

University Library Faculty Organization (ULFO)
Meeting Minutes
April 15, 2011

Members present: Tina Baich, Brenda Burk, Eddie Gonzalez, Randall Halverson (secretary), Joe Harmon, Jennifer Hehman, Fran Huehls, Rhonda Huisman (chair), Kristi Palmer, Kevin Petsche, Randi Stocker, Stephen Towne, Jessica Trinoskey

1. Call to Order and Approval of Agenda

The meeting was called to order, and a motion provided to approve the minutes (motion and second provided by Towne and Burk). The agenda was approved by voice vote.

2. Approval of Minutes of February Meeting

A motion was made to approve the minutes (motion and second provided by Towne and Burk). The minutes were approved by voice vote.

3. Announcements

Petsche: July 15 is the deadline for Journal format changes and drops.

Towne: Gave details regarding the April 20 showing of 2010 film, 'Made in Dagenham'. This is the next movie in an ongoing series sponsored by the University Library Diversity Council.

Burk: SLIS students appreciated the Librarians' involvement in the University Library and School of Library and Information Science Joint Research Conference. To follow up, librarians will be asked to provide a list of their research interests.

Huisman: please let me know if you are willing to serve on the ULFO Nominating Committee.

4. Committee Reports

Primary Peer Review: Palmer

Snajdr's Midterm Review has been completed and submitted.

Nominating Committee: O'Bryan

O'Bryan requested that volunteers contact her regarding self-nominations and recommendations of others for the ULFO ballot.

Budgetary Advisor: Petsche

There has not been a recent update regarding the budget for the next fiscal year.

5. Old Business

No items were presented.

6. New Business

a. Review of bylaws: Huisman

The Bylaws haven't been updated for four years. Its not clear whether someone can be appointed to fill an office vacancy occurring during the year. The chair will ask the current committee to consider reviewing the bylaws for any needed updates. If additional time is needed, the review will be completed by that committee next year.

b. Campus accreditation

Huisman provided an update regarding campus reaccreditation process. On Wednesday, she attended the Town Hall meeting regarding Criterion 4: Acquisition, Discovery and Application of Knowledge.* Huisman noted that the Criterion 4 committee has criteria and limited examples, but is seeking activities illuminating how student learning objectives are addressed in

instructional activities and assignments. The committee also seeks input to better articulate outcome expectations, and assessment techniques and results.

Members suggested that the “crosswalk” developed several years ago between the campus PULs and the ACRL Information Literacy standards would be relevant. Huisman noted that the campus committee memberships have not been finalized. She recommends that anyone interesting in serving contact the committee chairs/co-chairs.

c. Libguides update

Huisman provided an update regarding the Libguides working group recommendations for the 2011/2012 academic year.

d. Green Team

Halverson: The Green Team will prepare sampler examples of University Library resources relevant to “green” academic topics, courses, and programs. These will be provided as handouts for the Wednesday April 27 campus Earth Day Green Networking Event (10: 30 – 12: 30 at Taylor Hall yard). These will also run on the library’s Axis System from April 25 to April 28. If you have ideas to highlight as relevant to courses or programs of your academic liaison units, these are appreciated!

e. Promotion and tenure/FAR

Huehls: please send thoughts regarded needed changes in the FAR for next year within the next several weeks.

f. Criteria for Trustees Teaching Award (TTA) and other IU Library System award opportunities. Stocker asked to provide an additional New Business item.

Stocker noted that the selection process for TTA needs to be more transparent, to support the efforts of others to improve their teaching and compete successfully for the award in the future. Once library administration approves the selection, a mechanism for publicity is needed. For example, it could be posted on the ULFO website.

Stocker added that furthermore, there is value in the library becoming more proactive in terms of awareness of librarians regarding opportunities available via all IU Library System awards and professional development support, such as the White research award, teaching awards, scholarships, sabbatical opportunities, mentoring, etc.

ULFO members pointed to the benefit of more fully communicating the accomplishments, activities, and impact of University Library librarians [and staff?] to the campus community.

A formal motion was proposed (motion and second provided by Towne and Burk) and approved by the membership:

We request the University Library Trustees Teaching Award committee bring recommendations to the May ULFO meeting for strategies to publicize opportunities available for the award.. Recommendations are also appreciated for strategies to regularly publicize the accomplishments of award winners to the campus and community via groups such as the library External Relations Team and Campus Outreach Group (COG).

7. Adjournment

Next Meeting:

Tuesday, May 17th

9:30-11am, University Library, Room UL 1126