

IUPUI University Libraries Faculty Organization

Minutes of November 3, 2000
UL 1116

Present: P. Boruff-Jones, T. Daniels-Howell, R. Halverson, K. Petsche, R. Crumrin, B. Burk, J. Harmon, P. McWilliams, M. Fiander, J. Hehman, M. Bay, R. Stocker, F. Huehls.

Minutes of 10/4/2000 meeting were approved. At the request of Polly Boruff-Jones and Fran Huehls, the membership agreed to read the meeting minutes on the ULFO intranet page prior to each meeting, rather than having copies printed and distributed.

Polly Boruff-Jones distributed folders from the Community of Science/Scholars to members who had missed the October session.

Announcements:

J. Hehman: Asked members to sign up for INULA. Mary Rose Wompler will speak at the December meeting. At the spring meeting, there will be a panel on the controversial topic of the 'new librarianship.' Bloomington will also host the annual book sale in the spring.

M. Bay: A group met yesterday about the feasibility of having a book sale at University Library.

R. Halverson: SLA and Indiana Users Online will both have meetings next week.

M. Stanley: Several more organizational conversations will be held in the coming weeks. All are urged to attend. The last conversation will be December 8th. She is trying to set one up mid-week for those who are having problems attending on Friday mornings.

Report on committee chairs (by Poly Boruff-Jones):

Research leave committee—Randall Halverson will serve as chair.

By-laws committee—K. Petsche, P. McWilliams, and C. Stokes have agreed to serve on the committee; no chair needs to be designated.

Nominating committee—no chair needs to be designated.

Committee reports

Unit peer review, promotion and tenure (Robin Crumrin reporting): committee has not met; Jim Baldwin will schedule the workshop in December. Per Joe Harmon, the annual review forms are available on the BAT intranet page.

Research leave committee (Randall Halverson reporting): explained types and durations of leaves that are available. Questions regarding application dates and the need to inform the membership were deferred to the committee. M. Stanley agreed to post the due dates to the BAT calendar.

End of semester party (Pat McWilliams reporting): indicated that the committee would need door prizes and other prizes. The committee would also be soliciting donations from on-campus vendors. The membership agreed that it would be acceptable to send out a request for donations via the listserve, with the understanding that donations were voluntary. Katy McBryan will be contacting the staff regarding food donations for the

party. The membership agreed that a donation of food should not be a requirement to attend the event.

Ad hoc annual review committee (Randi Stocker reporting): the group had met informally and would be meeting with Mary Stanley immediately after the ULFO meeting and in committee next week. Recommendations would be sent to the membership via email. Finalized recommendations need to be sent to David Lewis by mid-November.

Reference & Research Team Subject Directories Working Group (Kevin Petsche reporting): notes are from verbatim from the information sheet provided.

Coordinator: Kevin Petsche

Members: Jennifer Hehman and Kelly Smith

Resource Members: May Jafari, Martha McCormick, Randi Stocker and Mark Bay

Charge:

- 1.) Develop a process for identifying subject guides in need of content help.
- 2.) Communicate with appropriate subject liaisons to confirm that the page will not be updated within a reasonable time period (4-6 months?).
- 3.) Gain liaison's permission to develop current content links and possibly propose a revised page structure.
- 4.) Implement the process and work to update subject pages per the approved process.

Important Points:

Working Group is a service and not a threat.

We are not trying to impose a “one-size-fits-all” structure to the subject pages.

We look to work with the subject liaison and not just be totally responsible for the page.

We are not charged with maintaining the page once it's been updated or created.

Virtual Reference Desk Project (Michelle Fiander reporting): University Library is pursuing the possibility of initiating an interactive virtual reference service. Features would include chat session format, the ability to push a page to a patron, and the ability to view what the patron is doing. Voice capability is a possibility but not visual contact. Todd Daniels-Howell requested that Special Collections be included in the pilot project.

Modification to promotion and tenure procedures (Polly Boruff-Jones, Mary Stanley, and Todd Daniels-Howell reporting): Mary Stanley and Todd Daniels-Howell attended the meeting of the Bloomington Faculty Council where the issue of modifications to the *Academic Handbook* procedures for promotion and tenure was discussed. Librarians were not considered during the development of the document, leading to confusing language in the text. The process at IUPUI will not change. Comments on the document can be sent to Todd Daniels-Howell but members should wait until Mary Stanley receives clarification on some of the language issues.

Other business: Polly Boruff- Jones acknowledged receipt of a request for information regarding the existence of a budgetary affairs committee for ULFO. She will respond.

Meeting was adjourned at 12:00 pm.