

**Indianapolis Faculty Council (IFC)**  
**Minutes**  
**March 3, 2009 ~ CE 409 ~ 3:00 – 5:00 p.m.**

**Faculty and Guests Present:** Agbor-Baiyee, William, Hasan Akay, Jeff Anglen, Sarah Baker (also for Scott Evenbeck), Trudy Banta, Charles Bantz, Martin Bard, Robert Barrows, Samantha Bartholomew, Margaret Bauer, Anne Belcher, Ed Berbari, Bonnie Blazer-Yost, William Blomquist, Polly Boruff-Jones, Ben Boukai, Amanda Cecil, Philip Cochran, David Craig, Andre De Tienne, Marsha Ellett, Garland Elmore, Charles Feldhaus, John Finnell, Mary L. Fisher, Philip Goff, Carlos Gonzalez-Cabezas, Joseph Harmon, John Hassell, Sue Herrell, Jay Howard, Allison Howland, Kathy Johnson, Areef Salim Kassam, P. Nicholas Kellum, Kathy Lay, David Lewis, Chris Long, Carmen Luca-Sugawara, Kathy Marrs, Anna McDaniel, Brenna McDonald, David McSwane, Mahesh Merchant, Mary Beth Myers, Bethany Neal-Beliveau, C. Subah Packer, William Potter, Stephen Randall, Fred Rees, Mary Beth Riner, Lisa Riolo, Alan Schmetzer, Bill Schneider, Jodi Smith, Uday Sukhatme, Richard Ward, Stuart Warden, Jeff Watt, Jack Windsor, Frank Witzmann, Marianne Wokeck, Frank Yang, and Oner Yurtseven

**Agenda Item I: Welcome and Call to Order**

IUPUI Faculty Council Vice President, Jeff Watt, called the meeting to order at 3:05 p.m.

**Agenda Item II: Adoption of the Agenda as the Order of Business for the Day**

The Agenda was adopted as the Order for the Business of the Day.

**Agenda Item III: Updates/Remarks from the Chancellor**

Chancellor Bantz gave the following report:

- Email incident involving an attachment giving employee numbers: The IT office has reviewed the incident and found that no information was sent out that should not have been. The incident was human error and an apology has been sent. The person who appeared to send the email (Anita Snyder) had nothing to do with the email. Please be mindful of immediate replies and replying to all.
- The report to the community was last week. This was an update of the State of the Campus report given in the fall. The community has responded well to the report.
- Susan Sutton will receive the Heiskell International Education Award for International Partnerships next week on behalf of the campus.
- The Performance Report is available at today's meeting.
- The master plan was approved for both IUB and IUPUI campuses last week at the Board of Trustees meeting. The presentation is available on the master plan website.
- In fall 2010, we will begin the next fundraising campaign. The goal has not been set at this time.
- The Student Technology Fee continues to be a hot topic on campus in regard to the way it will be distributed.
- The budget hearings as been completed for all schools and units.
- The state budget continues to be challenging and the campus is watching the progress through legislature. The House budget is finished and the Senate budget is underway. The final process will be the conference committee.

**Agenda Item IV: [Discussion Item] Status Report of Budget Hearings**

Ben Boukai, Chair, Budgetary Affairs Committee

Jack Windsor, Chair, Campus Planning Committee

Attachment: [http://www.iupui.edu/~fcouncil/documents/BAC\\_presentation309.pdf](http://www.iupui.edu/~fcouncil/documents/BAC_presentation309.pdf)

Boukai and Windsor reported on the attached presentation.

Questions:

- To whom do you make recommendations? Response is Chancellor Bantz. Banta added that both committees meet again in the fall and a reaction to the recommendations is given at that time.
- How did the hearing go with UITs? Was the Student Technology Fee discussed? Response was that “it was not discussed in that form.” Boukai said Elmore has spoken to the committees about the plan and another meeting will be held as well.

**Agenda Item V: Updates/Remarks from the IFC President**

IUPUI Faculty President Simon Atkinson gave the following report:

- March 4 is the TRIP showcase (4:30 – 6:30 on the 4<sup>th</sup> floor of the Campus Center).
- The President has appointed a university healthcare commission (AKA Blue Ribbon Task Force). This will review the high cost of healthcare while keeping in mind the employees and families of Indiana University. They are, among other things, charged with looking at ways to leverage with Clarian. Faculty representation is good on this task force including Mary Fisher, John Fisher, and Eric Wright from IUPUI. Dr. Thomas Inui, President and CEO of the Regenstrief Institute, chairs the committee. They have a short timeline to prepare recommendations.
- The UFC met last week. The agenda include the recommendations from the P&T Task Force. Herb Terry and Atkinson are working with John Applegate to translate the recommendations into language usable for the Academic Handbook. The results will be brought to the IFC for discussion.
- The UFC discussed the Code for Student Rights and Responsibilities. In discussion, it was discovered that the Code includes language that the faculty rejected, but the Trustees asked to be reinstated. The committee is working on this for further discussion.
- The UFC charged a committee that will construct a policy for core school deans. At this time, there is no policy for these deans. The topic came up through efforts by Karen Hanson, Provost of IUB, to review the School of Education Dean. She operated under the Bloomington campus procedures which does not allow for review by another school. The committee has members from both campuses. The UFC will construct a small committee to construct a policy. The policy will be brought to the IFC and the UFC.
- Provost Hanson has almost finalized the committee for Dean Gonzalez’s review (School of Education). The committee will include faculty members from both campuses.
- The President said he will announce a decision on the School of Public Health in a few weeks when he has a chance to finalize issues.
- The master plan website will be linked to the IFC website.
- The President acknowledged the handling of the Student Technology Fee on this campus. Campus leadership and the IFC-EC are aware of the feelings of some schools and units on this campus. The issue will be discussed by the IFC Technology Committee and Garland Elmore will be in attendance. The decision from the President is not likely to be revoked and we’ll need to find a way to make this new procedure work. We will work to make UITs accountable.

