



**THE
TRAINING
COURSE FOR
SOCIAL WORK**

★ ★ ★ 1943-1944

INDIANA UNIVERSITY BULLETIN

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(OFFICIAL SERIES)

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Calendar

1943

First Semester

September 2-4, Thursday-Saturday.	Registration, enrollment.
September 6, Monday.	Classes begin.
November 24, Wednesday, 5 p.m.	Thanksgiving recess begins.
November 29, Monday, 8 a.m.	Thanksgiving recess ends.
December 16, Thursday.	Examinations begin.
December 22, Wednesday.	Semester ends.

1944

Second Semester

January 3-5, Monday-Wednesday.	Registration, enrollment.
January 6, Thursday.	Classes begin.
April 7, Friday.	Holiday; Good Friday.
April 17, Monday.	Examinations begin.
April 22, Saturday.	Semester ends.

Third Semester

May 1-3, Monday-Wednesday.	Registration, enrollment.
May 4, Thursday.	Classes begin.
May 30, Tuesday.	Holiday; Memorial Day.
June 21, Wednesday.	First half ends.
June 22, Thursday.	Registration and enrollment, second half.
June 23, Friday.	Classes begin, second half.
July 3, Monday.	Holiday.
July 4, Tuesday.	Holiday; Independence Day.
August 14, Monday.	Examinations begin.
August 19, Saturday.	Semester ends.

Contents

CALENDAR	2
OFFICERS AND FACULTY	4
GENERAL STATEMENT—	
History	5
Opportunities in the Social Services	5
Professional Education for the Social Services	6
Field Work	6
Social Research	7
Bureau of Social Research	8
Field Service	8
Extension Courses	8
Requirements for Admission	8
Requirements for the Degree Master of Arts	9
Library Facilities	10
Health Service	10
Students' Club	10
Fees	10
Scholarships and Student Aid	10
Living Accommodations and Expenses	11
The Accelerated Schedule	11
PLAN OF WORK—	
Pre-Professional Curriculum	12
Basic Professional Curriculum	12
Advanced Professional Curriculum	13
DESCRIPTION OF COURSES	14

Officers and Faculty, 1942-43

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FACULTY

- EDWIN HARDIN SUTHERLAND, Ph.D., Professor of Sociology, and Director of the Training Course for Social Work.
LOUIS EARL EVANS, A.M., Associate Professor of Sociology, and Director of the Bureau of Social Research.
MARGARET C. MILLER, A.M., Assistant Professor of Social Work, and Director of Field Work.
HELEN SANDERS, M.S.S., Assistant Professor of Social Work.
WADE T. SEARLES, A.M., Assistant Professor of Social Work, and Field Representative in Public Welfare Administration (on leave of absence for government service, beginning August 1, 1942); Lecturer in Social Work (second semester, 1942-43).
(Mrs.) ALICE REYNOLDS SMITH, A.M., Field Work Instructor in Social Work.

LECTURERS IN SOCIAL WORK

- ALLAN BLOOM, Director, Kirshbaum Community Center, Indianapolis (first and second semesters, 1942-43).
DAVID ARMITAGE BOYD, M.D., M.S., Professor of Psychiatry, School of Medicine.
GEORGE WILLIAM EGGLESTON, LL.B., General Counsel, Indianapolis Legal Aid Society, Inc. (first semester, 1942-43).
CLAUSIN DENNIS HADLEY, Ph.D., Assistant Professor of Economics (first semester, 1942-43).
ROBERT EMMETT JEWETT, M.D., M.S., Chief, Bureau of Maternal and Child Health, Indiana State Board of Health (second semester, 1942-43).
BERTHA OLIVE LEMING, A.M., General Supervisor of Social Service, Indianapolis Public Schools (first semester, 1942-43).

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- CAROL LEE GEISLER, A.B., Secretary, Training Course for Social Work and Bureau of Social Research.

General Statement

History of the Training Course for Social Work. Indiana University was one of the first institutions of higher education to recognize the need for professional education for social workers. In 1911 the Department of Economics and Sociology, with the cooperation of the Social Service Department of the School of Medicine in Indianapolis, began to offer courses and field experience designed to prepare students for social work positions. The program developed largely in the field of hospital social work until 1924 when the Training Course for Social Work was organized formally as a division of the Department of Economics and Sociology and its program expanded to provide education for the general field of social work and to give greater emphasis to social research. The division continued to offer undergraduate as well as graduate work until 1936.

