review/Banded tuition
- Cluster Conversations
- Monitor parking revenue / parking in general

Campus Planning Committee
- Cluster Conversations
- Review IUPUI Strategic Plan including performance indicators and identify important goals and formulate priorities recommendation from the faculty's point of view. (*Update: review ongoing.*)
- Review and comment on National Survey of Student Engagement (NSSE) survey and other tools that gather information about students and faculty. (*May 2014/May 2015: No action taken due to priority given to other action items.*)
- Review and comment on PULSE surveys; the data gathered by these surveys may be reviewed by this committee; examples: campus safety; diversity; common theme. (*May 2014/May 2015: No action taken due to priority given to other action items.*)
- Review and comment on Continuing Student Campus survey (first and second years – in house); (every third year NSSE is administered) (*May 2014/May 2015: No action taken due to priority given to other action items.*)
- Advise IUPUI Administration: Planning and Institutional Improvement Administrative Liaison on outcomes. (*May 2014: Ongoing.*)
- Monitor parking on campus. Is the current plan working?
- Monitor crosswalk document in regard to IUPUI Strategic Plan and Bicentennial Strategic Plan.

Constitution and Bylaws Committee
- Verbatim Minutes: Review proposal to exclude notation of taking verbatim minutes if a recording is being made during council meetings. (*Committee discussed this item; will suggest wording.*)
- Nominations Committee: Review and change bylaws so that the Nominations Committee is made up of faculty governance leaders of the schools. (*Update 7-10-14 and 6-10-15: keep on agenda.*)
- Review and rewrite the charge to the Constitution and Bylaws Committee. (*Update 7-10-14 and 6-10-15: keep on agenda.*)
- Recognition of Honors College (*Update 7-10-14 and 6-10-15: Recognition was discussion, but until the school submits a constitution and bylaws for review, no action is taken. Keep on agenda until C&B submitted by Honors College.*)
- FGAP Bylaws revision (problem raised by Handbook Committee/Faculty Affairs Committee in 2013-2014). (*Update 7-10-14 and 6-10-15: keep on agenda.*)

- Undergraduate Curriculum Advisory Committee: (*Update 2-25-14: With the Strategic Plan, this committee is under review by the Academic Affairs Committee and Faculty Affairs Committee as they determine whether the IFC should endorse an Undergraduate Curriculum Committee. The Constitution and Bylaws Committee will be asked to make a motion to remove the UCAC from the IFC Bylaws should the IFC endorse the new committee. The committee has been endorsed, so a motion is needed.*)
- Limit the amount of time a Board of Review can be heard before time runs out once it has been assigned by the IFC-EC. (Motion made by IFC-EC on March 27, 2014.) *(Update 7-10-14 and 6-10-15: keep on agenda.)*
- Metropolitan Affairs Committee: The committee has been inactive for several years and no member appointed. Does it still need to be a committee of the IFC?
- Add the usage of Senior Academy faculty when considering composition of Boards of Review (Assigned per IFC-EC at 5-21-15 meeting).
- Look at coordinating with IUB the University Policies and how they interact with each other. (Also assigned to Faculty Guide Committee.)
- Review Constitution Article 1. Faculty Membership. Section A1. to reflect members of the faculty are those whose tenure home is IUPUI regardless of where they primarily work.

Distance Education Committee
- Continue work to include IUPUI's voice in decision making at the university/system level
- Canvas transition
- IU Online Updates
- Follow-up on policies related to online testing and pilot software
- Review of video technologies utilized in distance education
- Connect with CTL on faculty development related to online education
- Replacement of Oncourse Project Sites

