

## **Minutes of the School of Liberal Arts Faculty Assembly**

**Friday, March 22, 2002**

**Present:** Anton, Ardemagni, Barger, Barrows, Bertrand, Brant, Carlin, Cochrane, Craig, Cooper, Eller, Garcia, Gardner, Goering, L. Haas, Howard, Johnson, Kloesel, Kryder-Reid, Langsam, McCormick, Marvin, Mullen, Nnaemeka, Oukada, Parrish-Sprowl, Rebein, Reyes, Roy, Saatkamp, Sandwina, Scarpino, Schneider, Schrader, Schultz, Sherrill, Spechler, Stenzoski, Thorington Springer, Turner, Wallihan, Ward, White, Wittberg.

**Guests:** Dwight Burlingame, Center on Philanthropy, and Jim Puckrop, UC/SLA Advisor

**1. Call to order.**

**Christian Kloesel**, President of the Faculty Assembly, called the meeting to order at 2:06 p.m. He then called for a moment of silence in memory of **Romont Brown**, Secretary for the Communication Studies Department, and **Mary Louise Rea**, Professor Emerita of English, who passed away recently; and of Bob Kinzer, Chair and Professor Emeritus of History, who died a few months ago..

**2. Acceptance of minutes.**

The minutes of the 25 January meeting were approved unanimously.

**3. Dean's Remarks.**

Dean **Herman J. Saatkamp, Jr.**, after quoting the famous passage from Langston Hughes, in this, the centennial year of his birth, noted that, despite the dire words we will hear in the next few weeks, our dreams can move forward. They will not dry up. We will continue to develop our intellectual community, the lifeblood of the School. And we will continue to seek enhancement of the student/faculty relationship. There will probably be a significant budget shortfall from the State. We won't know the details of next year's budget until after the Trustees meet in April and set the tuition increase for next year.

The Campus will have its accreditation review next Fall. A committee of 10-15, headed by the Dean of Arts and Sciences at the University of Wisconsin (Madison) will visit in November. Each department has put together a portfolio for the review. These will be posted on the School's website.

**Bob White** is completing his tenure as Associate Dean. The Dean is accepting nominations and applications for the position. He hopes to have the decision made by mid-April so the announcement of the appointment can be made at our last meeting on the 26<sup>th</sup> of April.

The Dean introduced **Jim Pukrop**, who will be an undergraduate advisor, split between University College and the School of Liberal Arts. This should improve the advice and counsel provided to those students considering a major in Liberal Arts.

There will be a meeting on April 13<sup>th</sup> to consider further the Principles of Undergraduate Learning (*PUL*). He expects the Chair and at least one other faculty member from each department to attend.

Decisions about replacement positions will be deferred until after we know the budget for next year.

Alluding to the report later in the meeting from the Faculty Affairs Committee, Dean **Saatkamp** noted that the School needs to bring up its salaries and that is one of his highest priorities. Funding priorities for next year include raises for faculty; the School's share of continuing funding for University College, now that the Lilly Foundation funding is ending; and new lecturers to replace part-time faculty. The ability to fund these priorities will depend on the decisions of the Trustees in April concerning tuition and fees. It is likely that tuition will rise by at least 6%; there may be a fee increase, and possibly a separate charge for new, beginning students.

#### 4. President's Remarks.

President **Kloesel** reminded those assembled that there would be a reception following the meeting, in honor of those who have made significant contributions to scholarship in the last year. There is a list on the web of those who have published books in the last year, and those currently serving as editors of scholarly journals. The President expressed his congratulations to those being honored today.

President **Kloesel** also announced that the Agenda Council will be considering ways to honor, in the future, those with a considerable stream of published research in the form of refereed journal articles.

The President also extended his congratulations to those receiving Summer Research and Teaching grants from the School. These included **Wan-Ning Bao, Jeanette Dickerson-Putman, Robert Sutton, Missy Kubitschek, Jane Schultz, and Mary Trotter**. He also congratulated those who received grants from the IU President's Arts and Humanities Awards, including **Didier Bertrand, Dennis Bingham, Laurence Lampert, Obioma Nnaemeka, Nancy Robertson, and Robert Sutton**.

The President and the Dean presented awards to those members of the Faculty with at least twenty years of service. The award consisted of *The Encyclopedia of Indianapolis*. Those recognized included President **Christian Kloesel, Miriam Langsam**, who is currently the senior member of the faculty with 38 years of service, **Ken Barger, Rick Bein, Michael Burke, Tom Fedor, Gabrielle Bersier, Ken Cutler, David Ford, Linda Haas, Giles Hoyt, Barbara Jackson, Ted Mullen, Nancy Newton, Steve**

**Sachs, Judith Spector, Susan Sutton, and Jim Wallihan.**

## 5. Committee Business

Prior to the reports, President **Kloesel** announced that Committee preference sheets would be sent out next week. These are the primary means by which members of the faculty make known their willingness to serve on Faculty committees. Please volunteer by returning the completed sheets to the Secretary of the Assembly.

