

**Minutes**  
**Executive Committee Meeting**  
**Theories, Issues, and Boundaries Section**  
**ARNOVA**  
**November 17, 2005**

**Attendees:** Felice Perlmutter, chair; Roseanne Mirabella, vice chair; Susan Ostrander, at-large member; Mike Moody, at-large member; Brenda Bushouse, treasurer; Peg Hall, secretary; Tim Peterson, at-large member, Robb Shoaf, TIBs member and guest at the meeting. Felice called the meeting to order 7:40AM.

**Discussion of next year's program**

The Committee reviewed the discussion, which occurred at the Business Meeting, of moving to a different time in order to be more convenient for members to attend. The consensus was to keep the time and not overlap with other sections, and to allow for inclusive and in-depth discussions of the topics. The committee was aware that in the initial organizing meetings, members placed a high value of having time to discuss, rather than just to hear about, topics.

We discussed possible topics for next year's plenary, including:

- Transparency
- Theory...for what purpose?
- The identification of research agendas in the areas of theory, issues, and boundaries
- Using "theories", "issues", and "boundaries" as the theme on a rotating basis annually.
- The limits on advocacy, such as evidenced by Pew becoming a public charity
- How to go beyond "sector"

The Program Committee will work with these ideas and propose others, as well.

Roseanne asked how the Program Committee could become more effective and include additional voices. It was suggested that we start the planning process with a conference call with executive and program committee members. The conference call could be followed by information gathering and email discussion. Then, we could hold a second conference for decision-making.

The committee decided to have a Meet and Greet time before the first session in order to more realistically set the actual starting time. That would require a minor adjustment in the meeting time, perhaps starting 15 or 30 minutes earlier and specifying that the first part of the meeting would be a social/networking time.

There was consensus that there should be two plenary speakers, followed by a more extended time for breakout sessions at which the plenary topic would be discussed. This year's handouts from the plenary speakers were a strong addition and it would be nice to continue having them. It would be nice if plenary speakers could include in their handout a few "discussion starter" questions for the breakouts.

We felt that this year's breakout session, based on an NVSQ article, was a success and should be repeated.

We decided that the Business Meeting needed to have a full hour of the schedule. We also thought that the informal dinner for members was successful and should be continued.

### **Additional Ways to Connect to TIBs Members**

Felice asked that we try to think of ways to involve members who do not attend the meetings. Brenda said that she and Mike had spent a lot of time trying to organize a mid-year electronic conference for 2005 for the purpose of involving members who were not at the annual meeting but that it wasn't a viable plan.

We discussed doing a survey of members followed by a newsletter that would provide results of the survey. That would give us a mid-year contact with members, and the opportunity to learn if we can serve them better by offering our sessions at a different time, or connecting in some other way than only at meetings

### **Sections' Request for Board Participation**

Felice reported that the four ARNOVA sections are requesting that a person be added to the ARNOVA board to represent the sections. That may help the sections find ways to fit more into the ARNOVA Conference schedule.

### **Emerging Scholar Award**

Following up on the Business Meeting discussion, committee members agreed that we should provide an emerging scholar award to provide partial support for conference attendance, if and when TIBs has available resources. We decided that the award should be presented even if there were no financial resources, since it would be important for the recipient's vita.

### **Action Items:**

Felice will

- Write "highlights" of the meeting to send to TIBs members
- Make arrangements for the room at the next ARNOVA conference
- Work with a small group to develop a survey of the membership

Tim will help with survey development

Brenda will determine the cause of the discrepancy in our budget numbers and will order the refreshments for next years meeting

Peg will

- Prepare and post minutes of the Business Meeting and the Executive Committee Meeting
- Establish a nominating committee and recruit a slate of officers
- Determine how the election of the executive committee can be done electronically
- Work with Felice and Tim to report on the results of the membership survey

Roseanne will chair the program committee for next year and will help other committee members with electronic surveys as needed.

Susan will help with the survey and the program committees

Mike will explore the possibility of TIBs providing an “emerging scholar” award.

*Minutes submitted by Peg Hall*