

University Library Faculty Organization (ULFO)
Meeting Minutes
December 9, 2010
9:30-11:00 AM
UL 1126

Members present: Jaena Alabi (chair), Tina Baich, Brenda Burk, Todd Daniels-Howell, Kathleen Hanna, Randall Halverson, Joe Harmon, Jennifer Hehman, Fran Huehls, Rhonda Huisman (secretary), Eddie Gonzalez, May Jafari, Megan Lacy, Mary Beth Minick, Willie Miller, Ann O'Bryan, Bill Orme, Randi Stocker, Kimberly Thompson, William Weare

1. Call to Order and Approval of Agenda Chair

Meeting was called to order at 9:34. Jaena asked for changes or amendments. None were noted. Brenda moved to approve, Tina second.

2. Approval of Minutes of September 2010 minutes.

Brenda Burk motioned, Bill Orme second. Minutes were approved.

3. Announcements

- Brenda Burk: We will host mid-west trainers meeting for the Wikipedia foundation in January; currently working w/2 professors in Bloomington for announcements to improved quality and content. Librarians can request contact or assistance for assignments.
- Randall Halverson: Green Team is working on a button, design contest to come soon.
- Kathleen Hanna: Green Team grant proposals include: 1) Drinking fountain modifications, and 2) More plants on 3rd and 4th floor. Applications are due in late January. We hired a philanthropic studies/Common Theme graduate assistant: Elijah Howe (in combination w/Fran, will be located in the 2102 suite.)
- Fran Huehls: Annual Review workshop on Friday (12/10) at 11:00. There are system-wide changes in new and old forms, and the workshop will include discussion on changes. Eddie Gonzalez commented on exporting docs as a request to Rich Wing, but Fran commented that there is no way to do this due to formatting issues, and does not accommodate for performance and attach documents. Also reported updates on the new lab space and an instructional machine to try (workstation) in the 2102 suite. Bill Orme added that one will be available in 1115E, and Renee Jackson can provide a station.
- Willie Miller: COG is sponsoring a winter welcome on January 10th, prizes will be given and there will be a signup sheet asking for library volunteers.
- Bill Orme: Andrea Copeland sent out email about partnering/mentoring a SLIS student. The deadline is Dec 15th. Students will be paired with faculty depending on interest. Kathleen Hanna asked about areas of interest—reference, instruction, and Bill Orme commented that there are no specialized areas at this point but there is funding attached.
- Rhonda Huisman: Project Based Learning Institute will be taking place this summer (June-July 2010) and explained that this is combined effort between the University of Indianapolis, the IUPUI School of Education, and Ben Davis/IPS. She will be sending out an email asking for volunteers to assist in teaching/facilitating a library-media track for k-12 and higher education faculty.

4. Committee Reports

Tina Baich (reporting for Nominating Committee): Due to Jaena Alabi's impending job at Auburn, current secretary Rhonda Huisman will be taking over as chair of ULFO in January 2011. Ann O'Bryan, Tina Baich, or Mary Beth Minick will take names for secretary nominations.

Todd Daniels-Howell (reporting for David Lewis):

- January Org Week schedule was sent by email. This year's Org Week will take place Jan 5—Jan 7 (see email for more details). On the schedule: Green issues on campus; team meetings and TLR meeting, as well as "Service with Distinction" focus. Friday morning and afternoon: team meetings to take place, as well orientation to new learning space; lunch on Friday.
- Principles of Excellence: McRobbie's State of the University address; 10 principles of excellence to move campus forward; Bantz's state of Campus address w/in context. At this time, unsure of set expectations but will gradually be integrated into functions across campus; #9 was particularly restrictive [sic] in relation to the libraries, and how UL fits into the other principles, or how these could be modified, addressed, or adapted. What is the sense of "metrics" or how these can be measured; make progress, or assessment/evaluation. No input is necessary today, but simply informative; contributions or ideas can be sent to David or Todd as soon as possible
- Service with Distinction: campus-wide program spearheaded by Vice Chancellor of Finance. Questions raised: how can we improve service with both internal and external clients; ongoing process and training, as well as evaluation. UL is one of the first units to begin to working on this. Will look at how we serve each other [internally] as well and improve processes. Intro to this will take place during Org Week. A trainer out of HR (Debra Dunbar) from Bloomington will be here to lead a program. Leadership council will meet w/her as well. Documentation is available by email from Todd. No further details available at this time.
- McRobbie appointed a New Academic Directions committee (IUPUI and IUB), to look at how schools are structured, academic program structures, or eliminating programs that are not meeting student or community needs. Lead by Hansen and Bantz. There is very tight timeline, with report in early 2011. No further discussion of core schools. Rumors: SLIS and Informatics "merge"? UL is not currently on the radar for these discussions. Mary Beth Minick commented and questioned whether this committee is an off-shoot from the Principles of Excellence address, when new programs are created. Currently, no thought or connection on accreditation 2012; cut costs and legislature support were raised.

Jennifer Hehman gave the following reports:

IULFC: 11/5/2010; teleconference. Committees have been set; encouraged those that are currently holding office to please begin work. Ad-hoc committees on changes in handbook (revisions are needed) as well as including links to each campus and governance.

UFC: 11/30/2010; Essential learning outcomes; LEAP campus (IUPUI completed this already); transfer of credits to Ivy Tech or other campuses; reform group on making UFC more efficient (narrow to 6 committees, 4 meetings/yr, eliminating teleconference

meetings when possible); chose Indianapolis as meeting site. Please submit ideas or wishes to Jennifer H.

IFC : 12/7/2010 (IUPUI Faculty Council); New Directions discussion; Bantz and Bobby S. (?) to take ideas for 3 different subgroups (Financial, Opportunities/Funding, and Optimizing/Innovation). Jennifer is looking for feedback from faculty to improve any of these areas. She also commented about Governor Daniels & Tony Bennett's education reform. Jennifer remarked that IUPUI should be ahead of the game, and already ahead of school reforms; she also commented on trying to secure more funding; the Fairbanks foundation; and, Public Health degree/STEM will continue to be pushed as well as expanding motorsports degree (School of L.A., Tourism)—scholarships and internships available and looking for further support. Randi commented about the librarian's responsibility to purchase materials. Tobacco policy/lack of enforcement: looking for leadership. Jennifer also discussed

- the no smoking ban in Bloomington, in which security office arrests or fines offenders.
- Benchmarking study from the Hoffmeyer group (?)
- Fundraising (Dee M. from Wisconsin—VP for Development), if we know about potential donors; grass-roots support from across campus and community.
- Support new impact campaign/ Fairbanks foundation is strongest supporter at this time.
- Public Art (Cloews)
- Int'l Studies has scholarships available as well as Herron.

5. Old Business

None reported.

6. New Business

None reported.

7. Adjournment

Brenda Burk motioned, Kathleen Hanna second. Meeting was adjourned at 10:17.

A farewell reception/gift was given after the meeting to Jaena Alabi, who will be leaving on Dec.20th.

Next scheduled meeting:

February 22, 2011

9:30-11:00am

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