

Minutes of the School of Liberal Arts Faculty Assembly

Friday, January 26, 2001

Present: Andersen, Antón, Aponte, Barrows, Bertrand, Boyd, Brant, M. Burke, Carlin, Cochrane, Craig, Cramer, T. Davis, Deb, de Tienne, Donchin, Duerksen, Eller, Ford, Goff, Gondola, L. Haas, Hamilton, Harrington, Heathorn, Hoegberg, Howard, Johnson, Kirk, Kloesel, Kovacik, Kryder-Reid, Langsam, Lovejoy, McGeever, McCormick, McDonald, Mullins, Nagy, Niklas, Nnaemeka, Oukada, Parrish-Sprowl, Roy, Saatkamp, Sandy, Schneider, Schrader, Shepherd, Sherrill, Souch, R. Sutton, S. Sutton, Tilley, Trotter, Upton, White, Wilkins, Wittberg, Wokeck, Yonogi.

1. **Call to order and acceptance of minutes.**

President Kloesel called the Assembly to order at 2:04 p.m.

Kloesel asked for corrections or changes to the minutes from the meeting of November 17, 2000. Hearing none, the minutes were approved unchanged.

2. **Dean's remarks.**

a. *Enrollments.* Dean Saatkamp was pleased to announce that the number of student credit hours was “remarkably good” in comparison to this time last year, and in comparison to other Schools on campus. Considering that the budget for the year had planned for a 3% drop in enrollments, the 5.9% increase for Spring will put the School of Liberal Arts well ahead of its break-even point. The Dean acknowledged that the increase was due to numerous factors, principal among them the quality of faculty work in and out of the classroom.

b. *State Budget.* On a much less positive note, the Dean announced that the Governor has submitted a budget for higher education that is dramatically lower than what he had previously indicated: a .5% increase for the first year and a 1.5% increase for the second year of the biennium. These very low levels of support indicate that there would be no new funds for new programs, a move that contradicts what the Governor had announced last Fall. The Dean added that several legislators were also alarmed and that the University administration was working closely with them to

remedy the situation. The Dean warned, however, that there would be a period of several months when all the news on higher education funding would be bad, but he suspected that in the long term, the state will come closer to a more reasonable budget. One of the responses to the minimal increases in state funding would probably be tuition increases, he concluded. Saatkamp said that faculty should not be discouraged and stated that he was confident that in the end there would be better news.

c. *Capital Campaign.* The Dean announced that we are in the “Silent Phase” of the Capital Campaign for this year and that approximately 94% of the \$3 million goal has been reached. With such a pleasing success, he noted that the goal will be “reshaped” next year.

d. *Dismissal Policy.* Saatkamp announced that the School is working with University College and the School of Science to establish a uniform Student Dismissal Policy.

e. *Trustee’s Teaching Award.* The Dean indicated that TERA had been replaced by a Trustee’s Teaching Award and, as in the past, the Teaching & Advising Committee would work on its implementation.

f. *Cavanaugh Hall.* Saatkamp asked the faculty to prepare themselves for some major changes to Cavanaugh Hall, especially after the completion of the new Student Center on the other side of University Blvd. Starting this summer, he added, work will begin on a renovation of the air handling system and during that work, the southeast quadrant of the building will have no air conditioning or ventilation. During the period between May and August, offices in that part of the building will be “uninhabitable,” although every attempt will be made to minimize the upheaval and disruption. The Dean requested that all faculty be understanding and cooperative while improvements are made.

g. *Retirements.* The Dean congratulated two faculty members who will be retiring this year, Paul **Nagy** and Anne **Donchin**, both of the Dept. of Philosophy. At the end of January, Nagy will conclude his work at IUPUI, work that was begun in 1967 and that has done much to shape the development of the university itself. Happily, he noted, Nagy will continue to teach for our school for a while. Donchin, too, has done exceptional work here at IUPUI, the Dean added, and will continue on next year working on a research

project. A reception for Donchin, sponsored by the Women's Studies Program, will be held at the conclusion of the meeting.

