

UPDATE

Vol. XXXII, No. 12
C. Coleman Harris
U.S. Department of Education
December 2002

DATES TO REMEMBER

December

1 International Ag Ambassador Applications due, FFA Center
1-22 2002-2003 National FFA Officer Team training, FFA Center

January 5-22 2003-IISSO trip to Germany, Austria and Italy
25-27 2003 National FFA Organization Board of Directors meeting, Alexandria, Va.
2003 National FFA Foundation Board of Trustees meeting, Crystal City Marriott, Arlington, Va.

February 1 Teacher applications due for Costa Rica Proficiency Seminar, FFA Center
27,28 National Council for Agricultural Education Board of Directors meeting, Washington, D.C.

March 1 National Council for Agricultural Education Board of Directors meeting, Washington, D.C.

CONVENTION WRAP-UP

75th National FFA Convention memories: Photographs of convention events are still available. Under contract to FFA, King Shots Photography took candid pictures at various convention events. Visit www.ffapix.com, choose your event from the list to view your pictures, complete an order and receive prints within four to six days. A password is required to enter the site. Contact Nicole Bishop, nbishop@ffa.org, if you have lost or cannot remember your password.

Congratulations to each American FFA Degree recipient who walked across the stage during the convention. Chappell Studios was hired to take photos-one backstage and one onstage-of each individual who received the American degree. Each American FFA Degree recipient should have received proofs of their photos via U.S. mail by Nov. 22. The mailing included information on how to access, review and purchase photos online through www.chappell.com. If the proofs have not yet arrived, contact Chappell directly at 1-800-424-3686 for more information.

Looking for a great photo to commemorate your trip to the national convention? You can still purchase a state group photo. Contact Chappell Studios directly at 1-800-424-3686 for more details or to order a print.

Do you need another copy of a CDE team/award, proficiency, national chapter, agriscience or H.O. Sargent print for your chapter scrapbook, as a gift or for a memento?

Visit www.orderyourphoto.com to purchase additional photos. You must have a password to view and order pictures. Contact Nicole Bishop, nbishop@ffa.org, if you have lost or cannot remember your password.

Special offer from Cowboy Poet Baxter Black: Former FFA member Baxter Black is extending his generosity to FFA members, teachers and state staff. Because his books were so popular at convention that he sold out of them, he wants to extend the following offer: purchase one of his books and he will personally sign it before it is shipped to you. The special FFA price is \$20 plus shipping per book, or \$14 each plus shipping for FFA chapters ordering a quantity of six or more. Contact Baxter at 800-654-2550 or www.baxterblack.com. Be sure to tell them you are with FFA!

WHAT'S HAPPENING AT FFA

Reminder: Convention registration fee set at \$30 for 2003: The National FFA Board of Directors and National Officers have set the national FFA convention attendance fee at \$30 for pre-registration and \$35 for on-site registration beginning in 2003. The action was taken to offset significant increases in costs for services, decoration, staging, labor and security. As a break-even activity, convention costs are borne by participants and not by general dues. Even with the approved increase, the \$30/\$35 FFA convention fee remains markedly lower than national meeting fees for other student organizations: VICA/Skills USA - \$90/\$100; FCCLA - \$100/\$110; and FBLA - \$85/95. Increases in the convention fee are scheduled periodically and are not expected to require adjustment for another five to seven years.

National FFA Week materials: All advisors should have received FFA week materials in their classrooms. Items sent included a poster, FFA Week proclamation, certificate, planning guide and corresponding communications plan chart, FFA week media kit and envelope stuffer. Advisors wanting additional materials may visit <http://www.ffa.org/ffaweek/index.html>. Materials such as the certificate and proclamation can be printed directly off the website. By Jan. 1, advisors will also find information on the web page beyond the media kit, which they may use to promote FFA week to local media. Contact: Michelle Foley, <mailto:mfoley@ffa.org>, 317-802-4253.

Spread some holiday cheer with your 75th anniversary gear! Log onto www.ffaunlimited.org <http://www.ffaunlimited.org> today to buy the perfect gifts. It's going to be an entire year of celebration for FFA, and you are invited to take part. Order your 75th anniversary merchandise online today or call 1-888-332-2668. Wear it with pride just as other FFA members have done since 1928!