Faculty Affairs Committee
- "Term Contracts" in the School of Medicine for faculty not complying with standards set by the school. *(Update from annual report: Committee not able to identify the problem to be addressed during 2014-15.)*
- School of Medicine policy issued for compensation guidelines for tenured faculty. *(Update from annual report: Lengthy discussion eventually foundered on the question of academic freedom. Is the SoM required to bow to the university in deciding standards?)*
- How is tenure viewed in the School of Medicine and how is it tied to the practice plan?
- Review draft Adjunct Faculty Policy/Procedures for Promotion *(On 4-21-14 committee agenda. Lavitt gave to Koskie on 2-2-15 by email. Will be addressed at the September 2015 meeting.)*
- Definition of Tenure Status *(Update from annual report: Not able to identify the problem to be addressed.)*
- Report from the Task Force on Non Tenure Track Faculty (The task force will be asked to report to the FAC on its report; the FAC will also be asked to look into the role of "academic specialists" and "full-time academics" and then prepare a proposal for voting by the IFC.)
- What does the word "faculty" mean in policies in the Faculty Guide? Who are the policies for? ("Faculty" appears to mean something different depending on the policy.)
- How can we involve more faculty in faculty governance (who can serve, who can vote, Faculty Guide, develop new faculty to serve in governance as the more senior faculty retire)?
- Statement on Academic Freedom
- Sexual Violence Prevention Rules – compliance and review

Faculty Guide Committee
- Archive Faculty Guide on July 1, 2016.
- Look at coordinating with IUB the University Policies and how they interact with each other. (Also assigned to Constitution and Bylaws Committee.)

Fringe Benefits Committee
- Benefits: Keep pushing to get the message out about benefits in a timely manner.
- Get the word out to faculty: Clinical Care Services at IUPUI (http://hr.iu.edu/benefits/CCServices/index.html)
- Comparison of benefits for IUPUI and IUB faculty.
- Maternity and Family leave
- Benefits for part-time faculty
- How does the IUPUI benefits plan compare to other institutions?

Library Affairs Committee
- Monitor Open Access – Better way to upload articles. Communication.
- Role of online journals – How do librarians judge the quality of journals? Legitimate/non-legitimate guide to reputable journals. Evaluation of reputable journals.
- Library resources for students their faculty member has. They are not the same within Oncourse or Canvas.

Research Affairs Committee
- Research policy for review: Revisions to the Sponsored Research Programs – Internal Submission Deadlines:
  http://policies.iu.edu/policies/categories/research/IU-Research-Policies/internal-deadlines.shtml
- New research policy that took effect August 2015: Laboratory Safety:
  http://policies.iu.edu/policies/categories/administration-operations/public-safety-institutional-assurance/PS-EHS-02.shtml
- New research policy that took effect August 2015: Dual Use Research of Concern:
  http://policies.iu.edu/policies/categories/research/IU-Research-Policies/durc.shtml
- Biomedical Research Institute
- Policy on Centers and Institutes
- Animal safety
- Update on the transparency and funding of programs
- Presentation of the Indirect Cost Recovery guidelines to the IFC.
- Return of NIH funds from the administrators to the PI.
- Human Subjects Research (IRB Process).
- Other study approvals – especially biosafety approvals and IACUC as centralization of oversight continues.
- Center designation process – inventory of active/inactive centers as a first fact-finding step.
- IUCRG Program - faculty input into future directions/funding priorities if the program continues.
- Monitor aspects of compliance across the university
- Purchasing and expenses on grants – detailed reporting
- Administrative burden on signature centers.

Staff Relations Committee
- "Guidelines on Use of Legal Credentials by Professional Staff" (JD Degree)
- TIME Timekeeping System
- Health Insurance Rates
- Performance Management
- Service with Distinction
- Intergroup Dialogue and Campus Civility
- Campus Safety / Emergency Planning

Student Affairs Committee
- Academic Misconduct
- Student Wellness
- Sexual Assault and Prevention / Title IX
- Awareness of students living on/off campus (Title IX and other issues)
- Climate Survey and LGBTQ Students
- Sexual Violence Prevention Rules – compliance and review

Technology Committee
- How does the committee become informed about policies, guidelines, recommendations, proposed technologies, etc., and how can it provide input before a decision is made? *(Discussed, concerns expressed to various administrators about the lack of input until it is too late and the decisions about technology are already made. Same issue was discussed by the IFC Distance Education Committee. Continue discussion in 2015-2016.)*
- Blue course evaluation system *(Continue discussion in 2015-2016.)*
- FAR system *(Continue discussion in 2015-2016.)*
- Oncourse project sites – what do we use now?
- One place to find a myriad of information. Communication. One.IU is not the answer.