### **a. *Bylaws Committee.***

**Herb Brant** reported the motion of the Bylaws Committee to make the following two amendments to the Bylaws:

#### Amendment 1

An addition to **IV Committees, 4 Appointed Standing Committees**, and relettering of subsequent sections

#### h. Graduate Curriculum Committee

1. The Graduate Curriculum Committee will be responsible for the curricula of graduate programs in the School of Liberal Arts. The Committee will receive proposals for graduate degrees or certificates to be offered in the School of Liberal Arts and for courses that are to be added to or dropped from existing graduate curricula or that are to be significantly revised. After its review, the Graduate Curriculum Committee will present proposals for new or significantly revised graduate degrees or certificates to the Faculty Assembly for approval.
2. The committee will be composed of six members: one faculty member who is a representative of the School of Liberal Arts on the IU Graduate Council, three faculty members who are members of the IU Graduate Faculty, a designated Agenda Council representative, and a non-voting School administrative officer designated by the Dean.

#### Amendment 2

Changes to **IV Committees, 4 Appointed Standing Committees, f Curriculum Committee** (additions are noted in italics; deletions in strikethrough)

3. The Curriculum Committee will be responsible for the ~~entire~~ *undergraduate* curriculum of the School of Liberal Arts. The committee responsibilities will be not only

procedural but also substantive when the School has interests extending beyond departmental concerns, particularly in overlap with other departments and schools. The Curriculum Committee will receive proposals for all *undergraduate degrees, certificates, or* courses to be added or dropped from the existing curricula of a department in the School of Liberal Arts, or significantly revised existing academic courses (credit or non-credit) from departments or programs, faculty, administration, or students. Negative decisions *regarding courses* by the Curriculum Committee may be appealed to the Faculty Assembly. *After its review, the Curriculum Committee will present proposals for new or significantly revised degrees or certificates to the Faculty Assembly for approval.*

In discussion, **Bob White** mentioned that the Bylaws Committee had, apparently, neglected to revise the section on the Undergraduate Curriculum Committee so as to restore the earlier language to the effect that a representative from the Dean's office should ensure that accurate minutes of the committee's actions are kept.

These two amendments to the bylaws were approved unanimously.

**b. Curriculum Committee.**

**i. Didier Bertrand** noted that April 5<sup>th</sup> is the deadline for proposals to be submitted to the Curriculum Committee if approval is sought for this year. The deadline is April 26<sup>th</sup> for approval for the Fall term.

**ii. Didier Bertrand** reported the motion of the Curriculum Committee to approve the revisions to the Anthropology major. In the absence of **Susan Sutton**, who was at the Board of Governor's meeting of the Institute for Advanced Studies, **Rick Ward** summarized the changes. The main effects of the changes are to simplify the structure and to codify the new requirements for both a threshold experience and a capstone course. The department also reduced the hours required for a major from 36 hours to 34 hours in order to line up more closely with the requirements in other departments.

**Miriam Langsam** asked when the new requirements, if approved, would go into effect. **Rick Ward** replied that they would go into effect for new majors on the first of July 2002. The changes could be made in the electronic bulletin by that time.

The revisions to the Anthropology major were approved unanimously.

**iii. Didier Bertrand** reported the motion of the Curriculum Committee to approve the course revisions and the request for a new course in the ASL (American Sign Language)/English Interpreting major. **Cynthia Roy** reported that the primary purpose of the changes is to increase the fluency

of graduates of the program. As a result, the hours to complete the major have been increased from 33 to 35.

The course revisions and new course were approved unanimously.

**iv. Jonathan Eller** reported, for the Graduate Subcommittee of the Curriculum Committee, on the revised proposal for a Ph.D. in Philanthropic Studies. The Faculty Assembly had approved the proposal in principle at its last meeting, contingent upon the issues raised by the committee being satisfactorily resolved. He noted that the Committee had recommended three dozen modifications to the proposal, that the Center had now addressed all the issues raised, and that the committee now recommends full approval of the proposal for a Ph.D. in Philanthropic Studies.

**Beth Goering** reported that the Resources and Planning Committee had considered the budgetary implications of the proposal. As the estimates are realistic, the cost minimal, and the opportunities great, this committee also recommends approval.