The Training Course for Social Work is now functionally separate but administratively associated with the Department of Sociology. It offers a full four-semester graduate program of courses, field work, and research leading to the Master's degree in social work. The Training Course is a member of the American Association of Schools of Social Work (national accrediting body for professional schools of social work), and its four-semester program is fully accredited.

Opportunities in the Social Services. The social services are developing so rapidly that acute shortages of qualified social workers exist. Because of the war, social problems are more numerous and increasingly complex. More and better trained social workers are needed to deal with these problems both at home and abroad. Regular public and private agencies, such as the departments of public welfare, social insurance bureaus, public employment services, family and children's service societies, juvenile and criminal courts, group work organizations, community and recreation centers, hospitals and clinics, community chests and councils and social service departments in the public schools, are having to meet demands for new or increased services requiring additional social workers. All of these services are essential to the maintenance of civilian and military morale and efficiency. War service agencies, such as the American Red Cross, the United Service Organizations, the Office of Civilian Defense, and the Office of Defense Health and Welfare, must have hundreds of qualified social workers. International relief and welfare organizations will require additional hundreds of highly skilled social workers to assist and rehabilitate the people in occupied and war-torn countries.

The increased use of social workers in personnel and employment welfare departments in industrial and commercial establishments offers new opportunities to social workers.

No other profession offers more assurance of security of employment, a wider variety of positions, a more stimulating kind of work,

greater personal satisfactions, or larger or finer opportunities for human service. Salaries of trained social workers are comparable to those in many other professions. Beginning salaries for graduates of schools of social work vary from \$1,500 to \$2,000 a year. After successful experience many graduate social workers may reasonably aspire to supervisory, consultant, and executive positions, paying \$2,400 to \$5,000, with some running to \$10,000 or more a year.

Social service students while in training contribute to community and war service, since part of their professional education consists of supervised field work in community and war service agencies, and they carry some of those agencies' responsibility for these essential services while preparing themselves for full-time professional employment.

Professional Education for the Social Services. Social work is a professional art. It is the art of applying spiritual motivations and scientific knowledge within the functional settings and objectives of social agencies. Social work practice consists of the application of basic social work skills to aid individuals, groups, and communities in their solution of their social problems and in their development to their fullest adjustment, efficiency, productiveness, and happiness. The professional skills of the social worker are developed out of the growth of his own personality, the acquisition of scientific knowledge and understanding, the learning and testing of professional methods, and the exercise of moral responsibility and selective judgment. Social work is generic and its various skills cannot be efficiently and effectively applied one apart from the others. The focus of activities and the agency setting may influence the emphasis which the practitioner may use, but in few, if any, social work positions is there no need for the basic elements of the total skill content of the profession.

There is no short cut to professional competence in social work. Indiana University provides preparation for the professional practice of social work based on three principles well tested by the older professions: (1) a good general college education, with special attention to orientation courses and to the sciences in which the profession has its roots; (2) education in the basic skills which are the necessary equipment of every social worker regardless of his field of special interest; and (3) specialized work in the fields of special interest in addition to, not in lieu of, the basic program.

Field Work. An indispensable part of education for social work is supervised field work. In this phase of his work the student, under the skillful supervision of a carefully selected and well qualified supervisor in a recognized private or public agency, applies and tests the principles and methods which are developed through his classroom work and study, and by actual practice under supervision acquires the skills of his profession. Field work, is, therefore, not merely "practice," but is a real educational experience.

Registration in field work is necessarily limited by the number of places available. Field work courses are open first to full-time students, and, if enough places are available, to part-time social workers who have completed the required classroom courses. A stu-

dent should apply for field work at least one month in advance of the opening of the semester to insure placement.

A minimum of ten semester hours of field work is required for the Master's degree and a minimum of forty-eight clock hours is required for one semester hour of credit.