3. **President's remarks.**

a. *Faculty health update.* The President opened his remarks with an update on the health of several faculty members. Kloesel was pleased to announce that D. **Bingham** (ENG), J. **Schultz** (ENG), and S. **Seregny** (HIST) are all doing much better, but that sadly, G. **Ballard's** (ENG) condition was critical.

b. *Important Dates.* Kloesel reminded faculty of several upcoming events: SLA Career Day, Feb. 20; IUPUI Campus Day, March 4; The Taylor Symposium, with keynote speaker Mrs. Judy O'Bannon, March 8; and the Barlow Humanities Lecture, March 6. R. Sutton rose to say a few words on the speaker for the Barlow Lecture, George Bass, a well-respected archaeologist.

c. *Thanks.* Kloesel thanked several faculty member who have recently been asked to perform extra service duties for the School: E. **Ardemagni** (FLAC), G. **Hoyt** (FLAC), R. **Kirk** (ECON), and M. **Kubitschek** (ENG).

d. *Use of Names.* The President mentioned that since new faculty do not know faculty by their first names alone, it might be helpful in future to identify one another by first and *last* names.

e. *Bylaws.* In order to save large amounts of paper, Kloesel announced that a final version of the changes to the Bylaws will be distributed as an e-mail attachment or viewable on the internet. The new version will be presented for a vote at the April meeting.

f. *Service Appointments.* Kloesel declared the results of the election of the Nominating Committee, to be chaired by N. **Newton** (FLAC): M. **Bilodeau** (ECON), K. **Davis** (ENG), C. **Souch** (GEOG), and L. **Haas** (SOC). He also announced that W. **Gronfein** (SOC) and C. **Roy** (ENG) have been nominated as at-large members in the University Faculty Council and that D. **Ford** (SOC), W. **Gronfein**, and C. **Roy** have been nominated as at-large members of the IUPUI Faculty Council.

4. **Committee Business.**

a. *Academic Standards & Policies Committee.*

R. Kirk (ECON) presented two proposals (appended to the January Minutes) regarding core curriculum requirements. The first proposed that the integrator course be permitted to fulfill an Area III requirement. The proposal was approved.

The second proposal recommended that the Comparative World Cultures requirement be permitted to fulfill an Arts and Humanities or Social Science requirement. Kirk presented a list that identified certain courses satisfying more than one requirement.

S. Sutton (ANTH) voiced her concern that the proposal might limit the distribution of disciplines taken by students, insofar as they may look for courses that will fulfill multiple requirements.

Noting that History H108 may, in fact, satisfy three requirements, S. Hamilton (ENG) offered the friendly amendment that the proposal permit double fulfillment, but not triple. The amendment was accepted.

Dean Saatkamp inquired when the changes would be put into effect. Kirk responded that according to Dean Langsam, students can be informed of the changes immediately. Dean White suggested that the new policy be changed on the web page and lead advisors be informed forthwith.

The revised second proposal was then approved.

b. *Resources & Planning Committee.*

P. Carlin (ECON) made an informational presentation on changes to policies on the indirect cost distribution from grant funding (attached).

D. Ford opened the discussion by suggesting that the policy state explicitly that *a minimum of 5%* of the indirect funds go to the P.I. (Principal Investigator) and that it will be the department chair's responsibility to negotiate how the money will be split between the department and P.I.

Saatkamp noted that the manner by which this policy will be implemented is an issue still under discussion. The time of disbursement seems to be a question that has not yet been resolved.

Dean Schneider added that the change in policy serves to encourage faculty to undertake projects that will generate *external* funding.

P. Deb (ECON) suggested that a mere 5% to the person who is actually doing the work is really quite low. He supported Ford's idea that the P.I. and the chair negotiate the actual distribution, adding that, as an incentive, there should be an increase in the percentage to the P.I. who actually writes the proposal.

Dean Saatkamp indicated that there could be a problem in saying that indirect costs are "real" costs and then handing money over to the P.I. But, he added, the debate on distribution is still open.

Carlin clarified the question by stating that incentives for the researcher were discussed, but that the indirect costs must be related to the actual grant costs. In other words, one must demonstrate that the work of the P.I. on the proposal is an indirect cost.

c. *Core Curriculum Committee.*

Dean White presented two new integrator courses for endorsement by the Assembly. He added that both courses, "The African American Experience" and "Art and the Scientific Revolution," had already been approved by the Curriculum and Core Curriculum Committees.