COMPETITIONS

The second annual T-shirt design contest entries are due Jan. 31, 2003. FFA is looking for creative students to submit their best designs. Winning designs will be featured on T-shirts sold through the 2003-2004 National FFA blue catalog and online store. Encourage your FFA members to submit all those fabulous designs that have been produced at the local level. If selected, they will earn 50 percent of the gross profits on the shirt's catalog sales for one year. See the 2002-2003 winners in this year's Blue catalog or click http://www.ffa.org/chapters/html/tshirt_contest.html for more information. Contact: Dawn Sharp, dsharp@ffa.org, <mailto:dsharp@ffa.org>, 317-802-4271.

Win a trip to Washington D.C.: FFA members can win a trip to Washington, D.C., when they enter the 2003 Risk Management Writing Contest. Encourage your members to write a 1000-word essay on "Risk Management Strategies for your SAE" and submit it to the National FFA Center. All entries must be postmarked by Jan. 31, 2003. Ten lucky winners and their advisors will receive an all-expense paid trip to Washington, D.C., where they will meet with top U.S. Department of Agriculture officials and tour our nation's capital. A resource guide and contest rules will be mailed to all chapters in December. Contest information and last year's winning essays are posted at ffa.org. Please note the new requirements for 2003. Contact: Andrea McNeely, <mailto:amcneely@ffa.org>, 317-802-4288. The contest is offered by the National FFA Organization in cooperation with the National Council for Agricultural Education and with funding from the Risk Management Agency of the U.S. Department of Agriculture as a special project of the National FFA Foundation.

EDUCATOR NEWS

Scholarship guidebook now available: The 2003 scholarship guidebooks and applications have been mailed to all FFA advisors and guidance counselor offices. If you have not received a copy of the scholarship book/application, please contact the scholarship office to request one. Students will also be able to download the application from [ffa.org](http://www.ffa.org/programs/schapp/index.html) at <http://www.ffa.org/programs/schapp/index.html>. All scholarship applications must be postmarked by Feb. 15, 2003. More than \$2 million in scholarships is available through this program. Do your students have the right combination of community service, FFA involvement, leadership skills and SAE development? Encourage them to apply today! Contact: Carrie Powers, scholarships@ffa.org.

STATE STAFF NEWS

Nominate teachers to test pilot materials: More than 150 agriculture teachers from across the country are needed to test pilot the leadership, personal growth and career success instructional materials being developed through funding by a USDA grant, Leadership for Rural Youth: Essential Leadership Through Agricultural Education and FFA, and sponsorship by John Deere through the National FFA Foundation. Three types of teachers are preferred: first or second-year teachers; teachers recognized in your state for developing leadership skills; and teachers with at least five years of experience in a program strong in classroom, SAE and FFA. Please nominate at least three teachers from your state, one in each category. You are welcome to nominate as many teachers as you'd like, and you are welcome to share this notice with any or all of the teachers in your state and have them directly contact FFA. Teachers need to be available to teach six or seven lessons during Feb. 10-21 and participate in a conference call with the writer of the lesson sometime during Feb. 27-March 3. Contact: Seth Derner, <mailto:sderner@ffa.org>, 317-802-4413. To send nominations, contact Kim Henry, <mailto:khenry@ffa.org> or send to the National FFA Center directly to Kim.

INTERNATIONAL HAPPENINGS

Travel to Europe: Each year, state FFA officers have the unique opportunity to travel to Europe to learn about global agriculture and business during the International Leadership Seminar for State Officers (ILSSO). Tentative dates for 2003 are Jan. 4-20. This trip includes stops in Germany, Austria and Italy. If you are a newly elected or past state FFA officer and have ever wanted to travel to a foreign country, learn about global agriculture or spend two amazing weeks with other state FFA officers, then ILSSO is the right place for you. Download application forms and find out more information at

www.ffa.org/international [_<http://www.ffa.org/international>](http://www.ffa.org/international), e-mail us at global@ffa.org [_<mailto:global@ffa.org>](mailto:global@ffa.org), or call 317-802-4309.

FFA Global Leadership training available online! FFA Global is looking for agriculture instructors interested in exploring agriculture through our exciting, online learning program about global agriculture. A “real world” storyline allows students to learn about global agriculture and U.S. policy as they follow the lives of two fictional FFA members as they travel to Moldova, Honduras and Ethiopia. Several chapters are already using the program. If you are interested in learning more about this project, contact FFA Global at 317-802-4309 or at global@ffa.org [_<mailto:global@ffa.org>](mailto:global@ffa.org). Visit the FFA Global Leadership Scenarios site at [_<http://www.ffa.org/scenarios/>](http://www.ffa.org/scenarios/) today!