The first ten credits in field work should be taken in two consecutive semesters. The only exception to this is the case of a student who has sufficient course credits to warrant a plan of block field work. Such a student may take ten credits in one semester, devoting at least thirty clock hours a week to this.

Arrangements are made for the student who is beginning professional education to spend approximately three days each week in a selected social agency. The new student without experience in social work should remain in his first field work agency for two semesters. Emphasis is placed on those factors which are basic to all forms of social work. In the third and fourth semesters of his work the student has the opportunity for experience in some specialized type of public or private social work, and may spend up to thirty hours a week in the field, arranging classroom courses accordingly. All field work is carried on under the supervision of the director of field work instruction, Faculty field work instructors, and the supervisory personnel of the agencies.

Field work courses are offered by the Training Course for Social Work in the following divisions: family case work; child welfare work, in child placing, in institutions, in the public schools; public welfare; probation and corrections; community organization; group work; personnel work; psychiatric social work.

Field work opportunities may be arranged with the following agencies and others as the occasion or needs of the students may require:

Catholic Charities Bureau
 Children's Bureau of the Indianapolis Orphan Asylum
 Family Welfare Society
 Planner House
 Indiana Boys' School
 Indiana State Department of Public Welfare
 Division of Corrections
 Division of Mental Hygiene, Marion County Clinic
 Division of Public Assistance
 Indiana State Prison, Michigan City
 Indianapolis Council of Social Agencies
 Indianapolis Public Schools, Social Service Department
 Jewish Community Center Association
 Marion County Department of Public Welfare
 Aid to Dependent Children Division
 Blind Assistance Division
 Children's Division
 Old Age Assistance Division
 Marion County Juvenile Court
 Travelers' Aid Society
 United States Housing Authority, Lockefield Gardens
 Young Men's Christian Association
 Young Women's Christian Association.

Social Research. Skill in original study should be a part of the equipment of every social worker. Such skill enables him to explore for himself problems which he must meet in the better performance of his work. It enables him to contribute to the body of knowledge and literature upon which his profession grows. The student in the Training Course for Social Work is expected to demonstrate his

research ability by submitting a thesis based on his original inquiry in some aspect of social welfare. The Faculty is prepared to assist him through seminars and conferences.

Bureau of Social Research. This Bureau, established in 1930, is maintained as part of the work of the Training Course for Social Work. The Bureau carries on studies which have a bearing on social work and cooperates with public and private social agencies in research work. The facilities and equipment of the Bureau offer to a student interested in social research opportunity to assist in the projects of the Bureau and to carry on studies of his own.

Field Service. As part of their public service, members of the staff are available to assist local communities, agencies, and groups with lectures and courses of lectures, institutes, conferences, planning and conducting surveys and studies, and for consultations on social work and welfare problems, if such services serve an essentially public interest.

Extension Courses. Through the cooperation of the Training Course for Social Work and the Extension Division of the University, on application of a reasonable number of qualified persons, suitable extension courses in social service may be arranged in convenient centers throughout the state. For information regarding extension courses in social service write to the Training Course for Social Work.

Requirements for Admission. To be admitted to the Training Course for Social Work, a student must have graduated with a baccalaureate degree from Indiana University or from an institution of similar rank, and must have met the general requirements for admission to the Graduate School. As specific preparation for the study of social work, a student should have completed not less than thirty semester hours of social and psychological science, including not less than five semester hours in each of the fields of sociology, economics, political science, and psychology, and not less than twelve semester hours in one of them; or equivalents approved by the Dean of the Graduate School. A student whose background preparation is deficient may be admitted on an individual basis on conditions determined by the Dean of the Graduate School.

Indiana University Extension Division, at Indianapolis, offers courses fulfilling the social science requirements for admission to the Training Course for Social Work.

A few mature persons of special promise with experience in social work, not graduates from an approved college or university, may be admitted as special students. The number of such students may not exceed ten per cent of students registered.

A person desiring admission to the Training Course for Social Work should file application (form may be obtained by writing to Training Course for Social Work, 122 East Michigan Street, Indianapolis) together with an official transcript and proof of graduation with a baccalaureate degree from an approved college or university not later than fifteen days before the beginning of the semester in

which he wishes to enter. Early application is necessary to assure a decision regarding the applicant's qualifications for admission in time to register. A prospective student who can present himself for an interview with members of the Faculty is urged to do so. Interviews should be arranged in advance by correspondence.

