

# Minutes of the School of Liberal Arts Faculty Assembly

**Friday, November 16, 2001**

**Present:** Andersen, Aponte, Barna, Beck, Bingham, Carlin, Connor, Cramer, DeTienne, DiCamilla, Dobris, Eller, Ferguson, Fox, Freeman, Gronfein, Grossmann, Harrington, Hornback, Hovde, Howard, Hughes, Johnson, Kloesel, Langsam, McDonald, Nnaemeka, Parrish-Sprowl, Powell, Roy, Saatkamp, Sanchez, Sandwina, Sauer, Scarpino, Schrader, Sherrill, Souch, Spechler, Stallings, Stenzoski, R. Sutton, S. Sutton, Touponce, Trotter, Upton, Vermette, Ward, Whitchurch, White, Wilkins, Wittberg, Worley, Wright, Yonogi.

**Guest:** Sarah J. Reed, Assistant Director for Campus Internship Programs

**1. Call to order.**

**Christian Kloesel**, President of the Faculty Assembly, convened the meeting at 2:04 p.m.

**2. Acceptance of minutes.**

The minutes of the 28 September meeting were approved unanimously.

**3. Dean's Remarks.**

**a.** Dean Saatkamp began with some remarks on budgetary matters. It is unclear at this point how the Governor's comments about a freeze on State spending will affect the School. Cavanaugh Hall is scheduled to be refurbished in the next three to five years. That could be delayed, but maybe not. The hiring freeze should not affect us as we are just hiring within our budget. Of course, the effect ultimately will depend on how long the downturn lasts and the final determination of the state legislature. The State has already determined that it will delay the funding for the state's universities by one month. That delay may be made up in future years, or it may be permanent. A one-month delay in the funding is not a major problem. It does mean that a \$500,000 loss in interest for the university that will have to be recovered. If the delay is never made up, it would be about a four percent deduction to our budget, which is problematic, but we can live with. But if that is repeated again next year and we have about an eight percent cut, in all, for the biennium, then it is a problem and we would need to look more seriously for savings. In a meeting with the IUPUI Vice Chancellor for Administration, the Dean was told that Liberal Arts appears to be one of two Schools, at present, that look in good shape to weather minor budgetary reductions.

**b.** Enrollments continue to look good for the Spring. We are about two-thirds of the way through the enrollment process and we are about 2.9 percent ahead of last year. If we continue to be about three to four percent ahead, that helps.

c. Effective December 17<sup>th</sup>, **Stephanie Osborne** will be leaving her position in the Dean's Office for a position in University College. This move will help her to accomplish long-term career goals.

d. **Don Schultheis** will be stepping down next year. He has been here since 1964. We had sixty applications for the position, and we are now down to three or four internal candidates. If all goes well, the hiring process will be finished by January. That would allow for a smooth transition.

e. The Dean updated the Faculty on the invitations he has received to interview for administrative positions at other universities. For the first two years of his current appointment, Dean **Saatkamp** turned down all such invitations. Last year he looked at three, and turned them all down to stay at IUPUI. He is currently under consideration for the Provost position at Ohio University, but will probably turn it down as Indianapolis and IUPUI seem to be a much better match overall. He is still under consideration at one other institution.

#### 4. President's Remarks.

President Kloesel announced that the third annual Presentation on teaching was scheduled for later in the meeting, that teaching accomplishments are posted on the web at the Faculty Assembly site that can be accessed through the Dean's Office website. The President expressed the Assembly's thanks to **Mike Scott** for the technology enhancements for the Power Point teaching presentation.

#### 5. Committee Business

##### a. *Academic Standards and Policies Committee.*

**William Touponce**, temporary chair of the Committee, read a proposed statement on Diversity, and, on behalf of the Committee, moved that the Faculty Assembly adopt the statement for the School of Liberal Arts. There was no disagreement over the wording of the statement. A question was asked as to the need for such a statement when the Campus and University already have statements on diversity. **Miriam Langsam** replied that the Campus Diversity Cabinet adopted a statement and directed that each School adopt a statement on diversity. Some schools have specific interests and aspirations they wish to work into their diversity statement. It was also thought that if each School developed and adopted its own statement, there would be more "buy-in" at the School level and greater development of programs to enhance diversity. This provides a statement that links us into the Campus and System statements on diversity. The motion was seconded by **Miriam Langsam**, and adopted by a unanimous vote.

##### b. *Curriculum Committee.*

**Didier Bertrand**, Chair of the Curriculum Committee, reported that the Committee was unanimously in favor of the revision to the English major and recommended its acceptance by the Faculty Assembly. On behalf of the English Department, **Stephen Fox** described the proposal. **Miriam Langsam** indicated that the revision was very appealing and that it provides a much better structure

that will be helpful for transfer students. The Committee's recommendation was seconded and approved unanimously.

[7.] **President Kloesel** asked for and received unanimous consent for a revision of the order of the agenda so that a visitor, **Sarah J. Reed**, Assistant Director for Campus Internship Programs, could address the Faculty Assembly.