International experience available: International Teacher Opportunities Competitive Scholarships are available for agriculture teachers to participate in an international experience through EARTHWATCH. The scholarships are available for use in 2003. EARTHWATCH is a research organization with international expeditions throughout the world year-round. Participants receive up to \$1,500 each in scholarships to cover a portion of the expedition costs plus membership to EARTHWATCH. Applications can be found online at www.ffa.org/programs/global/ [_<http://www.ffa.org/programs/global/>](http://www.ffa.org/programs/global/) and are due Feb. 1, 2003.

Pura Vida, Costa Rica! National FFA Proficiency Finalists and Star Over America winners have the opportunity to travel to Costa Rica in June to learn about Latin America Culture and the tropical agriculture of a Central American country. You must be an agricultural education instructor with a minimum of one year of teaching experience and you must speak fluently both English and Spanish. Applications are due Feb. 1, 2003.

PREVIOUSLY REPORTED IN UPDATE

National Agricultural Education Inservice: The National Agricultural Education Inservice will be held Feb. 6-9, 2003, at the downtown Adams Mark Hotel in Indianapolis, Indiana. The same registration format used last year will be followed. Please read all the attached information and make plans to attend the upcoming event. For questions on registration, contact Michele Gilbert, Local Program Success assistant, [_<mailto:mgilbert@ffa.org>](mailto:mgilbert@ffa.org), 317-802-4301. For questions on the National Agricultural Education Inservice, contact Tony Small, Local Program Success manager, [_<mailto:tsmall@ffa.org>](mailto:tsmall@ffa.org), 317-802-4300.

New State Staff Inservice: The National New State Staff Inservice (NSSI) will be held Feb. 5-6, 2003, at the downtown Adams Mark Hotel in Indianapolis, Indiana. This is a wonderful opportunity for new state staff to learn more about the programs and services provided by the National FFA Organization and to connect with the individuals who facilitate them. Those who would benefit from the NSSI include new state FFA advisors, executive secretaries, directors and other new state staff who work closely with the National FFA Organization. An agenda for this inservice can be found on page 8 of the attached PDF document titled *NAEW - 2003 Inservice Cmb*.

The NSSI will run from noon Wednesday, Feb. 5 until noon Thursday, Feb. 6, 2003. At the conclusion of NSSI, new state staff will have the opportunity to attend the National Agricultural Education Inservice. Those who wish to attend NSSI prior to the National Ag Ed Inservice are asked to check the appropriate box on the attached registration form

(AEIS 2003 Registration Form).

For questions on registration, contact Michele Gilbert, Local Program Success assistant, <mailto:mgilbert@ffa.org>, 317-802-4301. For questions on the New State Staff Inservice, contact Tony Small, Local Program Success manager, <mailto:tsmall@ffa.org>, 317-802-4300.

Local Program Resource Guide 2002-2003 CD-ROM: Requests are still being accepted from teacher educators for copies of the Local Program Resource Guide 2002-2003 CD-ROM to distribute to preservice teachers. If you have not placed or received your order, contact Michele Gilbert, mgilbert@ffa.org <<mailto:mgilbert@ffa.org>>, 317-802-4301. State staff are asked to check their supply of LPR Guide CDs. If additional copies are needed or for more information, contact: Michele Gilbert, <mailto:mgilbert@ffa.org>, 317-802-4301; Tony Small, <mailto:tsmall@ffa.org>, 317-802-4300; or Kevin Keith, <mailto:kkeith@ffa.org>, 317-802-4254.

UPDATE is also available at www.ffa.org/news/html/ffapubsindex.html#update <<http://www.ffa.org/news/html/ffapubsindex.html#update>> each month. Attachments are available online.

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The FFA Mission

FFA makes a positive difference in the lives of students by developing their potential for **premier leadership, personal growth** and **career success** through agricultural education.

The Agricultural Education Mission

Agricultural Education prepares students for successful careers and a lifetime of informed choices in the global agriculture, food, fiber and natural resources systems.

The National FFA Organization is a resource and support organization that does not select, control or supervise state association, local chapter or individual member activities except as expressly provided for in the National FFA Organization Constitution and Bylaws.

The National FFA Organization affirms its belief in the value of all human beings and seeks diversity in its membership, leadership and staff as an equal opportunity employer.

