

**Graduate Affairs Committee
Minutes
March 24, 2009**

Present: Margaret Adamek, Beth Berghoff, Paul Carlin, David Ford, Dominique Galli, Stephan Hundley, Michael Kowolik, Joyce Mac Kinnon James Murphy, Jackie O’Palka, Dan Pesut, Lisa Riolo, Soren Svanum, Sherry Queener, & James Wimbush,

Staff: David Koerner & Beth Young

Guests: Marie Swanson, Terry Zollinger

Approval of Minutes – Dr. Sherry Queener

Email: Beth Young ejmoody at iupui dot edu

IU Dean’s Report – Dr. James Wimbush

University Graduate School Strategic Mission

Dean Wimbush shared the University Graduate School Strategic Mission document with the committee. He explained that this document includes the elements of our strategic mission to give a sense of what the University Graduate School is all about. This has been broken out into strategic initiatives that give details how each one of these 7 points is to be fulfilled. The details of each point make the document more dynamic and will be revised on an annual basis. These points will give us a sense of what we should be doing from year to year.

1. Our primary focus should be attaining and maintaining excellence in all of our graduate programs across all campuses. We currently have graduate programs on 6 campuses.
2. Support and serve campus units as well as share responsibility for graduate students between the graduate school and the departments.
3. Assist academic units in recruiting, retaining, and graduating a diverse population of graduate students.
4. Enhance the overall quality of professional and graduate student life.
5. Provide graduate students and postdoctoral fellows more opportunities with additional opportunities for career and professional development.
6. Build financial resources to support existing and future initiatives and provide available funding to academic units for initiatives
7. Advocate the efficacy of graduate education to the state, national and international communities.

The actions items at this point are on a general basis. The Deans of the University Graduate School will be devising specific actions items for each campus that has graduate programs.

Participants in the creation of this document:

Dean Maxine Watson
Kim Bunch
Dean David Daleke
Dean Sherry Queener
Dean James Wimbush
Dean Nelson Soto
Dean Yolanda Trevino

Assistant Dean's Report – Dean Nelson Soto

Dr. Queener shared that Dean Soto is working hard to support the summer research programs, including T35, Herbert STEM, and SROP.

Dr. Queener and Dean Soto have been assisting UpNGo students by offering presentations and serving on panels discussing topics of interest to the students. President of UPnGO Association, Tabitha Hardy, won an award for student leadership on campus.

Associate Dean's Report – Dr. Sherry Queener

Principles of Graduate and Professional Learning

This document's purpose is to create a framework that would help programs to assess their graduate programs, especially for the 2012 NCA Accreditation. The current document is in response to the comments shared in February's GAC meeting. Dr. Queener asks that members please take the time to take a look at this and to see if the example included is inclusive enough to see how it might be used. Comments are also welcome as to whether the summary statement at the end of the document reflects the conversation from last month's meeting.

Dr. Ford noted that it was worth considering the "trade off between using the principles of learning to evaluate what is happening in the classroom and using what happens in the classroom as a way to evaluate the principles of learning."

Graduate Office Report – Mr. David Koerner

David shared the copies of the new tri-fold brochures. He also shared that the plan now is update this brochure yearly. If any corrections need to be made, please contact David and that will be added to the next printing. If you need copies, please contact the Graduate Office.

Traveling Scholar Program – Committee on Institutional Cooperation (CIC)

This program allows doctoral students to take specialized courses, do research in unique library collections and work in advanced laboratories at other CIC institutions for up to one full academic year. They remain registered at their home universities while paying regular fees charged when they are in residence.

Please note that Purdue and IU-Bloomington students are not considered traveling scholars at IUPUI.

The benefit to IUPUI comes when an IUPUI student wants to be a Traveling Scholar and the student pays IUPUI for regular fees when they are in residence.

David needs to have each school affirm their participation in the Traveling Scholar program. Send an email to David Koerner (gkoerner@iupui.edu) affirming that you will provide a full fee waiver to Traveling Scholars who want to take courses in your school/departments.

GSO Report – David Koerner

GSO is busy! They allocated \$10,000 to graduate student organizations for funding since Student Life ran out of money. They also have 112 Educational Enhancement Grants (EEG) to review this week for travel or consumable supplies. The amount of EEG applications doubled from what we had received in the fall, and is almost 3 times as many as we received in the previous year.

Committee Business

Curriculum Subcommittee – Dr. Jackie O'Palka

The next meeting is April 1st, 2009.

Fellowship Subcommittee – Mr. David Koerner

The offers are out – 33 offers to PhD students and as of today, 8 acceptances and 3 declines. They have till April 15th to make a decision. There is also an alternate list of 15 students. Our goal is to have 19 PhD students on University Fellowship next year.

The committee made 23 offers at the Masters; 2 have accepted and no declines. There is an alternate list for them as well.

RIF distribution of funds: David spoke with Kevin Walsh this morning and the decision is that he will distribute the funds in April and distribute them from now on in July. RIFF funding now 300,000 dollars. We're asking for more – according to our records in 1997, the funding was 300,000 dollars.

Mandatory health insurance for students: Projecting the increase to 13.8% for health insurance as opposed to 18%. David suggests that 2500 dollars is a good ballpark estimate for the student's health insurance.

They are working on making some changes to decrease this new increase, which include suggestions like increasing co-pay and raising the deductible. Some other interesting information that came from the recent Student Health Insurance Meeting includes Bloomington wants Gardasil and oral contraceptives for free at their Bloomington Health Center. Doris Mays, who is the Administrator for IUPUI Health Services, mentioned that the IUPUI Student Health Center is proposing a 10 dollar fee for 3 months of birth control and 25 bucks per Gardasil shot for next year.

Program Review – Dr. Sherry Queener

- PhD in Epidemiology – Approved
- Public Health: Major Code Name Change – It was noted to be a minor change, but would still like to share a remonstrance with the following schools/departments: Psychology, Neuroscience, SPEA, Liberal Arts, Sociology, HPER & Psychology in Bloomington.

Discussion

- Proposed changes to the 2011 Commencement – No comments
- Graduate Transfer Credit Processes – The Graduate Office is advocating that if we get a graduate transfer credit form at the office; we will post the credits to the transcript and then individual programs of study will make a decision on how much of the transfer credit will apply to their degree.

Old Business

Request from Philosophy: JD/Bioethics Memo – proposal stated that they be allowed to count 6 credits of health law towards for the bioethics certificate. Those students can be considered as dual degree candidates and can count those 6 credits; this process has been dealt with internally.

Next Meeting

April 28, 2009

Meeting Adjourned 2:42pm