

**Graduate Affairs Committee
Minutes
May 27, 2008**

Present: Margaret Adamek, Paul Carlin, Pamela Crowell, George Edwards, Anthony Faiola, Eugenia Fernandez, Dominique Galli, Andrew Hsu, Melanie Hollcraft, Michael Kowolik, Jane Lambert, Jackie O’Palka, Sherry Queener(Chair), Simon Rhodes, Sharon Sims, Tony Stamatoplos, Jon Story, Marianne Wokeck

Guests: Susan Cauble

Staff: David Koerner, Beth Young

Approval of Minutes – Dr. Sherry Queener

Approved.

Corrections? Email Beth at ejmoody @ iupui dot edu

Purdue Dean’s Report – Jon Story

Purdue recently announced that Richard O. Buckius, a University of Illinois engineer and administrator for the National Science Foundation, will be Purdue's next Vice President for Research.

The final two candidates for dean of the Purdue University Graduate School will make campus visits this week and next. Gita N. Ramaswamy, associate dean of Purdue's Graduate School, will make her official campus visit on Wednesday and Thursday (May 28 and 29). Debasish Dutta, professor of mechanical engineering at the University of Michigan, will be on campus Monday (June 2). The two other candidates, who already have made campus visits, are Duane Larick, senior associate dean of the Graduate School at North Carolina State University, and Craig Edelbrock, associate dean of the Graduate School at the University of Georgia.

Clinical & Translational Science Institute (CTSI): The National Institutes of Health (NIH) and the IU School of Medicine along with Purdue University are offering an outstanding research/training opportunity during the summer of 2008 to IU & Purdue medical students who have completed their first year. This is a great help for funding the GCRC. There is a training part that encompasses all three campuses, which will begin on July 1st.

Associate Dean’s Report – Dr. Sherry Queener

Historic Black Colleges & Universities (HBCU) – Dr. Queener wanted to share an update on the Herbert Initiative, which includes 11 summer students at IUPUI and 11 at IUB. This year we have a broader distribution as far as discipline than last year. This is just one of the summer programs and there are more than 60 undergraduates students who are in research programs on campus this summer.

ALC – The ALC has again become more vocal about assessment and now about admission criteria. Dr. Queener is unsure if this is due to her absence because of another commitment out of state, but either way, this is something we need to be aware of for next year. With this in mind, we need to be thinking of ways we can strengthen our assessments and proposals as a whole so they can be approved by the ALC more smoothly.

Dr. Queener would like to call another graduate advisors meeting to help with routine questions and recent changes.

There was also a suggestion to add a FAQ section to the Graduate Office website.

Graduate Office Report – Mr. David Koerner

David advises that departments send admissions on to the graduate office as early as possible for summer and fall.

David added that there will be meetings over process information. These meetings will focus on updates that have been made over the past few months and that may be made in the near future.

Please make the Graduate Office aware of any staff changes that may happen over the summer.

GSO Report –

New President: Greg Garret – School of Law

Dennis Buis – School of Physical Education

Jessica Allen – School of Law

Starting this fall only active participants in the GSO can apply for EEG.

They have bi-monthly meetings – every other Tuesday. David will send out a calendar later this summer.

Committee Business

Curriculum Subcommittee – Dr. Jackie O’Palka

There is a handout listing the approved courses from our last meeting in March. The next meeting will be held on June 9th.

Fellowship Subcommittee – Mr. David Koerner

This year’s numbers for Master’s and PhD’s fellowships are right on target.

The health insurance did go up and this year we have a new dental policy. It is a \$500 dental policy. David will send out an email about the new cost for the amounts of health and dental.

Program Review – Dr. Sherry Queener

- Kelley School of Business - Major Name Change Request – *Approved*
- MS in Nutrition and Dietetics - Change in Course Requirements – *Approved*
- Revision of the MS degree program in Medical Neuroscience – Need clarification of the 30 credits. – *Pending Approval*
- Revision of the MS degree program in Medical & Molecular Genetics – Need additional clarification from IUSM – *Pending Approval*
- Minor in Medical Genetics – *Informational Item*
- PhD in Medical and Molecular Genetics – *Informational Item*
- JD/Graduate Certificate in Health Law and Bioethics Proposal – Need additional clarification on the credit hour fees. – *Informational Item*
- Proposal for a Dual Degree in Health Administration and Public Health – *Approved*
- MA in Applied Anthropology Proposal – Clarification needed for the “theoretically sophisticated published paper”, the amount of dual listed courses, and the large number of electives – *Tabled until Fall 2008*
- Graduate Certificate in Teaching Writing Proposal – The committee feels that it would be helpful if IU East and IUPUI departments spoke to one another about these two graduate certificates (GC in Teaching Writing & GC in Composition Studies). – *Tabled until Fall 2008*

- IU East: Graduate Certificate in Composition Studies – *Tabled until Fall 2008*

Old Business

- Kelley School of Business - Supply Chain Management Major in Evening MBA Program – *Approved*

Next Meeting

August 26, 2008

Meeting Adjourned 2:53pm