

ULFO Meeting
October 22, 2002
UL1116
9:30 – 10:00 am

Present: Jim Baldwin, Polly Boruff-Jones, Emily Dill, Ed Gonzalez, Vania Goodwin, Randall Halverson (Chair), Kathleen Hanna, Joe Harmon, Jennifer Hehman, Dolores Hoyt, David Lewis, Martha McCormick, Ann O'Bryan, Bill Orme, Kevin Petsche (Secretary)

According to the ULFO Bylaws, Article IV, Section C, a quorum was present.

Business Meeting:

- I. Randall called the meeting to order at 9:35.
- II. Vania moved that the minutes from the September 19, 2002 meeting be accepted; Dolores seconded the motion. The motion passed without dissent.
- III. Announcements
 - a. Polly will be co-facilitating a pre-conference workshop for the Assessment Institute 2002, held at IUPUI, Nov. 3-5. The Workshop title is "On Assessment of Information Literacy and Computer Competency" and will be held from 1:00 to 3:30 on Sunday, November 3. Her co-facilitators are Howard Mzumara, Director of the Educational Testing Center and Janis Stevens, Department of Computer Technology. Registration is required and as of last Friday, 8 seats were left.
 - b. Martha reminded us of a workshop on critical inquiry to be held on November 15 in UC2110 from 9:00 to 2:30.
 - c. David is on the committee to select a new librarian to head the Law School Library. They hope to make a decision by the end of the year and have the new person in place the first quarter of 2003. He's also working on a cooperative academic agreement that will provide funding for a digital library infrastructure and cooperative database purchases among other issues. They will be applying for funding from the Lilly Endowment.
 - d. Bill is on the search committee for the Indiana University Kokomo Chancellor.
 - e. Kathleen brought back handouts from a conference she attended. Among several topics, the handouts dealt with full text titles in aggregator databases and a comparison of the duplication rates among them.
 - f. Jennifer raised the idea of taking time to review our disaster plans. She also announced that she will be doing a poster session on her research titled "Indiana Women Artists: Library Resources and Forthcoming Publications" at the ILF Women's Division conference on November 7th.

- g. Kevin represented the ULFO on October 17 at a joint meeting of the IUPUI Faculty Council Executive Committee and the Faculty Governance Leaders on campus. The Executive Committee is interested in hearing what issues campus faculty members have. He will be soliciting concerns by email. He also announced that IUCAT will be serving as a source for SFX and wanted teams to know that he is available to come to team meetings to talk about this process.

- IV. Reports from ULFO Committees
 - a. There were no reports.

- V. Organization and Procedures document for the Committee Unit Peer Review, Promotion/Tenure Committee. Does this [document](#) need updating to bring it into accord with current practice?
 - a. Randall tabled this item in the interest of time. Discussion will be conducted over email.

- VI. Promotion & Tenure—Top Five Issues
 - a. Vania is on a system-wide committee reviewing promotion and tenure issues for librarians. The following is a list of issues raised:
 - i. With both the campus and the IU system looking at Promotion & Tenure issues, we want the campus and system to know that we want tenure for librarians.
 - ii. Need to bring the IU Academic handbook up-to-date to reflect the existence of our unit handbook.
 - iii. Need for clarity as to the order of precedence regarding who sees our dossiers first. There are issues about where the final authority lies.
 - iv. Wording regarding documentation can use clarification. Also, the balance case dossier needs clarification.
 - v. Exploration needed as to how the library's mission statements affect dossiers.
 - vi. There's a need for criteria for full librarian and how it's working (or not working) on regional campuses.
 - vii. Is mid-tenure review accomplishing what it's intended to do?

- VII. Overview of IU Librarians' Faculty Governance
 - a. Jim described faculty governance using the following [handout](#). A discussion followed with many questions.

- VIII. Issues in Considering Merit
 - a. David described the current procedure used to assign merit pay and a number of options for changing the process. A lengthy discussion followed. A survey of faculty on this topic will be done via email. Randall will present our viewpoints to the Leadership Team at a meeting dedicated to reviewing the assignment of merit pay.

- IX. Because time ran out, we asked Ben Imdieke to return at a later meeting to lead us in an activity.
- X. Randall adjourned the meeting at 11:00 am.