

**Graduate Affairs Committee
Minutes
February 24, 2009**

Present: Margaret Adamek, Hasan Akay, Paul Carlin, George Edwards, David Ford, Dominique Galli, Stephen Hundley, Marilyn Irwin, Paul Lang, Craig McDaniel, Jim Murphy, Mathew Palakal, Jackie O'Palka, Sherry Queener, Sherry Sims, Jon Story, & Soren Svanum

Staff: David Koerner, Nelson Soto, Sue Wheeler & Beth Young

Guest: Anne Royalty

Approval of Minutes – Dr. Sherry Queener

Email: Beth Young ejmoody at iupui dot edu

Purdue Dean's Report – Dr. Jon Story

Jon Story updated the committee on previous dean searches including:

New Purdue University Graduate School Dean - Mark J. T. Smith
Dean of Education - Maryann Santos de Barona
Dean of Agriculture - Jay Akridge

The search for a new Dean for the College of Science just started recently.

There is talk about professional science masters degrees on the Purdue campus as well. There has been discussion about a graduate certificate and masters to be created in Regulatory science through the School of Pharmacy and Pharmaceutical Sciences. It would be teamed up with the Abbott Laboratories among other companies.

Dean Smith will be making a visit in the coming months to visit with Dean Wimbush and Dr. Queener as well as the GAC.

Assistant Dean's Report – Dean Nelson Soto

Nelson is starting to wrap up recruitment process in SROP. Let Nelson know if you or other faculty in your department/school has students they would like to recruit to our institution.

Associate Dean's Report – Dr. Sherry Queener

- Development of Professional Science Masters
 - Dr. Queener feels that many of our masters already meet this criteria.
 - Bill Bosron, Simon Rhodes, and Dr. Queener have offered to work through this checklist for professional science masters for IUPUI.
 - If you're interested and/or have an idea from your own school, let them know.
 - It was also noted that this would be a good conversation to have across campuses as well.
- Set up a more formal mechanism for new proposals to consult other campuses/departments to make sure there is no overlap and assist those writing the proposal. Sonya Stephenson from the Bloomington campus is helping with this as well.

Graduate Office Report – Mr. David Koerner

Dr. Queener wanted to bring to the committee's attention Graduate Office staff is doing a lot of outreach in schools and departments across campus. Debra Barker has been meeting with graduate students to prepare for thesis/dissertations.

Nelson Soto has assisted students one-on-one to help students on their finances for graduate school.

Sherry Queener has been asked to do some writing seminars as well.

If you would like the office staff to come speak to your students concerning topics like Life/Work, Financial planning, how writing is integrated on all disciplines, please let them know.

GSO Report – David Koerner

EEG – Graduate and Professional Students

Deadline is March 20th – Fill out application and put it in the drop box.

Not limited to 2 students per school.

Committee Business

Curriculum Subcommittee – Dr. Jackie O’Palka

The Curriculum Subcommittee report is available.

This past meeting in there was:

6 New courses

8 Course Changes

Fellowship Subcommittee – Mr. David Koerner

Block Grant funding official letters will go out later this week.

Due to the current economic situation of the state, block grant funding will be open to be used for fee remission, stipends, and insurance this year. It was clarified that the department will be asked to account for the funds by student.

Last year, we gave out 1 million dollars in block grant money and this year, we gave out 1.22 million.

We are seeing a significant upward trend through funding in block grants given through schools. Our hope is to continue with that, however, we are going to feel the pinch of the dollar just like everyone else. Hopefully, we will get more money, but that has not been confirmed at this time.

Total University Nominations is 107 – record number. University nominations – 107 nominees for university fellowships

37 Master Nominees

70 PhD Nominees

David would like to meet by the 6th of March so offers can be made by that following Monday.

We have about 900,000 dollars for university fellowships. Last year we gave out 41 last year. We will try to increase that this year, but be aware that there is going to be a significant increase in health insurance. David has been informed of a possible 15-18% increase for the cost of health insurance – no change to the plan or benefits.

Program Review – Dr. Sherry Queener

- PhD in Economics - *Approved*
- Credit Requirement Change for MA Program – Bioethics Track - *Approved*

Discussion

- Principles of Graduate Learning
 - This document was created by PRAC – Program Review Assessment Committee.
 - Additional example is from Purdue University concerning their PhD programs.
 - The first set in the document is general: knowledge and skills in a discipline, communication, creative thinking, & ethics.
 - Second set – PhD Guidelines
 - Third Set – Master's Level Guidelines
 - Fourth Set – Professional Graduate Program Guidelines
 - Should this exist or not?
 - It was shared that many programs already have Learning Outcomes similar to this due to their program accreditation.
 - It was brought up that the North Central Association, NCA, will look for this type of information and this information does need to be written down. We are scheduled to be evaluated by the NCA in 2012.
 - The first 4 could be used in any program.
 - There was a suggestion to bring it to the Faculty Council.
 - What's next?
 - Dr. Queener shared that she would supply the first 4 sets and attaches the others as acceptable modifications for specific programs. As well as, the information that the Graduate Office is helping with the preparation for the NCA accreditation in 2012 and that being able to supply information about the assessment of these principles would be for the site visit committee. She also would like to clarify that this assessment is program-level based.

Old Business

Next Meeting

March 27, 2009

Meeting Adjourned 2:55pm