**Agenda Item VI: [Discussion Item] 2012 Accreditation Visit**

Trudy Banta, Senior Advisor to the Chancellor

Mary Fisher, Associate Vice Chancellor for Academic Affairs

Attachment: [http://www.iupui.edu/~fcouncil/documents/puls\\_0309.pdf](http://www.iupui.edu/~fcouncil/documents/puls_0309.pdf)

Banta and Fisher reported on the following:

- The PULs will need to be assessed for the next accreditation visit (2012).

- Bantz and Sukhatme have charged a 2012 Committee to ensure the PULs across the campus. The IFC-EC, Academic Affairs, UCAC, and other units are represented on the committee. Banta and Fisher co-chair the committee.
- A Faculty Fellow position will be needed to help with this Committee. The description will be ready early next week.
- The process proposed includes direct and indirect measures of learning.
- Appendix A highlights the process to identify PULs for the various courses. For each course taught in the undergraduate level, what are the one or two most salient PULs used in the course?
- The first step: You will only be mapping the courses in your major or school. The Registrar will use the mapping to upload into the course catalog. The students and faculty will be able to see which PULs are mapped for those courses. We will know where each of the PULs is being taught.
- Step two: Appendix C is a survey to be given to students along with the continuing student survey. This is done on a campus level to give us institutional data.
- It is hoped that every PUL is measured every year in the majors.
- Appendix B is a Course Rating Form to assign an overall rating to each student for one or two of the emphasized PULs.
- All that is needed this spring are Items 1 and 2 of the Summary on page 3.

Questions:

- In the School of Liberal Arts, there are large numbers of Associate Faculty with large numbers of students. It is impossible to administer the courses with all information required. Time will be needed for these assignments. Fisher spoke about sampling techniques and procedures. She will work with Gary Pike to have those conversations.
- Concern was given about the possibility of the evaluation of the faculty member. Fisher said that the objective is not to evaluate the faculty member, but the student learning. Banta said the survey can be used as a private means for the faculty member, but not like the regular course evaluation. We do not see the information being shared.
- The survey is subjective and rote. Wasn't the plan to use ePort? It will be hard to evaluate upper level students in rote and ethics. Are there plans to incorporate the ePort into this process? Banta said yes and there are some departments who have volunteered to use the ePort and it is hoped they will use rubrics. If we use the ePort several years from now, it may be possible to use rubrics at that time. Fisher said part of the problem is the timeline. As we continue to use the ePort, we will not have time to gather data.
- The document says draft. Is that accurate? Yes, it is. Where is the draft coming from? The 2012 Committee is listed in the document. The document has been shared with various groups and the IFC-EC and is a work in progress. There will need to be some other changes based on feedback received today. It will remain a draft for a little bit. Banta said Kathy Marrs, Ingrid Richey, Sarah Baker, and Sherry Queener serve on the committee for the faculty. Some of those members represent two different committees.
- Why will the ePort still be developed? Fisher said because of qualitative things like value and ethics like has been mentioned today. The issue now is scalability. We have projects that can measure by 2012. If you want to begin using ePort at this time, you may do so. Banta spoke of the issue of technology and timeframe in order to get ePort running.

**Agenda Item VII: [Action Item] Announcement of Slate for the University Faculty Council**

Alan Schmetzer, IFC Nominating Committee Member, [aschmetz@iupui.edu](mailto:aschmetz@iupui.edu))

The slate was read as follows:

**Slate for UFC Representatives for 2009-2011**

Seven will be elected from this pool.

William Agbor-Baiyee (Medicine)  
Teri Belecky-Adams (Medicine)  
Jan Cox (Dentistry)  
Jan Fulton (Nursing)  
Philip Goff (Liberal Arts)  
Jennifer Hehman (University Library)  
Mary Beth Minick (University Library)  
Jamie Jones (Medicine)  
Abby Klemsz (Medicine)  
Brenna McDonald (Medicine)  
Debbie Thurmond (Medicine)  
Simon Rhodes (Medicine)  
C. Subah Packer (Medicine)  
Jodi Smith (Medicine)

It was suggested to add the numbers of persons eligible to add seats per school to the ballot.

