

Graduate Affairs Committee Minutes

Date: March 22, 2016

Time: 1:30 p.m.

Location: UL 1126

Meeting called by: Dr. Janice Blum

Attendees:

Janice Blum (Chair), Randy Brutkiewicz, Cristine Czachowski, Fred Di Camilla, Patricia Ebright, Richard Gregory, Maureen Harrington, Monica Henry, Marjorie Hovde, Brian King, Karl MacDorman, Brendan Maxcy, Jacquelynn O'Palka, David Peters, Patrick Rooney, Randall Roper, Kristy Sheeler, David Skalnik, James Wimbush, Constantin Yiannoutsos

Guests: Karen Bravo, Associate Dean for Graduate Studies School of Law; Antony Page, Vice Dean, School of Law

Minutes

Approval of the Minutes for February 23, 2016 - approved

Blum

IU Dean's Report

Wimbush

The UA budget conference was held mid-February. Mary Francis McCord has left IU for the University of Pennsylvania but is returning once a month as a consultant until her replacement is found. This year the Graduate School made a \$120,000 budget request to the University Administration.

- \$50,000 was requested for a new IUPUI admissions position. With all the creation of new degrees on this campus, both at the master's level as well as the doctoral level, plus with IUPUI receiving site approval for many of the Purdue Ph.D. programs, there is a need for help in processing these admissions.
- \$70,000 was requested for the regional campuses. We want to provide fellowship funds and professional development funds to the regional campuses. We plan to allocate \$50,000 as fellowships to help with local recruitment efforts. The Graduate Faculty Council (GFC), which includes faculty from all campuses, will make decisions on these awards. The other \$20,000 is planned for professional development for students. This can be in the form of travel funds so that students can attend poster sessions or conferences.

Purdue University Report

Story

Not in attendance

Associate Dean's Report

Blum

At the GFC, we had a presentation from Chris Foley and Michael Rushton which reviewed the current process for new or revised IU online degree program approval. There maybe different charges for courses administered online by the regional campuses vs. Bloomington and IUPUI.

If your programs are stalled in the online review process, please reach out to the Office of Online Education or Dr. Margie Ferguson. Even though the GAC is not supposed to review programs while they are going through the online process, try to submit your proposals to the GAC as close as possible to the IU Online approval.

The GFC is also discussing the importance of minors and whether they are needed, as well as online doctoral programs. The nursing program has had success with their online doctoral program and therefore has a stake in the conversation. Rachel Applegate is leading the Academic Policy subcommittee for these discussions. Contact her for any questions or concerns you may have.

The campus TA orientation sponsored by the CTL and the Graduate Office is scheduled for August this year.

Research Day will be August 8th.

IUPUI has joined the CIRTL, a national network of universities with the goal of preparing graduate students and postdoctoral fellows for academic careers. While CIRTL has a focus on providing STEM trainees and offers skillsets and career development opportunities, at IUPUI the CIRTL program will be open to all graduate and professional students as well as postdoctoral fellows. We will be reaching out to faculty across our campus to discuss and help shape our CIRTL program. Trainees can access the online resources at the national CIRTL site. Summer online course registration is open for CIRTL and an online program on April 25th will provide information on how graduate students and fellows can develop a Teaching As Research project (TAR). See the CIRTL website to sign up <http://www.cirtl.net/>

Assistant Dean's Report	Blum
<p>IU Trailblazers & Innovators is funded by the President's Diversity Initiative. This year the conference will take place both at IUB and IUPUI April 4-6, with the IUPUI portion taking place on the 5th and 6th. This year's speaker is Dr. Keisha N. Blain, a historian of the 20th century United States with broad interdisciplinary interests and specializations in African American History.</p>	
Graduate and Professional Student Government	Blum
<p>The Graduate and Professional Student Government (GPSG) will be hosting the 2nd Annual Elite 50 Celebration Dinner on April 13 in the Campus Center CE 450 from 6-8 p.m. Support the dinner by sponsoring a table.</p>	
Graduate Office Reports	Henry
<p>The Graduate Office is actively searching for the new Graduate Admissions Coordinator for IU Programs. We hope to have an offer within the next week.</p>	
<p>Information session for those program's participation in the Midwest Student Exchange Program (MSEP) was March 30 from 3-4:30 p.m. A follow up with slides and a promotional flyer will be sent soon. The award will be posted as a third party contract and will not trigger insurance.</p>	
<p>The Sherry F. Queener Award winners have been selected. Ruthie Firmin from the IUPUI School of Science Psychology program received the Ph.D. award. Nhan Do from Purdue University Engineering & Technology received the Master's award.</p>	
Committee Reports	
Curriculum Subcommittee Report	O'Palka
<p>For the March 1 meeting, there were 28 courses submitted. During the online meeting, eight courses were approved and five were conditionally approved. The rest were not approved at the online meeting and will be discussed later this week at the in-person meeting.</p>	
<p>There are two more months during this academic year where the committee will meet; April and May. The last day to receive course submissions via CARMIn before the summer hiatus is just before the May 1st meeting.</p>	
Fellowship Subcommittee Report	Henry
<p>Please continue submitting student responses for the University Fellowship. There were 31 nominations for the master's fellowship, for which 16 offers went out. For the Ph.D., there were 61 nominations with 30 offers going out.</p>	
Graduate Recruitment Council Report	Blum
<p>We are using Salesforce to distribute our two newsletters; one for prospective students and one for current students. The open rate for these newsletters has been very good. The IUPUI Graduate Office's 2016 Event flyer was distributed to the members.</p>	
Program Review	Blum
<ul style="list-style-type: none"> • Curriculum change – Business of Biomedical Science doctoral minor - approved • Curriculum change <ul style="list-style-type: none"> ○ MS Technology – tabled until OLS Project Management course remonstrance is resolved ○ Motorsport Concentration in the MS Technology degree – approved • Request to offer graduate designation in the Technical Communication (TCM) Program - approved 	
<p>Information item: The GAC approved a request for an Information Assurance and Security (InfoSec) concentration in the MS in Technology degree in May 2014. This concentration has been approved by PUWL.</p>	
Discussion	
<ul style="list-style-type: none"> • McKinney School of Law, LLM transfer program with American University of Central Asia (AUCA) agreement; Karen Bravo and Antony Page McKinney School of Law faculty will have the opportunity to teach LLM courses at AUCA. Those LLM courses taught by our faculty can be transferred to our program. AUCA students will be able to earn up to half the number of the credits required towards our Masters of Law degree. The first cohort is expected in Fall 2017. 	

This agreement helps faculty to become well-known globally and helps IUPUI with their goal of making IUPUI a global university. This is an example of the kinds of agreements that are possible.

- **Process to Address Remonstrance of Courses or Programs**

The undergraduate committee has drafted a formal document to address remonstrance. Please review the document and the suggested edits that address graduate remonstrance issues. We can decide at the next meeting if we want to adopt something similar.

There was a general positive consensus that a policy like this should be considered by the GAC.

Item E in the document suggests that a special meeting of the GAC will be called for the purpose of reviewing the proposed resolution of the dispute. However, it was recommended by a GAC member that if both parties agree, then it will not need to come to the GAC for further discussions on courses. For program disputes, once these are resolved, the degree or certificate program can return to the GAC for review and re-consideration.

Please discuss this with your programs and hopefully we will vote on this at the next meeting.

Next Meeting and Adjournment (**April 26, 2016, 1:30 pm, UL 1126**)