

University Library Faculty Organization (ULFO)  
Meeting Minutes

March 23, 2010  
9:30-11:00 AM  
UL 1126

**Present:** Tina Baich, Brenda Burk, Jaena Hollingsworth (secretary), Todd Daniels-Howell, Fran Huehls, Meagan Lacy, David Lewis, Ann O'Bryan (president), Tony Stamatoplos, Kimberly Thompson, Jessica Trinoskey, William Weare

**Call to Order and Approval of Agenda**  
Meeting was called to order at 9.36 am.  
The agenda was approved.

**Approval of Minutes of January 2010 Meeting**  
The minutes were approved.

#### **Announcements**

David Lewis: The library received budget construction instructions on Friday, which require UL to set aside 2% of salary and benefits (or about \$95,000) into a reserve fund. This amount is in addition to the \$185,000 cuts UL identified last year. David is currently sorting out what the library's options. The library may be able to take a piece of this cut out of the materials budget rather than other parts of the budget (which will not be possible without not filling currently vacant positions or looking at reductions in force, and neither of those things are good options). Another budget uncertainty is the University College may not be able to continue its contribution of \$50,000 to University Library. David will identify potential cuts before submitting a budget proposal next Monday. One possible cut could be paying for WorldCat Local (\$6000). Fran Huehls asked about open positions, and David answered that there are two positions currently vacant—one in PPT and a half-time position as clerical support for ERT. The search just closed for the PPT position with over 100 applicants. David will keep us posted.

David Lewis (for Kevin Petsche): University Library has completed a review of serials vendors and will be moving from Ebsco to Harrassowitz at the beginning of the next budget year. This change will result in some significant cost savings, which may indirectly feed money back into materials budget accounts.

Ann O'Bryan introduced William Weare, new Access Services Team Leader, and welcomed him to his first ULFO meeting.

#### **Committee Reports**

Bylaws: No report.

Primary Peer Review: No report.

Professional Development/Research/Service Leave: No report.

### Other Reports

LIBFAC: Fran Huehls reminded everyone that there will be a P& T workshop directly following the LibFac meeting starting at 10:30am on Tuesday, May 4, 2010, in UL 1126. The workshop, which is open to all librarians, will cover a wide range of issues.

### Old Business

None.

### New Business

None.

### Adjournment

Meeting adjourned at 9:46 am.

Respectfully submitted,  
Jaena Hollingsworth  
ULFO Secretary