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MEMORANDUM

DATE: October 16, 2001

TO: State Staff (Advisors, Executive Secretaries/Directors and other state staff)
Teacher Educators
Teacher Leaders

FROM: Dr. Larry Case, Coordinator, Agricultural and Rural Education, USDE
National FFA Advisor and CEO, National FFA Organization
Bernie Staller, COO, National FFA Organization and FFA Foundation
Anna Melodia, Education Division Director, National FFA Organization
Mark Leitman, Executive Director, National Council for Agricultural Education
Dr. Jay Jackman, Executive Director, NAAE
C. Coleman Harris, USDE and Executive Secretary, National FFA Organization

RE: 2002 National Agricultural Education Inservice

You are invited to attend the 2002 National Agricultural Education Inservice. The dates for the annual event are February 7-10, 2002 in Indianapolis, Indiana at the Downtown Adams Mark Hotel. This year's conference will include an opportunity for agricultural education leadership from across the country to gather together and further explore and focus on current issues that will impact the overall future of agricultural education.

Details and pre-registration information for the meeting are enclosed. The draft agenda provides a perspective of the schedule for the inservice. Please review the information and send the enclosed registration forms to Damon Spight, (preferred) by email dspight@ffa.org, or Fax 317-802-4244, or through regular mail by December 14, 2001. Meeting the registration deadline will ensure funding for those who qualify.

In continuing the commitment to building state leadership capacity, the National FFA Organization, has joined together as a part of TEAM AG ED to provide funding for this year's conference. The guidelines for attending the upcoming event are outlined in the enclosed registration information guidelines. The information is designed to assist you in completing the registration form. Please read closely the section that best applies to your leadership role in agricultural education and to the details on transportation and housing.

The National FFA Organization continues to welcome additional attendees to the National Agricultural Education Inservice at the participant's expense. The hotel and conference center package cost, depending on room preference, is on the registration form and will be charged directly by the hotel. Upon registration, the hotel requires a credit card to guarantee reservations and to cover incidentals during the conference. The hotel does not provide transportation from the airport, but several options are available. Following registration you will receive additional information including transportation to the hotel, flight information, Indianapolis information and confirmation numbers.

If you have additional questions or concerns regarding the Inservice, please contact Tony Small at 317-802-4300.

Enclosures

National Agricultural Education Inservice DRAFT agenda
Downtown Adams Mark Hotel
 Indianapolis, Indiana

Thursday, Feb 7, 2002

Day theme: “Celebrating the Strength of Agriculture Education”

1:00-3:00	Registration	Foyer
3:00 p.m.	Opening and Welcome:	Ballroom
3:15 p.m.	Opening Session	
4:30 p.m.	Team Ag Ed State of the Union	Ballroom
	National Agricultural Education Update	
	Larry Case, CEO, National FFA Organization	
	Coleman Harris, National Executive Secretary	
	NAAE Update	
	Jay Jackman, Executive Director, National Association of Agricultural Educators	
	National Council for Agriculture Education	
	Mark Leitman, National Council	
	National FFA Organization and Foundation Update	
	Bernie Staller, COO.	
	“Understanding the role of Team Ag Ed”	
6:15 p.m.	Interactive workshop: “Getting to Know our Team Ag Ed”	
	Breakout sessions divided by the four national regions.	
7:30 p.m.	Reception and Mixer	
	(Followed by a great opportunities to dine in the area.)	

Friday, February 8, 2002

Day Theme: Building Our Personal Strengths

8:00 a.m.	General Session	Ballroom
	StrengthFinder [™]	
	Building a Strengths Based Team Ag Ed using StrengthFinder [™]	
9:45 a.m.	Breakout sessions	
	Application of Strengths	
	Partnering	
	Providing Leadership	
	Enhancing Management	
11:30 a.m.	General Session	Ballroom
	<i>Building commitment to Team Ag Ed in your state.</i>	
12:30 p.m.	Lunch	
1:45-2:15	State Team Meetings	
2:30 p.m.	Breakout sessions (Related work groups)	
	State Staff / Supervisors, Directors, Consultants	
	State Executive Secretaries/ Directors	
	Teacher Educators	
	Teacher Leaders	
5:30 p.m.	Team Ag Ed Reports (General Session)	
6:15 p.m.	Dinner (On your own)	

Saturday, February 9, 2002

Day Theme: “Tools for Building LPS Capacity/Strength” Business Casual

8:30 a.m.	General Session	Ballroom
9:30 a.m.	Experiential Learning Sessions	
	<i>Tangible Tools for the Job</i>	
	(Breakout session by work related groups)	

11:00 a.m.	Experiential Learning Sessions (Continued) Technology as a tool Branding: without the iron SAE: Instructional tool or antique methodology Managing the Madness: The pyramid and it's power.	
12:00 p.m.	Lunch	
1:00 p.m.	Experiential Learning Sessions (Continued) Mentoring and relationships Agriculture and Science: Making the connection Developing Others: tips and techniques Planning strategically: Focusing the resources available.	
2:15 p.m.	Break	
2:30 p.m.	Final Experiential Learning Sessions Career Clusters: Where are we? Managing the fear factor. Tools for the trade Teaching teachers (recruiting outside the box)	
3:30 p.m.	Team meetings (Developing the Action Plan) <i>Commitment to being Partners for Success</i>	
5:00 p.m.	Adjourn	
6:30 p.m.	Dinner <i>Celebration of Our Team Ag Ed (Introductions by States)</i>	Ballroom

2002 Inservice Registration Information

The National Agricultural Education Inservice will be held in Indianapolis, Indiana at the Downtown Adams Mark Hotel the dates of February 7-9, 2002.

