



INDIANA UNIVERSITY

OFFICE OF RESEARCH ADMINISTRATION
RADIATION SAFETY – INDIANAPOLIS

November 2012

TRAINING

All Training Classes are in:
Gatch Hall (CL) Room 154

Radiation Safety Course

January 14 through January 18, 2013
8:30 am – 10:30 am

Radiation Safety Orientation

Wed, November 7, 2012 1:30 pm – 3:00 pm
Tue, December 4, 2012 9:30 am – 11:00 am
Mon, January 14, 2013 1:30 pm – 3:00 pm

RADIATION SAFETY STAFF

Radiation Safety Officer
Mack Richard, MS, CHP

Associate Radiation Safety Officer
Trent Mays, MS, CHP

Assistant Radiation Safety Officers
Jeff Mason, BS
Carra Roberts, BS

Health Physicist
Tim Kleyn, BS

Waste Technician
Mike Johnson

Purchasing Coordinator
Judy Savage

Departmental Secretary
Debbie Phillips

Radiation Safety Office
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Radiation Safety Website:
http://researchadmin.iu.edu/Radsafety/IUPUI/radsafe_home.html

This newsletter is issued quarterly in February, May, August, and November.

Radiation Safety Newsletter

Holiday Schedule

The RSO will be closed for the following holidays:

Thanksgiving

Thursday, November 22, 2012
Friday, November 23, 2012

Christmas

Tuesday, December 25, 2012

New Years

Tuesday, January 1, 2013

MLK Day

Monday, January 21, 2013

Please keep this in mind when placing orders and scheduling waste pick-ups.

Staff Update

There has been an addition to our office. We recently hired Trent Mays as the Associate Radiation Safety Officer. Trent is a certified health physicist with a B.S. in Chemistry from Taylor University and a M.S. in Health Physics from Purdue. He has operational experience as a health physicist from Purdue University, Mayo Clinic and most recently from the Corporate Health & Safety Office at Eli Lilly. Trent was born in Lafayette, IN, but spent time growing up in Syracuse, NY and Wheaton, IL. Please help us welcome Trent.

Winter Delays

With winter coming, problems may arise with receiving packages on time due to inclement weather. Problems not only arise locally but also in the originating city. Keep this in mind when planning experiments and placing orders.

Training Sheets

In October, a semi-annual training sheet was sent via email to all Permit Holders to distribute to all radionuclide users. The PH is required to return the sign-off form via fax, email, or send it via campus mail to the RSO. These were due back by October 31st. If you have not returned the sign-off form, please do so as soon as possible.

Cut-Off Times

As a reminder, all radioactive materials must be ordered through our office. The cut-off time for ordering is 3:00 pm. Any order placed after 3:00 pm may not be ordered that day.

In addition, the cut-off time for scheduling a waste pick-up is 3:00 pm the day before the pick-up.

Training

All new radioactive material users, including temporary personnel (e.g., summer students, interns, etc.), and individuals previously approved who have left the university or have not been listed on a permit for a period of two years or more, are required to attend the Radiation Safety Orientation. A completed Radiation Safety A-3 form, *Authorization to Use Radioactive Materials*, should be submitted to the RSO prior to the initial use of radioactive materials. This form can be obtained from our office or from our website. After receiving this form, our office will send an email notification to register for the next orientation. Please make sure to register on-line to confirm adequate classroom space for all attendees. In addition to attending the orientation, all new radioactive users with inadequate training/experience with radionuclides must attend the Radiation Safety Course. Temporary employees (i.e., individuals working in a lab for less than 6 months) are required to complete the orientation but not the course. These individuals must be supervised during their work with radioactivity.