Items Completed:

Academic Affairs Committee
- Interpretation of "first undergraduate degree" in the Grade Replacement Policy (*10-14-15: Reported on and approved by the IFC. The interpretation is to mean "first baccalaureate degree" The clarification is effective fall 2015.*)

Memorial Resolution
On Behalf of

Katherine Lynne Schilling
November 13, 1964 – March 17, 2016

Katherine Lynne Schilling, associate professor of health informatics, died on March 17, 2016, in Pittsburgh, PA, of inflammatory breast cancer. She will be greatly missed by family, friends and colleagues. Kathy was born in East Orange, NJ, the second child of Judith Louise Stephenson Schilling and Peter Ernest Schilling. She grew up in New Kensington, PA. She is survived by her beloved daughter, Matteline Eccles, of Carmel, IN; and her siblings, Donna Ginader (Kenneth), of Dayton, OH, and Stephen Schilling (Nicole), of Fort Thomas, KY. She is also survived by her parents, and by Robert Eccles. She was the well-loved aunt of Christopher and Caroline Buchheit, and of Ava Ann, Eleanor Lynn and William Schilling, with whom she did craft projects that produced a rich treasury of "kid art." Kathy enjoyed traveling with her family, and spending time with family and friends.

Dr. Schilling was educated at Boston University (E.D., 2002), at the University of Pittsburgh (MLS, 1989), and at Susquehanna University (BA, 1986). She was a 1982 graduate of Valley High School, New Kensington, PA. A professor in the Department of BioHealth Informatics at the IU School of Informatics and Computing at IUPUI, Kathy also held an adjunct appointment at the IU School of Nursing. Her expertise and background were in health informatics, health information, and health sciences librarianship. During her 12 years at IUPUI, Kathy was professionally active across a wide range of organizations that included the Indiana University Simon Cancer Center, the Walther Cancer Foundation, and the Regenstrief Institute.

Before coming to IUPUI in 2004, she served as an academic health sciences librarian at the University of Pittsburgh and at Boston University Medical Center, where she specialized in information literacy and information management. During this time, she developed information-focused curricula and programming with several schools at both institutions.

Throughout her career, Kathy was active in the Medical Library Association and the American Medical Informatics Association, and she was a senior member of the Academy of Health Information Professionals (AHIP) - the professional development credentialing program of the Medical Library Association (MLA). She served as associate editor of the Journal of the Medical Library Association (JMLA) and was a consultant on the MLA's Health Information Literacy Program for the promotion of patient-self management through hospital librarianship and clinical partnerships.

Kathy was a very active member of the School of Informatics and Computing, serving on various committees most recently as the secretary of the Faculty Council. As those who knew her will attest, she was witty and insightful conversationalist and colleague. Kathy was a dedicated teacher who cared deeply about her students. In recent months, serious health challenges limited her energy and involvement at the school.

THUS, BE IT RESOLVED, that this memorial resolution be placed in the minutes of the Indiana University-Purdue University Indianapolis Faculty Council with a moment of silence observed in honor of Dr. Schilling.

This resolution is written on behalf of Dr. Schilling's colleagues, friends and family and will be shared broadly with them.

Prepared by Dr. Josette Jones, Associate Professor and Health Informatics Program Director and Steve Mannheimer, Professor and Associate Dean for Faculty Affairs, IU School of Informatics and Computing at IUPUI.

Adopted by the IUPUI Faculty Council at their meeting on April 19, 2016.

Proposed Amendment to the Constitution of the IUPUI Faculty Council (IFC)
Concerning the Voting Rights of Full-Time Non Tenure Track Faculty (NTTF)
Drafted by IFC Task Force to Consider Participation of NTTF in the IFC
April 2015

Background

Currently the IUPUI constitution states in Article IV. A. *Faculty Council shall be composed of elected and ex officio members.* **1. Elected members.** *Faculty members dedicated to teaching, research, creative work, and service, and librarians dedicated to performance, professional development, and service shall represent academic units.* Although faculty in any rank or track may meet this definition, the constitution goes on to restrict non-tenure track faculty (NTTF) from serving on the IFC (outside of the 10 positions held specifically for NTTF).

During the past decade the profile of faculty at IUPUI has shifted dramatically, and as of October 2014, 48% are full-time non-tenure track faculty. In spring 2015, the IFC Executive Committee formed a task force to address participation of full-time NTTF in campus faculty governance. We (the members of the task force) make a general recommendation that the IFC should not restrict, beyond those restrictions already imposed by the IU Constitution and the UFC Bylaws, participation of full-time NTTF from serving as voting members of the IFC.