As a part of the longstanding commitment to state leadership in agricultural education the National FFA Organization is again providing financial assistance for participants to attend the National Agricultural Education Inservice. In an effort to clarify who is eligible for reimbursement the following detailed information was put together to assist in determining who will be provided assistance. The objective is to provide flexibility to the state leadership to best determine those that should attend and establish suggested guidelines that allow for managing

The National FFA Organization will provide state participants with airfare (21-day advance/Saturday night stay over) and hotel expenses (based upon double occupancy). The emphasis of this year's Inservice is targeted to building strong Team Ag Ed connections in states using the following suggested participants from each state.

Recommended Participant	Details
State Supervisors, Directors	Selected by the lead State Staff Director or Supervisor.
State Executive Secretary/Directors:	Selected by lead State Staff Supervisor or Director.
Teacher Educators:	Each university with an agricultural education teacher preparation program is encouraged to send one person that actively involved in preservice education. The State Supervisor/Director should work with the department chair(s) to determine the participants.
Teacher Leaders:	Invited by NAAE and will represent the state professional organization as the state president or president-elect. Registration information is being sent directly to the representative designated by NAAE. Coordination with the state supervisor/director is essential.

In an effort to provide every state an equitable opportunity for state representatives to attend, the following breakdown has been established. Each state is responsible for serving different numbers of students and teachers. Determination for the categories is based upon the number of agricultural education students engaged in more than one component of an integral agricultural education program, specifically through their FFA membership.

The additional participants from the larger states must be designated by the lead state staff representative and can represent any of the Team Ag Ed participant groups listed above. In states with more than one teacher education institution: one representative from each different school responsible for preservice teacher education is encouraged.

Agricultural Education Students w/ FFA membership	# Of Inservice Participants Costs covered (housing double occup, transportation)
States with 10,000 or less paid FFA membership:	Four (4) participants
States with 10,000 to 19,999 paid FFA membership:	Five (5) participants
States with more than 20,000 paid FFA membership:	Six (6) participants
**Additional representatives are welcome at their expense	**Unlimited

States wishing to register additional participants to attend the inservice are encouraged to do so. The inservice is open to all who wish to participate and gain valuable insight on current trends and information in agriculture education. Additional participants will be responsible for all costs including the \$100.00 registration fee. All hotel registrations must be completed through the National FFA Organization to ensure rate.

Your hotel registration information is located on the bottom of the registration form. Please include any specific requests for rooming arrangements when registering.

All flights paid for by the National FFA Organization must be booked through the new National FFA Organization travel director. We ask all participants who using FFA funding for air transportation expect a Saturday night stay over to ensure lower costs for transportation. The Saturday night stay will schedule a departure on Sunday, February 10, 2002.

Please use the Excel template flight request form with the registration form to provide the needed information for booking your flight. For prompt efficient service send the registration form and flight form electronically or by fax to the addresses listed on the forms. Please pay close attention to the due date (**December 14, 2001**). You will receive your flight itinerary along with all pre-inservice information soon after the reservations are complete.

√ Checklist for registration Forms

- Complete the registration forms provided and include all information requested.
 - Inservice Registration
 - Flight request form is appropriate
- Send all e-registration forms electronically or by fax to the contact listed on the forms. This will ensure prompt service to you.
- Send the registration fee or P.O. and a copy of all forms to the address listed on the forms.



Team Ag Ed
AGRICULTURAL EDUCATION INSERVICE REGISTRATION

Indianapolis, Indiana

FEBRUARY 6-9, 2002



REGISTRATION DUE: POSTMARK DATE DECEMBER 4, 2002

1. PERSONAL INFO -- GIVE YOUR NAME EXACTLY AS IT READS ON YOUR GOVERNMENT ISSUED ID

Dr. Mr. Ms. Mrs. This information will be used to update the State Staff Database. If you like to be addressed differently, please fill in the Preferred or Nick Name box.