**Agenda Item VIII: [First Reading] Resolution to Propose an October Fall Break at IUPUI**

Kathy Marrs, Chair, Academic Affairs Committee

Areef Salim Kassam, Undergraduate Student Assembly

The Undergraduate Student Government (USG) and the Academic Affairs Committee (AAC) presented the following resolution for a Fall Break.

*Initial Draft Resolution from IUPUI Undergraduate Student Government (USG) and the Academic Affairs Committee (AAC), March 2009*

---

**RESOLUTION TO PROPOSE AN OCTOBER FALL BREAK AT IUPUI**  
*For consideration by the IUPUI Faculty Council and the Office of the Registrar*

**Preamble:**

We the students and faculty at IUPUI feel that a Fall Break should be instituted into the calendar such that it will be recognized as an academic recess. This recess will result in no loss of teaching days, as it calls for the fall semester to begin on a Monday rather than a Wednesday. This will allow for the first week of classes to be a full week to benefit students and instructors as well as gain an extra week of laboratory sessions in some departments. In doing so, fall semester will still be in accordance with the established IUPUI Academic Calendar guidelines. This academic recess shall fall in October between the 8-week class end date (1<sup>st</sup> 8 week) and start date (2<sup>nd</sup> 8 week). It will also coincide with the National "Fall Alternative Break" movement seen as a time to serve others in a new community. Introducing this Fall Break in October will reduce high stress at this predictable time in the semester for students, faculty, and staff, serving as a time to re-charge academically and prepare for the remainder of the semester.

**Resolution:**

**WHEREAS, there is no break between the Labor Day holiday and the Thanksgiving holiday in the Fall Semester, and**

**WHEREAS, this long stretch of classes causes high stress at a predictable time in semester, and**

**WHEREAS, a mid-semester October Fall Break would allow students and faculty time to re-charge academically and prepare for the remainder of the semester**

**THEREFORE BE IT RESOLVED, by the IUPUI Faculty Council, that a Fall Break be implemented to divide up the semester, and**

**BE IT FURTHER RESOLVED this break will occur on a consecutive Monday and Tuesday in mid-October, but**

**BE IT FURTHER RESOLVED that this proposal can be subject to review at a later date when and if the IUPUI or IU system calendar is later reviewed and revised.**

**Implementation Guidelines:**

- 1) This policy will become effective in Fall 2010.
- 2) The fall semester will start 2 days earlier in August, on a Monday rather than a Wednesday.
- 3) The proposed Fall Break will be considered "Non-instruction days" for staff similar to Spring Break; staff wishing to take time off would use their Accrued Time.

Questions:

- What is the approval process for the resolution? Marrs said IFC gives approval. The academic calendar has been taken into account. The academic calendar falls under the AAC.

**Agenda Item IX: Report from the IUPUI Staff Council**

Sue Herrell, *President* ([sherrell@iupui.edu](mailto:sherrell@iupui.edu))

- The Staff Satisfaction Survey will be implemented soon.
- PAO and PAU staff will begin reporting their time on August 23 and be paid bi-weekly.
- The voluntary benefits package is still be considered as well as short-term disability.
- March 23 is Staff Council Awareness Week.
- March 21 will be the beginning of the Legacy Project where the SC has adopted a green space on campus.
- Elections will be held in March.
- We are sponsoring a Spring Blood Drive on April 29 in the Campus Center and partnering with the Undergraduate Student Government.
- The SC is sponsoring a team for the Komen Race for the Cure. We are trying to register 40 staff members for the team in honor of the 40 years.
- The next meeting is March 18. If you would like to have time to speak with the staff about initiatives in your school, please contact Karen Eckert of Sue Herrell to schedule time on the agenda.

- The April 15 meeting will highlight the SC's 30 years in existence.

Questions:

- Are the staff anxious to record their time? Herrell said that based on responses, the staff are apprehensive.

**Agenda Item X: Questions and Answer Period**

No questions.

**Agenda Item XI: [Discussion Item] Common Theme Committee**

David Craig, Chair, Common Theme Committee

Attachment: [http://www.iupui.edu/~fcouncil/documents/common\\_theme\\_0309.pdf](http://www.iupui.edu/~fcouncil/documents/common_theme_0309.pdf)

Craig discussed the handout.

Questions:

- Are there opportunities to engage Chartwells in the conversations? Yes, they are aware of the theme project and there could be interesting themes coming from the discussion. IUPUI should take a leadership role in moving these issues forward into the community.

**Agenda Item XII: Unfinished Business**

No business.

**Agenda Item XIII: New Business**

No business.

**Agenda Item XIV: Adjournment**

A motion to adjourn was made and seconded. The motion carried. Vice President Watt adjourned the meeting.

Minutes prepared by Faculty Council Coordinator, Karen Eckert

UN 403 / 274-2215 / Fax: 274-2970 / [fcouncil@iupui.edu](mailto:fcouncil@iupui.edu) / <http://www.iupui.edu/~fcouncil>