We propose that unit representatives be determined by the unit faculty via election by the voting membership, as defined by the unit's bylaws, and that all duly elected unit representatives be granted voting rights on the IFC. Further, NTTF should be granted the right to run for at-large positions on the IFC. In all cases, the number of NTTF seats allotment to the IFC as the unit's representatives and as the at-large representatives will be proportional to its size in the unit's faculty body and its size in the campus faculty body, respectively (in the spirit of Article IV, A.1.e of the IFC Constitution). However, the overall participation of NTTF as unit and at-large representatives in the IFC should be consistent with Indiana University policies, which reserves at least 60% of the voting weight to tenure-track faculty.

Listed below are the relevant sections of the constitution as well as proposed amendments that would need to be made to the IUPUI constitution in order to allow the participation of all full time faculty members (excluding visiting, acting, adjunct, and emeritus ranks) as full voting members of the IFC. The recommendation of the task force is to allow for all full time faculty in any track and rank to be eligible to be voting members of the IFC. Currently, the full-time faculty list includes (alphabetically): Clinical, Clinical Instructor, Instructor, Lecturer, Professor of Practice, Research Scientist, Scientist Scholar, Tenured, and Tenure Track.

Current: IFC Constitution Article IV. Section A.1f

> **Election of unit representatives**. Each academic unit shall conduct its election of unit TT and NTTF representatives, in a manner that reflects the proportion of TT and NTT faculty in the unit's faculty body by procedures it shall itself establish. In the case where a unit has to elect a single representative, this individual may be either a TT or a NTT faculty member, all in accordance with the unit's bylaws. The results of the unit elections shall be reported by each academic unit president or chair to the Faculty Council Coordinator and the President of the Faculty no later than the middle of March. The President shall announce the results of the elections at the April Council meeting.

Proposed Amendment to IFC Constitution Article 1. Section B.1

> All tenured and tenure-track full time faculty members as well as all full-time non-tenure track faculty (excluding visiting, acting, adjunct, and emeritus ranks) shall be voting members of the faculty and are eligible, regardless of track, to serve on the IFC either as unit or as at large representatives.

Proposed Amendment to the IFC Constitution: Article IV. Section A.1g

Election of at-large representatives. Election of at-large TT and NTTF representatives shall be conducted in accordance with the procedures specified by the Faculty Council Bylaws, in a manner that is reflective of their proportion in the campus faculty body, provided that the number of tenured or tenure-track at-large representatives shall be equal to the number of unit representatives, and provided further that the number of elected tenured or tenure-track representatives from any academic unit shall be less than one-half of the total number of elected members of the Council. ~~Ten additional at-large representatives shall come from the ranks of the full-time non-tenure-track faculty (NTTF) and be elected by their peers; they will have the same rights and duties as other at-large representatives.~~

Proposed Amendment to IFC Bylaws Article II. Section B.

For the purpose of the election of at-large representatives, a distinction is to be made between two groups of voting faculty:
1. Full-time tenured or tenure-track faculty (hereafter Group 1) and
2. Full-time non-tenure-track faculty (hereafter Group 2).

For each group, two elections are required to choose at-large representatives to the IUPUI Faculty Council: one for nominating candidates for the available at-large representatives' positions, and a second to elect the at-large representatives. For the first ballot, for each group the slate of candidates will consist of all eligible voting members of that group. In the subsequent voting, at-large representatives will be elected by each group from a slate resulting from the popular vote in the first election by that group (Constitution Article IV, Section A, Subsection 1, Paragraph g.).