Courses are arranged so that new students may be regularly admitted at the beginning of each semester and, under special circumstances, a few students may be admitted at the beginning of the second half of the third semester. Students should plan to spend at least two full consecutive semesters in residence at a time in order to complete the various units of their work.

Part-time work in residence may be arranged to fulfill part, but not all, of the work required for the Master's degree.

Requirements for the Degree Master of Arts. The curriculum of the Training Course for Social Work is designed to fulfill the requirements for the degree Master of Arts, with a major in Social Service, in four semesters of graduate professional study. However, the degree is not awarded automatically upon the completion of a specified number of credits. A student may be recommended for the degree only upon meeting at least the following requirements: (1) a baccalaureate degree from an approved college or university, (2) the satisfactory completion of at least forty-five semester hours of graduate professional courses which must have included (a) the basic curriculum courses, (b) not fewer than ten semester hours of supervised field work, and (c) not fewer than ten semester hours of elective courses in one specialized field, (3) the presentation of an acceptable thesis covering an original inquiry in the field of social welfare, and (4) the passing of an oral examination given by the Faculty over his professional work.

Admission to the Training Course for Social Work and to the Graduate School does not imply admission to candidacy for the degree. Application for admission to candidacy may be made by the student after the completion of one full semester's work. The student must be admitted to candidacy at least one semester before completion of his work. To be admitted the student must have had his major professor and thesis subject selected and certified by the Director on recommendation of the Faculty.

A student may not count toward the degree courses which have been completed more than five years prior to the time for receiving the degree. An amount of work not to exceed fifteen semester hours may be transferred from another approved school of social work, and may be accepted as fulfilling part of the requirements for the degree.

The Master of Arts degree granted for work in the Training Course for Social Work is a standard degree. However, in addition, it signifies one's attainment in his preparation for a professional career. The student is expected to approach his study with a professional spirit, not to complete so many courses but to master the

field in which he is to practice, not to seek recognition but to prepare himself for service. His degree should represent a high degree of achievement in these things.

Library Facilities. The departmental library of the Training Course for Social Work contains 3,642 volumes (January 1, 1943) and receives thirty-eight periodicals. In addition, the Extension Division Library, the Indianapolis Public Library, the Indiana State Library, and the Library of the Indiana State Department of Public Welfare are within easy access to the Training Course for Social Work. These libraries invite students to make full use of their excellent facilities and good collections of books, reports, pamphlets, and periodicals relating to social work and the social sciences.

Health Service. Full-time students participate in the student health service, which entitles them to an important group of health and medical services. Additional medical and surgical services are available at the University Hospitals at reasonable additional cost.

Students' Club. This club is open to all students in the Training Course for Social Work. It holds regular social and discussion meetings, sponsors visits to local social agencies and institutions, and carries on other activities of interest to students.

Fees. Regular students in the Training Course for Social Work who are legal residents of the state of Indiana are charged a fee of \$50 a semester. Regular nonresident students are charged a fee of \$67.50 a semester. Part-time resident students are charged a fee of \$6 a credit hour up to eight hours and \$50 a semester for eight hours or more. Part-time nonresident students are charged a fee of \$8.25 a credit hour up to eight hours and \$67.50 a semester for eight hours or more.

The fee for any degree is \$5 and must be paid to the University at least thirty days before graduation. Students who register later than ten days after the official registration days in any semester will be charged a fine of \$1 for the first day and 25 cents additional for each succeeding day.

The health fee, for full-time students, is \$3 each semester.

Students taking field work are charged an additional fee of 50 cents a credit hour of field work.

An examination fee of \$1 is charged for each make-up or special examination. All fees, except the graduation fee, are payable at the time of registration.

Scholarships and Student Aid. The Katharine Holliday Daniels Memorial Fund, established in 1937 by the Indianapolis League of Women Voters, is available for loans, without interest, to students, preferably to those preparing themselves for group work and allied fields.

Service scholarships in public and private agencies and in institutions are available to a few students.

