

IUPUI University Libraries Faculty Organization  
Minutes of October 28, 1999  
UL 1116

Present: P. Boruff-Jones, B. Burk, R. Crumrin, T. Daniels-Howell, M. Fiander, J. Hehman, R. Halverson, R. Hinton, J. Makepeace, V. Goodwin, M. McCormick, P. McWilliams, K Petsche, M. Stanley  
Visitor: A. Kopczynski

The meeting was convened by M. Fiander, ULFO Chair

## **Kopczynski Presentation on LIS “redesign”**

A. Kopczynski distributed a memorandum regarding the Library information System (LIS) redesign project. She indicated that a draft of the LIS has been prepared, and can be reviewed at <http://depaolo.ulib.iupui.edu:90/>. If color printouts of the page are needed, the Digital Libraries Team has a color printer available. The new LIS WebPages will be official in January 2000, before the beginning of the new semester if possible. For examples of the new Subject Directory WebPage design, see: <http://depaolo.ulib.iupui.edu:90/subjectareas/museum/home.html>. Major changes include a new background and less conspicuous search icon at the top. Kopczynski told the group that a new LIS search engine will be used and asked for help in testing its performance.

A. Hinton asked whether the redesigned site would be able to generate usage statistics for individual pages or products. R. Crumrin indicated that gathering usage statistics will be easier with the new system, but that this capability will not be ready in January.

Kopczynski encouraged feedback concerning the redesign. Feel free to email her. She indicated that documentation of progress for the project will be available on the University Library Intranet.

## **Action Items**

B. Burk presented a motion to approve the minutes. The second was provided by R. Hinton. The vote was unanimous in favor of the motion.

## **Announcements**

V. Goodwin: we have confirmed dates for the Annual Review Workshops. These will be sent out by email. The dates are Friday November 12 1-3 PM and Tuesday November 16 9:30 - 11:30 PM. Jim Baldwin, Joe Harmon, and Randi Stocker will be presenters; Mary Stanley will also attend and provide suggestions. Non-tenured librarians are encouraged to attend.

A. Hinton: we are nearing our 20th anniversary as a federal depository library. The 20th anniversary of the arrival of the first documents is in 2000 while the 20th

anniversary from the date the depository became fully operational will be in 2001. This will be a good opportunity to highlight our documents library. We are looking for ways to celebrate the event.

M. Stanley: the first week in January will be organization week. Monday will not be scheduled in case of Y2K problems. Efforts have been made to allow secondary members of teams to attend meetings for those teams.

## **Reports**

### **SIRSI Report, V. Goodwin:**

Working groups for implementation of the new OPAC SIRSI have been approved by the library director. M. Fiander is the IUPUI University Library representative to the OPAC Working Group. Please send comments about OPAC-related issues to Michelle.

J. Harmon is the representative to the Cataloging Working Group. S. Schmidt is the co-chair of the Circulation Working Group. R. Stocker is a member of the End-user Working Group. V. Goodwin is the co-chair of the Acquisitions Working Group.

Parameter settings and definitions for SIRSI need to be set. December 2000 is the goal for 49 buildings to be linked by the new online catalog, with 5 million records in place. Working Group meetings will take place through mid-February to work on policies. Training will be done in Huntsville, AL. Acquisitions, Cataloging and Serials training will occur in November while OPAC training will occur in February.

As director of Library Information Technology for University Library, Dolores Hoyt will serve as the SIRSI contact person and implementation coordinator for University Library, and the Herron and Columbus Libraries. Delores will provide updates for any adjustments in plans.

### **Report on plan to provide snacks to students during finals week, M. Fiander:**

M. Fiander reported for F. Huehls. The library will provide catered coffee and tea in the Lower Level study area. We will need to monitor the area for trash. F. Huehls will provide updates and may ask for volunteers.

## **Discussion Items**

### **Holiday Party**

M. Fiander: the Holiday Party will be library-wide and will be held on the Lower Level.

V. Goodwin: ULFO sponsored the first party two or three years ago. Everyone in the building was invited. People were requested to bring food categories such as salads, according to the alphabetical position of their last name.

M. Stanley: the party was originally intended to honor student workers but now that we have been having the party late in the year, students often have already gone home.

J. Makepeace expressed a concern that the party, usually held in late December, was a de facto Christmas party. The matter was discussed and suggestions were made. The group consensus was to have a non-denominational "End of Semester" party, in early December before finals begin. Friday December 10 was suggested. Student workers will be encouraged to attend.

Mary S. suggested that volunteers should be solicited from the overall staff by sending a message on the IN-ULIBSTAFF listserv. M. Fiander will form a committee and get preparations underway.

### **IUPUI Library Faculty Meeting**

ULFO will sponsor the November 17 IUPUI Library Faculty Meeting. This meeting will take place at in UL 0110.

### **Brainstorm ideas for subsequent ULFO meetings--e.g. will we use the time to exchange ideas about Promotion and Tenure activities?**

M. Fiander reported that she had no response to her email request for professional development ideas.

B. Hinton suggested that time be allocated to practical issues, e.g. a question and answer session including issues such as how to set up the "Out of Office" feature in Outlook.

M. Stanley volunteered to solicit discussion topics from volunteers.

### **Future Agenda Items:**

**December 7: Do we need to send a representative to the Faculty Council or do we have a member? M. Fiander will investigate.**

### **Next Meeting**

**Wednesday, December 1, 1999, 1PM to 3PM**

Respectfully submitted by Randy Halverson, ULFO Secretary