Formal Name: Preferred or Nick Name:

Title: Phone:

Organization: Fax:

Address:

City: State: Zip Code:

E-mail: * Providing an EMAIL address will speed up the confirmation process and receipt contact information for coordinating travel.

ARRIVAL DATE DEPARTURE DATE

(ex. Thursday, February 6)

(ex. Sunday, February 9)

2. REGISTRATION (\$100/person)

Place an "X" the appropriate registration box(es).

- State Staff (Advisors, Exec. Secretary/Directors & other state staff)
- Preservice Teacher Educator
- State NAAE/Teacher Leader representative/Teacher
- *Other (i.e. additional state representative, industry representative, state alumni representative, etc.)

Will you be attending **New State Staff Inservice?**

Yes No

** New State Staff Inservice will begin on Feb. 5th at 12:00 p.m. and will end on Feb. 6th at 12:00 p.m. Registration for National Ag Ed Inservice will begin at 1:00 p.m. on Feb. 6th.

Payment Method:

Check Enclosed Check # **Make Checks & POs payable to: National FFA Organization**

Purchase Order PO #

Bill Credit Card CC# Type Exp.

ex. 8888-1565-8765-3559 ex. 08/03

3. HOUSING / TRAVEL ARRANGEMENTS

Double Occupancy

State Staff/Teacher Educators/Teachers Covered (No room charges, except incidentals)

* Others (\$74+tax/night plus incidentals - with roommate)--charged by hotel

Single Occupancy

State Staff/Teacher Educators/Teachers Covered (\$62+tax/night plus incidentals)--charged by hotel

* Others (\$123+tax/night plus incidentals)--charged by hotel

Rooming preference (please check all that apply):

Double Smoking Roommate Name Roommate State

Single Non-Smoking Hotel Room Not Required

A credit card number is **required** to guarantee room reservations. Your credit card will not be charged until after the inservice if incidental or room charges are necessary. (If you are unable to attend, you must contact the hotel directly to cancel your room reservation or the credit card will be charged)

Credit Card # Type Exp.

ex. 8888-1565-8765-3559 ex. 08/03

Method of Travel: Air Driving Other (please explain)

If traveling by air, please make your flight arrangements by **December 4, 2002** (Saturday night stay-over).

4. SEND COMPLETED FORM TO: Michele Gilbert at mgilbert@ffa.org or fax to (317) 802-5301

5. CONTACT FOR REGISTRATION QUESTIONS:

Make Checks/POs payable to:

National FFA Organization
 ATTN: Michele Gilbert
 RE: National Ag Ed Inservice
 6060 FFA Dr, PO Box 68960

Registration Contact:

Michele Gilbert, LPS Assistant
 Education Division, National FFA Organization
Phone: 317-802-4301
Fax: 317-802-5301

Form is due no later than:

December 4, 2002

Indianapolis, IN 46268-0960

Email: mgilbert@ffa.org

AEIS Reg Fm 03.2



UNITED STATES DEPARTMENT OF EDUCATION

OFFICE OF VOCATIONAL AND ADULT EDUCATION

THE ASSISTANT SECRETARY

OCT 25 2002

MEMORANDUM

TO: State Supervisors of Agricultural Education
State Staff for Agricultural Education
FFA Executive Secretaries / Directors
Head Teacher Educators
State Teacher Representatives
State Foundation Executive Directors

FROM: Carol D'Amico *Carol D'Amico*
Assistant Secretary

SUBJECT: National Agricultural Education Workshop
(February 6-8, 2003; Indianapolis, IN)

Annually, in cooperation with the National FFA Organization, the National Association of Supervisors of Agricultural Education (NASAE), the American Association of Agricultural Educators (AAAE), the National Association of Agricultural Educators (NAAE) and the U. S. Department of Education, Office of Vocational and Adult Education (OVAE) conduct the National Agricultural Education Workshop to provide inservice training for state leadership of Agriculture Education.

The purpose of this memo is to encourage your participation in the 2003 workshop that will be held February 6-8 in Indianapolis, Indiana. Priority topics include: a focus on raising secondary academic standards, including more rigorous courses of all types for all students; integrating math and science to meet state standards; orientation on the state scholars program; evaluation and accountability; essential learning for student leadership, personal growth and career success; career cluster development; and developing vital secondary/postsecondary connections, including the growth and development of collegiate level student activities.

This workshop will also be an excellent opportunity to exchange best practice ideas and gain insight on educational leadership and management strategies for achieving the objectives of "No Child Left Behind." The projected end result for attendance will be support of successful local programs to ensure all students succeed in college and their chosen career.