Ms. Reed indicated that she had worked with four departments from Liberal Arts, and would encourage more to get involved. Her office can offer us a resource to make internships more successful. For further information about her office, visit the website, [www.iupui.edu/~career/student.html](http://www.iupui.edu/~career/student.html).

[6.] **President Kloesel** asked for and received unanimous consent for one more revision of the order of the agenda so that **Susan Sutton** could report on IUPUI Faculty Council business before leaving for another meeting.

Dr. **Sutton** reported that there were two main items of business at the last meeting. First, there will be an opportunity to name the new student dorms, which are now under construction on the west end of campus near the White River. There will be 25 units with 4 to 12 suites each. Naming one of them after **Joe Taylor**, former Dean of the School of Liberal Arts, would be an excellent idea. If anyone would like to suggest other names to be honored in this way, please contact **Susan Sutton**.

**Rick Ward** reported that, at the most recent University Faculty Council meeting, **President Brand** counseled calm and patience in the face of the State's budgetary difficulties. **Judith Palmer** will be heading up a reorganization of administrative operations like Parking, Purchasing, etc., but excluding the Library and Integrated Technologies. The goal is to increase efficiency.

## 5. Committee Business (resumed)

### *c. Faculty Affairs Committee.*

**Martin Spechler**, Chair of the Committee, noted that all faculty are invited to contact the Committee about any problems or suggestions. This is an effort to offset the tendency for business initiated at the Dean or Chancellor level to dominate the agenda of faculty committees. The Committee has determined that **Wan-Ning Bao** will coordinate the process for selecting outstanding SLA students, and that **J. Tilley** will coordinate the process for selecting outstanding SLA faculty this year. The committee has initiated a survey of how departments decide on raises, promotion, and tenure in order to bring these procedures and policies to light. The Committee will be working on further definition of the balanced case for promotion and tenure, and on voting rights for faculty with split appointments and for nontenurable faculty. The Committee has also been asked to consider guidelines for the promotion of nontenurable faculty from Lecturer to Senior Lecturer. The Committee invites faculty comment and suggestions concerning any of these matters.

*d. Library Committee.*

**Pat Wittberg**, Chair of the Committee, indicated that they would be facilitating the convening of an orientation session with the library liaisons. Please let the committee know if there are any concerns that should be addressed by the Committee. The library staff would be happy to assist any department that wishes to revise its Book Order Profile. Contact Professor Wittberg or your library liaison. Faculty should be aware that the move to *Oncourse* has a “dark side.” Students seem even less likely to go to the library now. The Library is happy to work with us to offset this tendency by providing orientation sessions on a class-by-class basis.

*e. Nominating Committee.*

**Catherine Souch** indicated that Martin Spechler and Herb Brant have agreed to be slated for election to the University Faculty Council. The Committee is also searching for persons willing to be nominated to replace Robert Harris (who is on sabbatical this year) on the Faculty Enhancement Committee. If you would be willing or want to suggest someone, please contact Nancy Newton, Ellen Andersen, Linda Haas, Paul Mullins, or Catherine Souch.

*f. Teaching and Advising Committee.*

**Catherine Dobris** noted that a mailing was done last year in connection with our upcoming accreditation review, but it got little response. This year the School is trying an assessment exercise.

*g. Technical Services.*

**Thom Upton** reported that the Committee approved \$8,000 in Student Technology Fee grants. There is still money, so apply in the next round in the spring. He also urged everyone to update their virus protection on their computers. **Herman Saatkamp** noted that you can schedule the update for the middle of the night if you are worried about it interrupting your work. **Mike Scott** indicated there would be a change in the system domain by January 2<sup>nd</sup>. You will get instructions via e-mail. Follow the e-mailed instructions and all will be well.

## **8. Third Annual SLA Presentation on Teaching.**

**Julie Freeman** and **Susanmarie Harrington** presented a talk entitled “Making Class Time Make a Difference.” In it they focused on recognizing four basic difficulties with class time at IUPUI, and developing strategies to work around these difficulties to succeed. The four difficulties included:

- (1) Students don’t know how college works.
- (2) Students are grade-oriented.
- (3) Students seem unprepared for our courses.
- (4) Students are busy people, not always focused on school.

**9. Recognition of Faculty Retiring in December 2001.**

**Bill Blomquist** introduced **Pat McGeever** and **Dick Fredland** who are retiring from the Political Science Department after thirty years at IUPUI. The Faculty gave the two a lengthy, standing ovation.

**10. Old Business.**

**Mary Trotter** indicated that between 35 and 40 people had signed up for the Staff Appreciation Lunch that would be held on Monday, November 19<sup>th</sup>.

**11. New Business.**

There were no items of new business.

**12. Adjournment.**

**Miriam Langsam's** motion to adjourn was seconded and approved unanimously. President **Kloesel** adjourned the meeting at 3:37 p.m.

Respectfully submitted,

Paul S. Carlin  
Secretary of the Faculty Assembly