In discussion, **Martin Spechler** asked what it will cost SLA in terms of potentially diverting resources from existing bachelor's and master's degree programs. **Dwight Burlingame**, from the Center on Philanthropy, noted that there is essentially no diversion of funds from existing programs. The Center is undertaking a major effort to secure funding for endowed chairs, many of which would be located in SLA. Some courses will initially be taught by IU-Bloomington faculty. As new endowed chairs come on board, more of the teaching should be shifted to this campus. In a question about where the students would come from, **Dwight Burlingame** replied that they would come from all over the world, that most would be practitioners, not scholars. About half, or more, are likely to be development directors at higher educational institutions; about a quarter would be program officers or research directors for foundations or other nonprofit organizations; about a quarter would be students, with bachelor's or master's degrees, who have career aspirations in the nonprofit sector.

The proposal was approved with all voting in favor except for two abstentions.

**c. Faculty Affairs Committee.**

**Martin Spechler** first reported the results of two surveys the committee had taken. The first concerned guidelines and procedures connected to merit increases and promotion and tenure. The guidelines and procedures appear to be in good order, and are consistently applied across departments. The second concerned salaries within SLA compared to 15 similar institutions of higher education in the U.S. The committee found that salaries are somewhat lower at the Assistant Professor and Associate Professor level, and substantially lower at the (full) Professor level. The Committee applauds the Dean for making salary increments a high

priority. The shift in priority from adding numbers of faculty to improving the salaries and resources for existing faculty is welcome.

**Spechler** then reported that the Faculty Affairs Committee was recommending some changes to the bylaws concerning (1) the extension of membership rights, privileges and responsibilities to lecturers, senior lecturers, and those with partial appointments in the school; (2) an explicit statement to the effect that voting on matters of tenure or research should be restricted to tenured and tenure eligible faculty; (3) a statement determining the procedure by which departments might decide on the maximum proportion of lecturers and clinical ranks in appointments and governance; and (4) a statement setting forth the process by which Lecturers may be advanced to the position of Senior Lecturer. President **Kloesel** noted that amendments to the bylaws may be passed by a majority vote at a Faculty Assembly meeting if the proposed amendments have been distributed to the full faculty one week in advance. As these amendments were not distributed in this way, there could be no vote on them at this time. Professor **Spechler** agreed that it would be appropriate to refer these amendments to the Bylaws Committee for further discussion and editing, with the objective of bringing them back before this body for a vote at its next meeting.

**d. Library Committee.**

**Pat Wittberg** reported that the budget for the library would be 7 percent lower, in nominal terms in the coming year. This means that if all periodical subscriptions are maintained, the monograph acquisition budget must fall by 20 percent next year. As acquisition funds become scarcer, each department should look at their profile that determines automatic book ordering, and refine it as necessary.

**e. Nominating Committee.**

**Linda Haas** reported that the Committee has nominated candidates for president, agenda council, promotion and tenure, and the nominating committee. The ballot for these offices and committees will be distributed next week by the Secretary of the Faculty Assembly.

**f. Teaching and Advising Committee.**

**Ken Barger** reported that Teaching Grants had been awarded, and that 9 nominations from the School have been forwarded to the Board of Trustees for the Trustee Teaching Awards (2 from lecturer ranks and 7 from the tenured and tenure eligible ranks). The assessment of the Principles of Undergraduate Learning will take place in the capstone courses. Please be alert for it and make sure that we get the necessary feedback from students. The School needs that data for the accreditation visit next year. In response to a question, **Herb Brant** noted that results from the graduating senior survey in the fall were now being compiled. **Karen Johnson**, the representative from Teaching and Advising to the campus-level **PRAC** (Program Review and Assessment Committee), reported that Schools are doing presentations on the assessment of the Principles of

Undergraduate Learning (*PUL*), but that these have been stronger on anecdotal evidence and individual examples. We need to get back the instruments from the students so that we have a broader base of information on how well we are addressing the *PUL*. It is the responsibility of the Chairs to get the assessment forms to SLA. We need them badly.

#### **6. Reports from IUPUI Faculty Council and University Faculty Council**

**Martin Spechler** reported that the main focus of the recent meeting of the IUPUI Faculty Council was the Chancellor's planned retirement. They also discussed Lecturer governance issues and the suspension of the Occupational Therapy program. There will be a new building to replace the Mary Cable Building so the space shortage on campus will get no worse. There are meetings coming up on the mission of the campus. **Rick Ward** reported that the University Faculty Council revisited the status of including a faculty member on the Board of Trustees. President Brand is opposed. Judith Palmer addressed administrative costs. There is a proposal to amend the Master Course Inventory. There was also a report on the Commission on Higher Education's proposal on transferability of credit. This is part of the general articulation between 2-year and 4-year institutions. It will be piloted in Business Administration. Anyone interested in further details should speak to **Martin Spechler** or **Rick Ward**, respectively.

There being no old or new business, the meeting was adjourned on a motion by **Miriam Langsam**, seconded by many, and approved unanimously, at 3:51 p.m.

Respectfully submitted,

*Paul S. Carlin*

Secretary of the Faculty Assembly