

AGENDA
IUPUI Staff Council
Wednesday, June 15, 2016
2:00 – 4:00 p.m. ~ UL Lilly Auditorium

In Attendance: Julia Backus, Theresa Bell, Kaitlin Bell, Michelle Benberry, Tony Bernard, Aimee Brough, Gary Curto, Emily Clossin, Susan Corrie-Fox, Venus Davis-Wallace, Caitie Deranek-Stewart, Jennifer Dowling Wiley, Carla Ewing, Janet Fulper, Dana Gonzales, Barb Hanes, Laura Heathers, Joe Hunt, Lans Jameson, Todd Kirk, Jim Klenner, Lyndy Kouns, Lodema Lines, Greg Mobley, Lindsey Mosier, Kevin Mouser, Andrew Myers, Jamie Owens, Greg Rathnow, Chris Rohl, Pam Ross, Liz Rybak, Mansi Singh, Rachael Urso, Etta Ward, Louise Watkins, Mary Westerbeck, Courtnee Yarbrough, Windi Hornsby, Margie Ferguson, Juletta Toliver, Emily Wren, Alicia Gahimer, Charlotte Mahin, Adam Siurek, Marg Hopper, Katie Gray, Shelanda Graham, Sally Atcheson, Wayne Hilson, Ronda Smith, Joe Goins, Allison Wheeler, Jennifer Deppi, Erin Gladstone

Agenda Item I: Welcome and Call to Order

Jim Klenner called the meeting to order at 2:05 p.m.

Agenda Item II: Adoption of the Order of Business for the Day

The agenda was adopted as the order of business for the day.

Agenda Item III: Approval of the Minutes of the May 18, 2016, SC Meeting

Changes were made to the minutes to correct typos. There was a motion to accept the minutes with the revisions and it was approved unanimously.

Agenda Item IV: Report from the President

Jim Klenner read a thank you card from Karen Lee for the flowers from Staff Council on the death of her father.

Agenda Item V: Executive Officer Elections

Courtnee Yarbrough passed out ballots for 1st Vice President and Member-At-Large to current members and they were then counted by a team of current members so results could be given during the meeting.

Agenda Item VI: Report from Human Resources Administration

Juletta Toliver, reported that we completed the batch process to the new IU minimum wage of \$10.15. Those rates will be reflected starting June 19.

John Whelan will be coming to the August Staff Council meeting to update everyone on HR 2020. July 1 will be a preliminary report on all staffing for HR and a scheduled meeting to let everyone know what it looks like.

Paid maternity and paternity leave is still a high priority but there is nothing new at this time.

FLSA law update – there is nothing new to report on the overtime eligible individuals. There will be some who will become exempt and some will then become overtime eligible. Nothing is effective until December so we do have some time to make those decisions but we are not going to wait that long to make our decisions. IUPUI has just under 300 people affected. There are 156 or so posts/docs who will also be affected by the new law.

Agenda Item VII: Update from Associate Vice Chancellor for Facilities

Emily Wren, reported that New York and Michigan St. projects are in full swing. New trees are going in on New York and that is the final phase of that part of the project. There will be medians and the city has responsibility for that part of the project. Michigan is still under design and that is good news for the move in at the start of fall terms. Contractors do not want to be told when and where to start and so it is going to be

delayed a bit to help with move in. It is still going to be a mess but maybe help a little bit. IPL work is started and they are working on burying wires and this will continue to happen until they are all completed. Michigan St. also has lots of trees in the way that will need to be moved in the fall. If we moved them now, they would likely die. Approximately 20 trees will be moved. There are also 40 signs in the way that will need to be moved and they will be capped and upgraded at the same time. Lots of logistic work on this project. Dental school will not have a front yard. There will be more information after the bid work is done and we know for sure who the contractor is.

Blackford Street will be widened between NY and Michigan St.

Ball Gardens is complete. Rededication in June 21st in the afternoon. It is beautiful and will be a great asset to the campus.

The flower program is ongoing. Trees and flowers are being planted along several of our streets and this is an ongoing project. We don't know about what will happen when they start to grow.

There is a ton of things going on campus and it is appropriate for this time of the year. We do our bid work in March and want it all done in the summer. That is not good for getting everything done. We are working to not do quite so many things out in March and get some of them out in November so that the workload is more flat.