Faculty members are glad to assist students in obtaining suitable part-time employment to defray part of their expenses.

Living Accommodations and Expenses. Students are urged to come to Indianapolis sufficiently in advance of registration to make satisfactory living arrangements. Satisfactory room and board can be obtained for \$50 to \$60 a month. Books and supplies average \$15 to \$25 a semester. Other living expenses vary greatly according to the student's standard. Reasonably priced living accommodations are available in good residential districts.

The Accelerated Schedule. Indiana University has adopted an accelerated war-time schedule to permit the most efficient use of its facilities on a year-round basis. This provides for three full semesters a year, each with the regular 77 teaching days plus the examination period by means of some Saturday sessions and a limiting of holidays.

This plan offers special advantages to students in social work. It makes possible completion of the work for the Master's degree in a shorter span of time; it permits uninterrupted field work programs; it permits admission at the beginning of any semester; it places major holiday periods between semesters. The accelerated schedule serves the national interest by making trained social workers available earlier and in greater numbers to meet the increased demands of the field. Certain courses offered in the third semester may be completed within half of the semester, and employed persons may thus utilize extended vacation periods to advance their professional education.

Plan of Work

Education for social work at Indiana University consists of three steps: (1) general education including the social science or pre-professional background for social work, (2) basic curriculum in social work, and (3) advanced specialized courses. The Training Course for Social Work provides the last two of these three steps.

Pre-Professional Curriculum. Students planning to enter social work as a profession should include in their undergraduate work courses in sociology, psychology, economics, political science, history, and physiology as particularly good background for social work training. Knowledge and good use of the English language is part of the essential equipment of every social worker. No part of a good education is foreign to the needs of any professional man or woman.

In sociology, knowledge of social problems, social disorganization or pathology, urban and rural sociology, the family, etc., is essential. Students who expect to work with definite sectarian, racial, or national groups should acquaint themselves with the histories and cultures of these groups.

In psychology, courses covering social, abnormal, child, and clinical psychology are suggested. In economics, familiarity with labor problems, economic history, and public finance is desirable. In government, courses dealing with the federal, state, and local government, and with public administration are recommended.

American and English history and general physiology are useful to the social work student and are especially recommended.

The Indiana University Department of Sociology offers a group of pre-social work orientation courses which are desirable background for professional study in the Training Course for Social Work.

A well-balanced selection from courses covering these fields is sound pre-professional background.

Basic Professional Curriculum. All students who are candidates for the Master's degree are required to complete at least ten credits (480 clock hours) of basic field work and a group of courses making up the basic curriculum. In general, elective courses may not be taken until the student has completed all or a major part of the basic curriculum courses. The following courses constitute the basic curriculum:

- S.S. 298, Social Welfare Organization;
- 301, Psychodynamics of Human Behavior;
- 312, Social Case Work;
- 315, Child Welfare Problems;
- 316, Aspects of Health and Disease;
- 324, Social Work and the Law;
- 326, Public Welfare and Public Assistance;
- 329, Community Organization;
- 330a, Social Statistics;
- 330b, Social Statistics Laboratory;
- 340, Introduction to Social Group Work

Students who have had comparable courses at other times or in other institutions may be excused by the Faculty from taking particular required courses and be permitted to substitute elective courses provided that they can demonstrate by means determined by the Faculty that they have mastered the content of the course or courses from

which they may be excused. Students' course sequences must be approved by the Faculty.

Advanced Professional Curriculum. The Training Course for Social Work offers advanced elective courses suitable as preparation for several specialized areas of social work. Students in their third semester should select a major part of their advanced courses from those related to the specialized field in which they elect to concentrate their advanced field work and research. All students writing theses are required to take 320, Research and Thesis Writing.

The following elective courses are recommended to all students:

- S.S. 305, History of Social Work;
- 310, Social Case Work in Specific Settings;
- 341, Organization and Methods of Social Group Work.

Students concentrating in the area of Social Case Work and doing their advanced field work in family or child welfare agencies or psychiatric clinics should include among their elective courses:

- S.S. 310, Social Case Work in Specific Settings;
- 323, Advanced Social Case Work;
- 344, Treatment of Delinquency;
- 350, Social Psychiatry;
- 360, Seminar in Social Work (social case work projects).