R. Barrows (HIST) requested clarification on the rotation of approved integrator courses, that is, the frequency with which they would be offered. White responded that the understanding is that they will be offered at least two times and after that, the rotation of the course is up for negotiation with the departmental chair. He added that the manner by which credit would be given to the instructor of the course is also a matter for agreement between chair and instructor.

S. Harrington (ENG) inquired into the possibility that there might be a disparity in the work required for each course (specifically the writing component), and wondered whether the faculty had come to some consensus on that issue. Schneider replied that all the courses approved thus far fall within the "range" of work usually required for 300-level courses.

E. Andersen (POLS) speculated on the actual integration of knowledge in a course that has multiple instructors, particularly when there is a “principal” instructor accompanied by several “adjunct” lecturers. White said that both curriculum committees were concerned about integration and that the syllabuses for these courses are by no means final versions. The instructors of these courses, he added, are open to suggestions and changes in the content and structure of the courses. Faculty whose integrator courses are approved will receive a letter reminding them of the need for thorough integration.

D. Bertrand (FLAC) supplemented White’s comments, stating that the Curriculum Committee judges each course submitted as a course and that the approval of the Core Curriculum Committee ensures that the course meets the requirements as an “integrator.”

Schneider concluded the discussion by raising questions on how multiple instructors will make demands on resources, depending on the role of the instructors as “leads” or as “adjuncts.” But considering that these courses are new and “works-in-progress,” he suggested that the faculty wait to see how they work out.

The vote was taken, and both courses were approved. White noted that since there were now three courses to be offered in the Fall, the CLAS web page would be updated so that students and advisors are aware of the options.

d. *Curriculum Committee.*

The committee chair, D. Bertrand (FLAC), presented information to the faculty concerning the Graduate School guidelines for the creation of graduate courses (attached). He highlighted that any course proposed for graduate credit must indicate clearly whether there might be any overlap between the proposed course and existing courses, especially in other units or programs, and that the instructor should take care to include statements on the rationale for the new course, its specific role in the program of study, and the specific elements that justify the course as a graduate-level course. K. Johnson (ENG) reminded faculty that courses submitted for approval must be listed on the forms as being offered through the Graduate School, not SLA.

e. *Faculty Affairs Committee.*

J. Tilley (PHIL), chair of the committee, reported on several issues of importance to the faculty. First, he asked for nominations for the outstanding faculty awards. Second, after studying the Third-Year Review policies, he indicated that there were no changes in the actual procedures, but that there would be a revised implementation document sent to all departmental chairs. Should any faculty member desire a copy, they may e-mail Tilley and request one. Finally, Tilley informed the Assembly that the debate on whether departmental chairs should be permitted to serve on the Promotion & Tenure Committee died in the committee, but that e-mail responses to the question were primarily in favor.

5. **Report from the IUPUI Faculty Council.**

S. Harrington informed the Assembly that Chancellor Bepko, due to the positive enrollment statistics, was “very optimistic” about the health of the campus. She added that there was a lengthy and informative presentation from the Library Affairs Committee.

M. Wokeck added that information on the Faculty Council meetings is on the web and easily accessible to everyone. Also, she noted that the deadline for submitting an application for the Trustee’s Teaching Award may be as early as the 15th of February and that SLA would be able to offer ten awards at most.

6. **Old Business.**

None.

7. **New Business.**

a. Dean Langsam reminded faculty that the registrar, M. Grove, was now in charge of the combined *Bulletin* and that we must be sure to submit changes in SLA programs and courses as soon as possible. If the changes are not included in the *Bulletin*, they cannot be considered official policy.

b. K. Johnson inquired whether the Faculty Annual Report (FAR) might be sent as an e-mail attachment, or whether a disk is required. Saatkamp responded that an attachment is acceptable, as long as it can be opened and read. White suggested that all faculty send their FAR to their departmental chair, and then let him or her send it as a bundle to the Dean’s Office. Saatkamp concurred.

c. R. Sandy (ECON) informed the Assembly that D. Bivin (ECON) will have Fall semester evaluations ready by Monday, January 29, and that they will be sent to the departments on that date.

d. S. Harrington reminded faculty of the desirability that each department and program develop their own "Honors Track" and that work begin quickly.

8. Adjournment.

Following another reminder of the ensuing reception in the WOST Offices, President Kloesel adjourned the meeting at 3:40.

Respectfully submitted,

Herbert J. Brant, Secretary
2-22-01