1. Nomination to the at-large ballot
a) Each voting member of Group 1 shall be eligible to nominate no more than three persons from a list of the tenured or tenure-track voting faculty prepared by the Faculty Council Coordinator under the supervision of the Nominating Committee. Each voting member of Group 2 shall be eligible to nominate no more than three persons from a list of non-tenure track faculty prepared by the Faculty Council Coordinator under the supervision of the Nominating Committee.
b) These lists shall be distributed no later than the middle of November and the nominating votes shall be returned no later than the middle of December to the Faculty Council Office for counting under the supervision of at least two members of the Nominating Committee.
c) The Nominating Committee shall submit to the Faculty by the end of January two ballots.
    1. One ballot for the tenured or tenure-track voting faculty containing twice the number of nominees as the number of persons to be elected.
    2. One ballot for the non-tenure-track faculty also containing twice the number of nominees as the number of persons to be elected. ~~and securing that the results of each election be such that of the ten non-tenure-track faculty representatives on the Faculty Council no more than two shall come from the same school and that there are at least two representatives from each of the clinical, research, and lecturer ranks.~~
    3. Each ballot shall contain the names of persons receiving the most nominations. In the case of a tie for the last position on a ballot, the Nominating Committee shall select persons for the ballot from among those tied.

2. Elections

a) For each group the ballots containing the names of the nominees shall be distributed by the Faculty Council Coordinator no later than the end of January. The two ballots shall identify each nominee by name, academic title, school, department, and administrative title, if any. Each voter may vote for as many at-large representatives on their ballot as there are positions to be filled and this number shall be specified on the ballot. No candidate may receive more than one vote per ballot. Votes shall be returned to the Faculty Council Office no later than the end of February for counting under the supervision of at least three members of the Nominating Committee before the middle of March. For each group the candidates receiving the greatest number of votes shall be declared elected. In case of a tie, the Executive Committee shall vote by secret ballot to break the tie. Only if needed, the total number of at large representatives from each group will be adjusted by the IFC Executive Committee to ensure a minimum of 60% tenure/tenure track faculty in the overall makeup of the faculty council—excluding deans and other administrators.

b) The chair of the Nominating Committee shall announce the results of the election at the Council's April meeting.

Task Force Members:
Ben Boukai
Patricia Capps
Xiaoling Xuei
John Hassell
Megan Palmer, Chair
Kate Thedwall
Robert Yost
Ken Wendeln
Lisa Angermeier

Change from Current

Determination of N Using All Faculty

Unit	Fall 14 Census (Inc Librarians In Units except UL)						Min 60% TT (n=75)			N
	TT	% Unit	NTT	% Unit	% Tot	Total	n=75	TT	NTT	110
Herron	33	0.846	6	0.154	0.005	39	1	1	0	110
Business (Kelly)	29	0.547	24	0.453	0.019	53	1	1	0	110
Columbus	34	0.607	22	0.393	0.017	56	1	1	0	110
Dentistry	53	0.558	42	0.442	0.033	95	1	1	0	110
Education	21	0.636	12	0.364	0.009	33	1	1	0	110
Engr. & Tech.	69	0.627	41	0.373	0.032	110	1	1	0	110
Health & Rehab Sci										110
Informatics and Computing	23	0.561	18	0.439	0.014	41	1	1	0	110
Journalism										110
Law	38	0.760	12	0.240	0.009	50	1	1	0	110
Liberal Arts	151	0.671	74	0.329	0.058	225	2	1	1	110
Library & Info Sci				0.000	0.000		0	0	0	110
Medicine	594	0.404	878	0.596	0.688	1472	13	5	8	110
Nursing	43	0.538	37	0.463	0.029	80	1	1	0	110
Philanthropy	9	1.000	0	0.000	0.000	9	1	1	0	110
Phys. Ed & Tour.	18	0.563	14	0.438	0.011	32	1	1	0	110
Public & Env. Affairs	22	0.759	7	0.241	0.005	29	1	1	0	110
Public Health	27	0.794	7	0.206	0.005	34	1	1	0	110
Science	132	0.721	51	0.279	0.040	183	2	1	1	110
Social Work	48	0.600	32	0.400	0.025	80	1	1	0	110
University Library	26	1.000	0	0.000	0.000	26	1	1	0	110
Number	1370	0.518	1277	0.482		2647	32	22	10	
Percent		0.518		0.482		1.000		0.6875	0.3125	

Without Medicine				
	776		399	
	0.660		0.340	
	1175			
	1.000			

Unit Reps Max Elected at Large-At total possible	TT	NTT	Total
	22	10	32
	16	16	32
	38	26	64

reuired prop by UFC   0.59375   0.40625

Unit Reps **Allotment of Seats** total possible	TT	NTT	Total
	22	10	32
	17	**15**	32
	39	25	64

propation: 0.609375   0.390625