Vermont St. garage is going to be under construction. The first thing to do is remove redwood slats and we are going to store them and find a new use in the future for those. There will be some small spaces taken out after this but not big areas.

Tower Courtyard is another area that we are looking to redo. We need to fix the garage and the courtyard is above it. That will happen but maybe not this year.

Utility work on Walnut and University is almost complete. However, we are going to have to go back and redo some of the roads so not everything is going to be opened back up just yet.

Library and Taylor Hall are both under construction. They are either in design or in process.

North Hall is almost complete. There is nothing at this time that will stop students from moving in this fall. We have tried to do this before and it didn't go well. However, it looks like this year it will be different and we will have a full dorm this fall. We want to thank the contractors for that.

Dental School lot will be fixed. We are working with Dental School on where patients will be able to park in the interim. We need to make sure they can get to their appointment on time and safely.

Natorium opening was fabulous. The facility had gotten quite "squally." It is now a like new building and is great. Olympic Diving trials are next week in that building. There is more to do but the biggest part of that project is complete.

There is a study underway to create a student rec area in the campus center. There is nothing definite but we will keep you posted on the progress.

Taylor Hall 2 & 3rd floor is being replaced over the summer. There is more foot traffic in this area than most any other area on campus.

Community Engagement moved to the Urban League this week.

CFS will move because of an agreement with Eskenazi Health to get out of their current building. We will be in the new Health Sciences building.

“Are we buying an island on the corner of MLK and 10th?” has been the question several have asked. However, we are buying it and we are scheduled to close on that property in July. Purpose is not conclusive.

Veterans Affairs are moving to the 2nd floor of the campus center.

16 Tech update – none.

Riley relocation and renovations are still in progress. We are collaborating with IU Health, and SOM and we are still finalizing timing and locations. We should be prepared to announce soon.

Can parking validations to garages be open to all garages because of new physicians who are visiting and coming to the campus since garages that are close are being renovated or closed for a period of time? Emily said to work with parking services as that is absolutely something that can be worked out.

IU is building a hospital in Bloomington with IU Health and that is part of the ongoing discussion.

Question on how the multi-year parking passes are going. Probably will not be known until after the first of the year or at least closer to July when we see how folks are buying them.

Lockefield Garage had an incident yesterday where the internet went down and folks could not get out of the garage. This may have been a computer incident since it looks like there may have been issues in all garages. It was asked if the arms could go up when things like this happen so that you are not sitting in a garage for 1 ½ hours trying to get out. We are working on a speedy response.

At one time there was talk of turning in the parking lot on Vermont St into a building and make Vermont a pedestrian only walk way. Is that still going on? Emily says that she is not sure it is shut down completely but it is probably on the back burner. There is a saying that every parking lot is a potential building site. It is funny but not in that we all still need to park someplace and our parking money is paying for it.

Lot between Inlow Hall and Science Building is being redone and all their trees were tore down. Why did they do that if we are planting new trees everywhere? They were not healthy and they were in the way of the new design. Moving them cost lots of money and it was just decided to do away with some of those trees. The designer plan did not have them in the proper place and sometimes it is cheaper and easier to do away with them instead of moving them. The landscape architects at IU are obsessed with retaining all the trees they can and do all they can to keep as many around as possible. If you work in the drip line, you could be harming a tree and sometimes they have to come down for the betterment of them as well. There is also curbing or some sort of guide where it looks like there are going to be trees planted. Are they going to chop up the lot? Yes – we do not tell the contractors how to do their job and once it is bid and accepted, we do not interfere with their work. Once this lot is completed, it will be a completely new parking lot

Agenda Item VIII: Standing and Ad Hoc Committee Reports and Other Standing or University Committee Reports

Election Results – Jim Klenner – 1st VP will be Barb Hanes, At-Large will be Tim Roach, Andrew Myers and Alicia Gahimer. Barb Hanes ran for both 1st VP and At-Large and won both positions. She was ask to choose so she chose 1st VP.

Event Committee – Pam Ross announced the retreat on July 22 at the Indianapolis Zoo and did a personal invitation to all new folks to attend.

Staff Development – Lindsey Mosier announced there were 211 who attended the Mini-Conference and if you have not filled out a feedback form, please do so.

Rewards & Recognition – Barb announced that the winners of the SC internal awards have been chosen and will be announced at retreat. They created a new feedback form and have updated Survey Monkey and also posted it on the website.

