IUPUI University Libraries Faculty Organization

Minutes of April 25, 2001
UL 2115E

Present: P. Boruff-Jones, F. Huehls, M. Stanley, D. Hoyt, J. Baldwin, P. McWilliams, K. Petsche, R. Stocker, R. Halverson, C. Stokes, J. Harmon, R. Crumrin.

Minutes of 02/20/01 meeting were approved.

Announcements:

Polly Boruff-Jones: Electronic resources meeting will be held on June 7th (Thursday). It will be a half-day meeting; urged people to be efficient and prepare for the meeting. Librarians need to research and lobby for products they want; the product suggestion form should be utilized. If a product is expensive, consider canceling something else. The budget may or may not be the same as last year. Randi Stocker added that it might be necessary to make last minute cuts, depending on how the budget comes out.

Cindy Stokes: Reminded members about the upcoming IOLUG copyright conference.

Randi Stocker: There is a promotion and tenure workshop next Wednesday from 1-3 pm. It is specifically designed for those on local P & T committees and supervisors. Anyone can go; need to contact the Office of Professional Development to make a reservation.

Committee reports:

Primary peer review/promotion/tenure (Jim Baldwin): The guidelines for time spent on professional development and service for purposes of the librarian annual report are:

Based on a 40 hour week:

Performance	.70	28 hrs.
Professional dev.	.15	6 hrs.
Service	.15	6 hrs.

In the subsequent discussion, it was pointed out that what people consider service varies from person to person. The measure was designed for teaching faculty and not librarians. It was suggested that the references to 'hours spent' be deleted from the annual report. Polly Boruff-Jones will take this proposal to Mary Stanley.

Research leave (Randall Halverson): The committee will be submitting final wording changes for leave policies by the next ULFO meeting. Question was raised about whether discussion and vote on this issue could take place via email. This question was deferred pending discussion of changes to the by-laws.

Nominating committee (Joe Harmon): Two elections are at hand—ULFO chair and secretary; Primary peer review/promotion/tenure. Conduct of the election is pending based on resolution of by-laws.

By-Laws (Kevin Petsche): The changes were sent by email for general review. The wording of the proposed changes was approved with minor modification. Timeliness of disseminating information and the efficiency of email to save meeting time were the center of the discussion.

The three proposed amendments to be submitted to the membership via electronic ballot were:

1. Article V Section A
   Current: An election of officers shall be held annually, at the May meeting.

   Proposed: An election of officers shall be held annually. The chair of the Nominating Committee or that chair's designee will put out a call for nominations on or about April 1. Nominations are to be made by April 20 and a vote will follow via electronic mail or paper mail ballot by May 1, per Article IV, Sections E and F. The new officers will be announced at the May meeting.

2. Article IX, Section A
   Current: Proposals for amending the bylaws may originate with any member of the ULFO. They shall be submitted to the Bylaws Committee, who shall have them placed on the written agenda prior to the meeting in which they are to be discussed.

   Proposed: Proposal for amending the bylaws may originate with any member of the ULFO. They shall be submitted to the Bylaws Committee, who shall distribute them to all ULFO members via electronic mail and have them placed on the written agenda for the next ULFO meeting.

3. Article IX, Section B
   Current: A proposed amendment shall be discussed at one or more of the meetings of the ULFO before a vote is taken. The vote shall be an electronic mail or paper mail ballot.

   Proposed: A proposed amendment may be discussed via electronic mail and shall be discussed at a meeting of the ULFO before a vote is taken. The vote shall be an electronic mail or paper mail ballot.

Meeting adjourned at 2:45 pm.