A draft agenda for the 2003 workshop is enclosed along with registration materials.

Best wishes for a successful workshop.

CC: State Directors of Career and Technical Education

Enclosure

DATE: October 25, 2002

TO: State Staff (Advisors, Executive Secretaries/Directors and other state staff)
Teacher Educators
Teacher Leaders

FROM: Dr. Larry Case, Coordinator, Agricultural and Rural Education, USDE
National FFA Advisor and CEO, National FFA Organization
Bernie Staller, COO, National FFA Organization and FFA Foundation
Anna Melodia, Education Division Director, National FFA Organization
Dr. Jay Jackman, Executive Director, NAAE
C. Coleman Harris, USDE and Executive Secretary, National FFA Organization

RE: 2003 National Agricultural Education Inservice

You are invited to attend the 2003 National Agricultural Education Inservice. This annual event will be held February 6 – 9, 2003 at the Downtown Adams Mark Hotel in Indianapolis, Indiana. This year's conference will include an opportunity for agricultural education leadership from across the country to get together to further explore and focus on current issues that will impact the overall future of agricultural education.

In addition, the National New State Staff Inservice (NSSI) will be conducted February 5 – 6, 2003 at the same location (Adams Mark). The New State Staff Inservice will run from noon on Wednesday, Feb. 5 until noon Thursday, Feb. 6. At the conclusion of NSSI, New State Staff will also have an opportunity to attend the National Agricultural Education Inservice. If you wish to attend NSSI, please check the appropriate box on the inservice registration form.

Detailed information on both the National Ag Ed Inservice and New State Staff Inservice are enclosed (i.e. participant guidelines, registration form, and draft agendas). Please review the information carefully and complete the registration form. For a quick response, you may reply electronically by emailing (preferred method - email) the form to **Michele Gilbert** at mgilbert@ffa.org or faxing it to her at 317-802-5301. Meeting the registration deadline of **December 4, 2002** will ensure funding for those who qualify.

In continuing the commitment to building state leadership capacity, the National FFA Organization has joined as a part of TEAM AG ED to provide funding for this year's conference. The guidelines for attending the upcoming event are outlined in the enclosed registration information. The guidelines are designed to assist you in completing the registration form. Please read closely the section that best applies to your leadership role in agricultural education and to the details on transportation and housing.

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If you have additional questions or concerns regarding the Inservice, please contact Tony Small at 317-802-4300.

Enclosures

2003 Ag Ed Inservice Registration Information

The National Agricultural Education Inservice will be held February 6-9, 2003 at the Downtown Adams Mark Hotel in Indianapolis, Indiana.

As a part of its longstanding commitment to state leadership in agricultural education, the National FFA Organization is again providing financial assistance for participants to attend the National Agricultural Education Inservice. The following detailed information was assembled in an effort to clarify those eligible for reimbursement. We want to offer state leadership the flexibility to determine those who should attend and establish guidelines that allow for managing the annual investment.

The National FFA Organization will provide state participants with airfare (booked by **December 4, 2002**) and hotel expenses (based upon double occupancy). The 2003 Inservice will emphasize the importance of building strong Team Ag Ed connections within states. The following table lists suggested participants:

Recommended Participant	Details
State Supervisors, Directors:	Selected by the lead State Staff Director or Supervisor.
State Executive Secretary/Directors:	Selected by lead State Staff Supervisor or Director.
Teacher Educators:	Each University with an agricultural education teacher preparation program is encouraged to send one person actively involved in preservice education. The State Supervisor/Director should work with the department chair(s) to determine the participants.
Teacher Leaders:	Represent the state professional organization as the state president or president-elect. Coordination with the State Teacher Leader is encouraged.

Because each state is responsible for serving different numbers of students and teachers, category determination is based upon the number of agricultural education students engaged in more than one component of an integral agricultural education program—specifically, their FFA membership. In an effort to provide every state an equitable opportunity for representatives to attend, the following breakdown has been established.

Agricultural Education Students w/ FFA membership	# Of Participants Allotted to Receive Assistance - Housing (double occupancy) - Airfare (Booked by Dec. 4th/Saturday night stay over)
States with fewer than 10,000 paid FFA membership:	Four (4) participants
States with 10,000 to 19,999 paid FFA membership:	Five (5) participants
States with 20,000 to 39,999 paid FFA membership:	Six (6) participants
States with more than 40,000 paid FFA membership:	Eight (8) participants
**Additional representatives are welcome at their expense (responsible for all costs including \$100 registration fee)	**Unlimited

States with multiple teacher education institutions, responsible for preservice teacher education, are encouraged to send a representative. State alumni representation and a member from all state Team Ag Ed affiliates are also encouraged to attend. It will be very useful in developing a quality Team Ag Ed as state members work together.