Membership – Julia Daley-Backus – reported for Kristy Beach a new mentorship program that we are going to start for new members this fall. She passed out a sheet with information on what the program is all about and there is a sign-up sheet if you would like to be a mentor. You will be paired up during retreat or during the first meeting in August. Kristy is also willing to be a facilitator if you are not comfortable approaching someone yourself. There are 28 new folks who are joining.

Agenda Item IX: Report from Chancellor's Academic Liaison

Margie Ferguson, reported that we are gearing up with training with Edossier. It was designed for Bloomington and not us but we have been working on the adaptation and it is closely aligned to us and our expectations. This is in reference to promotion and tenure for faculty. There are smaller pieces rather than big chunks of things. Faculty can do their own but chairs, deans, and administration will be using this form and this is where they want to look for dossier. We have a 50 page limit on the dossier and that encourages faculty to put only the important things in their dossier.

New system for faculty annual reports – FARR – is a homegrown system that has been despised but it is going away. As of the next round of reviews we are going to use Activity Insight for all faculty starting this year. This is an IU live project. You will be able to pull your information off of FARR and we will be doing training on how to use it. It should be easier to input and pull information off. We are asking folks to go back to 2015 for historical data for now.

Agenda Item X: Question and Answer Period*

This was an open forum for new members to ask any type of questions they would like. Nothing was asked immediately.

Is there any updates on any of the task forces that are out there? Beautification efforts are in effect with trees and flowers all around campus. Parking lots are also getting green in them. There is going to be one large parking lot next to the campus center instead of the 2 small ones.

Agenda Item XI: Unfinished Business

Nothing to report

Agenda Item XII: New Business

A few weeks ago we had the 2nd annual mini-conference for staff that was well received by lots of folks. Richard Gunderman spoke about the brain and Jim stated he really learned something. Thank you Lindsey and Caitie for all your work.

Agenda Item XIII: Final Remarks and Adjournment – Next Meeting: Retreat – July 22, 2016 at the Indianapolis Zoo.

Jim Klenner

Written Reports

Special Events –

- Summer Blood Drive – July 21, 2016, 10:00am - 3:00pm, Campus Center – There will be one Bloodmobile parked on Vermont Street outside the Campus Center to maximize summer foot traffic.
- 2016 Retreat – Set up – Set up will take place from 3-5pm on July 22st. Location will be determined once we find out if we can get into the Dolphin Pavilion or not. Help may be needed the morning of the retreat. RSVPs – Ready to send once the election takes place at the next SC meeting. Snacks - Pam Ross agreed to purchase Zoo Animal Crackers from Sam’s Club, Aimee offered to purchase chocolate and gift wrap for speaker gifts, and Carol is purchasing Sparkling Cider and plastic glasses for the Cider and Canvas (painting) breakout session. All purchases will be reimbursed by SC. PowerPoint – Kaitlin shared the presentation that will play the morning of the retreat. The Office of the VP for Engagement will provide journals made from recycled materials for attendees

Slate of Executive Council Officers for 2016-2017

1st Vice President

Damon Spight – School of Dentistry

Barb Hanes – VP Information Technology

Lindsey Mosier – School of Medicine

Beth Chaisson – School of Medicine

Tim Roach – School of Medicine

Member-at-Large (3 open positions)

Lindy Kouns – Fairbanks Public Health

Lisa Christy – School of Medicine

Windi Hornsby – School of Medicine

Andrew Myers – McKinney Law

Tim Roach – School of Medicine

Scott Orr – School of Science

Alicia Gahimer – VP Research

Polly Maple – VP Research

Aimee Brough – School of Engineering & Technology

Barb Hanes – VP Information Technology

Staff Council Meetings 2016-2017

All meetings are 2:00 p.m. – 4:00 p.m.
On the third Wednesday of every month*

August 17, 2016 – UL Auditorium
September 28, 2016 – UL Auditorium*
October 19, 2016 – UL Auditorium
November 16, 2016 – UL Auditorium
December 14, 2016 – UL Auditorium
January 18, 2017 – CE 405
February 15, 2017 – CE 409
March 15, 2017 – CE 405
April 19, 2017 – CE 409
May 17, 2017 – CE 405
June 21, 2017 – CE 405

*moved to the 4th Wednesday because of the Chancellor’s Employee Recognition Convocation on September 21.