Students taking advanced field work in Social Group Work should include in their elective courses:

- S.S. 314, Administration of Social Agencies;
- 341, Organization and Methods of Social Group Work;
- 344, Treatment of Delinquency;
- 350, Social Psychiatry;
- 360, Seminar in Social Work (group work projects).

Students carrying advanced field work in Community Organization should elect among their advanced courses:

- S.S. 306, Social Insurance and Legislation;
- 314, Administration of Social Agencies;
- 341, Organization and Methods of Social Group Work;
- 360, Seminar in Social Work (projects in social planning).

Students doing advanced field work in agencies for the Prevention and Treatment of Delinquency should take among their elective courses:

- S.S. 310, Social Case Work in Specific Settings;
- 323, Advanced Social Case Work;
- 341, Organization and Methods of Social Group Work;
- 344, Treatment of Delinquency;
- 350, Social Psychiatry;
- 360, Seminar in Social Work (delinquency projects).

Students taking advanced field work in Public Welfare and Social Security Administration should include in their programs:

- S.S. 306, Social Insurance and Legislation;
- 310, Social Case Work in Specific Settings;
- 314, Administration of Social Agencies;
- 360, Seminar in Social Work (projects in administration);
- 370, Supervision in Social Work.

Students concentrating in the field of Social Research should include in their programs:

- Courses in the field of thesis, and
- 360, Seminar in Social Work (projects in advanced statistics and research methods).

National professional associations in several specialized fields of social work have specific educational and course requirements for membership. Students wishing to qualify for membership in these associations should take these requirements into consideration in planning their advanced programs.

Description of Courses

* In the following announcements, I, II, and III are used to indicate whether a course is given in the first, second, or third semester, respectively. The abbreviation "cr." is used to indicate credit, not clock, hours.

205. FIELD OF SOCIAL WORK—
For student nurses in their Senior year. I. (2 cr.) Miss LEMING.
298. SOCIAL WELFARE ORGANIZATION—
A survey of the public and private social agencies and services. The types and functions of social agencies; an introduction to their structure and methods of operation; their relation to other community agencies and services. Open to seniors. I. (3 cr.) Repeated II, III. Miss MILLER and others.
301. PSYCHODYNAMICS OF HUMAN BEHAVIOR—
The emotional life and behavior mechanisms of normal persons; special emphasis on problems arising in social case work. Prerequisite, second-semester standing. II. (2 cr.) Miss SANDERS, Dr. BOYD.
303. FIELD WORK—
Supervised practice in social agencies in or near Indianapolis. Minimum credit, 480 clock hours. Field work may be taken with or after the regular first-semester courses. I, II, III. (10 cr.) Miss MILLER, Mrs. SMITH, and assistants.
304. ADVANCED FIELD WORK—
The student has an opportunity to specialize in some type of public or private social work. Prerequisites, second-year standing, including Course 303, I, II, III. (10 cr. or as arranged.) Miss MILLER, Mrs. SMITH, and assistants.
305. HISTORY OF SOCIAL WORK—
Survey of efforts throughout the ages to relieve distress; leaders in welfare movements; a background for evaluating present-day methods and trends in present-day professional social work. Prerequisite, second-year standing. (Omitted 1943-44.) (3 cr.)
306. SOCIAL INSURANCE AND LEGISLATION—
A study of the social and economic problems of unemployment, illness, accidents, old age, and dependent children, and the methods of care devised to meet these problems through the social insurances and related social legislation; a comparison of the European and American systems on the federal, state, and local levels. II. (4 cr.) Mr. SEARLES.
310. SOCIAL CASE WORK IN SPECIFIC SETTINGS—
Further study of the case work process, with particular emphasis upon the approach to case work problems and upon the influence of specific agency settings and functions. Prerequisite, Course 312. I, III. (3 cr.) Mrs. SMITH.
312. SOCIAL CASE WORK—
Case work approach to social problems, introduction to basic case work principles, to case work clients and their problems, to the case work process, and to case work skills. I. (2 cr.) Repeated II, III. Miss SANDERS.
314. ADMINISTRATION OF SOCIAL AGENCIES—
The internal administration of social agencies, including organization, financial management, supervision of personnel, efficiency, committee organization and management, and public relations. Prerequisite, second-year standing. (Omitted 1943-44.) (3 cr.)
315. CHILD WELFARE PROBLEMS—
A survey of the field of child welfare: problems of dependent, neglected, delinquent, illegitimate, and handicapped children; methods of care; child caring agencies; laws relating to children. II. (3 cr.) Mr. EVANS.
316. ASPECTS OF HEALTH AND DISEASE—
Problems of health and disease with which the social worker is concerned; the sources of medical care and the use of medical agencies; organization of public health programs, with special emphasis on maternal and child health. I, III. (3 cr.) Dr. JEWETT, Mrs. SMITH.