The 2003 Ag Ed Inservice is open to all who wish to participate and gain valuable insight on current trends and information in agricultural education. States wishing to register additional participants for the inservice are encouraged to do so.

Your hotel registration information is located on the bottom of the registration form. Please include any specific requests for rooming arrangements when registering. Hotel confirmation numbers and roommate assignments will be provided once the registration deadline has passed.

All flights paid for by the National FFA Organization must be booked through our new travel agent, Carefree Travel. All tickets issued will be E-Tickets. Any additional costs will be incurred by the traveler (i.e. paper tickets, change fees, etc.). We ask all participants who use FFA funding for air transportation to expect a Saturday night stay over to ensure lower costs for transportation. The Saturday night stay will schedule a departure on Sunday, February 9, 2003.

For prompt efficient service, send the registration form electronically to the email address/fax number listed on the form. Please pay close attention to the due date (**December 4, 2002**). You will receive contact information for coordinating travel along with all pre-inservice information soon after the reservations are complete.

Checklist for Registration Form

- ✓ Contact your Lead State Staff Supervisor to determine if you are considered a designated paid participant. (See page 2)
- ✓ Complete the registration form by providing all information requested.
- ✓ Send all e-registration forms electronically or by fax to the contact listed on the forms. This will ensure prompt service to you.
- ✓ Send the registration fee or purchase order and a copy of all forms to the address listed on the forms.

National Ag Ed Inservice Draft Agenda

“Does Agricultural Education Make a Difference”

Thursday, Feb 6, 2003

Theme of the day:

“Agricultural Education in an Accountable World. Where are We?”

1:00- 3:00 P.M.: Registration

3:00 p.m. Opening remarks

Update on Agricultural Educations effectiveness (Educational Studies)

Working with your Team Ag Ed (Interactive workshop)
(Breaking into six groups by region)

7:30 p.m.: Mixer (Light food) Great opportunities to dine in the area.

Friday, February 7, 2003

Theme for the day:

“Counting on Team Ag Ed. What needs to be done?”

8:00 a.m.: Special reflections for the day

Teacher Induction Process (New and Returning)

What does your Boss want?

Building commitment to Team Ag Ed in your state.

State Relationships “ Team Ag Ed its Working”

Volunteerism Practices that work

Your Alumni can make a difference

Collegiate services designed to close the gap
Interactive workshop with your Team Ag Ed

Dinner on your own

Saturday, February 8, 2003
Theme for the day: "Tools you can Count On"

Start time: 8:30 a.m. Tool Time

Integration of Math and Science Standards

Tools for integrating Math and Science into the curriculum

Interactive Workshops for your Team Ag Ed

Essential Learnings "The Big Picture"

Awards, Applications and Resources, Tools to Connect

New Technology that will increase efficiency

New Alternatives for Leadership Development

Education Resources for the future

Keynote Speaker

6:30 p.m.: National Agricultural Education Inservice Banquet

NEW STATE STAFF AGRICULTURAL EDUCATION INSERVICE

Draft Agenda

February 5-6, 2003

Wednesday, February 5th

10:00 a.m. – 12:00 p.m.	Registration – Adams Mark Hotel
12:00 – 1:00 p.m.	Lunch
1:30 – 2:00 p.m.	Inservice Orientation
	<i>First Session - Kickoff & State Relationship Management</i>
1:00 – 2:00 p.m.	Education Division Introduction
2:00 – 2:15 p.m.	<i>Break</i>
2:15 – 3:15 p.m.	Education Division Program Functions
3:15 – 3:30 p.m.	<i>Break</i>
3:30 – 4:30 p.m.	Program Implementation and how it all works
4:30 – 4:45 p.m.	<i>Break</i>
4:45 – 5:45 p.m.	Alumni & Collegiate Services
6:00 p.m.	Dinner – Downtown Indy

Thursday, February 6th

	<i>Second Session – Business & Development Services</i>
8:00 – 10:30 a.m.	FFA Merchandise Customer & Distribution Services
10:30 – 10:45 a.m.	<i>Break</i>
10:45 – 11:45 a.m.	Information & Technology Services Marketing & Communication Services
11:45 a.m. – 12:15 p.m.	Foundation
12:30 – 1:30 p.m.	Lunch & Briefing on Inservice
1:30 p.m.	Registration for National Ag. Ed. Inservice