

Minutes of Meeting
Technical Services Committee
January 23, 2004

Convened: 10:37 a.m.

Present: Enrica Ardemagni, Didier Bertrand, David Ford, Ed Nagelhout, Julie E. Freeman, Margaret Ferguson, Wayne Husted, Wendy Morrison, Paul Mullins, Mike Scott, Rosalie A. Vermette

- I. The minutes for November 7, 2003 were unanimously approved.
- II. Announcements
 - A. Dr. David Ford is Acting Associate Dean of Research & Graduate Programs.
 - B. Wayne Husted is Acting Coordinator for the MLRC.
 - C. Due to Liberal Arts did not wanting to assume responsibility for providing audio visual support for Cavanaugh Hall and SI building that UITs proposed UITs plans to enhance more classrooms. Suggestions for room consideration criteria (i.e. rooms with high requests for carts) can be e-mailed to Dave Donaldson (ddonalds@iupui.edu).
- III. Tech Grant
 - A. Due to budget constraints for upgrading the inventory of equipment that faculty can check out the committee suggested the money normally used for Tech Grant be used to upgrade and add to the equipment pool. Mike will put together an inventory of all equipment available for the faculty to check out and present it to the committee at the next meeting. In the meantime, Mike and David will write a memo to be sent to all faculty, upon approval from the committee, survey the type of equipment needed in the inventory that would help with research needs.
 - B. There may not be funding available for Teaching Support Grants this year.
- IV. MLRC & Technical Services

Catherine Souch, David Ford, and Mike Scott has been working on plans for the Mac Lab and Sony (Listening) Lab.

 - A. Susan Sutton has been working with congress to internationalize the campus. The center would be in BS3000 where the current 24-hour computer lab is. There is a proposal to have the Listening Lab in BS3000 where the International Global

Connection will be. There is question of who would run it, but the primary client would be the School of Liberal Arts. If this proposal is accepted it has been suggested to keep the Sony Lab until the new Listening Lab is fully functional.

- B. The Mac Lab will lose its space due to architect's design for the gerbil tube, that will connect to the new Student Center, coming into the second floor of Cavanaugh Hall and opening up to the third floor. It has been suggested that the Mac Lab convert to iBooks that would use wireless connection and is capable of running Windows based software. The laptops, stored on a cart, could be used in the Sony Lab and wheeled to classrooms.
- C. Due to the uncertainty of the MLRC the upgrade scheduled for the MLRC will be put on hold. The public lab in CA231 will be upgraded instead of the Mac Lab.
- D. Pay printing will be implemented in CA231. This will not be implemented in any computer labs used for classrooms.
- E. Rick Hanson was able to transfer some funds and UITS was able to add some funding to allow an upgrade of 1/3 of the computers in the School of Liberal Arts.
 - Faculty can have the option of upgrading to a laptop providing that their department pays the difference. There is a problem with working long periods on a laptop, but Mike Scott said this can be fixed using a stand for the laptop and an external keyboard – both of which the faculty member's department would have to pay for.

V. Meetings

February 20, 10:30-12

March 26, 10:30-12

April 16, 10:30-12

Adjourned 11:34am