320. **RESEARCH AND THESIS WRITING—**
 Individual and group conferences, lectures, readings in methods of research, and reports on thesis projects. Students doing special research may be admitted. Thesis credit not to exceed eight hours. I, II, III. (cr. arranged) Mr. EVANS and others.
323. **ADVANCED SOCIAL CASE WORK—**
 Further study of the case work process, the dynamics in case work interviewing. Prerequisites, second-year standing, including Courses 301, 310, 312. I, III. (2 cr.) Miss SANDERS.
324. **SOCIAL WORK AND THE LAW—**
 Principles of law which concern the social worker; the use of legal materials and judicial machinery; the legal services for the poor litigant. Prerequisite, second-semester standing, or consent of the Faculty. I. (2 cr.) Mr. EGGLESTON.
326. **PUBLIC WELFARE AND PUBLIC ASSISTANCE—**
 Development, organization, functions, and methods of care of the public social services on the federal, state, and local levels. I, III. (4 cr.) Mr. SEARLES.
329. **COMMUNITY ORGANIZATION—**
 After discussion of the community, its nature and its functions, this course is devoted to consideration of the processes of organization and use of community forces in attaining social welfare objectives. I. (2 cr.) Repeated III. Mr. EVANS.
- 330a. **SOCIAL STATISTICS—**
 Designed to give the student an understanding of the problems of social statistics, of reading and interpreting statistical material, and of the importance and uses of administrative statistics. I. (2 cr.) Mr. HADLEY.
- 330b. **SOCIAL STATISTICS LABORATORY—**
 Supervised laboratory preparation of simple social statistics. I. (1 cr.) Mr. HADLEY.
340. **INTRODUCTION TO SOCIAL GROUP WORK—**
 The principles and procedures of group work as a basic approach and method in social work, the application of group work skills to groups with which the social worker deals, and the programs and practices of group work agencies. I. (2 cr.) Mr. BLOOM.
341. **ORGANIZATION AND METHODS OF SOCIAL GROUP WORK—**
 History and development of group work agencies, problems in group work activities, methods of group work organization and practice, and the relationship of group work agencies and activities to community life. Prerequisite, Course 340. II. (3 cr.) Mr. BLOOM.
344. **TREATMENT OF DELINQUENCY—**
 The nature, cause, extent, and methods of social treatment of juvenile and adult delinquency; the police; detention; juvenile and criminal courts; probation; parole; institutions; classification; prevention of delinquency. II. (3 cr.) Mr. EVANS.
350. **SOCIAL PSYCHIATRY—**
 Biological and psychological foundations of character formation and development of emotional life; discussion of social situations, in terms of individual reactions, interpreted according to psychiatric principles. Prerequisite, second-year standing. I, III. (2 cr.) Dr. BOVD.
360. **SEMINAR IN SOCIAL WORK—**
 A project seminar for study in areas of social work in which formal courses are not offered and for advanced study beyond the work offered in classes. Projects will be developed on a group or individual basis in the field of the student's special interest. Prerequisite, consent of the Faculty. I, II, III. (cr. arranged) Members of staff.
370. **SUPERVISION IN SOCIAL WORK—**
 Advanced seminar for social workers in or preparing for supervisory positions. Philosophy and processes of supervision and staff management. Emphasis also on student supervision. Prerequisite, Master's degree in social work or its equivalent and successful experience in social work. (Omitted 1943-1944) (2 cr.)